

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

February 12, 2013

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, February 12, 2013.

Commissioners Present: Mayor Tim Long, Vice Mayor Joe Denoyer, Larry Koochel and Janet Willimon.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Building Inspector/Zoning Administrator Kory Krause, Code Enforcement Officers Larry Mastellar and Albert Gallegos, Recreation Director William Weber and City Attorney Shirla McQueen.

Mayor Long declared the meeting called to order and City Clerk Giskie read the roll call declaring all members present. The Pledge of Allegiance was recited and the invocation was given by Joe Sealey.

1. Awards/Proclamations/Presentations. *None were presented.*

2. Approval of Agenda.

Mayor Long requested approval of the agenda.

Commissioner Koochel moved to approve the agenda, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Vice Mayor Denoyer moved to approve the minutes of the January 22, 2013 regular meeting and January 23, 2013 special meeting, as presented. The motion was seconded by Commissioner Koochel and carried unanimously.

4. Items from Citizens.

Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

6. Consent Agenda:

a. Acknowledge Receipt of Minutes:

1. Parks & Recreation Advisory Board, October 25, 2012 & November 29, 2012.
2. Diversity Council, January 8, 2013 & February 5, 2013 (draft).
3. Liberal Memorial Library, January 15, 2013
4. Liberal Convention & Tourism, January 17, 2013.

b. Airport Lease Renewals

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|----|---------|-------------------|------------|--------|
| 1. | # 92.03 | Papa's Properties | \$2,156.22 | 1 year |
| 2. | #143.00 | W.H. Rentals | \$ 443.52 | 1 year |

- Mayor Long inquired if the Commission wished to remove any items for further discussion. *Vice Mayor Denoyer moved to approve the Consent Agenda, as presented, with Commissioner Harrison seconding the motion. The motion carried unanimously.*

7. First Reading of Ordinance No. 4408 – Adoption of 2012 Standard Traffic Ordinance (STO).

Mayor Long requested Commission consideration of the final reading of Ordinance No. 4408, entitled, "AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF LIBERAL, KANSAS; INCORPORATING BY REFERENCE THE "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES", 40th EDITION OF 2012 AND REPEALING AND REPLACING SECTION 14-101, AND REPEALING SECTION 20-204 OF THE "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES" AND REPLACING THE SAME WITH SECTIONS 14-108 AND 14-109 OF THE CODE OF THE CITY OF LIBERAL, KANSAS AND REPEALING 14-110."

- City Clerk Giskie reported the 2012 STO booklet was distributed at the last meeting. She noted legal counsel had drafted the ordinance and outlined the changes from 2011 in the memorandum. She recommended the ordinance be adopted so the laws can be enforced. *Commissioner Koochel moved to adopt Ordinance No. 4408, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried unanimously.*

8. Final Reading of Ordinance No. 4409 – Adoption of 2012 Uniform Public Offense Code (UPO).

Mayor Long requested Commission consideration of the final reading of Ordinance No. 4409, entitled, "AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF LIBERAL, KANSAS; INCORPORATING BY REFERENCE THE "UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES", 28th EDITION OF 2012, AND REPEALING AND REPLACING EXISTING SECTION 11-101 OF THE CODE OF THE CITY OF LIBERAL, KANSAS."

- City Clerk Giskie reported the 2012 UPO booklet was distributed at the last meeting. She noted legal counsel had drafted the ordinance and outlined the changes from 2011 in the memorandum. She recommended the ordinance be adopted so the laws can be enforced. *Vice Mayor Denoyer moved to adopt Ordinance No. 4409, as presented, with Commissioner Koochel seconding the motion. The motion carried unanimously.*

9. Resolution No. 2167 – Environmental Abatements.

Mayor Long requested Commission consideration of Resolution No. 2167, entitled, "A RESOLUTION AUTHORIZING THE ABATEMENT OF CONDITIONS WHICH ARE INJURIOUS TO THE HEALTH, SAFETY AND GENERAL WELFARE OF THE RESIDENTS OF THE CITY OF LIBERAL, KANSAS, PURSUANT TO SECTION 8-201, CODE OF THE CITY OF LIBERAL, KANSAS."

- Code Enforcement Officer Mastellar introduced Albert Gallegos who transferred from the Street Department taking the place of Mr. De Leon who has transferred to the police department.
- Mr. Mastellar referred to the deficiencies listed in the resolution and photographs of three locations. He noted the property owners have been notified and the 15-day abatement period has elapsed.

Commissioner Harrison moved to adopt Resolution No. 2167, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried unanimously.

10. Resolution No. 2168 – Vehicle Abatements.

Mayor Long requested Commission consideration of Resolution No. 2168, entitled, "A RESOLUTION AUTHORIZING THE REMOVAL OF MOTOR VEHICLE NUISANCES FROM CERTAIN PROPERTIES IN THE CITY OF LIBERAL, KANSAS, PURSUANT TO SECTION 8-510 OF THE CODE OF ORDINANCES OF THE CITY OF LIBERAL, KANSAS."

- Code Enforcement Officer Mastellar referred to the deficiencies listed in the resolution and photographs of vehicles at five locations. He noted all the owners of property or vehicles have been notified and the 10-day period of abatement has elapsed.

Vice Mayor Denoyer moved to adopt Resolution No. 2168, as presented, with Commissioner Koochel seconding the motion. The motion carried unanimously.

11. Request to Purchase Ultra Max Pool Vacuum.

- Recreation Director Weber reported the City has received a donation for an ultra max pool vacuum and referred to the information in the packet. He explained the lap pool vacuum saves about \$2,000 in man-hours per year and noted the current vacuum was purchased in 2000 has surpassed its eight year life expectancy.

Commissioner Koochel moved to approve the purchase of the ultra max pool vacuum for the Water Park with donated funds, as presented, with Commissioner Willimon seconding the motion. The motion carried unanimously.

12. Diversity Council Appointment.

- City Manager Hall referred to the memo in the packet recommending the appointment of Laura Thomas to the Diversity Council.

Vice Mayor Denoyer moved to appoint Laura Thomas to the Diversity Council, as presented, with Commissioner Harrison seconding the motion. The motion carried unanimously.

13. CITY MANAGER'S REPORT.

- City Manager Hall thanked all the departments for making the Pancake Day event a success. He also expressed appreciation to several employees who donated time outside of work for this event.
- Mr. Hall reported City staff has started working on several projects, including the bathroom construction the Leete Family Park and Mahuron Park.
- He advised he had received compliments on how great the City looks from visitors.

14. ITEMS FROM COMMISSIONERS.

Vice Mayor Denoyer expressed appreciation to the entire City staff for taking pride in the jobs and in the appearance of the community for the Pancake Day festivities. He also thanked the many organizations involved in putting together another successful event.

Commissioner Willimon advised today was a great day and she was proud to be a part of this community.

Commissioner Harrison expressed appreciation to everyone involved in the Pancake Day events and to City staff for their efforts in making Liberal shine.

Commissioner Koochel advised we had another successful Pancake Day which is something everyone looks forward to and his promoted by many volunteers. He noted he was impressed with the number of facts provided at last week's State of City address and hoped it would be made available to the public. City Manager Hall advised there would be a news article and the recording would be made available on the television.

Mayor Long expressed appreciation to all involved in the Pancake Day festivities and advised the State of City address was well attended and is getting better every year. He thanked all City employees for their efforts.

18. VOUCHERS.

\$452,511.41, dated February 12, 2013. *Commissioner Koochel moved to approve the vouchers, as presented, with Commissioner Willimon seconding the motion. The motion passed unanimously.*

The meeting was adjourned by motion of Vice Mayor Denoyer.

Tim Long, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk