City Commission Agenda
Tuesday, February 25, 2025, 5:30 PM
City Commission Chambers, 950 S. Grant Ave.

- Call to Order
- Roll Call
- Pledge of Allegiance
- Invocation

1. AWARDS, PROCLAMATIONS, PRESENTATIONS:
2. APPROVAL OF AGENDA
3. MINUTES -
   a. February 6, 2025, Special Meeting Minutes
   b. February 11, 2025, Regular Meeting Minutes
4. ITEMS FROM CITIZENS
   Rules of the Commission: Any citizen desiring to address the Commission shall be recognized by the Chair, advance to the podium, state his/her name and address in an audible tone for the record. Presentations shall be limited to five (5) minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.
5. ITEMS FROM GROUPS
6. CONSENT AGENDA
   All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
   a. 2024 Traffic Safety Committee Minutes
   b. Lease #41.08 The Community Bank
   c. Lease #43.01 FedEx Freight
   d. Lease #50.02 4C Aviation
   e. Lease #56.01 James Mongold
   f. Lease #56.03 James Mongold
   g. Lease #146.01 Best One Tire

    h. Lease #191.01 Plunketts Pest Control

7. Ordinance No. 4631 - Adoption of 2024 ICC Building Codes
8. Ordinance No. 4632 - Adoption of 2024 International Fire Code
9. Resolution No. 2429 - Fee Schedule
10. Planning and Zoning Board Appointment - Jason Ingland
11. Wastewater Financial Plan Options
12. <u>CITY STAFF</u>
13. <u>CITY MANAGER'S REPORT</u>
14. <u>ITEMS FROM COMMISSIONERS</u>
15. <u>VOUCHERS</u>
    a. VOUCHERS 02/25/2025
    - ADJOURNMENT

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 3.a.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Alicia Hidalgo, City Clerk

RE: February 6, 2025, Special Meeting Minutes

Attached are the February 6, 2025, Special Meeting Minutes for your review.

Recommendation:

Staff requests approval of the February 6, 2025, Special Meeting Minutes.

LIBERAL CITY COMMISSION SPECIAL MEETING
February 6, 2025

A Special Meeting of the Liberal City Commission was held at 4:00 p.m. at Commission Chambers, located at 950 S. Grant, on Thursday, February 6, 2025.

Commission Present: Mayor Jose Lara, Vice Mayor Matt Landry, Jeff Parsons, Janeth Vazquez. Commissioner Ron Warren appeared by phone.

Mayor Lara called the meeting to order at 4:02 p.m.

1. Wastewater Treatment Plant – Information and Financial Plan.
- City Manager Diseker referred to the information in the agenda packet. She reviewed the historical information, plant expenses, KDHE Loan, and purchases made that were not loan-related. She also reviewed the project completion, KDHE Loan Amendment, the plant warranty, and water grants for future funding.
- It was determined that a loan amendment of $1.5-$2 million would need to be considered to correct the negative cash balance in 2025. Although by statute, capital project funds are not subject to cash basis law, we do view it as a violation if there is no option of a loan advance or a solid cash transfer into Fund 301. She referred to the attached outline of the project and other supporting documents to aid in making a decision this year and setting us on a better path for future sewer improvements.
- City Engineer Pete Earles was also in attendance. He prepared the spreadsheets which were reviewed.

4:36 p.m. Commissioner Warren appeared in person.

- City Engineer Earles discussed the numbers in the spreadsheet and noted it gives an idea if fees are added or changed. He recommended addressing the issue early this year and moving forward.
- It was noted that the city is not in a place to handle a catastrophic event involving the sewer system.
- Additional discussion was held.
- City Manager Diseker will add the amendment and flat fee to a future agenda.

2. 7-Year Capital Improvement Plan.
- City Manager Diseker stated in order to formalize financial planning for the future, it is the desire of the Leadership Team within the City of Liberal to implement a 7-Year Capital Improvement Plan. The intent is to connect this directly to our Comprehensive Plan and have a clear pathway forward that will keep the City on track to provide a great quality of life for its citizens, as well as establish stability for years to come. A spreadsheet was presented to the Commission. It is in its early stages, in order to brainstorm potential projects and better prepare for the future. Today is the first step in documenting plans to refer back to at the start of each budgetary year. It will most likely take several sessions to finalize the document, so Staff wishes for today to be the start of organizing projects and forecasting completion time frames for our citizens and the future of this community.
- Discussion was held on the plan and projects.

City Attorney Koehn appeared at 5:13 p.m.

City Manager Diseker stated the auction closed yesterday for the property at Liberal Iron & Metal. It sold for $172,000. It had a $32,000 reserve. She sent the information and contract to Lynn.

3. City Boards.

- Discussion was held on the City Boards.
- It was noted the following will attend board meetings as the City Commission liaison:
- Planning & Zoning - Commissioner Warren.
- Traffic Safety – Commissioner Warren.
- Airport - Commissioner Parsons.
- Tourism - Commissioner Vazquez.
- Air Museum - Vice Mayor Landry.
- Communications – Mayor Lara.
- Arkalon - All commissioners on rotation. Commissioner Vazquez will attend starting in February.

The meeting adjourned at 6:14 p.m.

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Jose Lara, Mayor

ATTEST:

____
Alicia Hidalgo, MMC, City Clerk

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 3.b.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Alicia Hidalgo, City Clerk

RE: February 11, 2025, Regular Meeting Minutes

Attached are the February 11, 2025, Regular Meeting Minutes for your review.

Recommendation:

Staff requests approval of the February 11, 2025, Regular Meeting Minutes.

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION
February 11, 2025

The regular meeting of the Liberal City Commission was held at 5:30 p.m. at City Commission Chambers located at 950 S. Grant Ave., on Tuesday, February 11, 2025.

Commission Present: Mayor Jose Lara, Vice Mayor Matt Landry, Jeff Parsons, Janeth Vazquez, and Ron Warren.

City Staff Present: City Manager Scarlette Diseker, Assistant City Manager Brad Beer, City Clerk Alicia Hidalgo, Human Resources Director Angelica Arroyo, Parks Department Director Bruce Young, Liberal Bus Director Rodney Kapp, Fire Chief Kelly Kirk, Water Department Director Jose Rosales, Golf Maintenance Director Chris Vermillion, Finance Director Kristyn Reust, Police Chief Chet Pinkston, and Chief Communications Director Keeley Moree,

Mayor Lara called the meeting to order. City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited, and Jim Garcia gave the invocation.

1. AWARDS, PROCLAMATIONS, PRESENTATIONS. *No items*.

2. APPROVAL OF AGENDA.
Commissioner Warren moved to approve the agenda, as printed, with Commissioner Parsons seconding the motion. The motion carried unanimously.

3. MINUTES: - January 28, 2025 Regular Meeting Minutes.
Commissioner Vazquez moved to approve the January 28, 2025, Regular Meeting Minutes, with Vice Mayor Landry seconding the motion. The motion carried unanimously.

4. Items from Citizens. *No items were presented.*

5. Items from Groups. *No items were presented*.

6. CONSENT AGENDA
a. Lease #21.06 Tudor Garage
b. Lease #143.00 W.H. Rentals
c. Lease #144.00 Seward County Activity Center
d. Lease #164.02 Matthew Fenn
e. Lease #C-18.06 Willow Tree Golf Course
Commissioner Vazquez moved to approve the consent agenda, as printed, with Commissioner Warren seconding the motion. The motion carried unanimously.

7. Employee Recognition Program.
• Director Arroyo stated the HR Department is seeking approval of the Employee Recognition Program, which will honor one employee each quarter. The program will start in the first quarter of 2025. She reviewed the criteria and the awards are: Community Impact Award, Innovation & Creativity, Service Excellence, and Leadership Excellence.
Vice Mayor Landry moved to approve the Employee Recognition Program, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

8. Parks Department Mower Purchase.

• Parks Department Director Young stated the Parks Department is requesting the 2025 budgeted purchase of a Hustler 104" Super Z mower. This mower will be full service and not a replacement mower. He received quotes from Keating Tractor and Kansas Golf & Turf. Keating Tractor was the low bid. Staff recommends purchasing from Keating Tractor.
• Commissioner Vazquez stated they do a really good job of keeping the parks clean.
• Director Young will pass that on to staff.
• Commissioner Parsons stated he will abstain due to his connection with Keating Tractor.

Commissioner Warren moved to approve the budgeted purchase of a Hustler 104" Super Z mower from Keating Tractor, in an amount not to exceed $27,000, to be funded by the Beautification Portion of the One Cent Sales Tax, with Commissioner Vazquez seconding the motion. The motion carried by a vote of 4 to 0, with Commissioner Parsons abstaining.

9. Liberal City Bus Annual Camera Maintenance Contract Approval.

• Liberal City Bus Director Kapp stated the Bus Department requests approval for a three-year camera maintenance contract for the transit vehicles with Safety Vision, LLC. They have 36 cameras in the buses and vans. The contract total is $28,200 and will be divided into 36 monthly installments of $783.33. KDOT will reimburse 70%, totaling $19,740. The City's portion is $8,460. The 70% is allocated in the KDOT budget. The cameras are a protective measure for drivers and riders.
• Additional discussion was held.

Commissioner Vazquez moved to approve the three-year maintenance contract with Safety Vision, LLC for a total amount of $28,200, of which 70% is reimbursable from KDOT, and Liberal's portion will be the 30%, with Commissioner Parsons seconding the motion.

Discussion was held on the amount.

Commissioner Vazquez amended her motion in an amount not to exceed $29,000, with Commissioner Parsons seconding the amended motion. The motion carried unanimously.

10. Fire Department Bunker Gear Purchase.

• Fire Chief Kirk stated that the Fire Department is seeking approval to purchase six pairs of turnout coats and pants. This is a budgeted item in our equipment replacement program for protective gear and equipment. Our intent is to keep our PPE on a 5 to 7-year replacement program. The quantity purchased annually can vary due to staffing level, damage, and wear, or other unforeseen circumstances. Captain Torres solicited quotes from vendors utilizing their PPE specifications. Attached are the quotes and his recommendation memo. Municipal Emergency Services (MES) bid Fire Dex gear, and they were the lowest bid. Fire Dex has been the brand purchased for several years now. It is beneficial to stay in the same brand of gear, when possible, due to turnover and re-issue of the protective clothing.

Commissioner Warren moved to approve the purchase of six pairs of protective coats and pants from Municipal Emergency Services in the amount of $14,514.78, with Commissioner Parsons seconding the motion. The motion carried unanimously.

11. Vac/Valve Exerciser Purchase.

• Water Director Rosales stated the Water Department is looking to replace the Vactron. The current vac is about 10 years old. Staff went out for bid and received three bids from different vendors. Key Equipment was the low bid of $98,595.88. They will get a diesel this year for more output and a bigger 600-gallon tank. The old vac is going to the Parks Department. This is a 2025 budgeted item.
• Assistant City Manager Beer stated it is used every day in numerous departments.

- Additional discussion was held on what the equipment does.

Commissioner Warren moved to approve the purchase of the Vactron from Key Equipment for the amount not to exceed $100,000, to come out of Fund 530-4942-47041 for New Equipment/Machinery, with Commissioner Parsons seconding the motion. The motion carried unanimously.

12. Air Compressor Purchase.

- Water Director Rosales stated the Water Department is looking into purchasing a new air compressor. The current compressor is a 90's model. Staff received two quotes. They want to purchase one that is similar to the one Streets and Traffic Maintenance have. This is a 2025 budgeted item coming from account 530-4942-47041 New Equipment/Machinery.
- Delivery dates for the equipment were discussed.

Commissioner Vazquez moved to go in contract with United Rentals for a new Air Compressor in an amount not to exceed $35,000, coming from the account 530-4942-47041 New Equipment/Machinery.
Commissioner Vazquez amended her motion in an amount not to exceed $30,000, with Commissioner Warren seconding the motion. The motion carried unanimously.

13. Willow Tree Mower Purchase.

- Director Vermillion stated that the golf course needs a new Fairway Mower. The unit to be replaced is a 2008 model that currently has around 5,000 hours on it. It has been a good machine, but it is starting to have mechanical and electrical problems and has been in the maintenance shop as much as on the course. This is a budgeted item for the 2025 year, and we currently have $75,000.00 on that line item #100-4550-47041. We received quotes for similar mowers from John Deere, Jacobsen, and the Toro company. The specs and engines are all about the same, along with the warranties.

Vice Mayor Landry moved to approve the purchase of the John Deere 6080A E-Cut Hybrid fairway mower for the golf course, not to exceed the amount of $62,500.00, from the Willow Tree General Fund line item for New Equipment/Machinery, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

14. CITY STAFF.

- Assistant City Manager Beer gave an update on the pickleball courts and Crack Seal Project. He stated Washington Street repairs are on hold, as the Department will start Pancake Day cleanup.

15. CITY MANAGER REPORT.

City Manager Diseker stated: Mayor, Vice Mayor, and Commissioners, I feel that I almost had the night off with as hectic as it has been so far this year. Here is the update for the first part of February:

- I had the privilege of visiting the North Fire Station last week. I spent two hours with Kelly and Skeety and got the full tour of the facility, including all of the trucks and office spaces. I have always known this, but it became even more clear after leaving that we are very fortunate to have such a great Fire Department. Everything about that group of employees exudes excellence, and it makes my job so much easier to know that they hold themselves to such a high standard. I highly encourage everyone to pay them a visit and see how great everything looks.
- I had a very productive meeting with Matt and Travis at the Rec Department yesterday. The biggest item on the agenda was to address the opening we have with the Sports Tournaments Coordinator. Orlando Padilla has given us his notice, and we wish him well as he works towards new endeavors. We are currently looking into what we want this program to look like as we move forward. As many of you know, I have a coaching background, so I have a love for sports and several ideas to throw out there.

What I primarily want is a cost-effective program that provides opportunities for our youth, so with this being the focus, we will move forward with finding a new leader.

- I visited with Blake Prosser today from the AirFair Committee. We are working on scheduling a joint meeting between the City and the AirFair volunteers in order to present a safe and enjoyable experience for the citizens of Liberal.
- Thank you to the Commission for sitting down with me last week to discuss the Wastewater Financial Plan as we move forward. Situations like this are not fun or easy to deal with, but we are no longer in a situation where we can kick the can down the road. In my opinion, we should have gradually raised rates at the start of construction years ago, but these are things in the past. It is my job to correct it now, and I will do it in the most reasonable and fair way that I can. The bottom line is that we cannot build a $43MM facility without having rates that allow for us to pay back the debt. I am not someone who likes to focus on the past or place blame on anyone. I like to take responsibility for what is now mine. As I told the Leadership Team when I broke down numbers this morning, "get in everyone. We are going to save the City." I rather enjoy challenges, so that is my attitude towards it.
- I want to give a huge thank you to Angelica for her work on the Employee Recognition Program. We are thrilled to roll this out for 2025 and feel it will boost employee morale and showcase how hard our employees work to make our City great. Also thank you to Kristyn for throwing out some early ideas that helped us set this all in motion.

16. ITEMS FROM COMMISSIONERS

Commissioner Warren: stated that everybody needs to prepare for tonight's snow. Be careful. He thanked everybody ahead of time if they have to do extra work. He thanked all of the Staff for all they do already. If there is any extra work to do, he thanks them for that. Be careful getting around in the snow.

Commissioner Vazquez: Thanked all the staff who will be working in the snow removal process because she knows it's not an easy task. She gave a shout-out to them. She is excited for the Employee Recognition Program. She thinks it's pretty exciting that there are different categories. She thinks everyone has unique talents and can there are different categories to reward people for their different talents. She is excited about the community calendar and showcasing the great things that happen here. She questioned how to add items to the calendar.

- The process was discussed.

Commissioner Vazquez recognized and thanked Jim and Sharon Garcia for always being supportive and giving blessings.

Commissioner Parsons: Thanked Staff; he appreciates what they do. He loves the idea of Staff Recognition. It's a great idea, and he's glad to move forward with it. He noted tonight is like a regular meeting, they went through some stuff and bought some stuff. He thanked Department Heads for the process of finding the best deals for the City. He thanked them for what they do.

Vice Mayor Landry: Thanked Staff for putting in a lot of hard work. Good job to Angelica and Kristyn on the Employee Recognition. It will be huge. Keeley, he's looking forward to the art they've seen. Scarlette, as always, tons of transparency and communication. Finding ways to solve issues is huge. He believes the Commission that is here right now and City Staff is probably top-notch right now. We're putting things in motion and doing the correct things so the citizens of Liberal and the community have a great environment. Things are being fixed from the past little by little and it's being done as a team. The Commission, Staff, and community are working as a team. Everyone is pushing each other in a positive direction. The feedback in the community is great. Can't hate because of the things that happened in the past. It's a small community, and it's important to move forward. He commends everybody who puts in really hard work every single day no matter who they are. They are very valued. Thank you so much.

Mayor Lara: Thanked all Staff. The current staff has put in place an actual mechanism where if there are concerns or complaints from the community, he believes we are in a place where things are being addressed. He can say for the first time that he feels comfortable with the staff in place and everything that's being addressed. The current staff already does excellent work. He thanked everyone.

17. VOUCHERS:
$1,577,575.80 dated February 11, 2025.
Commissioner Warren moved to approve the vouchers, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

Mayor Lara adjourned the meeting.

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Jose Lara, Mayor

ATTEST:

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Alicia Hidalgo, MMC, City Clerk

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 6.a.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Karen LaFreniere, Grants Director

RE: 2024 Traffic Safety Committee Minutes

Minutes from the 2024 Traffic Safety Committee Meetings are attached. The committee only met twice during the year, January 2024 and September 2024.

Recommendation:
Staff requests Commission consideration for approval of the 2024 Traffic Safety Committee Minutes.

Traffic Safety Committee
Liberal Recreation Center
950 S. Grant, Liberal, KS
September 19, 2024
1:30 p.m.

Board Member	Service on Board	Meetings Held	Meetings attended	Term	Attendance Today
Chad Mease	1/19/2023 to	9	6		Yes
Skeety Poulton	1/19/2023 to	9	6		Yes
Enrique Weissel	1/19/2023 to	9	3		No
Keith/PD	1/19/2023 to	9	2		Yes
Nathan Rodriquez	1/19/2023 to	9	1		Yes
Juan LaValle	1/18/24	2	1		Yes

Others in attendance:

1. **Juan called the meeting to order at 1:31 p.m.**

2. **Approval of Agenda**
Skeety made a motion to approve the agenda as presented. Chad seconded the motion. Motion carried unanimously.

3. **Approval of Minutes.** Skeety made a motion to approve the minutes as presented. Chad seconded the motion. Motion carried unanimously.

4. **Public Comments**
Any citizen desiring to address the Board shall be recognized by the Chair, advance to the podiums, state his/her name and address in an audible tone for the record. Comments shall be limited to three (3) minutes unless the Board votes to extend the time. The Board does not act on subjects not on the agenda. Citizens may address the Board on agenda items as they are brought to the floor.

No items presented.

5. School Zone Discussion.

Juan passed out a map of school zone locations and plans to update the signs and equipment. Equipment has been discontinued and needs to be updated. Gaedes is helping. There will be new school zone flashers purchased for 11th & Western. The new flashers will be programmed by phone and send signals to all of the other flashers. Those will be delivered and installed by next month. Seymore Rogers has 5 flashers, Jewell & Griffith will have new signage with school zone hours. Traffic Maintenance is trying to replace one or two school zones per year. He will let the Traffic Safety Committee know when the signs and equipment are updated and replaced. New signs will be added at Pine, Clay, Curtis, Hickory, Coolidge and Jordan.

Chad said we need an analysis of the school zones from Traffic Engineering Assistance Program (TEAP). He said we had applied for the analysis in the past. We either need to apply again or ask about the status of the application since it was before the pandemic.

Keith asked if the solar flashers are easy to move.

Juan said the poles and lights are compatible and we only need to pour a new concrete pad to move the flasher.

Chad said we have relocated several and it is easy to move them.

Juan said at page 9, the McArthur location, we will eliminate those flashers and put up signage.

Keith said the school zone on Western should be all the way from the High School to Tucker Road, this will cover the High School, grade school and middle school.

Chad said it was like that at one point and that is why they applied for help from TEAP. Right now the school zones are at a 1000 foot perimeter from the schools.

Juan introduced Alonzo Lopez and Javier Michel, new hires in Traffic Maintenance.

Chad said that Safe Routes to Schools in Kansas recommended TEAP.

Skeety stated that changes get shut down by the community like what happened on 15th Street. All of Western was a school zone, but there was backlash.

Keith said that 1000-foot perimeter makes too many speed changes.

Juan requested that the board give them their ideas. They are looking at efficiency and safety.

Keith said he liked using the flashers, as a warning system.

Juan stated they are working with Gaedes to updated and install flashers.

6. Donation of School Zone Signage

Chad added this to the agenda. He has staff that works with LEAP and LEAP wants to donate signs, but there is a short window on making this happen.

Juan will get with Brad regarding donations and see how to pursue them.

Keith said that money and merchandise are handled differently. With merchandise, he had to provide a receipt from the City.

Chad said the School Board has to approve donations. Sometimes it is included in the Consent Agenda.

Skeety is in favor of the signage and the donation.
Chad said they will need an answer by Wednesday, next week.

Keith stated the parks near schools need reminders. Also, the new splash pad locations will attract more kids and should have signage.

Chad made a motion to approve the donation. Skeety seconded the motion. The motion carried unanimously.

7. Update on Projects

Juan gave an update on some of the current projects. The school zones have been painted and touch up on lines. Next will be on Western from the train tracks to Tucker. At John Jacobs Drive they will replace the dividers with others that pop up after they are hit.

Chad asked about a turn lane that used to be from Calvert to John Jacobs Drive, it helped with traffic and we should put it back.

Skeety agreed that the Traffic Safety Committee should look at it.

8. Old Business: John moved and Kent retired.

9. New Business:

Juan said that the new Traffic Maintenance employees are doing an awesome job. The shop is different now and they are all working on signage and updates around town.

Juan also asked for input on changes. If anyone has suggestions, please let him know.

Keith said some streets are dark (not well lit) and it is hard for responders to see numbering. We need reflective numbering for night time response. Maybe we can add block numbers to the street signs.

Juan said they are replacing old green signs to change to a reflective black with a white background, but it takes a lot of time to put the signs up.

Nathan said as an analyst for the PD, the current hot spots for January through June 2024 are:

1. 15th & Kansas
2. Western & Pancake
3. N. Tucker & Kansas
4. Pershing & Pancake
5. Pine & Clay
6. S. Clay and West Pancake

He said that 6-points has dropped off the list.

Skeety asked about the cause of accidents.

Nathan stated that most are inattentive driving.

Skeety asked about the time of day.

Nathan stated that he was asked not to include the time of day, but he can look that up for this committee meeting.

Board Comments.

Skeety asked Keith to keep coming to the meetings. We need consistency on the board. He also said we still need two more members, one engineering and one at large. He will have Keeley advertise for it.

Juan said the next meeting is October 17, 2024 at 1:30

Juan adjourned the meeting at 2:15

Approved by Traffic Safety Committee on: 1/16/2025

Juan LaValle, Chair

Traffic Safety Committee
Liberal Recreation Center
950 S. Grant, Liberal, KS
January 18, 2024
1:30 p.m.

Board Member	Service on Board	Meetings Held	Meetings attended	Term	Attendance Today
Chad Mease	1/19/2023 to	8	6		Yes
Skeety Poulton	1/19/2023 to	8	6		Yes
Enrique Weissel	1/19/2023 to	8	3		No
John Duerson	1/19/2023 to	8	6		Yes
Jacob Hampton/PD	1/19/2023 to	8	2		Yes
Nathan Rodriquez	1/19/2023 to	8	1		Yes
Kent McCarter	1/19/2023 to	8	5		Yes
Juan LaValle	1/18/24	1	1		Yes

1. **John called the meeting to order at 1:30 p.m.**

2. **Approval of Agenda**

Chad made a motion to approve the agenda as presented. Skeety seconded the motion. Motion carried unanimously.

3. **Approval of Minutes. Chad** made a motion to approve the minutes as presented. Skeety seconded the motion. Motion carried unanimously.

4. **Public Comments**

Any citizen desiring to address the Board shall be recognized by the Chair, advance to the podiums, state his/her name and address in an audible tone for the record. Comments shall be limited to three (3) minutes unless the Board votes to extend the time. The Board does not act on subjects not on the agenda. Citizens may address the Board on agenda items as they are brought to the floor.

No items presented.

5. Stop Signs Installed Stop Signs at new housing Division at Navajo and Chance. John stated that the stop signs are up.

   Kent stated that the signs were put up in because people were going around the barricades.

   Old Business: None

   New Business:'

   Kent stated that Juan LaValle will be the new Director of Traffic Maintenance and Building Maintenance in his place. Kent is retiring in April. Kent is still here because he is still director. He doesn't know the protocol, but he thinks Juan should transition to the position.

Chad said that the protocol is set out in the Ordinance.

Kent said we need to find out the process that we need to appoint Juan.

Skeety-we need to revisit at the next meeting.

Enrique joined the meeting at 1:34

Karen is instructed to send out the Traffic Safety Committee Ordinance.

Kent wanted to advertise the meetings. He heard comments and concerns and wants to get it publicized so that people attend.

Skeety—requested the agenda and minutes a week in advance.

Kent said that he forgot about it and from now on the agenda and minutes will be sent out in advance.

John adjourned the meeting at 1:38

Approved by Traffic Safety Committee on: September 19, 2024

Juan LaValle, Chair

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 6.b.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Judy Hernandez, Accountant I

RE: Lease #41.08 The Community Bank

Recommendation:
Staff requests Commission consideration to approve the attached Lease Agreement #41.08 with The Community Bank.

THIS AGREEMENT, entered into this **1st day of July, 2025**, by and between the City of Liberal ("Lessor") and **The Community Bank, Attn: Matt D. Peters, President., 2320 N Kansas Ave, Liberal, KS. 67901, Phone Number: (620) 604-0255 (620) 624-6898** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

All of Lot 3 and Part of Lot 4, Block 10 (32,300 square feet)
Lot 3 = 100' x 190' = 19,000 square feet & Lot 4 = 70' x 190 = 13,300 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2025.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$1,279.08 per year in advance or $106.59 per month.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
   a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
   b. Rules and regulations of the Federal Aviation Administration;
   c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
   d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
   e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 6.c.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Judy Hernandez, Accountant I

RE: Lease #43.01 FedEx Freight

Recommendation:
Staff requests Commission consideration to approve the attached Lease Agreement #43.01 with FedEx Freight.

THIS AGREEMENT, entered into this **1st day of January, 2025**, by and between the City of Liberal ("Lessor") and **FedEx Freight, Inc., (FedEx Freight Real Estate Services), Attn: Real Estate Services Department, 2200 Forward Drive DC 2290, Harrison, AR., 72601 Phone: (870)704-5240** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Liberal, Seward County, Kansas:

Part of Lot 12, Block 3
260' x 270' = 70,200 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1, 2025.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$3,074.90 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
   a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
   b. Rules and regulations of the Federal Aviation Administration;
   c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
   d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
   e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 6.d.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Judy Hernandez, Accountant I

RE: Lease #50.02 4C Aviation

Recommendation:
Staff requests Commission consideration to approve the attached Lease Agreement #50.02 with 4C Aviation.

THIS AGREEMENT, entered into this **1st day of February, 2025**, by and between the City of Liberal ("Lessor") and **4 C Aviation, LLC., P.O. Box 2436, Liberal, KS 67905-2436, 620-629-~~0852~~** ("Lessee").

0465 TC

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Portion of Lot 7, Block 26
70 lineal feet ramp frontage

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **February 1st, 2025.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$1,353.10 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
   a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
   b. Rules and regulations of the Federal Aviation Administration;
   c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
   d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
   e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 6.e.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Judy Hernandez, Accountant I

RE: Lease #56.01 James Mongold

Recommendation:
Staff requests Commission consideration to approve the attached Lease Agreement #56.01 with James Mongold.

THIS AGREEMENT, entered into this **1st day of April, 2025**, by and between the City of Liberal ("Lessor") and **James Mongold, 1226 North Calhoun, Liberal, KS 67901, 624-6831 (home) or 482-0839 (mobile)**, ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

North 35' of Lot 14, and Part of Lot 15, Block 25 (8,100 square feet)
Lot 14 = 35' x 90' = 3,150 sq. ft. Lot 15 = 55' x 90' = 4,950 sq. ft.

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **April 1st, 2025.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$354.78 per year in advance or $29.57 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
   a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
   b. Rules and regulations of the Federal Aviation Administration;
   c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
   d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
   e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 6.f.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Judy Hernandez, Accountant I

RE: Lease #56.03 James Mongold

Recommendation:
Staff requests Commission consideration to approve the attached Lease Agreement #56.03 with James Mongold.

THIS AGREEMENT, entered into this **1st day of April, 2025**, by and between the City of Liberal ("Lessor") and **James Mongold, 1226 North Calhoun, Liberal, KS 67901, 624-6831 (home) or 482-0839 (mobile)**, ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Part of Lot 14, Block 24
75' x 90' = 6,750 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **April 1st, 2025.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$295.65 per year in advance or $24.64 per month.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
   a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
   b. Rules and regulations of the Federal Aviation Administration;
   c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
   d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
   e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 6.g.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Judy Hernandez, Accountant I

RE: Lease #146.01 Best One Tire

Recommendation:
Staff requests Commission consideration to approve the attached Lease Agreement #146.01 with Best One Tire.

THIS AGREEMENT, entered into this 1st day of November, 2024, by and between the City of Liberal ("Lessor") and Best One Tire, Attn: Darvin Patrick, 750 S Western Ave, Liberal, KS 67901, (620) 624-1901 ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

All of Lot 11 Block 3 85' x 22' = 18,700 sq. ft
City-owned Building # 564 60' x 150' = 9000 sq ft

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for One (1) Year beginning on November 1st, 2024. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor $8,919.10 per year in advance or $743.26 per month. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
   a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
   b. Rules and regulations of the Federal Aviation Administration;
   c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
   d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
   e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 6.h.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Judy Hernandez, Accountant I

RE: Lease #191.01 Plunketts Pest Control

Recommendation:
Staff requests Commission consideration to approve the attached Lease Agreement #191.01 with Plunketts Pest Control.

AIRPORT LEASE Lease No. 191.01

THIS AGREEMENT, entered into this 1st day of November, 2024, by and between the City of *Liberal* ("Lessor") *and* ***Plunketts*** **Pest Control, Attn: Jeanette McCall, 401 NE 52 Way Fridley, MN 55421, (877) 571-7100** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Part of Lot Block 22 625 sq. ft
North Portion of City-Owned Building No. 635 (25'x25')

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on November 1st**, 2024.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$875.00 per year in advance or $218.75 Quarterly**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
   a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
   b. Rules and regulations of the Federal Aviation Administration;
   c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
   d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
   e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 7.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Keith Bridenstine, Building Services Director

RE: Ordinance No. 4631 - Adoption of 2024 ICC Building Codes

Ordinance No. 4631 brings the building codes, which are currently in the 2015 versions adopted in 2017, up to date with a more current code set. The ordinance sets the codes to the 2024 series and corrects some other sections within Chapter 6 of the City Ordinance.

Recommendation:
Staff recommends adopting Ordinance No. 4631, amending Chapter 6 of the City Ordinance and setting the 2024 ICC codes as the building codes for the City of Liberal.

(First published in the *High Plains Daily Leader*, Liberal, Kansas, this 27th day of February, 2025.)1t

ORDINANCE NO. 4631

AN ORDINANCE UPDATING CHAPTER 6 OF THE CODE OF ORDINANCES FOR THE CITY OF LIBERAL, KANSAS, FOR BUILDING AND STRUCTURE CODES.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

SECTION 1. Chapter 6 Building and Structure codes is repealed in its entirety and replaced with the following:

CHAPTER 6. BUILDING AND STRUTURE CODES

ARTICLE 1. GENERAL PROVISIONS

6-101 GEOGRAPHIC LOCATION. This entire Chapter pertains to the corporate city limits and 3 mile extraterritorial area as incorporated herein and shall be known as the City of Liberal.

6-102 DEFINITIONS.

(a) Building Official – The designated authority charged with the administration and enforcement of the Building Code of the City of Liberal, or his or her authorized representative.

(b) Contractor - A person or firm that undertakes a contract to provide materials and/or labor to perform a service or do a job. This includes any plumbers, gas fitters, electricians or other specialized person for whom special licenses or bonds are required by other laws of the city. Contractor shall not mean or include: Any licensed subcontractor working under the supervision of a general contractor; or Any owner making ordinary repairs to any building or structure not involving the structural, mechanical, electrical, gas or plumbing parts of the building; or Any employee under the direct on-site daily supervision of a licensed contractor.

(c) Electrical Apprentice – An individual who works with master electricians and journeyman electricians for the purpose of learning the occupation of electrical wiring. This individual shall work only under the direct supervision of certified master electricians and journeyman electricians.

(d) Electrical Journeyman – an Individual who is qualified and certified to do electrical wiring, repairs and maintenance or in any way work at the occupation of electrical wiring for and under the direction of a qualified master electrician.

(e) Electrical Master – An individual, who is qualified, certified and equipped to properly lay out and plan the installation, repairs and maintenance of electrical wiring.

(f) Electrical Wiring – shall consist of the placing or installation of wires, conduits, raceways, cables and/or circuits in buildings or structures in the City of Liberal and the area surrounding the city under the jurisdiction of the City of Liberal, and the repair, replacement and/or wiring of like power and lighting installations for the transmission of electricity for the operation and the use of electrical appliances, fixtures, motors and any other apparatus or equipment designed or intended to use electricity or electrical current.

(g) Electricians Helper – a person who helps master electricians and journeyman electricians at the occupation of electrical wiring and only in the presence of such master electrician or journeyman electrician.

(h) Mechanical Apprentice – An individual whose status is that of an apprentice in the mechanical installation trade. This individual shall work only under the direct supervision of a certified master mechanical installer or a certified journeyman mechanical installer.

(i) Mechanical Journeyman– an individual who is qualified and certified to install, repair or maintain mechanical equipment, or in any way work at the occupation of mechanical installation, for and under, the supervision of a certified master mechanical installer.

(j) Mechanical Master – an individual, who is qualified, certified and equipped to properly lay out and plan the installation, repairs and maintenance of mechanical systems.

(k) Plumbing Apprentice – An individual whose status is that of an apprentice in the plumbing installation trade. This individual shall work only under the direct supervision of a certified master plumber or a certified journeyman plumber.

(l) Plumbing Journeyman – an individual who is qualified and certified to do plumbing, plumbing repairs and maintenance or in any way work at the occupation of plumbing and gas systems for and under the supervision of a certified master plumber.

(m) Plumbing Master – an individual, who is qualified, certified and equipped to properly lay out and plan the installation, repairs and maintenance of plumbing or gas systems.

ARTICLE 2. INTERNATIONAL BUILDING CODE 2024 EDITION

6-201 The International Building Code, 2024 Edition, including Appendices Chapters C, G & I, prepared and published by the International Code Council shall be the Building Code of the City of Liberal, Kansas for the purpose of regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use, height, area, and maintenance of all building or structures in the City of Liberal providing for the issuance of permits and collection of fees. One (1) copy of the International Building Code, 2024 Edition is on file in the office of the City Clerk of the City of Liberal.

6-202 AMENDMENTS.

(a) Section 101.1 Title. shall have “The City of Liberal” inserted.
(b) Section 101.4.6 Energy shall be omitted.
(c) Section 103.1 Creation of enforcement agency. Shall have “Liberal Building Department” inserted.
(d) Section 105.1.1 Annual Permit shall be omitted.
(e) Section 105.1.2 Annual Permit Records shall be omitted.
(f) Section 105.2 shall have numbers 1, 2, 4, 6, 10 & 12 under Building omitted.
(g) Section 113.1 shall have “This board shall be the Joint Building Safety Board of Appeals as established by the City of Liberal, Kansas and Seward County, Kansas. In the absence of this board or in the event this board is unable to act, the Board of City Commissioners of the City of Liberal shall act in this capacity.” added.
(h) Section 114.4 shall add: Such person shall be guilty of a misdemeanor, punishable by a fine of not more than five hundred ($500.00) dollars or by imprisonment not exceeding one hundred eighty (180) days, or by both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.”
(i) Chapter 13 Energy efficiency shall be omitted.
(j) Section 1612.3 shall have “City of Liberal” and “September 25, 2009” inserted.
(k) Section 3301.2 shall have “All construction sites shall be secured and protected to prevent unauthorized entry and to protect the public. All construction sites with hazardous areas or large equipment shall have approved temporary safety fences constructed to protect the public. The Building Official is authorized to waive this requirement if special circumstances exist and public safety will not be impacted.”” Added.

ARTICLE 3. INTERNATIONAL RESIDENTIAL CODE 2024 EDITION

6-301. The International Residential Code 2024 Edition including Appendices BA, BB, BD, BF, BH, BI, BJ, BO, CA, CB, CD, CE and CF prepared and published by the International Code Council shall be the Residential Building Code of the City of Liberal, Kansas for the purpose of regulating the construction, alteration, removal, demolition, equipment, use and occupancy, location and maintenance of detached one and two family dwellings and multiple single family dwellings (townhouses) in the City of Liberal, Kansas, providing for the issuance of Residential permits and collection of fees. One (1) copy of the International Residential Code, 2024 Edition is on file in the office of the City Clerk of the City of Liberal. Appendix BE shall not be required but shall be the minimum standard for installation of Radon Control Methods when installed.

6-302. AMENDMENTS.

(a) Section R101.1 Title. Shall have "The City of Liberal" Inserted.
(b) Section R105.2 shall have subsections number 1, 2, 3, 5, 10 under building omitted.
(c) Section R108.2 shall have "The fees shown in Exhibit C-601, as established annually in the budget resolution." Added.

(d) Section R112.1 shall have "This board shall be the Joint Building Safety Board of Appeals as established by the City of Liberal, Kansas and Seward County, Kansas. In the absence of this board or in the event this board is unable to act, the Board of City Commissioners of the City of Liberal shall act in this capacity." Added.
(e) Section R113.4 shall be amended as follows: "Violation penalties. Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair residential work in violation of the *approved* construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than five hundred ($500.00) dollars or by imprisonment not exceeding one hundred and eighty (180) days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense."
(f) Section R114.4 shall have Unlawful continuance. Add "Penalties shall include a fine of not less than $100.00 or more than $500.00. Each day that work continues shall be deemed a separate offense."
(g) Table R301.2 shall be amended as follows:
Ground Snow Load: "15 psf"; Wind Speed: "115 mph"; Topo effects: "NO"; Special Wind Region: "NO"; Wind-borne Debris Zone: "NO"; Seismic category: "A"; Weathering: "Severe"; Frost depth: "30 inches"; Termite: "Moderate to Heavy"; Winter Design Temp: "5°"; Icebarrier: "NO"; Flood Hazards: "5/1/1999; 9/25/2009; panels 20175C0025D, 20175C0125D, 20175C0150D, 20175C0175D, 20175C0200D, 20175C0250D, 20175C0275D, 20175C0300D, 20175C0333D, 20175C0334D, 20175C0337D, 20175C0340D, 20175C0341D, 20175C0342D, 20175C0343D, 20175C0344D, 20175C0375D, 20175C0400D"; Air Freezing Index "426 days"; Mean Annual Temp: "57.8°F"

Table R301.2
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOAD	WIND DESIGN				SEISMIC DESIGN CATEGORY	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMP	ICE BARRIER UNDERLAYMENT REQUIRED	FLOOD HAZARDS	AIR FREEZING INDEX	MEAN ANNUAL TEMP
	Speed (mph)	Topographic Effects	Special Wind Region	Wind-borne debris zone		Weathering	Frost line depth	Termite					
15	115	No	No	No	A	Severe	30"	Moderate to Heavy	5	No	5/1/1999; 9/25/2009	426	57.8° F

(h) Section R309.1 shall be amended to have “shall” replaced with “may” per K.S.A. 12-16,219.
(i) Section R309.2 shall be amended to have “shall” replaced with “may” per K.S.A 12-16,219.
(j) Section R319.7 Shall be amended as follows: “An emergency escape and rescue opening is not required where existing basements undergo alterations or repairs of less than 40% of existing finishes.”
(k) Section R325.3 Mechanical Ventilation. Shall be omitted.
(l) Section R403.1.4.1 Exception #1 shall replace “600 square feet (56 m^2)” with “400 square feet (37 m^2)”.
(m)Section R908.4 Roof Recover. Shall have Subsections 1 and 3 omitted.
(n) Section R908.4.1 Roof re-covering shall be omitted.
(o) Chapter 11 shall be omitted and replaced with “There shall be minimum insulation standard of R-35 for ceilings/attics, R-15 for exterior walls, and R-19 for floors above unconditioned spaces. A copy of the Kansas Energy Efficiency Disclosure required by K.S.A 66-1228 for new residential structure shall be provided to the Building Official prior to issuance of a Certificate of Occupancy.”
(p) Section G2413.1 shall have: “Underground gas lines to the main structure shall be a minimum 1 ¼” pipe from the meter to the point at which ground is broken. A minimum 1” gas line shall be required to the first outlet.” added.
(q) Section G2414.4.3 Shall be replaced with “Copper and copper alloy tubing shall not be used.”
(r) Section G2415.12 shall replace “12 inches (305 mm)” with “24 inches (610 mm)”.
(s) Section G2415.12.1 Individual Outside Appliance. Replace “8 inches (203 mm)” with “24 inches (610 mm)”.
(t) Section G2415.13 Shall have “The trench for the service line shall contain no other lines.” Added.
(u) Section G2417.4.1 Shall be amended as follows: “This inspection shall require that the lines be pressured with a pressure of twenty (20) pounds of air, thirty (30) pounds of air if CSST is used for any portion of the piping system, and the same shall have stood for at least fifteen (15) minutes with no noticeable loss in pressure. For welded piping, and piping carrying gas at pressures in excess of six (6) psig, the test pressure shall not be less than sixty (60) pounds per square inch and shall be continued for a length of thirty (30) minutes.”
(v) Section P2603.5.1 Sewer depth. Shall Insert “12 inches (305 mm)” and “12 inches (305 mm)”.

(w) Section P2604.1 shall have “For plastic sewer piping, an insulated copper tracer wire or other *approved* conductor shall be installed adjacent to and over the full length of the piping. Access shall be provided to the tracer wire or the tracer wire shall terminate at the cleanout between the *building drain* and *building sewer*. The tracer wire size shall be not less than 14 American Wire Gauge (2.5 mm^2) and the insulation type shall be listed for direct burial.” added.
(x) Section P2906.4 Water service pipe. Add “No rigid water service piping shall extend inside the meter can or hook to the meter.”
(y) Section E3604.5.1 shall have “In no case shall a mast be less than 2” rigid conduit.” Added.

ARTICLE 4: INTERNATIONAL PLUMBING CODE 2024 EDITION

6-401. The International Plumbing Code, 2024 Edition, including Appendix Chapters B, C, D, & E, prepared and published by the International Code Council shall be the Plumbing Code of the City of Liberal, Kansas for the purpose of regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of plumbing systems in the City of Liberal, Kansas, providing for the issuance of plumbing permits and collection of fees. One (1) copy of the International Plumbing Code, 2024 Edition is on file in the office of the City Clerk of the City of Liberal.

6-402. Amendments.

(a) Section 101.1 Title. Shall have “The City of Liberal” Inserted.
(b) Section 105.1.1 for Annual Permit shall be omitted.
(c) Section 105.1.2 for Annual Permit Records shall be omitted.
(d) Section 108.5 shall have “The fees shown in Exhibit C-601, as established annually in the budget resolution.” Inserted.
(e) Section 114.4 Insert “Misdemeanor”, “$500.00”, and “180 days”.
(f) Section115.4 insert “$100.00” and “$500.00”.
(h) Section 113.1 Membership of Board add “This board shall be the Joint Building Safety Board of Appeals as established by the City of Liberal, Kansas and Seward County, Kansas. In the absence of this board or in the event this board is unable to act, the Board of City Commissioners of the City of Liberal shall act in this capacity.”
(i) Section 305.4.1 Sewer Depth. Shall have “12” inches (“305” mm) and “12” inches (“305” mm). inserted.
(j) Section 605.3 Water service pipe. Add “Water service piping extending from the water meter to a point inside the property line of the location being served shall not be of rigid material, but in no case less than five (5) feet in length.”
(k) Section 903.1.1 Roof Extension. Shall have “6 inches” inserted.

ARTICLE 5: NATIONAL ELECTRICAL CODE 2023 EDITION

6-501. The National Electrical Code 2023 Edition, including Informative Annex H, prepared and published by the National Fire Protection Association shall be the Electrical Code of the City of Liberal, Kansas for the purpose of regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of Electrical systems in the City of Liberal, Kansas, providing for the issuance of Electrical permits and collection of fees. One (1) copy of the National Electrical Code, 2023 Edition is on file in the office of the City Clerk of the City of Liberal.

6-502. AMENDMENTS

(a) Section 80.15 Subsections (A) through (H) shall be replaced as follows: “80.15 (A) Board of Appeals. This board shall be the Joint Building Safety Board of Appeals as established by the City of Liberal, Kansas and Seward County, Kansas. In the absence of this board or in the event this board is unable to act, the Board of City Commissioners of the City of Liberal shall act in this capacity.”
(b) Section 80.19 (D) Annex H: for Annual Permits shall be omitted.
(c) Section 80.19 (E) Annex H: shall have “The fee schedule shall be as shown in Exhibit C-601, as established annually in the budget resolution.” Added.
(d) Section 80.19(F)(3) Annex H: shall have “fourteen (14) business” inserted.
(e) Section 80.23(B)(3) Annex H: shall have “One Hundred”, “$100.00”, Five Hundred”, “$500.00”, “One”, “1”, “One hundred eighty” and “180” inserted.
(f) Section 80.25(C) Annex H: shall have “14 business” inserted.
(g) Section 80.29 Annex H: shall have “City of Liberal” inserted.
(h) Section 80.35 Annex H: shall have “One” and “1” inserted.
(i) Section 210.63 shall have “15-or” deleted.
(j) Section 230.28(a) shall add “In no case shall a mast be less than 2” rigid conduit.”
(k) Section 300.1(A) shall have “New or replaced wiring within all commercial structures shall be installed in metal conduit, approved metal raceways, or approved metal clad cables.” Added.
(l) Section 334.10 #3,4,5 Omitted *(NM cable section)*
(m) Amend Section 362.10 and subsections 362.12 through 362.120 for permitted uses of ENT as follows: “The use of ENT shall be prohibited for any use within the City of Liberal”.

ARTICLE 6. INTERNATIONAL MECHANICAL CODE 2024 EDITION

6-601. The International Mechanical Code, 2024 Edition, including Appendix Chapter A, prepared and published by the International Code Council shall be the Mechanical Code of the City of Liberal, Kansas for the purpose of regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems in the City of Liberal, Kansas, providing for the issuance of mechanical permits and collection of fees. One copy of the International Mechanical Code, 2024 Edition is on file in the office of the City Clerk of the City of Liberal.

6-602. AMENDMENTS

(a) Section [A]101.1 Title. Shall have "The City of Liberal" Inserted.
(b) Section [A]105.1.1 for Annual Permit shall be omitted.
(c) Section [A]105.1.2 for Annual Permit Records shall be omitted.
(d) Section [A]108.2 shall have "The fees shown in Exhibit C-601, as established annually in the budget resolution." Inserted.
(e) Section [A]113.1 shall be replaced as follows: "This board shall be the Joint Building Safety Board of Appeals as established by the City of Liberal, Kansas and Seward County, Kansas. In the absence of this board or in the event this board is unable to act, the Board of City Commissioners of the City of Liberal shall act in this capacity."
(f) Section [A]114.4 Insert "Misdemeanor", "$500.00", and "180 days".
(g) Section [A]115.4 insert not less than "$100.00" and not more than "$500.00".

ARTICLE 7. INTERNATIONAL FUEL AND GAS CODE 2024 EDITION

6-701. The International Fuel and Gas Code, 2024 Edition, including Appendix Chapter D, prepared and published by the International Code Council shall be the Fuel and Gas Code of the City of Liberal, Kansas for the purpose of regulating fuel gas systems and gas-fired appliances, in the City of Liberal, Kansas. One (1) copy of the International Fuel and Gas Code, 2024 Edition is on file in the office of the City Clerk of the City of Liberal.

6-702. AMENDMENTS.

(a) Section 101.1 Title. Shall have "The City of Liberal" Inserted.
(b) Section 105.1.1 for Annual Permit Omitted.
(c) Section 105.1.2 for Annual Permit Records Omitted.
(d) Section 108.2 shall have "The fees shown in Exhibit C-601, as established annually in the budget resolution." Inserted.
(e) Section 113.4 Insert "Misdemeanor", "$500.00", and "180 days".
(f) Section 114.4 insert "$100.00" and "$500.00".
(g) Section 403.4.3 shall be replaced with "Copper and copper alloy pipe shall not be used."
(h) Section 404.12 shall be amended to replace "12 inches" with "24 inches".
(i) Section 404.12.1 shall be amended to replace "8 inches" with "24 inches".
(j) Section 404.13 shall be amended to add: "The trench for the service line shall contain no other lines.
(k) Sections 406.4.1 - Test pressure, and 406.4.2 - Test duration. Deleted and replace with new Section 406.4.1 as follows: "This inspection shall require that the lines be pressured with a pressure of twenty (20) pounds of air, thirty (30) pounds of air if CSST is used for any portion of the piping system, and the same

shall have stood for at least fifteen (15) minutes with no noticeable loss in pressure. For welded piping, and piping carrying gas at pressures in excess of six (6) psig, the test pressure shall not be less than sixty (60) pounds per square inch and shall be continued for a length of thirty (30) minutes."

(l) Section [A]D101.3 shall be replaced as follows: "This board shall be the Joint Building Safety Board of Appeals as established by the City of Liberal, Kansas and Seward County, Kansas. In the absence of this board or in the event this board is unable to act, the Board of City Commissioners of the City of Liberal shall act in this capacity."

ARTICLE 8. INTERNATIONAL PROPERTY MAINTENANCE CODE 2024 EDITION

6-801. The International Property Maintenance Code 2024, including Appendix A, prepared and published by the International Code Council shall be the property Maintenance Code of the City of Liberal, Kansas for the purpose of regulating the conditions and maintenance of all property in the City of Liberal, Kansas. One (1) copy of the International Property Maintenance Code 2024 Edition is on file in the office of the City Clerk of the City of Liberal.

6-802. AMENDMENTS.

(a) Section [A]101.1 Title. Shall have "The City of Liberal" Inserted.
(b) Section [A]102.3 Application of other codes: Shall have "Energy Conservation Code" removed and "International Zoning Code" replaced with "Zoning Code of the City of Liberal".
(c) Section [A]103.1 Creation of Agency: Shall have "Liberal Building Department" inserted.
(d) Section 302.4 Weeds. shall have "twelve inches (12") in height" inserted.
(e) Section 304.14 Insect Screens. Insert "April 1st" and "October 31st".
(f) Section 602.3 Heat Supply. shall have "October 1st" and "May 1st" inserted.
(g) Section 602.4 Occupiable Work Spaces. shall have "October 1st" and "May 1st" inserted.

ARTICLE 9: INTERNATIONAL EXISTING BUILDING CODE 2024 EDITION

6-901. The International Existing Building Code 2024 Edition, including appendix E, prepared and published by the International code council shall be the Existing Building Code of the City of Liberal, Kansas for the purpose of regulating for the repair, alteration, change of occupancy, addition, relocation of existing buildings, including historic buildings in the City of Liberal, Kansas providing for the issuance of building permits and collection of fees. One (1) copy of the International Existing Building code 2024 Edition is on file in the office of the City Clerk of the City of Liberal.

6-902. AMENDMENTS.

(a) Section [A]101.1 Title. Shall have “The City of Liberal” Inserted.
(b) Section [A]105.1.1 Annual Permit. Shall be omitted.
(c) Section [A]105.1.2 Annual Permit Records. Shall be omitted.
(d) Section [A]105.2 shall have subsection number 1 under building deleted.
(e) Section [A]112.1 shall have “This board shall be the Joint Building Safety Board of Appeals as established by the City of Liberal, Kansas and Seward County, Kansas. In the absence of this board or in the event this board is unable to act, the Board of City Commissioners of the City of Liberal shall act in this capacity.” Added.
(f) Section [A]113.4 shall add: “Any such person shall be guilty of a misdemeanor, punishable by a fine of not more than five hundred ($500.00) dollars or by imprisonment not exceeding one hundred eighty (180) days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.”

ARTICLE 10. INTERNATIONAL SWIMMING POOL AND SPA CODE 2024 EDITION

6-1001. The International Swimming Pool and Spa Code 2024 Edition, prepared and published by the International Code Council shall be the swimming pool and spa code for the City of Liberal, Kansas for the purpose of regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use, or maintenance of swimming pools in the City of Liberal, Kansas, providing for the issuance of permits and collection of fees. One (1) copy of the International Swimming Pool and Spa Code 2024 Edition is on file in the office of the City Clerk of the City of Liberal.

6-1002. AMENDMENTS.

(a) Section [A]101.1 Title. Shall have “The City of Liberal” Inserted.
(b) Section [A]109.2 Schedule of permit fees. shall have “The fees shown in Exhibit C-601, as established annually in the budget resolution.” Inserted.
(c) Section [A]113.4 Violation penalties. Shall have “Misdemeanor”, “$500.00”, and “30 days” inserted.

ARTICLE 11. BUILDING CONTRACTOR LICENSING

6-1101 RECOGNIZED CONTRACTOR LICENSES. The list of contractor license issued by the city shall be one of the following types.

(a) Class A General Contractor. Adequate test required.
(b) Class B General Contractor. Adequate test required.
(c) Class C General Contractor. Adequate test required.
(d) Mechanical Contractor with Gas. Competency requirement as well as adequate test required.

(e) Electrical Contractor. Competency requirement as well as adequate test required.
(f) Plumbing Contractor with Gas. Competency requirement as well as adequate test required.
(g) Roofing Contractor. Kansas State certificate required.
(h) Sign Installation Contractor.
(i) Concrete Contractor.
(j) Specialized Other Contractor.
(k) Unlimited Swimming Pool Contractor.
(l) Fire Sprinkler & Protection Services Contractor.
(m) Water Conditioning Contractor.
(n) Backflow Test Contractor.

6-1102. LICENSE FOR CONTRACTORS: No person shall engage in business as a contractor, unless he or she has a current license issued pursuant to this article. No license shall be issued unless the applicant submits the correct application forms, filled out with correct and legible information. Applications found to be falsified or illegible will not be accepted.

It shall be unlawful for any individual, either directly or indirectly to lend his or her license required by this section, or to permit the same to be used by any other individual, for the purpose of obtaining a permit to do contractor work requiring a permit or a license. In the event any licensee's certificate is suspended or canceled as authorized by Article 11, his or her license shall automatically be suspended or canceled as the case may be. A license for a trade contractor shall be automatically suspended or canceled at any time he or she fails to have a master in his or her employ that has a current and valid certificate.

6-1103. EXEMPTION FROM LICENSURE: Licenses shall not be required for the following:
(a) Public utility companies and their employees when engaged in the installation, operation or maintenance of equipment which will be used for the production, generation, transmission or distribution of the product or service from the source of the product or service through the facilities owned or operated by the utility company to the point of customer service, including the metering.
(b) Employees of the city engaged in the discharge of their duties when performing work on city-owned property.
(c) The owner of a **single-family dwelling**, who occupies the residence, when constructing, enlarging, altering, converting, or is in any way performing trade work.

6-1104. LICENSE FEES: The applicant for a contractor's license shall pay a fee for first year and annually every year thereafter. This license alone shall not permit the licensee to perform work as a contractor, but he or she may do business as a contractor. Should the applicant desire to do and engage in the actual contracting work, he or she shall acquire any required permits prior to starting said work.

Expiration date of the license shall be December 31st of each year. Fees are established annually in the budget resolution, non pro-rated, and are shown in: Exhibit C–604.

6-1105. INSURANCE REQUIREMENTS: Any person licensed as a contractor shall have and show proof of a valid general liability, property damage, and products completed insurance policy certificate in effect which shall not be less that the amount of $500,000 combined single limit including (but not limited to) contractual liability, independent contractors and completed operations. Such insurance policy shall be in effect prior to the issuance of any contractor's license. If the policy expires or is canceled, the contractor's license is suspended at the same time. A description of operations shall be included on the insurance certificate.

6-1106. CERTIFICATE OF GOOD STANDING: All new license applications, seeking to be licensed with the City, must submit from the Kansas Secretary of the State, a certificate of good standing. This can be purchased directly from the website. Does not need to be resubmitted upon annual renewal.

6-1107. BUISNESS LICENSE All Contractors seeking a license must obtain a valid City Business License.

6-1108. PROOF OF COMPETENCY FOR CERTAIN TRADES

(a) General Contractor A,B,C, - Must meet the requirements of K.S.A 12-1556, 12-1557 proving competency and testing minimums.
(b) Electrical Contractor - must meet the requirements of K.S.A 12-1525, 12-1526 proving competency and testing minimums.
(c) Plumbing Contractor - must meet the requirements of K.S.A 12-1508, 12-1509 proving competency and testing minimums.
(d) Mechanical Contractor - must meet the requirements of K.S.A 12-1541, 12-1542 proving competency and testing minimums.

Any individual to engage in work as a contractor of trades, which is required to prove competency under Kansas statute, must submit proof of apprentice, journeyman, or master. Each trade individual shall be issued a trade certificate.

6-1109. EXPIRATION AND RENEWAL; Continuing Education Units, (CEU'S) Requirements. **Every trade certificate** issued under this article shall expire on the 31st day of December in the year issued. Prior to certificate renewals as per K.S.A. 12–1541 requires persons receiving any trade certificates annually to obtain not less than 12 hours biennially or six hours annually of continuing education approved by the building official. Not less than six hours biennially or three hours annually shall consist of code education. This shall apply to **General Contractor** renewals. All hours of education shall consist of training relative to construction, maintenance and code update training. All trade certificates may be renewed annually with the license renewal. Fees are established annually in the budget resolution and are shown in Exhibit C – 604.

6-1110 UNLAWFUL DISPLAY OF SIGNAGE: It shall be unlawful, and a class C misdemeanor for any individual not in legal possession of a valid contractor's license issued pursuant to this article to engage in, or carry on, or represent himself, herself, itself or themselves as engaged in or carrying on the business of contractor or to use the words "licensed", "contractor", "electrician", "master plumber," "master mechanical installer", "mechanical installer", "mechanical systems installer", "plumbing," or "plumber," in any advertising, business cards, or any media outlet, to display or expose a sign having similar import for the purpose of implying the advertiser to be so engaged.

6-1111. REVOCATION, SUSPENSION OF LICENSE: The license of any contractor may be suspended temporarily by the building official, for a period not to exceed 30 days at any one time for each violation of the licensing or permitting rules.

If a citation is issued, notice shall be given in writing to such contractor informing him or her of a time for hearing before Municipal Court on the complaint or matter alleged against such contractor involving any one or more of the following:

(1) Misrepresentation of a material fact by applicant in obtaining a license;
(2) Failure or neglect to observe conditions of permit for safety of public;
(3) Performance of any work without permit where one is required by the laws of the city; and
(4) Willful disregard of any violation of the adopted codes of the city, or failure to comply with any lawful order of the city building inspector.

If any license shall be revoked, the contractor shall not be eligible for a new license during a period of one year thereafter. No fee shall be refunded in event of the suspension or revocation of any contractor's license. It shall be unlawful to engage in the occupation or trade of contractor during the time any license of such contractor has been suspended or revoked.

ARTICLE 12. BUILDING PERMITS

6-1201. REQUIRED: Permits are required by contractors to perform any job as per their definition. When a contractor is found working without having applied for and received the proper permit, said contractor is subject to fines from Exhibit C. Applications for permits must be approved prior to work starting. When submitting construction documents, allow up to 2 weeks for approval. All subcontractors must apply for a permit and be licensed with the City of Liberal for every project which requires a permit.

6-1202. REFUNDS: The Building Official may determine to refund when requested in writing with justifiable cause demonstrated. If a refund is granted, only 50% of the fee shall be refunded.

6-1203. INSPECTIONS: All permitted work must have an inspection. All inspections shall have the licensed General Contractor or an authorized agent who is listed with the Building Official on site for all inspections. All Plumbing, Electrical, Gas and Mechanical Contractors must have a licensed Journeyman or Master on site for all inspections. Any inspection requested less than 2 hours before the desired inspection time may be charged the fee of outside normal hours, from Exhibit C-602, unless an emergency exists.

6-1204. RESTRICTIONS: Building permits for commercial and industrial projects may only be pulled by licensed contractors. Permits for structural or trade work at residential rental properties shall only be issued to licensed contractors.

Effective Date. That this Ordinance shall be effective upon its passage and adoption by the Governing Body of the City of Liberal, Kansas and after its publication in the official City newspaper.

PASSED AND APPROVED by the Governing Body of the City of Liberal, Kansas, this 25th day of February, 2025.

ATTEST: ______________________________
Jose Lara, Mayor

____
Alicia Hidalgo, MMC, City Clerk

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 8.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Cody Regier, Fire Marshal

RE: Ordinance No. 4632 - Adoption of 2024 International Fire Code

The Fire Marshal's Office of the Liberal Fire Department would like to present, for your consideration, a proposed Ordinance No. 4632 to adopt the 2024 International Fire Code, including Appendix Chapters B, C, D, E, F, H, and I prepared by the International Code Council, as the Fire Code of the City of Liberal. In the ordinance, we did omit or amend certain portions of the code to better fit and support the goals of the Liberal Fire Department.

Currently, the Liberal Fire Department operates under the 2006 International Fire Code (IFC), which has served the department well for many years. The 2024 IFC would bring the department up to the newest code available, which would be a much better fit for the changes we are seeing in building design as well as the ever-changing uses for buildings. The Liberal Fire Department does not foresee this new code bringing any new financial hardships for new commercial projects. It will just give us the flexibility needed to grow with the changing needs.

Also proposed with the ordinance would be a change to the current fee schedule. The new schedule would add some permit fees that would help to offset some of the cost to the department on items such as automatic fire sprinklers, fire alarm systems, and suppression systems for commercial cooking. These items take personnel hours and multiple inspections to be able to "finalize" the systems. The fees would simply cover some of the costs associated with those projects.

Recommendation:
Staff recommends adopting Ordinance No. 4632, making the 2024 International Fire Code, with appendices specified, the official Fire Code of the City of Liberal.

ORDINANCE NO. 4632

AN ORDINANCE AMENDING CHAPTER 7, ARTICLE 2 RELATING TO FIRE PREVENTION FOR THE LIBERAL CITY CODE FOR THE CITY OF LIBERAL, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

SECTION 1. Article 2 of Chapter 7 of the Liberal City Code for the City of Liberal, Kansas is hereby replaced and amended to read as follows:

7-201. FIRE PREVENTION CODE INCORPORATED.

The city does hereby adopt and incorporate in accordance with K.S.A. 12-3009 to 12-3012 inclusive, the International Fire Code, 2024 Edition, including Appendix Chapters B, C, D, E, F, H, and I prepared by the International Code Council (excepting the portions specifically omitted or amended as set out in 7-202 below) as the Fire Code of the City of Liberal, Kansas for the purpose of regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the City of Liberal. At least one copy of said International Fire Code shall be marked or stamped "Official Copy as Adopted by Ordinance No. 4632", as per K.S.A. 12-3010, and to which shall be attached a copy of this ordinance, and shall be filed with the City Clerk to be open for inspection and available to the public at all reasonable business hours.

7-202. SAME; AMENDMENTS.

Section 101.1 Title. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) These regulations shall be known as the Fire Code of City of Liberal, Kansas, hereinafter referred to as "this code."

(B) Wherever the word "jurisdiction" is used in this code, it shall mean the City of Liberal, Kansas.

Section 101.2.1 Appendices. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) The following appendices are adopted:

- (1) Appendix B – Fire-Flow Requirements for buildings
- (2) Appendix C – Fire Hydrant Locations and Distribution
- (3) Appendix D – Fire Apparatus Access Roads

(4) Appendix E – Hazard Categories
(5) Appendix F – Hazard Ranking
(6) Appendix H – Hazardous Materials Management Plan (HMMP) and Hazardous Materials Inventory Statement (HMIS) Instructions
(7) Appendix I – Fire Protection Systems – noncompliant conditions

(B) Appendices A, G, J, K, L, M, N, and O are hereby omitted.

Section 103.1 Creation of agency. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) The "**Liberal Fire Department**" is hereby created and the official in charge thereof shall be known as the F*ire Code Official*. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this Code

(B) Added "Liberal Fire Department" to this section.

Section 105.5 Required operational permits. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) Section 105.5 is hereby omitted with the following exceptions
(1) Section 105.5.36 Open burning

(B) See Exhibit C – Fee Schedule: Article 7; C-701 for fees associated with required operational permits.

Section 105.6 Required construction permits. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) 105.6 is hereby omitted with the following exceptions
(1) Section 105.6.1 Automatic fire-extinguishing systems.
(2) Section 105.6.2 Automatic sprinkler systems.
(3) Section 105.6.7 Fire alarm and detection systems and related equipment.
(4) Section 105.6.8 Fire pumps and related equipment.
(5) Section 105.6.9 Flammable and combustible liquids: amended to read as;
- To install, construct, altar or remove tanks used for storage of flammable and combustible liquids both above or below ground.

(6) Section 105.6.23 Spraying or dipping.
(7) Section 105.6.24 Standpipe systems.

(B) See Exhibit C – Fee Schedule: Fire C-702 for fees associated with required construction permits.

Section 112.1 General. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) ***Means of Appeals***. The Board of Zoning Appeals shall act as the Fire Board of Appeals in making correct determination of any appeal arising from actions of the administrative authority. Appeals shall be made in writing and the appellant may appear in person before the Board and may introduce evidence to support his or her claims. Appeals will be heard at a reasonable time at the convenience of the Board but not later than 30 days after receipt of a written appeal. Following each hearing, the findings and decision of the Board shall go to the governing body in writing. The appellant shall cause to be made, at his or her own expense, any tests or research required by the Board to substantiate his or her claims. The governing body shall consider the case at the next regular meeting. The decision of the governing body shall be final.

1. ***Section 112.3 Qualifications.*** Shall be omitted.

2. ***Section 112.4 Administration.*** Shall be omitted.

3. ***Section 113.4 Violation penalties***. Shall be omitted and referred to section 7-210 of the City of Liberal Code of Ordinances.

4. ***Section 506 Key boxes***.
   (A) The approved type of Key Boxes for the Liberal Fire Department is the "Knox Box" brand system.

5. ***Section 506.1 Where Required***. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:
   (A) All the following structures that are newly constructed or remodeled after the adoption of the 2024 International Fire Code shall be equipped with a "Knox Box" at or near the main entrance or such other location required by the Liberal Fire Department:
      (1) Commercial or industrial structures over 500 sq. ft.
      (2) Multi-family residential structures that have restricted access through locked doors but have a common corridor for access to the living units.
      (3) Schools, whether public or private.
      (4) Governmental structures and nursing care facilities unless the building is staffer or open for 24 hours.
   (B) All new construction required to have a "Knox Box" shall have the box installed and operational prior to the issuance of an occupancy permit.

6. ***Section 1101.1 Scope***. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:
   (A) The provisions of this chapter shall apply to existing building constructed prior to the adoption of this code *when any remodel or upgrade to the occupancy results in the fire area being increased."*

SECTION 2. This ordinance shall be in full force and effect upon passage and after its publication in the High Plains Daily Leader and Times, the official newspaper.

APPROVED AND PASSED by the Governing Body of the City of Liberal, Kansas, this day 25th of February 2025.

____
Jose Lara, Mayor

(SEAL)

ATTEST:

____
Alicia Hidalgo, MMC

CHAPTER 7. FIRE

ARTICLE 1. FIRE DEPARTMENT

7-101. FIRE DEPARTMENT CREATED. The fire department shall consist of full paid members, one of whom shall be the fire chief, to which may be added such number of volunteer members and part-time paid members as the city manager may from time to time deem proper. The members, full paid and volunteer, shall be employed and appointed by the city manager.

7-102. COMPENSATION. Compensation shall be at a rate set by the city manager.

7-103. CLASSIFICATION. The fire chief of the fire department, subject to the approval of the city manager, shall classify the personnel of the service, determine qualifications, establish grades and ranks and otherwise organize and regulate the department.

7-104. RULES AND REGULATIONS. The fire chief shall establish rules and regulations for the conduct and government of the department and change the same from time to time. He or she shall be held responsible for the discipline, good order and proper conduct of the department, and for the proper care and maintenance of the buildings, apparatus and equipment of the department, and shall make and keep to date a complete list and inventory of all property and equipment of the department.

7-105. RECORDS. The fire chief shall keep or cause to be kept in a suitable book, a record of all fires that occur, showing the estimated value of the property placed as risk thereby, together with the supposed cause of each fire, and the amount of insurance involved, and the loss incurred. He or she shall also keep a record of all members employed in the department, with the time so employed; also an inventory book, showing at all times a list of the property belonging to the city in charge of the fire department, together with any other records that may be necessary to show at any time the workings and conditions of the department; and at the close of each month he or she shall make a report to the city manager giving a summary of the work done by the fire chief and the department and the expenses and general condition of the department.

7-106. COMMAND AT FIRES. The fire chief or the member acting as chief or in charge at any fire shall have full power and command over all persons whomsoever at fires, and to that end is hereby invested with the full powers of police officers. He or she shall have power if need be to summon any or all persons present to aid in extinguishing any fire, or removing any personal property from any building on fire or in danger thereof, and in guarding the same. Any person refusing to obey such summons shall upon conviction be punished as a Class C violation. He or she shall have power to order the cutting down and removing of any building, structure, fence, wires or other thing if he or she shall deem it necessary for the purpose of protecting life, limb or property during a fire, or for the purpose of checking the progress of any fire.

7-107. DUTIES OF MEMBERS. All full paid members of the fire department shall aid the fire chief in the care of the fire apparatus and equipment, and the fire department headquarters, and perform such other duties as may be imposed upon them by the fire chief. The volunteer members shall be subject to call at any time, in case of fire, when they shall immediately but safely, legally and at their own risk, respond to such call, and aid at such fire the same as other members of the fire department and shall attend 50% of all fire drills.

7-108. TAMPERING WITH FIRE EQUIPMENT. It shall be unlawful for any person or persons to drive or trod upon, or over, any hose of the fire department, while in use, or at any other time, or to in any manner handle, interfere or tamper with any of the equipment of the fire department, unless authorized to do so by the fire chief or other proper authority. Violations of this provision shall be a Class C violation.

7-109. GEOGRAPHIC LOCATION. This entire Chapter pertains to the corporate city limits and the extraterritorial area as incorporated herein.

ARTICLE 2. FIRE CODE

7-201. FIRE PREVENTION CODE INCORPORATED.

The city does hereby adopt and incorporate in accordance with K.S.A. 12-3009 to 12-3012 inclusive, the International Fire Code, 2024 Edition, including Appendix Chapters B, C, D, E, F, H, and I prepared by the International Code Council (excepting the portions specifically omitted or amended as set out in 7-202 below) as the Fire Code of the City of Liberal, Kansas for the purpose of regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the City of Liberal. At least one copy of said International Fire Code shall be marked or stamped "Official Copy as Adopted by Ordinance No. 4632", as per K.S.A. 12-3010, and to which shall be attached a copy of this ordinance, and shall be filed with the City Clerk to be open for inspection and available to the public at all reasonable business hours.

7-202. SAME; AMENDMENTS.

Section 101.1 Title*.* The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) These regulations shall be known as the Fire Code of City of Liberal, Kansas, hereinafter referred to as "this code."
(B) Wherever the word "jurisdiction" is used in this code, it shall mean the City of Liberal, Kansas.

Section 101.2.1 Appendices. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) The following appendices are adopted:
    (1) Appendix B – Fire-Flow Requirements for buildings
    (2) Appendix C – Fire Hydrant Locations and Distribution
    (3) Appendix D – Fire Apparatus Access Roads
    (4) Appendix E – Hazard Categories
    (5) Appendix F – Hazard Ranking
    (6) Appendix H – Hazardous Materials Management Plan (HMMP) and Hazardous Materials Inventory Statement (HMIS) Instructions
    (7) Appendix I – Fire Protection Systems – noncompliant conditions
(B) Appendices A, G, J, K, L, M, N, and O are hereby omitted.

Section 103.1 Creation of agency. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) The "**Liberal Fire Department**" is hereby created and the official in charge thereof shall be known as the F*ire Code Official*. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this Code
(B) Added "Liberal Fire Department" to this section.

Section 105.5 Required operational permits. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) Section 105.5 is hereby omitted with the following exceptions
    (1) Section 105.5.36 Open burning
(B) See Exhibit C – Fee Schedule: Article 7; C-701 for fees associated with required operational permits.

Section 105.6 Required construction permits. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) 105.6 is hereby omitted with the following exceptions
  (1) Section 105.6.1 Automatic fire-extinguishing systems.
  (2) Section 105.6.2 Automatic sprinkler systems.
  (3) Section 105.6.7 Fire alarm and detection systems and related equipment.
  (4) Section 105.6.8 Fire pumps and related equipment.
  (5) Section 105.6.9 Flammable and combustible liquids: amended to read as;
    - To install, construct, altar or remove tanks used for storage of flammable and combustible liquids both above or below ground.
  (6) Section 105.6.23 Spraying or dipping.
  (7) Section 105.6.24 Standpipe systems.

(B) See Exhibit C – Fee Schedule: Fire C-702 for fees associated with required construction permits.

Section 112.1 General. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) ***Means of Appeals***. The Board of Zoning Appeals shall act as the Fire Board of Appeals in making correct determination of any appeal arising from actions of the administrative authority. Appeals shall be made in writing and the appellant may appear in person before the Board and may introduce evidence to support his or her claims. Appeals will be heard at a reasonable time at the convenience of the Board but not later than 30 days after receipt of a written appeal. Following each hearing, the findings and decision of the Board shall go to the governing body in writing. The appellant shall cause to be made, at his or her own expense, any tests or research required by the Board to substantiate his or her claims. The governing body shall consider the case at the next regular meeting. The decision of the governing body shall be final.

1. ***Section 112.3 Qualifications.*** Shall be omitted.

2. ***Section 112.4 Administration.*** Shall be omitted.

3. ***Section 113.4 Violation penalties***. Shall be omitted and referred to section 7-210 of the City of Liberal Code of Ordinances.

4. ***Section 506 Key boxes***.
   (A) The approved type of Key Boxes for the Liberal Fire Department is the “Knox Box” brand system.

5. ***Section 506.1 Where Required***. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:

(A) All the following structures that are newly constructed or remodeled after the adoption of the 2024 International Fire Code shall be equipped with a “Knox Box” at or near the main entrance or such other location required by the Liberal Fire Department:
   (1) Commercial or industrial structures over 500 sq. ft.
   (2) Multi-family residential structures that have restricted access through locked doors but have a common corridor for access to the living units.
   (3) Schools, whether public or private.
   (4) Governmental structures and nursing care facilities unless the building is staffer or open for 24 hours.

(B) All new construction required to have a “Knox Box” shall have the box installed and operational prior to the issuance of an occupancy permit.

6. ***Section 1101.1 Scope***. The following section of the Fire Code adopted by reference in this article is hereby amended as follows:
   (A) The provisions of this chapter shall apply to existing building constructed prior to the adoption of this code *when any remodel or upgrade to the occupancy results in the fire area being increased.”*

7-203. INSTALLATION AND INSPECTION OF SPRINKLER SYSTEMS. No person, firm or company shall install, service, repair or inspect any automatic fire sprinkler systems within the City of Liberal or extraterritorial district without being registered with the Kansas State Fire Marshal’s office and hold a current level II certification issued by the National Institute for Certification in Engineering Technologies (NICET). The NICET certification shall be in the field of “Fire Protection” and in the sub fields of Automatic Sprinkler System Layout, Inspection & Testing of Water-Based Systems and Special Hazards Suppression Systems.

EXCEPTION 1: A person holding a level I NICET certification in the field of fire protection shall be able to install, service, repair or inspect any automatic fire sprinkler systems while under direct supervision of a person that holds at least a level II NICET certification or higher in the fire protection field.

EXCEPTION 2: A person shall be able to help install fire sprinkler systems without a NICET certification if they are in direct supervision of a person holding a current NICET level III or level IV certificate. A supervisor holding a NICET level III or level IV shall be on the job or construction site at all times while a person not holding any certification is installing any portion of the sprinkler system.

EXCEPTION 3: No certification is required by this Ordinance in order to repair or replace five (5) sprinkler heads or less in a fire sprinkler system.

EXCEPTION 4: Federal, state, and local government employees, or insurance inspectors when acting in their official capacities require no certification.

Installation Standards. All work performed shall be compliant to the City of Liberal's current adopted codes and standards and all work shall be accordance with the following currently accepted NFPA standards.

Documentation. All persons doing work in the City of Liberal and city's extraterritorial area must present a current document, license, or certificate to the Fire Prevention Division of the Liberal Fire Department. This shall be done before installation, service, repair or inspection of any automatic fire sprinkler systems can be started. All plans and hydraulic calculations shall be sent and be approved by the authority having jurisdiction (AHJ) of the Liberal Fire Department before installation of any fire sprinkler system. All final documentation and inspection reports will be sent to the AHJ of the Liberal Fire Department.

7-204. LIMITS; BULK STORAGE OF FLAMMABLE LIQUIDS. Bulk storage of flammable liquids in outside aboveground tanks is prohibited anywhere within the city limits, except as permitted by the zoning ordinance and with an annual city permit through the building inspection department for a fee. Fees are established annually in the budget resolution and is shown in Exhibit C-701. It shall be a Class B violation to disobey this section.

7-205. FIRE EXTINGUISHERS IN COMMERCIAL BUILDINGS. The proprietor, lessee or manager of any commercial building located within the city limits shall at all times keep on each floor of the building one or more chemical fire extinguishers with a minimum rating of 2A:10BC, in a place of ready access, which place shall be approved by the fire chief or fire department full time members. All fire extinguishers must be kept in serviceable condition at all times and shall be recharged or serviced immediately after being in use and in any event at least once each year, with approved ingredients of the highest quality. The date of such recharge or service shall be marked on a tag which shall be kept attached to the extinguishers and signed by a person approved by the fire chief as qualified to recharge and service fire extinguishers. With the approval of the fire chief, or his or her designee or representative, a standpipe and hose of a proper size may be accepted in lieu of such extinguishers, or if in his or her judgment both are necessary, he or she may require the same. It shall be a Class B violation to violate the provision of this section.

7-206. FIREWORKS PROHIBITED. (a) Except as otherwise provided herein, it shall be unlawful for any person to keep, store, display for sale, sell, fire or discharge any fireworks in the city at any time.

(b) Any organization may obtain a permit from the city clerk allowing such organization to store, handle, use but not sell fireworks within the city under the following terms and conditions:

(1) Permits issued hereunder shall be valid for one day only, and the date shall be specifically stated on such permit.

(2) Any permit issued hereunder shall be valid only at a location specifically stated in the permit issued hereunder.

(3) There is no fee for the permit, however, failure to obtain the permit is a $500 penalty.

(4) All permits shall be obtained at least two weeks prior to any display.

(5) Permits shall be issued only to those organizations wishing to provide a display of fireworks for the public and any such use and display of fireworks must be supervised by a competent adult experienced in the use and display of fireworks. The supervising adult must be approved by the fire chief prior to obtaining a permit.

(6) Any organization seeking a permit must show to the city clerk proof of insurance insuring against bodily injury and property damage in the amount of $500,000 by single limit policy for damages arising out of accidents during the fireworks display. The city shall be named as an additional insured on the policy.

7-207. STORAGE OF FLAMMABLE LIQUIDS. It shall be a Class C violation for a person to keep or store or cause to be kept or stored anywhere within the city, except within the industrial zone as defined by the zoning ordinances of the city, any gasoline, kerosene, naphtha, benzine or other light products of crude petroleum in quantities exceeding five gallons unless the same shall be kept or stored in underground tanks. All such substances, liquids and fluids shall be subject at all times to the provisions herein named and to any further regulations pertaining to the location, manner of keeping and general care of the same, as the fire chief may direct for public safety.

7-208. VEHICLES CONTAINING FLAMMABLE LIQUIDS. It shall be a Class C violation for any person to keep, park, store, or permit to stand or remain upon any private property within any of the residential districts of the city, as such districts are described and delimited by the city zoning ordinances, or on any property used exclusively for residential purposes whether or not in such designated zone, any vehicle with or without cargo used for the transportation of explosive or inflammable liquids, substances, or gases, except while such vehicle is being loaded or unloaded, unless the place at which such vehicle is parked is at least 300 feet from any public, institutional or residential building. This section shall not prevent parking of vehicles, in such zones that have been approved for the storage or servicing of such vehicles or those areas specifically approved for such use by the fire chief

7-209. PARKING PROHIBITED, PUBLIC PROPERTY. It shall be unlawful for any person, firm, or corporation to park, or permit to stand, upon any street, alley, or public place within the city, either with or without cargo, any vehicle used for the transportation of explosives or flammable liquids, substances or gases.

7-210. AMUSEMENT ENTERPRISE; FIRE STANDARDS. The city fire chief or his designee, shall have the right at all reasonable times to inspect any structure, enclosure or shelter constructed of canvass or pliable material to which the public is exposed to ensure that such structure, enclosure or shelter shall meet the requirements of the large-scale test contained in NFPA 701, Standard Method of Fire Tests for Flame-Resistant Textiles and Films.

6-211. SEVERABILITY. If any section of the International Fire Code 2024 Edition shall be held unconstitutional or otherwise invalid by any court of competent jurisdiction, the such section shall be considered separate and apart from the remaining provisions of the International Fire Code 2024 Edition, the section to be completely severable from the remaining provisions which shall continue in full force and effect. (2010, Ord. 4385)

6-212. PENALTIES. (a) Any person who violates any of the provisions of the International Fire Code as adopted and amended herein or fails to comply therewith, or who violates or fails to comply with any order made thereunder, or who builds in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permit issued thereunder, and from which no appeal has been taken, or who fails to comply with such an order as affirmed or modified by the Board of Zoning Appeals, or by a court of competent jurisdiction, within the required time, shall severally for each and every such violation and noncompliance, respectively, be guilty of a Class B violation, punishable by a fine of not less than $100 nor than $500 for a first offense, a fine of not less than $500 nor more than $1,000 for the second offense and a fine of not less than $1,000 nor more than $2,500 for the third and subsequent offense or by imprisonment for not less than 30 days nor more than 90 days for the first offense, not less than 90 days nor ore than 6 months imprisonment for the second offense and not less than 6 months nor more than one year for the third and subsequent offense or by both such fine and imprisonment. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions.

ARTICLE 3. LIFE SAFETY CODE

7-301. NFPA 101, 2024 Edition, Life Safety Code is adopted, by reference, by ordinance 4632 adoption of the 2024 International Fire Code.

7-303 PENALTIES. Any person who violates any of the provisions of the Life Safety Code as adopted and amended herein or fails to comply therewith, or who violates or fails to comply with any order made thereunder, or who builds in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permit issued thereunder, and from which no appeal has been taken, or who fails to comply with such an order as affirmed or modified by the Board of Zoning Appeals, or by a court of competent jurisdiction, within the required time, shall severally for each and every such violation and noncompliance, respectively, be guilty of a Class B violation, punishable by a fine of not less than $100 nor than $500 for a first offense, a fine of not less than $500 nor more than $1,000 for the second offense and a fine of not less than $1,000 nor more than $2,500 for the third and subsequent offense or by imprisonment for not less than 30 days nor more than 90 days for the first offense, not less than 90 days nor ore than 6 months imprisonment for the second offense and not less than 6 months nor more than one year for the third and subsequent offense or by both such fine and imprisonment. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions.

ARTICLE 4. FIRE HAZARDS AND INSPECTION

7-401. FIRE HAZARDS. It is hereby declared to be unlawful for any person, firm or corporation to cause or create anywhere within the city, or to permit on any premises under his or their control, any situation or condition that is conducive to or likely to cause or permit the outbreak of fire or the spreading of fire. Any situation or condition conducive to the outbreak of or spreading of fire, is declared to be a fire hazard and a public nuisance. The violation of or failure to comply with any article of this code or the provision of any ordinance pertaining to the storage, handling or use of flammable oils, explosives and all wires and other conductors charged with electricity, is declared to be a fire hazard and a public nuisance. The placing of stools, chairs or any other obstruction in the aisles, hallway, doorway or exit of any theater, public hall, auditorium, church or other place of indoor public assemblage, or the failure to provide any such place of public assemblage with sufficient, accessible and unobstructed fire exits and escapes is also declared to be a fire hazard. The obstruction of any street, avenue, alley, fire hydrant or any other condition that might delay the fire department in fighting fire is declared to be unlawful.

7-402. INSPECTION. It shall be the duty of the chief of the fire department to inspect or cause to be inspected by fire department officers or members, as often as may be necessary, but not less than once a year in outlying districts and two times a year in the closely built portions of the city, all buildings, premises and public thoroughfares, except the interiors of private dwellings, for the purpose of ascertaining and causing to be corrected any conditions liable to cause fire, or any violation of the provisions or intent of any law of the city affecting the fire hazard.

7-403. ORDERING REMOVAL. Whenever the fire chief or member of the fire department shall find in any building, or upon any premises or other place, combustible or explosive matter or dangerous accumulation of rubbish or unnecessary accumulation of waste paper, boxes, shavings, or any other highly inflammable materials especially liable to fire and which is so situated as to endanger property or shall find obstruction to or upon fire escapes, stairs, passageways, doors or windows, liable to interfere with the operations of the fire department, or egress of occupants, in case of fire, he or she shall file and serve a Notice to Appear (NTA) for maintaining a fire hazard and nuisance in Municipal Court on the owner or occupant of such premises or buildings. On good cause shown and even ex parte, the Municipal Court can order immediate abatement of the nuisance, subject to immediate appeal to the District Court with an appropriate appearance bond for appeal purposes set by and given to the Municipal Court.

The service of any such citation or abatement order shall be made upon the occupant of the premises to whom it is directed by either delivering a true copy of same to such occupant personally or by delivering the same to and leaving it with any person in charge of the premises, or in case no such person is found upon the premises by affixing a copy thereof in a conspicuous place on the premises and mail a copy to the owner’s last known address.

The chief of the fire department shall keep in his or her office the original copies of all such notices, and shall keep a record thereof, and shall follow up the time for compliance therewith, and when complied with to make a proper entry thereof at the place of the original entry and, if not complied with, to file complaint in the municipal court against the delinquent.

ARTICLE 5. FIREMEN'S RELIEF ASSOCIATION

7-501. FIREMEN'S RELIEF ASSOCIATION. The incorporation of the fire department as heretofore incorporated and organized as the Firemen's Relief association is hereby approved. Subject to the approval of the city commission the association, for its regulation and direction, shall adopt suitable by-laws, rules and regulations as it may deem advisable in carrying out and promoting the objects of the association, not inconsistent with the laws of this city, the laws of the State of Kansas, or the rules and regulations of the state department of insurance. The association shall have such other authority and privileges as are authorized by the laws of the State of Kansas.

7-502. FUNDS OF ASSOCIATION. All money received by or for the benefit of the association shall be paid to the treasurer of the Fireman's Relief Association, who shall be custodian of all the association's funds and be liable on his or her bond for the security of such fund. The funds shall be set apart and used solely and entirely for the objects and purposes of the association as provided by the laws of the State of Kansas, relating thereto, and be paid out only through the association's duly authorized officers on warrants signed by the president, countersigned by the secretary and shall bear the seal of the association. The treasurer shall keep an accurate and detailed account of all warrants drawn on said fund, and the purposes for which same are drawn, and shall make an annual report to the association and to the state department of insurance as provided by law. (K.S.A. 40-1706-1707)

ARTICLE 6. FIRE INSURANCE PROCEEDS FUND

7-601. SCOPE AND APPLICATION. The city is hereby authorized to utilize the procedures established by K.S.A. 40-3901 et seq., whereby no insurance company shall pay a claim of a named insured for loss or damage to any building or other structure located within the city, arising out of any fire, explosion or windstorm, where the amount recoverable for the loss or damage to the building or other structure under all policies is in excess of 75 percent of the face value of the policy covering such building or other insured structure, unless there is compliance with the procedures set out in this article.

7-602. LIEN CREATED. The governing body of the city hereby creates a lien in favor of the city on the proceeds of any insurance policy based upon a covered claim payment made for damage or loss to a building or other structure located within the city, caused by or arising out of any fire, explosion or windstorm, where the amount recoverable for all the loss or damage to the building or other structure under all policies is in excess of 75 percent of the face value of the policy(s) covering such building or other insured structure. The lien arises upon any unpaid tax, special ad valorem levy, or any other charge imposed upon real property by or on behalf of the city which is an encumbrance on real property, whether or not evidenced by written instrument, or such tax, levy, assessment, expense or other charge that has remained undischarged for at least one year prior to the filing of a proof of loss.

7-603. SAME; ENCUMBRANCES. Prior to final settlement on any claim covered by section 7-602, the insurer or insurers shall contact the county treasurer, Seward County, Kansas, to determine whether any such encumbrances are presently in existence. If the same are found to exist, the insurer or insurers shall execute and transmit in an amount equal to that owing under the encumbrances a draft payable to the county treasurer, Seward County, Kansas.

7-604. SAME; PRO RATA BASIS. Such transfer of proceeds shall be on a pro rata basis by all insurance companies insuring the building or other structure.

7-605. PROCEDURE. (a) When final settlement on a covered claim has been agreed to or arrived at between the named insured or insureds and the company or companies, and the final settlement exceeds 75 percent of the face value of the policy covering any building or other insured structure, and when all amounts due the holder of a first real estate mortgage against the building or other structure, pursuant to the terms of the policy and endorsements thereto, shall have been paid, the insurance company or companies shall execute a draft payable to the city treasurer in an amount equal to the sum of fifteen percent (15%) of the covered claim payment, unless the chief building inspector of the city has issued a certificate to the insurance company or companies that the insured has removed the damaged building or other structure, as well as all associated debris, or repaired, rebuilt, or otherwise made the premises safe and secure.

(b) Such transfer of funds shall be on a pro rata basis by all companies insuring the building or other structure. Policy proceeds remaining after the transfer to the city shall be disbursed in accordance with the policy terms.

(c) Upon the transfer of the funds as required by subsection (a) of this section, the insurance company shall provide the city with the name and address of the named insured or insureds, the total insurance coverage applicable to said building or other structure, and the amount of the final settlement agreed to or arrived at between the insurance company or companies and the insured or insureds, whereupon the chief building inspector shall contact the named insured or insureds by registered mail, notifying them that said insurance proceeds have been received by the city and apprise them of the procedures to be followed under this article.

7-606. FUND CREATED; DEPOSIT OF MONEYS. The city treasurer is hereby authorized and shall create a fund to be known as the "Fire Insurance Proceeds Fund." All moneys received by the city treasurer as provided for by this article shall be placed in said fund and deposited in an interest-bearing account.

7-607. BUILDING INSPECTOR; INVESTIGATION, REMOVAL OF STRUCTURE. (a) Upon receipt of moneys as provided for by this article, the city treasurer shall immediately notify the chief building inspector of said receipt, and transmit all documentation received from the insurance company or companies to the chief building inspector.

(b) Within 20 days of the receipt of said moneys, the chief building inspector shall determine, after prior investigation, whether the city shall instigate proceedings under the provisions of K.S.A. 12-1750 <u>et seq.</u>, as amended.

(c) Prior to the expiration of the 20 days established by subsection (b) of this section, the chief building inspector shall notify the city treasurer whether he or she intends to initiate proceedings under K.S.A. 12-1750 <u>et seq.</u>, as amended.

(d) If the chief building inspector has determined that proceedings under K.S.A. 12-1750 <u>et seq.</u>, as amended shall be initiated, he or she will do so immediately but no later than 30 days after receipt of the moneys by the city treasurer.

(e) Upon notification to the city treasurer by the chief building inspector that no proceedings shall be initiated under K.S.A. 12-1750 et seq., as amended, the city treasurer shall return all such moneys received, plus accrued interest, to the insured or insureds as identified in the communication from the insurance company or companies. Such return shall be accomplished within 30 days of the receipt of the moneys from the insurance company or companies.

7-608. REMOVAL OF STRUCTURE; EXCESS MONEYS. If the chief building inspector has proceeded under the provisions of K.S.A. 12-1750 et seq., as amended, all moneys in excess of that which is ultimately necessary to comply with the provisions for the removal of the building or structure, less salvage value, if any, shall be paid to the insured.

7-609. SAME; DISPOSITION OF FUNDS. If the chief building inspector, with regard to a building or other structure damaged by fire, explosion or windstorm, determines that it is necessary to act under K.S.A. 12-1756, any proceeds received by the city treasurer under the authority of section 7-605(a) relating to that building or other structure shall be used to reimburse the city for any expenses incurred by the city in proceeding under K.S.A. 12-1756. Upon reimbursement from the insurance proceeds, the chief building inspector shall immediately effect the release of the lien resulting therefrom. Should the expenses incurred by the city exceed the insurance proceeds paid over to the city treasurer under section 7-605(a), the chief building inspector shall publish a new lien as authorized by K.S.A. 12-1756, in an amount equal to such excess expenses incurred.

7-610. EFFECT UPON INSURANCE POLICIES. This article shall not make the city a party to any insurance contract, nor is the insurer liable to any party for any amount in excess of the proceeds otherwise payable under its insurance policy.

7-611. INSURERS; LIABILITY. Insurers complying with this article or attempting in good faith to comply with this article shall be immune from civil and criminal liability and such action shall not be deemed in violation of K.S.A. 40-2404 and any amendments thereto, including withholding payment of any insurance proceeds pursuant to this article, or releasing or disclosing any information pursuant to this article.

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 9.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Alicia Hidalgo, City Clerk

RE: Resolution No. 2429 - Fee Schedule

Please find attached Resolution No. 2429 for your review. This resolution incorporates the fees outlined in Ordinance No. 4631 and Ordinance No. 4632, both of which were adopted today. Additionally, a redlined and clean copy of Exhibit C are also attached for your reference.

Recommendation:

Staff request the Commission adopt Resolution No. 2429.

RESOLUTION NO. 2429

A RESOLUTION ADOPTING THE CITY OF LIBERAL 2025 FEE STRUCTURE CHANGES, AS AUTHORIZED BY EXHIBIT "C" OF THE CODE OF THE CITY OF LIBERAL, KANSAS.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

Section 1. The Code of the City of Liberal, Kansas sets forth that fees may be changed annually in the City's budget resolution or more often if the governing body desires to do so.

Section 2. The City of Liberal proposes to adopt the fee changes for 2025 as shown on the attached Exhibit C – Fee Schedule.

Section 3. The City of Liberal fees are incorporated in the Code of the City of Liberal, Kansas as set forth in Exhibit C.

Section 4. That this Resolution shall be effective upon passage and adoption by the Governing Body of the City of Liberal, Kansas, and remain effective until a superseding Resolution is passed by the Governing Body of the City of Liberal, Kansas.

Adopted this 25th day of February 2025.

____
Jose Lara, Mayor

ATTEST:

____
Alicia Hidalgo, MMC, City Clerk

EXHIBIT C - FEE SCHEDULE

Fees may be changed annually in the City's budget resolution or more often if the governing body desires to do so. If not changed, they will remain the same as the previous year.

ARTICLE 1. ADMINISTRATION

C-101. LICENSE FEES. The governing body shall determine, by resolution, all license fees, permit fees and other user related fees or charges established by the laws of the city. All fees and charges shall be in such amounts as will adequately reimburse the city for the services rendered by it in connection therewith. Fees may be changed annually in the budget resolution.

C-102. REPLACEMENT FEE. Any lost or destroyed license or permit shall be subject to a $25 replacement fee.

C-103. PUBLIC RECORDS. The fees for public records as required by section 1-807 are as listed below:

1.	Record search/record inspection	$15.00/hour
2.	Department Publications/Reports	As determined per individual report

C-104 MISCELLANEOUS CITY-WIDE FEES. The fees for services listed below are:

1.	Photocopy Charge	$ 0.50 each
2.	Facsimile Receive Charge	$ 0.50 each
	Facsimile Send Charges	$ 1.00 first page, $0.25 thereafter
3.	City Commission Agenda Packets	$ 5.00 each
4.	City of Liberal License Tags	$ 5.00 each
5.	City of Liberal Trash Bags	$ 14.00 per roll of 50 bags
6.	Reserve a Truck Program	$ 45.00 per reservation
7.	KBI Background Checks	Price set by KBI.

C-105. FINANCE CHARGES. The fee for a worthless check, ACH, or online payment is $30.00.

ARTICLE 2. ANIMAL CONTROL AND REGULATION

C-201. Animal Shelter; Fees. Fees as required in section 2-203 are as follows:

Registration & Licensing	
Spayed/Neutered Dog/Cat	$ 10.00
Non-Spayed/Non-Neutered Dog/Cat	25.00
Delinquent License Renewal	5.00
Replacement of Lost Tag	5.00
Adoption	
Dogs	$ 20.00
Cats	15.00
Kennel Charge	10.00/day
Leash Fee	2.00
Micro-Chipping	30.00
Rabies Deposit	15.00
Spay/Neuter Deposit:	
Dogs	150.00
Cats	80.00
Trap Deposit	40.00
CASH ONLY- refunded when returned in good working condition	
Vaccines	
Dogs	15.00
Cats	8.00

Redemption Fees (Owner claims their cat/dog):
An additional $15.00 will be charged if rabies vaccination is not current at time of impoundment.

1st Offense	$ 25.00
2nd Offense	50.00
3rd Offense	75.00
4th & additional Offenses	100.00 each

Surrender Fees (Owner gives up their cat/dog):

Per Animal	$ 20.00

MUST PROVIDE: proof of current vaccinations, 2 forms of Seward County residency - State issued ID, and current utility bill.

QUARANTINE ANIMAL:
Animal must be held for a minimum of ten (10) days at $10.00 per day

ARTICLE 3. BEVERAGES

C-301. LICENSE FEE; CEREAL MALT BEVERAGES. The license fees as required in section 3-110 are as follows:

(a) General Retailer -- for each place of business selling cereal malt beverages at retail, $200 per calendar year plus additional fees which are required to be remitted to the State of Kansas in accordance with K.S.A. 41-2702.

(b) Limited Retailer -- for each place of business selling only at retail cereal malt beverages in original and unopened containers and not for consumption on the premises, $50 per calendar year plus additional fees which are required to be remitted to the State of Kansas in accordance with K.S.A. 41-2702.

Full amount of the license fee shall be required regardless of the time of the year in which the application is made, and the licensee shall only be authorized to operate under the license for the remainder of the calendar year in which the license is issued.

C-302. AMOUNT OF FEE OR TAX; RETAILERS OF ALCOHOLIC LIQUOR. The fee as required in section 3-202 for retailers of alcoholic liquor (including beer containing more than 3.2 percent of alcohol by weight), for consumption off the premises (sales in the original packages only) is $300 per year. The tax shall be paid before business is begun under an original state license and within five (5) days after the renewal of a state license.

C-303. LICENSE FEE; PRIVATE CLUBS (CLASS A AND B). The fee as required in section 3-302 is $250 per year.

C-304. LICENSE FEE; DRINKING ESTABLISHMENTS. The fee as required in section 3-402 is $250 per year.

C-305. LICENSE FEE; CATERERS. The fee as required in section 3-502 is $250 per event.

C-306. PERMIT FEE; TEMPORARY PERMITS. The fee as required in section 3-602 is $25 per day.

ARTICLE 4. BUILDINGS AND CONSTRUCTION

C-401. INSPECTION OF NEW SIGNS. No fee is required for the inspection during business hours.

C-402. FEES; SIGNS. The fees as required in section 4-209 are as follows: All signs requiring a permit. other than banners/temporary signs, shall follow the commercial permit fees in C-601B based on valuation.

C-403. APPLICATION FOR PERMIT; MOVING BUILDINGS. The fee as required in section 4-403 is stated in the specific table in C-603.

C-404. PERMIT FEE; TELEVISION ANTENNAS. No fees are required.

C-405. BANNERS, TEMPORARY PROMOTIONAL BUSINESS SIGNS IN COMMERCIAL DISTRICTS: The fee as required in 4-213 for a banner, temporary promotional business sign, there shall be $1.00 fee for a 30-day permit.

ARTICLE 5. BUSINESS REGULATIONS

C-501. REPLACEMENT FEE; LICENSES OR PERMITS. The fee as required in section 5-107 is $25 per license or permit.

C-502. COIN-OPERATED MACHINE TAX; PER OPERATOR. The fee as required in section 5-110 is $100 per operator.

C-503. COIN-OPERATED MACHINE TAX; PER MACHINE. The fee as required in section 5-111 is $10 for each coin operated amusement machine and coin operated music device.

C-504. FEES; BURGLAR OR FIRE ALARM DETECTION SYSTEMS. The fees as required under section 5-202 are as follows:

(a) The fee for issuance of a permit for the City's system is $25. If the City is not contacted, the fee will be doubled.

(b) The fee for all firms, corporations, organizations and political units now or hereafter connected to the city's burglar alarm and fire alarm detection system a charge of $10 per month for the monitoring of the system or $25 per call after the third response call per year.

C-505. FALSE ALARM FEES; ALARM SYSTEM USERS NOT SUBJECT TO BANK PROTECTION ACT. Fees as required in section 5-205 are as follows: Any person, other than a financial institution subject to the Bank Protection Act, shall not be assessed any penalty for the first false alarm in any one calendar month. Each subsequent false alarm will require a $25 fee per call, if the Police Department (or Communications Center) is contacted directly. If the alarm goes through a security or monitoring company, each subsequent false alarm will require a $25 fee per call.

C-506. PERMIT; APPLICATION; FEE. The fee required by section 5-303 is $100 for each well to be drilled. In the event the permit is denied, said fee is be returned to the applicant.

C-507. TAXICAB OPERATORS. The fee required by section 5-401 is $50 per year or any portion thereof.

C-508. EXCHANGING TAXICABS. The fee required by section 5-404 is $1 per year or any portion thereof.

C-509. TREE TRIMMERS. The fee for a license required by section 5-505 is $25 per year or any portion thereof.

C-510. SOLICITOR, PEDDLER, TRANSIENT MERCHANT, ITINERANT MERCHANT OR ITINERANT VENDOR. The fee as required by section 5-604 is:

(a) Local Itinerant License is $1,200 per year, with a minimum of ten (10) employees soliciting in the community at any time. Each employee will be required to submit to a background check once every six (6) months.

(b) Non-Local Itinerant License is $100 per day or $500 per month per individual, with a limit of two (2) licenses issued per calendar year on a consecutive day or month basis. (2014; Ord. 4438)

C-511. MASSAGE ESTABLISHMENT, OPERATOR'S LICENSE REQUIRED; FEE; RENEWAL. The fee as required in section 5-705 is $50 per employee per year. (2013, Res. 1973)

C-512. TATTOO AND BODY PIERCING; FEES. The fee as required in section 5-803 is $500 per year.

C-513. ADULT ENTERTAINMENT BUSINESSES. The fee for a license as required by section 5-904 shall be as follows:

(1) Adult arcade license, $2,500.00 per year or any portion thereof.
(2) Adult cabaret license, $2,500.00 per year or any portion thereof.

C-514. DANCE HALLS. The fees for licenses as required by section 5-1002 are as follows: $500 per year (day or night) ending December 31st of each year, $100 per month (day or night) or $25 per one day period (day or night). $25 for a six month period or $5 for a one night gig.

C-515. CARNIVALS, CIRCUSES, RODEOS AND STREET FAIRS. The fees for the license required by section 5-1109 shall be $100 per day plus a $50 inspection fee for carnivals and circuses and $25 per day or portion thereof, plus a $50 inspection fee for rodeos and street fairs.

C-516. PAWNBROKERS & PRECIOUS METAL DEALERS LICENSE. The fee as required in section 5-1203 is $25 per year or portion thereof.

C-517. BUSINESS LICENSE. The fee as required in section 5-1313 is $20 per year.

C-518 MOBILE FOOD VENDORS LICENSE

(1) Thirty dollars ($30) for each Thirty (30) days, or portion thereof;
(2) One-hundred and Fifty dollars ($150) for six (6) months; or
(3) Two-hundred and Fifty dollars ($250) for one (1) calendar year.

No License issued under the provisions of this article shall be used by any person, other than the one whom it was issued. No license may be transferred or assigned to another person. Any persons engaged in activities coming under this article shall exhibit their license at the request of any person.

ARTICLE 6. BUILDING AND STRUCTURE CODES

The City of Liberal fees are incorporated in the Code of the City of Liberal, Kansas, as set forth in Exhibit C.

A. BUILDING PERMIT FEES. The fees as required for all contractors defined in ~~6-1701~~ 6-1201 shall be in accordance to the specific tables in C-601, as established annually in the budget resolution.

B. BUILDING LICENSE REQUIRED. For starting or commencing of any work for which a permit is required by ICC Codes or by the City Municipal Codes without first securing such a permit and payment of the fees, there shall be assessed a $100.00 fine against the primary contractor described per C-602, as established annually in the budget resolution.

C. LICENSE REQUIRED. It shall be unlawful for any person, firm, company, association or corporation to enter into a contract or agreement with another so as to bring himself, herself or itself under the definition of building contractor herein, or to perform any work as a building contractor, without first having obtained a building contractor's license and all required for that license. Any such contract or arrangement shall be voidable at the option of the person who is having the work done, and the person, entity and anyone aiding, abetting, or conspiring with the unlicensed building contractor, shall be subject to a ($500.00 nor more than $1,000.00) fine for a first offense and a ($1,000.00 nor more than $1,500.00) fine for each subsequent offense as stated in ~~6-1601~~ 6-1102.

D. FEE SCHEDULES. Fee schedules for projects shall be based on the total amount of the project from start to finish, for commercial and residential, the total amount before a certificate of occupancy is giving to the project's general contractor by the City of Liberal. All contractors, sub-contractors and tradesman shall be listed and shall be licensed in the City of Liberal before working on a project.

C-601. **A. Residential Permit Fees (Including Fences)**.

TOTAL VALUATION	**FEE**
Homeowner's – Any Valuation	$20.00
$0.01 TO $1,000.00	$20.00
$1,001 TO $3,000.00	$40.00
$3,000.01 TO $6,000.00	$60.00
$6000.01 TO $10,000.00	$80.00
$10,000.01 TO $25,000.00	$100.00 for the first $10,000.01 plus $4.00 for each additional $1,000 or fraction thereof, to include $25,000.00.
$25,000.01 TO $50,000.00	$200.00 for the first $25,000.01 plus $3.50 for each additional $1,000.00 or fraction thereof, to and including $50,000.00.

$50,000.01 TO $100,000.00	$300.00 for the first $50,000.01 plus $3.00 for each additional $1,000.00 or fraction thereof, to and including $100,000.00.
$100,000.01 TO $250,000.00	$450.00 for the first $100,000.01 plus $2.50 for each additional $1000.00 or fraction thereof, to and including $250,000.00
$250,000.01 TO $500,000.00	$825.00 for the first $250,000.01 plus $2.00 for each additional $1000.00 or fraction thereof, to and including $500,000.00
$500,000.01 AND OVER	$1,325.00 for the first $500,000.01 plus $2.40 for each additional $1,000.00 or fraction thereof.

B. Commercial and Industrial Permit Fees (Including Fences).

TOTAL VALUATION	**FEE**
$0.01 TO $1,000.00	$20.00
$1,000.01 TO $3,000.00	$60.00
$3,000.01 TO $6,000.00	$90.00
$6000.01 TO $10,000.00	$130.00
$10,000.01 TO $25,000.00	$220.00 for the first $10,000.01 plus $4.00 for each additional $1,000.00 or fraction thereof, to and including $25,000.00
$25,000.01 TO $50,000.00	$350.00 for the first $25,000.01 plus $4.00 for each additional $1,000.00 or fraction thereof, to and including $50,000.00
$50,000.01 TO $100,000.00	$500.00 for the first $50,000.01 plus $3.50 for each additional $1,000.00 or fraction thereof, to and including $100,000.00.
$100,000.01 TO $250,000.00	$750.00 for the first $100,001.00 plus $3.50 for each additional $1,000.00 or fraction thereof, to and including $250,000.00
$250,000.01 TO $500,000.00	$1,300.00 for the first $250,000.01 plus $3.00 for each additional $1,000.00 or fraction thereof, to and including $500,000.00
$500,000.01 TO $1,000,000.00	$2,160.00 for the first $500,000.01 plus $3.00 for each additional $1,000.00 or fraction thereof, to and including $1,000,000.00
$1,000,000.01 and Over	$4,160.00 for the first $1,000,000.01 plus $2.00 for each additional $1,000.00 or fraction thereof.

C-602. **Other Fees.**

OTHER INSPECTIONS	FEE
Nonemergency inspections outside of normal business hours. Paid in advance of the inspection to the Building Department.	$50.00
No permit secured before starting or commencing of any work required by permit, unless an emergency situation exists	$100.00

Failure to request inspections as required by Code.	$50.00
Re-inspection fees. (Paid in advance of the re-inspection to the building department.)	$30.00
Demolition permit.	$30.00
Commercial Plan Review Fee based off the building permit.	35%
Additional Plan Review Required by Changes, Additions or Revisions to Plans. (Minimum Charge $250.00 For First Hour, $ 50.00 Per Additional Hour.)	$250.00 Minimum $50.00 Additional

C-603. **Moving of Buildings.**

MOVING OF BUILDINGS	FEE
House/Commercial Building	$500.00
Manufactured Home Install – Transport permit fee	$50.00

C-604. **Contractors License and Certification.**

CONTRACTORS LICENSE AND CERTIFICATION	FEE
Contractor's License – New	$200.00
Contractor's License – Renewal	$100.00
Local certificate for all trades, each *****	$20.00
Homeowner's Permit -	$20.00

*****All apprentices, journeyman and additional master tradesmen working for a contractor in the City.

C-605. **Building Board of Appeals.**

BUILDING BOARD OF APPEALS	FEE
Appeal Application	$100.00

ARTICLE 7. FIRE

~~C-701. LIMITS; BULK STORAGE OF FLAMMABLE LIQUIDS. The fee as required in section 7-203 is $100 per tank per year, or portion thereof.~~

C-701. **Operational Permits**

PERMIT TYPE	FEE
Open Burning	No Charge

C-702. **Construction Permits**

PERMIT TYPE	FEE

Automatic Fire Extinguishing Systems	$100
Automatic Sprinkler Systems	$100
Fire Alarm and Detection Systems	$100
Fire Pumps and Related Equipment	$100*
Above/Below Ground Fuel Storage	No Charge
Spraying or Dipping Booths	$100
Standpipe Systems	$100*

* = $100 fee, unless installed as part of the automatic sprinkler system permit fee

C-703. **Inspection Fees**

INSPECTION TYPE	FEE
Outside of regular scheduled work hours	$50
Less than 2 hours' notice	$50

ARTICLE 8. HEALTH AND WELFARE

C-801. WEED CONTROL; CUTTING AND DESTRUCTION AND/OR REMOVAL OF WEEDS; ASSESSMENT OF COSTS. The fees as required in section 8-304 are as follows: There will be a minimum charge of $150.00 per each lot, piece or parcel of land for the first hour, and thereafter a minimum charge of $40.00 per hour until completion.

ARTICLE 9. MUNICIPAL COURT

C-901. COURT COSTS. Court costs and fees as required in section 9-107 are as follows, depending on the type of infraction and/or violation, and shall be in addition to any fines imposed by the Municipal Court Judge:

Criminal $80.00. A portion of those costs will be sent to the State of Kansas in an amount determined by the State of Kansas;

Traffic $80.00. A portion of those costs will be sent to the State of Kansas in an amount determined by the State of Kansas;

Parking $10.00;

Supervised probation fee $50.00;

Processing Fee $30.00;

Warrant Issuance Fee $50.00.

Expungement Petition Filing Fee $50. The fee is for each expungement petition or amended petition filed in each case.

Drug Court Fee $250.00.

Drug Court Treatment No Show Fee $25.00

C-902. COURT DOCKETS; FEES. The fee for a copy of a court docket is $5.00 per docket printout. The fee for a clearance letter is $5.00. (2014, Res. 2193)

ARTICLE 10. POLICE

C-1001. MISCELLANEOUS FEES. The fees for records and services are as follows:

1. Police Department accident report — No charge for first per report for individual involved. $5.00 per report if requested by someone not involved.
2. Police Department offense report — $ 2.00 for 1st page and $0.50 each for each additional page
3. Police Department Photographs — $ 5.00 per disc. (City furnishes disc.)
4. Motor Vehicle Examinations — $20.00 each *(effective 7/1/2012)*
5. Reproduce Video (DUI, etc.) — $ 5.00 (City furnishes disc.)
6. Fingerprints — $ 10.00 per set/individual

Prosecuting attorneys are not subject to these fees.

ARTICLE 11. PUBLIC OFFENSES

C-1101. LOUDSPEAKERS, SOUND AMPLIFIERS; PERMIT. The fee as required in section 11-405 is *(to be determined)*.

ARTICLE 12. PUBLIC PROPERTY

C-1201. CEMETERY MONUMENT PERMITS. The rate for a cemetery monument permit as required by section 12-203.10 is $25.00 per monument.

C-1202. SALE CEMETERY LOT AND GRAVE SPACES. The sale of cemetery lot and grave spaces, including the cost of deed filing at the Seward County Register of Deeds, will be sold per section 12-203.17 are as follows:

Baby Land - $150 plus $25 per deed for recording.
Cemetery Sections One through Three - $400 plus $25 per deed for recording.
Columbarium Niche $600

C-1203. OPENING AND CLOSING GRAVES. The rate for opening and closing graves as required by section 12-203.18 are as follows:

<u>From 8:00 a.m. to 4:00 p.m. Monday through Friday:</u>
Child's Grave (up to twelve years) - $200;
Adult's Grave - $450;
Adult Oversize - $500;
Cremation - $250;
Cremation with Vault - $300;
Columbarium $100.

<u>After 3:00 p.m., Monday through Friday:</u>
Interment Services - $700.

<u>Saturday 10:00 a.m.:</u>

Interment Services - $700;
Cremation - $400;
Cremation with Vault - $500.
Columbarium $200.

Other Fees:
Locate and Flag for Single or Double Foundation for Monument Setting - $25;
Cremation Disinterment (tbd on a case by case basis) (Minimum) - $200;
Disinterment Fees for a Child - $500;
Disinterment Fees for Adult - $1,000;

C-1203. PARK AND RECREATION ACTIVITY FEES. The fees charged for various park and recreation activities, as shown in section 12-312, are as follows:

Facilities:

Iron Mike's Batting Cages:	$ 0.50 per bat
	15.00 per hour per cage
	30.00 per hour for all cages
Mary Frame Park Building	400.00 key deposit, plus:
(540 S. New York)	200.00 rental
Mahuron Park Building	400.00 key deposit, plus:
(802 E. 8th Street)	400.00 rental
Randall Girl's Scout Building	400.00 key deposit, plus
(121 W. 11th)	400.00 rental
Blue Bonnet Park Building	400.00 key deposit, plus
(1109 West 7th Street)	400.00 rental
Rosel Field Lights	$25.00 per hour of service

Park Shelters (No Water Hookups)

Light Park	
Green Shelter	$50.00
Pavilion	$75.00
Red Shelter	$50.00
Rock Shelter	$25.00
Mahuron Shelter	$15.00
Mary Frame Shelter	$15.00
McCray Shelter	$25.00
Blue Bonnet Park	
North Blue Bonnet Shelter	$30.00
South Blue Bonnet Shelter	$15.00
South Blue Bonnet Gazebo	$15.00
Tobias Shelter	$15.00

Arkalon Fees - open April to October 15 (State Fishing Permit is Required):

Shelter Reservation		$ 30.00 per day
Camping -	without electricity	5.00 per day

-	with electricity	20.00 per day +$5 with two (2) AC

Adventure Bay Family Water Park

Admission -	15 and under	$	5.00
	Adult (16+)		7.00
Late Admission	15 and under	$	2.00
	Adult (16+)		3.00
Aqua Yoga		$	5.00/class

Season Passes
$80 Individual Adventure (Entire Summer Season Pool Pass)

Party Packages
Entire Facility (Friday-Sunday evenings.)

Use of 1 pool and Slide tower	$350.00 with $100.00 deposit
Use of all pools and full features	$750.00 with $100.00 deposit

Birthday Party Packages

10 Guest Party Package (no food.)	$ 70.00
20 Guest Party Package (no food.)	100.00
10 Guest Party Package (meal incl)	135.00
20 Guest Party Package (meal incl.)	195.00

****Extra guests may be added for additional fee****
Birthday parties will be scheduled in 2-hour increments between 1:00pm and 6:00pm on Monday – Thursdays or between 1:00pm and 7:00pm on Friday – Sunday. All parties include:
a) All-day park passes for scheduled guests.
b) Reserved use of a pavilion (2 hours).
c) Guest Service assistance.
d) Allowance of bringing in a birthday cake.

Piranhas Swim Team		$ 60.00
Tyke Time (6 and under)	15 and under	4.00
	Adult (16+)	3.00

American Red Cross Swim Lessons	35.00/session
Community Night Swim (7p.m.-11p.m.)	5.00/person

Willow Tree Golf Course - Memberships Run January 1 to December 31:
Family memberships apply to immediate family members living in the same household. When junior members turn 18 years old, they must purchase their own membership.
Memberships are not valid during tournaments, leagues, or special events.
Junior Memberships and rates apply to anyone under the age of 18.
Cart and range fee include tax.
Twilight times vary on time of the year.

Yearly Memberships (Green Fees Only)

Junior (17 & Under)	$100.00 per year
Single	400.00 per year
Family of 2 or more	500 per year
Senior/Couple (62 Years or Older)	350.00 per year

Yearly Gold Membership – (Green Fee, ½ Cart, Range Balls)

Single	$1,100.00
Family of 2 or more	$1,400.00
Senior/Couple (62 Years Or Older)	$1,000.00

Green Fees (18 Holes):

Weekday	$ **16.00**
Weekend & Holidays	**20.00**
Junior Weekday	10.00
Junior Weekend/Holiday	10.00
Twilight	10.00
Replay	5.00

Cart Rental (18 holes)	Full $24.00/player
	Half $12.00/player
Replay	12.00/player
Pull Cart	5.00

Bucket of Range Balls:	Small	$ 6.00
	Large	$10.00
Yearly Range Pass		$300.00

Trail Fees	18 holes	$ 12.00 Daily
		400.00 Yearly
Cart Permit (Jan. 1 to Dec. 31)		10.00 Yearly

<u>Recreation Activities/Programs</u>:
<u>Adult Sports</u>

Men's Basketball (Sponsor/Player)	$225.00 + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non-certified/game
Women's Basketball/Team	150.00 + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non certified/game
Coed Volleyball/Team	150.00 + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non-certified/game
Men's Softball/Team	225.00 + $25.00/player
Referee Fee	25.00-40.00 veteran official/game
	20.00-30.00 non-veteran official/game

Women's Softball	225.00 + $25.00/player
Referee Fee	25.00-40.00 veteran official/game
	20.00-30.00 non-veteran official/game
Coed Softball/Team	175.00 + 25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non certified/game
Adult Outdoor Soccer/Team	65.00 Player fee
Official Fee	40.00-75.00
Youth Sports	$ 25.00-35.00
Adult Sports	25.00-35.00

Late Fees: Adult $10 Child $10.00

Gate Fees: (May Vary from sport to sport) 10 and under: Free
5-15/person

<u>Special Events/Classes</u>:	$ 15.00-25.00 per class + Supplies
Tennis Lessons	20.00 plus can of balls
Summer Adventure Program	80.00
Mom & Son Dance	15.00 per couple, $10 additional child
Daddy & Daughter Dance	15.00 per couple, $10 additional child
Swim Lessons	35.00
Youth Baseball/Softball Program - Team Sponsor Fee	250.00
Open Gym Play - Adults/Youth	2.00/person per entry
Ball Rental	2.00
Robotic Camp Fee	50.00
Robotic Events	25.00-45.00 Pending Material
Robotic Tournament	450.00/team
Pre K/Kinder STEM Camp	60.00/child per session
Spike Prime Camp	30.00/child per session
Valentine Bouquets	5-35 Pending sizes
Adult Prom/Gala	30.00/ticket
Community Garage Sales	10.00/spot
Kids Cooking Classes	15-25 Pending Material
Adult Cooking Classes	15-25 Pending Material
Art Classes	10-20 Pending Material
Splash and Dash	25/person
Oz Man	30/person

Griff Golf	
11 years and under	3.00
12 years and over	5.00

Batting Cages:

Punch Card (15) Does not include balls and tees.	$50.00
Daily	$5
Private lessons inside cages	$15 Cage rental/hr, with additional fee/player

Bucket of balls and tee	$3 additional
Pitching machine with bucket of dimple balls	$10 per hour

*Note- Balls, Bats, Tees, Pitching Machines are not included with entry. An additional charge if they don't bring their own equipment.

Baseball Association Organization teams can schedule practice times twice a week during busy seasons. (2hr max)
Junior Elite Softball Organization teams can schedule practice times twice a week during the busy season. (2hr max)
High School Baseball/Softball $10 per hour

Rise Above Academy- All participants will register through the Rec Dept. Limited spots available per session. Beginner, Intermediate, and Advanced will be offered by former college athletes and coaches.

Golf Simulator Pricing
Block time: 1hr/2hrs/3hrs/4hrs
Accommodates up to 4 players at a time
30 min ($10) 1 hour ($15) Monday - Friday (per person)

Rental Clubs
Adult LH & RH $10
Youth LH & RH $5

9 holes estimated times
1 player - 30mins
2 players- 1 hour
3 players- 1.5 hours
4 players- 2 hours
18 holes estimated times
1 player 1 hour
2 players 2 hours
3 players 3 hours
4 players 4 hours

Dance

Littles 3-year-old	$200/person Fall Semester
	$200/person Spring Semester
	$100/person Summer Semester
Petite Kinder-1st grade	$200/person Fall Semester
	$200/person Spring Semester
	$100/person Summer Semester
Juniors 2nd - 3rd grade	$200/person Fall Semester
	$200/person Spring Semester
	$100/person Summer Semester
Intermediate 4th - 6th grade	$200/person Fall Semester
	$200/person Spring Semester

	$100/person Summer Semester
Middle School 7th & 8th grade	$200/person Fall Semester
	$200/person Spring Semester
	$100/person Summer Semester
High School 9th -12th grade	$200/person Fall Semester
	$200/person Spring Semester
	$100/person Summer Semester
Adult	$200/person Fall Semester
	$200/person Spring Semester
	$100/person Summer Semester

LK Tournaments

USSSA Softball Tournaments	Team Fee $300 - $400
MAYB Basketball Tournament	Team Fee $275 - $450
Adult Flag Football Tournament	Team Fee $200 - $250
USSSA Baseball Tournament	Team Fee $300 - $400
Youth Football Tournament	Team Fee $450 - $550
Slow pitch Softball Tournament	Team Fee $250 - $350
Indoor Soccer Tournament	Team Fee $275 - $350
Youth Volleyball Tournament	Team Fee $350 - $450
LK Basketball League	Team Fee $500 - $600
Wrestling Tournament	Individual Fee $100 - $200

C-1204. AIRPORT LEASES. The rates charged for airport leases at the Liberal Mid-America Regional Airport, as shown in section 12-108, are as follows:

Airport-Owned Buildings	$ 1.40/square foot/yr. depending on condition of structure/utilities available)
Terminal Building Space	13.89/square foot/yr.
Terminal Building Wall Phone	$ 74.80 per year
Ramp Frontage	19.33 per lineal foot per year
Car Rental Parking (8) Spaces	466.16 per year
Industrial Park Land Per Square Foot	(Same as per appraisal times a 14.6% rate of return)
T-Hangar Lease Rate	848.81 per unit /yr.

Airport Landing Fees:

Commercial Flights using Terminal	0.40 per 1,000 lbs. of landing aircraft under 20,000 lbs.
	0.72 per 1,000 lbs. of landing aircraft over 20,000 lbs.

Charter Flight Landing Fees:

Departure prior to 4:00 p.m. Monday through Friday (non-holiday):
$1,210.00 per landing + $3.00 per passenger bag handling fee

After 4:00 p.m., Monday-Friday/weekends and holidays:
$1,650.00 per landing + $3.25 per passenger bag handling fee

Long Term Lease Rate (LTLR)	6% increase compounded annually
Acreage Rate (10 acres or more)	12.83 per acre per year
Farming Lease Rate	27.83 per acre per year
Insufficient Fund Check Fee	30.00 per occurrence

ARTICLE 13. STREETS, SIDEWALKS, & CURB AND GUTTER

C-1301. EXCAVATION PERMIT; FEE. The fee for an excavation permit as required by section 13-104 is $0 to cover reasonable costs for the issuance of the excavation permit.

Street, Alley, Sidewalks and Curb & Gutter Repair Charges after Utility Cut, if City completes the repairs:
Asphalt & Concrete Street Repair - $30.00 per square foot ($500.00 minimum)
Brick Street Repair - $15.00 per square foot ($500 minimum)
Sidewalk Repair - $20.00 per square foot ($500.00 minimum)
Curb & Gutter Repair - $40.00 per lineal foot ($500.00 minimum)
Costs for required extra time or materials shall be charged to either the property owner or contractor.

ARTICLE 14. TRAFFIC

All traffic fines are handled through Municipal Court. (See Article 9)

ARTICLE 15. UTILITIES

C-1501. APPLICATION, WATER SERVICE. The fee as required in section 15-104 is $20.00, which is nonrefundable.

C-1502. WATER CONNECTION CHARGE. Fees as required in section 15-107 are as follows: Prior to the installation for new service connections the person making application shall pay to the water department a sum equal to the cost of the time and material to the City for the installation, as determined by the City's Chief Financial Officer.

C-1503. SAME; INSTALLATION, CHARGES. The fee as required in section 15-111 is actual costs to the expense of the property owner plus the turn-on charge.

C-1504. TESTING FEES.
A) WATER METERS. The minimum fee as required in section 15-114 is $100.00.
B) Sprinkler System Flow Test $250.

C-1505. TEMPORARY TURN-OFF, TURN-ON. The fee per call, as required in section 15-124 is: $30 per call during normal business hours of the water department. The charge for such service after normal business hours, or on Saturdays, Sundays or holidays is $100. If a customer requests that a turn-off and turn-on be performed within the same day, only one charge shall be assessed.

C-1506. WATER; BILLING. Fees as required in section 15-135 are as follows:

(b) All bills are due and payable when rendered. A bill not paid within 20 days shall be considered delinquent and a late payment charge of 10 percent shall be added which charge shall be collected at the time the bill is finally paid. Whenever payment is not made within 10 days following the due date, the city shall have the right to terminate water service after notice and hearing. Before service shall be restored, the customer shall pay the bill, late payment charge and a reconnection fee of $30.00. (2015, Ord. 4448)

C-1507. WATER RATES. Rates as required in section 15-139 of the Code of the City of Liberal, Kansas, shall be as follows:

A. Effective January 1, 2019: The minimum charge per month shall be $14.68 for the first 3,000 gallons and $4.05 per thousand gallons above the 3,000 gallons used during the current billing month. In addition, a Water System Improvement Fee shall apply at a rate of $6.25 per month for residential customers and $12.50 per month for non-residential customers. (2018, Res. 2284)

B. Effective April 1, 2020 and each April 1, thereafter: The minimum charge per month shall increase by the Consumer Price Index (CPI), or approximately three percent (3%) for the first 3,000 gallons and the charge shall increase by the CPI, or approximately three percent (3%) thousand gallons above the 3,000 gallons used during the current billing month. In addition, a Water System Improvement Fee shall apply at a rate of $6.25 per month for residential customers and $12.50 per month for non-residential customers. (2018, Res. 2284)

C. Effective January 1, 2019: For single-structure residential or non-residential master meter customers, as defined in Section 15-109(b)(1), in lieu of a minimum water charge per unit being charged, a meter charge of $2.00 per unit shall apply. (2018, Res. 2299)

C-1508. SEWER; INSTALLATION, CONNECTION PERMITS. Fees as required in section 15-206 are as follows: (a) No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the superintendent.

(b) There shall be one class of building sewer permit for residential and commercial service. The owner or his or her agent shall make application on a special form furnished by the city. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the superintendent. A permit and inspection fee of $0 for a residential or commercial building sewer permit shall be paid to the city clerk at the time the application is filed.

C-1509. SEWER RATES. Rates as required in section 15-242 of the Code of the City of Liberal, Kansas, shall be as follows:

A. Effective April 1, 2024: The minimum charge per month shall be $23.94 for the first 3,000 gallons and $8.46 per thousand gallons above the 3,000 gallons used, based on the average water consumed for residential and small non-residential users, as defined in Section 15-241(a). For large residential users, as defined in Section 15-241(b), charges shall be based on water metered during the current billing month. In addition, a Storm Sewer Flood Control Fee shall apply at a rate of $2.00 per month for residential and non-residential customers. (2024, Res. 2410)

B. Effective April 1, 2025: The minimum charge per month shall be $29.93 for the first 3,000 gallons and $10.58 per thousand gallons above the 3,000 gallons used, based on the average water consumed for residential and small non-residential users, as defined in Section 15-241(a). For large residential users, as defined in Section 15-241(b), charges shall be based on water metered during the current billing month. In addition, a Storm Sewer Flood Control Fee shall apply at a rate of $2.00 per month for residential and non-residential customers. (2024, Res. 2410)

C. Effective April 1, 2026 and each April 1, thereafter: The minimum charge per month shall increase by the Consumer Price Index (CPI), or approximately three percent (3%), for the first 3,000 gallons and shall increase by the CPI, or approximately three percent (3%), per thousand gallons above the 3,000 gallons used, based on the average water consumed for residential and small non-residential users, as defined in Section 15-241(a). For large residential users, as defined in Section 15-241(b), charges shall be based on water metered during the current billing month. In addition, a Storm Sewer Flood Control Fee shall apply at a rate of $2.00 per month for residential and non-residential customers. (2024, Res. 2410)

C-1510. SEWER RATES; SURCHARGE. Surcharge rates as required in section 15-244 for operation and maintenance including replacement is:

$0.085 per pound BOD
$0.179 per pound SS.

C-1511. SOLID WASTE RATES WITHIN CITY; RESIDENTIAL. The rates as required in section 15-316 are as follows:

A. Effective January 1, 2025: The charge per month for a single-family dwelling; multiple-family dwellings using poly carts, one bill, per unit; multiple-family dwelling using commercial containers, one bill per unit; mobile home parks, using poly carts, per unit; and churches using poly carts shall be $22.00 per month. (2024, Res. 2425)

B. Effective April 1, 2026 and each April 1, thereafter**:** The charge per month for a single-family dwelling; multiple-family dwellings using poly carts, one bill, per unit; multiple-family dwelling using commercial containers, one bill per unit; mobile home parks, using poly carts, per unit; and churches using poly carts shall increase by the Consumer Price Index (CPI), or approximately three percent (3%). (2024, Res. 2425)

C-1512. SOLID WASTE RATES WITHIN CITY; COMMERCIAL. The rates as required are shown in attached exhibit C-1512(A) and are as follows:

A. Effective January 1, 2025: The charge per month shall be as reflected on the attached Exhibit C-1512(A). (2024, Res. 2425)

B. Effective April 1, 2026 and each April 1, thereafter: The charge per month as reflected in the attached Exhibit C-1512(A) shall increase by the Consumer Price Index (CPI), or approximately three percent (3%). (2024, Res. 2425)

C. Gate Closure. An additional fee will be charged if City personnel are required to physically close the gates. The specific fee amount is outlined in Exhibit C of the Code of the City of Liberal. (2024, Res. 2425)

C-1513. SOLID WASTE RATES OUTSIDE CITY. The rate as required in section 15-319 is a minimum of two times those prescribed in C-1511 and C-1512.

C-1514. EMERGENCY WATER RATES. The rates as required in section 15-406 are as follows: (to be determined).

C-1515. VIOLATIONS; DISCONNECTIONS AND PENALTIES. The fees as required in section 15-408 are as follows: (b) A fee of $50 shall be paid for the reconnection of any water service terminated pursuant to subsection (a). In the event of subsequent violations, the reconnection fee shall be $200 for the second violation and $300 for any additional violations.

C-1516. SEWER CLEANING FEES. The fees charged including personnel, by the wastewater division are as follows:

	Regular	Overtime
Jet Rodder	$300/hr.	$450/hr.
Camera Unit	200/hr.	300/hr.

C-1517. SEWER CONNECTIONS; FEES. The fees as required are actual costs to the expense of the property owner plus the turn-on charge.

C-1518. SEWER DISPOSAL FEES. The fees charged for disposing wastewater in the City's sanitary sewer system is as follows:

RV/Camper	$10.00 per load (camper unit)
Industrial Users	$ 0.20 per gallon, subject to approval of a Special Waste Disposal Agreement.

C-1519. WATER TANK SALES; FEES. The fees charged for water tank sales are as follows:

$ 0.25 for 200 gallons

C-1520. RATES; REGULATIONS AND VIOLATIONS/EMERGENCY WATER RATES. A fee of $80 shall be paid for the reconnection of any water service terminated pursuant to subsection (a). In the event of subsequent violations, the reconnection fee shall be $130 for the second reconnection and $180 for any subsequent additional re connections within a one (1) year period as prescribed by Section 15-128(d) of the Code. (2015; Ord. 4449)

ARTICLE 16. ZONING AND PLANNING

C-1601. Fees collected by the Building Inspection Division for planning and zoning are as follows:

Annexations	$275.00
Exceptions	275.00
Rezoning	275.00
Variances	275.00
Platting	100.00 + $2 per lot
Home Occupation/Special Use Permit	275.00
Copies of Zoning Ordinance	35.00/each
Copies of Comprehensive Plan	45.00/each
Floodplain Development Permit	25.00
Neighborhood Revitalization Program Application	25.00

Various Maps are sold at prices shown on Exhibit C-1601(A) attached.

ARTICLE 17. BOARDS AND COMMISSIONS

17-509. TREE, SHRUB OR PLANT PRUNING OR REMOVAL; ASSESSMENT OF COSTS. The public officer or an authorized assistant shall keep an accurate record of the costs of pruning or removal of any tree, shrub or plant, as provided in Sections 17-508 and 17-509. Such record shall show costs incurred on each parcel of land. There shall be a minimum charge of $500.00 (per each tree, shrub or plant) or parcel of land for the first one hour, and thereafter a minimum charge of $40.00 per hour until completion. The public officer or an authorized assistant shall mail a statement of cost to the last known address of the owner, occupant or agent in charge of such property. If such costs are not paid within 30 days from the mailing of such notice, a special assessment for such costs against the lot or piece of land shall be made and the city clerk shall certify such assessment to the county clerk for collection and payment to the city the same as other assessments and taxes are collected and paid to the city.

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Effective April 1, 2025:

Exhibit C-1512(A)

Capacity	Number of Containers	Per Each Collection
Compactors – 40 Yards	1	$220 per collection. Actual landfill charges will be invoiced. $38/ton
Open Top Roll Off Containers – 20 Yards and Above	1	$180 for seven (7) days. $6.00/day after seven (7) days. Delivery fee is $100, plus $38 minimum landfill charges. An additional charge of $180 will apply for exchanging containers, along with a $38 landfill fee. Additional landfill charges will be invoiced $38/ton
Open Top Roll Off Containers – 30 Yards and Above	1	$200 for seven (7) days. $6.00/day after seven (7) days. Delivery fee is $100, plus $38 minimum landfill charges. An additional charge of $200 will apply for exchanging containers, along with a $38 landfill fee. Additional landfill charges will be invoiced $38/ton
Open Top Roll Off Containers – 40 Yards and Above	1	$220 for seven (7) days. $6.00/day after seven (7) days. Delivery fee is $100, plus $38 minimum landfill charges. An additional charge of $220 will apply for exchanging containers, along with a $38 landfill fee. Additional landfill charges will be invoiced $38/ton

Commercial Refuse Rates

Capacity	Number of Containers	Collection per Week					
		1	**2**	**3**	**4**	**5**	**6**
3 Yard	1	$35.00	$70	$105	$140	$175	$210
"	2	$70	$140	$210	$280	$350	$420
"	3	$105	$210	$315	$420	$525	$630
"	4	$140	$280	$420	$560	$700	$840
"	5	$175	$350	$525	$700	$875	$1,050
"	6	$210	$420	$630	$840	$1,050	$1,260

NOTE: There is an additional $35.00 service charge for each trash container emptied outside of the customer’s collection schedule.

Fee to pick up Residential Items $10.00.

C. Gate Closure. $25/pickup if City personnel has to close the gates physically.

Exhibit C-1601(A)
Planning & Zoning Maps

MAP PRICES

All bond paper is 24 pound

SCAN TO PRINT		
24"x36"	Black & White	$5.00
36"x36"	Black & White	6.00
24"x36"	Color	8.00
36"x36"	Color	10.00

PRINT FROM FILE		
24"x36"	Black & White	5.00

SCAN TO DISC		
Scan	First	$4.00
	Each Additional	$2.00
Disc	Each CDR	$5.00

AERIAL IMAGE PRINTS		
24"x36"	Black & White	$10.00
36"x36"	Black & White	13.00
24"x36"	Color	15.00
36"x36"	Color	18.00
Entire city set of aerials - color		800.00
Entire city set of aerials – black & white		800.00

ZONING MAP SETS ARE 42 X 64 TWO SHEETS 400 SCALE	
COLOR	$35.00
BLACK AND WHITE	$30.00

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EXHIBIT C - FEE SCHEDULE

Fees may be changed annually in the City's budget resolution or more often if the governing body desires to do so. If not changed, they will remain the same as the previous year.

ARTICLE 1. ADMINISTRATION

C-101. LICENSE FEES. The governing body shall determine, by resolution, all license fees, permit fees and other user related fees or charges established by the laws of the city. All fees and charges shall be in such amounts as will adequately reimburse the city for the services rendered by it in connection therewith. Fees may be changed annually in the budget resolution.

C-102. REPLACEMENT FEE. Any lost or destroyed license or permit shall be subject to a $25 replacement fee.

C-103. PUBLIC RECORDS. The fees for public records as required by section 1-807 are as listed below:

1.	Record search/record inspection	$15.00/hour
2.	Department Publications/Reports	As determined per individual report

C-104 MISCELLANEOUS CITY-WIDE FEES. The fees for services listed below are:

1.	Photocopy Charge	$ 0.50 each
2.	Facsimile Receive Charge	$ 0.50 each
	Facsimile Send Charges	$ 1.00 first page, $0.25 thereafter
3.	City Commission Agenda Packets	$ 5.00 each
4.	City of Liberal License Tags	$ 5.00 each
5.	City of Liberal Trash Bags	$ 14.00 per roll of 50 bags
6.	Reserve a Truck Program	$ 45.00 per reservation
7.	KBI Background Checks	Price set by KBI.

C-105. FINANCE CHARGES. The fee for a worthless check, ACH, or online payment is $30.00.

ARTICLE 2. ANIMAL CONTROL AND REGULATION

C-201. Animal Shelter; Fees. Fees as required in section 2-203 are as follows:

Registration & Licensing	
Spayed/Neutered Dog/Cat	$ 10.00
Non-Spayed/Non-Neutered Dog/Cat	25.00
Delinquent License Renewal	5.00
Replacement of Lost Tag	5.00
Adoption	
Dogs	$ 20.00
Cats	15.00
Kennel Charge	10.00/day
Leash Fee	2.00
Micro-Chipping	30.00
Rabies Deposit	15.00
Spay/Neuter Deposit:	
Dogs	150.00
Cats	80.00
Trap Deposit	40.00
CASH ONLY- refunded when returned in good working condition	
Vaccines	
Dogs	15.00
Cats	8.00

Redemption Fees (Owner claims their cat/dog):
An additional $15.00 will be charged if rabies vaccination is not current at time of impoundment.

1st Offense	$ 25.00
2nd Offense	50.00
3rd Offense	75.00
4th & additional Offenses	100.00 each

Surrender Fees (Owner gives up their cat/dog):

Per Animal	$ 20.00

MUST PROVIDE: proof of current vaccinations, 2 forms of Seward County residency - State issued ID, and current utility bill.

QUARANTINE ANIMAL:
Animal must be held for a minimum of ten (10) days at $10.00 per day

ARTICLE 3. BEVERAGES

C-301. LICENSE FEE; CEREAL MALT BEVERAGES. The license fees as required in section 3-110 are as follows:

(a) General Retailer -- for each place of business selling cereal malt beverages at retail, $200 per calendar year plus additional fees which are required to be remitted to the State of Kansas in accordance with K.S.A. 41-2702.

(b) Limited Retailer -- for each place of business selling only at retail cereal malt beverages in original and unopened containers and not for consumption on the premises, $50 per calendar year plus additional fees which are required to be remitted to the State of Kansas in accordance with K.S.A. 41-2702.

Full amount of the license fee shall be required regardless of the time of the year in which the application is made, and the licensee shall only be authorized to operate under the license for the remainder of the calendar year in which the license is issued.

C-302. AMOUNT OF FEE OR TAX; RETAILERS OF ALCOHOLIC LIQUOR. The fee as required in section 3-202 for retailers of alcoholic liquor (including beer containing more than 3.2 percent of alcohol by weight), for consumption off the premises (sales in the original packages only) is $300 per year. The tax shall be paid before business is begun under an original state license and within five (5) days after the renewal of a state license.

C-303. LICENSE FEE; PRIVATE CLUBS (CLASS A AND B). The fee as required in section 3-302 is $250 per year.

C-304. LICENSE FEE; DRINKING ESTABLISHMENTS. The fee as required in section 3-402 is $250 per year.

C-305. LICENSE FEE; CATERERS. The fee as required in section 3-502 is $250 per event.

C-306. PERMIT FEE; TEMPORARY PERMITS. The fee as required in section 3-602 is $25 per day.

ARTICLE 4. BUILDINGS AND CONSTRUCTION

C-401. INSPECTION OF NEW SIGNS. No fee is required for the inspection during business hours.

C-402. FEES; SIGNS. The fees as required in section 4-209 are as follows: All signs requiring a permit. other than banners/temporary signs, shall follow the commercial permit fees in C-601B based on valuation.

C-403. APPLICATION FOR PERMIT; MOVING BUILDINGS. The fee as required in section 4-403 is stated in the specific table in C-603.

C-404. PERMIT FEE; TELEVISION ANTENNAS. No fees are required.

C-405. BANNERS, TEMPORARY PROMOTIONAL BUSINESS SIGNS IN COMMERCIAL DISTRICTS: The fee as required in 4-213 for a banner, temporary promotional business sign, there shall be $1.00 fee for a 30-day permit.

ARTICLE 5. BUSINESS REGULATIONS

C-501. REPLACEMENT FEE; LICENSES OR PERMITS. The fee as required in section 5-107 is $25 per license or permit.

C-502. COIN-OPERATED MACHINE TAX; PER OPERATOR. The fee as required in section 5-110 is $100 per operator.

C-503. COIN-OPERATED MACHINE TAX; PER MACHINE. The fee as required in section 5-111 is $10 for each coin operated amusement machine and coin operated music device.

C-504. FEES; BURGLAR OR FIRE ALARM DETECTION SYSTEMS. The fees as required under section 5-202 are as follows:

(a) The fee for issuance of a permit for the City's system is $25. If the City is not contacted, the fee will be doubled.

(b) The fee for all firms, corporations, organizations and political units now or hereafter connected to the city's burglar alarm and fire alarm detection system a charge of $10 per month for the monitoring of the system or $25 per call after the third response call per year.

C-505. FALSE ALARM FEES; ALARM SYSTEM USERS NOT SUBJECT TO BANK PROTECTION ACT. Fees as required in section 5-205 are as follows: Any person, other than a financial institution subject to the Bank Protection Act, shall not be assessed any penalty for the first false alarm in any one calendar month. Each subsequent false alarm will require a $25 fee per call, if the Police Department (or Communications Center) is contacted directly. If the alarm goes through a security or monitoring company, each subsequent false alarm will require a $25 fee per call.

C-506. PERMIT; APPLICATION; FEE. The fee required by section 5-303 is $100 for each well to be drilled. In the event the permit is denied, said fee is be returned to the applicant.

C-507. TAXICAB OPERATORS. The fee required by section 5-401 is $50 per year or any portion thereof.

C-508. EXCHANGING TAXICABS. The fee required by section 5-404 is $1 per year or any portion thereof.

C-509. TREE TRIMMERS. The fee for a license required by section 5-505 is $25 per year or any portion thereof.

C-510. SOLICITOR, PEDDLER, TRANSIENT MERCHANT, ITINERANT MERCHANT OR ITINERANT VENDOR. The fee as required by section 5-604 is:

(a) Local Itinerant License is $1,200 per year, with a minimum of ten (10) employees soliciting in the community at any time. Each employee will be required to submit to a background check once every six (6) months.

(b) Non-Local Itinerant License is $100 per day or $500 per month per individual, with a limit of two (2) licenses issued per calendar year on a consecutive day or month basis. (2014; Ord. 4438)

C-511. MASSAGE ESTABLISHMENT, OPERATOR'S LICENSE REQUIRED; FEE; RENEWAL. The fee as required in section 5-705 is $50 per employee per year. (2013, Res. 1973)

C-512. TATTOO AND BODY PIERCING; FEES. The fee as required in section 5-803 is $500 per year.

C-513. ADULT ENTERTAINMENT BUSINESSES. The fee for a license as required by section 5-904 shall be as follows:

(1) Adult arcade license, $2,500.00 per year or any portion thereof.
(2) Adult cabaret license, $2,500.00 per year or any portion thereof.

C-514. DANCE HALLS. The fees for licenses as required by section 5-1002 are as follows: $500 per year (day or night) ending December 31st of each year, $100 per month (day or night) or $25 per one day period (day or night). $25 for a six month period or $5 for a one night gig.

C-515. CARNIVALS, CIRCUSES, RODEOS AND STREET FAIRS. The fees for the license required by section 5-1109 shall be $100 per day plus a $50 inspection fee for carnivals and circuses and $25 per day or portion thereof, plus a $50 inspection fee for rodeos and street fairs.

C-516. PAWNBROKERS & PRECIOUS METAL DEALERS LICENSE. The fee as required in section 5-1203 is $25 per year or portion thereof.

C-517. BUSINESS LICENSE. The fee as required in section 5-1313 is $20 per year.

C-518 MOBILE FOOD VENDORS LICENSE

(1) Thirty dollars ($30) for each Thirty (30) days, or portion thereof;
(2) One-hundred and Fifty dollars ($150) for six (6) months; or
(3) Two-hundred and Fifty dollars ($250) for one (1) calendar year.

No License issued under the provisions of this article shall be used by any person, other than the one whom it was issued. No license may be transferred or assigned to another person. Any persons engaged in activities coming under this article shall exhibit their license at the request of any person.

ARTICLE 6. BUILDING AND STRUCTURE CODES

The City of Liberal fees are incorporated in the Code of the City of Liberal, Kansas, as set forth in Exhibit C.

A. BUILDING PERMIT FEES. The fees as required for all contractors defined in 6-1201 shall be in accordance to the specific tables in C-601, as established annually in the budget resolution.

B. BUILDING LICENSE REQUIRED. For starting or commencing of any work for which a permit is required by ICC Codes or by the City Municipal Codes without first securing such a permit and payment of the fees, there shall be assessed a $100.00 fine against the primary contractor described per C-602, as established annually in the budget resolution.

C. LICENSE REQUIRED. It shall be unlawful for any person, firm, company, association or corporation to enter into a contract or agreement with another so as to bring himself, herself or itself under the definition of building contractor herein, or to perform any work as a building contractor, without first having obtained a building contractor's license and all required for that license. Any such contract or arrangement shall be voidable at the option of the person who is having the work done, and the person, entity and anyone aiding, abetting, or conspiring with the unlicensed building contractor, shall be subject to a ($500.00 nor more than $1,000.00) fine for a first offense and a ($1,000.00 nor more than $1,500.00) fine for each subsequent offense as stated in 6-1102.

D. FEE SCHEDULES. Fee schedules for projects shall be based on the total amount of the project from start to finish, for commercial and residential, the total amount before a certificate of occupancy is giving to the project’s general contractor by the City of Liberal. All contractors, sub-contractors and tradesman shall be listed and shall be licensed in the City of Liberal before working on a project.

C-601. **A. Residential Permit Fees (Including Fences)**.

TOTAL VALUATION	**FEE**
Homeowner’s – Any Valuation	$20.00
$0.01 TO $1,000.00	$20.00
$1,001 TO $3,000.00	$40.00
$3,000.01 TO $6,000.00	$60.00
$6000.01 TO $10,000.00	$80.00
$10,000.01 TO $25,000.00	$100.00 for the first $10,000.01 plus $4.00 for each additional $1,000 or fraction thereof, to include $25,000.00.
$25,000.01 TO $50,000.00	$200.00 for the first $25,000.01 plus $3.50 for each additional $1,000.00 or fraction thereof, to and including $50,000.00.

$50,000.01 TO $100,000.00	$300.00 for the first $50,000.01 plus $3.00 for each additional $1,000.00 or fraction thereof, to and including $100,000.00.
$100,000.01 TO $250,000.00	$450.00 for the first $100,000.01 plus $2.50 for each additional $1000.00 or fraction thereof, to and including $250,000.00
$250,000.01 TO $500,000.00	$825.00 for the first $250,000.01 plus $2.00 for each additional $1000.00 or fraction thereof, to and including $500,000.00
$500,000.01 AND OVER	$1,325.00 for the first $500,000.01 plus $2.40 for each additional $1,000.00 or fraction thereof.

B. Commercial and Industrial Permit Fees (Including Fences).

TOTAL VALUATION	**FEE**
$0.01 TO $1,000.00	$20.00
$1,000.01 TO $3,000.00	$60.00
$3,000.01 TO $6,000.00	$90.00
$6000.01 TO $10,000.00	$130.00
$10,000.01 TO $25,000.00	$220.00 for the first $10,000.01 plus $4.00 for each additional $1,000.00 or fraction thereof, to and including $25,000.00
$25,000.01 TO $50,000.00	$350.00 for the first $25,000.01 plus $4.00 for each additional $1,000.00 or fraction thereof, to and including $50,000.00
$50,000.01 TO $100,000.00	$500.00 for the first $50,000.01 plus $3.50 for each additional $1,000.00 or fraction thereof, to and including $100,000.00.
$100,000.01 TO $250,000.00	$750.00 for the first $100,001.00 plus $3.50 for each additional $1,000.00 or fraction thereof, to and including $250,000.00
$250,000.01 TO $500,000.00	$1,300.00 for the first $250,000.01 plus $3.00 for each additional $1,000.00 or fraction thereof, to and including $500,000.00
$500,000.01 TO $1,000,000.00	$2,160.00 for the first $500,000.01 plus $3.00 for each additional $1,000.00 or fraction thereof, to and including $1,000,000.00
$1,000,000.01 and Over	$4,160.00 for the first $1,000,000.01 plus $2.00 for each additional $1,000.00 or fraction thereof.

C-602. **Other Fees.**

OTHER INSPECTIONS	FEE
Nonemergency inspections outside of normal business hours. Paid in advance of the inspection to the Building Department.	$50.00
No permit secured before starting or commencing of any work required by permit, unless an emergency situation exists	$100.00

Failure to request inspections as required by Code.	$50.00
Re-inspection fees. (Paid in advance of the re-inspection to the building department.)	$30.00
Demolition permit.	$30.00
Commercial Plan Review Fee based off the building permit.	35%
Additional Plan Review Required by Changes, Additions or Revisions to Plans. (Minimum Charge $250.00 For First Hour, $ 50.00 Per Additional Hour.)	$250.00 Minimum $50.00 Additional

C-603. **Moving of Buildings.**

MOVING OF BUILDINGS	FEE
House/Commercial Building	$500.00
Manufactured Home Install – Transport permit fee	$50.00

C-604. **Contractors License and Certification.**

CONTRACTORS LICENSE AND CERTIFICATION	FEE
Contractor's License – New	$200.00
Contractor's License – Renewal	$100.00
Local certificate for all trades, each *****	$20.00
Homeowner's Permit -	$20.00

*****All apprentices, journeyman and additional master tradesmen working for a contractor in the City.

C-605. **Building Board of Appeals.**

BUILDING BOARD OF APPEALS	FEE
Appeal Application	$100.00

ARTICLE 7. FIRE

C-701. **Operational Permits**

PERMIT TYPE	FEE
Open Burning	No Charge

C-702. **Construction Permits**

PERMIT TYPE	FEE
Automatic Fire Extinguishing Systems	$100

Automatic Sprinkler Systems	$100
Fire Alarm and Detection Systems	$100
Fire Pumps and Related Equipment	$100*
Above/Below Ground Fuel Storage	No Charge
Spraying or Dipping Booths	$100
Standpipe Systems	$100*

* = $100 fee, unless installed as part of the automatic sprinkler system permit fee

C-703. **Inspection Fees**

INSPECTION TYPE	FEE
Outside of regular scheduled work hours	$50
Less than 2 hours' notice	$50

ARTICLE 8. HEALTH AND WELFARE

C-801. WEED CONTROL; CUTTING AND DESTRUCTION AND/OR REMOVAL OF WEEDS; ASSESSMENT OF COSTS. The fees as required in section 8-304 are as follows: There will be a minimum charge of $150.00 per each lot, piece or parcel of land for the first hour, and thereafter a minimum charge of $40.00 per hour until completion.

ARTICLE 9. MUNICIPAL COURT

C-901. COURT COSTS. Court costs and fees as required in section 9-107 are as follows, depending on the type of infraction and/or violation, and shall be in addition to any fines imposed by the Municipal Court Judge:

Criminal $80.00. A portion of those costs will be sent to the State of Kansas in an amount determined by the State of Kansas;

Traffic $80.00. A portion of those costs will be sent to the State of Kansas in an amount determined by the State of Kansas;

Parking $10.00;

Supervised probation fee $50.00;

Processing Fee $30.00;

Warrant Issuance Fee $50.00.

Expungement Petition Filing Fee $50. The fee is for each expungement petition or amended petition filed in each case.

Drug Court Fee $250.00.

Drug Court Treatment No Show Fee $25.00

C-902. COURT DOCKETS; FEES. The fee for a copy of a court docket is $5.00 per docket printout. The fee for a clearance letter is $5.00. (2014, Res. 2193)

ARTICLE 10. POLICE

C-1001. MISCELLANEOUS FEES. The fees for records and services are as follows:

1. Police Department accident report — No charge for first per report for individual involved. $5.00 per report if requested by someone not involved.
2. Police Department offense report — $ 2.00 for 1st page and $0.50 each for each additional page
3. Police Department Photographs — $ 5.00 per disc. (City furnishes disc.)
4. Motor Vehicle Examinations — $20.00 each *(effective 7/1/2012)*
5. Reproduce Video (DUI, etc.) — $ 5.00 (City furnishes disc.)
6. Fingerprints — $ 10.00 per set/individual

Prosecuting attorneys are not subject to these fees.

ARTICLE 11. PUBLIC OFFENSES

C-1101. LOUDSPEAKERS, SOUND AMPLIFIERS; PERMIT. The fee as required in section 11-405 is *(to be determined)*.

ARTICLE 12. PUBLIC PROPERTY

C-1201. CEMETERY MONUMENT PERMITS. The rate for a cemetery monument permit as required by section 12-203.10 is $25.00 per monument.

C-1202. SALE CEMETERY LOT AND GRAVE SPACES. The sale of cemetery lot and grave spaces, including the cost of deed filing at the Seward County Register of Deeds, will be sold per section 12-203.17 are as follows:

Baby Land - $150 plus $25 per deed for recording.
Cemetery Sections One through Three - $400 plus $25 per deed for recording.
Columbarium Niche $600

C-1203. OPENING AND CLOSING GRAVES. The rate for opening and closing graves as required by section 12-203.18 are as follows:

<u>From 8:00 a.m. to 4:00 p.m. Monday through Friday:</u>
Child's Grave (up to twelve years) - $200;
Adult's Grave - $450;
Adult Oversize - $500;
Cremation - $250;
Cremation with Vault - $300;
Columbarium $100.

<u>After 3:00 p.m., Monday through Friday:</u>
Interment Services - $700.

<u>Saturday 10:00 a.m.:</u>
Interment Services - $700;

Cremation - $400;
Cremation with Vault - $500.
Columbarium $200.

Other Fees:
Locate and Flag for Single or Double Foundation for Monument Setting - $25;
Cremation Disinterment (tbd on a case by case basis) (Minimum) - $200;
Disinterment Fees for a Child - $500;
Disinterment Fees for Adult - $1,000;

C-1203. PARK AND RECREATION ACTIVITY FEES. The fees charged for various park and recreation activities, as shown in section 12-312, are as follows:

Facilities:

Iron Mike's Batting Cages:	$ 0.50 per bat
	15.00 per hour per cage
	30.00 per hour for all cages
Mary Frame Park Building	400.00 key deposit, plus:
(540 S. New York)	200.00 rental
Mahuron Park Building	400.00 key deposit, plus:
(802 E. 8th Street)	400.00 rental
Randall Girl's Scout Building	400.00 key deposit, plus
(121 W. 11th)	400.00 rental
Blue Bonnet Park Building	400.00 key deposit, plus
(1109 West 7th Street)	400.00 rental
Rosel Field Lights	$25.00 per hour of service

Park Shelters (No Water Hookups)

Light Park	
Green Shelter	$50.00
Pavilion	$75.00
Red Shelter	$50.00
Rock Shelter	$25.00
Mahuron Shelter	$15.00
Mary Frame Shelter	$15.00
McCray Shelter	$25.00
Blue Bonnet Park	
North Blue Bonnet Shelter	$30.00
South Blue Bonnet Shelter	$15.00
South Blue Bonnet Gazebo	$15.00
Tobias Shelter	$15.00

Arkalon Fees - open April to October 15 (State Fishing Permit is Required):

Shelter Reservation		$ 30.00 per day
Camping -	without electricity	5.00 per day
-	with electricity	20.00 per day +$5 with two (2) AC

<u>Adventure Bay Family Water Park</u>

Admission -	15 and under	$	5.00
	Adult (16+)		7.00
Late Admission	15 and under	$	2.00
	Adult (16+)		3.00
Aqua Yoga		$	5.00/class

Season Passes
$80 Individual Adventure (Entire Summer Season Pool Pass)

<u>Party Packages</u>
Entire Facility (Friday-Sunday evenings.)

Use of 1 pool and Slide tower	$350.00 with $100.00 deposit
Use of all pools and full features	$750.00 with $100.00 deposit

<u>Birthday Party Packages</u>

10 Guest Party Package (no food.)	$ 70.00
20 Guest Party Package (no food.)	100.00
10 Guest Party Package (meal incl)	135.00
20 Guest Party Package (meal incl.)	195.00

****Extra guests may be added for additional fee****
Birthday parties will be scheduled in 2-hour increments between 1:00pm and 6:00pm on Monday – Thursdays or between 1:00pm and 7:00pm on Friday – Sunday. All parties include:

a) All-day park passes for scheduled guests.
b) Reserved use of a pavilion (2 hours).
c) Guest Service assistance.
d) Allowance of bringing in a birthday cake.

Piranhas Swim Team		$ 60.00
Tyke Time (6 and under)	15 and under	4.00
	Adult (16+)	3.00

American Red Cross Swim Lessons	35.00/session
Community Night Swim (7p.m.-11p.m.)	5.00/person

<u>Willow Tree Golf Course</u> - Memberships Run January 1 to December 31:
Family memberships apply to immediate family members living in the same household. When junior members turn 18 years old, they must purchase their own membership.
Memberships are not valid during tournaments, leagues, or special events.
Junior Memberships and rates apply to anyone under the age of 18.
Cart and range fee include tax.
Twilight times vary on time of the year.

Yearly Memberships (Green Fees Only)

Junior (17 & Under)	$100.00 per year
Single	400.00 per year
Family of 2 or more	500 per year
Senior/Couple (62 Years or Older)	350.00 per year

Yearly Gold Membership – (Green Fee, ½ Cart, Range Balls)

Single	$1,100.00
Family of 2 or more	$1,400.00
Senior/Couple (62 Years Or Older)	$1,000.00

Green Fees (18 Holes):

Weekday	$ 16.00
Weekend & Holidays	20.00
Junior Weekday	10.00
Junior Weekend/Holiday	10.00
Twilight	10.00
Replay	5.00

Cart Rental (18 holes)	Full	$24.00/player
	Half	$12.00/player
Replay		12.00/player
Pull Cart		5.00
Bucket of Range Balls:	Small	$ 6.00
	Large	$10.00
Yearly Range Pass		$300.00
Trail Fees	18 holes	$ 12.00 Daily
		400.00 Yearly
Cart Permit (Jan. 1 to Dec. 31)		10.00 Yearly

<u>Recreation Activities/Programs</u>:

<u>Adult Sports</u>

Men's Basketball (Sponsor/Player)	$225.00 + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non-certified/game
Women's Basketball/Team	150.00 + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non certified/game
Coed Volleyball/Team	150.00 + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non-certified/game
Men's Softball/Team	225.00 + $25.00/player
Referee Fee	25.00-40.00 veteran official/game
	20.00-30.00 non-veteran official/game
Women's Softball	225.00 + $25.00/player

Referee Fee	25.00-40.00 veteran official/game
	20.00-30.00 non-veteran official/game
Coed Softball/Team	175.00 + 25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non certified/game
Adult Outdoor Soccer/Team	65.00 Player fee
Official Fee	40.00-75.00
Youth Sports	$ 25.00-35.00
Adult Sports	25.00-35.00

Late Fees: Adult $10 Child $10.00

Gate Fees: (May Vary from sport to sport) 10 and under: Free
5-15/person

Special Events/Classes:	$ 15.00-25.00 per class + Supplies
Tennis Lessons	20.00 plus can of balls
Summer Adventure Program	80.00
Mom & Son Dance	15.00 per couple, $10 additional child
Daddy & Daughter Dance	15.00 per couple, $10 additional child
Swim Lessons	35.00
Youth Baseball/Softball Program - Team Sponsor Fee	250.00
Open Gym Play - Adults/Youth	2.00/person per entry
Ball Rental	2.00
Robotic Camp Fee	50.00
Robotic Events	25.00-45.00 Pending Material
Robotic Tournament	450.00/team
Pre K/Kinder STEM Camp	60.00/child per session
Spike Prime Camp	30.00/child per session
Valentine Bouquets	5-35 Pending sizes
Adult Prom/Gala	30.00/ticket
Community Garage Sales	10.00/spot
Kids Cooking Classes	15-25 Pending Material
Adult Cooking Classes	15-25 Pending Material
Art Classes	10-20 Pending Material
Splash and Dash	25/person
Oz Man	30/person

Griff Golf	
11 years and under	3.00
12 years and over	5.00

Batting Cages:

Punch Card (15) Does not include balls and tees.	$50.00
Daily	$5
Private lessons inside cages	$15 Cage rental/hr, with additional fee/player
Bucket of balls and tee	$3 additional

Pitching machine with bucket of dimple balls $10 per hour

*Note- Balls, Bats, Tees, Pitching Machines are not included with entry. An additional charge if they don't bring their own equipment.

Baseball Association Organization teams can schedule practice times twice a week during busy seasons. (2hr max)
Junior Elite Softball Organization teams can schedule practice times twice a week during the busy season. (2hr max)
High School Baseball/Softball $10 per hour

Rise Above Academy- All participants will register through the Rec Dept. Limited spots available per session. Beginner, Intermediate, and Advanced will be offered by former college athletes and coaches.

Golf Simulator Pricing
Block time: 1hr/2hrs/3hrs/4hrs
Accommodates up to 4 players at a time
30 min ($10) 1 hour ($15) Monday - Friday (per person)

Rental Clubs
Adult LH & RH $10
Youth LH & RH $5

9 holes estimated times
- 1 player - 30mins
- 2 players- 1 hour
- 3 players- 1.5 hours
- 4 players- 2 hours

18 holes estimated times
- 1 player 1 hour
- 2 players 2 hours
- 3 players 3 hours
- 4 players 4 hours

Dance

Littles 3-year-old	$200/person Fall Semester
	$200/person Spring Semester
	$100/person Summer Semester
Petite Kinder-1st grade	$200/person Fall Semester
	$200/person Spring Semester
	$100/person Summer Semester
Juniors 2nd - 3rd grade	$200/person Fall Semester
	$200/person Spring Semester
	$100/person Summer Semester
Intermediate 4th - 6th grade	$200/person Fall Semester
	$200/person Spring Semester
	$100/person Summer Semester

Middle School 7th & 8th grade	$200/person Fall Semester $200/person Spring Semester $100/person Summer Semester
High School 9th -12th grade	$200/person Fall Semester $200/person Spring Semester $100/person Summer Semester
Adult	$200/person Fall Semester $200/person Spring Semester $100/person Summer Semester

LK Tournaments

USSSA Softball Tournaments	Team Fee $300 - $400
MAYB Basketball Tournament	Team Fee $275 - $450
Adult Flag Football Tournament	Team Fee $200 - $250
USSSA Baseball Tournament	Team Fee $300 - $400
Youth Football Tournament	Team Fee $450 - $550
Slow pitch Softball Tournament	Team Fee $250 - $350
Indoor Soccer Tournament	Team Fee $275 - $350
Youth Volleyball Tournament	Team Fee $350 - $450
LK Basketball League	Team Fee $500 - $600
Wrestling Tournament	Individual Fee $100 - $200

C-1204. AIRPORT LEASES. The rates charged for airport leases at the Liberal Mid-America Regional Airport, as shown in section 12-108, are as follows:

Airport-Owned Buildings	$ 1.40/square foot/yr. depending on condition of structure/utilities available)
Terminal Building Space	13.89/square foot/yr.
Terminal Building Wall Phone	$ 74.80 per year
Ramp Frontage	19.33 per lineal foot per year
Car Rental Parking (8) Spaces	466.16 per year
Industrial Park Land Per Square Foot	(Same as per appraisal times a 14.6% rate of return)
T-Hangar Lease Rate	848.81 per unit /yr.

<u>Airport Landing Fees</u>:

Commercial Flights using Terminal	0.40 per 1,000 lbs. of landing aircraft under 20,000 lbs. 0.72 per 1,000 lbs. of landing aircraft over 20,000 lbs.

<u>Charter Flight Landing Fees</u>:

Departure prior to 4:00 p.m. Monday through Friday (non-holiday):
$1,210.00 per landing + $3.00 per passenger bag handling fee

After 4:00 p.m., Monday-Friday/weekends and holidays:
$1,650.00 per landing + $3.25 per passenger bag handling fee

Long Term Lease Rate (LTLR)	6% increase compounded annually

Acreage Rate (10 acres or more)	12.83 per acre per year
Farming Lease Rate	27.83 per acre per year
Insufficient Fund Check Fee	30.00 per occurrence

ARTICLE 13. STREETS, SIDEWALKS, & CURB AND GUTTER

C-1301. EXCAVATION PERMIT; FEE. The fee for an excavation permit as required by section 13-104 is $0 to cover reasonable costs for the issuance of the excavation permit.

Street, Alley, Sidewalks and Curb & Gutter Repair Charges after Utility Cut, if City completes the repairs:
Asphalt & Concrete Street Repair - $30.00 per square foot ($500.00 minimum)
Brick Street Repair - $15.00 per square foot ($500 minimum)
Sidewalk Repair - $20.00 per square foot ($500.00 minimum)
Curb & Gutter Repair - $40.00 per lineal foot ($500.00 minimum)
Costs for required extra time or materials shall be charged to either the property owner or contractor.

ARTICLE 14. TRAFFIC

All traffic fines are handled through Municipal Court. (See Article 9)

ARTICLE 15. UTILITIES

C-1501. APPLICATION, WATER SERVICE. The fee as required in section 15-104 is $20.00, which is nonrefundable.

C-1502. WATER CONNECTION CHARGE. Fees as required in section 15-107 are as follows: Prior to the installation for new service connections the person making application shall pay to the water department a sum equal to the cost of the time and material to the City for the installation, as determined by the City's Chief Financial Officer.

C-1503. SAME; INSTALLATION, CHARGES. The fee as required in section 15-111 is actual costs to the expense of the property owner plus the turn-on charge.

C-1504. TESTING FEES.
A) WATER METERS. The minimum fee as required in section 15-114 is $100.00.
B) Sprinkler System Flow Test $250.

C-1505. TEMPORARY TURN-OFF, TURN-ON. The fee per call, as required in section 15-124 is: $30 per call during normal business hours of the water department. The charge for such service after normal business hours, or on Saturdays, Sundays or holidays is $100. If a customer requests that a turn-off and turn-on be performed within the same day, only one charge shall be assessed.

C-1506. WATER; BILLING. Fees as required in section 15-135 are as follows:

(b) All bills are due and payable when rendered. A bill not paid within 20 days shall be considered delinquent and a late payment charge of 10 percent shall be added which charge shall be collected at the time the bill is finally paid. Whenever payment is not made within 10 days following the due date, the city shall have the right to terminate water service after notice and hearing. Before service shall be restored, the customer shall pay the bill, late payment charge and a reconnection fee of $30.00. (2015, Ord. 4448)

C-1507. WATER RATES. Rates as required in section 15-139 of the Code of the City of Liberal, Kansas, shall be as follows:

A. Effective January 1, 2019: The minimum charge per month shall be $14.68 for the first 3,000 gallons and $4.05 per thousand gallons above the 3,000 gallons used during the current billing month. In addition, a Water System Improvement Fee shall apply at a rate of $6.25 per month for residential customers and $12.50 per month for non-residential customers. (2018, Res. 2284)

B. Effective April 1, 2020 and each April 1, thereafter: The minimum charge per month shall increase by the Consumer Price Index (CPI), or approximately three percent (3%) for the first 3,000 gallons and the charge shall increase by the CPI, or approximately three percent (3%) thousand gallons above the 3,000 gallons used during the current billing month. In addition, a Water System Improvement Fee shall apply at a rate of $6.25 per month for residential customers and $12.50 per month for non-residential customers. (2018, Res. 2284)

C. Effective January 1, 2019: For single-structure residential or non-residential master meter customers, as defined in Section 15-109(b)(1), in lieu of a minimum water charge per unit being charged, a meter charge of $2.00 per unit shall apply. (2018, Res. 2299)

C-1508. SEWER; INSTALLATION, CONNECTION PERMITS. Fees as required in section 15-206 are as follows: (a) No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the superintendent.

(b) There shall be one class of building sewer permit for residential and commercial service. The owner or his or her agent shall make application on a special form furnished by the city. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the superintendent. A permit and inspection fee of $0 for a residential or commercial building sewer permit shall be paid to the city clerk at the time the application is filed.

C-1509. SEWER RATES. Rates as required in section 15-242 of the Code of the City of Liberal, Kansas, shall be as follows:

A. Effective April 1, 2024: The minimum charge per month shall be $23.94 for the first 3,000 gallons and $8.46 per thousand gallons above the 3,000 gallons used, based on the average water consumed for residential and small non-residential users, as defined in Section 15-241(a). For large residential users, as defined in Section 15-241(b), charges shall be based on water metered during the current billing month. In addition, a Storm Sewer Flood Control Fee shall apply at a rate of $2.00 per month for residential and non-residential customers. (2024, Res. 2410)

B. Effective April 1, 2025: The minimum charge per month shall be $29.93 for the first 3,000 gallons and $10.58 per thousand gallons above the 3,000 gallons used, based on the average water consumed for residential and small non-residential users, as defined in Section 15-241(a). For large residential users, as defined in Section 15-241(b), charges shall be based on water metered during the current billing month. In addition, a Storm Sewer Flood Control Fee shall apply at a rate of $2.00 per month for residential and non-residential customers. (2024, Res. 2410)

C. Effective April 1, 2026 and each April 1, thereafter: The minimum charge per month shall increase by the Consumer Price Index (CPI), or approximately three percent (3%), for the first 3,000 gallons and shall increase by the CPI, or approximately three percent (3%), per thousand gallons above the 3,000 gallons used, based on the average water consumed for residential and small non-residential users, as defined in Section 15-241(a). For large residential users, as defined in Section 15-241(b), charges shall be based on water metered during the current billing month. In addition, a Storm Sewer Flood Control Fee shall apply at a rate of $2.00 per month for residential and non-residential customers. (2024, Res. 2410)

C-1510. SEWER RATES; SURCHARGE. Surcharge rates as required in section 15-244 for operation and maintenance including replacement is:

$0.085 per pound BOD
$0.179 per pound SS.

C-1511. SOLID WASTE RATES WITHIN CITY; RESIDENTIAL. The rates as required in section 15-316 are as follows:

A. Effective January 1, 2025: The charge per month for a single-family dwelling; multiple-family dwellings using poly carts, one bill, per unit; multiple-family dwelling using commercial containers, one bill per unit; mobile home parks, using poly carts, per unit; and churches using poly carts shall be $22.00 per month. (2024, Res. 2425)

B. Effective April 1, 2026 and each April 1, thereafter**:** The charge per month for a single-family dwelling; multiple-family dwellings using poly carts, one bill, per unit; multiple-family dwelling using commercial containers, one bill per unit; mobile home parks, using poly carts, per unit; and churches using poly carts shall increase by the Consumer Price Index (CPI), or approximately three percent (3%). (2024, Res. 2425)

C-1512. SOLID WASTE RATES WITHIN CITY; COMMERCIAL. The rates as required are shown in attached exhibit C-1512(A) and are as follows:

A. Effective January 1, 2025: The charge per month shall be as reflected on the attached Exhibit C-1512(A). (2024, Res. 2425)

B. Effective April 1, 2026 and each April 1, thereafter: The charge per month as reflected in the attached Exhibit C-1512(A) shall increase by the Consumer Price Index (CPI), or approximately three percent (3%). (2024, Res. 2425)

C. Gate Closure. An additional fee will be charged if City personnel are required to physically close the gates. The specific fee amount is outlined in Exhibit C of the Code of the City of Liberal. (2024, Res. 2425)

C-1513. SOLID WASTE RATES OUTSIDE CITY. The rate as required in section 15-319 is a minimum of two times those prescribed in C-1511 and C-1512.

C-1514. EMERGENCY WATER RATES. The rates as required in section 15-406 are as follows: (to be determined).

C-1515. VIOLATIONS; DISCONNECTIONS AND PENALTIES. The fees as required in section 15-408 are as follows: (b) A fee of $50 shall be paid for the reconnection of any water service terminated pursuant to subsection (a). In the event of subsequent violations, the reconnection fee shall be $200 for the second violation and $300 for any additional violations.

C-1516. SEWER CLEANING FEES. The fees charged including personnel, by the wastewater division are as follows:

	Regular	Overtime
Jet Rodder	$300/hr.	$450/hr.
Camera Unit	200/hr.	300/hr.

C-1517. SEWER CONNECTIONS; FEES. The fees as required are actual costs to the expense of the property owner plus the turn-on charge.

C-1518. SEWER DISPOSAL FEES. The fees charged for disposing wastewater in the City's sanitary sewer system is as follows:

RV/Camper	$10.00 per load (camper unit)
Industrial Users	$ 0.20 per gallon, subject to approval of a Special Waste Disposal Agreement.

C-1519. WATER TANK SALES; FEES. The fees charged for water tank sales are as follows:

$ 0.25 for 200 gallons

C-1520. RATES; REGULATIONS AND VIOLATIONS/EMERGENCY WATER RATES. A fee of $80 shall be paid for the reconnection of any water service terminated pursuant to subsection (a). In the event of subsequent violations, the reconnection fee shall be $130 for the second reconnection and $180 for any subsequent additional re connections within a one (1) year period as prescribed by Section 15-128(d) of the Code. (2015; Ord. 4449)

ARTICLE 16. ZONING AND PLANNING

C-1601. Fees collected by the Building Inspection Division for planning and zoning are as follows:

Annexations	$275.00
Exceptions	275.00
Rezoning	275.00
Variances	275.00
Platting	100.00 + $2 per lot
Home Occupation/Special Use Permit	275.00
Copies of Zoning Ordinance	35.00/each
Copies of Comprehensive Plan	45.00/each
Floodplain Development Permit	25.00
Neighborhood Revitalization Program Application	25.00

Various Maps are sold at prices shown on Exhibit C-1601(A) attached.

ARTICLE 17. BOARDS AND COMMISSIONS

17-509. TREE, SHRUB OR PLANT PRUNING OR REMOVAL; ASSESSMENT OF COSTS. The public officer or an authorized assistant shall keep an accurate record of the costs of pruning or removal of any tree, shrub or plant, as provided in Sections 17-508 and 17-509. Such record shall show costs incurred on each parcel of land. There shall be a minimum charge of $500.00 (per each tree, shrub or plant) or parcel of land for the first one hour, and thereafter a minimum charge of $40.00 per hour until completion. The public officer or an authorized assistant shall mail a statement of cost to the last known address of the owner, occupant or agent in charge of such property. If such costs are not paid within 30 days from the mailing of such notice, a special assessment for such costs against the lot or piece of land shall be made and the city clerk shall certify such assessment to the county clerk for collection and payment to the city the same as other assessments and taxes are collected and paid to the city.

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Effective April 1, 2025:

Exhibit C-1512(A)

Capacity	Number of Containers	Per Each Collection
Compactors – 40 Yards	1	$220 per collection. Actual landfill charges will be invoiced. $38/ton
Open Top Roll Off Containers – 20 Yards and Above	1	$180 for seven (7) days. $6.00/day after seven (7) days. Delivery fee is $100, plus $38 minimum landfill charges. An additional charge of $180 will apply for exchanging containers, along with a $38 landfill fee. Additional landfill charges will be invoiced $38/ton
Open Top Roll Off Containers – 30 Yards and Above	1	$200 for seven (7) days. $6.00/day after seven (7) days. Delivery fee is $100, plus $38 minimum landfill charges. An additional charge of $200 will apply for exchanging containers, along with a $38 landfill fee. Additional landfill charges will be invoiced $38/ton
Open Top Roll Off Containers – 40 Yards and Above	1	$220 for seven (7) days. $6.00/day after seven (7) days. Delivery fee is $100, plus $38 minimum landfill charges. An additional charge of $220 will apply for exchanging containers, along with a $38 landfill fee. Additional landfill charges will be invoiced $38/ton

Commercial Refuse Rates

Capacity	Number of Containers	Collection per Week					
		1	**2**	**3**	**4**	**5**	**6**
3 Yard	1	$35.00	$70	$105	$140	$175	$210
“	2	$70	$140	$210	$280	$350	$420
“	3	$105	$210	$315	$420	$525	$630
“	4	$140	$280	$420	$560	$700	$840
“	5	$175	$350	$525	$700	$875	$1,050
“	6	$210	$420	$630	$840	$1,050	$1,260

NOTE: There is an additional $35.00 service charge for each trash container emptied outside of the customer’s collection schedule.

Fee to pick up Residential Items $10.00.

C. Gate Closure. $25/pickup if City personnel has to close the gates physically.

Exhibit C-1601(A)
Planning & Zoning Maps

MAP PRICES

All bond paper is 24 pound

SCAN TO PRINT		
24”x36”	Black & White	$5.00
36”x36”	Black & White	6.00
24”x36”	Color	8.00
36”x36”	Color	10.00

PRINT FROM FILE		
24”x36”	Black & White	5.00

SCAN TO DISC		
Scan	First	$4.00
	Each Additional	$2.00
Disc	Each CDR	$5.00

AERIAL IMAGE PRINTS		
24”x36”	Black & White	$10.00
36”x36”	Black & White	13.00
24”x36”	Color	15.00
36”x36”	Color	18.00
Entire city set of aerials - color		800.00
Entire city set of aerials – black & white		800.00

ZONING MAP SETS ARE 42 X 64 TWO SHEETS 400 SCALE	
COLOR	$35.00
BLACK AND WHITE	$30.00

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CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 10.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Keith Bridenstine, Building Services Director

RE: Planning and Zoning Board Appointment - Jason Ingland

With the resignation of Monalicia Arredondo at the end of her term, a seat on the Planning and Zoning Board is vacant. The seat is for a member who lives outside the corporate city limits, but within the extraterritorial area. Jason Ingland has applied to fill this vacant seat. The Planning and Zoning Board voted unanimously on February 13th to recommend Mr Ingland to the Commission for appointment to the board.

Recommendation:
City Staff recommends appointment of Jason Ingland to the planning and Zoning Board for a term to expire December 31, 2027.

RESUME FOR CITY OF LIBERAL BOARD APPOINTMENTS

Name: Jason K Ingland Date: 1-10-25

Mailing Address: 11932 Rd 4 Home Telephone: 620-655-4539

Residential Address: 11932 Rd 4 Occupation: Heavy Equip. Hauler

Office Telephone: 620-624-1668 Office Address: 7422 Rd 3

Board Preference(s):

1. Liberal Metropolitan Planning Commission & Board of Zoning Appeals
2.
3.

EMPLOYMENT	JOB/TITLE	DATES OF EMPLOYMENT
Keating Tractor	Heavy Equip Hauler	4-17-04 -present

Education, volunteer services, or other applicable experience or training:

High school, Vo tech, 10yrs U.S. Army

References:

	NAME	ADDRESS	POSITION
1.	Julie Parsons	7422 Rd 3	owner
2.	Ross Keating	7422 Rd 3	Boss/Owner
3.	Aileen Rawlins	7422 Rd 3	Accounting

Jason K Ingland

Signature

Please return completed form to:
City Manager's Office
324 North Kansas Avenue, P.O. Box 2199
Liberal, KS 67905-2199
(620) 626-2202

FOR STAFF USE ONLY
Appointed to: ____________
For a term of: ____________

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 11.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From: Scarlette Diseker, Interim City Manager

RE: Wastewater Financial Plan Options

On February 6, 2025, the City Commission held a Special Meeting to review historical information and formulate a financial plan to properly address the Fund 301 Construction and Fund 520 Wastewater cash balances. For review, the Wastewater Plant Construction Fund balance is currently sitting at negative $1,634,734.29 with only $158,000 in remaining KDHE loan funds to advance on. Although the cash basis statute treats construction funds differently than regular funds, the expectation is that loan advances and transfers in to cover capital projects are handled in a timely manner. Because we do not have enough loan funds to transfer in, we face a potential problem that must be addressed, as it is not acceptable to allow the Construction Fund to sit negative in such a large amount for an extended period of time. Because there is not a surplus of cash reserves in the Wastewater Fund, an amendment to the KDHE loan must be considered in order to cover past and final construction costs. In order to pass underwriting, we must look at our current sewer rates and fees and make adjustments accordingly.

When the KDHE loan for construction was amortized out, it gave the City of Liberal three years from 2021-2023 to pay $100.00 principal payments and around $360,000.00 in interest and fee payments. It is my opinion that, during this time, we should have reviewed rates and made corresponding adjustments to better prepare the Wastewater Fund for when the larger loan payments were set to begin in 2024. Starting last year, our payment schedule shifted to the larger amounts due of around $2.8MM annually. Because the rate adjustments were not considered in the earlier years of construction or loan repayment, the Wastewater Fund, as it currently stands, is not producing enough revenue to cover the routine expenses and debt service. For example, in 2023, the Wastewater Fund ended the year wtih a cash balance of $719,919.95 higher than the previous year, but in 2024 when full loan repayment began, the Wastewater Fund ended the year with a cash balance of $1,348,018.84 lower than the previous year. This type of trend is not sustainable, as Enterprise Funds like the Wastewater Plant are meant to be utilities that run like a business and stand alone without assitance from other funds.

In 2024, the City Commission passed Resolution No. 2410 that adjusted the minimum sewer rates from $19.15 to $23.94 (25%) beginning April 1, 2024. The resolution also approved another 25% increase from $23.94 to $29.93 beginning April 1, 2025. From April 1, 2026 and thereafter, the intent was to increase by 3%. Even with these increased projections, the Wastewater Fund will not produce enough revenue to cover expenses and loan repayment, especially as it relates to the loan amendment that is necessary to cover final construction costs.

City Staff would like to present the Commission with a few options for proper financial planning as we move forward:

1) Assessment of a Flat $10.00 Sewer Improvement Fee - This fee would be assessed across both residential and commercial accounts and could stay in place through the duration of the loan repayment schedule, which ends in 2037. If approved, the fee would generate an estimated annual revenue of $852,000.00 and would assist the department in additional sewer infrastructure needs, with our main concern being the lack of funds to address any type of catastrophic failures within our dated sewer lines. The Flat $10.00 Sewer Improvement Fee could be discontinued at any time based on our current financial situation and passed by City Commission vote. This fee would only show on customer accounts with sewer service.
2) Assessment of a Flat $5.00 Sewer Improvement Fee - Similar as above, this fee would be assessed across both residential and commercial accounts and could stay in place through the duration of the loan repayment schedule. If approved, the fee would generate an estimated annual revenue of $426,000.00 and allow us to move through the next 12 years but with no focus on catastrophic failures. The Flat $5.00 Sewer Improvement Fee could be discontinued at any time based on our current financial situation and passed by City Commission vote, but it is our opinion that it would need to stay in place long-term to cover existing needs. This fee would only show on customer accounts with sewer service.
3) Assessment of a Flat $5.00 Sewer Improvement Fee with Water Transfer - Similar to both above, this fee would be assessed across both residential and commercial accounts and could stay in place through the duration of the loan repayment schedule. If approved, the fee would generate an estimated annual revenue of $426,000.00. Any additional funds to cover the debt service, departmental expenses, or catastrophic infrastructure needs would come from a Water Department Transfer. The Flat $5.00 Sewer Improvement Fee could be discontinued at any time based on our current financial situation and passed by City Commission vote. This fee would only show on customer accounts with sewer service.
4) Water Transfers as Needed Throughout Loan Term - This method would shift the revenue generation from the shared customer account method to the Water Department solely. Routine reviews of the Wastewater Fund cash balance would need to be in place and monthly transfers would be implemented to assist in covering regular expenses and debt service. This method does not support a "stand alone" Wastewater Plant objective and places pressure on the Water Fund for support, which in turn, limits their capabilities to address departmental needs.

I have attached helpful spreadsheets that show cash flow in each scenario. Leaving it the way it is now with just the percentage increases, you can see that we would only make it through 2027 before the Wastewater Fund would fall into a negative cash pattern. With a $10.00 Flat Fee, we would be able to pay our debt service without issue and begin moving towards a more stable Wastewater Fund by 2027 with steady YOY improvements in order to properly plan for infrastructure projects. With a Flat $5.00 Fee, we would be able to make our payments and roll a little over $1MM into each new year with a more healthy fund only building at the very end of the loan term. No attention to catastrophic planning could take place under this scenario. With a $5.00 Flat Fee combined with a Water Transfer, you will see a very similar pattern to the $10.00 Flat Fee, with not all the burden falling to the account holders. It would shift 50% to the Water Department, but the overall stability of the fund would improve and have an end result almost identical to the $10.00 Flat Fee.

It is our goal to properly address both the Fund 301 Construction deficit and the revenue shortfall in the Wastewater Fund. Having a proper financial plan in place will benefit both City Staff and the citizens of Liberal as a whole. Although it is not ideal to assess flat improvement fees, we want to reassure the citizens of Liberal that we are serious about addressing our debt repayment on a brand new facility, as well as planning for future needs that are bound to arise, given the dated state of our current sewer infrastructure. Water, Wastewater, and Solid Waste are all service-oriented departments within the City of Liberal, and we strive to keep them in excellent physical and financial condition.

Recommendation:
City Staff requests Commission approval of one of the four Wastewater Financial Plan options to be voted on via resolution at our next meeting and implemented as of April 1, 2025.

LIBERAL SEWER RATE COSTS

NO CHANGES

INDICATES UPDATES PER SCARLETTE

2021 through 3/31/22 - RATES - $18.04/ 3000 gallons and $6.37/ 1000 gallons over the 3000
4/1/22 through 3/31/23 RATES - $18.59/3000 gallons and $6.57/1000 gallons over the 3000
4/1/24 through 3/31/25 RATES - $23.94/3000 gallons and $8.46/1000 gallons over the 3000
4/1/25 through 3/31/26 RATES - $29.93/3000 gallons and $10.58/1000 gallons over the 3000
4/1/26 through dates thereafter RATES - increase by 3% annually
Updated City UT Billing Customer Count - 7100 Accounts (Adjustment made to $5 & $10 Flat Fee)
Added $143K to the Debt Service Annually if we do the amendment (added all to principal but includes interest)
City average is 7000 gallons or Currently $43.52 - on April 1, 2022 - average will be $44.87
Rates currently set to go up 3% / year

6889 services

					3%	25%	25%	3%	3%
REVENUE	***2019***	***2020***	***2021***	***2022***	**2023**	**2024**	**2025**	**2026**	**2027**
Sales & Charges	$ 3,149,270	$ 3,119,291	$ 3,379,162	$ 3,611,500	$ 3,400,043	$ 4,003,885	$ 4,754,613	$ 4,861,592	$ 4,970,978
Installation Charges	$ -	$ 150	$ -	$ 500	$ -	$ -	$ -	$ -	$ -
Rodder Usage Charge	$ -	$ 6,420	$ 3,200	$ 3,000	$ 54,075	$ 32,475	$ 32,475	$ 32,475	$ 32,475
Septic Waste Charges	$ 2,676	$ 2,733	$ 3,041	$ 6,000	$ 80,435	$ 1,739	$ 3,500	$ 3,500	$ 3,500
Stormwater/Flood Charges	$ 129,456	$ 154,792	$ 152,790	$ 155,000	$ 152,114	$ 153,388	$ 154,922	$ 156,471	$ 158,036
Interest Revenue	$ 33,514	$ 4,978	$ 384	$ 5,000	$ 55,936	$ 57,041	$ 57,041	$ 57,041	$ 57,041
Misc Income	$ 763	$ 16,706	$ 676	$ 2,000	$ 3,406	$ 1,177	$ 1,177	$ 1,177	$ 1,177
Fund Transfers IN	$ -	$ 1,150,000	$ -						
Recovery of Bad Debt	$ 6,920	$ 9,562	$ 7,662	$ -					
ADD $5 WWTP Charge					$ -	$ -	$ -	$ -	$ -
Fund Balance Approp	$ 1,019,565	$ 492,940	$ 109,055	$ 1,107,012	$ 1,858,655	$ 2,578,575	$ 1,313,113	$ 876,738	$ 411,840
TOTAL REVENUE	**$ 4,342,164**	**$ 4,957,572**	**$ 3,655,970**	**$ 4,890,012**	**$ 5,604,663**	**$ 6,828,281**	**$ 6,316,842**	**$ 5,988,995**	**$ 5,635,048**
EXPENITURES									
Expenditures Administration									
Personnel Services	$ 268,555	$ 275,572	$ 321,114	$ 323,500	$ 376,510	$ 582,668	$ 594,322	$ 606,208	$ 618,332
O&M Expenditures	$ 1,042,267	$ 694,050	$ 642,352	$ 967,300	$ 755,391	$ 742,889	$ 675,353	$ 675,353	$ 675,353
Expenditures Line Cleaning									
Personnel Services	$ 57,364	$ 23,716	$ 1,487	$ 99,800	$ 1,378	$ 859	$ 876	$ 894	$ 912
O&M Expenditures	$ 125,922	$ 113,966	$ 68,116	$ 352,200	$ 106,555	$ 116,061	$ 116,061	$ 116,061	$ 119,543
Capital Expenitures									
Equipment & Machinery	$ -	$ -	$ 110,992	$ -	$ -	$ -			
New Vehicles	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000		
Expenditures- Plant Operations									
Personnel Services	$ 337,886	$ 541,265	$ 447,148	$ 440,000	$ 452,322	$ 566,968	$ 578,307	$ 589,874	$ 601,671
O&M Expenditures	$ 453,371	$ 400,913	$ 393,772	$ 614,000	$ 602,543	$ 423,231	$ 352,693	$ 363,274	$ 374,172
Capital Expenitures									
Equipment & Machinery	$ -	$ -	$ -	$ -	$ -				
New Vehicles	$ -	$ -	$ -	$ -	$ -				
Debt Service									
Principle Payment	$ 1,813,194	$ 2,606,710	$ 209,247	$ 195,384	$ 199,701	$ 2,311,722	$ 2,360,943	$ 2,554,211	$ 2,605,550
Interest Payment	$ 54,075	$ 123,394	$ 372,282	$ 790,567	$ 786,245	$ 770,768	$ 721,548	$ 671,280	$ 619,941
TOTAL EXPENDITURES	**$ 4,152,634**	**$ 4,779,586**	**$ 2,566,510**	**$ 3,782,751**	**$ 3,280,647**	**$ 5,515,168**	**$ 5,440,104**	**$ 5,577,154**	**$ 5,615,474**
NET GAIN/ (LOSS)	***$ 189,530***	***$ 177,986***	***$ 1,089,460***	***$ 1,107,262***	***$ 2,324,016***	***$ 1,313,113***	***$ 876,738***	***$ 411,840***	***$ 19,574***
NBP Wastewater System									
REVENUE	$ 1,697,998	$ 758,656	$ 228,960	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
EXPENDITURES	$ 1,371,259	$ 860,541	$ 136,065	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
Net Gain/(Loss)	***$ 326,739***	***$ (101,885)***	***$ 92,895***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
NET GAIN/(LOSS) in Fund	$ 516,269	$ 76,101.00	$ 1,182,355.00	$ 1,107,261.67	$ 2,324,016.21	$ 1,313,113.02	$ 876,738.17	$ 411,840.44	$ 19,573.68
FUND BALANCE	***$ 516,269***	***$ 76,101***	***$ 1,182,355***	***$ 1,107,262***	***$ 2,324,016***	***$ 1,313,113***	***$ 876,738***	***$ 411,840***	***$ 19,574***

	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
REVENUE	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**	**2034**	**2035**	**2036**	**2037**	**2038**
Sales & Charges	$ 5,082,825	$ 5,197,188	$ 5,314,125	$ 5,433,693	$ 5,555,951	$ 5,680,960	$ 5,808,781	$ 5,939,479	$ 6,073,117	$ 6,209,762	$ 6,349,482
Installation Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rodder Usage Charge	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475
Septic Waste Charges	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500
Stormwater/Flood Charges	$ 159,616	$ 161,212	$ 162,824	$ 164,453	$ 166,097	$ 167,758	$ 169,436	$ 171,130	$ 172,841	$ 174,570	$ 176,316
Interest Revenue	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041
Misc Income	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177
Fund Transfers IN											
Recovery of Bad Debt											
ADD $5 WWTP Charge	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance Approp	$ 19,574	$ (448,495)	$ (740,766)	$ (1,275,868)	$ (1,652,740)	$ (1,820,306)	$ (2,077,471)	$ (2,123,125)	$ (2,256,140)	$ (2,175,370)	$ (2,179,652)
TOTAL REVENUE	**$ 5,356,208**	**$ 5,004,099**	**$ 4,830,377**	**$ 4,416,471**	**$ 4,163,502**	**$ 4,122,606**	**$ 3,994,940**	**$ 4,081,678**	**$ 4,084,013**	**$ 4,303,156**	**$ 4,440,339**
EXPENITURES											
Expenditures Administration											
Personnel Services	$ 630,699	$ 643,313	$ 656,179	$ 669,303	$ 682,689	$ 696,343	$ 710,270	$ 724,475	$ 738,964	$ 753,744	$ 768,819
O&M Expenditures	$ 675,353	$ 675,353	$ 695,614	$ 716,482	$ 737,977	$ 760,116	$ 782,920	$ 806,407	$ 830,599	$ 855,517	$ 881,183
Expenditures Line Cleaning											
Personnel Services	$ 930	$ 948	$ 967	$ 987	$ 1,006	$ 1,027	$ 1,047	$ 1,068	$ 1,089	$ 1,111	$ 1,133
O&M Expenditures	$ 123,129	$ 126,823	$ 130,628	$ 134,547	$ 138,583	$ 142,741	$ 147,023	$ 151,434	$ 155,977	$ 160,656	$ 165,476
Capital Expenitures											
Equipment & Machinery											
New Vehicles											
Expenditures- Plant Operations											
Personnel Services	$ 613,705	$ 625,979	$ 638,498	$ 651,268	$ 664,293	$ 677,579	$ 691,131	$ 704,954	$ 719,053	$ 733,434	$ 748,102
O&M Expenditures	$ 385,397	$ 396,959	$ 408,868	$ 421,134	$ 433,768	$ 446,781	$ 460,184	$ 473,990	$ 488,209	$ 502,855	$ 517,941
Capital Expenitures	$ 150,000		$ 250,000	$ 250,000		$ 250,000		$ 250,000		$ 250,000	$ 250,000
Equipment & Machinery											
New Vehicles		$ 50,000	$ 100,000		$ 100,000		$ 100,000		$ 100,000		
Debt Service											
Principle Payment	$ 2,657,982	$ 2,711,530	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ -
Interest Payment	$ 567,509	$ 513,960	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ -
TOTAL EXPENDITURES	**$ 5,804,704**	**$ 5,744,865**	**$ 6,106,245**	**$ 6,069,211**	**$ 5,983,807**	**$ 6,200,077**	**$ 6,118,065**	**$ 6,337,818**	**$ 6,259,383**	**$ 6,482,808**	**$ 3,332,654**
NET GAIN/ (LOSS)	***$ (448,495)***	***$ (740,766)***	***$ (1,275,868)***	***$ (1,652,740)***	***$ (1,820,306)***	***$ (2,077,471)***	***$ (2,123,125)***	***$ (2,256,140)***	***$ (2,175,370)***	***$ (2,179,652)***	***$ 1,107,685***
NBP Wastewater System											
REVENUE	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
EXPENDITURES	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
Net Gain/(Loss)	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
NET GAIN/(LOSS) in Fund	$ (448,495.46)	$ (740,766.45)	$ (1,275,868.34)	$ (1,652,740.35)	$ (1,820,305.78)	$ (2,077,470.95)	$ (2,123,125.04)	$ (2,256,139.93)	$ (2,175,370.09)	$ (2,179,652.39)	$ 1,107,684.87
FUND BALANCE	***$ (448,495)***	***$ (740,766)***	***$ (1,275,868)***	***$ (1,652,740)***	***$ (1,820,306)***	***$ (2,077,471)***	***$ (2,123,125)***	***$ (2,256,140)***	***$ (2,175,370)***	***$ (2,179,652)***	***$ 1,107,685***

LIBERAL SEWER RATE COSTS

$10 FLAT FEE

INDICATES UPDATES PER SCARLETTE

2021 through 3/31/22 - RATES - $18.04/ 3000 gallons and $6.37/ 1000 gallons over the 3000
4/1/22 through 3/31/23 RATES - $18.59/3000 gallons and $6.57/1000 gallons over the 3000
4/1/24 through 3/31/25 RATES - $23.94/3000 gallons and $8.46/1000 gallons over the 3000
4/1/25 through 3/31/26 RATES - $29.93/3000 gallons and $10.58/1000 gallons over the 3000
4/1/26 through dates thereafter RATES - increase by 3% annually
Updated City UT Billing Customer Count - 7100 Accounts (Adjustment made to $10 Flat Fee)
Added $143K to the Debt Service Annually if we do the amendment (added all to principal but includes interest)
City average is 7000 gallons or Currently $43.52 - on April 1, 2022 - average will be $44.87
Rates currently set to go up 3% / year

6889 services

					3%	25%	25%
REVENUE	***2019***	***2020***	***2021***	***2022***	**2023**	**2024**	**2025**
Sales & Charges	$ 3,149,270	$ 3,119,291	$ 3,379,162	$ 3,611,500	$ 3,400,043	$ 4,003,885	$ 4,754,613
Installation Charges	$ -	$ 150	$ -	$ 500	$ -	$ -	$ -
Rodder Usage Charge	$ -	$ 6,420	$ 3,200	$ 3,000	$ 54,075	$ 32,475	$ 32,475
Septic Waste Charges	$ 2,676	$ 2,733	$ 3,041	$ 6,000	$ 80,435	$ 1,739	$ 3,500
Stormwater/Flood Charges	$ 129,456	$ 154,792	$ 152,790	$ 155,000	$ 152,114	$ 153,388	$ 154,922
Interest Revenue	$ 33,514	$ 4,978	$ 384	$ 5,000	$ 55,936	$ 57,041	$ 57,041
Misc Income	$ 763	$ 16,706	$ 676	$ 2,000	$ 3,406	$ 1,177	$ 1,177
Fund Transfers IN	$ -	$ 1,150,000	$ -				
Recovery of Bad Debt	$ 6,920	$ 9,562	$ 7,662	$ -			
ADD $10 WWTP Charge					$ -	$ -	$ 568,000
Fund Balance Approp	$ 1,019,565	$ 492,940	$ 109,055	$ 1,107,012	$ 1,858,655	$ 2,578,575	$ 1,313,113
TOTAL REVENUE	**$ 4,342,164**	**$ 4,957,572**	**$ 3,655,970**	**$ 4,890,012**	**$ 5,604,663**	**$ 6,828,281**	**$ 6,884,842**
EXPENITURES							
Expenditures Administration							
Personnel Services	$ 268,555	$ 275,572	$ 321,114	$ 323,500	$ 376,510	$ 582,668	$ 594,322
O&M Expenditures	$ 1,042,267	$ 694,050	$ 642,352	$ 967,300	$ 755,391	$ 742,889	$ 675,353
Expenditures Line Cleaning							
Personnel Services	$ 57,364	$ 23,716	$ 1,487	$ 99,800	$ 1,378	$ 859	$ 876
O&M Expenditures	$ 125,922	$ 113,966	$ 68,116	$ 352,200	$ 106,555	$ 116,061	$ 116,061
Capital Expenitures							
Equipment & Machinery	$ -	$ -	$ 110,992	$ -	$ -	$ -	
New Vehicles	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000
Expenditures- Plant Operations							
Personnel Services	$ 337,886	$ 541,265	$ 447,148	$ 440,000	$ 452,322	$ 566,968	$ 578,307
O&M Expenditures	$ 453,371	$ 400,913	$ 393,772	$ 614,000	$ 602,543	$ 423,231	$ 352,693
Capital Expenitures							
Equipment & Machinery	$ -	$ -	$ -	$ -	$ -		
New Vehicles	$ -	$ -	$ -	$ -	$ -		
Debt Service							
Principle Payment	$ 1,813,194	$ 2,606,710	$ 209,247	$ 195,384	$ 199,701	$ 2,311,722	$ 2,360,943
Interest Payment	$ 54,075	$ 123,394	$ 372,282	$ 790,567	$ 786,245	$ 770,768	$ 721,548
TOTAL EXPENDITURES	**$ 4,152,634**	**$ 4,779,586**	**$ 2,566,510**	**$ 3,782,751**	**$ 3,280,647**	**$ 5,515,168**	**$ 5,440,104**
NET GAIN/ (LOSS)	***$ 189,530***	***$ 177,986***	***$ 1,089,460***	***$ 1,107,262***	***$ 2,324,016***	***$ 1,313,113***	***$ 1,444,738***
NBP Wastewater System							
REVENUE	$ 1,697,998	$ 758,656	$ 228,960	$ 103,000	$ 103,000	$ 103,000	$ 103,000
EXPENDITURES	$ 1,371,259	$ 860,541	$ 136,065	$ 103,000	$ 103,000	$ 103,000	$ 103,000
Net Gain/(Loss)	***$ 326,739***	***$ (101,885)***	***$ 92,895***	***$ -***	***$ -***	***$ -***	***$ -***
NET GAIN/(LOSS) in Fund	$ 516,269	$ 76,101.00	$ 1,182,355.00	$ 1,107,261.67	$ 2,324,016.21	$ 1,313,113.02	$ 1,444,738.17
FUND BALANCE	***$ 516,269***	***$ 76,101***	***$ 1,182,355***	***$ 1,107,262***	***$ 2,324,016***	***$ 1,313,113***	***$ 1,444,738***

	3%	3%	3%	3%	3%	3%	3%
REVENUE	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**
Sales & Charges	$ 4,861,592	$ 4,970,978	$ 5,082,825	$ 5,197,188	$ 5,314,125	$ 5,433,693	$ 5,555,951
Installation Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rodder Usage Charge	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475
Septic Waste Charges	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500
Stormwater/Flood Charges	$ 156,471	$ 158,036	$ 159,616	$ 161,212	$ 162,824	$ 164,453	$ 166,097
Interest Revenue	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041
Misc Income	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177
Fund Transfers IN							
Recovery of Bad Debt							
ADD $10 WWTP Charge	$ 852,000	$ 852,000	$ 852,000	$ 852,000	$ 852,000	$ 852,000	$ 852,000
Fund Balance Approp	$ 1,444,738	$ 1,831,840	$ 2,291,574	$ 2,675,505	$ 3,235,234	$ 3,552,132	$ 4,027,260
TOTAL REVENUE	**$ 7,408,995**	**$ 7,907,048**	**$ 8,480,208**	**$ 8,980,099**	**$ 9,658,377**	**$ 10,096,471**	**$ 10,695,502**
EXPENITURES							
Expenditures Administration							
Personnel Services	$ 606,208	$ 618,332	$ 630,699	$ 643,313	$ 656,179	$ 669,303	$ 682,689
O&M Expenditures	$ 675,353	$ 675,353	$ 675,353	$ 675,353	$ 695,614	$ 716,482	$ 737,977
Expenditures Line Cleaning							
Personnel Services	$ 894	$ 912	$ 930	$ 948	$ 967	$ 987	$ 1,006
O&M Expenditures	$ 116,061	$ 119,543	$ 123,129	$ 126,823	$ 130,628	$ 134,547	$ 138,583
Capital Expenitures							
Equipment & Machinery							
New Vehicles							
Expenditures- Plant Operations							
Personnel Services	$ 589,874	$ 601,671	$ 613,705	$ 625,979	$ 638,498	$ 651,268	$ 664,293
O&M Expenditures	$ 363,274	$ 374,172	$ 385,397	$ 396,959	$ 408,868	$ 421,134	$ 433,768
Capital Expenitures			$ 150,000		$ 250,000	$ 250,000	
Equipment & Machinery							
New Vehicles				$ 50,000	$ 100,000		$ 100,000
Debt Service							
Principle Payment	$ 2,554,211	$ 2,605,550	$ 2,657,982	$ 2,711,530	$ 2,766,219	$ 2,766,219	$ 2,766,219
Interest Payment	$ 671,280	$ 619,941	$ 567,509	$ 513,960	$ 459,272	$ 459,272	$ 459,272
TOTAL EXPENDITURES	**$ 5,577,154**	**$ 5,615,474**	**$ 5,804,704**	**$ 5,744,865**	**$ 6,106,245**	**$ 6,069,211**	**$ 5,983,807**
NET GAIN/ (LOSS)	***$ 1,831,840***	***$ 2,291,574***	***$ 2,675,505***	***$ 3,235,234***	***$ 3,552,132***	***$ 4,027,260***	***$ 4,711,694***
NBP Wastewater System							
REVENUE	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
EXPENDITURES	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
Net Gain/(Loss)	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
NET GAIN/(LOSS) in Fund	$ 1,831,840.44	$ 2,291,573.68	$ 2,675,504.54	$ 3,235,233.55	$ 3,552,131.66	$ 4,027,259.65	$ 4,711,694.22
FUND BALANCE	***$ 1,831,840***	***$ 2,291,574***	***$ 2,675,505***	***$ 3,235,234***	***$ 3,552,132***	***$ 4,027,260***	***$ 4,711,694***

	3%	3%	3%	3%	3%	3%
REVENUE	**2033**	**2034**	**2035**	**2036**	**2037**	**2038**
Sales & Charges	$ 5,680,960	$ 5,808,781	$ 5,939,479	$ 6,073,117	$ 6,209,762	$ 6,349,482
Installation Charges	$ -	$ -	$ -	$ -	$ -	$ -
Rodder Usage Charge	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475
Septic Waste Charges	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500
Stormwater/Flood Charges	$ 167,758	$ 169,436	$ 171,130	$ 172,841	$ 174,570	$ 176,316
Interest Revenue	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041
Misc Income	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177
Fund Transfers IN						
Recovery of Bad Debt						
ADD $10 WWTP Charge	$ 852,000	$ 852,000	$ 852,000	$ 852,000	$ 852,000	$ 852,000
Fund Balance Approp	$ 4,711,694	$ 5,306,529	$ 6,112,875	$ 6,831,860	$ 7,764,630	$ 8,612,348
TOTAL REVENUE	**$ 11,506,606**	**$ 12,230,940**	**$ 13,169,678**	**$ 14,024,013**	**$ 15,095,156**	**$ 16,084,339**
EXPENITURES						
Expenditures Administration						
Personnel Services	$ 696,343	$ 710,270	$ 724,475	$ 738,964	$ 753,744	$ 768,819
O&M Expenditures	$ 760,116	$ 782,920	$ 806,407	$ 830,599	$ 855,517	$ 881,183
Expenditures Line Cleaning						
Personnel Services	$ 1,027	$ 1,047	$ 1,068	$ 1,089	$ 1,111	$ 1,133
O&M Expenditures	$ 142,741	$ 147,023	$ 151,434	$ 155,977	$ 160,656	$ 165,476
Capital Expenitures						
Equipment & Machinery						
New Vehicles						
Expenditures- Plant Operations						
Personnel Services	$ 677,579	$ 691,131	$ 704,954	$ 719,053	$ 733,434	$ 748,102
O&M Expenditures	$ 446,781	$ 460,184	$ 473,990	$ 488,209	$ 502,855	$ 517,941
Capital Expenitures	$ 250,000		$ 250,000		$ 250,000	$ 250,000
Equipment & Machinery						
New Vehicles		$ 100,000		$ 100,000		
Debt Service						
Principle Payment	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ -
Interest Payment	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ -
TOTAL EXPENDITURES	**$ 6,200,077**	**$ 6,118,065**	**$ 6,337,818**	**$ 6,259,383**	**$ 6,482,808**	**$ 3,332,654**
NET GAIN/ (LOSS)	***$ 5,306,529***	***$ 6,112,875***	***$ 6,831,860***	***$ 7,764,630***	***$ 8,612,348***	***$ 12,751,685***
NBP Wastewater System						
REVENUE	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
EXPENDITURES	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
Net Gain/(Loss)	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
NET GAIN/(LOSS) in Fund	$ 5,306,529.05	$ 6,112,874.96	$ 6,831,860.07	$ 7,764,629.91	$ 8,612,347.61	$ 12,751,684.87
FUND BALANCE	***$ 5,306,529***	***$ 6,112,875***	***$ 6,831,860***	***$ 7,764,630***	***$ 8,612,348***	***$ 12,751,685***

LIBERAL SEWER RATE COSTS

$5 FLAT FEE

INDICATES UPDATES PER SCARLETTE

2021 through 3/31/22 - RATES - $18.04/ 3000 gallons and $6.37/ 1000 gallons over the 3000
4/1/22 through 3/31/23 RATES - $18.59/3000 gallons and $6.57/1000 gallons over the 3000
4/1/24 through 3/31/25 RATES - $23.94/3000 gallons and $8.46/1000 gallons over the 3000
4/1/25 through 3/31/26 RATES - $29.93/3000 gallons and $10.58/1000 gallons over the 3000
4/1/26 through dates thereafter RATES - increase by 3% annually
Updated City UT Billing Customer Count - 7100 Accounts (Adjustment made to $5 Flat Fee)
Added $143K to the Debt Service Annually if we do the amendment (added all to principal but includes interest)
City average is 7000 gallons or Currently $43.52 - on April 1, 2022 - average will be $44.87
Rates currently set to go up 3% / year

6889 services

					3%	25%	25%	3%	3%	3%
REVENUE	***2019***	***2020***	***2021***	***2022***	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
Sales & Charges	$ 3,149,270	$ 3,119,291	$ 3,379,162	$ 3,611,500	$ 3,400,043	$ 4,003,885	$ 4,754,613	$ 4,861,592	$ 4,970,978	$ 5,082,825
Installation Charges	$ -	$ 150	$ -	$ 500	$ -	$ -	$ -	$ -	$ -	$ -
Rodder Usage Charge	$ -	$ 6,420	$ 3,200	$ 3,000	$ 54,075	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475
Septic Waste Charges	$ 2,676	$ 2,733	$ 3,041	$ 6,000	$ 80,435	$ 1,739	$ 3,500	$ 3,500	$ 3,500	$ 3,500
Stormwater/Flood Charges	$ 129,456	$ 154,792	$ 152,790	$ 155,000	$ 152,114	$ 153,388	$ 154,922	$ 156,471	$ 158,036	$ 159,616
Interest Revenue	$ 33,514	$ 4,978	$ 384	$ 5,000	$ 55,936	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041
Misc Income	$ 763	$ 16,706	$ 676	$ 2,000	$ 3,406	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177
Fund Transfers IN	$ -	$ 1,150,000	$ -							
Recovery of Bad Debt	$ 6,920	$ 9,562	$ 7,662	$ -						
ADD $5 WWTP Charge					$ -	$ -	$ 284,000	$ 426,000	$ 426,000	$ 426,000
Fund Balance Approp	$ 1,019,565	$ 492,940	$ 109,055	$ 1,107,012	$ 1,858,655	$ 2,578,575	$ 1,313,113	$ 1,160,738	$ 1,121,840	$ 1,155,574
TOTAL REVENUE	**$ 4,342,164**	**$ 4,957,572**	**$ 3,655,970**	**$ 4,890,012**	**$ 5,604,663**	**$ 6,828,281**	**$ 6,600,842**	**$ 6,698,995**	**$ 6,771,048**	**$ 6,918,208**
EXPENITURES										
Expenditures Administration										
Personnel Services	$ 268,555	$ 275,572	$ 321,114	$ 323,500	$ 376,510	$ 582,668	$ 594,322	$ 606,208	$ 618,332	$ 630,699
O&M Expenditures	$ 1,042,267	$ 694,050	$ 642,352	$ 967,300	$ 755,391	$ 742,889	$ 675,353	$ 675,353	$ 675,353	$ 675,353
Expenditures Line Cleaning										
Personnel Services	$ 57,364	$ 23,716	$ 1,487	$ 99,800	$ 1,378	$ 859	$ 876	$ 894	$ 912	$ 930
O&M Expenditures	$ 125,922	$ 113,966	$ 68,116	$ 352,200	$ 106,555	$ 116,061	$ 116,061	$ 116,061	$ 119,543	$ 123,129
Capital Expenitures										
Equipment & Machinery	$ -	$ -	$ 110,992	$ -	$ -	$ -				
New Vehicles	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000			
Expenditures- Plant Operations										
Personnel Services	$ 337,886	$ 541,265	$ 447,148	$ 440,000	$ 452,322	$ 566,968	$ 578,307	$ 589,874	$ 601,671	$ 613,705
O&M Expenditures	$ 453,371	$ 400,913	$ 393,772	$ 614,000	$ 602,543	$ 423,231	$ 352,693	$ 363,274	$ 374,172	$ 385,397
Capital Expenitures										$ 150,000
Equipment & Machinery	$ -	$ -	$ -	$ -	$ -					
New Vehicles	$ -	$ -	$ -	$ -	$ -					
Debt Service										
Principle Payment	$ 1,813,194	$ 2,606,710	$ 209,247	$ 195,384	$ 199,701	$ 2,311,722	$ 2,360,943	$ 2,554,211	$ 2,605,550	$ 2,657,982
Interest Payment	$ 54,075	$ 123,394	$ 372,282	$ 790,567	$ 786,245	$ 770,768	$ 721,548	$ 671,280	$ 619,941	$ 567,509
TOTAL EXPENDITURES	**$ 4,152,634**	**$ 4,779,586**	**$ 2,566,510**	**$ 3,782,751**	**$ 3,280,647**	**$ 5,515,168**	**$ 5,440,104**	**$ 5,577,154**	**$ 5,615,474**	**$ 5,804,704**
NET GAIN/ (LOSS)	***$ 189,530***	***$ 177,986***	***$ 1,089,460***	***$ 1,107,262***	***$ 2,324,016***	***$ 1,313,113***	***$ 1,160,738***	***$ 1,121,840***	***$ 1,155,574***	***$ 1,113,505***
NBP Wastewater System										
REVENUE	$ 1,697,998	$ 758,656	$ 228,960	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
EXPENDITURES	$ 1,371,259	$ 860,541	$ 136,065	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
Net Gain/(Loss)	***$ 326,739***	***$ (101,885)***	***$ 92,895***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
NET GAIN/(LOSS) in Fund	$ 516,269	$ 76,101.00	$ 1,182,355.00	$ 1,107,261.67	$ 2,324,016.21	$ 1,313,113.02	$ 1,160,738.17	$ 1,121,840.44	$ 1,155,573.68	$ 1,113,504.54
FUND BALANCE	***$ 516,269***	***$ 76,101***	***$ 1,182,355***	***$ 1,107,262***	***$ 2,324,016***	***$ 1,313,113***	***$ 1,160,738***	***$ 1,121,840***	***$ 1,155,574***	***$ 1,113,505***

	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
REVENUE	**2029**	**2030**	**2031**	**2032**	**2033**	**2034**	**2035**	**2036**	**2037**	**2038**
Sales & Charges	$ 5,197,188	$ 5,314,125	$ 5,433,693	$ 5,555,951	$ 5,680,960	$ 5,808,781	$ 5,939,479	$ 6,073,117	$ 6,209,762	$ 6,349,482
Installation Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rodder Usage Charge	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475
Septic Waste Charges	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500
Stormwater/Flood Charges	$ 161,212	$ 162,824	$ 164,453	$ 166,097	$ 167,758	$ 169,436	$ 171,130	$ 172,841	$ 174,570	$ 176,316
Interest Revenue	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041
Misc Income	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177
Fund Transfers IN										
Recovery of Bad Debt										
ADD $5 WWTP Charge	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000
Fund Balance Approp	$ 1,113,505	$ 1,247,234	$ 1,138,132	$ 1,187,260	$ 1,445,694	$ 1,614,529	$ 1,994,875	$ 2,287,860	$ 2,794,630	$ 3,216,348
TOTAL REVENUE	**$ 6,992,099**	**$ 7,244,377**	**$ 7,256,471**	**$ 7,429,502**	**$ 7,814,606**	**$ 8,112,940**	**$ 8,625,678**	**$ 9,054,013**	**$ 9,699,156**	**$ 10,262,339**
EXPENITURES										
Expenditures Administration										
Personnel Services	$ 643,313	$ 656,179	$ 669,303	$ 682,689	$ 696,343	$ 710,270	$ 724,475	$ 738,964	$ 753,744	$ 768,819
O&M Expenditures	$ 675,353	$ 695,614	$ 716,482	$ 737,977	$ 760,116	$ 782,920	$ 806,407	$ 830,599	$ 855,517	$ 881,183
Expenditures Line Cleaning										
Personnel Services	$ 948	$ 967	$ 987	$ 1,006	$ 1,027	$ 1,047	$ 1,068	$ 1,089	$ 1,111	$ 1,133
O&M Expenditures	$ 126,823	$ 130,628	$ 134,547	$ 138,583	$ 142,741	$ 147,023	$ 151,434	$ 155,977	$ 160,656	$ 165,476
Capital Expenitures										
Equipment & Machinery										
New Vehicles										
Expenditures- Plant Operations										
Personnel Services	$ 625,979	$ 638,498	$ 651,268	$ 664,293	$ 677,579	$ 691,131	$ 704,954	$ 719,053	$ 733,434	$ 748,102
O&M Expenditures	$ 396,959	$ 408,868	$ 421,134	$ 433,768	$ 446,781	$ 460,184	$ 473,990	$ 488,209	$ 502,855	$ 517,941
Capital Expenitures		$ 250,000	$ 250,000		$ 250,000		$ 250,000		$ 250,000	$ 250,000
Equipment & Machinery										
New Vehicles	$ 50,000	$ 100,000		$ 100,000		$ 100,000		$ 100,000		
Debt Service										
Principle Payment	$ 2,711,530	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ -
Interest Payment	$ 513,960	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ -
TOTAL EXPENDITURES	**$ 5,744,865**	**$ 6,106,245**	**$ 6,069,211**	**$ 5,983,807**	**$ 6,200,077**	**$ 6,118,065**	**$ 6,337,818**	**$ 6,259,383**	**$ 6,482,808**	**$ 3,332,654**
NET GAIN/ (LOSS)	***$ 1,247,234***	***$ 1,138,132***	***$ 1,187,260***	***$ 1,445,694***	***$ 1,614,529***	***$ 1,994,875***	***$ 2,287,860***	***$ 2,794,630***	***$ 3,216,348***	***$ 6,929,685***
NBP Wastewater System										
REVENUE	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
EXPENDITURES	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
Net Gain/(Loss)	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
NET GAIN/(LOSS) in Fund	$ 1,247,233.55	$ 1,138,131.66	$ 1,187,259.65	$ 1,445,694.22	$ 1,614,529.05	$ 1,994,874.96	$ 2,287,860.07	$ 2,794,629.91	$ 3,216,347.61	$ 6,929,684.87
FUND BALANCE	***$ 1,247,234***	***$ 1,138,132***	***$ 1,187,260***	***$ 1,445,694***	***$ 1,614,529***	***$ 1,994,875***	***$ 2,287,860***	***$ 2,794,630***	***$ 3,216,348***	***$ 6,929,685***

LIBERAL SEWER RATE COSTS

$5 FLAT FEE & WATER TRANSFER

INDICATES UPDATES PER SCARLETTE

2021 through 3/31/22 - RATES - $18.04/ 3000 gallons and $6.37/ 1000 gallons over the 3000
4/1/22 through 3/31/23 RATES - $18.59/3000 gallons and $6.57/1000 gallons over the 3000
4/1/24 through 3/31/25 RATES - $23.94/3000 gallons and $8.46/1000 gallons over the 3000
4/1/25 through 3/31/26 RATES - $29.93/3000 gallons and $10.58/1000 gallons over the 3000
4/1/26 through dates thereafter RATES - increase by 3% annually
Updated City UT Billing Customer Count - 7100 Accounts (Adjustment made to $5 Flat Fee)
Added $143K to the Debt Service Annually if we do the amendment (added all to principal but includes interest)
City average is 7000 gallons or Currently $43.52 - on April 1, 2022 - average will be $44.87
Rates currently set to go up 3% / year

6889 services

					3%	25%	25%	3%	3%	3%
REVENUE	***2019***	***2020***	***2021***	***2022***	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
Sales & Charges	$ 3,149,270	$ 3,119,291	$ 3,379,162	$ 3,611,500	$ 3,400,043	$ 4,003,885	$ 4,754,613	$ 4,861,592	$ 4,970,978	$ 5,082,825
Installation Charges	$ -	$ 150	$ -	$ 500	$ -	$ -	$ -	$ -	$ -	$ -
Rodder Usage Charge	$ -	$ 6,420	$ 3,200	$ 3,000	$ 54,075	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475
Septic Waste Charges	$ 2,676	$ 2,733	$ 3,041	$ 6,000	$ 80,435	$ 1,739	$ 3,500	$ 3,500	$ 3,500	$ 3,500
Stormwater/Flood Charges	$ 129,456	$ 154,792	$ 152,790	$ 155,000	$ 152,114	$ 153,388	$ 154,922	$ 156,471	$ 158,036	$ 159,616
Interest Revenue	$ 33,514	$ 4,978	$ 384	$ 5,000	$ 55,936	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041
Misc Income	$ 763	$ 16,706	$ 676	$ 2,000	$ 3,406	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177
Fund Transfers IN	$ -	$ 1,150,000	$ -				$ 284,000	$ 426,000	$ 426,000	$ 426,000
Recovery of Bad Debt	$ 6,920	$ 9,562	$ 7,662	$ -						
ADD $5 WWTP Charge					$ -	$ -	$ 284,000	$ 426,000	$ 426,000	$ 426,000
Fund Balance Approp	$ 1,019,565	$ 492,940	$ 109,055	$ 1,107,012	$ 1,858,655	$ 2,578,575	$ 1,313,113	$ 1,444,738	$ 1,831,840	$ 2,291,574
TOTAL REVENUE	**$ 4,342,164**	**$ 4,957,572**	**$ 3,655,970**	**$ 4,890,012**	**$ 5,604,663**	**$ 6,828,281**	**$ 6,884,842**	**$ 7,408,995**	**$ 7,907,048**	**$ 8,480,208**
EXPENITURES										
Expenditures Administration										
Personnel Services	$ 268,555	$ 275,572	$ 321,114	$ 323,500	$ 376,510	$ 582,668	$ 594,322	$ 606,208	$ 618,332	$ 630,699
O&M Expenditures	$ 1,042,267	$ 694,050	$ 642,352	$ 967,300	$ 755,391	$ 742,889	$ 675,353	$ 675,353	$ 675,353	$ 675,353
Expenditures Line Cleaning										
Personnel Services	$ 57,364	$ 23,716	$ 1,487	$ 99,800	$ 1,378	$ 859	$ 876	$ 894	$ 912	$ 930
O&M Expenditures	$ 125,922	$ 113,966	$ 68,116	$ 352,200	$ 106,555	$ 116,061	$ 116,061	$ 116,061	$ 119,543	$ 123,129
Capital Expenitures										
Equipment & Machinery	$ -	$ -	$ 110,992	$ -	$ -	$ -				
New Vehicles	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000			
Expenditures- Plant Operations										
Personnel Services	$ 337,886	$ 541,265	$ 447,148	$ 440,000	$ 452,322	$ 566,968	$ 578,307	$ 589,874	$ 601,671	$ 613,705
O&M Expenditures	$ 453,371	$ 400,913	$ 393,772	$ 614,000	$ 602,543	$ 423,231	$ 352,693	$ 363,274	$ 374,172	$ 385,397
Capital Expenitures										$ 150,000
Equipment & Machinery	$ -	$ -	$ -	$ -	$ -					
New Vehicles	$ -	$ -	$ -	$ -	$ -					
Debt Service										
Principle Payment	$ 1,813,194	$ 2,606,710	$ 209,247	$ 195,384	$ 199,701	$ 2,311,722	$ 2,360,943	$ 2,554,211	$ 2,605,550	$ 2,657,982
Interest Payment	$ 54,075	$ 123,394	$ 372,282	$ 790,567	$ 786,245	$ 770,768	$ 721,548	$ 671,280	$ 619,941	$ 567,509
TOTAL EXPENDITURES	**$ 4,152,634**	**$ 4,779,586**	**$ 2,566,510**	**$ 3,782,751**	**$ 3,280,647**	**$ 5,515,168**	**$ 5,440,104**	**$ 5,577,154**	**$ 5,615,474**	**$ 5,804,704**
NET GAIN/ (LOSS)	***$ 189,530***	***$ 177,986***	***$ 1,089,460***	***$ 1,107,262***	***$ 2,324,016***	***$ 1,313,113***	***$ 1,444,738***	***$ 1,831,840***	***$ 2,291,574***	***$ 2,675,505***
NBP Wastewater System										
REVENUE	$ 1,697,998	$ 758,656	$ 228,960	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
EXPENDITURES	$ 1,371,259	$ 860,541	$ 136,065	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
Net Gain/(Loss)	***$ 326,739***	***$ (101,885)***	***$ 92,895***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
NET GAIN/(LOSS) in Fund	$ 516,269	$ 76,101.00	$ 1,182,355.00	$ 1,107,261.67	$ 2,324,016.21	$ 1,313,113.02	$ 1,444,738.17	$ 1,831,840.44	$ 2,291,573.68	$ 2,675,504.54
FUND BALANCE	***$ 516,269***	***$ 76,101***	***$ 1,182,355***	***$ 1,107,262***	***$ 2,324,016***	***$ 1,313,113***	***$ 1,444,738***	***$ 1,831,840***	***$ 2,291,574***	***$ 2,675,505***

	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
REVENUE	**2029**	**2030**	**2031**	**2032**	**2033**	**2034**	**2035**	**2036**	**2037**	**2038**
Sales & Charges	$ 5,197,188	$ 5,314,125	$ 5,433,693	$ 5,555,951	$ 5,680,960	$ 5,808,781	$ 5,939,479	$ 6,073,117	$ 6,209,762	$ 6,349,482
Installation Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rodder Usage Charge	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475	$ 32,475
Septic Waste Charges	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500
Stormwater/Flood Charges	$ 161,212	$ 162,824	$ 164,453	$ 166,097	$ 167,758	$ 169,436	$ 171,130	$ 172,841	$ 174,570	$ 176,316
Interest Revenue	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041	$ 57,041
Misc Income	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177	$ 1,177
Fund Transfers IN	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000
Recovery of Bad Debt										
ADD $5 WWTP Charge	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000	$ 426,000
Fund Balance Approp	$ 2,675,505	$ 3,235,234	$ 3,552,132	$ 4,027,260	$ 4,711,694	$ 5,306,529	$ 6,112,875	$ 6,831,860	$ 7,764,630	$ 8,612,348
TOTAL REVENUE	**$ 8,980,099**	**$ 9,658,377**	**$ 10,096,471**	**$ 10,695,502**	**$ 11,506,606**	**$ 12,230,940**	**$ 13,169,678**	**$ 14,024,013**	**$ 15,095,156**	**$ 16,084,339**
EXPENITURES										
Expenditures Administration										
Personnel Services	$ 643,313	$ 656,179	$ 669,303	$ 682,689	$ 696,343	$ 710,270	$ 724,475	$ 738,964	$ 753,744	$ 768,819
O&M Expenditures	$ 675,353	$ 695,614	$ 716,482	$ 737,977	$ 760,116	$ 782,920	$ 806,407	$ 830,599	$ 855,517	$ 881,183
Expenditures Line Cleaning										
Personnel Services	$ 948	$ 967	$ 987	$ 1,006	$ 1,027	$ 1,047	$ 1,068	$ 1,089	$ 1,111	$ 1,133
O&M Expenditures	$ 126,823	$ 130,628	$ 134,547	$ 138,583	$ 142,741	$ 147,023	$ 151,434	$ 155,977	$ 160,656	$ 165,476
Capital Expenitures										
Equipment & Machinery										
New Vehicles										
Expenditures- Plant Operations										
Personnel Services	$ 625,979	$ 638,498	$ 651,268	$ 664,293	$ 677,579	$ 691,131	$ 704,954	$ 719,053	$ 733,434	$ 748,102
O&M Expenditures	$ 396,959	$ 408,868	$ 421,134	$ 433,768	$ 446,781	$ 460,184	$ 473,990	$ 488,209	$ 502,855	$ 517,941
Capital Expenitures		$ 250,000	$ 250,000		$ 250,000		$ 250,000		$ 250,000	$ 250,000
Equipment & Machinery										
New Vehicles	$ 50,000	$ 100,000		$ 100,000		$ 100,000		$ 100,000		
Debt Service										
Principle Payment	$ 2,711,530	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ 2,766,219	$ -
Interest Payment	$ 513,960	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ 459,272	$ -
TOTAL EXPENDITURES	**$ 5,744,865**	**$ 6,106,245**	**$ 6,069,211**	**$ 5,983,807**	**$ 6,200,077**	**$ 6,118,065**	**$ 6,337,818**	**$ 6,259,383**	**$ 6,482,808**	**$ 3,332,654**
NET GAIN/ (LOSS)	***$ 3,235,234***	***$ 3,552,132***	***$ 4,027,260***	***$ 4,711,694***	***$ 5,306,529***	***$ 6,112,875***	***$ 6,831,860***	***$ 7,764,630***	***$ 8,612,348***	***$ 12,751,685***
NBP Wastewater System										
REVENUE	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
EXPENDITURES	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000	$ 103,000
Net Gain/(Loss)	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***
NET GAIN/(LOSS) in Fund	$ 3,235,233.55	$ 3,552,131.66	$ 4,027,259.65	$ 4,711,694.22	$ 5,306,529.05	$ 6,112,874.96	$ 6,831,860.07	$ 7,764,629.91	$ 8,612,347.61	$ 12,751,684.87
FUND BALANCE	***$ 3,235,234***	***$ 3,552,132***	***$ 4,027,260***	***$ 4,711,694***	***$ 5,306,529***	***$ 6,112,875***	***$ 6,831,860***	***$ 7,764,630***	***$ 8,612,348***	***$ 12,751,685***

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 13.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From:

RE: CITY MANAGER'S REPORT

Recommendation:

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM # 15.a.

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From:

RE: VOUCHERS 02/25/2025

Voucher Summary List:

Accounts Payable Vouchers: $749,399.63

Rec Center Officials & Special Runs: $1,045,801.81

HR Expense Vouchers: $529,742.96

Total: $2,324,944.40

Recommendation:

Voucher Summary List
City Commission Meeting
02/25/25

Accounts Payable Vouchers: $749,399.63

Rec Center Officials & Special Runs: $1,045,801.81

HR Expense Vouchers: $529,742.96

TOTAL: $2,324,944.40

Ledger	Description	Vendor Name	Invoice	Amount
Department: 0000 - NONDEPARTMENTAL				
100-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$1,155.85
100-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$173.30
100-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$483.40
100-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$1,039.80
501-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$161.30
510-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$817.77
510-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$89.40
520-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$707.70
530-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$908.48
530-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$164.80
530-0000-27200	UNIFORM SHIRTS/HOODIES	BLUE CHIP ATHLETIC	203566.3	$63.90
601-0000-28175	HEALTH EQUITY/WAGE WORKS	WAGEWORKS, INC	INV7142617	$1,228.69
601-0000-28175	HEALTH EQUITY/WAGE WORKS	WAGEWORKS, INC	INV7171332	$1,137.10
601-0000-28175	HEALTH EQUITY/WAGE WORKS	WAGEWORKS, INC	INV7192023	$969.24
			Subtotal for Department 0000 :	**$9,100.73**
Department: 4100 - NON DEPARTMENTAL				
100-4100-43031	PROSECUTION SERVICE CONTACT & CITY ATTORNEY FEES	KOEHN LAW FIRM LLC	FEBRUARY 2025	$4,000.00
100-4100-43090	PROCESS AND E-FILE 1099S 2024	HAY RICE AND ASSOCIATES	24-4661	$200.00
100-4100-44031	CARPET TILE INSTALLATION/FINANCE DEPT	BROWNS FURNITURE INC	182702	$10,312.51
100-4100-44031	PISTOL NOZZLES/BROOMS	MEAD LUMBER DO IT CENTER	11675405	$65.46
100-4100-44031	PAINT SUPPLIES	SHERWIN WILLIAMS	8519-3	$212.27
100-4100-44031	MASKING PAPER	SHERWIN WILLIAMS	8520-1	$7.87
100-4100-44031	PAINT SUPPLIES	SHERWIN WILLIAMS	8552-4	$54.76

Ledger	Description	Vendor Name	Invoice	Amount
100-4100-44031	PAINT	SHERWIN WILLIAMS	8568-0	$592.10
100-4100-44031	PAINT	SHERWIN WILLIAMS	8685-2/2025	$258.55
100-4100-45060	CITY HALL CLEANING	SPARKLE JANITORIAL SERVICES	2217	$3,600.00
100-4100-46011	SOAP PADS	SERVICE JANITORIAL SUPPLY INC	333595	$7.50
100-4100-46013	SHIPPING	UNITED PARCEL SERVICE	000066E179065	$36.00
100-4100-46013	SHIPPING	UNITED PARCEL SERVICE	000066E179075	$36.00
100-4100-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	FEB #2 2025	$548.03
100-4100-48086	ADMIN FEE/EPLAZA CID	LIBERAL PLAZA, LLC	01/27/25	($12.56)
100-4100-48086	ADMIN FEE/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	01/27/2025	($205.05)
100-4100-48086	ADMIN FEE/OMEGA REH CID	OMEGA REH, LLC	01/27/25	($272.08)
100-4100-48086	ADMIN FEE/2867 CENTENNIAL	PINNACLE DEVELOPMENTS LLC	01/27/25	($80.00)
100-4100-48086	ADMIN FEE/501 HOTEL DRIVE	VAS HOTELS LLC	01/27/25	($877.60)
100-4100-48086	ADMIN FEE/VENTURE KANSAS CID	VENTURE KANSAS, LLC	01/27/25	($253.15)
100-4100-48090	MONTHLY CHARGES AND DOT SUBSTANCE	COMPLIANCEONE	324706	$125.52
100-4100-48090	MONTHLY CHARGES	COMPLIANCEONE	325379	$301.40
100-4100-48090	CRIMINAL BACKGROUND CHECK	INFORMATION NETWORK OF KANSAS	4445118	$90.90
100-4100-48090	COFFEE	PRAIRIE FIRE COFFEE	1635674	$68.90
			Subtotal for Department 4100 :	**$18,817.33**

Department: 4110 - LEGISLATIVE

Ledger	Description	Vendor Name	Invoice	Amount
100-4110-45041	LEGALS ORD#4630	HIGH PLAINS DAILY LEADER AND TIMES	119461	$40.50
100-4110-45041	LEGALS: ORD #4629	HIGH PLAINS DAILY LEADER AND TIMES	119462	$54.00
100-4110-45041	LEGALS: RESOLUTION 2427	HIGH PLAINS DAILY LEADER AND TIMES	119463	$67.50
100-4110-45080	LODGING/KARL	SUNFLOWER BANK	A HIDALGO JAN 20	$103.79
100-4110-45080	FUEL	SUNFLOWER BANK	TRAVEL 2 JAN 202	$99.00

Ledger	Description	Vendor Name	Invoice	Amount
100-4110-45080	REIMBURSE TRAVEL EXPENSES	VASQUEZ, JANETH	02/03/25	$229.45
100-4110-48090	CAR WASH	SUNFLOWER BANK	TRAVEL 2 JAN 202	$18.00
100-4110-48090	LODGING	SUNFLOWER BANK	TRAVEL 2 JAN 202	$191.99
100-4110-48090	LODGING	SUNFLOWER BANK	TRAVEL 2 JAN 202	$122.16
100-4110-48090	MEALS	SUNFLOWER BANK	TRAVEL 2 JAN 202	$88.35
100-4110-48090	FUEL	SUNFLOWER BANK	TRAVEL 2 JAN 202	$131.94
			Subtotal for Department 4110 :	**$1,146.68**

Department: 4120 - MUNICIPAL COURT/DIVERSION

Ledger	Description	Vendor Name	Invoice	Amount
100-4120-34108	A L SMOLLOCK ONTIVEROS-RESTITUTION FOR J VALVERDE	AGUEDA LIZBETH SMOLLOCK-ONTIVER OS	2024000916.3	$30.00
100-4120-34108	K RODRIGUEZ-RESTITUTION FOR A HERNANDEZ BUENDIA	KARLA RODRIGUEZ	2024001125.4	$152.30
100-4120-34108	NO SHOW FEE/RESTITUTION/J FERNANDEZ	SOUTHWEST GUIDANCE CENTER	2024000170	$25.00
100-4120-43024	PRO TEM JUDGE/L FRYMIRE	YOXALL, ANTRIM, FOREMAN & FRYMIR E	CV 95053	$700.00
100-4120-43024	PRO TEM JUDGE/L FRYMIRE	YOXALL, ANTRIM, FOREMAN & FRYMIR E	CV 95054	$1,050.00
100-4120-43035	CITY OF LIB V K M FARMER	BARBARA NASH LAW	2024-1798, 2024-17	$338.75
100-4120-43039	PROSECUTION SERVICE CONTACT	KOEHN LAW FIRM LLC	FEBRUARY 2025	$10,000.00
100-4120-43060	DRUG TESTING KITS	MERCEDES SCIENTIFIC	2915861	$188.34
100-4120-43080	KACM MEMBERSHIP RENEWAL	SUNFLOWER BANK	K CLINKINGBEARD	$200.00
100-4120-44031	MONTHLY INTRUSION MONITORING	MIDWESTERN SECURITY LLC	390	$42.50
100-4120-45060	MONTHLY CLEANING OF MUNICIPAL COURT & LIBERAL POLICE DEPT	HARDING, ELAINE L	FEBRUARY 2025	$140.00
100-4120-45070	INTERPRETER	VILLAVIZAR, LUIS	2025-032-LMC	$1,300.00
100-4120-48090	EMBROIDERY	SIGN EXPRESS	4535	$233.00
100-4120-48090	EMBROIDERY	SIGN EXPRESS	POS15	$357.24
722-4120-43035	DRUG COURT-JANUARY	BARBARA NASH LAW	JANUARY 2025	$2,500.00

Ledger	Description	Vendor Name	Invoice	Amount
722-4120-43040	LIBERAL DRUG COURT	NEW CHANCE, INC.	JAN 2025	$291.66
722-4120-43042	DRUG COURT	TRI-STATE AREA BEHAVIORAL HEALTH LLC	0046	$666.66
722-4120-43046	CAM/WBS DAILY MONITORING FEE	ALCOHOL MONITORING SYSTEMS	333485	$527.31
722-4120-43238	LIBERAL DRUG COURT	SOUTHWEST GUIDANCE CENTER	01/01/25	$833.33
722-4120-45081	ALLRISE EVENT REGISTRATION	SUNFLOWER BANK	K CLINKINGBEARD	$850.00
722-4120-45081	ONLINE MRT REGISTRATION	SUNFLOWER BANK	K CLINKINGBEARD	$705.50
		Subtotal for Department 4120 :		**$21,131.59**

Department: 4130 - CITY MANAGER

Ledger	Description	Vendor Name	Invoice	Amount
100-4130-44032	JANUARY CAR WASH	SQUEAKY CLEAN CAR WASH LLC	4704	$16.00
100-4130-45080	CITY MANAGER DINNER WITH BRIAN M	LIBERAL COUNTRY CLUB	01/31/2025	$74.64
100-4130-45080	CCMFOA SPRING CONFERENCE	SUNFLOWER BANK	A HIDALGO JAN 20	$325.00
100-4130-45080	MEALS/PANCAKES AT THE CAPITAL	SUNFLOWER BANK	S DISEKER JAN 20	$94.00
100-4130-45080	LODGING/PANCAKES AT THE CAPITAL	SUNFLOWER BANK	S DISEKER JAN 20	$316.50
100-4130-46010	ENGRAVED ITEM	SOUTHERN OFFICE SUPPLY INC	331469	$9.95
		Subtotal for Department 4130 :		**$836.09**

Department: 4150 - FINANCE DEPARTMENT

Ledger	Description	Vendor Name	Invoice	Amount
100-4150-46010	TONER	SOUTHERN OFFICE SUPPLY INC	331263	$273.94
100-4150-46090	EZ BUSINESS FEE	SUNFLOWER BANK	S DISEKER JAN 20	$13.00
		Subtotal for Department 4150 :		**$286.94**

Department: 4160 - BUILDING MAINTENANCE

Ledger	Description	Vendor Name	Invoice	Amount
100-4160-44031	HOSE REEL	CF SERVICE & SUPPLY LLC	175589	$50.00
100-4160-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	FEB #2 2025	$191.48
100-4160-46026	FUEL	MADDEN OIL CO	4212/2501093873	$209.11
100-4160-46088	CIRCULAR SAW	KEATING TRACTOR & EQUIPMENT INC	375042	$249.00

Ledger	Description	Vendor Name	Invoice	Amount
100-4160-46088	CONCRETE GRINDER	NORTHERN TOOL & EQUIPMENT	54391042	$2,669.98
100-4160-46088	TSCAR-CONCRETE GRIDER	NORTHERN TOOL & EQUIPMENT	54479789	$569.99
100-4160-46088	PAINT TRAYS	SHERWIN WILLIAMS	8553-2	$7.98
100-4160-46088	UTILITY BLADES	SHERWIN WILLIAMS	8569-8	$7.99
100-4160-46088	PAINT BRUSHES	SHERWIN WILLIAMS	8686-0	$33.81
			Subtotal for Department 4160 :	**$3,989.34**

Department: 4180 - I.T. DEPARTMENT

Ledger	Description	Vendor Name	Invoice	Amount
100-4180-46028	EVERYTHING CLUB FEE	SUNFLOWER BANK	T LUNCEFORD JA	$199.00
100-4180-46028	ZOOM WORKPLACE PRO ANNUAL	SUNFLOWER BANK	T LUNCEFORD JA	$319.80
100-4180-46028	TRELLO PREMIUM ANNUAL FEE	SUNFLOWER BANK	T LUNCEFORD JA	$359.97
100-4180-46028	ENTERPRISE PLAN YEARLY SUPPORT	SUNFLOWER BANK	T LUNCEFORD JA	$548.00
100-4180-46028	UNRAID OS LIFETIME FEE	SUNFLOWER BANK	T LUNCEFORD JA	$249.00
100-4180-46028	UNRAID OS LIFETIME FEE	SUNFLOWER BANK	T LUNCEFORD JA	$249.00
			Subtotal for Department 4180 :	**$1,924.77**

Department: 4210 - POLICE ADMINISTRATION

Ledger	Description	Vendor Name	Invoice	Amount
100-4210-43036	INMATE MEDICAL CARE-L HERNANDEZ	INNOVA EMERGENCY ASSOCIATES, PC	10/12/2024	$40.48
100-4210-43036	INMATE MEDICAL CARE-J J STATEN	INNOVA EMERGENCY ASSOCIATES, PC	10/13/2024	$98.48
100-4210-43036	INMATE MEDICAL CARE-A ALIRES	INNOVA EMERGENCY ASSOCIATES, PC	12/27/2024	$98.48
100-4210-43036	PRISONER MEDICAL BILL/J OLGUIN	SOUTHWEST MEDICAL CENTER	01/05/25	$459.25
100-4210-43036	INMATE HEALTHCARE REPRICING	WELLPATH LLC	INV0125353	$108.00
100-4210-43080	ACTIVE DUES 01/01/2025-12/31/2025 C PINKSTON	INTERNATIONAL ASSOCIATION OF	0390675	$220.00
100-4210-43080	FBI-LEEDA MEMBERSHIP	SUNFLOWER BANK	C HEAD JAN 2025	$50.00
100-4210-44031	DRILL BITS	JOHN DEERE/BIG R	JAN - 2025	$7.18
100-4210-44031	MONTHLY INTRUSION MONITORING	MIDWESTERN SECURITY LLC	390	$42.50

Ledger	Description	Vendor Name	Invoice	Amount
100-4210-44031	INSTALL KEYPAD	SOUTHWEST GLASS & DOOR INC	107519	$120.00
100-4210-44032	JANUARY FLEET CARD CHARGES	STONE CREEK DEVELOPMENT LLC	2025-864	$61.75
100-4210-44032	TOWING/UNIT #36	STRICKLAND TOWING & RECOVERY, LLC	25-01474	$125.00
100-4210-44032	TOLL CHARGES	SUNFLOWER BANK	S DISEKER JAN 20	$14.46
100-4210-44032	TOWING/UNIT #36	TBS INC TOWING & RECOVERY	9770	$175.00
100-4210-45060	MONTHLY CLEANING OF MUNICIPAL COURT & LIBERAL POLICE DEPT	HARDING, ELAINE L	FEBRUARY 2025	$833.33
100-4210-46010	TONER	QUILL	42582377	$66.99
100-4210-46010	JANUARY COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	330319	$50.00
100-4210-46010	CASH RECEIPT BOOKS	SOUTHERN OFFICE SUPPLY INC	331312	$83.97
100-4210-46010	INK PADS	SOUTHERN OFFICE SUPPLY INC	331392	$59.95
100-4210-46010	SELF INKING STAMP	SOUTHERN OFFICE SUPPLY INC	331625	$23.95
100-4210-46013	SHIPPING	SUNFLOWER BANK	C PINKSTON JAN 2	$34.95
100-4210-46028	ADOBE SUBSCRIPTION	SUNFLOWER BANK	C PINKSTON JAN 2	$262.07
100-4210-46028	FLEET TRACKING SYSTEMS	VERIZON CONNECT	368000068000	$284.25
100-4210-46045	SUPPLIES TO CLEAN FIRE ARMS	SUNFLOWER BANK	C HEAD JAN 2025	$29.28
100-4210-46045	CALIBER BORE ALIGNMENT	SUNFLOWER BANK	C HEAD JAN 2025	$104.22
100-4210-46085	BATES TACTICAL BOOT	GALLS LLC	030073266	$122.94
100-4210-46085	TACHYON DUTY BOOT	GALLS LLC	030112466	$202.94
100-4210-46085	SAFARILAND MKIV DEFEN	GALLS LLC	030155544	$122.49
100-4210-46085	TACHYON BOOT/NIKE BOOT	GALLS LLC	030183296	$384.94
100-4210-46085	BLACKINTON NAME TAG	GALLS LLC	030300527	$43.59
100-4210-46085	NAME PLATES/BADGES	SUNFLOWER BANK	C HEAD JAN 2025	$104.97
100-4210-46090	COFFEE	PRAIRIE FIRE COFFEE	1635673	$265.60
100-4210-46090	(7) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	130973	$49.00

Ledger	Description	Vendor Name	Invoice	Amount
100-4210-46090	(11) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	131413	$77.00
100-4210-46090	CRIMINAL/TRAFFIC LAW BOOKS	SUNFLOWER BANK	C PINKSTON JAN 2	$949.05
100-4210-46090	SHRED SERVICE/PD	UNDERGROUND VAULTS & STORAGE	1110017	$25.00
100-4210-47044	OUTFITTING/UNIT #7	JR AUDIO	11550	$11,559.00
100-4210-47044	OUTFITTING/UNIT #7	JR AUDIO	11559	$1,650.00
100-4210-48093	MONTHLY CHARGES AND DOT SUBSTANCE	COMPLIANCEONE	324706	$77.00
100-4210-48093	PRE-EMPLOYMENT TESTS	NATIONAL SCREENING BUREAU	2501217	$289.90
100-4210-48093	PSYCHOLOGICAL EVALUATION	PSYCHOLOGICAL RESOURCES	2502100	$300.00
100-4210-48093	CAREER FAIR REGISTRATION	SUNFLOWER BANK	C HEAD JAN 2025	$499.00
100-4210-48093	LODGING/RECRUITING	SUNFLOWER BANK	C HEAD JAN 2025	$336.66
			Subtotal for Department 4210 :	**$20,512.62**

Department: 4211 - ANIMAL CONTROL DIVISION

Ledger	Description	Vendor Name	Invoice	Amount
100-4211-43080	NACA MEMBERSHIP RENEWAL	SUNFLOWER BANK	C PINKSTON JAN 2	$125.00
100-4211-43091	LIBERAL ANIMAL HOSPITAL BILL	LIBERAL ANIMAL HOSPITAL	01/29/2025	$2,115.65
100-4211-44031	KEYS/LABOR	MORGAN LOCKSMITHING	10997	$101.00
100-4211-45080	TOLL CHARGES	SUNFLOWER BANK	C PINKSTON JAN 2	$25.35
100-4211-46026	FUEL	MADDEN OIL CO	5167/2501093881	$320.08
100-4211-46090	ADOPTION FEES	SUNFLOWER BANK	S DISEKER JAN 20	$22.00
100-4211-46615	KENNEL SUPPLIES	MWI ANIMAL HEALTH	59037935	$695.60
100-4211-46615	CLEANER/TRASH BAGS	SERVICE JANITORIAL SUPPLY INC	333767	$143.40
			Subtotal for Department 4211 :	**$3,548.08**

Department: 4220 - FIRE

Ledger	Description	Vendor Name	Invoice	Amount
100-4220-43022	BUSINESS OVER BREAKFAST FEE	SEWARD COUNTY COMMUNITY COLLEGE	411	$15.00
100-4220-43022	SCCC B & I COURSE REGISTRATION FEE	SEWARD COUNTY COMMUNITY COLLEGE	420	$154.00

Ledger	Description	Vendor Name	Invoice	Amount
100-4220-43080	KSAFC ANNUAL MEMBERSHIP RENEWAL	SUNFLOWER BANK	K KIRK JAN 2025	$60.00
100-4220-44030	BREATHING AIR COMPRESSOR SERVICE	EMERGENCY FIRE EQUIPMENT INC	51968	$1,153.73
100-4220-44031	LIGHT BALLAST	STANION WHOLESALE ELECTRIC CO	5861814-00	$26.94
100-4220-45035	HULU SUBSCRIPTION	SUNFLOWER BANK	K KIRK JAN 2025	$293.67
100-4220-45080	AIRFARE/NFA	SUNFLOWER BANK	K KIRK JAN 2025	$566.96
100-4220-45080	MEALS/FRA SEMINAR	SUNFLOWER BANK	TRAVEL 1 JAN 202	$42.78
100-4220-45080	LODGING/FRA SEMINAR	SUNFLOWER BANK	TRAVEL 1 JAN 202	$237.06
100-4220-45080	FUEL/FRA SEMINAR	SUNFLOWER BANK	TRAVEL 1 JAN 202	$44.50
100-4220-46010	TONER	SOUTHERN OFFICE SUPPLY INC	331271	$63.99
100-4220-46013	SHIPPING	UNITED PARCEL SERVICE	000066E179065	$22.92
100-4220-46026	FUEL	MADDEN OIL CO	4220/2501093865	$1,844.62
100-4220-46026	FUEL/PICK UP ENTERPRISE VEHICLE	SUNFLOWER BANK	K KIRK JAN 2025	$56.60
100-4220-46090	OIL DRY	NAPA OF LIBERAL	715048	$719.20
100-4220-48090	COFFEE	PRAIRIE FIRE COFFEE	1635111	$58.90
100-4220-48090	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	NOVEMBER 2024	$15.00
			Subtotal for Department 4220 :	**$5,375.87**

Department: 4240 - BUILDING INSPECTION SVC

Ledger	Description	Vendor Name	Invoice	Amount
100-4240-43022	ICC BOOKS/EXAMS	SUNFLOWER BANK	K BRIDENSTINE JA	$841.00
100-4240-43022	ICC BOOK	SUNFLOWER BANK	TRAVEL 1 JAN 202	$240.00
100-4240-43080	KACE MEMBERSHIP	SUNFLOWER BANK	K BRIDENSTINE JA	$45.00
100-4240-44031	KEY	MORGAN LOCKSMITHING	11115	$3.00
100-4240-44032	UNIT #47 OIL SERVICE	CHANCE'S SERVICE CENTER	0062451	$183.96
100-4240-44032	JANUARY FLEET CARD CHARGES	STONE CREEK DEVELOPMENT LLC	2025-863	$4.50
100-4240-45080	SCCC/PROFESSIONAL ELECTRICAL WORKER EDUCATION	SEWARD COUNTY COMMUNITY COLLE GE	12825	$100.00

Ledger	Description	Vendor Name	Invoice	Amount
100-4240-46026	FUEL	MADDEN OIL CO	2501093888	$250.18
		Subtotal for Department 4240 :		**$1,667.64**

Department: 4290 - TRAFFIC CONTROL MAINT DIV

Ledger	Description	Vendor Name	Invoice	Amount
100-4290-44031	HOSE REEL	CF SERVICE & SUPPLY LLC	175589	$50.00
100-4290-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	FEB #2 2025	$191.48
100-4290-46026	FUEL	MADDEN OIL CO	4340/2501093892	$162.66
100-4290-46070	PHOTOCONTROL	STANION WHOLESALE ELECTRIC CO	5858104-00	$69.68
100-4290-46072	PROPANE	RASH OIL COMPANY	057879	$56.40
		Subtotal for Department 4290 :		**$530.22**

Department: 4300 - STREET/HIGHWAY

Ledger	Description	Vendor Name	Invoice	Amount
100-4300-44031	KEYS	JOHN DEERE/BIG R	JAN - 2025	$7.96
100-4300-44031	DOOR KNOB	MEAD LUMBER DO IT CENTER	11661909	$13.99
100-4300-44053	LEASE PAYMENT #17/STREET SWEEPER	US BANCORP	548787605	$12,149.63
100-4300-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	NOVEMBER 2024	$111.25
100-4300-46026	FUEL	MADDEN OIL CO	4300/2501093875	$3,416.42
100-4300-46087	SAFETY REIMBURSEMENT-WORK BOOTS	GARCIA, JASON	02/04/2025	$200.00
100-4300-48090	PRE-EMPLOYMENT TESTS	NATIONAL SCREENING BUREAU	2501217	$65.75
207-4300-46062	SNOW SHOVELS	JOHN DEERE/BIG R	JAN - 2025	$426.90
		Subtotal for Department 4300 :		**$16,391.90**

Department: 4320 - REFUSE

Ledger	Description	Vendor Name	Invoice	Amount
510-4320-44030	PAINT SPRAY/TIRE CHUCK/LUBRICANT	JOHN DEERE/BIG R	JAN - 2025	$133.86
510-4320-44032	REPAIR UNIT #90	ARMENDARIZ DIESEL REPAIR	013003	$3,425.68
510-4320-44032	UNIT #93 BUTT CONNECTORS	AUTO ZONE COMMERCIAL PROGRAM	01640483262	$22.99
510-4320-44032	UNIT #98 AEROQUIP	BEARING HEADQUARTERS COMPANY	6037879	$77.97

Ledger	Description	Vendor Name	Invoice	Amount
510-4320-44032	MOUNT/DISMOUNT UNI T#94	M & M TIRE SERVICE	162355	$51.00
510-4320-44032	CARTRIDGE FILTERS/SWITCHES/UNITS #59 & #93	SOUTHWESTERN EQUIPMENT CO	045714	$1,592.64
510-4320-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	DECEMBER 2024	$47,802.70
510-4320-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	NOVEMBER 2024	$42,913.65
510-4320-45060	RAGS	AIRGAS MID SOUTH INC	9157933511	$80.20
510-4320-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	FEB #2 2025	$726.44
510-4320-46026	FUEL	MADDEN OIL CO	4320/2501093889	$5,145.71
510-4320-46090	REFUND-EMPLOYEE PHYSICAL	MARTINEZ, BRUNO	90495	$125.00
510-4320-48090	PRE-EMPLOYMENT TESTS	NATIONAL SCREENING BUREAU	2501217	$77.70
		Subtotal for Department 4320 :		**$102,175.54**

Department: 4322 - RECYCLE DIVISION

Ledger	Description	Vendor Name	Invoice	Amount
510-4322-44030	KEYS	MORGAN LOCKSMITHING	10953	$35.00
		Subtotal for Department 4322 :		**$35.00**

Department: 4330 - FLEET MAINTENANCE

Ledger	Description	Vendor Name	Invoice	Amount
100-4330-44030	CHOP SAW FOR FLEET DEPT	AIRGAS MID SOUTH INC	9157735631	$212.20
100-4330-44030	WELDING MASK	AIRGAS MID SOUTH INC	9157827477	$144.73
100-4330-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	FEB #2 2025	$1,412.59
100-4330-46026	FUEL	MADDEN OIL CO	4330/2501093868	$136.40
100-4330-46088	TOOL FOR FLEET SHOP-USED	BEARING HEADQUARTERS COMPANY	6035832	$23.13
100-4330-46088	SILICONE FOR STOCK ROOM	BEARING HEADQUARTERS COMPANY	6035834	$52.28
100-4330-46089	CONNECTORS FOR STOCK ROOM	AUTO ZONE COMMERCIAL PROGRAM	01640485458	$22.99
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB ERAL	521388	$66.72
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB ERAL	521403	$121.34
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB ERAL	521532	$22.44

Ledger	Description	Vendor Name	Invoice	Amount
100-4330-46089	PAINT/STOCK	JOHN DEERE/BIG R	JAN - 2025	$40.96
100-4330-46089	HOSE CLAMPS	JOHN DEERE/BIG R	JAN - 2025	$8.98
100-4330-46089	OIL FILTER	NAPA OF LIBERAL	716069	$10.23
100-4330-46089	SILICONE/SAND PAPER	O'REILLY AUTOMOTIVE STORES INC	1453-405145	$33.67
			Subtotal for Department 4330 :	**$2,308.66**

Department: 4350 - SEWER ADMINISTRATIVE

Ledger	Description	Vendor Name	Invoice	Amount
520-4350-46010	TISSUE PAPER/PAPER TOWELS	SERVICE JANITORIAL SUPPLY INC	333765	$487.55
520-4350-46010	23 AMP SWITCHING POWER SUPPLY	SUNFLOWER BANK	J RANDLES JAN 20	$248.76
520-4350-46016	WATER TESTING/CHEMICALS	ADVANCED ANALYTICAL SOLUTIONS L L C	37929	$756.47
520-4350-46028	PORTALOGIC SUPPORT CONTRACT	ELEMECH, INC.	20104	$1,500.00
			Subtotal for Department 4350 :	**$2,992.78**

Department: 4351 - SEWER LINE CLEANING

Ledger	Description	Vendor Name	Invoice	Amount
520-4351-44030	WIRE BRUSHES	JOHN DEERE/BIG R	JAN - 2025	$5.98
520-4351-44030	SERVICE CHARGE	NAPA OF LIBERAL	SVC 013125	$0.17
520-4351-44032	BATTERY/UNIT #101	NAPA OF LIBERAL	714884	$194.37
520-4351-44038	PANCAKE HOUSE LIFT STATION PUMP	ELECTRIC MOTOR SERVICE INC	102294	$290.00
			Subtotal for Department 4351 :	**$490.52**

Department: 4352 - SEWER PLANT OPERATION

Ledger	Description	Vendor Name	Invoice	Amount
520-4352-44030	PADLOCK	JOHN DEERE/BIG R	JAN - 2025	$14.99
520-4352-44030	LUBRICANT	JOHN DEERE/BIG R	JAN - 2025	$10.99
520-4352-44030	EXTENSION CORD	JOHN DEERE/BIG R	JAN - 2025	$89.99
520-4352-44030	PAINT THINNER/SEALANT	JOHN DEERE/BIG R	JAN - 2025	$43.95
520-4352-44030	FITTINGS	JOHN DEERE/BIG R	JAN - 2025	$24.96
520-4352-44030	JUMPER CABLES	NAPA OF LIBERAL	713586	$63.99

Ledger	Description	Vendor Name	Invoice	Amount
520-4352-44030	FUNNELS	NAPA OF LIBERAL	714581	$10.98
520-4352-44030	CORE DEPOSIT/BATTERY	NAPA OF LIBERAL	714886	($27.00)
			Subtotal for Department 4352 :	$232.85

Department: 4500 - RECREATION ADMINISTRATION

Ledger	Description	Vendor Name	Invoice	Amount
100-4500-43022	KSCB-FM/KENDALL GAMMON EVENT	SEWARD COUNTY BROADCASTING CO INC	3295-00008-0000	$375.00
100-4500-44024	SNOW SHOVELS	JOHN DEERE/BIG R	JAN - 2025	$69.98
100-4500-44030	SOCKET SET/DRILL BIT	JOHN DEERE/BIG R	JAN - 2025	$29.97
100-4500-44030	DRILL BITS	JOHN DEERE/BIG R	JAN - 2025	$15.98
100-4500-44030	SERVICE CHARGE	NAPA OF LIBERAL	SVC 013125	$0.92
100-4500-44030	SERVICE CHARGE	NAPA OF LIBERAL	SVC 013125	$0.50
100-4500-44031	BULB	JOHN DEERE/BIG R	JAN - 2025	$14.99
100-4500-44031	REC CENTER OFFICE-UNIT WON'T SHUT OFF	JOHNSON CONTROLS	1-135131612849	$230.00
100-4500-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	DECEMBER 2024	$32.20
100-4500-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	NOVEMBER 2024	$15.00
100-4500-45040	FLIPSNACK SUBSCRIPTION	SUNFLOWER BANK	M QUINT JAN 2025	$168.00
100-4500-46026	FUEL	MADDEN OIL CO	1116/2501093863	$120.17
100-4500-46090	HOMEBASE SUBSCRIPTION	SUNFLOWER BANK	M QUINT JAN 2025	$59.95
			Subtotal for Department 4500 :	$1,132.66

Department: 4520 - RECREATION

Ledger	Description	Vendor Name	Invoice	Amount
100-4520-46212	REC CONCESSOIN	BEN E KEITH FOODS	43606392	$1,967.61
100-4520-46212	JANUARY SALES TAX	RETAILERS' SALES TAX	JANUARY 2025	$441.88
100-4520-46239	YOUTH & ADULT SPORTS TROPHY	HASTY AWARDS	01251947	$820.02
100-4520-46239	YOUTH & ADULT SPORTS TROPHIES	HASTY AWARDS	01252145	$823.34
100-4520-46239	MOUNTED POSTERS/LK BASKETBALL LEAGUE	SOUTHERN OFFICE SUPPLY INC	331465	$350.00

Ledger	Description	Vendor Name	Invoice	Amount
100-4520-48090	JANUARY SALES TAX	RETAILERS' SALES TAX	JANUARY 2025	$72.65
		Subtotal for Department 4520 :		**$4,475.50**

Department: 4540 - SWIMMING POOL

Ledger	Description	Vendor Name	Invoice	Amount
100-4540-46110	FOOD EST RENEWAL LRD 1FDDFC	KANSAS DEPARTMENT OF AGRICULTU RE	6707/2025	$262.50
		Subtotal for Department 4540 :		**$262.50**

Department: 4550 - GOLF COURSE

Ledger	Description	Vendor Name	Invoice	Amount
100-4550-42502	FOOD EST RENEWAL LIBERALGOLF 303C74	KANSAS DEPARTMENT OF AGRICULTU RE	8276/2025	$262.50
100-4550-44024	MIX GRAVEL/CEMENT	MEAD LUMBER DO IT CENTER	11681391	$9.59
100-4550-44024	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	DECEMBER 2024	$496.10
100-4550-44025	REPAIR PARTS/GOLF CARTS	MASEK GOLF CAR COMPANY	25-00854	$124.00
100-4550-44030	CASTROL MOTOR OIL	AUTO ZONE COMMERCIAL PROGRAM	01640486986	$30.68
100-4550-44030	EPOXY ANCHOR SYSTEM	FASTENAL COMPANY	KSLIB107696	$49.09
100-4550-44030	FILTER FUELS/ELECTRIC PUMP	KANSAS GOLF AND TURF INC	01-337761	$494.80
100-4550-44030	OIL FILTERS	NAPA OF LIBERAL	715480	$23.98
100-4550-44030	FUEL FILTERS	NAPA OF LIBERAL	715551	$11.97
100-4550-44030	SPARK PLUGS	NAPA OF LIBERAL	715579	$42.60
100-4550-44030	FILTERS	NAPA OF LIBERAL	715865	$89.80
100-4550-44031	ADDED ITEMS TO INVOICE 10604 10/30/2024	HAVOC SUPPLY	10604.2	$18.89
100-4550-44031	REPAIR HEATER	LYNN'S TOTAL COMFORT	28765	$140.00
100-4550-44031	REPLACE HEATER	LYNN'S TOTAL COMFORT	28781	$5,529.30
100-4550-44031	PAINT SUPPLIES	MEAD LUMBER DO IT CENTER	1164120	$9.00
100-4550-44031	PAINT SUPPLIES	MEAD LUMBER DO IT CENTER	11647055	$14.38
100-4550-44031	LUMBER	MEAD LUMBER DO IT CENTER	11650824	$46.85
100-4550-44031	PAINT SUPPLIES	MEAD LUMBER DO IT CENTER	11652840	$8.27

Ledger	Description	Vendor Name	Invoice	Amount
100-4550-44031	DRYWALL	MEAD LUMBER DO IT CENTER	11657332	$67.88
100-4550-44031	PAINT SUPPLIES	MEAD LUMBER DO IT CENTER	11662494	$7.94
100-4550-44031	LUMBER	MEAD LUMBER DO IT CENTER	11682894	$56.55
100-4550-44031	WALL PLATES	MEAD LUMBER DO IT CENTER	11682972	$7.38
100-4550-44031	CUSTOM CABINETS	ROBERT LANNING	001888	$5,000.00
100-4550-44031	ELECTRICAL SUPPLIES	STANION WHOLESALE ELECTRIC CO	5860078-00	$175.47
100-4550-44031	FITTINGS	STANION WHOLESALE ELECTRIC CO	5860254-00	$38.97
100-4550-44031	ELECTRICAL SUPPLIES	STANION WHOLESALE ELECTRIC CO	5860528-00	$139.50
100-4550-44031	CIRCUIT BREAKER	STANION WHOLESALE ELECTRIC CO	5861234-00	$12.79
100-4550-44031	TOILET COMPARTMENTS	SUNFLOWER BANK	B BEER JAN 2025	$4,025.00
100-4550-44031	PAINT SUPPLIES	SUNFLOWER BANK	S CARROLL JAN 2	$519.93
100-4550-44031	PAINT SUPPLIES	SUNFLOWER BANK	S CARROLL JAN 2	$621.90
100-4550-44031	SPRAY PAINT	SUNFLOWER BANK	S CARROLL JAN 2	$14.98
100-4550-44031	FITTINGS	SUNFLOWER BANK	S CARROLL JAN 2	$18.22
100-4550-44032	DURALAST BATTERY	AUTO ZONE COMMERCIAL PROGRAM	01640491159	$126.99
100-4550-45017	GOLF MANAGEMENT SOFTWARE PACKAGE	CLUB CADDIE HOLDING INC	SUP007978	$524.00
100-4550-45035	YOUTUBE TV/GOLF	SUNFLOWER BANK	S DISEKER JAN 20	$90.66
100-4550-46010	PLANNER	SOUTHERN OFFICE SUPPLY INC	330943	$30.99
100-4550-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	FEB #2 2025	$296.99
100-4550-46026	MOTOR OIL/LUBRICANT/SHOP TOWELS	JOHN DEERE/BIG R	JAN - 2025	$198.88
100-4550-46026	FUEL	MADDEN OIL CO	1114/2501093878	$94.75
100-4550-46026	FUEL	MADDEN OIL CO	25011140	$1,100.02
100-4550-46088	SHOP VACUUM	MEAD LUMBER DO IT CENTER	11630650	$124.99
100-4550-48012	JANUARY SALES TAX	RETAILERS' SALES TAX	JANUARY 2025	$94.14

Ledger	Description	Vendor Name	Invoice	Amount
		Subtotal for Department 4550 :		$20,790.72
Department: 4560 - PARKS				
100-4560-34805	A CRUZ-REFUND MAHURON BUILDING RESERVATION	ANDRES CRUZ	92330	$400.00
100-4560-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	DECEMBER 2024	$538.25
100-4560-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	NOVEMBER 2024	$2,432.30
100-4560-46087	REIMBURSE WORK JACKET/BOOTS	PEREZ, JOSE	01/24/25	$200.00
100-4560-46087	SAFETY REIMBURSEMENT-WORK JEANS	SANCHEZ, JAMIE	02/04/2025	$100.42
100-4560-48090	COFFEE	PRAIRIE FIRE COFFEE	1635107	$73.90
		Subtotal for Department 4560 :		$3,744.87
Department: 4580 - ARKALON RECREATIONAL AREA				
100-4580-44030	ARKALON BELT	BUMPER TO BUMPER AUTO PARTS LIB ERAL	521542	$19.34
		Subtotal for Department 4580 :		$19.34
Department: 4612 - GRIER HOUSE				
100-4612-44030	AIR FILTERS	HAVOC SUPPLY	12260	$88.56
		Subtotal for Department 4612 :		$88.56
Department: 4920 - CEMETERY				
100-4920-46026	FUEL	MADDEN OIL CO	25012389	$951.55
100-4920-46026	FUEL	MADDEN OIL CO	4352/2501093885	$225.52
		Subtotal for Department 4920 :		$1,177.07
Department: 4940 - WATER UTILITY ADMIN				
530-4940-43080	MEMBERSHIP DUES - 3611583	AMERICAN WATER WORKS ASSOCIATI ON	SO209108	$240.00
530-4940-44030	KNOT WIRE WHEEL	JOHN DEERE/BIG R	JAN - 2025	$12.99
530-4940-44030	SERVICE CHARGE	NAPA OF LIBERAL	SVC 013125	$0.06

Ledger	Description	Vendor Name	Invoice	Amount
530-4940-44043	JANUARY COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	330322	$40.00
530-4940-45080	CONFERENCE REGISTRATION-J ROSALES & D ZAVALA	KANSAS RURAL WATER ASSOCIATION	12289	$470.00
530-4940-45080	MEALS/DROP OFF UNIT #36	SUNFLOWER BANK	J ROSALES JAN 20	$48.36
530-4940-45080	TRAVEL MEALS	SUNFLOWER BANK	J ROSALES JAN 20	$17.28
530-4940-46026	FUEL	MADDEN OIL CO	4940/2501093880	$75.22
530-4940-48090	FIRST AID CABINET SERVICE	CINTAS FIRST AID & SAFETY	5251242304	$166.17
530-4940-48892	IDEATEK WATER TOWER LEASE SHARE	LIBERAL COUNTRY CLUB	FEBRUARY 2025	$412.00
			Subtotal for Department 4940 :	**$1,482.08**

Department: 4941 - WATER UTILITY

Ledger	Description	Vendor Name	Invoice	Amount
530-4941-44026	WELL 11 ELECTRIC UNIT HEATER	GRAINGER	9380337528	$556.87
530-4941-44026	REPLACE SOFT START/WELL #11	HANCOCK ELECTRIC LLC	43615	$6,579.57
530-4941-44026	FITTINGS	JOHN DEERE/BIG R	JAN - 2025	$46.21
530-4941-46013	SHIPPING	UNITED PARCEL SERVICE	000066E179065	$85.86
530-4941-46013	SHIPPING	UNITED PARCEL SERVICE	000066E179075	$98.58
530-4941-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	FEB #2 2025	$1,560.36
530-4941-46026	FUEL	MADDEN OIL CO	4942/2501093882	$689.93
530-4941-48090	PRE-EMPLOYMENT TESTS	NATIONAL SCREENING BUREAU	2501217	$10.00
			Subtotal for Department 4941 :	**$9,627.38**

Department: 4942 - WATER DISTRIBUTION

Ledger	Description	Vendor Name	Invoice	Amount
530-4942-44011	REGULAR LOCATE FEE	KANSAS ONE-CALL SYSTEM INC	5010351	$174.23
530-4942-44030	HOSE & MALE CAM FOR RASH POND	COGENT	5614362	$2,765.26
530-4942-44030	TRAILER FOR MINI-EXCAVATOR	HILL'S TRUCK & EQUIPMENT	26051	$6,070.00
530-4942-44030	ANTIFREEZE/PAINT/LUBRICANT/STOCK	JOHN DEERE/BIG R	JAN - 2025	$62.89
530-4942-44030	BACKPACK/HOOK	SUNFLOWER BANK	J ROSALES JAN 20	$73.98

Ledger	Description	Vendor Name	Invoice	Amount
530-4942-44030	GATE VALVE/BOLT VALVE	VERMEER GREAT PLAINS	P37129	$869.47
530-4942-44032	TAPE MEASURES/STOCK	SUNFLOWER BANK	J ROSALES JAN 20	$14.95
530-4942-44032	CHANGE TRUCK LETTERS	VISUAL SIGNS	8054	$75.00
530-4942-44032	TRUCK LETTERING/UNIT #32	VISUAL SIGNS	9035	$150.00
530-4942-44036	REPAIR BACKFLOWS	AMERICAN BACKFLOW	878272	$892.52
530-4942-44036	PARTS FOR WATER LINES	CORE & MAIN LP	W302338	$12,862.13
530-4942-44036	COUPLINGS	CORE & MAIN LP	W327001	$1,266.00
530-4942-44036	BRASS FOR LINE REPAIR/HYDRANT REP KIT	CORE & MAIN LP	W328733	$2,184.08
530-4942-44036	BRASS 90 BEND	CORE & MAIN LP	W337886	$673.10
530-4942-44036	90 BEND NO LEAD	CORE & MAIN LP	W363365	$849.07
530-4942-44036	BRASS COUPLINGS	CORE & MAIN LP	W364207	$80.88
530-4942-44036	COUPLINGS/GASKETS	CORE & MAIN LP	W375991	$1,843.98
530-4942-44036	SADDLE STRAPS	CORE & MAIN LP	W386377	$1,298.08
530-4942-44036	EYEWEAR/GLOVES/BATTERIES	FASTENAL COMPANY	KSLIB107852	$200.23
530-4942-44036	FITTING	JOHN DEERE/BIG R	JAN - 2025	$3.49
530-4942-44036	FITTINGS	JOHN DEERE/BIG R	JAN - 2025	$2.50
530-4942-44036	FITTINGS	MUNICIPAL SUPPLY INC	0933473-IN	$1,176.36
530-4942-44036	FULL CIRCLE REPAIR CLAMP	SALINA SUPPLY COMPANY	S100278478.002	$187.00
530-4942-46026	FUEL	MADDEN OIL CO	4942/2501093882	$1,420.83
530-4942-46630	BRASS FOR LINE REPAIR/HYDRANT REP KIT	CORE & MAIN LP	W328733	$699.15
			Subtotal for Department 4942 :	**$35,895.18**

Department: 4943 - WATER NON OPERATIONAL

Ledger	Description	Vendor Name	Invoice	Amount
530-4943-48012	JANUARY SALES TAX	RETAILERS' SALES TAX	JANUARY 2025	$4,291.13
			Subtotal for Department 4943 :	**$4,291.13**

Department: 4950 - AIRPORT UTILITY

Ledger	Description	Vendor Name	Invoice	Amount
501-4950-43080	KAOA MEMBERSHIP RENEWAL	SUNFLOWER BANK	B FORNWALT JAN	$200.00
501-4950-44030	AIRPORT BLOWER	KEATING TRACTOR & EQUIPMENT INC	26758	$224.99
501-4950-44030	REPAIR OF SRE BROOM	LIBERAL KENWORTH	090S1325	$2,099.36
501-4950-44032	SOCKET DRIVER	MEAD LUMBER DO IT CENTER	11657406	$3.54
501-4950-44034	LIBERAL AIRPORT TROUBLESHOOT LIGHTS	ATLAS ELECTRIC LLC	0027935-IN	$1,181.12
501-4950-44034	AIRPORT GLASS BEADS	SWARCO COLORADO PAINT COMPANY	90072016	$1,460.00
501-4950-46011	TRASH BAGS/TISSUE PAPER	SERVICE JANITORIAL SUPPLY INC	333724	$181.30
501-4950-46011	TOILET SEAT COVERS	SERVICE JANITORIAL SUPPLY INC	333892	$63.75
501-4950-46026	FUEL	MADDEN OIL CO	4210/2501093874	$345.08
501-4950-46028	GATEKEEPER SYSTEMS SOFTWARE 09/30/2024	GATEKEEPER SYSTEMS	4314	$4,472.00
501-4950-46028	ADOBE SUBSCRIPTION	SUNFLOWER BANK	B FORNWALT JAN	$21.84
501-4950-46087	SAFETY REIMBURSEMENT-WORK JEANS & COAT	HAWK, DALTON	01/30/2025	$157.68
501-4950-46090	ADAPTER	MEAD LUMBER DO IT CENTER	11672017	$179.99
501-4950-48090	TSA PRECHECK RENEWAL	SUNFLOWER BANK	B FORNWALT JAN	$58.75
501-4950-48090	APPRAISAL/LOT 2 BLOCK 19 AIRPORT INDUSTRIAL PARK ADDN	WINCHESTER ENTERPRISES	25012	$1,200.00
501-4950-48090	APPRAISAL/LOTS 1, 2 AND 3 BLOCK 14 AIRPORT INDUSTRIAL PARK ADDN	WINCHESTER ENTERPRISES	25013	$1,200.00
501-4950-48090	APPRAISAL/LOT 7 BLOCK 10 AIRPORT INDUSTRIAL PARK ADDN	WINCHESTER ENTERPRISES	25017	$1,200.00
501-4950-48090	APPRAISAL/BLOCK 16 AIRPORT INDUSTRIAL PARK ADDN	WINCHESTER ENTERPRISES	25018	$1,200.00
501-4950-48090	APPRAISAL/LOT 7, 8 AND PT 9 AIRPORT INDUSTRIAL PARK ADDN	WINCHESTER ENTERPRISES	25019	$1,200.00
501-4950-48090	APPRAISAL/LOT 2 BLOCK 1 AIRPORT INDUSTRIAL PARK ADDN	WINCHESTER ENTERPRISES	25020	$1,200.00

Ledger	Description	Vendor Name	Invoice	Amount
			Subtotal for Department 4950 :	**$17,849.40**

Department: 4953 - AIR MUSEUM

Ledger	Description	Vendor Name	Invoice	Amount
504-4953-44030	FOLDING TABLE	ULINE	188193595	$450.00
504-4953-44035	BUILDING MAINTENANCE	AMAZON CAPITAL SERVICES	1MH9-1GNQ-PCN4	$60.00
504-4953-44035	CAUTION SIGN/ABSORBENT MAT ROLL	NEW PIG CORPORATION	24543124-00	$299.96
504-4953-44035	SIMPLISAFE ALARM SYSTEM	SUNFLOWER BANK	R IMELL JAN 2025	$31.99
504-4953-44035	MAINTENANCE SUPPLIES	ULINE	188316741	$177.33
504-4953-44035	WET FLOOR SIGNS	ULINE	188574857	$189.29
504-4953-44043	JANUARY COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	330330	$81.50
504-4953-45040	ADVERTISING	HIGH PLAINS DAILY LEADER AND TIMES	119579	$76.96
504-4953-45080	PIZZA/USCCA SEMINAR VOLUNTEERS	SUNFLOWER BANK	R IMELL JAN 2025	$68.62
504-4953-46010	OFFICE SUPPLIES	ULINE	188232785	$450.00
504-4953-46011	JANITORIAL SUPPLIES	AMAZON CAPITAL SERVICES	1KJT-4Q3L-GLKY	$48.09
504-4953-46011	JANITORIAL EXPENSES	AMAZON CAPITAL SERVICES	1KV7-7MYP-CQQH	$46.95
504-4953-46013	SHIPPING	ULINE	188193595	$143.36
504-4953-46013	SHIPPING	ULINE	188232785	$142.91
504-4953-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	FEB #2 2025	$1,103.94
504-4953-46610	GIFT SHOP RESALE ITEMS	AMAZON CAPITAL SERVICES	1DJ7-QHX3-JQJD	$14.02
504-4953-46610	GIFT SHO PRESALE ITEMS	AMAZON CAPITAL SERVICES	1K6Y-DMPX-4KTL	$148.69
504-4953-46610	GIFT SHOP RESALE ITEMS	SUNFLOWER BANK	R IMELL JAN 2025	$629.49
504-4953-46610	GIFT SHOP RESALE ITEMS	SUNFLOWER BANK	R IMELL JAN 2025	$262.80
504-4953-46610	GIFT SHOP RESALE ITEMS	WOWTOYZ	92814	$1,596.29
504-4953-48012	JANUARY SALES TAX	RETAILERS' SALES TAX	JANUARY 2025	$112.97
504-4953-48084	EXHIBIT EXPENSE	GAYLORD BROS INC	2895964	$40.84

Ledger	Description	Vendor Name	Invoice	Amount
504-4953-48084	EXHIBIT EXPENSE	GAYLORD BROS INC	2896745	$114.88
504-4953-48084	INFO BOARDS/GRAPHIC DESIGN	SOUTHERN OFFICE SUPPLY INC	331757	$200.00
504-4953-48084	EXHIBIT EXPENSES	ULINE	188193595	$116.00
504-4953-48084	EXHIBIT EXPENSES	ULINE	188232785	$113.00
		Subtotal for Department 4953 :		**$6,719.88**

Department: 4956 - AIR MUSEUM/ROBOTICS

Ledger	Description	Vendor Name	Invoice	Amount
209-4956-38007-004	TROPHIES	SUNFLOWER BANK	M QUINT JAN 2025	$598.98
209-4956-48090-004	KSCB 2025 FAIR HOME SHOW 12/31/2025	SEWARD COUNTY BROADCASTING CO INC	3295-00006-0000	$255.00
		Subtotal for Department 4956 :		**$853.98**

Department: 4970 - CONVENTION/TOURISM

Ledger	Description	Vendor Name	Invoice	Amount
206-4970-44047	OUTDOOR DISPLAY-PRATT KS	LUMINEO SIGNS	PS-INV118618	$260.00
206-4970-44047	GREAT BEND-OUTDOOR DISPLAY	LUMINEO SIGNS	PS-INV118619	$215.00
206-4970-44047	OUTDOOR DISPLAY-GARDEN CITY	LUMINEO SIGNS	PS-INV118620	$360.00
206-4970-45040	MONTHS OF DIGITAL ADVERTISING ON TRAVELKS.COM	DESTINATION TRAVEL NETWORK	INV00166158	$6,600.00
206-4970-45040	2025 MWTN CONFERENCE SPONSORSHIP/REGISTRATION	MIDWEST TRAVEL NETWORK	323	$1,099.00
206-4970-45040	2025 AD/TRAVEL KANSAS MAGAZINE	WICHITA TIMES	22-00591	$995.00
206-4970-45080	MEALS/RETREAT FOR RURAL LEADERS	SUNFLOWER BANK	S FULLER JAN 202	$24.78
206-4970-45080	MEALS/PANCAKES AT THE CAPITAL	SUNFLOWER BANK	S FULLER JAN 202	$71.08
206-4970-45080	LODGING/PANCAKES AT THE CAPITAL	SUNFLOWER BANK	S FULLER JAN 202	$241.52
206-4970-46028	WEBSITE WORK-TOCKIFY CALENDAR ISSUES & INSTRUCTIONS	JENRUS FREELANCE	5193	$405.00
206-4970-46273	HEART STRESS RELIEVER/ADDL LOCATION RUN CHARGE	4IMPRINT INC	13471130	$825.04
206-4970-46273	CHAMBER GIFT CERTIFICATES-ROOSTER ROUNDUP PRIZES	LIBERAL AREA CHAMBER OF COMMERCE	13000	$660.00

Ledger	Description	Vendor Name	Invoice	Amount
206-4970-49771	BLACK 2 TIER COUNTER DISPLAY	ARCADIA PUBLISHING INC	25376982	$312.38
206-4970-49771	POSTCARDS	AVERY POSTCARDS & GIFTS	2624	$674.33
206-4970-49771	WIZARD OF OZ STICKERS	DOVER PUBLICATIONS	93031967	$7.98
206-4970-49771	THERE IS NO PLACE LIKE HOME	HIGH COTTON INC	INV21290	$151.28
206-4970-49771	SALSA	HOLMES-MADE SALSA	610863	$113.18
206-4970-49771	GREETING CARDS	LEANIN TREE INC	901151409	$445.20
206-4970-49771	GIFT SHOP RESALE ITEMS	SPECTRUM PROMOTIONAL	318034	$67.73
206-4970-49771	GIFT SHOP RESALE ITEMS	SPOONTIQUES INC	736173	$610.50
			Subtotal for Department 4970 :	**$14,139.00**

Department: 5050 - CONSTRUCTION IMPROVEMENTS

Ledger	Description	Vendor Name	Invoice	Amount
301-5050-43013-700	SCHEMATIC DESIGN	TESSERE, INC	0130603	$26,670.00
301-5050-43013-700	SCHEMATIC DESIGN	TESSERE, INC	0130647	$13,335.00
301-5050-44050	CONCRETE PUMP TRUCK USAGE	B & G SERVICES LLC	3162	$1,000.00
301-5050-44050-700	CONCRETE/PICKLEBALL COURTS	LIBERAL REDI-MIX, LLC	1749	$3,206.00
301-5050-47041-700	INSTALL WATER HEATER	LYNN'S TOTAL COMFORT	28780	$1,500.00
301-5050-47043-700	NEW FIXTURES	GLOBAL INDUSTRIAL EQUIPMENT	122831570	$1,130.96
301-5050-47043-700	NEW FIXTURES	HAVOC SUPPLY	12717	$748.29
301-5050-47043-700	PRO SHOP ELECTRIC FIRE PLACE	PAYLESS FURNITURE	11313470	$1,000.00
			Subtotal for Department 5050 :	**$48,590.25**

Department: 6010 - GENERAL OPERATIONS

Ledger	Description	Vendor Name	Invoice	Amount
260-6010-44030	SQUARE TUBING	NEW IRON & METAL OF LIBERAL INC	10640	$115.20
260-6010-44032	COATED BLOWER ASSY	ARMOR EQUIPMENT	0006853-IN	$4,964.80
260-6010-44032	UNIT #79 PARTS TO REPLACE BLOWER FAN	ARMOR EQUIPMENT	0006897-IN	$1,906.23
260-6010-44032	UNIT #149 ART TO INSTALL TOMMY LIFT	AUTO ZONE COMMERCIAL PROGRAM	01640491702	$31.82

Ledger	Description	Vendor Name	Invoice	Amount
260-6010-44032	UNIT #149-PARTS TO INSTALL TOMMY LIFT	BUMPER TO BUMPER AUTO PARTS LIBERAL	521452	$5.45
260-6010-44032	UNIT #78 PARTS TO SERVICE STREET SWEEPER 11/19/2024	KEATING TRACTOR & EQUIPMENT INC	370834	$37.34
260-6010-44032	MUDFLAPS FOR STREET DEPT TRUCKS	KOST TRUCK SUPPLY INC	374673	$93.42
260-6010-44032	MUDFLAP FOR STREET DEPT TRUCKS	KOST TRUCK SUPPLY INC	374674	$33.00
260-6010-44032	HEAD LIGHT CLEANER	O'REILLY AUTOMOTIVE STORES INC	1453-404270	$56.97
260-6010-44032	REPAIR PARTS FOR STREET SWEEPER	RED EQUIPMENT LLC	P01593	$1,019.02
260-6010-44062	SAW	JOHN DEERE/BIG R	JAN - 2025	$119.99
260-6010-44062	CONCRETE FORMS FOR STREET REPAIR	M6 CONCRETE ACCESSORIES CO INC	0984761-IN	$3,632.00
260-6010-44062	FITTINGS	MEAD LUMBER DO IT CENTER	11701641	$103.57
260-6010-44062	FITTINGS	MEAD LUMBER DO IT CENTER	11701829	$111.32
			Subtotal for Department 6010 :	**$12,230.13**

Department: 6020 - ECONOMIC DEVELOPMENT

Ledger	Description	Vendor Name	Invoice	Amount
261-6020-45045	PENS/MARKETING	SUNFLOWER BANK	K MOREE JAN 202	$290.45
261-6020-45045	COLOR PRINTING MUGS/MARKETING	SUNFLOWER BANK	K MOREE JAN 202	$257.18
261-6020-45080	MEAL/PANCAKES IN TOPEKA EVENT	SUNFLOWER BANK	K MOREE JAN 202	$64.84
261-6020-45080	LODGING/PANCAKES IN TOPEKA EVENT	SUNFLOWER BANK	K MOREE JAN 202	$257.98
261-6020-45090	PROFESSIONAL FEES/LOBBYING	WATKINS PUBLIC STRATEGIES	1054	$6,500.00
			Subtotal for Department 6020 :	**$7,370.45**

Department: 6021 - PUBLIC TRANSPORTATION

Ledger	Description	Vendor Name	Invoice	Amount
261-6021-43030	BUS DRIVER PHYSICAL	SOUTHWEST FAMILY MEDICINE LLC	01/07/25	$125.00
261-6021-43030	BUS DRIVER PHYSICAL	SOUTHWEST FAMILY MEDICINE LLC	01/28/25	$125.00
261-6021-44032	UNIT #219 OIL SERVICE & BRAKE SERVICE	CHANCE'S SERVICE CENTER	0062389	$1,671.40
261-6021-44032	UNIT #217 MINI FUSE	CHANCE'S SERVICE CENTER	0062405	$113.60
261-6021-44032	UNIT #215 WHEEL NUT	CHANCE'S SERVICE CENTER	0062428	$83.36

Ledger	Description	Vendor Name	Invoice	Amount
261-6021-44032	UNIT #219 ENGINE SCAN SERVICE	CHANCE'S SERVICE CENTER	0062464	$57.50
261-6021-44032	UNIT #221 MULTI POINT INSPECTION	FOSS MOTOR CO INC	6014699	$135.52
261-6021-44032	BUS WASHES	HIDDEN DETAILS	001615	$540.00
261-6021-44032	JANUARY CAR WASH/UNITS #201 & #202	SQUEAKY CLEAN CAR WASH LLC	4705	$32.00
261-6021-45040	CITY BUS PACKAGE 2025	HIGH PLAINS DAILY LEADER AND TIMES	119525	$180.00
261-6021-46026	FUEL/UNIT #220	MADDEN OIL CO	4610/2501093877	$900.68
261-6021-46026	FUEL/UNIT #218	MADDEN OIL CO	4610/2501093877	$827.24
261-6021-46026	FUEL/UNIT #219	MADDEN OIL CO	4610/2501093877	$724.40
261-6021-46026	FUEL/UNIT #217	MADDEN OIL CO	4610/2501093877	$713.19
261-6021-46026	FUEL/UNIT #201	MADDEN OIL CO	4610/2501093877	$178.64
261-6021-46026	FUEL/UNIT #221	MADDEN OIL CO	4610/2501093877	$156.32
261-6021-46026	FUEL/UNIT #200	MADDEN OIL CO	4610/2501093877	$82.90
261-6021-46026	FUEL/UNIT #215	MADDEN OIL CO	4610/2501093877	$57.27
261-6021-46026	FUEL/UNIT #202	MADDEN OIL CO	4610/2501093877	$120.26
261-6021-48090	EMBROIDERY	SIGN EXPRESS	4537	$86.92
		Subtotal for Department 6021 :		**$6,911.20**

Department: 6030 - CRIME/DRUG PREVENTION

Ledger	Description	Vendor Name	Invoice	Amount
262-6030-43022	C FORD & S URIAS TRAINING	KU EDWARDS CAMPUS	349183E8	$1,100.00
262-6030-43022	LODGING/TRAINING	SUNFLOWER BANK	C HEAD JAN 2025	$704.58
262-6030-43022	MEAL/TRAINING	SUNFLOWER BANK	C HEAD JAN 2025	$13.05
262-6030-43022	MEALS/TRAINING	SUNFLOWER BANK	C PINKSTON JAN 2	$184.02
262-6030-43022	LODGING/TRAINING	SUNFLOWER BANK	C PINKSTON JAN 2	$856.10
262-6030-43022	LODGING/TRAINING	SUNFLOWER BANK	C PINKSTON JAN 2	$744.76
262-6030-48058	CADET LUNCH	EL RANCHITO	12/06/24	$320.00

Ledger	Description	Vendor Name	Invoice	Amount
262-6030-48058	PIZZA/CADET PROGRAM	SUNFLOWER BANK	C HEAD JAN 2025	$123.31
		Subtotal for Department 6030 :		**$4,045.82**
Department: 6040 - HOUSING				
263-6040-46010	PAINT THE TOWN VOUCHERS	SOUTHERN OFFICE SUPPLY INC	331572	$185.00
263-6040-46010	BUSINESS CARDS-E VILLA	SOUTHERN OFFICE SUPPLY INC	331669	$40.00
263-6040-48070	2413 CHANCE ROAD-NEW CONSTRUCTION INCENTIVE	CHANCE VENTURE, LLC	02/04/2025	$7,500.00
263-6040-48851	706 S NEW YORK AVE-D CUEVAS	AMERICAN TITLE & ABSTRACT SPEC INC	02/13/2025	$3,000.00
		Subtotal for Department 6040 :		**$10,725.00**
Department: 6050 - BEAUTIFICATION				
264-6050-44024	PAINT SPRAY	JOHN DEERE/BIG R	JAN - 2025	$11.99
264-6050-44024	PAINT SUPPLIES	MEAD LUMBER DO IT CENTER	11681586	$11.32
264-6050-44024	PAINT SUPPLIES	MEAD LUMBER DO IT CENTER	11681636	$14.09
264-6050-44024	PAINT SUPPLIES	SHERWIN WILLIAMS	8648-0.1	$116.50
264-6050-44024	INFIELD CONDITIONER/CHALK/HILLTOPPER MOUND CLAY	SITEONE LANDSCAPE SUPPLY	149481744-001	$2,748.80
264-6050-44030	WIRE WHEEL FOR BENCH GRINDER	AIRGAS MID SOUTH INC	9157603114	$135.00
264-6050-44030	CR-BRUSH WHEEL WIRE-RETURNED	AIRGAS MID SOUTH INC	9600935706	($72.45)
264-6050-44030	BALL COMPLEX ABL	BUMPER TO BUMPER AUTO PARTS LIBERAL	521444	$5.29
264-6050-44030	FORK LIFT REPAIRS	BUMPER TO BUMPER AUTO PARTS LIBERAL	521565	$18.60
264-6050-44030	FORK LIFT	BUMPER TO BUMPER AUTO PARTS LIBERAL	521579	$6.21
264-6050-44030	POST HOLE DIGGER	JOHN DEERE/BIG R	JAN - 2025	$89.98
264-6050-44030	BATTERY	O'REILLY AUTOMOTIVE STORES INC	1453-405174	$32.08
264-6050-44031	PAINT	MEAD LUMBER DO IT CENTER	11691730	$52.99
264-6050-44031	SQUARE TUBING/FLAT IRON	NEW IRON & METAL OF LIBERAL INC	10662	$381.44

Ledger	Description	Vendor Name	Invoice	Amount
264-6050-44031	SQUARE TUBING/FLAT IRON	NEW IRON & METAL OF LIBERAL INC	10754	$269.44
264-6050-44031	PAINT	SHERWIN WILLIAMS	8339-6	$60.95
264-6050-44031	PAINT	SHERWIN WILLIAMS	8459-2	$51.71
264-6050-44031	PAINT	SHERWIN WILLIAMS	8490-7	$43.46
264-6050-46011	DISINFECTANT	SERVICE JANITORIAL SUPPLY INC	333667	$20.90
264-6050-46011	DISINFECTANT	SERVICE JANITORIAL SUPPLY INC	333703	$41.80
264-6050-46011	TISSUE PAPER	SERVICE JANITORIAL SUPPLY INC	333771	$343.60
264-6050-46011	BUCKET/MOP HANDLE	SERVICE JANITORIAL SUPPLY INC	333886	$109.60
264-6050-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	FEB #2 2025	$516.76
264-6050-46026	FUEL	MADDEN OIL CO	1113/2501093884	$641.15
264-6050-46026	FUEL	MADDEN OIL CO	1117/2501093886	$78.08
264-6050-46026	FUEL	MADDEN OIL CO	4211/2501093879	$49.07
			Subtotal for Department 6050 :	**$5,778.36**

Department: 8050 - EDUCATION 1/2% SALES TAX

Ledger	Description	Vendor Name	Invoice	Amount
245-8050-48040	JANUARY 2025 DISBURSEMENT	EQUITY BANK/USD 480	01/27/25	$199,247.57
			Subtotal for Department 8050 :	**$199,247.57**

Department: 8060 - COMM IMPROVEMENT DISTRICT

Ledger	Description	Vendor Name	Invoice	Amount
242-8060-48086-240	CID REIMB/EPLAZA CID	LIBERAL PLAZA, LLC	01/27/25	$251.19
242-8060-48086-240	CID REIMB/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	01/27/2025	$4,100.94
242-8060-48086-240	CID REIMB/2867 CENTENNIAL	PINNACLE DEVELOPMENTS LLC	01/27/25	$1,600.09
242-8060-48086-240	CID REIMB/OMEGA REH	OMEGA REH, LLC	01/27/25	$13,603.76
242-8060-48086-240	CID REIMB/501 HOTEL DRIVE	VAS HOTELS LLC	01/27/25	$17,552.06
242-8060-48086-240	CID REIMB/VENTURE KANSAS	VENTURE KANSAS, LLC	01/27/25	$12,657.40
			Subtotal for Department 8060 :	**$49,765.44**

Ledger	Description	Vendor Name	Invoice	Amount
Department: 8062 - REBATE OF TRANS GUEST TAX				
242-8062-48187-240	REBATE TGT/2891 CENTENNIAL	PINNACLE DEVELOPMENTS LLC	01/24/25	$27,020.49
242-8062-48187-240	REBATE TGT/501 HOTEL DR	VAS HOTELS LLC	01/24/24	$40,242.17
			Subtotal for Department 8062 :	**$67,262.66**
Department: 8063 - TAX INCREMENT FINANCING				
242-8063-48888-240	TIF 1 % TAX RB/2867 CENTENNIAL	PINNACLE DEVELOPMENTS LLC	1/27/25	$1,428.35
			Subtotal for Department 8063 :	**$1,428.35**

Ledger	Description	Vendor Name	Invoice	Amount

Grand Total : $749,399.63

Department Totals

Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	$9,100.73
4100	NON DEPARTMENTAL	$18,817.33
4110	LEGISLATIVE	$1,146.68
4120	MUNICIPAL COURT/DIVE	$21,131.59
4130	CITY MANAGER	$836.09
4150	FINANCE DEPARTMENT	$286.94
4160	BUILDING MAINTENANCE	$3,989.34
4180	I.T. DEPARTMENT	$1,924.77
4210	POLICE ADMINISTRATION	$20,512.62
4211	ANIMAL CONTROL DIVISI	$3,548.08
4220	FIRE	$5,375.87
4240	BUILDING INSPECTION SV	$1,667.64
4290	TRAFFIC CONTROL MAIN	$530.22
4300	STREET/HIGHWAY	$16,391.90
4320	REFUSE	$102,175.54
4322	RECYCLE DIVISION	$35.00
4330	FLEET MAINTENANCE	$2,308.66
4350	SEWER ADMINISTRATIVE	$2,992.78

Ledger	Description	Vendor Name	Invoice	Amount

4351	SEWER LINE CLEANING	$490.52
4352	SEWER PLANT OPERATIO	$232.85
4500	RECREATION ADMINISTR	$1,132.66
4520	RECREATION	$4,475.50
4540	SWIMMING POOL	$262.50
4550	GOLF COURSE	$20,790.72
4560	PARKS	$3,744.87
4580	ARKALON RECREATIONA	$19.34
4612	GRIER HOUSE	$88.56
4920	CEMETERY	$1,177.07
4940	WATER UTILITY ADMIN	$1,482.08
4941	WATER UTILITY	$9,627.38
4942	WATER DISTRIBUTION	$35,895.18
4943	WATER NON OPERATION	$4,291.13
4950	AIRPORT UTILITY	$17,849.40
4953	AIR MUSEUM	$6,719.88
4956	AIR MUSEUM/ROBOTICS	$853.98
4970	CONVENTION/TOURISM	$14,139.00
5050	CONSTRUCTION IMPROV	$48,590.25
6010	GENERAL OPERATIONS	$12,230.13
6020	ECONOMIC DEVELOPMEN	$7,370.45
6021	PUBLIC TRANSPORTATIO	$6,911.20

6030	CRIME/DRUG PREVENTIO	$4,045.82
6040	HOUSING	$10,725.00
6050	BEAUTIFICATION	$5,778.36
8050	EDUCATION 1/2% SALES T	$199,247.57
8060	COMM IMPROVEMENT DI	$49,765.44
8062	REBATE OF TRANS GUES	$67,262.66
8063	TAX INCREMENT FINANC	$1,428.35
	Grand Total:	$749,399.63

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4120 - MUNICIPAL COURT/DIVERSION				
215-4120-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$6.00
		Subtotal for Department 4120 :		**$6.00**
Department: 4130 - CITY MANAGER				
215-4130-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$98.98
215-4130-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$1,990.18
		Subtotal for Department 4130 :		**$2,089.16**
Department: 4160 - BUILDING MAINTENANCE				
215-4160-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$102.77
215-4160-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$1,855.88
		Subtotal for Department 4160 :		**$1,958.65**
Department: 4210 - POLICE ADMINISTRATION				
215-4210-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$10,333.66
215-4210-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$12,037.28
		Subtotal for Department 4210 :		**$22,370.94**
Department: 4211 - ANIMAL CONTROL DIVISION				
100-4211-46620	TRANSPORT TO COLORADO 02/07/2025	BISHOP, DALLAS D	91157	$150.00
215-4211-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$1,654.26
215-4211-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$99.40
		Subtotal for Department 4211 :		**$1,903.66**
Department: 4220 - FIRE				
215-4220-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$113.78
215-4220-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$956.55

Ledger	Description	Vendor Name	Invoice	Amount
		Subtotal for Department 4220 :		**$1,070.33**
Department: 4240 - BUILDING INSPECTION SVC				
215-4240-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$54.00
		Subtotal for Department 4240 :		**$54.00**
Department: 4290 - TRAFFIC CONTROL MAINT DIV				
215-4290-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$102.77
215-4290-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$1,859.24
		Subtotal for Department 4290 :		**$1,962.01**
Department: 4300 - STREET/HIGHWAY				
215-4300-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$6,206.51
215-4300-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$665.60
		Subtotal for Department 4300 :		**$6,872.11**
Department: 4320 - REFUSE				
215-4320-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$1,631.59
215-4320-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$118.98
		Subtotal for Department 4320 :		**$1,750.57**
Department: 4350 - SEWER ADMINISTRATIVE				
215-4350-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$1,173.86
215-4350-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$46.26
		Subtotal for Department 4350 :		**$1,220.12**
Department: 4351 - SEWER LINE CLEANING				
215-4351-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$61.70
215-4351-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$830.81

Ledger	Description	Vendor Name	Invoice	Amount
		Subtotal for Department 4351 :		**$892.51**
Department: 4352 - SEWER PLANT OPERATION				
215-4352-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$1,929.49
215-4352-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$100.52
520-4352-46022	ELECTRIC SERVICE BILLING-ADJUSTMENTS	SOUTHERN PIONEER ELECTRIC CO	FEB ADJUSTMENT	$14,464.12
		Subtotal for Department 4352 :		**$16,494.13**
Department: 4500 - RECREATION ADMINISTRATION				
100-4500-45030	FEBRUARY PHONE/INTERNET	UNITED TELEPHONE ASSOCIATION	2180577	$818.70
		Subtotal for Department 4500 :		**$818.70**
Department: 4520 - RECREATION				
100-4520-46220	BASKETBALL REF - 6 GAMES	ESSIX, ERIC	02/04/2025	$210.00
100-4520-46220	BASKETBALL REF - 6 GAMES	ROTOLO, NICHOLAS JOSEPH	02/04/2025	$210.00
100-4520-46239	REIMBURSEMENT-OFFICIALS	SPORTS TOURNAMENT PETTY CASH	02/10/2025	$4,355.00
		Subtotal for Department 4520 :		**$4,775.00**
Department: 4560 - PARKS				
215-4560-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$771.19
215-4560-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$8,957.91
		Subtotal for Department 4560 :		**$9,729.10**
Department: 4580 - ARKALON RECREATIONAL AREA				
215-4580-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$6.00
		Subtotal for Department 4580 :		**$6.00**
Department: 4920 - CEMETERY				
215-4920-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$6.00

Ledger	Description	Vendor Name	Invoice	Amount
		Subtotal for Department 4920 :		**$6.00**
Department: 4940 - WATER UTILITY ADMIN				
215-4940-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$6.00
		Subtotal for Department 4940 :		**$6.00**
Department: 4941 - WATER UTILITY				
215-4941-31205	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	($2,170.00)
215-4941-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$2,259.00
215-4941-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$97.98
		Subtotal for Department 4941 :		**$186.98**
Department: 4942 - WATER DISTRIBUTION				
215-4942-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$9,031.69
215-4942-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$1,159.92
		Subtotal for Department 4942 :		**$10,191.61**
Department: 4950 - AIRPORT UTILITY				
215-4950-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$99.40
215-4950-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$1,661.62
501-4950-47042	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	($1,570.00)
		Subtotal for Department 4950 :		**$191.02**
Department: 6021 - PUBLIC TRANSPORTATION				
261-6021-45040	ADVERTISING CHARGE	DEX-YP	610062548886	$57.00
		Subtotal for Department 6021 :		**$57.00**
Department: 6050 - BEAUTIFICATION				
215-6050-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$50.07

Ledger	Description	Vendor Name	Invoice	Amount
215-6050-44048	ENTERPRISE MAINTENANCE	ENTERPRISE FLEET MANAGEMENT	JANUARY 2025	$726.87
			Subtotal for Department 6050 :	**$776.94**

Ledger	Description	Vendor Name	Invoice	Amount

Grand Total : $85,388.54

Department Totals

Department	Dept. Description	Department Total
4120	MUNICIPAL COURT/DIVE	$6.00
4130	CITY MANAGER	$2,089.16
4160	BUILDING MAINTENANCE	$1,958.65
4210	POLICE ADMINISTRATION	$22,370.94
4211	ANIMAL CONTROL DIVISI	$1,903.66
4220	FIRE	$1,070.33
4240	BUILDING INSPECTION SV	$54.00
4290	TRAFFIC CONTROL MAIN	$1,962.01
4300	STREET/HIGHWAY	$6,872.11
4320	REFUSE	$1,750.57
4350	SEWER ADMINISTRATIVE	$1,220.12
4351	SEWER LINE CLEANING	$892.51
4352	SEWER PLANT OPERATIO	$16,494.13
4500	RECREATION ADMINISTR	$818.70
4520	RECREATION	$4,775.00
4560	PARKS	$9,729.10
4580	ARKALON RECREATIONA	$6.00
4920	CEMETERY	$6.00

Ledger	Description	Vendor Name	Invoice	Amount

4940	WATER UTILITY ADMIN	$6.00
4941	WATER UTILITY	$186.98
4942	WATER DISTRIBUTION	$10,191.61
4950	AIRPORT UTILITY	$191.02
6021	PUBLIC TRANSPORTATIO	$57.00
6050	BEAUTIFICATION	$776.94
	Grand Total:	$85,388.54

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4120 - MUNICIPAL COURT/DIVERSION				
100-4120-45030	MONTHLY PHONE CHARGES	AT&T	JAN-25	$102.74
			Subtotal for Department 4120 :	**$102.74**
Department: 4210 - POLICE ADMINISTRATION				
100-4210-45030	CELLURAL/PD	VERIZON WIRELESS	6105164859	$1,728.48
			Subtotal for Department 4210 :	**$1,728.48**
Department: 4350 - SEWER ADMINISTRATIVE				
520-4350-45030	MONTHLY PHONE CHARGES	AT&T	JANUARY 2025	$67.41
			Subtotal for Department 4350 :	**$67.41**
Department: 4351 - SEWER LINE CLEANING				
520-4351-45030	MONTHLY PHONE CHARGES	AT&T	JAN-25	$98.43
520-4351-45030	MONTHLY PHONE CHARGES	AT&T	JAN-25	$75.84
520-4351-45030	MONTHLY PHONE CHARGES	AT&T	JAN-25	$96.89
520-4351-45030	MONTHLY PHONE CHARGES	AT&T	JAN-25	$98.43
520-4351-45030	MONTHLY PHONE CHARGES	AT&T	JAN-25	$101.93
520-4351-45030	MONTHLY PHONE CHARGES	AT&T	JAN-25	$98.43
520-4351-45030	MONTHLY PHONE CHARGES	AT&T	JAN-25	$98.43
520-4351-45030	MONTHLY PHONE CHARGES	AT&T	JAN-25	$101.93
			Subtotal for Department 4351 :	**$770.31**
Department: 4520 - RECREATION				
100-4520-46220	BASKETBALL REF-4 GAMES	ESSIX, ERIC	02/11/2025	$140.00
100-4520-46220	BASKETBALL REF-9 GAMES	ROTOLO, NICHOLAS JOSEPH	02/11/2025	$315.00
100-4520-46239	OFFICIAL REIMBURSEMENT-02/01/2025 EVENTS	SPORTS TOURNAMENT PETTY CASH	95010	$360.00

Ledger	Description	Vendor Name	Invoice	Amount
			Subtotal for Department 4520 :	**$815.00**
Department: 4580 - ARKALON RECREATIONAL AREA				
100-4580-45030	CELLULAR/ARKALON	AT&T MOBILITY	287312814717X020	$3.24
100-4580-45030	CELLULAR/ARKALON	AT&T MOBILITY	287313663236X020	$50.34
			Subtotal for Department 4580 :	**$53.58**
Department: 4612 - GRIER HOUSE				
100-4612-45030	MONTHLY PHONE CHARGES	AT&T	JAN-25	$192.80
			Subtotal for Department 4612 :	**$192.80**
Department: 5050 - CONSTRUCTION IMPROVEMENTS				
301-5050-44050-500	PAY VOUCHER #1/WATINF2	MIDDLECREEK CORPORATION	02/14/2025	$868,363.41
301-5050-44050-700	PAY VOUCHER NO. 6 - ORTUNO HOUSING ADDITION	OC QUALITY CUSTOM HOMES LLC	02/12/2025	$88,319.54
			Subtotal for Department 5050 :	**$956,682.95**

Ledger	Description	Vendor Name	Invoice	Amount

Grand Total : $960,413.27

Department Totals

Department	Dept. Description	Department Total
4120	MUNICIPAL COURT/DIVE	$102.74
4210	POLICE ADMINISTRATION	$1,728.48
4350	SEWER ADMINISTRATIVE	$67.41
4351	SEWER LINE CLEANING	$770.31
4520	RECREATION	$815.00
4580	ARKALON RECREATIONA	$53.58
4612	GRIER HOUSE	$192.80
5050	CONSTRUCTION IMPROV	$956,682.95
	Grand Total:	$960,413.27

Department: 0000 - NONDEPARTMENTAL

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$781.98
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$3,647.87
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$211.89
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$249.38
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$273.54
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$279.98
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$424.54
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$515.28
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$197.30
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$631.93
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$194.92
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$806.02
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$833.50
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$853.11
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$889.90
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$1,066.22
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$1,169.57
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$1,197.13
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$1,581.27
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$597.19
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$106.38
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$2.90
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$12.40
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$33.22

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$36.98
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$44.02
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$46.15
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$49.56
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$208.11
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$99.30
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$454.88
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$120.52
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$139.68
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$142.04
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$147.79
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$158.10
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$182.87
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$188.22
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$188.49
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$95.82
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$6,761.24
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$409.76
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,047.58
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$228.07
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$209.47
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$199.75
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$193.65
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$147.17
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$232.67

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,018.25
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$191.04
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,071.63
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,142.06
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,149.06
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,191.78
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,659.41
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$2,142.75
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$14,947.73
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$22,441.11
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$830.81
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$674.72
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$359.52
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$53.55
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$376.82
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$250.77
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$384.35
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$322.02
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$397.11
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$399.11
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$608.63
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$359.23
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$704.93
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$755.59
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$821.54

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$303.46
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$285.97
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$278.38
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$258.99
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$526.77
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,890.96
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,890.96
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,890.96
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,890.96
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,265.10
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,265.10
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,265.10
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,265.10
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,217.60
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,217.60
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,217.60
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,890.96
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,217.60
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$6,795.30
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,217.60
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,503.36
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$6,795.30
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,200.46
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,960.79
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$3,755.04

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$4,201.61
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$4,530.20
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$6,795.30
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$4,601.49
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,956.80
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$7,227.40
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$8,672.88
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$11,088.00
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$22,651.00
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$36.99
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$3,067.66
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$4,601.49
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$119.43
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$197.25
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$79.62
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$79.62
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$84.84
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$86.28
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$86.28
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$79.62
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$86.28
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$65.75
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,251.68
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$119.43
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,533.83

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$131.50
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$131.50
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$159.24
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$86.28
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$42.42
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$39.81
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$39.81
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$39.81
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$42.42
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$42.42
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$42.42
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$79.62
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$42.42
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$127.26
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$43.14
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$43.14
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$43.14
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$43.14
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$43.14
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$65.75
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$42.42
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,445.48
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,200.46
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,251.68
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$197.25

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,251.68
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$119.43
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,200.46
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,445.48
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,251.68
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,478.40
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,478.40
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,478.40
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,478.40
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,533.83
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,533.83
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,337.33
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$238.86
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$197.25
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,328.35
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$199.05
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$875.82
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$301.98
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$301.98
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$328.75
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$600.23
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$739.20
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$739.20
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$739.20
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$739.20

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$739.20
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$789.00
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$600.23
100-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$199.05
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$5.10
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$35.70
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$26.78
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$25.50
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$20.40
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$15.30
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$15.30
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$13.52
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$8.42
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$5.10
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$40.80
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$45.25
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$10.20
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$51.00
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$61.20
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$102.00
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$224.40
100-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$30.60
202-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$332.64
202-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$1,422.29
202-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,000.74

Ledger	Description	Vendor Name	Invoice	Amount
202-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$622.10
202-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,065.51
202-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$4,435.20
202-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$3,755.04
202-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,890.96
202-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$600.23
202-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$238.86
202-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$172.56
202-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$65.75
202-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$42.42
202-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$66.30
206-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$76.73
206-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$328.09
206-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$318.84
206-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$291.69
206-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,445.48
206-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$79.62
206-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,478.40
206-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$43.14
206-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$13.52
207-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$180.41
207-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$42.19
207-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$328.46
207-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$42.42
207-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,533.83

Ledger	Description	Vendor Name	Invoice	Amount
207-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$5.10
261-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$781.29
261-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$182.72
261-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$920.28
261-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,800.69
261-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,533.83
261-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$739.20
261-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$3,067.66
261-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$42.42
261-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$238.86
261-0000-20400	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$89.91
261-0000-20400	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$384.46
261-0000-20400	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$443.72
261-0000-20400	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$239.46
261-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$5.10
261-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$17.60
263-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$112.19
263-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$26.24
263-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$209.76
263-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,445.48
263-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$43.14
263-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$5.10
501-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$502.88
501-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$117.61
501-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$736.98

Ledger	Description	Vendor Name	Invoice	Amount
501-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$173.78
501-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,445.48
501-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$79.62
501-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$43.14
501-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,478.40
501-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$25.50
504-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$389.00
504-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$90.98
504-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$80.40
504-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$563.54
504-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,478.40
504-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$79.62
504-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$15.30
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$19.12
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$81.77
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$375.79
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$1,606.94
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$109.24
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$935.35
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$715.16
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$579.59
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$368.73
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$164.94
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$166.21
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$5,277.68

Ledger	Description	Vendor Name	Invoice	Amount
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$65.75
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$84.84
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$218.95
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$262.24
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$722.74
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,328.35
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,265.10
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$5,608.73
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,533.83
510-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$21.57
510-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$3.32
510-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$61.56
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$203.26
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$869.08
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$876.51
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$204.97
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$65.54
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,307.69
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$794.82
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$303.81
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$264.19
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$237.36
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$164.93
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,478.40
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$3,012.59

Ledger	Description	Vendor Name	Invoice	Amount
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,265.10
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,912.74
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,533.83
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$600.23
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$99.22
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$87.45
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$84.84
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$79.62
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$65.75
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$63.20
520-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,879.12
520-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$26.60
520-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$30.60
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$1,357.21
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$968.86
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$317.41
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$226.59
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$192.88
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$45.11
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$865.76
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,490.98
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$159.86
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$536.37
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$169.93
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$188.16

Ledger	Description	Vendor Name	Invoice	Amount
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$43.69
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$355.47
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$491.49
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$264.34
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$278.67
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,478.40
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$289.10
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$3,566.53
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$5,174.40
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$6,795.30
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$770.13
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$43.14
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,445.48
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$197.25
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$8.63
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$42.42
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$79.62
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$152.28
530-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$22.35
530-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$10.20
530-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$56.10
530-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$27.36
601-0000-28111	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$31,214.68
601-0000-28111	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$7,300.20
601-0000-28112	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$32,294.38

Ledger	Description	Vendor Name	Invoice	Amount
601-0000-28113	Automatic Invoice From Payroll, Vendor 107264	STATE EMPLOYEE TAXES	PR-21320258207	$18,464.01
601-0000-28121	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$11,169.26
601-0000-28131	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$1,314.25
601-0000-28131	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$20,911.57
601-0000-28141	Automatic Invoice From Payroll, Vendor 106545	EMPOWER RETIREMENT	PR-21320258205	$893.00
601-0000-28141	Automatic Invoice From Payroll, Vendor 106545	EMPOWER RETIREMENT	PR-21320258205	$76.00
601-0000-28150	SW-2024-LM000074	BUTLER & ASSOCIATES P.A.	PR-213202582011	$419.87
601-0000-28150	23-10131	CARL B DAVIS	PR-213202582013	$247.50
601-0000-28150	22-40302	CARL B DAVIS	PR-213202582013	$195.00
601-0000-28152	SW10DM000115 KULOW	KANSAS PAYMENT CENTER	PR-21320258208	$203.08
601-0000-28152	SW08DM000058 PEREZ JUAREZ	KANSAS PAYMENT CENTER	PR-21320258208	$174.92
601-0000-28152	SW17DM000180	KANSAS PAYMENT CENTER	PR-21320258208	$46.15
601-0000-28152	000680496001 TORRES MASIAS	OKLAHOMA CENTRALIZED SUPPORT	PR-21320258209	$138.46
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,439.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$6,800.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$838.50
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$420.50
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$430.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$3,216.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$569.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$4,242.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,419.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$2,688.50
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$4,080.00
601-0000-28165	Automatic Invoice From Payroll, Vendor 100693	AFLAC INSURANCE COMPANY	PR-21320258203	$3,391.19

Ledger	Description	Vendor Name	Invoice	Amount
601-0000-28165	Automatic Invoice From Payroll, Vendor 100693	AFLAC INSURANCE COMPANY	PR-21320258203	$1,092.41
601-0000-28171	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$684.57
601-0000-28176	Automatic Invoice From Payroll, Vendor 107782	HAT CREEK BUTCHERY LP	PR-213202582012	$378.99
601-0000-28191	Automatic Invoice From Payroll, Vendor 101091	FIREMANS FUND	PR-21320258204	$869.31
722-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$14.94
722-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-21320258206	$63.86
722-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-21320258202	$41.19
722-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$1,445.48
722-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$196.50
722-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$43.14
722-0000-20400	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-21320258201	$5.43
722-0000-20400	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-213202582010	$5.75

Subtotal for Department 0000 : **$529,742.96**

Grand Total : **$529,742.96**

Department Totals

Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	$529,742.96
	Grand Total:	$529,742.96

CITY OF LIBERAL
CITY COMMISSION MEETING
February 25, 2025
AGENDA ITEM #

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: February 25, 2025

From:

RE: ADJOURNMENT

Recommendation: