

City Commission Agenda
Tuesday, January 28, 2025, 5:30 PM
City Commission Chambers, 950 S. Grant Ave.

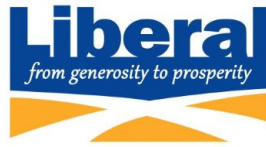
- Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Invocation
1. AWARDS, PROCLAMATIONS, PRESENTATIONS:
 2. APPROVAL OF AGENDA
 3. MINUTES -
 - a. January 14, 2025, Regular Meeting Minutes
 4. ITEMS FROM CITIZENS

Rules of the Commission: Any citizen desiring to address the Commission shall be recognized by the Chair, advance to the podium, state his/her name and address in an audible tone for the record. Presentations shall be limited to five (5) minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.
 5. ITEMS FROM GROUPS
 6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

 - a. Lease #36.00 First National Oil
 - b. Lease #87.05 Octavio Arredondo
 - c. Lease #92.03 Papa's Properties LLC
 - d. Lease # C-18.08 City Street Department
 7. Liberal AirFair Request
 8. Ordinance No. 4630 - Rescind Ordinance No. 4619 for the Establishment of Larry & Hickory Streets Doll Addition RHID

9. Resolution No. 2428 - Set Public Hearing for RHID, Larry & Hickory Streets Doll Addition
10. 2024 Grants Annual Report
11. City Manager Contract
12. Ortuno Housing Addition Change Order
13. Bid and Progress Update for Resolution 2398 and the Abatement of 809 N Pennsylvania
14. Ordinance No. 4629 - Special Use Permit for 624 N. Grant Ave
15. Resolution No. 2427 - Abatement of Substandard Conditions at 515 N Pershing Ave
16. Reappointment for Jeff Hall to the Planning & Zoning Board
17. Housing Programs Updates
 - a. First Time Home Buyer Grant
 - b. Home Repair Program
 - c. Paint the Town Program
 - d. New Construction Incentive for Single Family Homes
 - e. New Construction Incentive for Multi Family
 - f. Water System Improvement Fee Waiver Program
 - g. Safe at Home Program
 - h. Fence Program
18. Crack Seal and Chip Seal Bid
19. Willow Tree Pro Shop Remodel
20. CITY STAFF
21. CITY MANAGER'S REPORT
22. ITEMS FROM COMMISSIONERS
23. VOUCHERS
 - a. 01/28/2025 VOUCHERS
 - ADJOURNMENT



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 3.a.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Alicia Hidalgo, City Clerk

RE: January 14, 2025, Regular Meeting Minutes

Attached are the January 14, 2025, Regular Meeting Minutes for your review.

Recommendation:

Staff requests approval of the January 14, 2025, Regular Meeting Minutes.

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THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION
January 14, 2025

The regular meeting of the Liberal City Commission was held at 5:30 p.m. at City Commission Chambers, located at 950 S. Grant Ave., on Tuesday, January 14, 2025.

Commission Present: Mayor Jose Lara, Vice Mayor Jeff Parsons, Matt Landry, Janeth Vazquez, and Ron Warren.

City Staff Present: Interim City Manager Scarlette Diseker, Assistant City Manager Brad Beer, City Clerk Alicia Hidalgo, Finance Director Kristyn Reust, Airport Manager Brian Fornwalt, Building Services Director Keith Bridenstine, Tourism Director Sally Fuller, Grants Director Karen LaFreniere, Chief Communications Director Keeley Moree, Special Projects Manager Steve Carroll, and City Attorney Lynn Koehn.

Mayor Lara called the meeting to order. City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited, and Commissioner Warren gave the invocation.

1. REORGANIZATION:

a. Election of Mayor:

Mayor Lara opened the floor for nominations.

Vice Mayor Parsons nominated Jose Lara for Mayor. Commissioner Warren seconded the motion. The motion carried unanimously.

b. Election of Vice Mayor.

Mayor Lara opened the floor for nominations.

Vice Mayor Parsons nominated Commissioner Landry for Vice Mayor. Commissioner Vazquez seconded the motion. The motion carried unanimously.

2. AWARDS, PROCLAMATIONS, PRESENTATIONS. *No items.*

3. APPROVAL OF AGENDA.

Commissioner Vazquez moved to approve the agenda, as printed, with Commissioner Warren seconding the motion. The motion carried unanimously.

4. MINUTES: - December 24, 2024 Regular Meeting Minutes.

Commissioner Parsons moved to approve the December 24, 2024, regular meeting minutes, as presented, with Vice Mayor Landry seconding the motion. The motion carried unanimously.

5. Items from Citizens. *No items were presented.*

6. Items from Groups.

- Rozelle Webb, Chamber of Commerce, invited the Commission to the Southwest Kansas Chambers of Commerce Night Out in Topeka on February 3, 2025, at The Beacon.

7. CONSENT AGENDA

- a. P/Z Meeting Minutes Nov 14th & Nov 26th
- b. Lease #34.02 Gary Classen
- c. Lease #47.02 Underground Systems
- d. Lease #58.01 JC Services

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- e. Lease #69.02 L&D Oilfield
- f. Lease #90.01 Service Janitorial
- g. Lease #98.00 Roy's Electric
- h. Lease #130.02 Kerr Well Service
- i. Lease #134.04 Mobile Storage
- j. Lease #147.01 JC Services 147.01
- k. Lease #TS-8.00 Austin Downs
- l. 2025 Cereal Malt Beverage Applications

Commissioner Warren moved to approve the consent agenda, as printed, with Commissioner Parsons seconding the motion. The motion carried unanimously.

8 Air Products Purchase & Sale Agreement.

- Interim City Manager Diseker stated, as previously presented on December 24, 2024, City Staff, in conjunction with Eli Svaty at Seward County Development Corporation, have been working for the better part of a year on an agreement between the City of Liberal and Air Products. At that time, the Commission was in favor of the agreement. There was a Purchase & Sale Agreement in the packet; however, an updated one was passed out to the Commission. The changes were in correcting the parcel numbers. The acreage match is 13.23.
 - City Attorney Koehn stated he spoke to legal counsel for Air Products, and the changes made were not substantive to the document; all conditions of substance are still the same as they were agreed to by the parties. The issue regarding this property is it is subject to FAA approval. We have to go through a process regarding the process of sending them notice, and then they can put it through their process to release it so the City can transfer it. It's no different than any other property the City's had that's gone through the process prior. He referred to Exhibit B of the Agreement, where it references FAA-required text. The FAA requires five or six different conditions for this property. It requires the property that is being developed won't interfere with airport operations. In staff's recommendation, it is recommended that the commission approves the Agreement contingent upon final FAA approval and he will let Brian discuss what that means.
 - Airport Manager Brian Fornwalt explained what happened and why the FAA added additional items that must be done before the sale of airport property. He explained the process and timeline. He noted it will take at least 60 days at FAA. Everything is ready to go, if the item is approved.
 - City Attorney Koehn noted the typographical errors in the Agreement are not substantive in nature and are not an issue.
 - Representatives from Air Products were in attendance, and Matt Greer gave a PowerPoint presentation.
- Vice Mayor Landry moved to approve the updated Purchase and Sale Agreement between the City of Liberal and Air Products as drafted on 1/9/25, with the infrastructure costs coming from the 1% Sales Tax Fund 260 for Streets, Drainage, and Other Capital Improvements. Once approved by the Commission, the land sale and project is still contingent upon final FAA approval, with Commissioner Parsons seconding the motion. The motion carried unanimously.*

9. Ordinance No. 4628 – Rezone 441 S. Washington from C-2 Commercial to R-3 Multiple Family.

Mayor Lara requested Commission consideration of Ordinance No. 4628, entitled "AN ORDINANCE AMENDING THE "OFFICIAL ZONING DISTRICT MAP" OF THE CITY OF LIBERAL, KANSAS BY REZONING LOTS THIRTY-ONE (31), THIRTY-TWO (32), THIRTY-THREE (33) AND THIRTY-FOUR (34), BLOCK TWO (2) EASTBORO ADDITION TO THE CITY OF LIBERAL, SEWARD COUNTY, KANSAS FROM A "C-2" GENERAL COMMERCIAL DISTRICT TO A "R-3" MULTIPLE FAMILY DWELLING DISTRICT."

- Building Official Keith Bridenstine stated the owner of 441 S. Washington applied to rezone the property at 441 S. Washington from C-2 Commercial to R-3 Multiple Family Residential. The rezone was approved by the Planning and Zoning Board on December 12, 2024.

Commissioner Parsons moved to adopt Ordinance No. 4628, with Commissioner Vazquez seconding the motion. The motion carried 4 to 0, with Commissioner Warren abstaining.

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10. Custom Ruby Slipper Slide.

- Tourism Director Sally Fuller stated staff is preparing to enhance the Tourist Information Center, at 1 Yellow Brick Road, with a Custom Ruby Slipper Slide. After contacting two companies for custom designs, a larger, nearly 10-foot slide was selected to maximize the enjoyment and engagement of a broad audience. This project aligns with our goal of creating a family-friendly and iconic attraction for the city. The project is partially funded by a grant and supplemented by local tourism funds: Kansas Tourism Attraction Development Grant: \$32,600 (40% of the total cost), Transient Guest Tax Funds: \$46,100 (60% of the total cost) with a total project cost of \$78,700.

Commissioner Vazquez moved to sign the attached contract with Adventure Solutions, the Scope of Work includes: Design and construction of the Custom Ruby Slipper Slide, shipping to the Tourist Information Center, and on-site assistance with installation, with Commissioner Warren seconding the motion. The motion carried unanimously.

11. Financial Policies & Procedures Manual.

- Interim City Manager Diseker stated no core changes were made to the Policy since the Commission approved it on May 14, 2024. The changes that were made are updating the Financial Calendar with current dates, moving the Not-for-Profit Hearings from October to July, and finalizing Financial Statements will take place in August rather than June.

Vice Mayor Landry moved to approve the Financial Policies & Procedures Manual for the 2025 fiscal year, as presented, with Commissioner Parsons seconding the motion. The motion carried unanimously.

12. Designation of Official City Depository.

- Interim City Manager Diseker stated the City of Liberal must designate an official depository annually for public funds. The City continues to maintain a strong relationship with Sunflower Bank and is satisfied with the products, rates, and services that they offer as a financial institution. Staff wishes to retain Sunflower Bank as the official bank of record for the City of Liberal operating accounts and a few other accounts. The money is invested in different CDs with other banks or state pool based on rates.

Commissioner Vazquez moved to approve Sunflower Bank as the official bank of record for all primary banking services for the 2025 Fiscal Year, with Commissioner Warren seconding the motion. The motion carried unanimously.

13. Designation of Official City Newspaper.

- Interim City Manager Diseker stated as in previous years, Staff recommends The High Plains Daily Leader & Times (print and online editions) to be the newspaper of record for the City of Liberal.

Commissioner Vazquez moved to designate The High Plains Daily Leader & Times as the newspaper of record for the 2025 Fiscal Year, with Commissioner Parsons seconding the motion. The motion carried unanimously.

14. Larry & Hickory Street Funding Discussion.

- Interim City Manager Diseker stated this item was discussed in November. G&G Developments was the developer, not the City of Liberal. The developer felt the RHID was set up the same as the other two housing additions that are currently going on. There was back and forth discussion, and she reached out to get the engineering estimate for the infrastructure costs. It is included in the agenda packet.

- The funds for the housing developments are drawn from Fund 260 1% Sales Tax Streets, Drainage, Capital Improvements. This fund currently has a cash balance of \$6.8 million, which, around \$1.2 million, is still earmarked for ongoing housing projects. As previously stated, Fund 260 tends to receive around

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\$250,000 in sales tax per month, and her professional opinion is that the City should always need to keep a \$2.5 million reserve in the fund for routine project maintenance and any type of catastrophic situation.

- This item should be discussed. The houses will be at a more affordable range for several people in town in those income ranges. The engineering estimate from G&G Developments has an estimated infrastructure cost of \$1.4 million. Discussion can be held on whether or not the City would like to move forward with assistance and redraft the RHID. A vote can be made at the next Commission Meeting, and then Karen LaFreniere can get started on the RHID paperwork.

- Discussion was held.

- Grants Director Karen LaFreniere explained the RHID process and stated she would get with City Attorney Koehn on rescinding the previous RHID ordinance.

- City Attorney Koehn stated the Commission must pass an ordinance rescinding the previous ordinance. The RHID process will have to start over for it to be done correctly. He will work with Director LaFreniere.

- Additional discussion was held on the RHID process and timeframe.

The Commission is in consensus to move forward with this item, as presented.

15. CITY STAFF.

- Chief Communications Director Keeley Moree stated the City received the award for the Railroad Crossing Elimination Grant. This project is only for the development of the project. The timeline for development is about two and a half years, so the City is looking at 2027 to have the development done. Public engagement will continue.

- Interim City Manager Diseker stated other cities hire people to write these grants and Keeley did this herself, so she deserves accolades for that work because this is a huge accomplishment.

- Building Official Bridenstine stated the Building Department is working hard and staff is testing, and he gave kudos to them. Caitlynn Gilmore stepped in as an additional Building Inspector, so there are two now. She just passed her commercial plumbing inspector exam. At the last Planning & Zoning meeting, the board asked if one of the commissioners would be interested in being a liaison to their board and attend their meeting on the second Thursday of the month at 7 p.m.

- Mayor Lara stated he would like a liaison for all City Boards.

- Special Projects Manager Steve Carroll gave an update on Willow Tree Golf Course.

16. CITY MANAGER REPORT

- Interim City Manager Diseker stated: Mayor, Vice Mayor, and Commissioners, we are off to a great year at the City, with many exciting projects and announcements on the horizon. With that said, here are my items for today:

- The basement at City Hall is receiving a well-deserved facelift. New carpet has been installed in the Finance Department and downstairs offices, with the lobby and stairs soon to follow. We will be updating countertops and paint, as well as having the Seymour Rogers mural from First National Bank recreated for the area above the stairwell. We anticipate all of these upgrades to be completed by February or March.

- In light of the recent events in California, I sat down with Fire Chief Kelly Kirk, last week to go over several questions that I had regarding our planning and infrastructure. I am happy to report that I feel the City of Liberal is in excellent hands between the Water and Fire Departments. He tells me that the system is well-monitored and maintained. He also said that they flow test 20% of our hydrants every year, and when it is time to switch out old hydrants for new ones, they go for three outlet hydrants instead of two. He also explained that the tops of the hydrants are painted certain colors to indicate the flow volume, with blue tops being the best. I was happy to see that every hydrant I saw as I drove home the other day had a blue top. Jose Rosales in Water also told me that they have made vast improvements

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with water main sizes, and our current water infrastructure project is evidence that safety is of high importance at the City of Liberal.

- I sat down with Tara Logan at the Animal Shelter this week. She said that pet licensing is going well, maybe better than expected. Several people are visiting the shelter to get their pets signed up, and the staff out there is doing great customer service in helping each person as they come in.
- Alicia and I worked with the Housing Department yesterday to get their feedback and ideas on their 2025 grants. We are bringing back the annual “Year in Review” regarding their Housing Grant Reports, and we will also have their ideas approved every year by the Commission. They will be on the next agenda with both items, but updates to the grant ideas will happen in December going forward.
- I have also visited with Keeley and Karen and requested a “Year in Review” for their grants, which will be presented at the next Commission meeting.
- Our Leadership Team is working on Quarterly Employee Awards and intend to roll out these ideas at the end of Q1 2025. We want to recognize outstanding workers for teamwork, leadership, customer service, and community engagement. More on this to come.
- I am happy to report that we rolled the 2024 accounting year last week. That is always a crazy time, but we survived, so it is on to the next thing!
- Keeley, Sally, and I will be in Topeka next Monday and Tuesday for the Pancakes at the Capital Event. We will also be attending a legislative dinner and hopefully visiting different state departments that can help us move our vision for Liberal forward.

17. ITEMS FROM COMMISSIONERS

Commissioner Parsons: Thank you to Staff for all you do. I loved having you guys come up and tell about some individual projects. That helps a lot. Knowing how we’re going and see you come up and that’s great. A couple of projects in particular that I drive by, the pickleball courts, are coming along fast. They’re putting fencing up this week, and that’s great. Steve, thanks for the update on the golf course. That’s a great project. To Keeley, congratulations on getting the grant award. That’s huge; we get \$2 million rolling into town that’s a great thing. Eli is gone, but congratulations to Eli. It’s a great win with Air Products. That is one that will continue to build over time. You don’t get that many wins in economic development; there are not a lot of them so congratulations to him on getting a good strong project. Thanks to Air Products for their investment in Liberal. I think that’s exciting and was interesting to learn about what they do and how they do it. I really didn’t have any idea so thank you to them. Thank you.

Vice Mayor Landry: Thank you to all City Staff. I really appreciate everybody coming up and having that conversation, letting us know what you’re doing and the projects you are foreseeing, what your staff is doing. That communication with us is super important. We don’t see it all the time if we stop in or we’re at City Hall and have conversations, we don’t get to talk to everybody so hearing that is great. I think it’s a morale booster also for people to come up and communicate and tell us about what is going on. I really applaud you for coming up and sharing with us your day. Keeley, congratulations for spearheading that on your own. That’s two people know and you’re going to hear three other people that are going to probably say the same thing, but congratulations on spearheading that on your own, coming up with it on your own, really putting it together and then getting it taken care. That’s really a strong head and getting things taken care of so congratulations. Scarlett, really looking forward to this project to awarding employees on the quarterly. I think that’s a morale booster in the biggest thing a lot of the corporations that I’ve worked for in the past, do something where they acknowledge superior employee performance whether it be customer service or going above or something they are doing that they need to be recognized for. I think that can make an employee’s day overall, so I look forward to seeing that coming to fruition and seeing the people’s faces that that’s going to happen to. I think that’s really positive, I know the hospital does things like that for their employees and companies I’ve worked for have done it so super

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positive with that. It's going to be cold this weekend from what I'm hearing it's going to be really cold so if you have old pipes, have some water dripping. Don't let your pipes freeze up from what I heard so be really careful. Last of all, thank you for my new role, my new position. I appreciate that and will do the best that I can to assist with moving the city in a forward direction as always. Thank you.

Commissioner Warren: I get to be the third to thank Keeley for the hard work. I appreciate all the hard work you did on that. It's a project that getting that money to get that kicked off is something that our community is going to need. Hopefully, we can get all the way to the end on that. I want to thank the rest of Staff; everyone is important and we appreciate everything that's going on right now. I really feel that, I don't know how many years ago we were talking about getting housing going and when we're talking about getting a third project going and worried about whether another one would come. I feel really good talking about three because I can remember when we had a hard time getting anybody to do anything. So, I'm excited about what the future looks like. The Air Products deal is another big boost for us, for this community and we appreciate their commitment to our community. I'm really looking forward to the next few years. I think it seems like it just gets better and better. Thank you Staff for all you do and helping us get there.

Commissioner Vazquez: I want to start off by thanking Staff for all of your hard work. I truly do feel very honored and blessed to be able to be here with you guys. You guys are the ones that really advance and move everything forward so it's truly an honor. We have a very hard-working staff. Special recognition to Keeley for your hard work on that project and to Sally for the Red Ruby Slipper. I'm super super excited for that. Of course, Scarlett for all of your hard work and transparency. I feel like you give us a lot of really good information. It helps us make educated votes and staying up to date with everything that's going on. On another note, you guys will probably hear me talk about the community health needs assessment. It's basically a survey that is administered by the hospital and it's basically to identify and address all of our health needs. Once we do push that survey out, I would really appreciate if you guys could pass that information. It's basically the bible; kind of how we did a comprehensive study for us in the future, that's what the hospital does. It's important because it's where our resources are allocated. We know we have a lot of health needs in this community so once that survey comes out, please take it.

Mayor Lara: As always, thank you to all the Staff. Last year was a great year and the amount of work we were able to get done. I think this year we'll only continue. There's still a lot of projects coming down the line that will be happening this year. First, I'm going to start with special kudos to the Building Department. I received an email from a business that is coming in and they praised all your employees and how easy it is to work with the city now. So that was one of the big things that we had worked on as well when we started three years ago was the friendliness of the city as a whole. To get emails from a new business saying that it was a pleasure working with your department just continues to show how the city has moved forward and really has developed into where even though you don't think about it, these people will spread the word to other business owners, corporations that this was a city that was easy to work with and has helped them succeed. I want to thank you for that. Thank you to Brian as well. I think Air Products has done really well. I want to thank Lynn and Scarlett as well for that. Because at the end of the day even though we sat through radio silence for one year, when they showed up and said they were ready to move, our city staff moved along with them as well. Thank you to everyone working on that. I also want to say thank you to all of the other departments as well because ironically, even though we get some people giving kudos to some department, the fact we don't have people complaining about any department right now is a good thing. No news is good news sometimes. I want to thank our Street Department, Police, and Fire. It's all being handled at really a great level. The staff gets everything done and it's been a good year I have to say. I think we're going to have a great year with the staff we have right now so really, I wanted to say. I think I already thanked Keeley for all of her time and commitment to it. It's always great when we can see a million plus dollar grant and I think this is just the beginning of many more to come. One more point on that note is, a lot of the companies we've worked with that develop

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grants have staff people who do nothing but those grants so the fact that we were able to start from the beginning and were awarded this grant the first time around, just shows that we have really developed a good program here so thank you to everyone involved in that and moving the city forward.

- Commissioner Warren stated there is a new business going to do a project in town, and the contractor is coming in from Nebraska. They are doing the same project in Garden City. He is going to be doing the concrete work on both projects, and he wanted to pass it on how much he told him that it was easier to work with our Building Department than it is Garden City's, so I wanted to let you know that. He expressed that to him in their conversation how hard it was for him to work with Garden and how easy it was to work with us. That conversation happened earlier today. He thinks we've reached that.

Mayor Lara stated that reminds him and he may have mentioned during his campaign he was in Dodge. Someone who didn't even care about the campaign heard he was from Liberal, and they talked to him about our Building Department. They owned property in Liberal, Garden, and Dodge, and they mentioned they loved working with Liberal because it's so much easier to work with us. It was the Building Department and that you can actually go here and get a yes or how can you accomplish this. That was it. He said he was from Liberal, and that is what they wanted to talk to him about. So, I think we've definitely moved forward on that.

18. VOUCHERS:

\$2,418,607.76 dated January 14, 2025.

Commissioner Warren moved to approve the vouchers, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

19. EXECUTIVE SESSION.

Mayor Lara moved to adjourn into an Executive Session for ten (10) minutes to discuss City Manager Search pursuant to K.S.A. 75-4319(b)(1) for the purpose of discussing personnel matters of non-elected personnel and invites City Attorney Koehn and Interim City Manager Diseker. They will go in at 6:52 p.m. and return at 7:02 p.m. The motion was seconded by Commissioner Parsons and carried unanimously.

Mayor Lara inquired if the Commission wished to take any action as a result of the Executive Session. No action was taken.

20. EXECUTIVE SESSION.

Mayor Lara moved to adjourn into an Executive Session for fifteen (15) minutes to discuss City Manager's Contract pursuant to K.S.A. 75-4319(b)(1) for the purpose of discussing personnel matters of non-elected personnel and invites City Attorney Koehn. They will go in at 7:04 p.m. and return at 7:19 p.m. The motion was seconded by Vice Mayor Parsons and carried unanimously.

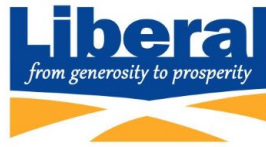
Mayor Lara inquired if the Commission wished to take any action as a result of the Executive Session. No action was taken.

Mayor Lara adjourned the meeting.

Jose Lara, Mayor

ATTEST:

Alicia Hidalgo, MMC, City Clerk



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 6.a.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Judy Hernandez, Accountant I

RE: Lease #36.00 First National Oil

Recommendation:

Staff requests Commission consideration to approve the attached Lease Agreement #36.00 with First National Oil.

THIS AGREEMENT, entered into this **1st day of January, 2025**, by and between the City of Liberal ("Lessor") and **First National Oil, Attn: Montgomery Escue, P.O. Box 31866, Edmond, OK 73003 Phone: (407) 365-2500** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Part of Lots 9, 10 and 11, Block 11

Lot 9 = 95' x 130' = 12,350 sf Lot 10 = 20' x 95' (1,900 sf) & 80' x 190' (15,200 sf)

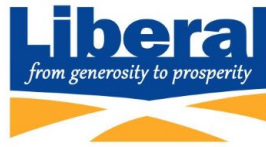
Lot 11 = 50' x 190' = 9,500 sf Total = 38,950 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.
2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1, 2025**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.
3. Rental. Lessee agrees to pay Lessor **\$1,706.01 per year in advance or \$142.17 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.
4. Security Deposit. No security deposit is required under this lease.
5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
 - a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
 - b. Rules and regulations of the Federal Aviation Administration;
 - c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
 - d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
 - e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make

Lessee Initials 



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 6.b.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Judy Hernandez, Accountant I

RE: Lease #87.05 Octavio Arredondo

Recommendation:

Staff requests Commission consideration to approve the attached Lease Agreement #87.05 with Octavio Arredondo.

THIS AGREEMENT, entered into this 1st day of January, 2025, by and between the City of Liberal ("Lessor") and Octavio Arredondo, P.O. Box 589, Liberal, KS 67905, Phone: (620) 391-8977, (620) 640-9977 ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Parts of Lots 2 through 4, Block 5

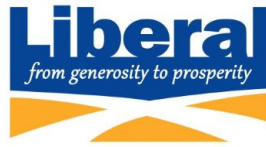
Lot 2 = 190' x 250' and 65' x 85'; Lot 3 = 20' x 255'; and Lot 4 = 20' x 25'

Total = 58,625 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.
2. Term. The term of this Lease is for **One (1) Year** beginning on January 1st, 2025. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.
3. Rental. Lessee agrees to pay Lessor **\$1,711.85 per year in advance**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.
4. Security Deposit. No security deposit is required under this lease.
5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
 - a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
 - b. Rules and regulations of the Federal Aviation Administration;
 - c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
 - d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
 - e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 6.c.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Judy Hernandez, Accountant I

RE: Lease #92.03 Papa's Properties LLC

Recommendation:

Staff requests Commission consideration to approve the attached Lease Agreement #92.03 with Papa's Properties LLC.

THIS AGREEMENT, entered into this **1st day of February, 2025**, by and between the City of Liberal ("Lessor") and **Papa's Properties, LLC., P.O. Box 1385, Liberal, KS 67905-1385, Phone Number: (620) 626-5211** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Part of Lots 2 and 3, Block 14
Lots 2 and 3 = 225' x 242' = 54,450 square feet

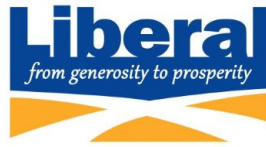
WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.
2. Term. The term of this Lease is for **One (1) Year** beginning on **February 1st, 2025**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.
3. Rental. Lessee agrees to pay Lessor **\$2,384.91 per year in advance or \$198.74 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.
4. Security Deposit. No security deposit is required under this lease.
5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with— and be bound by the following:
 - a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
 - b. Rules and regulations of the Federal Aviation Administration;
 - c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
 - d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
 - e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make

**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 6.d.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Judy Hernandez, Accountant I

RE: Lease # C-18.08 City Street Department

Recommendation:

Staff requests Commission consideration to approve the attached Lease Agreement #C-18.08 with The City Street Department.

THIS AGREEMENT, entered into **1st day of January, 2025**, by and between the City of Liberal (Lessor") and **City Street Department, P.O. Box 2199, Liberal, KS 67901 Phone Number: (620-626--0135** ("Lessee").

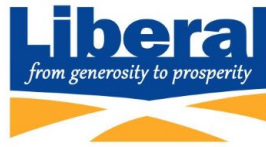
WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Mixing Strip: Lots 1 and 9, Block 13 & Part of Lots 3 and 4, Block 14 (177,920 sf)
Oil Tanks/adj Activity Center: Part of Lots 1 and 2, Block 18 (60,500 sf)
Outside Storage: Lots 11 and 12, Block 10 (48,760 sf)

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.
2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1st, 2025**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.
3. Rental. Lessee agrees to pay **\$3,354.01 per year**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.
4. Security Deposit. No security deposit is required under this lease.
5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
 - a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
 - b. Rules and regulations of the Federal Aviation Administration;
 - c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
 - d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
 - e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 7.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From:

RE: Liberal AirFair Request

See the attached request from the Liberal AirFair Director.

Recommendation:

Greetings Liberal City Commissioners,

My name is Blake Prosser, I have been elected as the Liberal AirFair Director by the Liberal AirFair committee. I speak to you on behalf of committee chairman Bill Lyddon and the rest of the 17 members of the committee.

Although many of you know we are planning on having an airshow this year and have had permission given to us individually, we are here to formally gain permission to have an airshow at the Liberal Mid-America Regional Airport and have the decision on record.

We are still deep into the planning process. However, we do have a few details and requests to share with you at this time.

Liberal AirFair 2025 is planned to be October 4th 2025. As a one day event, we plan on having two shows. First, an afternoon show starting around 2 pm lasting for 2 hours. Secondly, a twilight/night show beginning shortly after sunset and lasting for 1 to 1.5 hours.

In efforts to ensure we were able to get the performers that we envisioned, we have booked and paid deposits on seven acts well in advance to lock in 2024 prices and availability. These acts include WW2 aircraft, high energy aerobatics, jet car and a Mig-17 fighter jet with afterburner.

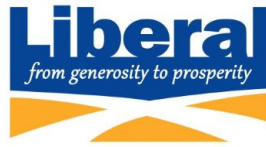
Liberal AirFair once again will be free to the public. Our last airshow was in 2018 with an estimated 13,000 in attendance. This year our goal is to bring more to the public including but not limited to, Food Truck Saturdays, kids zone, live entertainment and much more. To pull this off, we will be raising \$100,000 and thousands of hours of hard work will be given from our volunteers. This has been historically one of the biggest community events in Liberal Kansas. We have also hired an FAA certified Air Boss to control the airspace during the airshow.

In addition to permission by the council, we are also asking for the following:

-Permanent fencing for the Air Museum display area. Brian Fornwalt, the airport manager, has been heading up this project and can provide more details of his progress on request. We have previously used steel barrels and snow fences. Much of that has been thrown out or reallocated. Permanent fencing has been requested from the FAA and TSA for some time to secure the air museum area, not just for the airshow.

With that, we are also requesting to use the portable/non permanent fencing panels that have been used during the duck races and pancake day. This will allow us to have the flexibility of the north side of the fence line to display performer aircraft close to the crowd where otherwise they would be farther away. This will also allow flexibility to manage security on the north side of the ramp.

-The safety of the public, airshow performers, and volunteers are our top most priority, we are asking for LPD and Fire to help us with traffic outside the gate and security within the gate.



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 8.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Karen LaFreniere, Grants Director

RE: Ordinance No. 4630 - Rescind Ordinance No. 4619 for the Establishment of Larry & Hickory Streets Doll Addition RHID

Ordinance No. 4630 repeals and rescinds Ordinance No. 4619. This item was discussed at the January 14, 2025 Commission meeting.

Recommendation:

Staff recommends adopting Ordinance No. 4630 - Repealing and Rescinding Ordinance No. 4619 in order to consider adopting a new Development Agreement with G & G Developments, LLC.

ORDINANCE NO. 4630

AN ORDINANCE OF THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS REPEALING AND RESCINDING ORDINANCE NO. 4619, PASSED ON SEPTEMBER 24, 2024 ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY AND ADOPTING A PLAN FOR THE DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES IN SUCH DISTRICT, AND MAKING CERTAIN FINDINGS IN CONJUNCTION THEREWITH (LARRY STREET AND HICKORY STREET DEVELOPMENT)

WHEREAS, in order to consider a new Rural Housing Incentive District Development Agreement, the City of Liberal must repeal and rescind the previous Ordinance No. 4619, adopting the Rural Housing Incentive District and the Development Plan for public facilities in said district (Larry and Hickory Street Development).

WHEREAS, the City of Liberal has agreed to consider changing and adopting a new Development Agreement with G & G Developments, LLC.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Liberal, Kansas that Ordinance No. 4619 is repealed and rescinded.

Effective Date. This Ordinance shall be effective upon its publication in ***The Leader and Times***, the official newspaper of the City of Liberal, Kansas.

PASSED by the Governing Body of the City of Liberal, Kansas and signed by the Mayor on January 28, 2025.

ATTEST:

Jose Lara, Mayor

Alicia Hidalgo, MMC, City Clerk

CERTIFICATE OF DELIVERY AND PUBLICATION

STATE OF KANSAS)

) §:

COUNTY OF SEWARD)

The undersigned, City Clerk of the City of Liberal Kansas (the City), does hereby certify, as follows:

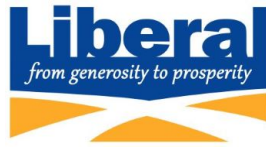
(a) On January 30, 2025, I caused a copy of Ordinance No. 4630, to be delivered to the following:

- 1) The Board of County Commissioners of Seward County, Kansas;
- 2) The Board of Education of U.S.D. 480;
- 3) The Board of Trustees of Seward County Community College; and
- 4) The Planning Commission of the City.

(b) I caused a copy of the Resolution to be published one time in ***The Leader and Times***, the official newspaper of the City, on January 30, 2025

WITNESS my hand and seal on January ____, 2025.

Alicia Hidalgo, MMC, City Clerk



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 9.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From:

RE: Resolution No. 2428 - Set Public Hearing for RHID, Larry & Hickory Streets Doll Addition

Resolution No. 2428 will set a Public Hearing to rescind Ordinance No. 4619 and adopt a new Ordinance and Development Plan that shows the City of Liberal as the Developer on the RHID Development for Larry and Hickory Streets.

Recommendation:

Staff recommends adopting Resolution No. 2428, which sets a Public Hearing for March 11, 2025, at 5:30 p.m. to discuss adopting a new Ordinance and Development Plan Agreement for the RHID for Larry and Hickory Street Development in the Doll Addition.

RESOLUTION NO. 2428

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS DETERMINING THAT THE CITY IS CONSIDERING ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY AND ADOPTING A PLAN FOR THE DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES IN SUCH PROPOSED DISTRICT; ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING ON SUCH MATTER, AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING. (LARRY & HICKORY STREETS).

WHEREAS, K.S.A. 12-5241 *et seq.* (the Act) authorizes any city incorporated in accordance with the laws of the state of Kansas (the State) with a population of less than 60,000 located in a county with a population of less than 80,000, to designate rural housing incentive districts within such city; and

WHEREAS, prior to such designation the governing body of such city shall conduct a housing needs analysis to determine what, if any, housing needs exist within its community; and

WHEREAS, after conducting such analysis, the governing body of such city may adopt a resolution making certain findings regarding the establishment of a rural housing incentive district and providing legal description of property to be contained therein; and

WHEREAS, after publishing such resolution, the governing body of such city shall send a copy thereof to the Secretary of Commerce of the State (the Secretary) requesting that the Secretary agree with the finding contained in such resolution; and

WHEREAS, if the Secretary agrees with such findings, such city may proceed with the establishment of a rural housing incentive district within such city and adopt a plan for the development or redevelopment of housing and public facilities in the proposed district; and

WHEREAS, the City of Liberal, Kansas (the City) has an estimated population of approximately 19,205, is located in Seward County, Kansas, which has an estimated population of approximately 21,902, and therefore constitutes a Rural City as said term is defined in the Act; and

WHEREAS, the Governing Body of the City has performed a Housing Needs Analysis updated August, 2012 (the Analysis), a copy of which is on file in the office of the City Clerk, 324 N. Kansas Avenue, Liberal, Kansas.

WHEREAS, the Governing Body of the City has heretofore adopted Substitute Resolution No. 2170 which made certain findings relating to the need for financial incentives for the construction of quality housing within the City, declared it advisable to establish a Rural Housing Incentive District pursuant to the Act and authorized the submission of such Resolution and a Housing Needs Analysis to the Kansas Department of Commerce in accordance with the provisions of the Act; and

WHEREAS, the Secretary of the Kansas Department of Commerce, pursuant to a letter dated March 4, 2019 authorized the City to proceed with the establishment of Doll Addition Rural Housing Incentive District pursuant to the Act (the District, Substitute Resolution No. 2170); and

WHEREAS, the City has caused to be prepared a plan for the development or redevelopment of housing and public facilities in the proposed District in accordance with the provisions of the Act (the Plan); and

WHEREAS, the Plan includes:

1. The legal description and map required by subsection (a) of K.S.A. 12-5245;
2. The existing assessed valuation of the real estate in the proposed District listing the land and improvement values separately;
3. A list of the names and addresses of the owners of record of all real estate parcels within the proposed District;
4. A description of the housing and public facilities project or projects that are proposed to be constructed or improved in the District, and the location thereof;
5. A listing of the names, addresses and specific interests in real estate in the proposed District of the developers responsible for development of the housing and public facilities in the proposed District;
6. The contractual assurances, if any, the Governing Body has received from such developers, guaranteeing the financial feasibility of specific housing tax incentive projects in the proposed District;
7. A comprehensive analysis of the feasibility of providing housing tax incentives in the proposed District as provided in the Act, which shows the public benefits derived from such District will exceed the costs and that the income therefrom, together with all public and private sources of funding, will be sufficient to pay for the public improvements that may be undertaken in such District, and

WHEREAS, the Governing Body of the City proposes to continue proceedings necessary to create a Rural Housing Incentive District, in accordance with the provisions of the Act, and adopt the Plan, by the calling of a public hearing on such matters.

THEREFORE BE IT RESOLVED by the Governing Body of the City of Liberal, Kansas as follows:

Section 1. Proposed Rural Housing Incentive District. The Governing Body hereby declares intent to establish within the City a Rural Housing Incentive District. The District is proposed to be formed within the boundaries of the real estate legally described in **Exhibit A** attached herein, and shown on the map depicting the existing parcels of land attached herein as **Exhibit B**. A list of the names and addresses of the owners of record of all real estate parcels within the proposed District and the existing assessed valuation of said real estate, listing the land improvement values separately is attached hereto as **Exhibit C**.

Section 2. Proposed Plan. The Governing Body hereby further declares intent to adopt the Plan in substantially the form presented to the Governing Body on this date. A copy of the Plan shall be filed in the office of the City Clerk and be available for public inspection during normal business hours. A description of the housing and public facilities projects that are proposed to be constructed or improved in the proposed District, and the location thereof are described in **Exhibit D** attached hereto. A summary

of the contractual assurances by the developer and the comprehensive feasibility analysis is contained in **Exhibit E** attached hereto.

Section 3. Public Hearing. Notice is hereby given that a public hearing will be held by the Governing Body of the City to consider the establishment of the District and adoption of the Plan on February 11, 2025, at the City Commission Chambers located at 950 S. Grant Street, Liberal, Kansas 67901; the public hearing to commence at 5:30 p.m. or as soon thereafter as the Governing Body can hear the matter. At the public hearing, the Governing Body will receive public comment on such matters, and may, after the conclusion of such public hearing, consider the findings necessary for establishment of the District and adoption of the Plan, all pursuant to the Act.

Section 4. Notice of Public Hearing. The City Clerk is hereby authorized and directed to provide for notice of the public hearing by taking the following actions;

1. A certified copy of this Resolution shall be delivered to:
 - A. The Board of County Commissions of Seward County, Kansas;
 - B. The Board of Education of U.S.D. 480;
 - C. The Board of Trustees of Seward County Community College; and
 - D. The Planning Commission of the City.
2. This Resolution, specifically including **Exhibit A** thru **E** attached hereto, shall be published at least once in the official newspaper of the City not less than one week or more than two weeks preceding the date of the public hearing.

Section 5. Further Action. The Mayor, City Manager, City Clerk and the officials and employees of the City, including the City Attorney, are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Resolution.

Section 6. Effective Date. This Resolution shall take effect after its adoption by the Governing Body.

ADOPTED by the Governing Body of the City of Liberal, Kansas on January 28, 2025.

Jose Lara, Mayor

Alicia Hidalgo, MMC City Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2428 adopted by the Governing Body of the City on January 28, 2025 as the same appears of record in my office.

DATED: _____, 2025

Alicia Hidalgo, MMC, City Clerk

EXHIBIT A

**LEGAL DESCRIPTION OF PROPOSED RURAL HOUSING INCENTIVE DISTRICT BOUNDARIES FOR THE
LARRY & HICKORY STREETS DEVELOPMENT PROJECT**

Part of the Doll Addition-Holiday Estates to the City of Liberal, Seward County, Kansas include:

Replat Doll Addition #2 Holiday Estates, Lots One (1), Two (2), Three (3), Block Five (5). (OA LLC).

Replat Doll Addition #2 Holiday Estates Lots One (1), Two (2), Four (4), Forty-three (43), Forty-five (45) and Forty-six (46), Block Four (4). (G & G Developments, LLC) and

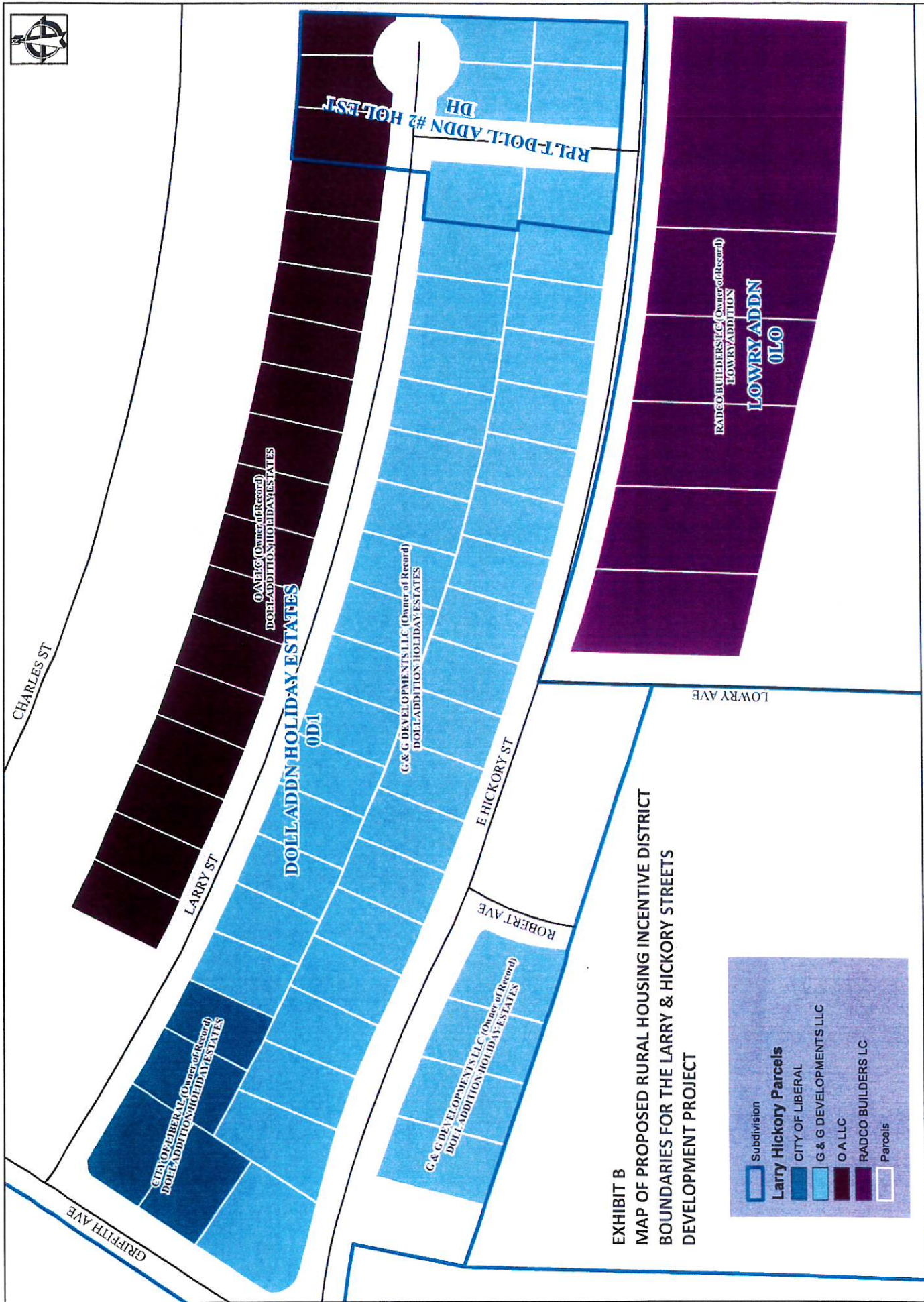
Street Repat Doll Addition #2 Holiday Estates, Lots Three (3) and Forty-four (44), Block Four (4) and

Lots Five (5), Six (6), Seven (7), Eight (8), Nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14), Fifteen (15), Sixteen (16), Seventeen (17), Eighteen (18), Nineteen (19), Twenty (20), Twenty-one (21), Twenty-two (22), Twenty-three (23), Twenty-four (24), Twenty-five (25), Twenty-six (26), Twenty-seven (27), Twenty-eight (28), Twenty-nine (29), Thirty (30), Thirty-one (31), Thirty-two (32), Thirty-three (33), Thirty-four (34), Thirty-five (35), Thirty-six (36), Thirty-seven (37) Thirty-eight (38), Thirty-nine (39), Forty (40), Forty-one (41), Forty-two (42), Block Four (4), Doll Addition, Holiday Estates, Liberal, Seward County, Kansas. (G & G Developments, LLC)

Lots Four (4), Five (5), Six (6), Seven (7), Eight (8), Nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14), Fifteen (15), Sixteen (16), Seventeen (17), Eighteen (18), Nineteen (19), Twenty (20), Block Five (5), Doll Addition-Holiday Estates, Liberal, Seward County, Kansas. (OA, LLC)

Lots Six (6), Seven (7), Eight (8), Nine (9), and Ten (10), Block Sixteen (16), Doll Addition-Holiday Estates, Liberal, Seward County, Kansas. (G & G Developments, LLC)

Tract A, Doll Addition-Holiday Estates, Liberal, Seward County, Kansas. (G & G Developments LLC).



Subdivision
Larry Hickory Parcels
CITY OF LIBERAL
G & G DEVELOPMENTS LLC
O ALLC
RADCO BUILDERS LC
Parcels

City of Liberal
Seward County KS $1 \text{ in} = 145 \text{ feet}$

GIS DEPARTMENT

EXHIBIT C

**LIST OF NAMES AND ADDRESSES OF THE OWNERS OF RECORD OF ALL REAL ESTATE PARCELS WITHIN
THE PROPOSED DISTRICT**

LARRY & HICKORY STREETS DEVELOPMENT PROJECT

Guy Bennett, G & G Developments, LLC, 1406 Whispering Ridge Drive, Tuttle, Oklahoma 73089

Gerald Edwards, G & G Developments, 942 S. County Line Road, Blanchard, Oklahoma 73010

Radco Builders, LC, 2002 Burr Parkway, Dodge City, KS 67801

Manuel Ortuno, OA LLC, 401 S. Country Estates Road, Liberal, Kansas 67901

Adolfo Almarez, OA LLC, 439 S. Kansas Avenue, Liberal, KS 67901

EXHIBIT D

**DESCRIPTION OF THE HOUSING AND PUBLIC FACILITIES PROJECT OR PROJECTS THAT ARE PROPOSED
TO BE CONSTRUCTED OR IMPROVED IN THE PROPOSED RURAL HOUSING INCENTIVE DISTRICT**

LARRY & HICKORY STREETS DEVELOPMENT PROJECT

Housing Facilities: 65 single-family homes located in Doll Addition, Liberal, Seward County, Kansas.

Public Facilities

Public improvements will include construction of infrastructure improvements located within the boundaries of the District, including streets, sidewalks, driveways, fences, sewer taps, water meters, permit fees, drainage, realtor fees, purchase of property, and architect expenses. Infrastructure improvements will be constructed concurrently with the project.

EXHIBIT E

**SUMMARY OF THE CONTRACTUAL ASSURANCES BY THE DEVELOPER AND OF THE COMPREHENSIVE
FEASIBILITY ANALYSIS**

LARRY AND HICKORY STREETS DEVELOPMENT

Contractual Assurances

The Governing Body of the City of Liberal will enter into a development agreement with G & G Development, LLC. This agreement, as supplemented and amended, includes the project construction schedule, a description of projects to be constructed, financial obligations of the developer and financial and administrative support from the City of Liberal.

Feasibility Study

The City conducted a study to determine whether the public benefits derived from the rebate would be sufficient to pay for the public improvements to be undertaken in the District. The analysis estimates the property tax revenues that will be generated from the Development, less existing property taxes to determine the revenue stream available to support the costs of the public infrastructure. The estimates indicate that the revenue realized from the project would be adequate to pay the costs of the public infrastructure.

Estimated RHID CITY Reimbursable Expenses \$1,467,372

Estimated RHID Developer Reimbursable Expenses \$660,000

Unimproved	2024	Property Class	Mill Levy	Tax Amount
	\$17,887	11.5%	0.186316	\$372

Improved	Estimated Value of Lots	Estimated Value of Buildings to be Constructed	Property Class	Mill Levy	Est. Property Tax	Number of Lots
	\$ 25,000	\$200,000	11.5%	0.180698	\$4675.50	66

Grand Total	\$ 14,850,000
Tax Increment 1 yr.	\$284,031
23 Year Total at 1% Growth	\$8,021,944

CERTIFICATE OF DELIVERY AND PUBLICATION

STATE OF KANSAS)

) §:

COUNTY OF SEWARD)

The undersigned, City Clerk of the City of Liberal Kansas (the City), does hereby certify, as follows:

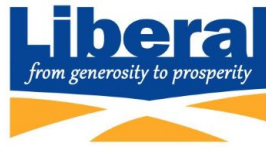
(a) On _____, 2025, I caused a certified copy of Resolution No. 2428 with ***Exhibits A thru E*** attached (the Resolution), to be delivered to the following:

- 1) The Board of County Commissioners of Seward County, Kansas;
- 2) The Board of Education of U.S.D. 480;
- 3) The Board of Trustees of Seward County Community College; and
- 4) The Planning Commission of the City.

(b) I caused a copy of the Resolution to be published one time in ***The Leader and Times***, the official newspaper of the City, on _____, 2025, which date was not less than one week nor more than two weeks preceding the date fixed for the public hearing. A true copy of the affidavit of publication of the Resolution is attached to this Certificate.

WITNESS my hand and seal on _____, 2025.

Alicia Hidalgo, MMC, City Clerk



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 10.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Karen LaFreniere, Grants Director

RE: 2024 Grants Annual Report

On an annual basis, the City of Liberal intends to report on our grant applications and subsequent funding. City Staff feels this will keep the Commission informed of our past successes and potential funding in the pipeline.

Recommendation:

2024 Grants—Karen LaFreniere, Grant Director

Total Applications: 17/ Applications Awarded: 11

In 2024 Grant Applications totaled \$13,403,644

Grants awarded were \$1,754,044; matching funds: \$425,748

An anticipated award for the bus program is in the amount of \$1,038,613; generally announced in April.

Outstanding applications that may be announced in 2025:

Kansas Water Office in the amount of \$6,717,445

Kansas State Historical Society, in the amount of \$100,000

I have been working with Gades Traffic Solutions for two years to apply for RAISE and SMART (federal) grants to update traffic signal infrastructure. The grants have consistently been awarded to larger cities.

On-going grants include:

FEDERAL GRANTS:

BJA Adult Treatment Court Grant in the amount of \$550,000 for four years. We are just starting our 4th year of the grant and are applying for a second Treatment Court Grant. The Treatment Court Team meets once a week. The current treatment court grant requires quarterly reporting from the Drug Court Team, as well as grant expenditures. The grant also requires a federal accounting certification.

USDA Housing Preservation Grant: This grant was awarded through 2025 in the amount of \$60,000 and requires quarterly reports. The grant is for low-income home repair. There are two projects left and we will be closing out the grant in the next quarter after those projects are completed.

STATE GRANTS:

Moderate Income Housing Grant: This grant is for the Holly Ridge Addition, in the amount of \$650,000, awarded in 2023. The grant requires quarterly reporting and compliance. This is a pass-through grant to Chance Ventures, LLC. The City retains 1% of each draw for grant administration. I began work on another MIH grant, but the developer was not ready to apply.

KDOT Bus Facility Grant: This grant was “awarded” in 2020, prior to the pandemic. The project should get off the ground this year. Two other KDOT Bus Facility grants were also awarded for bus stop shelters and bus stop signs. KDOT is waiting for guidelines from the Federal Department of Transportation to begin those projects.

KDOT Bus Administration and Operating: The bus department prepares monthly reports to KDOT. Bus staff and I work together on submitting the annual grant application.

FOUNDATION GRANTS:

Total awards: \$138,470.

MISC./OTHER:

National Opioid Settlement Funds: Amounts are disbursed throughout the year, generally quarterly and this requires annual reporting. The expenditure of the funds in very strict and Treatment Court meets the qualifications for those expenditures. In 2024, we received \$58,501.53.

Rural Housing Incentive District: Three Projects approved in 2024, Holly Ridge Addition, Ortuno Addition and Larry & Hickory Streets.

2024 Grants – Keeley Moree, Chief Communication Officer

Total Applications: 3 / Applications Awarded: 3

Total Funds Awarded: \$1,983,285.00

Total Project Costs: \$2,143,474.00

Grant Fund Cost Coverage: 92.5%

STATE GRANTS:

Program – Public Art & Murals Program

Department – Kansas Arts Commission

Project – Community Art Mural, Light Park

Grant Match – 50% grant/50% match

Award Total – \$6,165.00

Local Match Total – \$6,165.00 (cash: source is 1-cent sales tax/beautification)

Total Project – \$12,330.00

Est. Project Completion – May/June 2025

Program – Attraction Development Grant

Department – Kansas Tourism

Project – Ruby Red Slipper Slide, Tourist Center

Grant Match – 40% grant/60% match

Award Total – \$32,600.00

Local Match Total – \$49,144.00 (cash: \$46,400.00 - source is transient guest tax; in-kind: \$2,744.00 in staff work, concrete pad prep)

Total Project – \$81,744.00

Est. Project Completion – May/June 2025

FEDERAL GRANTS:

Program – Railroad Crossing Elimination (RCE)

Department – Federal Railroad Administration, US DOT

Project – Liberal CARES (Crossing Analysis for Routes Enhancing Safety) Overpass Development

Grant Match – 80% grant/20% match

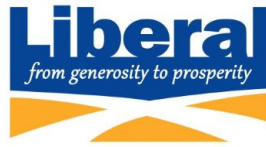
Grant Award Total – \$1,639,520.00

Additional Match Awards - \$305,000.00 from State of Kansas

Local Match Total – \$104,880 (cash: \$54,080.00 from City 1-cent sales tax/streets, drainage, capital improvements; in-kind: \$50,800.00 City staff salary for grant management)

Total Project – \$2,049,400.00

Est. Project Completion – December 2027



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 11.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Scarlett Diseker, Interim City Manager

RE: City Manager Contract

On January 14, 2025, the City Commission met with Interim City Manager, Scarlett Diseker, regarding an employment contract. Requests discussed and presented that night are detailed in the attached contract for Commission consideration.

Recommendation:

City Manager Contract, drafted by Attorney Lynn Koehn, is attached for Commission review and vote.

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (this "Agreement"), made and entered into this ____ day of _____ 2025, between the CITY OF LIBERAL, STATE OF KANSAS, a Municipal Corporation, hereinafter sometimes referred to as "CITY" and/or "EMPLOYER", and SCARLETTE DISEKER, hereinafter sometimes referred to as "EMPLOYEE" both of whom agree as follows:

WITNESSETH:

WHEREAS, the CITY desires to employ the services of EMPLOYEE as City Manager of the City of Liberal, Kansas;

WHEREAS, it is the desire of the Governing Body of the City to provide certain benefits, establish certain conditions of employment, and to set working conditions of EMPLOYEE; and

WHEREAS, EMPLOYEE desires to accept employment as City Manager of the City of Liberal, Kansas, a municipal corporation.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Section 1. Duties.

CITY hereby agrees to employ EMPLOYEE as City Manager of the City of Liberal, Kansas, to perform the function and duties as Chief Administrative Officer of the City of Liberal under authority of the laws of the State of Kansas governing municipal corporations, as provided by the Ordinances and Codes of the City of Liberal, and to perform such other legally permissible and proper duties and functions as the Governing Body of the CITY shall from time to time assign. It is further understood by and between the parties hereto that no member of the City Commission shall directly interfere with the conduct of any department of the CITY, except at the express direction of the City Commission as a whole. EMPLOYEE shall hold office at the pleasure of the City Commission.

Section 2. Term, Termination, and Resignation

- A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Governing Body to terminate the services of EMPLOYEE at any time, for any reason.
- B. In the Governing Body's sole discretion, it may give EMPLOYEE written notice of any job performance deficiencies and give EMPLOYEE a set number of days to cure to the Governing Body's sole satisfaction.
- C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the EMPLOYEE to resign at any time from her position with the CITY; however, if EMPLOYEE voluntarily resigns her position with CITY before the term of her employment ends, then EMPLOYEE shall give a minimum of sixty (60) days written notice in advance, unless the parties otherwise agree in writing.

- D. EMPLOYEE agrees to remain in the exclusive employ of CITY and CITY agrees to employ EMPLOYEE as City Manager effective January 1, 2025 through December 31, 2026 for an initial two (2) year term (the “Initial Term”). Further, EMPLOYEE agrees neither to accept other employment nor to become employed by another employer while in the employ of the CITY, unless agreed to in writing between the parties. After the initial term this employment agreement shall automatically renew for one (1) year periods of time unless either party gives at least sixty (60) days notice prior to the renewal.
- E. In the event this Agreement is terminated for convenience by the CITY or its Governing Body before the Termination Date of this Agreement and if at such time EMPLOYEE is willing and able to perform her duties under this Agreement, then City agrees to pay Employee, in lieu of unemployment compensation, a lump sum cash payment equal to three (3) months Base Salary (hereinafter defined). In such event, then Employee shall be entitled to be paid for Employee’s annual leave balance, either in a lump sum or on a bi-weekly basis until exhausted at the City’s sole option. In the event of such termination, Employer agrees to maintain existing insurance coverage for Employee, including members of Employee’s family then covered, for medical, dental, and life insurance for three (3) full calendar months or until Employee notifies the City that she no longer wishes said coverage to continue, whichever occurs first. Notwithstanding the foregoing, City shall have no obligations under this Subsection for any termination resulting from Employee’s conviction of any felony or other illegal act involving person gain to Employee, nor will City have any obligations under this subsection for any termination due to Employee’s: 1.) death, 2.) disability, 3.) voluntary resignation, 4) breach of any provision of this Agreement, or 5.) if City terminates this Agreement for cause.

Section 3. Base Salary.

CITY agrees to pay EMPLOYEE for her services an annual base salary of \$160,000 for the year 2025 and \$165,000 for the year 2026. In the event this agreement is signed after January 1, 2025, then, in that event, the parties hereto state that all benefits stated herein are meant to commence on January 1, 2025 and EMPLOYEE shall be entitled to past benefits owed, contingent upon the same being compliant with state and federal law and any regulations pertaining thereto. In the event of employment with the CITY for any year after 2026, then the EMPLOYEE’s salary shall increase in the same percentage of the average percentage increase of all other CITY employees. Provided further that CITY may increase said base salary and/or other benefits of EMPLOYEE at any time in such amounts and to such extent as the CITY may determine desirable based on the annual or sooner performance evaluation as described below, but must do so in writing or by binding majority vote by the commission.

Section 4 Performance Evaluation.

- A. The City Governing Body shall review and evaluate the performance and salary of the EMPLOYEE at least once annually in advance of the adoption of the annual operating budget commencing in the year 2026. Said review and evaluation shall be in accordance with specific criteria developed jointly by the City Governing Body and EMPLOYEE. Said criteria may be added to or deleted from as the City Governing Body may from time to time determine in consultation with the EMPLOYEE. Further, the Mayor shall provide the EMPLOYEE with a summary written statement of the findings of the City Governing Body, provide an adequate opportunity for the EMPLOYEE to discuss her evaluation with the City Governing Body, and provide him with the opportunity to determine whether training, education, or other measures should be instituted to improve her abilities or performance of her duties.
- B. Annually, the CITY and EMPLOYEE shall define such goals and performance objectives in writing which they determine necessary for the proper operation of the CITY in the attainment of the CITY's policy objectives and shall further establish a relative priority among those various goals and objectives. Such goals and objectives shall generally be attainable within the time limitations as specified and within the annual operating and capital budgets and appropriations.

Section 5. Hours of Work.

EMPLOYEE shall work a minimum of regular nine (9) hour days, including a one (1) hour lunch, five (5) days per week, excepting days off as provided herein. It is recognized that EMPLOYEE will be required to devote a great deal of time outside normal office hours to accommodate the business of the CITY, and both EMPLOYEE and CITY understand and agree that compensation for any time spent outside regular business hours performing CITY business shall be and is included in the Base Salary, and said Base Salary (along with the other benefits EMPLOYEE is to receive pursuant to this Agreement) is designed to compensate EMPLOYEE for all hours worked regardless of the number of hours EMPLOYEE may work.

Section 6. Cell Phone.

CITY shall pay for and provide EMPLOYEE a cell phone to be solely utilized for her work as City Manager. EMPLOYEE shall readily provide such number to all city commissioners and city staff.

Section 7. Vacation, Sick Leave, Insurance, and Retirement.

- A. EMPLOYEE shall have already accumulated vacation and sick leave, and additional days of each shall accrue and be credited to her personal account; upon execution of this contract the EMPLOYEE shall be considered a Tier 3 employee and accrue such benefits accordingly. The hours of unused vacation are to be reimbursed upon separation up to the maximum amount allowed by CITY policy. Any and all accrued unused hours of sick leave are to be transferred into the catastrophic leave bank upon separation, if applicable.

- B. The CITY agrees to provide hospitalization, surgical, and comprehensive medical insurance for EMPLOYEE and her dependents and to pay the premiums thereon equal to that which is provided all other employees of CITY or, in the event no such plan exists, to provide same for EMPLOYEE; and to provide term life insurance coverage not to exceed \$100,000.00 and to pay the premiums thereon. CITY may, at its discretion, require EMPLOYEE to obtain an annual or periodic physical at CITY's expense.

Section 8. KPERS Deferred Retirement.

To the extent allowed by law and in accordance with this section, EMPLOYEE shall be entitled to Deferred Retirement with KPERS in an amount of seven percent (7%) of the annual salary of EMPLOYEE; in no event shall said amount exceed the allowable amount set by law.

Section 9. Dues and Subscriptions.

CITY agrees to budget and to pay for the professional dues and subscriptions of EMPLOYEE necessary for her continuation and full participation in the national, regional, Kansas, and local associations and organizations necessary and desirable for her continued professional participation, growth, and advancement for the good of the CITY.

Section 10. Professional Development.

- A. CITY hereby agrees to budget for and to pay the travel and subsistence expenses of EMPLOYEE for professional and official travel, meetings, and occasions adequate to continue the professional development of EMPLOYEE and to adequately perform necessary official and other functions for the CITY.
- B. CITY also agrees to budget and to pay for the travel and subsistence expenses of EMPLOYEE for short courses, institutes, and seminars that are necessary for her professional development and for the good of the CITY.

Section 11. General Expenses.

CITY recognizes that certain expenses for non-personal and generally job-affiliated nature are incurred by EMPLOYEE, and therefore, the Finance Director is hereby authorized to disburse such monies upon receipt of duly executed expense or petty cash vouchers, receipts, statements, or personal affidavits.

Section 12. Club Membership.

CITY recognizes the desirability of representation in and before local civic and other organizations, and EMPLOYEE is authorized membership, at CITY's expense, in the civic clubs and organizations, which the City Governing Body deems appropriate.

Section 13. Indemnification.

CITY shall defend, save harmless, and indemnify EMPLOYEE against any tort (except intentional tort), professional liability claim or demand or other legal action, whether groundless

or otherwise, arising out of an alleged act or omission occurring in the performance of EMPLOYEE's duties as City Manager. CITY may compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon in its sole discretion.

Section 14. Other Terms and Conditions of Employment.

- A. The City Governing Body, in consultation with EMPLOYEE, shall specify any such other terms and conditions of employment in writing, as it may determine from time to time, relating to the performance of EMPLOYEE, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City Charter, or any other law regulations.
- B. Unless provided for to the contrary in the Employment Agreement, all provisions of the City Code, and regulations and rules of the CITY relating to vacation and sick leave, retirement, and pension system contributions, holidays, and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to EMPLOYEE as they would to other employees of CITY, in addition to said benefits enumerated specifically for the benefit of EMPLOYEE as herein provided.

Section 15. No Reductions of Benefits.

CITY shall not at any time during the term of this Agreement reduce the Base Salary, compensation or other financial benefits of EMPLOYEE, except to the degree of such reduction across-the-board for all employees of the CITY.

Section 16. Notices.

Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

CITY: Mayor, City of Liberal, P.O. Box 2199, Liberal, Kansas 67905-2199

EMPLOYEE: Scarlett Diseker, [REDACTED]

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notices shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the occur of transmission in the United States Postal Service.

Section 17. General Provisions.

- A. The text herein shall constitute the entire Agreement between parties.
- B. This Agreement shall be effective commencing majority approval of the governing city commission and upon execution of the same by the City mayor and clerk.

- C. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed separable, shall not be affected, and shall remain in full force and effect.
- D. The provisions of this Employment Agreement shall be governed by Kansas law.
- E. Any disputes arising out of the interpretation or application of this Employment Agreement shall be resolved by mutual written agreement of the parties or in the District Court of Seward County, Kansas.
- F. All action of the CITY regarding this Agreement shall be taken only by the City Governing Body as a whole.

IN WITNESS WHEREOF, The City of Liberal has caused this Agreement to be signed and executed in its behalf by its Mayor, and duly attested by the City Clerk, under authority granted by the governing Body, and the EMPLOYEE has signed and executed this Agreement, both in duplicate, the day and year first above written.

“EMPLOYER”/”CITY”
CITY OF LIBERAL, KANSAS
A Municipal Corporation

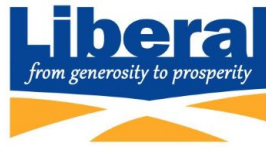
Jose Lara, Mayor

ATTEST:

Alicia Hidalgo, City Clerk

“EMPLOYEE”

Scarlette Diseker



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 12.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Scarlett Diseker, Interim City Manager

RE: Ortuno Housing Addition Change Order

The attached Change Order for the Ortuno Housing Addition combines two areas that need to be addressed:

- 1) Corrections/Deletions resulting from the water meter discussion on 11/26/24.
- 2) Addition of inlet box for storm sewer needs.

An inlet box was required to be made taller, so the 30" storm sewer could be installed under the existing 12" sanitary sewer and existing 10" waterline. The price includes the additional cost for the extra depth of excavation for the box and 30" storm sewer trench.

After conversations between Edgar Ortuno, Earles Engineering, and the City of Liberal, it was agreed upon that our Water Department would be responsible for providing and installing service lines, water meters, meter pits, tapping saddles, corp. stops, and curb stops from the mainline to individual lots. The contractor would remain responsible for installing the 6" water mains, 6" water vales, 6" fittings, main line tapping valves, and fire hydrants. The contractor would also be responsible for the water main until it has been tested and signed off on by Earles Engineering. Following this, it will become the property of the City of Liberal.

This will make the new contract prices \$1,650,791.32, which is \$5,359.00 lower than the originally approved number of \$1,656,150.32.

Recommendation:

City Staff requests Commission consideration to approve Change Order No. 1 for the Ortuno Housing Addition.

CHANGE ORDER No. 1

PROJECT:	<u>Ortuno Addition</u>	DATE OF ISSUANCE:	<u>January 14, 2025</u>
OWNER:	<u>City of Liberal, Kansas</u>	DATE OF CONTRACT:	<u>August 19, 2024</u>
(Name, Address)	<u>City of Liberal</u> <u>324 N. Kansas Ave.</u> <u>Liberal, Kansas 67901</u>	OWNER'S Project No.:	<u>21-43a / 24-422</u>
CONTRACTOR:	<u>OC Quality Custom Homes</u> <u>401 S. Country Estates Rd.</u> <u>Liberal, Kansas 67901</u>	ENGINEERING/INSPECTION:	<u>Earles Engineering & Inspection</u> <u>211 N. Kansas Ave.</u> <u>Liberal, Kansas 67901</u>
CONTRACT FOR:	<u>Entire Project</u>	ENGINEER'S Project No.:	<u>21-43a / 24-422</u>

You are directed to make the following changes in the Contract Documents.

Description of Items:

Add 1 Each Curb Inlet (KDOT Type 22) @ \$7,500.00 per Each = \$7,500.00
Deduct 1 Each Curb Inlet (KDOT Type 10) @ \$8,000.00 per Each = \$8,000.00
Add 1 LSum to exchange 4.8' tall Type 22 Inlet for 7.8' tall Type 22 Inlet @ \$5,700.00 per LSum = \$5,700.00
** Inlet Box was required to be made taller so the 30" Storm Sewer could be installed under the Existing 12" Sanitary Sewer and the Existing 10" Waterline. This price includes the additional cost for the extra depth of excavation for the box and the 30" storm sewer trench.*
Delete Line Item No. 33 for 1561 L.F. of Water Service Pipe (1") @ \$3.00 per L.F. = \$4,683.00
Delete Line Item No. 33.01 for 1511 L.F. of Directional Drill Water Service Pipe @ \$16.00 per L.F. = \$24,176.00
Delete Line Item No. 34 for 37 Each of Water Meter Connections @ \$300.00 per Each = \$11,100.00
** The three (3) Line Items stated above shall be deleted from the Original Contract and omitted from the Contractors scope of work for this project.*
Contractor shall remain responsible to install 6" water mains, 6" water valves, 6" fittings, main line tapping valves, and fire hydrants.
The City of Liberal Water Dept. shall be responsible to provide and install service lines, water meters, meter pits, tapping saddles, corp. stops, and curb stops from the mainline to individual lots.
The Contractor is responsible for the water main until it has been tested and signed off on by EEI then shall become property of the City of Liberal.
Add 128 L.F. of Sanitary Sewer Pipe (8") (PVC SDR 26) @ \$50.00 per L.F. = \$6,400.00
Add 2 Each for Sanitary Sewer Manholes @ \$7,000.00 per Each = \$14,000.00
Add 36 Each for 8x4 Sanitary Sewer Wye & Fittings @ \$250.00 per Each = \$9,000.00

CHANGE IN CONTRACT PRICE:

Original Contract Price	<u>\$ 1,656,150.32</u>
Previous Change Orders No. _____ to _____	<u>\$</u>
Contract Price Prior to this Change Order	<u>\$1,656,150.32</u>
Net Decrease of this Change Order	<u>(\$5,359.00)</u>
Contract Price with all Approved Change Orders	<u>\$1,650,791.32</u>

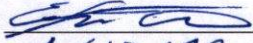
CHANGE IN CONTRACT TIME:

Original Contract Time	<u>210</u> date or days
Net change from previous change orders	<u>0</u> Days
Contract Time Prior to this Change Order	<u>210</u> date or days
Net Change from this Change Order	<u>0</u> Days
Contract Time with all Approved Change Orders	<u>210</u> date or days

RECOMMENDED:

By: 
Date: 1/14/25

APPROVED:

By: 
Date: 1/15/25

APPROVED:

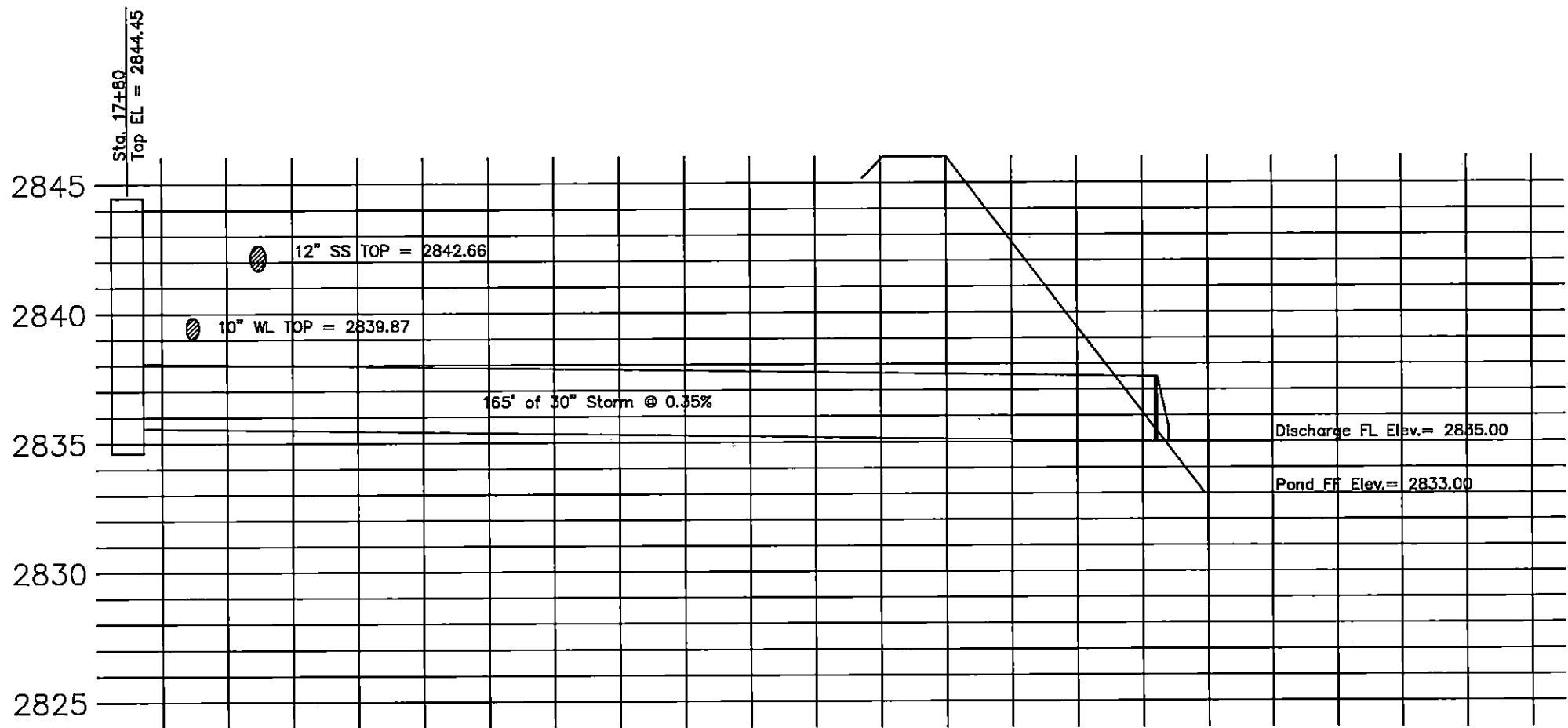
By: _____
Date: _____
APPROVED: _____
By: _____
Date: _____

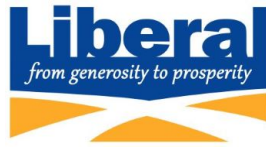
CHANGE ORDER NO. 1

EEL Project Number:
21-23a / 24-422

[illegible]

Signed By: E. M. [Signature] 1/15/25





**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 13.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: Bid and Progress Update for Resolution 2398 and the Abatement of 809 N Pennsylvania

The resolution for demolition of the structures at 809 N Pennsylvannia was passed by the Commission on June 27th, 2023. The matter was put on hold after an appeal from the property owner requesting to repair the property. Multiple deadlines were set by the Commission, and after meeting the first two deadlines, the owner has ceased any progress. The property has had no improvement of any kind since March of 2024. Additional notices have been provided to the property owner, giving a solid deadline of February 14th for licensed and permitted work to begin, or the property will be demolished.

The original bid for demolition for \$12,000 was from a contractor that no longer does business here. The next lowest bid of \$15,500 from M&S Demolition will still be honored by the company. The requisition before you is to approve the change in bid cost. All costs will still be billed to the property owner.

Recommendation:

Staff recommends approving the requisition for the demolition of 809 N. Pennsylvannia in the amount of \$15,500.

DEPARTMENT COPY

OFFICE USE

REQUISITION

P.O. NUMBER

CITY OF LIBERAL
P.O. BOX 2199 PHONE (620-626-2273)
LIBERAL, KANSAS 67905-2199

VENDOR NUMBER

PURCHASING

☒ Regular ☐ Emergency ☐ Other

FROM: James Kulow
DEPARTMENT: Building
DIVISION:

Please show both dates.

DATE ISSUED: 1/14/2025
DATE REQUIRED: 1/14/2025

QUANTITY	DESCRIPTION	ACCOUNT NUMBER	Estimated Unit Price	Estimated Total Price
1	Demo 809 N PENNSYLVANIA		\$15,500.00	\$15,500.00
			Itemized Total	\$15,500.00
			Total Requested	\$15,500.00

EXPLANATION:

passed by the City Commission to Demo 809 N PENNSYLVANIA AVE

Finance Director
Kristyn Reust
Purchasing Officer
City Manager
Scarlette Diseker

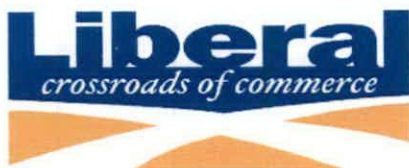
DATE
DATE
DATE

ISSUE CHECK TO:
M&S Demolition
309 N PURDUE
Liberal KS 67901

I CERTIFY THAT THE SUPPLIES AND/OR SERVICES LISTED ARE PROPERLY
CHARGEABLE TO THE ABOVE ACCOUNTS (S).

1/14/2025
Department Head Date

DEPARTMENT COPY



James Kulow <james.kulow@cityofliberal.org>

809 N PENNSYLVANIA

5 messages

James Kulow <james.kulow@cityofliberal.org>

Thu, Jan 9, 2025 at
5:04 PM

To: Lynn Koehn <lkoehn@koehnlawfirm.com>

Cc: Keith Bridenstine <keith.bridenstine@cityofliberal.org>, Dawn Rushton
<dawn.rushton@cityofliberal.org>

Bcc: Arlene Rosales <arlene.rosales@cityofliberal.org>

Lynn,

The above address was up for demo in 2023 and got passed by the commission. After it got passed, Rusty allowed the homeowner more time to bring it up to code and the progress was monitored by C.E. & the city commission monthly. After 2 months of very little being done to the house. The commissioners let C.E. handle the case again. Since then, nothing has been done. Are we cleared for a demolition or do we have to bring this up to the City Commission again? Below are the notes to the case beside mowings.

Was notified by animal control that while they were looking for puppies that had been reported on the side deck they found the sliding glass door standing wide open. Rest of information is included in the narrative located in the notes of this case.

7-28-23 Update. Was informed by the City Manager to hold off on demo due to an individual wanting to buy the property and rehab it.

9/27/2023- Police department was called to residence on 09/27/23 at around 8 p.m. for dogs going into the house under the deck through a crawl space. A woman who has been trying to get the dogs to a rescue was there to help gather up the dogs and take them to the shelter. The officer said the owner needs to get this taken care of so the strays will stay out of the house and yard.

11/27/2023- Drove by house and noticed that the owner was burning junk in the backyard. The fire department was called to check it out and he was told to make sure he has a hose so that it can be put out. He contacted the neighbors to use their water outside. They allowed him to hook up to their water and Cody

from the fire department let him get a burning permit.

2/28/2024- Contacted owner that his fence was down again no contact has been made from owner

3/5/2024- Was notified by animal control that they contacted the owner about dogs in the yard to see if they could set a trap. Owner replied instantly to their question but has still not answered mine about the hearing on March 12th

3/13/2024-Commission extended time for the rest of the exterior to be taken care of by the owner. They agreed that it will need to be completed by April 9th, 2024.

Thank you
James Kulow
Senior Code Enforcement Officer
City of Liberal Building Department
Direct: 620.626.2268
324 N Kansas Ave | Liberal KS 67901

Work Hours

7:30am-5:30pm M-TH
7:30am-11:30am F

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City of Liberal, 324 North Kansas Avenue, Liberal, Kansas
67901, www.cityofliberal.org

Fri, Jan 10, 2025 at 10:57
AM

Lynn Koehn <lkoehn@koehnlawfirm.com>

To: James Kulow <james.kulow@cityofliberal.org>

Cc: Keith Bridenstine <keith.bridenstine@cityofliberal.org>, Dawn Rushton
<dawn.rushton@cityofliberal.org>

James,

From what you have stated, so long as the process of approval for demo was followed appropriately, when the deadline of April 9th, 2024 passed and the property was not brought into compliance as agreed upon, then the City could pursue the demolition process. I would caution you to look back at the code concerning the process to ensure that all notice requirements have been met and if there are additional notice requirements contained in the code in a situation as you have discussed. To sleep more comfortably at night, it would be wise to give some type of notice (even if not required in your code) of the City's intent to demo with a time period of the intended demo date to the owner. I only state this as nothing has been done by the City nor the owner since March 13, 2024 with a deadline of April 9, 2024. If you would have asked me on April 10, 2024 then I would have advised you to proceed with the demo without any further notice being provided.

[Quoted text hidden]

--

Lynn Koehn
The Koehn Law Firm, L.L.C.
217 N Washington
Liberal, KS 67901
Phone (620)624-8158
Fax (620)624-0533

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James Kulow <james.kulow@cityofliberal.org>

Fri, Jan 10, 2025 at
11:26 AM

To: Lynn Koehn <lkoehn@koehnlawfirm.com>

Cc: Keith Bridenstine <keith.bridenstine@cityofliberal.org>, Dawn Rushton <dawn.rushton@cityofliberal.org>

Thank you for the advice. Monday 1-13-2025 the building dept will reach out to him through email only letting him know he has 30 days from the date of the Email sent for the outside of house to be in compliance and the shed to be torn down and removed and permits pulled by licensed contractors through the City of Liberal Building Dept for the renovation of the inside of the house if not then we will continue with demo on or shortly after 2-14-2025. We will notify him by the Email that we have been conserving with him and will post it on the house as well.

James Kulow
Senior Code Enforcement Officer
City of Liberal Building Department
Direct: 620.626.2268
324 N Kansas Ave | Liberal KS 67901

Work Hours

7:30am-5:30pm M-TH

7:30am-11:30am F

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James Kulow <james.kulow@cityofliberal.org>

809 N Pennsylvania

6 messages

Dawn Rushton <dawn.rushton@cityofliberal.org>

Mon, Jan 13, 2025 at
9:10 AM

To: jim roubidoux <jimroubidoux9@gmail.com>

Cc: James Kulow <james.kulow@cityofliberal.org>

Good Morning Jim,

We have been going through properties in town that are substandard and noticed that we have not had any permits pulled for the inside work at 809 N Pennsylvania. The last time I received anything from you was August 28th of last year saying that you were getting disability and needed more time. During the summer months we were still mowing the property because no one was taking care of it. We understand that you are having health problems but a decision needs to be made about this property in a timely manner. You have received a year of time to begin the renovation, but there has been no progress in several months. If permits are not pulled for the inside work to make this house livable by February 14, 2025 the demolition process will resume since no further work has been completed like agreed to on April 10, 2024.

Thanks
Dawn

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City of Liberal, [324 North Kansas Avenue, Liberal, Kansas 67901, www.cityofliberal.org](https://www.cityofliberal.org)

James Kulow <james.kulow@cityofliberal.org>
To: Lynn Koehn <lkoehn@koehnlawfirm.com>

Mon, Jan 13, 2025 at 9:21 AM

[Quoted text hidden]

Dawn Rushton <dawn.rushton@cityofliberal.org>
To: James Kulow <james.kulow@cityofliberal.org>

Mon, Jan 13, 2025 at
10:47 AM

----- Forwarded message -----

From: **Jim Roubidoux** <jimroubidoux9@gmail.com>
Date: Mon, Jan 13, 2025 at 9:45 AM
Subject: Re: 809 N Pennsylvania
To: Dawn Rushton <dawn.rushton@cityofliberal.org>

Good morning, Dawn. I am working on plan to get moving on the permits to renovate. Still dealing with recovery of health issues and have numerous treatments, doctors appointments, and therapy. Which ultimately in the end will allow me to move forth on the plans for 809 N. Penn. I am trying to avoid surgery at all costs however, if after continued treatments does not yield. Surgery is last resort. My sister said that everytime she went to mow the yard someone had got there a day before. Thanks, Jim...will give updates when they are successful.

[Quoted text hidden]

[Quoted text hidden]

Mon, Jan 13, 2025 at
11:36 AM

James Kulow <james.kulow@cityofliberal.org>

To: Lynn Koehn <lkoehn@koehnlawfirm.com>, Keith Bridenstine
<keith.bridenstine@cityofliberal.org>, Dawn Rushton
<dawn.rushton@cityofliberal.org>

809 N PENNSYLVANIA

LYNN KOEHN : THIS IS THE RESPONSE WE GOT BACK IS THIS A VALID
REASON FOR NOT DOING ANYTHING OR RESPONDING TO THE BUILDING
DEPARTMENT FOR 6 MONTHS

James Kulow

Senior Code Enforcement Officer

City of Liberal Building Department

Direct: 620.626.2268

324 N Kansas Ave | Liberal KS 67901

Work Hours

7:30am-5:30pm M-TH

7:30am-11:30am F

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City of Liberal, 324 North Kansas Avenue, Liberal, Kansas
67901, www.cityofliberal.org

[Quoted text hidden]

Lynn Koehn <lkoehn@koehnlawfirm.com>

Mon, Jan 13, 2025 at 11:52 AM

To: James Kulow <james.kulow@cityofliberal.org>

Cc: Keith Bridenstine <keith.bridenstine@cityofliberal.org>, Dawn Rushton <dawn.rushton@cityofliberal.org>

Legally, if all proper notices were done on the front end then proceeding with the demolition could have occurred after that April date the commission provided. There's really no "valid" reason at this point as the deadline has come and went by over half a year. From your notification you need to give until February 14.

Also I would defer you to the city manager before you proceed in demolition regardless and get her consent.

Lynn Koehn
The Koehn Law Firm, L.L.C.
217 N Washington
Liberal, KS 67901
Phone (620)624-8158
Fax (620)624-0533

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[Quoted text hidden]

Dawn Rushton <dawn.rushton@cityofliberal.org>

Mon, Jan 13, 2025 at 3:45 PM

To: James Kulow <james.kulow@cityofliberal.org>

----- Forwarded message -----

From: **jim roubidoux** <jimroubidoux9@gmail.com>

Date: Mon, Jan 13, 2025 at 3:39 PM

Subject: Re: 809 N Pennsylvania

To: Dawn Rushton <dawn.rushton@cityofliberal.org>

Hi! Dawn the February date is not financially plausible until my bankruptcy is completed. The pandemic was the start of my downfall financially and physically (mentally). A main reason with not selling the property, being it was a contingency plan. For having a place to live if ever needed. As soon as, I get all my affairs in order and complete here in Oklahoma...I will be moving back to 809 N. Penn. Thank you! Jim

On Mon, Jan 13, 2025, 11:09 AM Dawn Rushton <dawn.rushton@cityofliberal.org> wrote:

Thank you for the update. The permits will need to be pulled by a contractor licensed in the City of Liberal by February 14, 2025.

Thanks
Dawn

On Mon, Jan 13, 2025 at 9:45 AM jim roubidoux <jimroubidoux9@gmail.com> wrote:

Good morning, Dawn. I am working on plan to get moving on the permits to renovate. Still dealing with recovery of health issues and have numerous treatments, doctors appointments, and therapy. Which ultimately in the end will allow me to move forth on the plans for 809 N. Penn. I am trying to avoid surgery at all costs however, if after continued treatments does not yield. Surgery is last resort. My sister said that everytime she went to mow the yard someone had got there a day before. Thanks, Jim...will give updates when they are successful.

On Mon, Jan 13, 2025, 9:11 AM Dawn Rushton
<dawn.rushton@cityofliberal.org> wrote:

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[Quoted text hidden]

[Quoted text hidden]



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9736K

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67901, www.cityofliberal.org

[Quoted text hidden]

James Kulow <james.kulow@cityofliberal.org>

Mon, Jan 13, 2025 at 10:05
AM

To: Lynn Koehn <lkoehn@koehnlawfirm.com>

Cc: Keith Bridenstine <keith.bridenstine@cityofliberal.org>, Dawn Rushton
<dawn.rushton@cityofliberal.org>

Email notification posted on house

[Quoted text hidden]

James Kulow <james.kulow@cityofliberal.org>

Mon, Jan 13, 2025 at 10:07
AM

To: Lynn Koehn <lkoehn@koehnlawfirm.com>

Cc: Keith Bridenstine <keith.bridenstine@cityofliberal.org>, Dawn Rushton
<dawn.rushton@cityofliberal.org>

Email notification posted on house

[Quoted text hidden]



James Kulow <james.kulow@cityofliberal.org>

Fwd:

1 message

Dawn Rushton <dawn.rushton@cityofliberal.org>

Thu, Jan 16, 2025 at
1:06 PM

To: James Kulow <james.kulow@cityofliberal.org>

----- Forwarded message -----

From: **Jim Roubidoux** <jimroubidoux9@gmail.com>

Date: Thu, Jan 16, 2025 at 12:06 PM

Subject:

To: Dawn Rushton <dawn.rushton@cityofliberal.org>

Hi Dawn, I am working on getting some people together to get started on tearing down the house. It may take a month or so. This way I will not get charged with a demo. Thanks, Jim

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City of Liberal, [324 North Kansas Avenue, Liberal, Kansas 67901](#),
www.cityofliberal.org

RESOLUTION NO. 2398

A RESOLUTION AUTHORIZING THE ABATEMENT OF CONDITIONS WHICH ARE INJURIOUS TO THE HEALTH, SAFETY AND GENERAL WELFARE OF THE RESIDENTS OF THE CITY OF LIBERAL, KANSAS, PURSUANT TO SECTION 8-205, CODE OF THE CITY OF LIBERAL, KANSAS.

BE IT RESOLVED, by the Governing Body of the City of Liberal, Kansas:

WHEREAS, the Governing Body of the City of Liberal, Kansas has declared it unlawful to allow to exist conditions which are detrimental to the general health, safety and welfare of the residents of the City of Liberal; and

WHEREAS, the owner of the property address Lots 19-20 of Block 19, Farmer-Terwilliger Addition to the City of Liberal, also known as 809 N Pennsylvania, has been issued a preliminary notice pursuant to Section 8-207(c) of the code of Ordinances and have failed to abate the nuisance. The property is in violation of one or more of the following conditions:

[X] Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the approved building or fire code of the jurisdiction as related to the requirements for existing buildings.

[X] The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.

[X] Any portion of a building, structure, or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.

[X] The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.

[X] The building or structure is neglected, damaged, dilapidated, unsecured, or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals, or immoral persons, or enable persons to resort to the building or structure for committing a nuisance or an unlawful act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

SECTION 1. The City Manager or his designee is authorized to issue an order requiring the owner to remove and abate from the property the thing or things below-described as a nuisance within fifteen (15) days following the passage of this Resolution. Said order shall state that, before the expiration of the fifteen (15) day waiting period, the owner may request a hearing before the governing body or its designated representative. Should the owner fail to abate the nuisance or request a hearing, the Public Officer is hereby authorized to abate the following structural nuisance

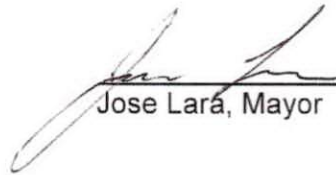
located on Lots 19-20 of Block 19, Farmer-Terwilliger Addition to the City of Liberal, also known as 809 N Pennsylvania.

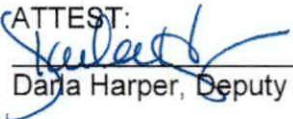
1. Protective treatments, all exterior surfaces will need appropriate protective treatments
2. All structural deficiencies need to be brought up to current code.
3. Both the home and detached garage will need to be secured.
4. Interior flooring and ceiling's will need to be repaired / installed.
5. Electrical will need to brought up to current code.
6. Plumbing will need to brought up to current code
7. HVAC will need to be brought to current code.

SECTION 2. The abatement costs incurred by the City shall be charged against the lots of ground on which the items were removed.

PASSED AND APPROVED by the Governing Body of the City of Liberal, Kansas, this 27 day of June, 2023




Jose Lara, Mayor

ATTEST:

Dana Harper, Deputy City Clerk

M&S Demolition

309 N. Purdue
 Liberal, KS 67901
 620-626-9378
 m_sdemo@yahoo.com

Quote

Date	Quote #
6/19/2023	36

Name / Address
City of Liberal (809 N Pennsylvania)

1-13-25
Still Good Deal
John W. Waller

			Project
Description	Qty	Rate	Total
Remove house and garage Remove concrete and trees fill holes with dirt		15,500.00	15,500.00
		Total	\$15,500.00

Bid

No.4355 R

TO

City of Liberia

809 N Pennsylvania

TERMS:

DATE _____

CUSTOMER ORDER NO.

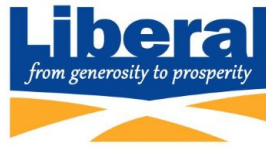
SALESPERSON

VIA

[illegible]

Thank You!

Form 8876 Liberal Office Machines



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 14.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: Ordinance No. 4629 - Special Use Permit for 624 N. Grant Ave

The property located at 624 N. Grant, which was formerly USD 480 offices, was purchased by For Custom Construction at the time USD 480 vacated it. The building, which is zoned Residential, has no residential uses. Efforts to rezone the property were met with heavy public resistance and were denied. For Custom then applied for, and was granted, a Special Use Permit for operating their construction company from the address. There has been a portion of the building which has remained empty since For Custom purchased it. Zoning allows only a few uses in a residential district, other than residences making the vacant portion of the building unusable. For Custom has applied for a second Special Use for the vacant portion of the building to be rented and opened as professional services, such as accountants, attorneys, cosmetology, etc. This would add small businesses to the neighborhood without increasing traffic to a problematic point. The special use was passed unanimously by the Planning and Zoning Board on January 9th, 2025.

Recommendation:

City Staff recommends the Commission approve Ordinance 4629 granting a Special Use Permit for Professional Service Businesses to be conducted at 624 N Grant Ave.

ORDINANCE NO. 4629

AN ORDINANCE ALLOWING A SPECIAL USE PERMIT ON A PARCEL OF LAND LOCATED IN LOTS FOUR (4), FIVE (5), SIX (6), SEVEN (7), EIGHT (8), NINE (9), TEN (10), ELEVEN (11) AND TWELVE (12), BLOCK SEVEN (7), ORIGINAL TOWN IN THE CITY OF LIBERAL, SEWARD COUNTY, KANSAS,

WHEREAS, the Board of Zoning Appeals for the City of Liberal, Kansas held a public hearing on January 09th, 2025 regarding the application for a special use permit as described herein; and

WHEREAS, proper notices and procedures were followed by the Board of Zoning Appeals; and

WHEREAS, the Board of Zoning Appeals finds it advisable to allow the special use permit with conditions.

WHEREAS, K.S.A. 12-757, pertaining to special use permits, allows for the special use permit by ordinance when the City deems it advisable to do so.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

Section 1. That pursuant to K.S.A. 12-757, the requested special use permit is hereby granted for the purposes of utilizing the extra offices and renting them for different professional services and will apply to the following described property:

Lots 4-12, Block 7, Original Town to the City of Liberal, Seward County, Kansas, (Address: 624 N Grant Ave) (Parcel # 088-149-32-0-40-12-012.00-0)

Section 2. That the City Clerk will file this ordinance in the Office of the Register of Deeds upon its passage and publication.

Section 3. That this Ordinance shall be effective upon its passage and adoption by the Governing Body of the City of Liberal, Kansas, and after its publication in the official City newspaper.

PASSED AND APPROVED by the Governing Body of the City of Liberal, Kansas, and signed by the Mayor this 28th day of January, 2025.

ATTEST:

Jose Lara, Mayor

Alicia Hidalgo MMC, City Clerk

CITY OF LIBERAL
SPECIAL USE PERMIT APPLICATION

Return Form To:

Zoning Administrator
City of Liberal
324 North Kansas Avenue
Liberal, KS 67905-2199
(620) 626-2261
(620) 626-0572 (fax)

For Office Use Only

Case ID: B2-25-02
Filing Fee: 275
Date Filed: 12-18-24
Date Advertised: 12-19-24
Date Notices Sent: 12-19-24
Public Hearing Date: 1-09-25

APPLICANT INFORMATION:

Applicant: For Custom Construction LLC Phone: 620-629-7877
Address: 624 N Grant Ave Liberal KS Zip: 67901
Owner: Juan L Rosales Phone: 620-629-7877
Address: 1461 S sycamore Liberal KS Zip: 67901

PROPERTY INFORMATION:

Location of Property: _____

Legal Description: _____

Present Zoning Classification: _____ Acreage: _____

Present Use of Property: Construction show room & warehouse

Proposed Land Use Activity: Rent front building offices facing
grant street with plenty of parking to different business needing
office space.

Article, Section and sub-section (if applicable) allowing for said Special use to be applied for: _____

Article 11—Special Use Permit**ADJACENT ZONING AND LAND USE:**

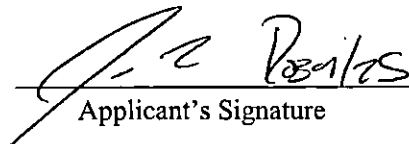
	<u>Land Use</u>	<u>Zoning</u>
North	_____	_____
South	_____	_____
East	_____	_____
West	_____	_____

Should this Special use be valid only for a specific time period? Yes _____ No ☒
 If Yes, what length of time? _____

Special Use Permit Review Checklist		
<i>Does the proposed special use further the goals and objectives of the Comprehensive Plan and the health, safety, morals, comfort and general welfare of the inhabitant of the City and County and promote the following? If not, please attach a separate sheet explaining why.</i>	Yes	No
1. The Stability and integrity of the various zoning districts.	☒	☐
2. Conservation of property values.	☒	☐
3. Protection against fire and casualties.	☒	☐
4. Observation of general police regulations.	☒	☐
5. Prevention of traffic congestion.	☒	☐
6. Promotion of the safety of individuals and property.	☒	☐
7. Provision of adequate light and air.	☒	☐
8. Prevention of overcrowding and excessive intensity of land uses.	☒	☐
9. Provisions of public utilities and schools.	☒	☐
10. Promote the level of continuity in use. (Avoid inappropriate uses)	☒	☐
11. Promote the value and character of existing or authorized improvements and land uses.	☒	☐
12. Promote improvements and land uses that are in keeping with accepted planning principles.	☒	☐
13. Provision of orderly and proper urban renewal, development and growth.	☒	☐

ATTACHMENTS REQUIRED:

1. A site plan as specified in the Zoning Regulations as well as any other information which would be helpful to the Planning Commission in consideration of the application.
2. List of property owners located within 200 feet of the property.


 Applicant's Signature

12.18.24
 Date



Imagery ©2024 Airbus, Maxar Technologies, Map data ©2024 Google 50 ft

3- Entries to offices



**NOTICE OF HEARING
BY
LIBERAL METROPOLITAN AREA
BOARD OF ZONING APPEALS**

The public is hereby notified that the Liberal Metropolitan Area of Zoning Appeals will conduct a Public Hearing on January 9th, 2025 at 7:00 p.m. in the City Commission Chambers 950 S Grant, Liberal, Kansas. The purpose of the Public Hearing is to consider a request for Special Use Permit from the Zoning Ordinance.

Case BZ-25-02 – The owners are applying for a special use permit to be able to utilize the extra office space and rent them for different professional services. This Special Use Permit is permitted in the Zoning Ordinance, Article XXIV Section 11. The former may be allowed by Special Use Permit when submitted, reviewed and approved by the Board of Zoning Appeals.

The requested Special Use Permit will apply to the following described property.

SURFACE AND SURFCE RIGHT ONLY, in and to;
*Lots 4-12, Block 7, Original Town to the City of Liberal, Seward County,
Kansas, according to the recorded Plat thereof. (Address: 624 N Grant Ave)
(Parcel # 088-149-32-0-40-12-012.00-0)*

The Public is advised that any and all persons desiring to speak for or against this exception request may appear during the meeting and make a statement.

Additional information concerning this Special Use Permit may be obtained from the Zoning Administrator at City Hall, 324 North Kansas Avenue, Liberal, Kansas 67901, or phone 620-626-2261 during normal business hours.


Keith Bridenstine, CBO
Planning & Zoning Administrator

For Custom Construction LLC

624 n Grant liberal KS 67901

620-629-7877

DEAR COMMITTEE, WE FOR CUSTOM CONSTRUCTION, HAVE A SPECIAL USE PERMIT FOR THE PROPERTY LOCATED AT 624 N GRANT AVE LIBERAL KS, THIS SPECIAL USE PERMIT ALLOWS US TO RUN OUR CONSTRUCTION COMPANY BUSINESS, WITH WAREHOUSE, OFFICE AND SHOW ROOM. THE PROPERTY IS AN R3 AND WHEN WE BOUGHT THE PROPERTY THE SELLER TRIED TO CONVERT TO A COMMERCIAL PROPERTY BUT THE NEIGHBORS DID NOT ALLOW IT. THEIR CONCERN WAS MAINLY THE WAREHOUSE IN THE BACK PART OF THE PROPERTY. THEY DID NOT WANT A MECANIC SHOP OR SOME SORT OF COMERCIAL FABRICATION SHOP TO GO IN. SINCE, FOR CUSTOM CONSTRUCTION, WAS NOT THE ISSUE BUT ANYBODY ELSE THAT MIGHT COME AFTER US, THE CITY ALLOWED A SPECIAL USE FOR OUR CONSTRUCTION BUSINESS. THE FRONT PART OF THE PROPERTY HAS 12 OFFICES WITH ACCESS AND PARKING OFF OF GRANT STREET. THERE IS ONLY ONE HOME NORTH OF THE PROPERTY, ONE SOUTH OF THE PROPERTY AND AN ABANDONED SCHOOL BUILDING ACROSS THE STREET. WE ARE SEEKING A SECOUND SPECIAL USE FOR THESE OFFICES ONLY, THE WAREHOUSE WILL BE USED ONLY BY FOR CUSTOM CONSTRUCTION, SO THE ORIGINAL SPECIAL USE PERMIT WILL STAY IN PLACE FOR THAT. THE SECOUND SPECIAL USE PERMIT WE ARE SEEKING IS FOR US TO BE ALLOWED TO RENT THESE OFFICE TO DIFFERENT BUSINESS NEEDING OFFICE SPACE OR JUST A SPACE THEY CAN RUN A BUSINESS OUT OF. THE SPECIAL USE PERMIT IN PLACE NOW ONLY ALLOW THESE OFFICES/SPACES TO BE UTILZED FOR CONSTRUCTION. WE HAVE HAD OTHER PEOPLE WITH DIFFERENT TRADES APPROCH US ABOUT RENTING THEM AN OFFICE/SPACE. THAT IS THE REASON WE HAVE SUBMITTED FOR THIS SECOUND SPECIAL USE. SINCE THERE IS PLENTY OF PARKING AND LIMITED HOUSES, WE BELIEVE THIS WOULD NOT INTERFERE WITH THE NEIGHBORS EVERYDAY COMMUTING. WE BELIEVE THE NEIGHBORS WOULD NOT OPPOSE, SINCE THE WAREHOUSE WHICH WAS THEIR MAIN CONCERN WOULD STAY THE SAME AND WOULD NOT BE ACCESSIBLE TO THESE NEW BUSINESSES. ANY BUSINESS WILLING TO RENT THESE OFFICE/SPACES WOULD HAVE TO COME IN TO CITY HALL AND PULL A BUSINESS LISCENSE, WHICH WE BELIEVE THIS TO BE A BENEFIT TO THE CITY AS WELL. WE REALLY APRECIATE THE COMMITTEE CONSIDERING OUR PROPOSAL AND IF YOU HAVE ANY CONCERNS OR QUESTIONS, PLEASE CONTACT ME AT 620-629-7877 JUAN ROSALES

ARTICLE 11: SPECIAL USES

Certain uses or exceptions are permitted in some zoning districts only when a special use permit has been obtained from the Board of Zoning Appeals. Such uses require special study with respect to specific location and design considerations to assure that they will have minimal negative impact on surrounding properties.

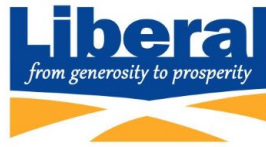
1. The applicant shall first obtain the proper application form from the Office of the Zoning Administrator. Specific details regarding the application are located in Article XXIV Section 11 of the Zoning Ordinance.
2. The special use permit application form shall be completely filled out, a certified list of property owners within 200' of the property in question attached, and returned to the Office of the Zoning Administrator with the appropriate filing fee of \$275.00 and any and all other required information. An application shall not be scheduled for public hearing until the application form has been fully completed, the fee paid, and all required information submitted.
3. The Office of the Zoning Administrator shall be responsible for having an official notice of the public hearing published in a newspaper of general circulation and the notification of all property owners within 200 feet of the subject property at least twenty (20) days prior to the hearing. The Office of the Zoning Administrator shall be responsible for following the administrative procedures for a special use permit as prescribed in the adopted zoning regulations. The notice shall fix the time and place of the hearing and shall describe generally the special use permit requested.
4. The Planning Commission shall hold a public hearing at which time citizens and parties of interest shall have an opportunity to be heard.
5. The public hearing may be adjourned from time to time and, upon its conclusion, the Planning Commission shall prepare and adopt its recommendation to the Board of Zoning Appeals. This recommendation shall be submitted along with an accurate record of the public hearing.
6. It is also required to file a form of declaration of restrictions indicating use, which is to be made by the legal owner if the application is granted.

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Dear board members,

We, For Custom Construction, have a special use permit for the property located at 624 N Grant Ave. This special use permit allows us to run out construction company business with a warehouse, office and showroom. The property is zoned R-3 and when we bought the property the seller tried to convert to a commercial property but the neighbors did not allow it. Their concern was mainly with the warehouse in the back part of the property, they did not want a mechanic shop or some sort of commercial fabrication shop to go in. With our construction business that would not be an issue, the city allowed us a special use permit. The front of the property has 12 offices with access and parking off of Grant Street. There is a home north of the property, East is a church/abandoned school, South of the property are apartments and West are homes. We are asking for a 2nd special use permit at this location for the offices only. The warehouse will be used only by For Custom Construction, the first Special use permit will stay in place for that. The second special use permit we are asking is for us to be allowed to utilize the extra offices to different businesses needing office space to run their business out of. The special use permit we have in place now only allows these offices to be used for construction. We have had other people with different trades approach us about renting them an office/space. That is the reason we have submitted this special use request. There is plenty of parking, we believe this should not interfere with the neighbors' everyday commuting. Any business willing to rent an office/space would have to come into City Hall and pull a business license, which we believe this to be beneficial to the city. We appreciate the Board taking our special use permit into consideration. If you have any questions or concerns please contact me, Juan Rosales, at 620-629-7877.

Thank you!



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 15.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: Resolution No. 2427 - Abatement of Substandard Conditions at 515 N Pershing Ave

The City of Liberal has been having such property mowed for the past 6 years, and during that time, none of the mowing bills have been paid. The house has become worn down and dilapidated. Code Enforcement has been called several times to board up the house, because squatters would continue to break in and tear the house up more each time. The house is in very poor condition. The water and other utilities to this house have been off for several years. Letters have been sent out, but nothing has been done to bring the property back up to code.

We received two quotes for the removal of the house, cleanup, and dirt work, if needed, to level the property. The lowest bid was from M & S for \$16,200.00. Staff is asking if Commission will approve the bid of \$16,200.00

Recommendation:

Staff recommends that the City Commission adopt the attached Resolution No. 2427, which will order the demolition of FRISCO ADDN, BLOCK 1, Lot 23 - 24 to the City of Liberal, Seward County Kansas also known as 515 N PERSHING, Staff recommends the City Commission give immediate approval to condemn the property.

(Published in the High Plains Daily Leader & Times, Liberal, Kansas, this 30th day of January, 2025.) t1

RESOLUTION NO. 2427

AUTHORIZING THE ABATEMENT OF CONDITIONS WHICH ARE INJURIOUS TO THE HEALTH, SAFETY AND GENERAL WELFARE OF THE RESIDENTS OF THE CITY OF LIBERAL, KANSAS, PURSUANT TO SECTION 8-205, CODE OF THE CITY OF LIBERAL, KANSAS.

BE IT RESOLVED, by the Governing Body of the City of Liberal, Kansas:

WHEREAS, the Governing Body of the City of Liberal, Kansas has declared it unlawful to allow to exist conditions which are detrimental to the general health, safety and welfare of the residents of the City of Liberal; and

WHEREAS, the owner of the property address FRISCO ADDN, BLOCK 1, Lot 23 - 24 to the City of Liberal, also known as 515 N Pershing Ave, has been issued a preliminary notice pursuant to Chapter 8 of the code of Ordinances and have failed to abate the nuisance. The property is in violation of one or more of the following conditions:

[X] Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the approved building or fire code of the jurisdiction as related to the requirements for existing buildings.

[X] The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.

[X] Any portion of a building, structure, or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.

[X] The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.

[X] The building or structure is neglected, damaged, dilapidated, unsecured, or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals, or immoral persons, or enable persons to resort to the building or structure for committing a nuisance or an unlawful act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

SECTION 1. The City Manager or his designee is authorized to issue an order requiring the owner to remove and abate from the property the thing or things below-described as a nuisance within fifteen (15) days following the passage of this Resolution. Said order shall state that, before the expiration of the fifteen (15) day waiting period, the owner may request a hearing before the governing body or its designated representative. Should the owner fail to abate the nuisance or request a hearing, the Public Officer is hereby authorized to abate the following structural nuisance:

1. A house and shed located at 515 N Pershing Ave FRISCO ADDN, BLOCK 1, Lot 23 – 24

SECTION 2. The abatement costs incurred by the City shall be charged against the lots of ground on which the violations remedied.

PASSED AND APPROVED by the Governing Body of the City of Liberal, Kansas, this 28th day of January, 2025.

Jose Lara, Mayor

ATTEST:

Alicia Hidalgo, City Clerk, MMC

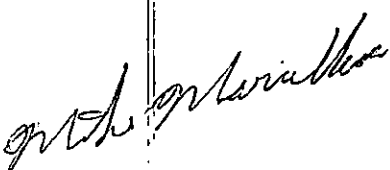
M&S Demolition

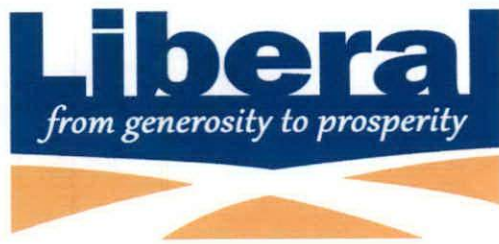
309 N. Purdue
Liberal, KS 67901
620-626-9378
m_demo@yahoo.com

Quote

Date	Quote #
1/14/2025	47

Name / Address
City of Liberal (515 N pershing)

			Project
Description	Qty	Rate	Total
Remove house and shed, clean up trees, remove concrete, fill holes with dirt Dirt to be supplied by city		16,200.00	16,200.00
			
Payment due in 30 days after completion		Total	\$16,200.00



The
CITY of LIBERAL

BUILDING INSPECTION & CODE ENFORCEMENT ~ (620) 626-2261
P.O. BOX 2199 ~ LIBERAL, KS. 67905-2199

Date: 9/17/2024

Name: JUNE J BEAVERS, PENA
Address: 515 N PERSHING

To Whom It May Concern:

It has been brought to my attention that conditions on the property located at 515 N PERSHING, Liberal, KS 67901, FRISO ADDN, BLOCK 1, LOT 23-24, of the City of Liberal, Seward County, Kansas which is owned by you, are in violation of the Building Code of the City of Liberal, per International Property Maintenance Code (IPMC) Section 108.1.5. Such evidence shall include the conditions checked below.

[X] Any portion of a building, structure, or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.

[X] Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so anchored, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.

[X] The building or structure, or part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give away.

[X] The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.

[X] The building or structure is neglected, damaged, dilapidated, unsecured, or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals, or immoral persons, or enable persons to resort to the building or structure for committing a nuisance or an unlawful act.

[X] Any building or structure has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the approved building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.

[X] A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is

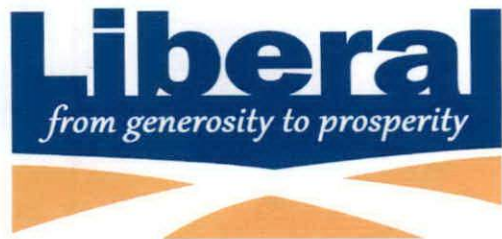
determined by the code official to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.

The structure also has violations of 2015 IPMC:

Section 302.7 Accessory Structures

Section 304.2 Protective treatment

Section 305.1.1 Interior unsafe conditions



The
CITY of LIBERAL

BUILDING INSPECTION & CODE ENFORCEMENT ~ (620) 626-2261
P.O. BOX 2199 ~ LIBERAL, KS. 67905-2199

Section 305.3	Interior surfaces
Section 501.2	Responsibilities of owner - plumbing
Section 502.1	Required plumbing for dwelling units
Section 504.1	General installation of Plumbing Fixtures
Section 504.3	Plumbing System hazards
Section 505.1	Water system General
Section 505.4	Water heating facilities
Section 605.1	Sanitary drainage General
Section 506.2	Sanitary Drainage maintenance
Section 601.2	Responsibilities of owner - electrical and mechanical
Section 602.2	Residential heating requirements
Section 603.1	Mechanical appliances General
Section 604.1	Electrical requirement
Section 605	Electrical equipment

The structure also has violations of Liberal City Code :

Section 8 205.13 Absence of registration
Section 14-307 Vehicle parked in yard

The main structure and accessory structure must be demolished or brought to code by licensed contractors.

Contact the building department with ten (15) day of receipt of this letter to discuss the violation(s) further and to create a plan to correct the violation(s). Failure to contact the Building Department within the ten (15) Days will result in legal action being taken.

Any questions concerning this matter should be directed to the Building Department of the City of Liberal, 324 N. Kansas Ave, or call (620)-626-2261

Sincerely,

Caitlin Gilmore,
Code Enforcement Officer

VIOLATION COURT PACKET
September 18, 2024

Violation Number : 24-0509	Original Complaint Number:
Parcel Number: 1493204018006000	Original Failed Inspection Number:
Owner Name: PENA, JUNE J BEAVERS	Required Resolve By Date: October 2, 2025
Occupant Name:	Violation Status: Open Violation Type: Code Enforcement
Parcel Address: 515 N PERSHING AVE - Unit ID:	Violation Date: September 17, 2024 Violation Time: 02:30PM

Violation Description: 9/17/24- HAVING PROPERTY SECURED DUE TO BREAK INS AND SQUATERS LIVING INSIDE HAVE HAD TO MOW PROPERTY FOR YEARS, GOING TO PUT UP PLACARDS AS WELL THERE IS ALSO A VEHICLE ON THE PROPERTY THAT IS BEING BROKEN INTO AND THEY ARE SLEEPING INSIDE OF

VEHICLE CASE STARTED 3/27/2023 BY DAWN NOTICE WAS GIVEN AT THAT TIME TO REMOVE VEHICLE

THE LAST TIME THERE WAS ELECTRICITY IN SOMEONES NAME WAS 2011 PER SOUTHERN PIONEER

THE LAST TIME WATER WAS ON IS 2009 PER CITY OF LIBERAL WATER DEPT

BLACK HILLS HAS NO RECORD OF GAS EVER BEING ON

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 302.7: Sub-Section: Accessory structures - **Code Section:** 302.7
Ordinance: Accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.
Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 502.1: Sub-Section: Dwelling units - **Code Section:** 502.1
Ordinance: Every dwelling unit shall contain its own bathtub or shower, lavatory, water closet and kitchen sink that shall be maintained in a sanitary, safe working condition. The lavatory shall be placed in the same room as the water closet or located in close proximity to the door leading directly into the room in which such water closet is located. A kitchen sink shall not be used as a substitute for the required lavatory.
Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 304.2: Sub-Section: Protective treatment - **Code Section:** 304.2
Ordinance: Exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. Siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. Metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.
Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 305.1.1: Sub-Section: Unsafe conditions - **Code Section:** 305.1.1
Ordinance: The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the International Building Code or the International Existing Building Code as required for existing buildings: 1. The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength; 2. The anchorage of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects; 3. Structures or components thereof that have reached their limit state; 4. Structural members are incapable of supporting nominal loads and load effects; 5. Stairs, landings, balconies and all similar walking surfaces, including guards and handrails, are not structurally sound, not properly anchored or are anchored with connections not capable of supporting all nominal loads and resisting all load effects; 6. Foundation systems that are not firmly supported by footings are not plumb and free from open cracks and breaks, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects. Exceptions: 1. Where substantiated otherwise by an approved method. 2. Demolition of unsafe conditions shall be permitted when approved by the Code official.
Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 305.3: Sub-Section: Interior surfaces - **Code Section:** 305.3
Ordinance: Interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.
Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 501.2: Sub-Section: Responsibility - **Code Section:** 501.2
Ordinance: The owner of the structure shall provide and maintain such plumbing facilities and plumbing fixtures in compliance with these requirements. A person shall not occupy as owner-occupant or permit another person to occupy any structure or premises that does not comply with the requirements of this chapter.
Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 504.1: Sub-Section: General - **Code Section:** 504.1
Ordinance: Plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. Plumbing fixtures shall be maintained in a safe, sanitary and functional condition.
Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 504.3: Sub-Section: Plumbing system hazards - **Code Section:** 504.3
Ordinance: Where it is found that a plumbing system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, inadequate venting, cross connection, backsiphonage, improper installation, deterioration or damage or for similar reasons, the Code official shall require the

defects to be corrected to eliminate the hazard.

Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 505.1: Sub-Section: General - **Code Section:** 505.1

Ordinance: Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. Kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the International Plumbing Code.

Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 505.4: Sub-Section: Water heating facilities - **Code Section:** 505.4

Ordinance: Water heating facilities shall be properly installed, maintained and capable of providing an adequate amount of water to be drawn at every required sink, lavatory, bathtub, shower and laundry facility at a minimum temperature of 110°F (43°C). A gas-burning water heater shall not be located in any bathroom, toilet room, bedroom or other occupied room normally kept closed, unless adequate combustion air is provided. An approved combination temperature and pressure-relief valve and relief valve discharge pipe shall be properly installed and maintained on water heaters.

Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 506.2: Sub-Section: Maintenance - **Code Section:** 506.2

Ordinance: Every plumbing stack, vent, waste and sewer line shall function properly and be kept free from obstructions, leaks and defects.

Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 601.2: Sub-Section: Responsibility - **Code Section:** 601.2

Ordinance: The owner of the structure shall provide and maintain mechanical and electrical facilities and equipment in compliance with these requirements. A person shall not occupy as owner-occupant or permit another person to occupy any premises that does not comply with the requirements of this chapter.

Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 602.2: Sub-Section: Residential occupancies - **Code Section:** 602.2

Ordinance: Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68°F (20°C) in all habitable rooms, bathrooms and toilet rooms based on the winter outdoor design temperature for the locality indicated in Appendix D of the International Plumbing Code. Cooking appliances shall not be used, nor shall portable unvented fuel-burning space heaters be used, as a means to provide required heating. Exception: In areas where the average monthly temperature is above 30°F (-1°C), a minimum temperature of 65°F (18°C) shall be maintained.

Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 603.1: Sub-Section: Mechanical appliances - **Code Section:** 603.1

Ordinance: Mechanical appliances, fireplaces, solid fuel-burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safe working condition, and shall be capable of performing the intended function.

Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 604.1: Sub-Section: Facilities required - **Code Section:** 604.1

Ordinance: Every occupied building shall be provided with an electrical system in compliance with the requirements of this section and Section 605.

Conditions Found and Corrective Action Required:

Code Book: 2015 International Property Maintenance Code - **Code Title:** Section 605.1: Sub-Section: Installation - **Code Section:** 605.1

Ordinance: Electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and approved manner.

Conditions Found and Corrective Action Required:

Listing of All Actions Related to Violation Number: 24-0509

September 17, 2024 02:22PM **Violation Created**

Violation Created For Parcel #1493204018006000

September 18, 2024 11:40AM **Final notice issued**

posted final substandard letter on door stated they have 15 days to contact the building dept.

Listing of All Tickets Issued:

Listing of All Images on File Relating to Case:

Tax Parcel #: 1493204018006000

Address: 515 N PERSHING AVE

Violation #: 24-0509

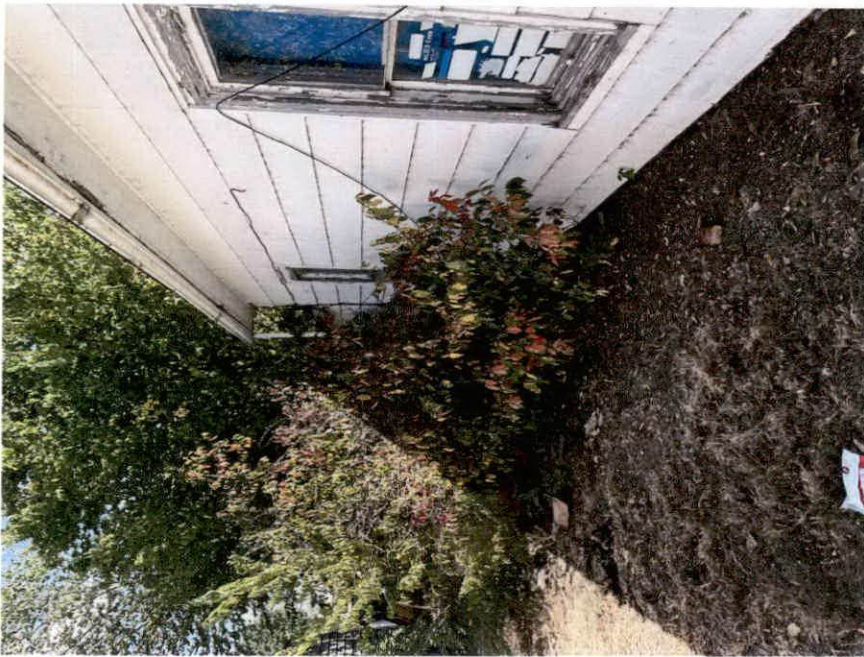
Date: September 17, 2024 02:27PM



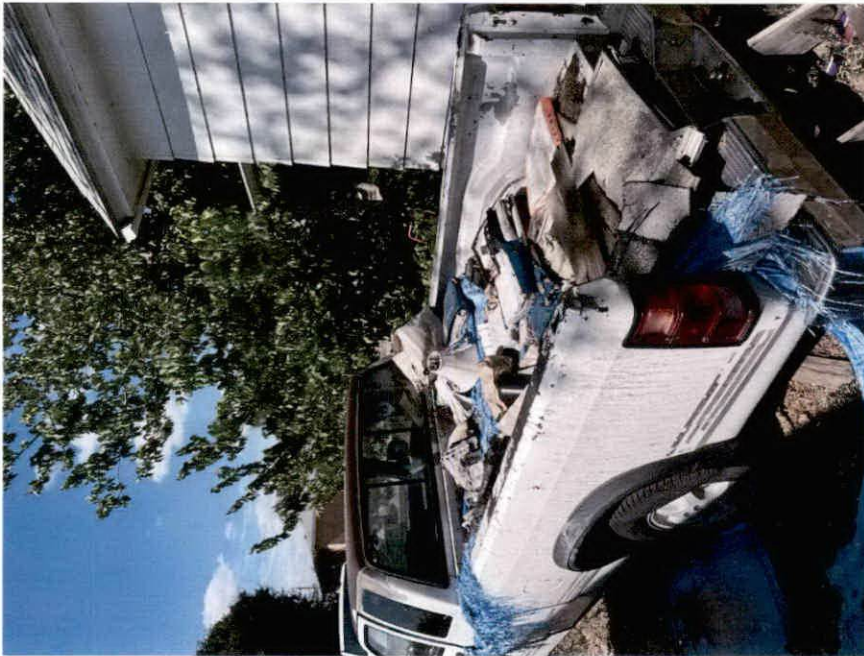
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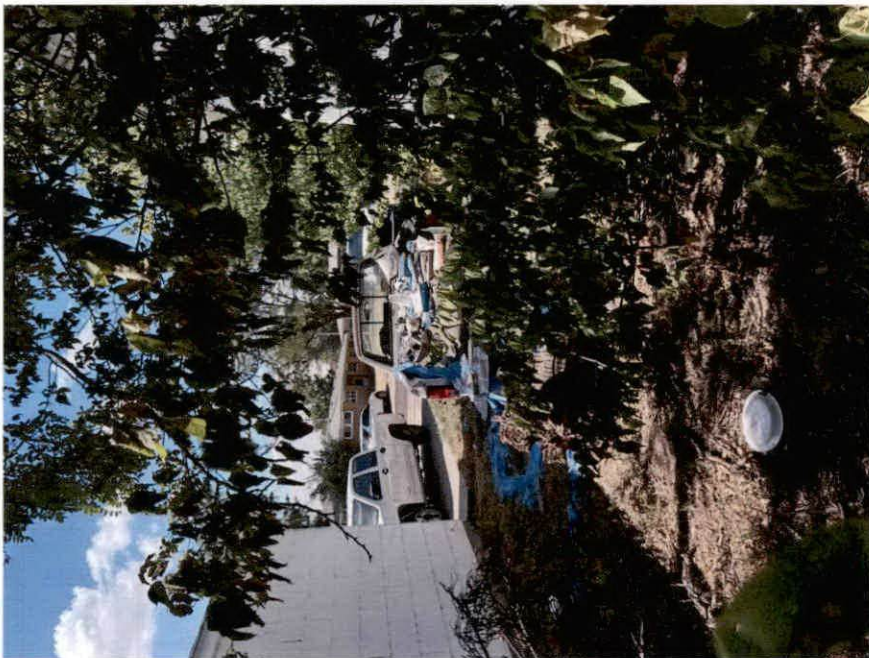
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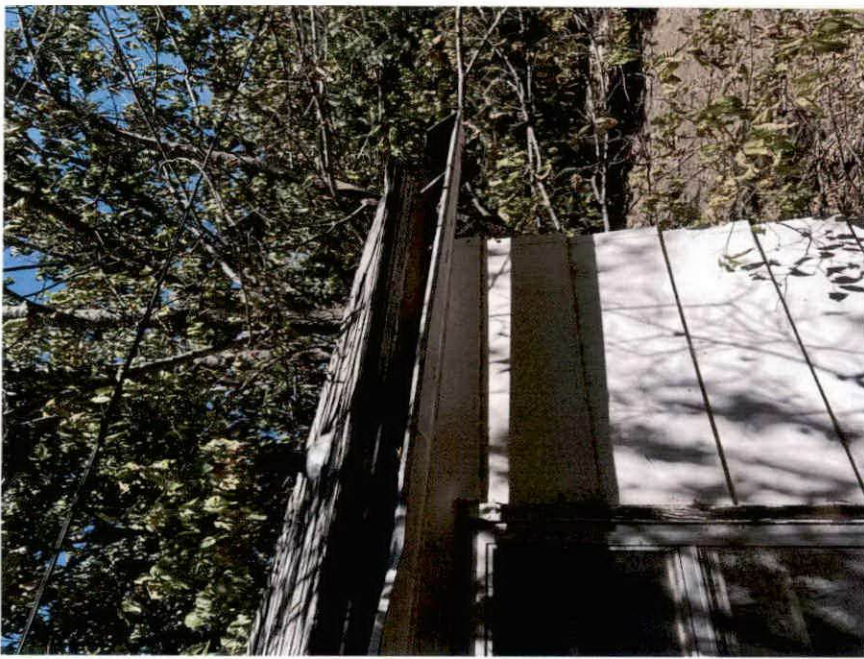
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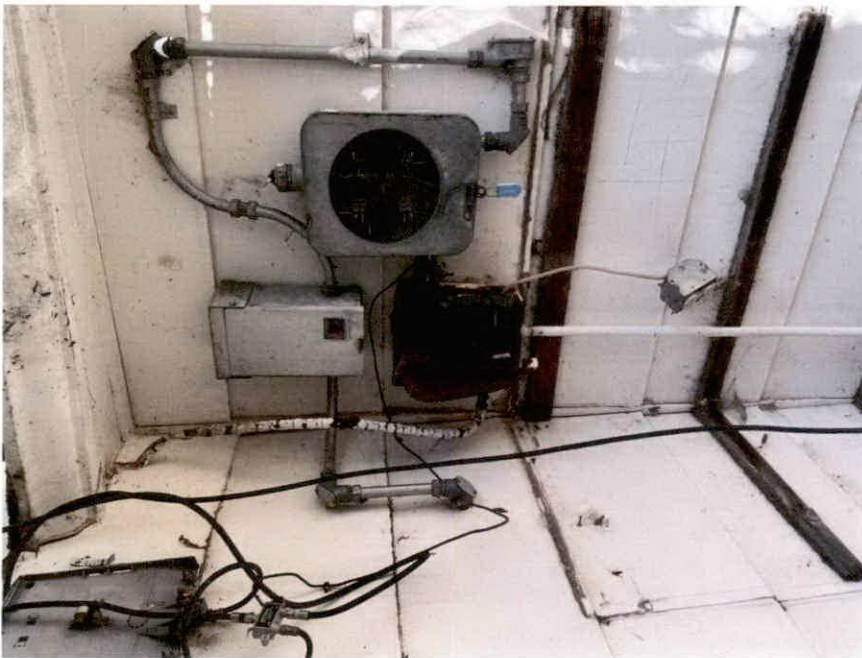
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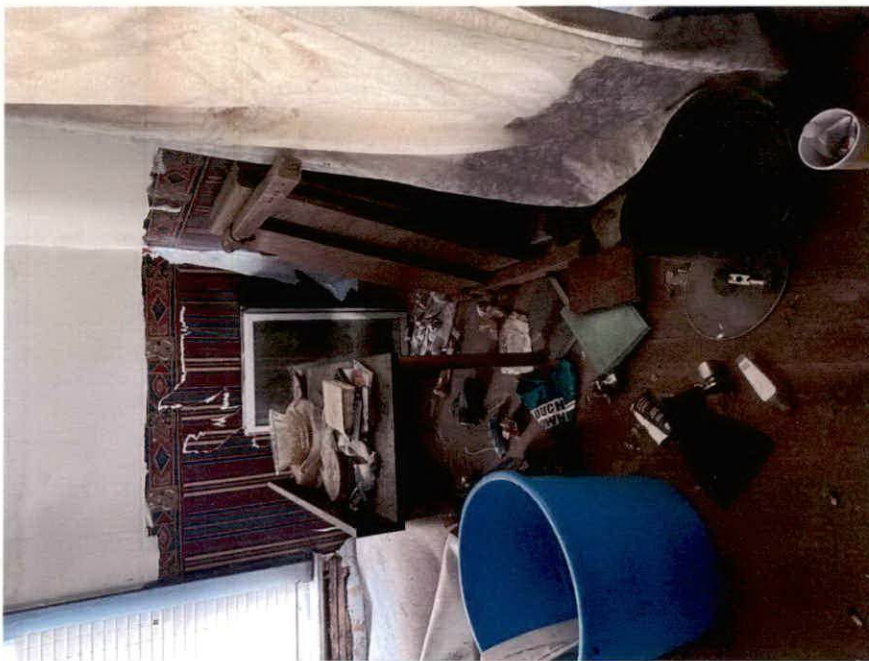
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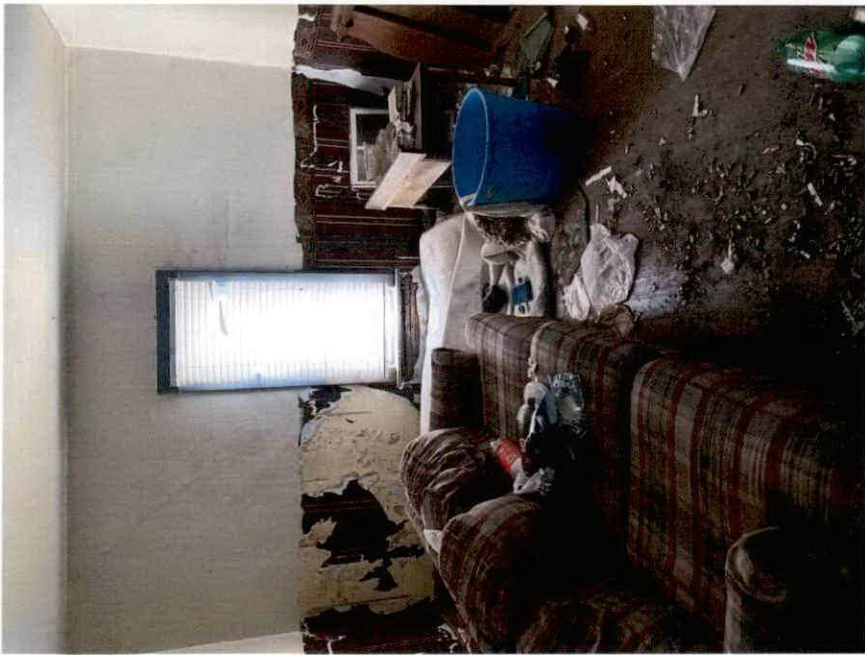
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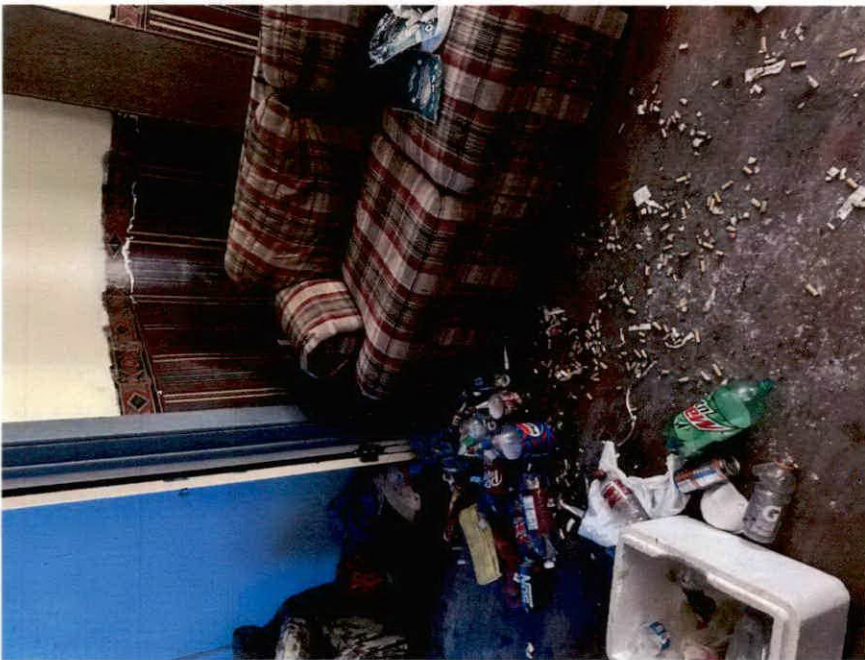
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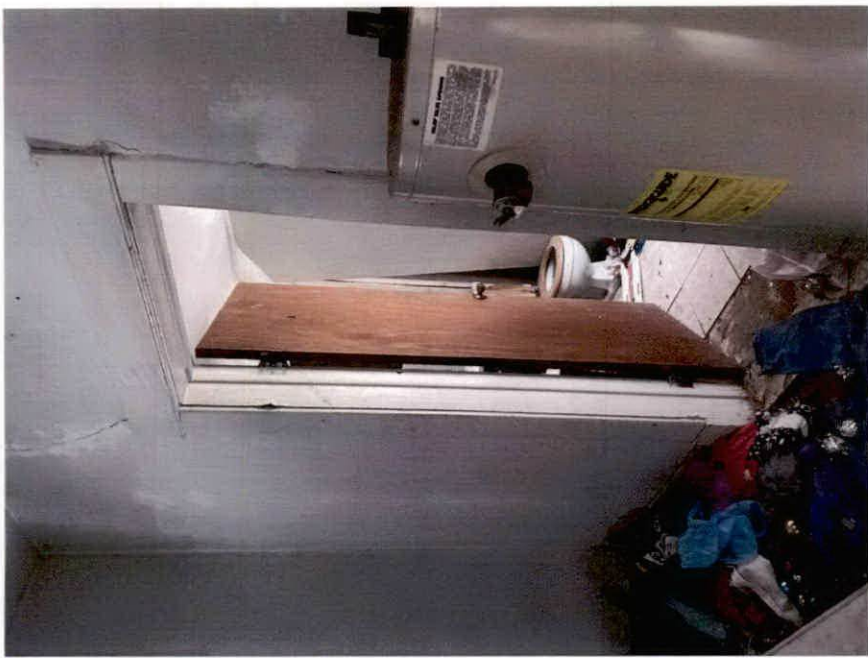
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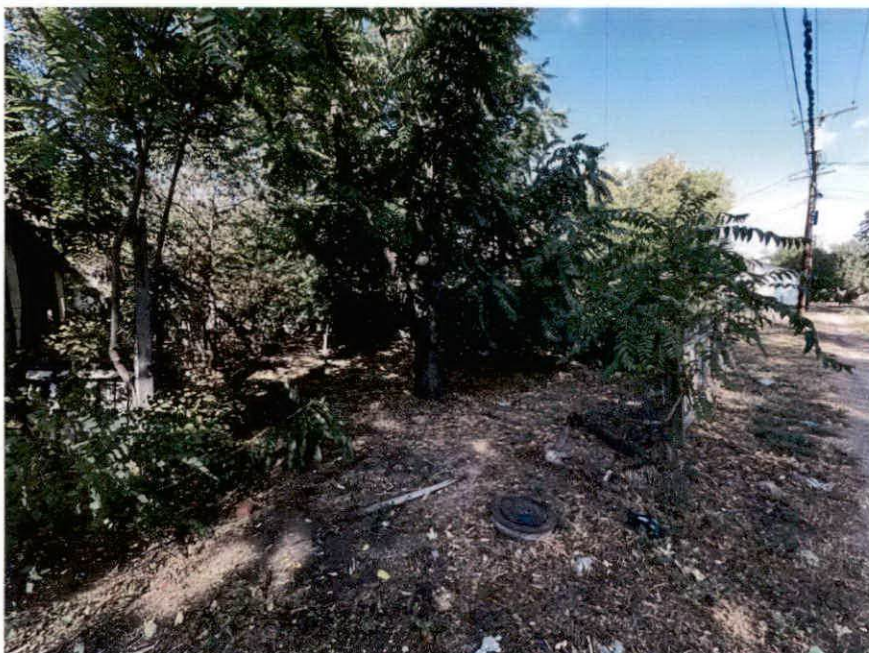
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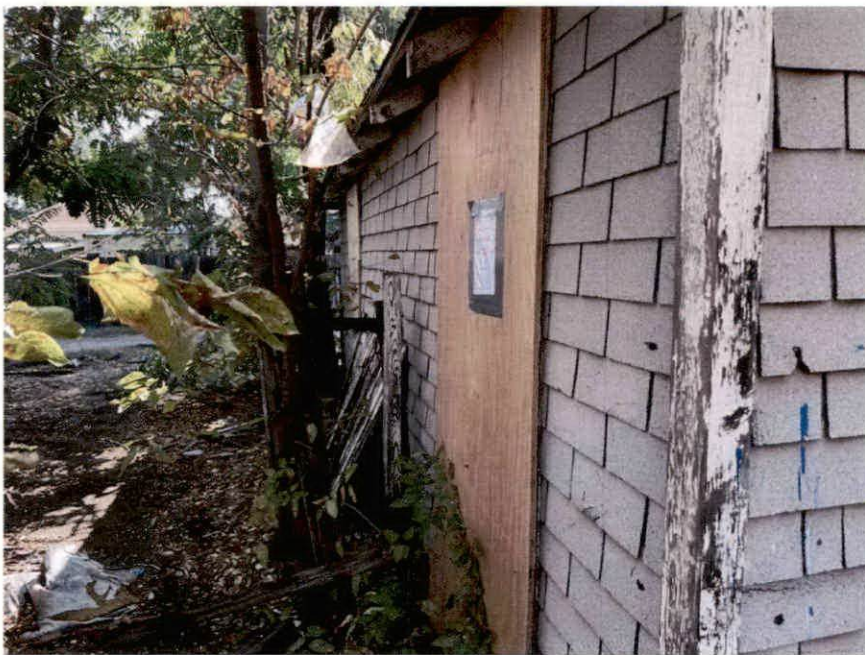
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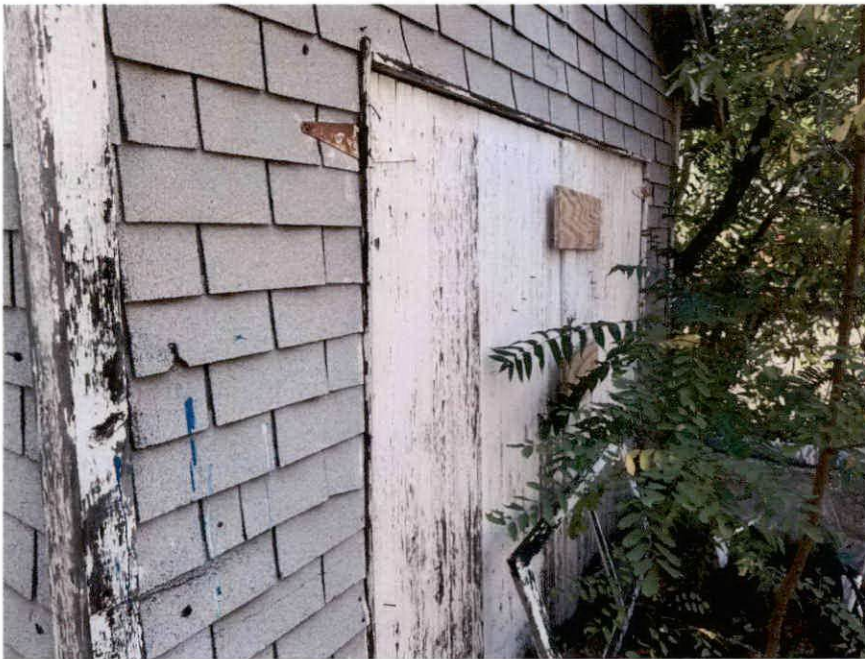
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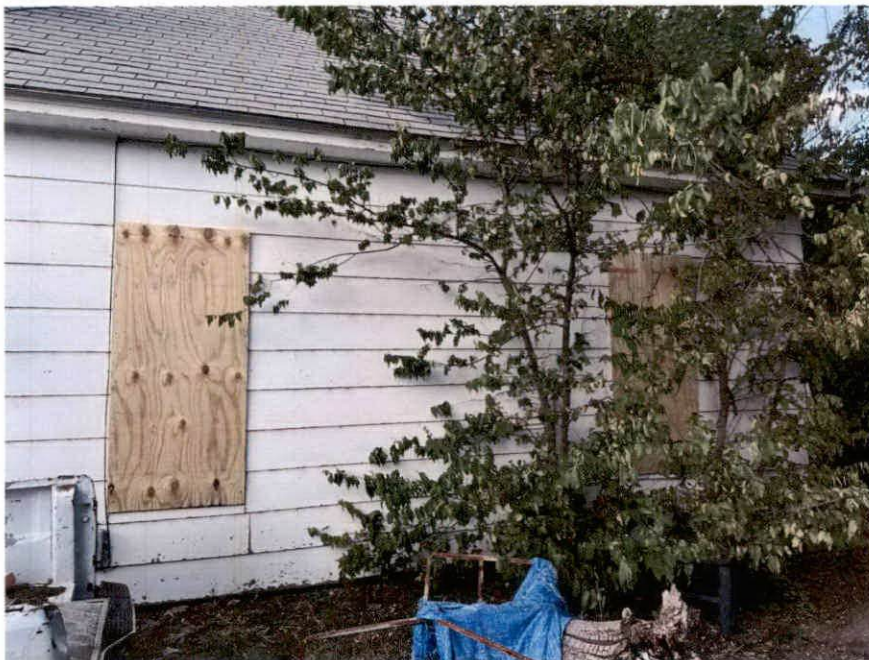
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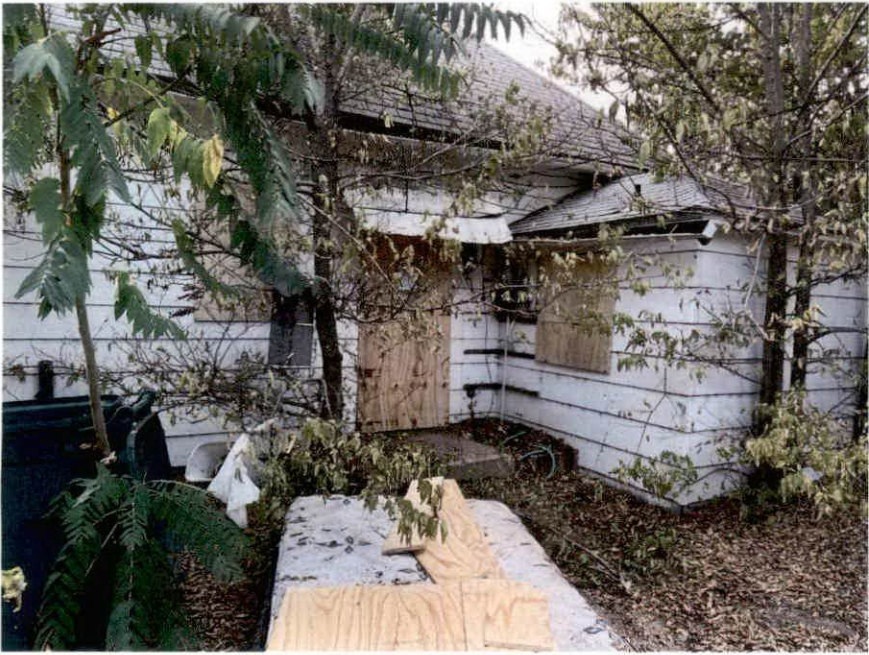
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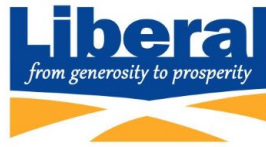
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Signature of Person Preparing Packet _____ Date _____



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 16.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: Reappointment for Jeff Hall to the Planning & Zoning Board

The term of Jeff Hall for the Planning & Zoning Board has expired. Mr. Hall has applied and wishes to retain his position on the Board. On January 9th, the P/Z Board voted to recommend to the Commission the retention of Mr. Hall on the P/Z Board.

Recommendation:

Staff recommends the Commission vote to reappoint Jeff Hall to his seat on the Planning & Zoning Board for a term of 3 years, per the by-laws, expiring December 31, 2027.

RESUME FOR CITY OF LIBERAL BOARD APPOINTMENTS

Name: Jeffrey Hall Date: 01-09-25
Mailing Address: 1222 N. Tulane Home Telephone: 918 283 3771
Residential Address: " " Occupation: Restaurant Owner
Office Telephone: 918 283 3771 Office Address: 24 East 2nd Street

Board Preference(s):

1. Liberal Metropolitan Planning Commission & Board of Zoning Appeals
2. _____
3. _____

EMPLOYMENT

JOB/TITLE

DATES OF EMPLOYMENT

<u>Brickhouse BBQ</u>	<u>Owner</u>	<u>July 2020 - present</u>
<u>Billy Sun's BBQ</u>	<u>"</u>	<u>July 2017 - July 2020</u>

Education, volunteer services, or other applicable experience or training:

BA Political Science Washburn University

References:

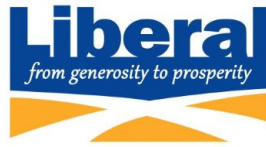
	NAME	ADDRESS	POSITION
1.	<u>Dick Swink</u>	<u>21 S. Calhoun</u>	<u>Bookkeeper</u>
2.	<u>Arlo Ratzlaff</u>	<u>1805 Roosevelt</u>	<u>Retired</u>
3.	<u>John Perez</u>	<u>1515 Sierra</u>	<u>Dr Welder</u>

Signature [Signature]

Please return completed form to:

City Manager's Office
324 North Kansas Avenue, P.O. Box 2199
Liberal, KS 67905-2199
(620) 626-2202

* FOR STAFF USE ONLY *
* Appointed to: _____ *
* For a term of: _____ *



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 17.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: Housing Programs Updates

City Staff will present the Housing Programs funded from the 1% Sales Tax on an annual basis. Our presentation will consist of new and existing programs that we intend to offer in the 2025 Fiscal Year for Commission consideration. Going forward, we will present this information in December of each year in order to have the updates in place beginning on January 1st.

Recommendation:

**CITY OF LIBERAL
BUILDING PROGRAMS**

FIRST-TIME HOMEBUYER GRANT –

- **\$3000 PER APPROVED APPLICANT**
- **MEET INCOME LIMITS – 125% OF MEDIAN INCOME**
- **HASN'T OWNED A HOME IN THE LAST 3 YEARS**

HOME REPAIR PROGRAM -

- **WEATHERIZATION - \$3000 FOR WINDOWS, DOORS, INSULATION**
- **EXTERIOR ENHANCEMENT - \$3000**
- **EMERGENCY REPAIR - \$3000**
- **MEET INCOME LIMITS – 125% OF MEDIAN INCOME FOR SENIORS**
- **MEET INCOME LIMITS – 125% OF MEDIAN INCOME FOR VETERANS**
- **MEET INCOME LIMITS – 50% OF MEDIAN INCOME FOR VERY LOW APPLICANT**
- **HAVE TAXES PAID CURRENT**
- **AVAILABLE TO THE 3 MILE EXTRATERRITORIAL**

PAINT THE TOWN PROGRAM

- **VOUCHER FOR \$500 TO PAINT EXTERIOR OF HOUSE, FENCE, SHED, ETC.**
- **TAXES PAID CURRENT**
- **NO INCOME LIMITS**
- **HAVE NOT APPLIED WITHIN THE LAST 5 YEARS**
- **AVAILABLE AT MEAD LUMBER, SHERWIN WILLIAMS, ACE HARDWARE**

NEW CONSTRUCTION INCENTIVE – SINGLE FAMILY HOME

- **\$7500 INCENTIVE FOR THE NEW CONSTRUCTION OF SINGLE-FAMILY HOME**
- **INCENTIVE TO OWNER OF PROPERTY BEING BUILT OR DEVELOPER OF A SPECULAR HOME**

NEW CONSTRUCTION INCENTIVE – MULTI-FAMILY

- **\$5000 INCENTIVE PER DOOR OF NEW MULTI-FAMILY CONSTRUCTION**
- **INCENTIVE TO OWNER OF PROPERTY BEING BUILT**

WATER IMPROVEMENT WAIVER PROGRAM

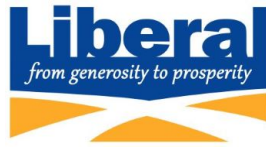
- **FEE OF \$6.25 CAN BE WAIVED FOR WATER BILL**
- **MUST BE 60 YEARS OF AGE OR OLDER**
- **BE UNDER 125% OF MEDIAN INCOME**

SAFE AT HOME PROGRAM

- **FREE SMOKE & CARBON MONOXIDE DETECTORS**
- **MUST BE FOR PERMANENT RESIDENCE OF APPLICANT ONLY (NO RENTALS)**
- **NOAA RADIOS**

FENCE PROGRAM

- **ADOPT AND REGISTER A DOG FROM THE ANIMAL SHELTER**
- **MEET INCOME LIMITS – 100% OF MEDIAN INCOME**
- **ONLY PROPERTY IN FOR WHICH THE APPLICANT RESIDES**
- **PROPERTY TAXES PAID CURRENT**



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 17.a.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: First Time Home Buyer Grant

The First Time Home Buyer Grant is a program to assist low and moderate income individuals with the purchase of their first home. This program has assisted an average of 50 people per year over the last seven years.

Recommendation:

Staff recommends the Commission continue the First Time Home Buyer Grant Program.

**CITY OF LIBERAL
FIRST TIME HOMEBUYER PROGRAM**

What is the First Time Homebuyer Program?

It is a soft second mortgage loan program to assist qualified low and moderate income individuals with the purchase of their first home. FTHB loan funds are to assist with down payment and/or closing costs.

APPLICATION MUST BE TURNED IN AT LEAST ONE MONTH
PRIOR TO CLOSING THE MORTGAGE LOAN

WHAT ARE THE MAXIMUM INCOME LIMITS AND FTHB LOAN AMOUNTS?

Households earning at or below 125% of area median income are eligible for \$3,000 in assistance.

Household Size	125% of Median
1	\$72,375
2	\$82,750
3	\$93,125
4	\$103,375
5	\$111,750
6	\$120,000
7	\$128,250
8	\$136,500

WHAT ARE THE TERMS OF THE SOFT SECOND MORTGAGE?

The loan is a zero-interest, three year loan. The borrower will continue to own and occupy the structure for a period of three (3) years after the date on the Soft Mortgage.

The borrower will continue to maintain the property in a proper manner so as to prevent substantial destruction of the improvements due to the negligence of Applicant; and upon breach of any of the aforesaid covenants.

Homeowner is responsible only to pay back funds if the home is sold or destroyed in a 36-month period. The sliding scale of the Soft Loan Agreement is as follows:

Year	% of Amount of Soft Loan
1	25-36/36ths
2	13-24/36ths
3	1-12/36ths

ARE THERE ANY OTHER REQUIREMENTS?

- Borrowers must take a City approved FTHB Counseling Workshop and provide Certificate of Completion prior to closing.
- All adults in the household must provide proof of income.
- Applications MUST BE MADE at least one month prior to closing the mortgage loan.
- Household size will be determined by parents and children in the household. Nieces, nephews and grandparents will not be allowed to show household size unless there is guardianship documentation provided.
- The home purchased under the FTHB program must be the borrower's principal place of residence; the property cannot be leased or rented during the term of the city loan.
- Persons with ownership of any real estate assets are not eligible.
- Funds are limited. Assistance is provided on a first-come, first-served basis, as long as funds remain available.
- Borrower must be a first-time homebuyer, which is a household that has not owned a home within the past three years. Borrowers must be able to qualify for a first mortgage from a mortgage lender.
- Homebuyers may purchase an existing single-family detached home, condominium, or townhouse located anywhere within the City of Liberal.

HOW TO CONTACT US:

Erika Villa – Building Programs Coordinator
City of Liberal - Building Department
324 N. Kansas Avenue
Liberal, KS 67901
Phone: 620-626-2252
Fax: 620-626-0572



City of Liberal
Building Department Programs
First-Time Homebuyer Grant Application Checklist

Please complete the attached application. The information provided is confidential and shall be used for the purpose of determining eligibility for the City's First-Time Homebuyer Program. Include household income for all adults.
Incomplete Applications will not be accepted.

Applicant Name(s): _____

Did you include? (Please check off ) **Date Received (office use only):** _____

- ☐ Application (completed and signed)
- ☐ Applicant's Driver's License or State Issued Identification Card (**name to match all documentation**)
- ☐ Copy of most recently filed **FEDERAL TAX RETURN**, including all attachments and schedules and W-2 forms for all adults in the household. **Please note: Name and Social Security number must match on all documentation provided to this office. 1. Tax Return; 2. Pay Stubs; 3. Credit Report; 4. Other. Tax I.D. not accepted.**
- ☐ Copy of past **TWO MONTH'S PAY STUBS** from all income sources (including checks or award letters for Social Security, SDI, General Assistance, etc.)
- ☐ Copy of Credit Report
- ☐ Lender's approval letter or approval certificate
- ☐ Purchase contract signed by both parties
- ☐ Name of Title Company: _____
- ☐ Closing Date: _____ **Date should match the date on the contract or addendum. If closing date is less than one month from the submission of the completed application, the application does not qualify.**
- ☐ Homebuyer Education Certificate (may be completed after handing in application)
LINK FOR CLASS: <https://creditsmarttutorial.freddiemaclearning.com>

DELIVER TO:
Building Programs Coordinator or Building Dept Staff
324 N. Kansas Avenue, Liberal, Kansas
Phone: 620-626-2252

More information can be found at: www.cityofliberal.org

APPLICANT INFORMATION

Applicant Name: _____

Address: _____ Liberal, Kansas 67901

Home Phone: () _____ Work phone () _____

Date of Birth: ____/____/____ Social Security: ____ - ____ - ____

Email Address: _____

Co-Applicant/Spouse Name : _____

(Spouse name and income information must be included in application. Specify if co-applicant is not a spouse. Income information IS required for all adults in the household.)

Address: _____ Liberal, Kansas 67901

Home Phone: () _____ Work phone () _____

Date of Birth: ____/____/____ Social Security: ____ - ____ - ____

Email Address: _____

PURCHASE INFORMATION

Property Address: _____ Liberal, KS 67901

Mortgage Company: _____ Loan Officer: _____

Phone: _____

Type of Financing: () FHA () CONV () VA () USDA Interest Rate: _____

ADDITIONAL INFORMATION

How many dependents under the age of 18 live at home? _____ **Over 18?** _____

Information given regarding dependents (children) must match tax return or other documentation is to be provided with application. Income information is required on all adults in the household.

I certify that all information given in the entire application is true and correct to the best of my knowledge. I also understand that if information is incorrect or incomplete that the grant may be revoked at any time prior to closing.

Applicant Signature

Co-Applicant Signature

EMPLOYMENT AND INCOME INFORMATION

Applicant:

Employer: _____ Length of Employment: _____

Address: _____

City: _____ State: _____ Zip Code _____

Phone Number: () _____ Monthly Gross Income \$ _____

Previous Employer: _____ Length of Employment: _____

Address: _____

City: _____ State: _____ Zip Code _____

Phone Number: () _____ Monthly Gross Income \$ _____

Other income (include pension plans, annuities and child support): _____

Co-Applicant

Employer: _____ Length of Employment: _____

Address: _____

City: _____ State: _____ Zip Code _____

Phone Number: () _____ Monthly Gross Income \$ _____

Previous Employer: _____ Length of Employment: _____

Address: _____

City: _____ State: _____ Zip Code _____

Phone Number: () _____ Monthly Gross Income \$ _____

Other income (include pension plans, annuities and child support): _____

INCOME VERIFICATION (For Employers Only)

To Whom It May Concern:

The undersigned has applied for the City of Liberal First-Time Homebuyer Down Payment Assistance Program. Every income statement of the applicant must be verified. Please indicate below the employee's current annual gross income from wages, overtime, bonuses, commissions, or any other form of compensation received on a regular basis.

Employer to Complete:

Annual Gross Wages: \$ _____

Overtime: \$ _____

Bonuses: \$ _____

Commissions: \$ _____

Other: \$ _____

Total Current Income: \$ _____

I hereby certify that the above statements are true and accurate to the best of my knowledge.

Authorized Employer Name (Please Print)

Title (Please Print)

Authorized Signature

Date

INCOME VERIFICATION AUTHORIZATION

Applicants to Complete:

I hereby grant my employer permission to disclose my income to the City of Liberal, Building Development in order that they may determine my income eligibility for the First Time Homebuyer Down Payment Assistance Program.

Applicant Name (Please Print)

Applicant Signature

Date

Name and Address of Employer:

Co-Applicant Name (Please Print)

Co-Applicant Signature

Date

Name and Address of Employer:

**CERTIFICATION OF NON-OWNERSHIP
AND HOLD HARMLESS AGREEMENT**

IMPORTANT – READ BEFORE SIGNING

I certify that I have not owned any real property for the past three years and that all statements in this application are true. I authorize the City of Liberal Building Department to verify my employment, review my credit, or any information that may be needed in order to determine my eligibility for the First Time Homebuyer Down Payment Assistance Program.

I understand that it is my responsibility to ensure that my first mortgage lender has approved this program and I agree to indemnify and hold the City of Liberal and its officers, employees, and agents harmless from any and all liability, loss, damage or hardship I may suffer as a result of claims, demands, costs or judgments against me which directly or indirectly result from, or arise in connection with this application and my first mortgage loan for the purchase of real estate.

I certify that all information given in the entire application is true and correct to the best of my knowledge. I also understand that if information is found to be incorrect or incomplete that the grant may be revoked at any time prior to closing.

Applicant (Please Print)

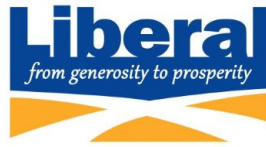
Applicant Signature

Date

Co-Applicant (Please Print)

Co-Applicant Signature

Date



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 17.b.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: Home Repair Program

The Home Repair Program assists qualifying residents of the community in enhancing, weatherizing, or repairing homes to improve the quality of buildings in the city. The program has helped an average of 58 residents per year over the last seven years.

The changes recommended to the program for this year are:

- include qualifying veterans as recipients
- include residents of the extraterritorial area

Veterans have been added to recognize their sacrifices for our country.

The one-cent sales tax is received from sale of goods and not property taxes. The residents of the extraterritorial, which are governed by city building codes and zoning codes, contribute as much to the sales tax as residents within the city limits. In an effort to maintain the quality of buildings which should eventually be annexed into the city limits, it is our intent to offer them the same help.

Recommendation:

Staff recommends the commission approve the Home Repair Program with updated qualifications.

CITY OF LIBERAL HOME REPAIR PROGRAM

The City of Liberal Building Department is offering grants to senior citizens, **veterans**, or very low-income families for improvements to their home. The three grants available are Exterior Enhancement, Emergency Repair, and Weatherization for up to \$3000. Funding for the program is provided by the City of Liberal One-Cent Sales Tax. Grant funds are limited and applications will be provided on a first come first-serve basis.

ELIGIBLE REPAIRS

- **Exterior Enhancement**
 - Exterior painting
 - Repair or replacement of existing fence
 - Roof repairs or replacement
 - Improvements to front yard landscaping
 - Driveway repair or replacement
 - Ramp

- **Emergency Repair & Replacement**
 - Mechanical/HVAC
 - Electrical
 - Plumbing
 - Structural Systems
 - Correct safety or health hazard
 - Drainage Improvements
 - Stove or Refrigerator if existing is unusable or unsafe

- **Weatherization**
 - Insulation for attic and walls
 - Weather-stripping for doors and windows
 - Exterior doors and storm doors
 - Window replacement
 - Lighting & Ventilation upgrade

ELIGIBILITY REQUIREMENTS

- **Applying as a Senior Citizen**
 - 60 years of age or older
 - Combined household income must not exceed 125% of area median income.
 - Must be the owner and reside in the property
 - Property taxes must be paid to date.
- **Applying as a very low-income applicant**
 - Combined household income must not exceed 50% of area median income.
 - Must be the owner and reside in the property.
 - Property taxes must be paid to date
- **Applying as a Veteran**
 - Proof of Veteran – DD-214, Military ID, VHIC, DOD Card, DL or ID with a Veterans designation.
 - Combined household income must not exceed 125% of area median income.
 - Must be the owner and reside in the property
 - Property taxes must be paid to date.

TERMS AND CONDITIONS OF GRANT

- Applicant must provide an estimate by a licensed & insured contractor.
- Work must be completed within 90 days of Letter of Approval. (extensions may be granted)
- Contractor should pull a no fee permit if it is necessary depending on the type of repair.
- Work must be inspected after completion.
- Upon completion and inspection an invoice will need to be provided and payment will be made to the contractor within 30 days.
- Applicant must reside in city limits or 3 the mile extraterritorial.

INCOME LIMITS

The annual family income for very low income must be no more than 50% of the area median income:

Household Size	50% of Median Income
1	\$28,950
2	\$33,100
3	\$37,250
4	\$41,350
5	\$44,700
6	\$48,000
7	\$51,300

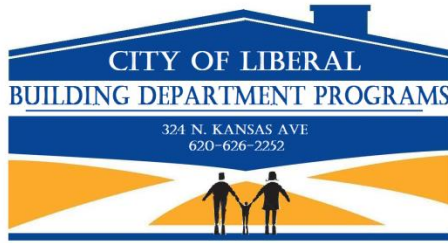
The annual family income for senior citizen or veteran must be no more than 125% of the area median income:

Household Size	125% of Median Income
1	\$72,375
2	\$82,750
3	\$93,125
4	\$103,375
5	\$111,750
6	\$120,000
7	\$128,250

HOW DO YOU APPLY?

For more information and an application, please call the Building Programs Coordinator at (620) 626-2252 or come by City Hall. Grant funds are limited and applications will be provided on a first come first served basis. This program is financed through the City of Liberal One-Cent Sales Tax.

City of Liberal
Building Department
324 N. Kansas Avenue
Liberal, KS 67901
Phone: (620) 626-2250
Fax: (620) 626-0572



**City of Liberal
Building & Community Department
Home Repair Grant**

Grant Application Checklist

Date Received (office use only): _____

Applicant Name(s): _____

Did you include? (Please check off )

- ☐ Application (3 pages completed and signed)
- ☐ Copy of most recently filed *federal tax return*, including all attachments and schedules. Copy of W-2 form or other CURRENT proof of income including *2 months pay stubs*, *Social Security Award Letters*, *Pension*, etc. for ALL adults in the household.
- ☐ Copy of written verification of your disability (if applicable)
- ☐ Proof of Identification – **Proof of Veteran (if it applies)**
- ☐ To verify home ownership submit a copy of the Deed or a Property Tax Bill
- ☐ Estimate from a LICENSED CONTRACTOR. (Contractor will need to pull a no fee permit and get inspection done after work is completed.)

MAIL or DELIVER IN PERSON TO:

**Building Programs Coordinator
or Building Dept Staff**
324 N. Kansas Avenue, Liberal, Kansas 67905
Phone: 620-626-2252 Fax: 620-626-0572

More information can be found at: www.cityofliberal.org

Applicant Information

Applicant : _____ **Co-Applicant:** _____

Date of Birth: ____/____/____ Date of Birth: ____/____/____

Home Address: _____ Liberal, Kansas 67901

Home Phone: () _____ Work phone () _____

Email Address: _____

APPLYING AS: ☐ **SENIOR CITIZEN** ☐ **VERY-LOW INCOME** ☐ **VETERAN**

(Mark which of the following grant you are applying for. Please know you can apply for one grant a year until the three grants have been used.)

☐ **EMERGENCY REPAIR** (up to \$3000) ☐ **EXTERIOR ENHANCEMENT** (up to \$3000) ☐ **WEATHERIZATION/SECURITY** (up to \$3000)

DESCRIBE THE TYPES OF REPAIRS NEEDED ON THE PROPERTY. (LIST THE MOST CRITICAL NEEDS)

(INITIALS)

IF THE WORK IS PERFORMED WITHOUT A PERMIT, FUNDS WILL BE DENIED.

IF WORK IS PERFORMED BY AN UNLICENSED CONTRACTOR, FUNDS WILL BE DENIED.

LIST ALL OTHER PEOPLE LIVING IN THE HOME.			
Name	Age	Relationship to Applicant	Disabled?
** NOTE: Income Verification will be required for all adults living in the home.**			

I certify that all information given in is application is true and correct to the best of my knowledge.

Applicant Signature **Date** **Co-Applicant Signature** **Date**

INCOME VERIFICATION

In order to participate in the City of Liberal Senior Citizen Grant Program, applicant must meet the program's income requirements. We need information on your household income in order to verify your eligibility. Please use the following table to calculate your combined GROSS annual income.

For each person contributing to household income, list source of income and total amount of earnings. You must also submit proof of income for each source. *Refer to the "Proof of Income Required" chart below for a list of acceptable proof of income.

Name of Person	Source of Income	Gross MONTHLY Income	Gross Annual Income
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
TOTAL INCOME		\$	\$

List of Required Proof of Income: For each source of income, you must submit proof.	
Type of Income	Proof of Income Required
Salary	Federal Tax Returns, W-2, 2 most recent pay stubs
Social Security or Disability	Social Security Verification or Award Letter (most recent)
Welfare	Statement from Caseworker
Alimony	Court order/Divorce Papers
Child Support	Court order/Divorce Papers
Unemployment Insurance	Statement of Award, Verification
Self-Employed	Income Tax Returns – Federal & State (most recent)
Interest Income or Stocks	Bank Statement
Other (Pension/Retirement)	Bank Statement or Monthly Benefit Receipt

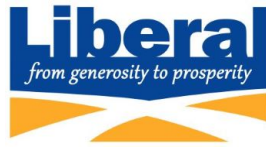
I (we) that I am the owner(s) of this property, that all the above statements are true, and correct to the best of my knowledge and certify that the City of Liberal shall not be liable for damages that may arise out of, or in connection with home improvements done under this grant. I (we) authorize the City of Liberal to verify employment, mortgage information, title to the property and payment of property taxes.

Applicant Signature

Date

Co-Applicant Signature

Date



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 17.c.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: Paint the Town Program

The Paint the Town Program allows homeowners who qualify to receive paint for the exterior beautification of homes within the City. The program has helped an average of 47 people per year for the last seven years.

The changes proposed to this program are:

- increasing the amount per applicant from \$350 to \$500 (due to inflation)
- adding vendors to give more options

Recommendation:

Staff recommends the Commission approve the updated Paint the Town Program.



PAINT PROGRAM ELIGIBILITY GUIDELINES

1. All applicants must be residents of the City of Liberal, KS.
2. All applicants must own and reside in the property to be painted.
3. All applicants must have property taxes paid current.
4. Vinyl siding qualifies; however, the homeowner must use special vinyl siding paint.
5. Applicants may not have received a voucher in the past 5 years.
6. Applicants may not owe the city any special assessments.
7. Trim, soffit, fascia, sheds, fences, decks and other outdoor amenities may qualify for the program, but must be specified at the time of the application.

APPROVED APPLICANTS MUST:

- ❖ Abate all nuisance violations on the property. This includes but is not limited to unlicensed vehicles, trash, yard waste and debris. All nuisance violations that need to be abated and repairs that must be made to the house prior to painting will be noted.
- ❖ Make all repairs prior to receiving any paint or supplies. The owner scrapes, pressure washes and prepares the house for painting.
- ❖ Utilize voucher of \$500 to purchase paint and supplies within a week of the date of approval. The paint project should be completed within 60 days. Please contact the City if an extension is needed.
- ❖ If the painting project is not complete within the 60 days allowed, the applicant will then be responsible for reimbursing the City the total amount paid for paint and supplies
- ❖ City staff will do an onsite inspection of the property and will take BEFORE and AFTER pictures.
- ❖ Homeowner is responsible for any damages to property or adjacent properties.
- ❖ A voucher will be given to the applicant after receiving BEFORE pictures of the project to be painted. Also, send AFTER pictures of the completed project. Please email pictures to erika.villa@cityofliberal.org.

Applicant Information

Name of Homeowner : _____

Home Address: _____ Liberal, Kansas 67901

Email: _____

Home Phone: () _____ Work phone () _____

- Please provide a copy of most current property tax receipt showing taxes are paid current.
- Specify what the paint will be used for, paint can only used for exterior purposes such as home exterior (siding, trim, soffit, fascia), sheds, fence, deck, or other outdoor amenities.

- Have you applied for the paint before? ☐ YES ☐ NO

If YES, what was the year of your last application? _____

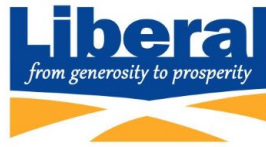
READ AND CAREFULLY CONSIDER THE FOLLOWING BEFORE SIGNING THIS APPLICATION:

I hereby apply for assistance from the City of Liberal Paint and Caulk Program. I declare that I own and reside at the address listed above and it is not used as rental property.

I realize that my statements are subject to verification. I will report immediately, any changes in the information I have given. I declare that the information on this application is true, correct and complete to the best of my knowledge. I hereby grant permission to the City of Liberal to inspect the above referenced premise under the COL Paint & Caulk Program. The City of Liberal is not liable for any legal or financial claim stemmed by any damages. I understand I am responsible for any damages to my property or adjacent properties.

I HAVE READ AND UNDERSTAND THE GUIDELINES & EXPECTATIONS BY WHICH I MUST ABIDE AND I AGREE TO COMPLY WITH SAID GUIDELINES & EXPECTATIONS.

HOMEOWNER SIGNATURE: _____ DATE _____



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 17.d.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: New Construction Incentive for Single Family Homes

The New Construction Incentive for Single Family Homes is a program to incentivize property owners to build new homes within the city limits. The program has been used toward an average of six new homes per year for the last seven years.

Recommendation:

Staff recommends the Commission approve the continuation of the New Construction Incentive for Single Family Homes.

New Construction Housing Incentive Program

The City of Liberal, Kansas has identified the need and the actions surrounding housing issues within its bounds. The City of Liberal has identified the fact that economic issues related to the lack of housing has a large impact on the community. The New Construction Housing Incentive Program is intended to develop and expand the local economy by promoting and encouraging development projects that enhance the City's economic base and that may also diversify and expand job opportunities. The availability of quality housing stock encourages the relocation of businesses and attracts new business enterprises, as well as the expansion of existing business enterprises within the City, which in turn stimulates growth, creates jobs and increases property tax base and sales tax revenues. The promotion of the housing stock is a major contributing factor to the growth of the City, which in turn stimulates trade and commerce and reduces unemployment. Housing development will attract and encourage business relocation and expansion since business will look to the available housing stock to meet the needs of management and the work force. The well-being and economic growth of the Liberal community benefits all its citizens.

The City Commission hereby approves the policies and procedures related to the New Construction Housing Incentive Program which will provide a seven thousand five hundred-dollar (\$7,500) incentive per new single-family home built in Liberal and a five thousand-dollar (\$5000) incentive per unit for Multi-Family construction.

The yearly budget requested for the Single-Family Housing Incentive is \$175,000 per year and the Multi-Family Housing Incentive is \$500,000 per year, unless changes would be approved by the City Commission. The program is subject to budget restrictions, available funding and yearly commission approval.

PROGRAM GUIDELINES

Applicant must apply with the City of Liberal Building Department and complete a Form W-9.

Single-family Owner-occupied dwelling: The homeowner of any new single-family residence may apply for \$7,500 upon final inspection of the home when the property is finalized and ready for occupancy.

Multi-Family Dwelling: Developer may apply for \$5,000 per unit upon final inspection and the property is finalized and ready for occupancy.

Mobile homes may qualify, but must meet the following criteria:

- Owner applies for a permit and demolishes a mobile home more than 20 years old.
- Owner applies for permit to place a mobile home less than 5 years old back on the same location.

Proposed project must be located within Liberal's city limits.

Development and construction must comply with existing Zoning Regulations and Building Codes.

Funds are dispersed on a first come first serve basis until funds have been depleted.

The program is subject to budget restrictions, available funding and yearly commission approval.

DEFINITIONS:

Dwelling, Single-family: New construction or Residential Design Manufactured Homes, never before occupied or previously placed as a dwelling on a permanent foundation. No connected or common walls; must include purchase of lot. The developer/builder is under contract to produce a specific home for the property owners of the finished home.

Dwelling, Speculative Single-family: A single-family home constructed with no formal commitment from the purchaser of the finished home. A speculative single-family home is contrast with a custom-built single-family home, where the developer/builder is under contract to produce a specific single-family home for the property owners of the finished home. The developer/builder is the original purchaser of the lot. A speculative single-family home may be sold prior to completion.

Dwelling, Multiple-Family: A building having separate accommodations (Duplex, Triplex, etc.) for and occupied exclusively by more than one family. For the purpose of this incentive, the multiple-family dwelling must be constructed on a permanent foundation and not a mobile home.

Apartment: A room or suite of rooms designed as a residence and generally located in a building occupied by more than one household. For the purpose of this incentive, the apartment must be constructed on a permanent foundation and not a mobile home.

Rental Property: A property from which the owner receives payments from the occupants(s), known as tenants, in return for occupying or using the property. For the purpose of this incentive, the rental property must be on a permanent foundation and not a mobile hom



New Construction Housing Incentive Program Application

Name of Applicant: _____

Address of Applicant: _____

Legal Description/Address of Property:

Anticipated Closing Date/or Speculative Home: _____

Final Inspection Date: _____

New Construction Housing Incentive Program

I am applying as homeowner of the property _____

I am applying as developer of the property—this is a speculative home _____

I am applying as developer of the property—this is a multi-family dwelling _____

How many units will there be? _____

**Incentives and reimbursements will be made as long as budgeted funds are available.
The program is subject to annual review by the City Commission.**

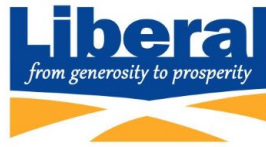
I fully understand the City of Liberal's New Construction Housing Incentive Program and agree to comply with the terms and conditions as specified in the program. I also understand it is my sole responsibility to provide the necessary documentation to the City of Liberal Housing Department for payment of incentives or reimbursements and that these will be paid as long as budgeted funds are available.

Signed: _____

Date: _____

Return Completed form to:

**City of Liberal Building Dept.
P.O. Box 2199
Liberal, KS 67905-2199**



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 17.e.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: New Construction Incentive for Multi Family

Like the Single Family incentive, the Multi Family incentive is also used to encourage the building of new residences within the City. This program has not been utilized enough for an average per year.

Recommendation:

Staff recommends the Commission continue the New Construction Incentive for Multi Family.



New Construction Multi-Family Housing Incentive Program Guidelines

Definitions:

Dwelling, Multiple-Family: A building having separate accommodations (Duplex, Triplex, etc.) for and occupied exclusively by more than one family. For the purpose of this incentive, the multiple-family dwelling must be constructed on a permanent foundation and not a mobile home.

Apartment: A room or suite of rooms designed as a residence and generally located in a building occupied by more than one household. For the purpose of this incentive, the apartment must be constructed on a permanent foundation and not a mobile home.

Rental Property: A property from which the owner receives payments from the occupants(s), known as tenants, in return for occupying or using the property. For the purpose of this incentive, the rental property must be on a permanent foundation and not a mobile home.

Program Guidelines

Applicant must apply with the City of Liberal Building Department and complete a Form W-9.

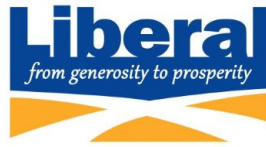
Multi-Family Owner / Developer: The owner / developer of any new multi-family construction (e.g. Apartment or Multiple-Family Dwelling to be held for rental purposes etc). Mobile Homes do not qualify for this incentive.

Proposed project must be location within Liberal's city limits.

Development and construction must comply with existing Zoning Regulations and Building Codes.

New rental units started or under construction over the life of the program are eligible.

The program is subject to budget restrictions, available funding and yearly commission approval.



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 17.f.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: Water System Improvement Fee Waiver Program

The Water System Improvement Fee Waiver Program was designed to help seniors and families with disabilities offset increases in their water bills.

The proposed changes to this program are:

- change the age requirement to match other senior programs
- change the income requirements to meet other senior programs

Recommendation:

Staff recommends the Commission approve the updated program guidelines for the Water System Improvement Fee Waiver Program.

WATER SYSTEM IMPROVEMENT FEE WAIVER PROGRAM

What is the Water System Improvement Fee Waiver Program?

- The Water System Improvement Fee of \$6.25 will be waived from your water bill if you qualify under the guidelines of the program.

What are the restrictions?

- You must be the occupant in your home located within the Liberal City limits and produce a water bill showing the account is in your name.
- Combined household income does not exceed 125% of median income.
- You must be a least 60 years of age or older on the day of the application or you must be disabled or have a disabled family member.

How do you qualify for the program?

- Complete a short application
- Show a water bill in your name
- Show a photo ID
- Previous year Tax Return or Social Security reward letter required for verification of income.
- Produce proof of disability if applicable

How do you Apply?

For more information and an application, please call the Building Programs Coordinator at 620-626-2252 or come into City Hall to apply.

City of Liberal
Building Department
324 N. Kansas Ave.
Liberal, KS 67901
620-626-2252

WATER SYSTEM IMPROVEMENT FEE WAIVER APPLICATION

NAME: _____

ADDRESS: _____ LIBERAL, KANSAS.

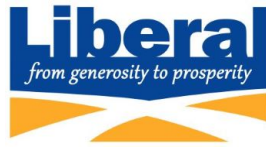
PLEASE PROVIDE THE FOLLOWING:

- _____ WATER BILL
- _____ PHOTO ID
- _____ INCOME VERIFICATION
 - TAX RETURN \$ _____
 - SS AWARD LETTER \$ _____
- _____ PROOF OF DISABILITY IF UNDER 60 YEARS OF AGE

SIGNATURE _____

DATE _____

REVIEWED AND APPROVED BY _____ DATE _____



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 17.g.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: Safe at Home Program

The Safe at Home Program has offered free smoke detectors and carbon monoxide detectors to residents of the City to increase safety factors for citizens.

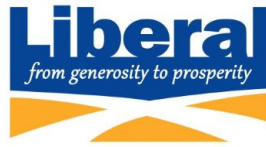
The proposed additions to this program are:

- offering households a free NOAA weather radio

With the threat of tornados in our area, notification of such events is a real safety concern for residents. The tornado siren system is installed with the intent to let anyone outside know they should take shelter. Residents inside homes need to have their own system of warning and a NOAA weather radio is one such system. Adding the option should increase citizen safety.

Recommendation:

Staff recommends the commission approve the updated Safe at Home Program



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 17.h.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Keith Bridenstine, Building Services Director

RE: Fence Program

Fences within the City pose a nuisance when in disrepair. Stray dogs within the city are a commonly complained about nuisance. The proposed new grant from the one-cent sales tax would allow citizens funds to repair or install a fence of approved materials provided they:

- adopt and register a dog from the Liberal Animal Shelter
- do not exceed the income limits
- own and reside in a residence within the City, with taxes paid to current

Recommendation:

Staff recommends the Commission approve the fence grant.

CITY OF LIBERAL FENCE PROGRAM

The City of Liberal is offering grants to citizens who have adopted a dog from the shelter into their home. The grant is for the repair or installation of a fence to contain the pet in an amount to \$3000. Funding for the program is provided by the City of Liberal One-Cent Sales Tax. Grant funds are limited and applications will be provided on a first come first-serve basis.

ELIGIBLE FENCES

- Chain Link (with or without a concrete footer)
- Wooden Picket (with or without a concrete footer)
- Block or Brick

ELIGIBILITY REQUIREMENTS

- Must have adopted and registered a dog from the Liberal Animal Shelter.
- Combined household income must not exceed 100% of area median income.
- Must be the owner and reside in the property.
- Property taxes must be paid to date.

TERMS AND CONDITIONS OF GRANT

- Applicant must provide an estimate by a licensed & insured contractor.
- Work must be completed within 90 days of Letter of Approval. (extensions may be granted)
- Contractor must pull a no fee permit.
- Work must be inspected after completion.
- Upon completion and inspection an invoice will need to be provided and payment will be made to the contractor within 30 days.

INCOME LIMITS

The annual family income for the fence grant must be no more than 100% of the area median income:

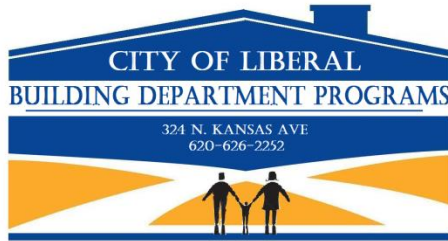
Household Size	100% of Median Income
1	\$57,900
2	\$66,200
3	\$74,500
4	\$82,700
5	\$89,400
6	\$96,000
7	\$102,600
8	\$109,200

HOW DO YOU APPLY?

For more information and an application, please call the Building Programs Coordinator at (620)626-2252 or come by City Hall. Grant funds are limited and applications will be provided on a first come first served basis. This program is financed through the City of Liberal One-Cent Sales Tax.

City of Liberal
Building Department
324 N. Kansas Avenue
Liberal, KS 67901

Phone: (620) 626-2250
Fax: (620) 626-0572



**City of Liberal
Building & Community Department
Fence Program**

Grant Application Checklist

Date Received (office use only): _____

Applicant Name(s): _____

Did you include? (Please check off )

- ☐ Application (3 pages completed and signed)
- ☐ Copy of most recently filed **federal tax return**, including all attachments and schedules. Copy of W-2 form or other CURRENT proof of income including **2 months pay stubs**, **Social Security Award Letters**, **Pension**, etc. for ALL adults in the household.
- ☐ Proof of Identification
- ☐ To verify home ownership submit a copy of the Deed or a Property Tax Bill
- ☐ Proof of Adoption and Registration from Animal Shelter
- ☐ Estimate from a LICENSED CONTRACTOR. (Contractor will need to pull a no fee permit and get inspection done after work is completed.)

MAIL or DELIVER IN PERSON TO:

**Building Programs Coordinator
or Building Dept Staff**
324 N. Kansas Avenue, Liberal, Kansas 67905
Phone: 620-626-2252 Fax: 620-626-0572

More information can be found at: www.cityofliberal.org

Applicant : _____

Home Phone: () _____ Work phone () _____

DESCRIBE THE TYPE OF FENCE BEING BUILT/REPAIRED AT PROPERTY

IF THE WORK IS PERFORMED WITHOUT A PERMIT, FUNDS WILL BE DENIED. _____
IF WORK IS PERFORMED BY AN UNLICENSED CONTRACTOR, FUNDS WILL BE DENIED. _____

LIST ALL OTHER PEOPLE LIVING IN THE HOME.			
Name	Age	Relationship to Applicant	Disabled?
** NOTE: Income Verification will be required for all adults living in the home.**			

Applicant Signature	Date	Co-Applicant Signature	Date
----------------------------	-------------	-------------------------------	-------------

INCOME VERIFICATION

In order to participate in the City of Liberal Senior Citizen Grant Program, applicant must meet the program's income requirements. We need information on your household income in order to verify your eligibility. Please use the following table to calculate your combined GROSS annual income.

For each person contributing to household income, list source of income and total amount of earnings. You must also submit proof of income for each source. *Refer to the "Proof of Income Required" chart below for a list of acceptable proof of income.

Name of Person	Source of Income	Gross MONTHLY Income	Gross Annual Income
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
TOTAL INCOME		\$	\$

List of Required Proof of Income: For each source of income, you must submit proof.		
Type of Income		Proof of Income Required
	Salary	Federal Tax Returns, W-2, 2 most recent pay stubs
	Social Security or Disability	Social Security Verification or Award Letter (most recent)
	Welfare	Statement from Caseworker
	Alimony	Court order/Divorce Papers
	Child Support	Court order/Divorce Papers
	Unemployment Insurance	Statement of Award, Verification
	Self-Employed	Income Tax Returns – Federal & State (most recent)
	Interest Income or Stocks	Bank Statement
	Other (Pension/Retirement)	Bank Statement or Monthly Benefit Receipt

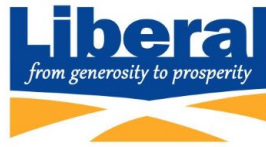
I (we) that I am the owner(s) of this property, that all the above statements are true, and correct to the best of my knowledge and certify that the City of Liberal shall not be liable for damages that may arise out of, or in connection with home improvements done under this grant. I (we) authorize the City of Liberal to verify employment, mortgage information, title to the property and payment of property taxes.

Applicant Signature

Date

Co-Applicant Signature

Date



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 18.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Brad Beer, Assistant City Manager

RE: Crack Seal and Chip Seal Bid

On January 15, 2025, we accepted bids for the 2025 Crack and Chip Sealing program for the City of Liberal. The only bid received was from B&H Paving out of Scott City, Kansas for an amount of \$621,025.00, which came in below the engineers estimate.

Recommendation:

Staff recommends accepting the bid from B & H Paving for the 2025 Crack and Chip Seal program in an amount not to exceed \$625,000.

BID:

<u>NO.</u>	<u>ITEM DESCRIPTION</u>	<u>UNIT</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	
1	Chip Seal	S.Y.	<u>215,000</u>	<u>1.80</u>	387,000
2	Crack Seal	lbs.	<u>128,250</u>	<u>1.70</u>	218,025
3	Traffic Control	L.S.	<u>1</u>	<u>16000</u>	16,000

TOTAL BID

\$ 621,025

BIDDER: B+H Paving, Inc

BY: Tracy Hess

TITLE: Treasurer

ADDRESS: PO Box 524 Scott City KS 67871

DATED THIS 8th **DAY OF** January, 2025.

NOTE: Quantities are only estimates. It is the Contractor's responsibility to view the project and determine his/her own quantities.

BID

Proposal of B+H Paving, Inc (hereinafter called "**BIDDER**"),
Organized and existing under the laws of the State of Kansas, doing business as
a corporation

To the City of Liberal, Kansas, (hereinafter called "**OWNER**").

In compliance with your Advertisement for Bids, **BIDDER** hereby proposes to perform all **WORK** for the Chip Sealing Program (See attached list) in strict accordance with the **CONTRACT DOCUMENTS**, within the time set forth therein, and at the prices stated below.

By submission of the **BID**, each **BIDDER** certifies, and in the case of a joint **BID** each party thereto certifies as to his own organization, that this **BID** has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this **BID** with any other **BIDDER** or with any competitor.

BIDDER hereby agrees to commence work under this contract on or before a date specified in the **NOTICE TO PROCEED** and to fully complete the **PROJECT** within 180 consecutive calendar days thereafter. **BIDDER** further agrees to pay as liquidated damages, the sum of \$500 for each consecutive day thereafter as provided.

BIDDER acknowledges receipt of the following **ADDENDUM**:

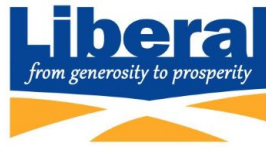
BIDDER: B+H Paving, Inc

BY: Tracy Hess tracyhess

TITLE: Treasurer

ADDRESS: PO Box 524 Scott City KS 67871

DATED THIS 8th **DAY OF** January, 2025



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 19.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From: Steve Carroll, Special Projects Manager

RE: Willow Tree Pro Shop Remodel

In November 2024, a golf course evaluation was initiated to assess community needs in relation to the products and services offered at Willow Tree, as well as the value provided. This evaluation led to a focus on improving operational efficiency and enhancing the Pro Shop presentation. Key operational goals include responsible pricing, increasing engagement among our men, women, seniors, and juniors, and delivering exceptional service. There is significant opportunity for group lessons and marketing tournaments and events.

Currently, the Pro Shop is undergoing a remodel, with \$49,053.94 spent out of the 2025 budgeted \$50,000. Additional funding is requested tonight to complete the project in an amount not to exceed \$40,000 which will come from the Community Development portion of the One Cent Sales Tax.

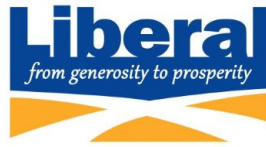
Recommendation:

Staff recommends approval of additional funding for Willow Tree Golf Course to complete the remodel in the amount not to exceed \$40,000. The amount will be paid from the Community Development portion of the One Cent Sales Tax.

Golf Course Remodel Continuation

Restrooms	
Purchase and install 3 ADA toilets	1000
Purchase and install mirror and lights	500
Update light fixtures to LED	110
Preplace light covers	100
Reroute plumbing	100
Install walls	1000
Update electrical	550
Total	\$3,360
Office Space	
Purchase and install door locks	50
Update light fixtures to LED	50
Replace light covers	50
Update electrical	Included
Total	\$150
Banquet Room	
Purchase 20 light covers	1000
Update electrical	Included
Purchase and install drinking fountain	1200
Finish pony wall and counter	1500
Bar stools (4)	300
75" TV for main fixture	1200
Electric fireplace	1000
Hardware for TV's	200
Table and base (10)	3000
Mural	200
Decorations	500
Blinds	700
Total	\$10,800
Pro Shop	
Update electrical	Included
Nesting tables	1500
Rug	300
Chairs (2)	300
Stools (2)	120
52" TV for corner fixture	300
Blinds	Included
Refurbish fixtures (2)	300

55" TV for menu board	300
Conduit for register/internet	200
Trim	250
Color printer	600
Coolers (2)	3000
Rubber mats (2)	300
PA system	250
Service counter	100
Total	\$7,820
Main Office	
Update light fixtures to LED	110
Replace light covers	100
Update electrical	Included
Blinds	Included
Total	\$210
Kitchen/Storage Area	
Update light fixtures to LED	110
Replace light covers	100
Update electrical	Included
Stainless steel shelving (4)	1200
Freezer	2300
Ice machine	3000
Rubber mats (2)	300
Stainless Steel hand sink	1000
48" propane grill	3500
Food warmer	300
Sandwich prep station	1000
Prep table	200
Total	\$13,010
Total Estimate	\$35,350



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 21.**

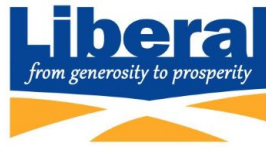
To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From:

RE: CITY MANAGER'S REPORT

Recommendation:



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM # 23.a.**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From:

RE: 01/28/2025 VOUCHERS

Voucher Summary List:

Accounts Payable Vouchers: \$1,508,207.38

Rec Center Officials & Special Runs: \$143,827.41

HR Expense Vouchers: \$274,278.21

Total: \$1,926,313.00

Recommendation:



**Voucher Summary List
City Commission Meeting
01/28/25**

Accounts Payable Vouchers: \$1,508,207.38

Rec Center Officials & Special Runs: \$143,827.41

HR Expense Vouchers: \$274,278.21

TOTAL: \$1,926,313.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 0000 - NONDEPARTMENTAL				
100-0000-27200	CAMERA KIT	AMAZON CAPITAL SERVICES	1HH1-FJLK-9KFH	\$3,196.88
100-0000-27200	CAMERA KIT	AMAZON CAPITAL SERVICES	1YP7-LDMT-99VR	\$44.48
100-0000-27200	REPROGRAM HANDHELD & MOBILE RADIOS	FIRST WIRELESS, INC	WT70811	\$5,382.75
100-0000-27200	UPPER ASSEMBLIES/RIFLE ACCESSORIES	HD ARMS LLC	37116	\$4,283.28
100-0000-27200	EMERGENCY DOOR	SOUTHWEST GLASS & DOOR INC	107827	\$2,900.00
261-0000-27200	FORD E-450 COACH CUTAWAY BUS	DIAMOND COACH CORPORATION	0046080-IN	\$138,180.00
520-0000-27200	REPLACEMENT PARTS FOR LIQUID LEVEL CONTROL SYSTEMS	ENVIRO-LINE CO INC	0041531-IN	\$4,025.60
601-0000-28175	HEALTH EQUITY/WAGE WORKS	WAGEWORKS, INC	INV7031166	\$3,038.05
601-0000-28175	HEALTH EQUITY/WAGE WORKS	WAGEWORKS, INC	INV7059093	\$1,076.45
Subtotal for Department 0000 :				\$162,127.49

Department: 4100 - NON DEPARTMENTAL

100-4100-32101	DECEMBER CMB LICENSES (9)	KANSAS DEPARTMENT OF REVENUE	90959	\$225.00
100-4100-43031	PROSECUTION SERVICE CONTRACT & ATTORNEY CITY FEES	KOEHN LAW FIRM LLC	JANUARY 2025	\$4,000.00
100-4100-44031	BULBS	STANION WHOLESALE ELECTRIC CO	5847988-00	\$30.76
100-4100-45060	MONTHLY BILLING OF CITY HALL CLEANING	SPARKLE JANITORIAL SERVICES	JANUARY 2025	\$3,600.00
100-4100-45080	EMPLOYEE BREAKFAST	SUNFLOWER BANK	B BEER DEC 2024	\$95.76
100-4100-46010	OFFICE SUPPLIES	SOUTHERN OFFICE SUPPLY INC	329953	\$262.78
100-4100-46013	2025 POST OFFICE BOX RENT	POSTMASTER	#2199 2025	\$604.00
100-4100-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$17.55
100-4100-46013	WEEKLY CHARGES SHIPPING	UNITED PARCEL SERVICE	000066E179025	\$36.00
100-4100-46013	WEEKLY CHARGES SHIPPING	UNITED PARCEL SERVICE	000066E179035	\$36.00
100-4100-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	JAN #2 2025	\$550.35

Operator: daisy.torres

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4100-46090	SHRED SERVICE/CITY HALL	UNDERGROUND VAULTS & STORAGE	1107755	\$25.00
100-4100-48086	ADMIN FEE/EPLAZA CID	LIBERAL PLAZA, LLC	12/26/24	(\$2.51)
100-4100-48086	ADMIN FEE/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	12/26/24	(\$208.40)
100-4100-48086	ADMIN FEE/OMEGA REH CID	OMEGA REH, LLC	12/26/24	(\$93.44)
100-4100-48086	ADMIN FEE/2867 CENTENNIAL	PINNACLE DEVELOPMENTS LLC	12/26/24	(\$79.20)
100-4100-48086	ADMIN FEE/501 HOTEL DRIVE	VAS HOTELS LLC	12/26/24	(\$150.40)
100-4100-48086	ADMIN FEE/ VENTURE KANSAS CID	VENTURE KANSAS, LLC	12/26/24	(\$197.75)
100-4100-48090	MONTHLY CHARGE	COMPLIANCEONE	324006	\$125.52
100-4100-48090	CRIMINAL HISTORY-SERVICE FEE	INFORMATION NETWORK OF KANSAS	4407530	\$6.30
100-4100-48090	HEADPHONES/CHRISTMAS BREAKFAST	SUNFLOWER BANK	A ARROYO DEC 20	\$41.52
100-4100-48090	CHRISTMAS BREAKFAST	SUNFLOWER BANK	A ARROYO DEC 20	\$54.86
100-4100-48090	EMPLOYEE MOVIE THEATRE EXPENSE	SUNFLOWER BANK	A HIDALGO DEC 2	\$1,021.50
100-4100-48100	MODERATE INCOME HOUSING GRANT (HOLLY)/LESS: 1% ADMIN FEE	CHANCE VENTURE, LLC	12/13/2024	(\$1,300.00)
Subtotal for Department 4100 :				\$8,701.20

Department: 4110 - LEGISLATIVE

100-4110-43080	2025 CITY ATTORNEY ASSOCIATION OF KANSAS MEMBERSHIP DUES	CITY ATTORNEYS ASSOCIATION OF KS	6111	\$35.00
100-4110-43080	2025 LKM DUES	LEAGUE OF KANSAS MUNICIPALITIES	25-15	\$8,476.67
100-4110-45041	ORDINANCE #4627	HIGH PLAINS DAILY LEADER AND TIME	119043	\$54.00
100-4110-45080	CAR WASH	SUNFLOWER BANK	TRAVEL 2 DEC 202	\$20.00
100-4110-45080	FUEL	SUNFLOWER BANK	TRAVEL 2 DEC 202	\$58.71
100-4110-46010	FILE FOLDERS	SOUTHERN OFFICE SUPPLY INC	330359	\$25.99
100-4110-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$6.08
100-4110-46028	ONLINE CODE HOSTING PREMIUM BUNDLE	CIVICPLUS	322516	\$4,982.25

Operator: daisy.torres

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4110 :				\$13,658.70
Department: 4120 - MUNICIPAL COURT/DIVERSION				
100-4120-34108	A L SMOLLOCK ONTIVEROS-RESTITUTION FOR J VALVERDE	AGUEDA LIZBETH SMILLOCK-ONTIVEROS	20241000916.3	\$50.00
100-4120-34108	G NAVARRETE-RESTITUTION FOR Y NOA GARCIA	GREGORIA NAVARRETE	2023000550.16	\$72.00
100-4120-34108	RESTITUTION/A VALLES	SHIRLEY SANDER	2022001824.3	\$150.00
100-4120-34108	RESTITUTION/Y NOA-GARCIA	VIRGINIA GRANT	2023000550.1	\$228.48
100-4120-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUND	01/14/2025	\$121.32
100-4120-43024	PRO TEM JUDGE/L FRYMIRE	YOXALL, ANTRIM, FOREMAN & FRYMIRE	CV 95051	\$262.50
100-4120-43035	CITY OF LIB V M SALGADO	BARBARA NASH LAW	2020-1171,2021-29,	\$534.75
100-4120-43035	CITY OF LIB V E BELTRAN	BARBARA NASH LAW	2023-1646,2023-16	\$367.50
100-4120-43035	CITY OF LIB V J ENGELBERCHT	BARBARA NASH LAW	2024-1189, 2024-99	\$424.00
100-4120-43035	CITY OF LIB V S ASHWORTH	BARBARA NASH LAW	2024-1760	\$232.00
100-4120-43039	PROSECUTION SERVICE CONTRACT & ATTORNEY CITY FEES	KOEHN LAW FIRM LLC	JANUARY 2025	\$10,000.00
100-4120-43060	DRUG TESTING KITS	MERCEDES SCIENTIFIC	2906686	\$381.22
100-4120-44031	MONTHLY INTRUSION MONITORING	MIDWESTERN SECURITY LLC	366	\$42.50
100-4120-45060	MONTHLY CLEANING OF MUNICIPAL COURT & LPD	HARDING, ELAINE L	JANUARY 2025	\$140.00
100-4120-45070	INTERPRETER	VILLAVIZAR, LUIS	2024-826-LMC	\$1,400.00
100-4120-45080	EMPLOYEE CHRISTMAS LUNCH	SUNFLOWER BANK	K CLINKINGBEARD	\$178.46
100-4120-46010	TAPE/TONER	SOUTHERN OFFICE SUPPLY INC	329815	\$125.98
100-4120-46010	SELF INKING STAMPS	SOUTHERN OFFICE SUPPLY INC	330035	\$139.98
100-4120-46010	TONER	SOUTHERN OFFICE SUPPLY INC	330118	\$170.99
100-4120-46010	PENS	SOUTHERN OFFICE SUPPLY INC	330147	\$79.98

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4120-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$168.88
100-4120-48033	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	NOVEMBER 2024	\$107.50
100-4120-48034	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	NOVEMBER 2024	\$483.00
100-4120-48036	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	NOVEMBER 2024	\$2,140.00
100-4120-48038	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	NOVEMBER 2024	\$176.00
100-4120-48041	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	NOVEMBER 2024	\$180.00
100-4120-48044	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	NOVEMBER 2024	\$90.00
100-4120-48840	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	NOVEMBER 2024	\$2,040.00
722-4120-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$12.03
722-4120-43035	DRUG COURT-DECEMBER	BARBARA NASH LAW	DECEMBER 2024	\$2,500.00
722-4120-43035	MONTHLY FEE FOR PARTICIPATION IN DRUG COURT	HUDDLESTON, DR CAROLYN	DECEMBER 2024	\$833.34
722-4120-43035	LIBERAL DRUG COURT	NEW CHANCE, INC.	DEC-2024	\$291.66
722-4120-43035	LIBERAL DRUG COURT	SOUTHWEST GUIDANCE CENTER	12/01/24	\$833.33
722-4120-43035	DRUG COURT	TRI-STATE AREA BEHAVIORAL HEALTH	0045	\$666.66
722-4120-43046	CAM/WBS DAILY MONITORING FEE	ALCOHOL MONITORING SYSTEMS	330883	\$527.31
722-4120-43046	SWEAT PATCH ANALYSIS	PHARMCHEM INC	INV436324	\$223.65
722-4120-45081	RANT-01140	PHMC - ACCOUNTING DEPARTMENT	SI00077074	\$2,075.00
722-4120-45081	ONLINE MRT TRAINING REGISTRATION	SUNFLOWER BANK	K CLINKINGBEARD	\$704.41
722-4120-45081	TRAINING	SUNFLOWER BANK	TRAVEL 2 DEC 202	\$384.01

Subtotal for Department 4120 : \$29,538.44

Department: 4121 - MUNICIPAL COURT/DRUG COUR

209-4121-43060-004	RETIREMENT CAKE	SUNFLOWER BANK	K CLINKINGBEARD	\$44.99
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Subtotal for Department 4121 : \$44.99

Department: 4130 - CITY MANAGER

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4130-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$164.57
100-4130-43080	2025 CCMFOA MEMBERSHIP	SUNFLOWER BANK	A HIDALGO DEC 2	\$125.00
100-4130-45080	DECEMBER COUNTRY CLUB STATEMENT	LIBERAL COUNTRY CLUB	12/31/2024	\$345.60
100-4130-45080	EMPLOYEE CHRISTMAS MEALS	SUNFLOWER BANK	B BEER DEC 2024	\$82.82
100-4130-46010	DESK PAD CALENDAR	SOUTHERN OFFICE SUPPLY INC	330363	\$29.97
100-4130-48090	PRE-EMPLOYMENT TESTS	NATIONAL SCREENING BUREAU	2412166	\$72.70
Subtotal for Department 4130 :				\$820.66

Department: 4150 - FINANCE DEPARTMENT

100-4150-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$86.63
100-4150-45080	EMPLOYEE CHRISTMAS MEALS	SUNFLOWER BANK	B BEER DEC 2024	\$82.22
100-4150-45541	LEGALS: 2024 BUDGET	HIGH PLAINS DAILY LEADER AND TIME	118926	\$18.00
100-4150-46010	BINDERS	SOUTHERN OFFICE SUPPLY INC	329771	\$51.98
100-4150-46010	TONER	SOUTHERN OFFICE SUPPLY INC	329989	\$230.99
100-4150-46010	STORAGE BOXES	SOUTHERN OFFICE SUPPLY INC	330089	\$381.98
100-4150-46010	FILE FOLDERS	SOUTHERN OFFICE SUPPLY INC	330163	\$199.90
100-4150-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$222.74
100-4150-46090	EZ BUSINESS FEE	SUNFLOWER BANK	S DISEKER DEC 20	\$13.00
Subtotal for Department 4150 :				\$1,287.44

Department: 4152 - PERSONNEL DEPARTMENT

100-4152-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$43.92
100-4152-43022	CERTIFICATION	SUNFLOWER BANK	A ARROYO DEC 20	\$410.00
100-4152-46010	HEADPHONES/TRAINING	SUNFLOWER BANK	A ARROYO DEC 20	\$19.76
100-4152-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$6.21
100-4152-46028	APPLICANT TRACKING MODULE	CLEARCOMPANY LLC	43689	\$15,421.50

Operator: daisy.torres

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4152-48090	EMPLOYEE CHRISTMAS LUNCH	SUNFLOWER BANK	A ARROYO DEC 20	\$44.68
Subtotal for Department 4152 :				\$15,946.07

Department: 4160 - BUILDING MAINTENANCE

100-4160-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$67.53
100-4160-44032	STUD CABLE LUGS/AMP CIRCUIT BREAKER	AUTO ZONE COMMERCIAL PROGRAM	01640469768	\$45.10
100-4160-44032	DURALAST CABLE LUGS	AUTO ZONE COMMERCIAL PROGRAM	01640470502	\$6.64
100-4160-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	JAN #2 2025	\$205.87
Subtotal for Department 4160 :				\$325.14

Department: 4180 - I.T. DEPARTMENT

100-4180-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$42.71
100-4180-43022	ONLINE IT TRAINING	SUNFLOWER BANK	S DISEKER DEC 20	\$2,336.99
100-4180-46010	OFFICE SUPPLIES	SUNFLOWER BANK	T LUNCEFORD DE	\$73.13
100-4180-46028	COMPONENT CREATOR SUBSCRIPTION/INTERNATIONAL FEE	SUNFLOWER BANK	T LUNCEFORD DE	\$339.36
100-4180-46028	SSL DOMAIN	SUNFLOWER BANK	T LUNCEFORD DE	\$46.00
Subtotal for Department 4180 :				\$2,838.19

Department: 4190 - PLANNING & ZONING

100-4190-45041	LEGALS:BZ 25-01	HIGH PLAINS DAILY LEADER AND TIME	118990	\$54.00
100-4190-45041	LEGALS: BZ-25-02	HIGH PLAINS DAILY LEADER AND TIME	118993	\$54.00
100-4190-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$27.60
100-4190-48090	MEALS	SUNFLOWER BANK	K BRIDENSTINE D	\$456.24
Subtotal for Department 4190 :				\$591.84

Department: 4210 - POLICE ADMINISTRATION

100-4210-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$709.17
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Operator: daisy.torres

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Report ID: APLT33D

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4210-43036	INMATE MEDICAL CARE-A ALIRES	INNOVA EMERGENCY ASSOCIATES, PC	06/25/2024	\$90.35
100-4210-43036	INMATE MEDICAL CARE-A ALIRES	INNOVA EMERGENCY ASSOCIATES, PC	09/16/2024	\$90.35
100-4210-43036	INMATE MEDICAL CARE-A ALIRES	INNOVA EMERGENCY ASSOCIATES, PC	10/04/2024	\$37.14
100-4210-43036	INMATE MEDICAL CARE-J STATEN	INNOVA EMERGENCY ASSOCIATES, PC	11/02/2024	\$90.35
100-4210-43036	INMATE MEDICAL CARE-A ALIRES	INNOVA EMERGENCY ASSOCIATES, PC	11/14/2024	\$100.76
100-4210-43036	INMATE MEDICAL CARE-A ALIRES	INNOVA EMERGENCY ASSOCIATES, PC	11/19/2024	\$90.35
100-4210-43036	PRISONER PRESCRIPTIONS	SEWARD COUNTY SHERIFF'S OFFICE	01/13/25	\$349.90
100-4210-43036	CONTRACT MEDICAL SERVICES	SEWARD COUNTY SHERIFF'S OFFICE	01/14/25	\$1,000.00
100-4210-43036	PRISONER MEDICAL BILL/A ALIRES	SOUTHWEST MEDICAL CENTER	11/14/24	\$409.90
100-4210-43036	PRISONER MEDICAL BILL/A ALIRES	SOUTHWEST MEDICAL CENTER	11/19/24	\$265.89
100-4210-43036	INMATE HEALTHCARE REPRICING	WELLPATH LLC	INV0123695	\$126.00
100-4210-43036	INMATE HEALTHCARE REPRICING	WELLPATH LLC	INV0124265	\$36.00
100-4210-43080	MARCAN MEMBERSHIP	SUNFLOWER BANK	C PINKSTON DEC	\$35.00
100-4210-44030	REIMBURSEMENT-DENATURED ALCOHOL FOR GUN CLEANING	MACIAS, LISA	92476	\$9.81
100-4210-44030	SPEAKER MICROPHONES/CHARGERS	MOTOROLA SOLUTIONS	8282040349	\$1,460.16
100-4210-44030	CLEANING SUPPLIES	SUNFLOWER BANK	C HEAD DEC 2024	\$63.64
100-4210-44031	MONTHLY INTRUSION MONITORING	MIDWESTERN SECURITY LLC	366	\$42.50
100-4210-44031	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328189	\$426.00
100-4210-44032	DECEMBER CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4675	\$70.00
100-4210-44032	DECEMBER CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4687	\$184.00
100-4210-44032	DECEMBER CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4692	\$66.00
100-4210-44032	DECEMBER FLEET CHARGES	STONE CREEK DEVELOPMENT LLC	2024-850	\$82.25
100-4210-44032	ENGINE MOUNT/FLAT REPAIR	TITO'S ONE STOP LLC	INV2444	\$306.85
100-4210-44032	RAZOR DECALS	VERSUS SIGNS	11183	\$49.50

Operator: daisy.torres

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Report ID: APLT33D

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4210-44054	COMM EQUIP LEASE PURCHASE	MOTOROLA SOLUTIONS	33084	\$55,214.47
100-4210-45030	CELLULAR/PD	VERIZON WIRELESS	6102725304	\$1,728.54
100-4210-45060	MONTHLY CLEANING OF MUNICIPAL COURT & LPD	HARDING, ELAINE L	JANUARY 2025	\$833.37
100-4210-45061	PRISONER MEALS	SEWARD COUNTY SHERIFF'S OFFICE	01/14/2025	\$8,670.00
100-4210-45062	PRISONER MAINTENANCE	SEWARD COUNTY TREAS-PRISONER M	01/14/25	\$7,504.00
100-4210-45080	EMPLOYEE CHRISTMAS LUNCH	SUNFLOWER BANK	C HEAD DEC 2024	\$372.93
100-4210-45080	LODGING/JUVENILE TRANSPORT	SUNFLOWER BANK	C PINKSTON DEC	\$73.38
100-4210-45080	MEALS/JUVENILE TRANSPORT	SUNFLOWER BANK	C PINKSTON DEC	\$62.48
100-4210-45080	EMPLOYEE CHIRSTMAS LUNCH	SUNFLOWER BANK	C PINKSTON DEC	\$208.54
100-4210-46010	CERTIFICATES	SOUTHERN OFFICE SUPPLY INC	328722	\$11.70
100-4210-46010	DECEMBER COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	328984	\$67.62
100-4210-46010	DECEMBER COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	328985	\$175.89
100-4210-46010	DECEMBER COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	328988	\$50.00
100-4210-46011	TISSUE PAPER	SERVICE JANITORIAL SUPPLY INC	333240	\$91.35
100-4210-46011	PAPER TOWEL DISPENSER	SERVICE JANITORIAL SUPPLY INC	333329	\$30.00
100-4210-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$29.57
100-4210-46013	SHIPPING	SUNFLOWER BANK	C PINKSTON DEC	\$47.20
100-4210-46026	FUEL/PD	WEX BANK	101657065	\$4,389.80
100-4210-46028	FLEET TRACKING SYSTEMS	VERIZON CONNECT	625000059057	\$284.25
100-4210-46045	CARBON CLEANER	AMAZON CAPITAL SERVICES	14HK-XCF7-DCJW	\$134.45
100-4210-46085	TRADITIONAL SLING/GRENADE POUCH	AMAZON CAPITAL SERVICES	1GYK-YY39-CRC9	\$93.06
100-4210-46085	LPD UNIFORMS-R MORA	BAYSINGER POLICE SUPPLY INC	1071793	\$329.95
100-4210-46085	LPD UNIFORMS-B BRYANT	BAYSINGER POLICE SUPPLY INC	1071796	\$957.88
100-4210-46085	LPD UNIFORMS-I RAMIREZ	BAYSINGER POLICE SUPPLY INC	1071797	\$476.93

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Ledger	Description	Vendor Name	Invoice	Amount
100-4210-46085	TAC MOCK CGI BASE	GALLS LLC	029822259	\$1,800.00
100-4210-46085	STELLAR SIDE ZIP	GALLS LLC	029850433	\$132.99
100-4210-46085	WOMENS STELLAR/ MOCK CGI BASE	GALLS LLC	029948986	\$172.99
100-4210-46085	ROTATING SIDEBREAK/EXPANDABLE BATON/BLEU LINE CLIP/POUCH	GALLS LLC	029950644	\$1,321.12
100-4210-46085	SHELLBACK TACTICAL DOUBLE PISTOL MAG	GALLS LLC	029966852	\$109.53
100-4210-46085	SPORTSTER HOLSTER	GALLS LLC	029995222	\$39.61
100-4210-46090	COFFEE	PRAIRIE FIRE COFFEE	9301509022	\$243.60
100-4210-46090	(8) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	130530	\$56.00
100-4210-46090	(10) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	90309090	\$70.00
100-4210-46090	SHRED SERVICE/PD	UNDERGROUND VAULTS & STORAGE	1107756	\$25.00
100-4210-46612	PAPER BAGS	MEAD LUMBER DO IT CENTER	11586326	\$80.34
100-4210-46612	EVIDENCE LABEL KIT	PROGRESSIVE MICROTECHNOLOGY IN C	241250	\$120.86
100-4210-46612	EVIDENCE SUPPLIES	SUNFLOWER BANK	C HEAD DEC 2024	\$71.08
100-4210-48092	INTOX TRAINING-J MCCORD	KU EDWARDS CAMPUS	D539AFF0	\$45.00
100-4210-48092	MEALS/TRAINING	SUNFLOWER BANK	C HEAD DEC 2024	\$891.84
100-4210-48092	LODGING/TRAINING	SUNFLOWER BANK	C PINKSTON DEC	\$102.03
100-4210-48093	PRE-EMPLOYMENT TESTS	NATIONAL SCREENING BUREAU	2412166	\$20.00
100-4210-48093	DOT PHYSICALS	XPRESS WELLNESS URGENT CARE	4144851	\$570.00

Subtotal for Department 4210 : \$93,901.22

Department: 4211 - ANIMAL CONTROL DIVISION

100-4211-34503	D POMEROY-RABIES VACCINE & SPAY/NEUTER	DIANE POMEROY	12/03/2024	\$15.00
100-4211-34503	K RUIZ-RABIES VACCINE & SPAY/NEUTER	KRYSTAL RUIZ	12/20/2024	\$15.00
100-4211-34504	D POMEROY-RABIES VACCINE & SPAY/NEUTER	DIANE POMEROY	12/03/2024	\$150.00
100-4211-34504	K RUIZ-RABIES VACCINE & SPAY/NEUTER	KRYSTAL RUIZ	12/20/2024	\$150.00

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Ledger	Description	Vendor Name	Invoice	Amount
100-4211-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$72.01
100-4211-43091	LIBERAL ANIMAL SHELTER VET SERVICES	LIBERAL ANIMAL HOSPITAL	12/27/2024	\$445.01
100-4211-43091	VETERINARY SERVICES	PANHANDLE VETERINARY CLINIC LLC	7983	\$45.00
100-4211-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	327958	\$325.24
100-4211-44024	MONTHLY PEST CONTROL	RINE EXTERMINATING INC	95961622	\$75.00
100-4211-44031	AIR FILTERS	HAVOC SUPPLY	11987	\$88.56
100-4211-45080	EMPLOYEE CHRISTMAS LUNCH	SUNFLOWER BANK	C PINKSTON DEC	\$92.17
100-4211-46010	TONER	SOUTHERN OFFICE SUPPLY INC	329910	\$559.96
100-4211-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$13.80
100-4211-46026	FUEL	MADDEN OIL CO	5167/2412093176	\$411.18
100-4211-46090	ADOPTION FEES	SUNFLOWER BANK	S DISEKER DEC 20	\$42.00
100-4211-46615	HUMIDIFIERS	AMAZON CAPITAL SERVICES	14TD-GLGJ-CVHF	\$59.97
100-4211-46615	DEWORMER	MWI ANIMAL HEALTH	58704932	\$245.20
100-4211-46615	ANIMAL VACCINES	REVIVAL ANIMAL HEALTH	INV299625	\$1,332.36
100-4211-46615	GLOVES	SERVICE JANITORIAL SUPPLY INC	333359	\$74.50

Subtotal for Department 4211 : \$4,211.96

Department: 4220 - FIRE

100-4220-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$362.58
100-4220-43022	REIMBURSE EMT RECERTIFICATION FEE	TURPIN, GREGG	CV 92426	\$60.00
100-4220-44024	ICE MELT	JOHN DEERE/BIG R	JAN 2025	\$23.98
100-4220-44030	HAND TOOLS	JOHN DEERE/BIG R	DECEMBER 2024	\$33.95
100-4220-44030	ERASER WHEEL	O'REILLY AUTOMOTIVE STORES INC	1453-400291	\$35.15
100-4220-44031	REGULAR TREATMENT/ANTS & SPIDERS	DAVIS PEST CONTROL	18047	\$177.00
100-4220-44031	FURNACE FILTERS	JOHN DEERE/BIG R	DECEMBER 2024	\$5.99

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Ledger	Description	Vendor Name	Invoice	Amount
100-4220-44031	OVERHEAD DOOR REPAIR	SOUTHWEST GLASS & DOOR INC	107877	\$50.00
100-4220-44032	UNIT #12 DURAMAX FILTER	KOST TRUCK SUPPLY INC	373282	\$155.62
100-4220-44032	SQUAD #4-GASKETS	LIBERAL GASKET MFG CO INC	144831	\$9.61
100-4220-44032	SQUAD #5-REVERSE LIGHT	LIBERAL KENWORTH	03P198136	\$83.52
100-4220-44032	UNIT #12-FILTERS	LIBERAL KENWORTH	03P200282	\$45.42
100-4220-44032	UNIT #12 FILTERS	LIBERAL KENWORTH	03P200296	\$33.28
100-4220-44032	UNIT #15-FILTERS	LIBERAL KENWORTH	03P201908	\$143.02
100-4220-44032	OIL FILTER/STOCK	NAPA OF LIBERAL	713394	\$15.98
100-4220-44032	BULB/UNIT #16	O'REILLY AUTOMOTIVE STORES INC	1453-400456	\$13.51
100-4220-44032	BATTERY/UNIT #24	O'REILLY AUTOMOTIVE STORES INC	1453-402006	\$163.02
100-4220-44032	TURN SIGNAL LENS/UNIT #16	TRUCK CENTER COMPANIES	XA102053217:01	\$20.80
100-4220-44033	E-DISPATCH SERVICE	PENGUIN MANAGEMENT INC	81443	\$666.00
100-4220-44054	COMM EQUIP LEASE PURCHASE	MOTOROLA SOLUTIONS	33084	\$63,821.44
100-4220-45035	HULU SUBSCRIPTION	SUNFLOWER BANK	K KELLY DEC 24	\$293.67
100-4220-45080	EMPLOYEE THANKSGIVING MEALS	SUNFLOWER BANK	K KIRK DEC 2024	\$87.99
100-4220-45080	EMPLOYEE CHRISTMAS MEALS	SUNFLOWER BANK	K KIRK DEC 2024	\$98.31
100-4220-45080	AIRPLANE FEES	SUNFLOWER BANK	TRAVEL 1 DEC 202	\$75.00
100-4220-45080	MEALS/NFA	SUNFLOWER BANK	TRAVEL 1 DEC 202	\$142.83
100-4220-46010	TONER	SOUTHERN OFFICE SUPPLY INC	330048	\$277.99
100-4220-46011	TOILET BOWL CLEANER	SERVICE JANITORIAL SUPPLY INC	333389	\$54.00
100-4220-46017	FLEETWASH CONCENTRATE	SERVICE JANITORIAL SUPPLY INC	333525	\$309.40
100-4220-46026	MOTOR OIL	MADDEN OIL CO	24120172	\$1,469.37
100-4220-46026	FUEL	MADDEN OIL CO	4220/2412093165	\$1,574.28
100-4220-48090	COFFEE	PRAIRIE FIRE COFFEE	1628779	\$58.90

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Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4220 :				\$70,361.61
Department: 4240 - BUILDING INSPECTION SVC				
100-4240-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$80.80
100-4240-44064	COVER DOORS/WINDOWS - 408 N LINCOLN	M BUILDERS LLC	24-JC-239	\$1,200.00
100-4240-45080	EMPLOYEE CHRISTMAS MEAL	SUNFLOWER BANK	B BEER DEC 2024	\$21.30
100-4240-45080	MEALS	SUNFLOWER BANK	K BRIDENSTINE D	\$97.97
100-4240-45080	BADGES	SUNFLOWER BANK	K BRIDENSTINE D	\$783.50
100-4240-46010	DESKPAD	SOUTHERN OFFICE SUPPLY INC	329709	\$19.98
100-4240-46010	NAMEPLATES	SOUTHERN OFFICE SUPPLY INC	329811	\$41.85
100-4240-46026	FUEL	MADDEN OIL CO	4240/2412093166	\$366.94
100-4240-46028	12/14/2024 CIVIC GOV ANNUAL SUBSCRIPTION	CIVICPLUS	319274	\$26,645.44
100-4240-46087	SAFETY REIMBURSEMENT-WORK BOOTS	BRIDENSTINE, KEITH	01/07/2025	\$200.00
705-4240-48820	C LOPEZ-FIRE INSURANCE PROCEEDS	CESAR LOPEZ	92371	\$20,191.78
Subtotal for Department 4240 :				\$49,649.56
Department: 4250 - COMMUNICATIONS				
202-4250-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$180.47
202-4250-44054	COMM EQUIP LEASE PURCHASE	MOTOROLA SOLUTIONS	33084	\$4,648.85
202-4250-48090	5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	90309322	\$7.00
Subtotal for Department 4250 :				\$4,836.32
Department: 4290 - TRAFFIC CONTROL MAINT DIV				
100-4290-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	JAN #2 2025	\$205.87
100-4290-46070	SCHOOL ZONE FLASHER	CF SERVICE & SUPPLY LLC	174804	\$205.00
100-4290-46071	STREET SIGNS	VISUAL SIGNS	9018	\$48.00
100-4290-46072	NUMBER & LETTER STENCILS	MEAD LUMBER DO IT CENTER	11580148	\$6.23

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Ledger	Description	Vendor Name	Invoice	Amount
100-4290-46072	NUMBER/LETTER STENCILS	MEAD LUMBER DO IT CENTER	11588063	\$6.23
100-4290-46072	PROPANE	RASH OIL COMPANY	057639	\$28.20
Subtotal for Department 4290 :				\$499.53

Department: 4300 - STREET/HIGHWAY

100-4300-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$165.79
100-4300-45080	EMPLOYEE CHRISTMAS LUNCH	SUNFLOWER BANK	J CARDENAS DEC	\$151.35
100-4300-45080	EMPLOYEE CHRISTMAS LUNCH	SUNFLOWER BANK	J CARDENAS DEC	\$111.52
100-4300-46026	FUEL	MADDEN OIL CO	4300/2412093167	\$3,446.66
100-4300-46090	GLOVES AND TOILET PAPER FOR STREET DEPT	FASTENAL COMPANY	KSLIB107636	\$393.06
100-4300-46090	PAPER TOWELS	SERVICE JANITORIAL SUPPLY INC	333438	\$92.15
207-4300-46062	UNIT #119 PARTS TO REPLACE DRIVE SHAFT FOR SALT SPREADER	KOST TRUCK SUPPLY INC	373383	\$87.78
207-4300-46062	DRIVE LINE REPAIR	MYRIAD MACHINE CO	88936	\$465.59
207-4300-46062	FITTING	NAPA OF LIBERAL	714016	\$34.57
207-4300-46062	LED WORK LIGHT/TOGGLE SWITCH	TIM EKKEL DIESEL REPAIR	CI004020	\$65.99
207-4300-48090	LEGALS: ADVERTISING TO BID- CHIP & CRACK SEAL	HIGH PLAINS DAILY LEADER AND TIME	118934	\$81.00
Subtotal for Department 4300 :				\$5,095.46

Department: 4320 - REFUSE

510-4320-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$139.99
510-4320-44030	TOOLS/GARDEN HOSE/FITTING	JOHN DEERE/BIG R	DECEMBER 2024	\$215.92
510-4320-44031	SERVICE TO OLD FIREHOUSE GARAGE	PARNELL & SON	35765	\$414.00
510-4320-44031	SHOP REC DUP INDENT	STANION WHOLESALE ELECTRIC CO	5849812-00	\$2.28
510-4320-44032	UNIT #59 AEROQUIP BEARINGS	BEARING HEADQUARTERS COMPANY	6014698	\$19.81
510-4320-44032	UNIT #59-MALE CONNECTION	KOST TRUCK SUPPLY INC	373401	\$30.10

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Ledger	Description	Vendor Name	Invoice	Amount
510-4320-44032	UNIT #51,263,62,55 OIL & AIR FILTERS	LIBERAL KENWORTH	03P201195	\$389.99
510-4320-44032	UNIT #94 WHEEL BALANCE	M & M TIRE SERVICE	162003	\$86.00
510-4320-45080	EMPLOYEE CHRISTMAS LUNCH	SUNFLOWER BANK	M ARREDONDO D	\$184.80
510-4320-46013	CYCLE 1 JANUARY BILLS	UTILITY PETTY CASH FUND	CV 91206	\$1,026.59
510-4320-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	JAN #2 2025	\$710.80
510-4320-46026	FUEL CHARGES	MADDEN OIL CO	24120358	\$3,287.60
510-4320-46026	FUEL CHARGES	MADDEN OIL CO	4320/2412093168	\$5,060.55
510-4320-46050	BOLTS IN BULK	FASTENAL COMPANY	KSLIB107542	\$110.08
510-4320-48090	FIRST AID KIT SERVICE	CINTAS FIRST AID & SAFETY	5246261004	\$105.63
Subtotal for Department 4320 :				\$11,784.14

Department: 4322 - RECYCLE DIVISION

510-4322-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$9.26
510-4322-44030	UNIT #E96 BOBCAT TIRE REPLACEMENT	EMPIRE MOTORS LLC	2045	\$908.00
Subtotal for Department 4322 :				\$917.26

Department: 4330 - FLEET MAINTENANCE

100-4330-44030	PARTS TO REPAIR AIR HOSE FOR FLEET SHOP	HAVOC SUPPLY	11822	\$12.75
100-4330-44031	FITTINGS	JOHN DEERE/BIG R	DECEMBER 2024	\$58.97
100-4330-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	JAN #2 2025	\$1,018.92
100-4330-46026	MOTOR OIL	MADDEN OIL CO	24127827	\$2,164.38
100-4330-46089	FITTING FOR STOCK ROOM	BEARING HEADQUARTERS COMPANY	6030240	\$7.74
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB	520885	\$258.66
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB	521028	\$192.87
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB	521135	\$48.24
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB	521266	\$111.03

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Ledger	Description	Vendor Name	Invoice	Amount
100-4330-46089	NUTS FOR STOCK ROOM	FASTENAL COMPANY	KSLIB107535	\$3.31
100-4330-46089	HOSE CLAMPS	JOHN DEERE/BIG R	DECEMBER 2024	\$15.96
Subtotal for Department 4330 :				\$3,892.83

Department: 4350 - SEWER ADMINISTRATIVE

520-4350-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$61.88
520-4350-43090	KDHE FEES	SUNFLOWER BANK	J RANGLES DEC 2	\$50.00
520-4350-44031	MINI BLINDS	SUNFLOWER BANK	J RANGLES DEC 2	\$62.20
520-4350-44043	DECEMBER COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	328986	\$40.00
520-4350-45080	MEALS	SUNFLOWER BANK	J RANGLES DEC 2	\$35.96
520-4350-45080	MEALS/CERTIFICATION TESTING	SUNFLOWER BANK	TRAVEL 3 DEC 202	\$141.74
520-4350-46013	CYCLE 1 JANUARY BILLS	UTILITY PETTY CASH FUND	CV 91206	\$1,026.59
520-4350-46016	REPLACEMENT CORD CAP ASSEMBLY & LABOR	ELECTRIC MOTOR SERVICE INC	102150	\$1,888.78
520-4350-46016	COLIFORM AND E. COLI	IDEXX DISTRIBUTION INC	3166566357	\$336.15
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2460218789	\$490.70
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2460219070	\$490.70
520-4350-46016	(3) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING	129905	\$21.00
520-4350-46016	DISTILLED WATER	SUNFLOWER BANK	J RANGLES DEC 2	\$31.22
520-4350-46040	TRAINING BOOKS	SUNFLOWER BANK	J RANGLES DEC 2	\$6.75
520-4350-46090	COFFEE	PRAIRIE FIRE COFFEE	1623110	\$167.55
Subtotal for Department 4350 :				\$4,851.22

Department: 4351 - SEWER LINE CLEANING

520-4351-44032	CUTTING, MANUFACTURING & WELDING SERVICE/UNIT #96	NEW IRON & METAL OF LIBERAL INC	10444	\$130.12
520-4351-44032	FITTINGS/UNIT #96	SOUTHWEST ENERGY PRODUCTS	327847	\$681.77

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Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4351 :				\$811.89
Department: 4352 - SEWER PLANT OPERATION				
520-4352-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$102.96
520-4352-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	330586	\$7,707.75
520-4352-44031	PROOF SWITCH INSTALLATION	ZAPIEN ELECTRIC LLC	002019	\$875.84
Subtotal for Department 4352 :				\$8,686.55
Department: 4500 - RECREATION ADMINISTRATION				
100-4500-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$91.56
100-4500-44024	ICE MELT	NAPA OF LIBERAL	714042	\$40.47
100-4500-44030	LOCKER ROOMS HEATER/ROBOTICS ADAPTER/TABLET MOUNT	AMAZON CAPITAL SERVICES	1YVD-PTKL-DHKC	\$45.58
100-4500-44030	FIRE SUPPRESSION SYSTEM SERVICE	CF SERVICE & SUPPLY LLC	174625	\$575.00
100-4500-44030	CABLE TIES	JOHN DEERE/BIG R	DECEMBER 2024	\$9.99
100-4500-44030	BULB	JOHN DEERE/BIG R	JAN 2025	\$14.99
100-4500-44030	V-BELTS	NAPA OF LIBERAL	710359	\$33.98
100-4500-44030	V-BELTS	NAPA OF LIBERAL	711651	\$61.98
100-4500-44031	INTERACTIVE CELLULAR COMMERCIAL	ALERT ALARM COMPANY LLC	23301	\$683.40
100-4500-44031	LOCKER ROOMS HEATER/ROBOTICS ADAPTER/TABLET MOUNT	AMAZON CAPITAL SERVICES	1YVD-PTKL-DHKC	\$259.98
100-4500-44031	FRONT RESTROOMS SEWAGE SERVICE	HECO HEATING AND COOLING	6547	\$350.00
100-4500-44031	PAINT SUPPLIES	SHERWIN WILLIAMS	6413-1	\$318.26
100-4500-44031	PAINT	SHERWIN WILLIAMS	6572-4	\$249.90
100-4500-44031	PAINT SUPPLIES	SHERWIN WILLIAMS	7595-4	\$43.26
100-4500-44043	DECEMBER COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	328989	\$48.80
100-4500-45042	BUSINESS CARDS/C GARCIA	SOUTHERN OFFICE SUPPLY INC	329340	\$35.00

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Ledger	Description	Vendor Name	Invoice	Amount
100-4500-45080	CHRISTMAS PARTY/SOUTHWEST REC MEETING	SUNFLOWER BANK	M QUINT DEC 2024	\$432.04
100-4500-45080	EMPLOYEE CHRISTMAS LUNCH	SUNFLOWER BANK	M QUINT DEC 2024	\$228.00
100-4500-46011	TRASH BAGS	JOHN DEERE/BIG R	DECEMBER 2024	\$20.99
100-4500-46011	TOILET PLUNGERS	JOHN DEERE/BIG R	DECEMBER 2024	\$29.98
100-4500-46011	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	333425	\$293.55
100-4500-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$44.85
100-4500-46026	FUEL	MADDEN OIL CO	1116/2412093157	\$68.91
100-4500-46028	CIVIC ANNUAL FEE	CIVICPLUS	322539	\$4,500.00
100-4500-46090	GLOVES	JOHN DEERE/BIG R	DECEMBER 2024	\$25.48
100-4500-48090	HOMEBASE SUBSCRIPTION	SUNFLOWER BANK	M QUINT DEC 2024	\$59.95
Subtotal for Department 4500 :				\$8,565.90

Department: 4520 - RECREATION

100-4520-30919	A ZIMMERMAN-REFUND 1/2 GIRLS DIVISION DID NOT MAKE	AMBER ZIMMERMAN	95009	\$150.00
100-4520-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$34.56
100-4520-46212	REC CONCESSIONS	AMAZON CAPITAL SERVICES	1VPP-F4TN-C9QY	\$175.27
100-4520-46212	REC CONCESSIONS/ORGANIZED EVENTS	FUN EXPRESS	73521859401	\$102.57
100-4520-46212	REC CONCESSIONS	FUN EXPRESS	73521859402	\$59.90
100-4520-46212	DECEMBER SALES TAX	RETAILERS' SALES TAX	DECEMBER 2024	\$264.19
100-4520-46242	ORGANIZED EVENTS	AMAZON CAPITAL SERVICES	14DH-CXVQ-CRDC	\$153.26
100-4520-46242	REC CONCESSIONS/ORGANIZED EVENTS	FUN EXPRESS	73521859401	\$167.29
100-4520-46242	ORGANIZED EVENTS CHRISTMAS BLAST	LUCENA'S PARTY RENTALS	12/21/2024	\$460.00
100-4520-46246	DECEMBER SALES TAX	RETAILERS' SALES TAX	DECEMBER 2024	\$5.74
100-4520-46255	DANCE APPAREL	SUNFLOWER BANK	S DISEKER DEC 20	\$152.49

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4520-46255	DANCE APPAREL	SUNFLOWER BANK	S DISEKER DEC 20	\$174.90
100-4520-46255	DANCE APPAREL	SUNFLOWER BANK	S DISEKER DEC 20	\$260.21
100-4520-46255	DANCE APPAREL	SUNFLOWER BANK	S DISEKER DEC 20	\$338.37
100-4520-46255	DANCE APPAREL	SUNFLOWER BANK	S DISEKER DEC 20	\$70.96
100-4520-48090	PRE-EMPLOYMENT TESTS	NATIONAL SCREENING BUREAU	2412166	\$106.20
100-4520-48090	DECEMBER SALES TAX	RETAILERS' SALES TAX	DECEMBER 2024	\$36.41
Subtotal for Department 4520 :				\$2,712.32

Department: 4550 - GOLF COURSE

100-4550-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$88.39
100-4550-42502	CONCESSIONS/PRO-SHOP	WILLOW TREE GOLF PETTY CASH	581270	\$229.25
100-4550-42503	PRE SOLD WEDGE	ACUSHNET TITLEIST COMPANY	919473133	\$296.64
100-4550-42503	PRE-SOLD IRONS	PING INC	17956110	\$722.88
100-4550-44030	FLAT REPAIR	M & M TIRE SERVICE	162092	\$16.00
100-4550-44031	REMOVAL OF CARPET	BROWNS FURNITURE INC	182609	\$1,475.00
100-4550-44031	SPRAY PAINT	MEAD LUMBER DO IT CENTER	11563328	\$14.96
100-4550-44031	DRYWALL	MEAD LUMBER DO IT CENTER	11577156	\$16.97
100-4550-44031	BULBS	STANION WHOLESALE ELECTRIC CO	5841456-00	\$384.50
100-4550-44031	BULBS	STANION WHOLESALE ELECTRIC CO	5844729-00	\$384.50
100-4550-44031	PAINT SUPPLIES	SUNFLOWER BANK	S CARROLL DEC 2	\$445.09
100-4550-45035	YOUTUBE/CABLE TV	SUNFLOWER BANK	S DISEKER DEC 20	\$79.74
100-4550-45080	CREDIT VOUCHER	SUNFLOWER BANK	S CARROLL DEC 2	(\$27.59)
100-4550-45080	KANSAS TURF & LANDSCAPE CONFERENCE	SUNFLOWER BANK	S CARROLL NOV 2	\$268.61
100-4550-45080	LODGING/KANSAS TURF 7 LANDSCAPE CONFERENCE	SUNFLOWER BANK	S CARROLL NOV 2	\$341.00
100-4550-46010	DESKPAD/PLANNER	SOUTHERN OFFICE SUPPLY INC	329848	\$39.98

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4550-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	JAN #2 2025	\$259.00
100-4550-48012	DECEMBER SALES TAX	RETAILERS' SALES TAX	DECEMBER 2024	\$894.08
Subtotal for Department 4550 :				\$5,929.00
Department: 4560 - PARKS				
100-4560-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$138.09
100-4560-45080	CHRISTMAS LUNCH	DILLONS CUSTOMER CHARGES	1224901750_24C80	\$86.61
100-4560-46087	SAFETY REIMBURSEMENT-HEAVY JACKET AND BIBS	SALAZAR, JORGE	01/14/2025	\$200.00
Subtotal for Department 4560 :				\$424.70
Department: 4580 - ARKALON RECREATIONAL AREA				
100-4580-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$21.51
100-4580-46011	STAINLESS STEEL CLEANER	SERVICE JANITORIAL SUPPLY INC	333420	\$110.40
Subtotal for Department 4580 :				\$131.91
Department: 4612 - GRIER HOUSE				
100-4612-44030	LED MESSAGE-ROCK ISLAND RD	LUMINEO SIGNS	PS-INV117851	\$365.00
Subtotal for Department 4612 :				\$365.00
Department: 4700 - GENERAL				
401-4700-48030-000	PRINCIPAL/GO-20D	KANSAS STATE TREASURER	R1250201127852	\$170,000.00
401-4700-48031-000	INTEREST/GO-20C	KANSAS STATE TREASURER	R1250201127852	\$1,504.75
401-4700-48031-000	INTEREST/GO-20D	KANSAS STATE TREASURER	R1250201127852	\$340.00
401-4700-48031-000	INTEREST/GO-21B	KANSAS STATE TREASURER	R1250201127851	\$26,251.25
Subtotal for Department 4700 :				\$198,096.00
Department: 4920 - CEMETERY				
100-4920-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$23.13

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4920-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$0.69
100-4920-46017	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328052	\$351.00
100-4920-46026	FUEL	MADDEN OIL CO	4352/2412093170	\$295.07
Subtotal for Department 4920 :				\$669.89

Department: 4930 - UTILITY BILLING

100-4930-45080	EMPLOYEE CHRISTMAS MEALS	SUNFLOWER BANK	B BEER DEC 2024	\$52.27
100-4930-46010	OFFICE SUPPLIES	SOUTHERN OFFICE SUPPLY INC	329992	\$27.95
100-4930-46010	COPY PAPER	SOUTHERN OFFICE SUPPLY INC	330026	\$288.90
100-4930-46010	ENVELOPES	SOUTHERN OFFICE SUPPLY INC	330193	\$230.00
100-4930-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$973.70
Subtotal for Department 4930 :				\$1,572.82

Department: 4940 - WATER UTILITY ADMIN

530-4940-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$60.06
530-4940-43022	KDHE FEES	SUNFLOWER BANK	J ROSALES DEC 2	\$100.00
530-4940-43080	2025 KMU MEMBERSHIP DUES	KANSAS MUNICIPAL UTILITIES INC	19677	\$2,008.00
530-4940-44030	CARB/CHOCKE CLEANER	JOHN DEERE/BIG R	DECEMBER 2024	\$9.99
530-4940-44030	SPARK PLUG	NAPA OF LIBERAL	713005	\$2.12
530-4940-44030	TELESCOPING LADDER	SUNFLOWER BANK	J ROSALES DEC 2	\$294.94
530-4940-44030	MAGNETIC LABEL HOLDERS	SUNFLOWER BANK	J ROSALES DEC 2	\$203.16
530-4940-44030	REPAIR KITS	UNITED RENTALS INC	242729674-001	\$75.69
530-4940-44031	BIMONTHLY PEST CONTROL SERVICE	LIBERAL PEST CONTROL LLC	1884	\$1,095.00
530-4940-44031	DRILL BIT/BAR HOLDER	MEAD LUMBER DO IT CENTER	11597725	\$23.30
530-4940-44032	VALVE KEY WRENCH	SCHULTE SUPPLY INC	S1223002.001	\$129.95
530-4940-44043	DECEMBER COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	329747	\$40.00

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4940-45080	EMPLOYEE CHRISTMAS LUNCH	SUNFLOWER BANK	J ROSALES DEC 2	\$120.00
530-4940-46010	PLANNER	SOUTHERN OFFICE SUPPLY INC	330017	\$19.99
530-4940-46011	AIR FRESHNER	FASTENAL COMPANY	KSLIB107485	\$104.16
530-4940-46011	TRASH BAGS	SERVICE JANITORIAL SUPPLY INC	333473	\$34.90
530-4940-46013	CYCLE 1 JANUARY BILLS	UTILITY PETTY CASH FUND	CV 91206	\$1,026.59
530-4940-46026	FUEL	MADDEN OIL CO	4940/2412093172	\$148.29
530-4940-46087	SAFETY REIMBURSEMENT-WORK BOOTS	AGUILAR, JESUS	01/08/2025	\$182.43
530-4940-48090	FIRST AID CABINET SERVICE	CINTAS FIRST AID & SAFETY	5246261003	\$85.68
530-4940-48090	COFFEE	PRAIRIE FIRE COFFEE	1627316	\$375.35
530-4940-48892	IDEATEK WATER TOWER LEASE SHARE	LIBERAL COUNTRY CLUB	JANUARY 2025	\$412.00
Subtotal for Department 4940 :				\$6,551.60

Department: 4941 - WATER UTILITY

530-4941-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$19.45
530-4941-43014	PFAS BY LCMSMS	PACE ANALYTICAL SERVICES INC	247227744	\$6,456.00
530-4941-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328380	\$934.92
530-4941-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328381	\$120.00
530-4941-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328382	\$120.00
530-4941-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328383	\$120.00
530-4941-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328384	\$120.00
530-4941-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328385	\$120.00
530-4941-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328386	\$120.00
530-4941-44026	EXTENSION CORDS/STOCK	JOHN DEERE/BIG R	DECEMBER 2024	\$57.52
530-4941-44026	SEALANT	JOHN DEERE/BIG R	JAN 2025	\$27.96
530-4941-44026	THROTTLE ACTUATOR/WELL #29	RJ MANN AND ASSOCIATES INC	196586	\$635.59

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4941-44026	FITTINGS/WELL #17	SOUTHWEST ENERGY PRODUCTS	327846	\$219.15
530-4941-44026	REPAIR ENGINE/WELL #27	TIM EKKEL DIESEL REPAIR	WI010639	\$7,719.52
530-4941-44026	REPAIR ENGINE/WELL #29	TIM EKKEL DIESEL REPAIR	WI10649	\$1,115.58
530-4941-44032	UTILITY LIGHTERS/UNITS #30 & #41	JOHN DEERE/BIG R	DECEMBER 2024	\$9.98
530-4941-44032	ELECTRICAL TAPE/UNITS #30 & #41	JOHN DEERE/BIG R	DECEMBER 2024	\$8.94
530-4941-44032	WINDSHIELD WASHER FLUID/FUNNEL SET/UNIT #41	JOHN DEERE/BIG R	DECEMBER 2024	\$7.98
530-4941-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	JAN #2 2025	\$1,160.59
530-4941-46026	FUEL	MADDEN OIL CO	24120241	\$221.31
530-4941-46026	FUEL	MADDEN OIL CO	24128289	\$1,347.53
530-4941-46026	FUEL	MADDEN OIL CO	24128290	\$1,369.50
530-4941-46026	FUEL	MADDEN OIL CO	24129433	\$168.35
530-4941-46026	FUEL	MADDEN OIL CO	4942/2412093173	\$593.89
Subtotal for Department 4941 :				\$22,793.76

Department: 4942 - WATER DISTRIBUTION

530-4942-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$144.43
530-4942-44011	REGULAR LOCATE FEE	KANSAS ONE-CALL SYSTEM INC	4120356	\$146.40
530-4942-44029	PIT LID HOUSING ASSY	CORE & MAIN LP	W166993	\$3,387.00
530-4942-44029	PARTS FOR METER CANS	CORE & MAIN LP	W190712	\$5,109.20
530-4942-44029	PARTS FOR METER CANS	CORE & MAIN LP	W201310	\$48,026.48
530-4942-44029	FITTINGS	JOHN DEERE/BIG R	DECEMBER 2024	\$2.59
530-4942-44029	FITTINGS	MUNICIPAL SUPPLY INC	0931576-IN	\$105.57
530-4942-44030	BOBCAT COMPACT EXCAVATOR-SERVICE	BERRY TRACTOR AND EQUIPMENT CO	02123671	\$1,759.62
530-4942-44030	BUCKET SHORT TOOTH/VERTICAL RUBBER FLEX	BERRY TRACTOR AND EQUIPMENT CO	02124507	\$186.80

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4942-44030	CLAMPS	COGENT	5611530	\$268.96
530-4942-44030	TAPE/WIRE/NYLON ROPE	JOHN DEERE/BIG R	DECEMBER 2024	\$148.95
530-4942-44030	FITTING	JOHN DEERE/BIG R	DECEMBER 2024	\$1.49
530-4942-44030	RESEALED THROTTLE ACTUATOR	TNT HYDRAULIC INC	32175	\$102.25
530-4942-44032	SHUT OFF TOOLS/VALVE KEY WRENCH/STOCK	SCHULTE SUPPLY INC	S1223002.001	\$969.77
530-4942-44036	REPLACE SEWER PARTS	HAVOC SUPPLY	11907	\$29.10
530-4942-44036	HYDRANT WRENCHES	SCHULTE SUPPLY INC	S1223002.001	\$179.70
530-4942-46026	FUEL	MADDEN OIL CO	4942/2412093173	\$1,536.36
530-4942-46026	FUEL	SUNFLOWER BANK	J ROSALES DEC 2	\$80.00

Subtotal for Department 4942 : \$62,184.67

Department: 4943 - WATER NON OPERATIONAL

530-4943-48012	DECEMBER SALES TAX	RETAILERS' SALES TAX	DECEMBER 2024	\$5,007.93
530-4943-48017	4TH QUARTER 2024	KANSAS DEPARTMENT OF REVENUE	91205	\$7,260.24
530-4943-48026	4TH QUARTER 2024	KANSAS DEPARTMENT OF REVENUE	91205	\$6,806.49

Subtotal for Department 4943 : \$19,074.66

Department: 4950 - AIRPORT UTILITY

501-4950-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$36.78
501-4950-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	315955	\$185.72
501-4950-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328047	\$407.38
501-4950-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	328049	\$880.00
501-4950-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	345752	\$278.29
501-4950-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	345755	\$200.17
501-4950-44030	OIL FILTER/SPINDY ASSY/BLADES/KEY	KEATING TRACTOR & EQUIPMENT INC	373519	\$404.61
501-4950-44030	BELTS	KEATING TRACTOR & EQUIPMENT INC	373531	\$7.53

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
501-4950-44031	TUBE	MEAD LUMBER DO IT CENTER	11597761	\$13.43
501-4950-44031	PEST CONTROL	PLUNKETT'S PEST CONTROL	8955072	\$42.96
501-4950-44031	PEST CONTROL	PLUNKETT'S PEST CONTROL	8955447	\$66.77
501-4950-44031	PEST CONTROL	PLUNKETT'S PEST CONTROL	8955618	\$69.44
501-4950-44031	BULBS	RESENHOUSE ELECTRIC SUPPLY	4166-1005564	\$176.75
501-4950-44031	RECEPTACLE	STANION WHOLESALE ELECTRIC CO	5847054-00	\$2.28
501-4950-44032	ICOM AVIATION MOBILE ANTENNA WITH MAGNETIC MOUNT	G & G ELECTRONICS INC	40102	\$196.99
501-4950-44032	OIL FILTER WRENCH	KEATING TRACTOR & EQUIPMENT INC	373769	\$8.03
501-4950-44032	OIL FILTER	NAPA OF LIBERAL	713731	\$7.99
501-4950-44032	MOTOR OIL	NAPA OF LIBERAL	713838	\$18.49
501-4950-44034	BULBS/ELECTRONIC PHOTO CONTROL	STANION WHOLESALE ELECTRIC CO	5846378-00	\$109.16
501-4950-46011	CLEANING RAGS	SERVICE JANITORIAL SUPPLY INC	333277	\$55.00
501-4950-46011	TRIGGER SPRAYER	SERVICE JANITORIAL SUPPLY INC	333311	\$18.00
501-4950-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$37.54
501-4950-46026	FUEL	MADDEN OIL CO	24128053	\$2,627.07
501-4950-46026	FUEL	MADDEN OIL CO	24128193	\$1,578.34
501-4950-46026	DIESEL EXHAUST FLUID	MADDEN OIL CO	24128792	\$201.63
501-4950-46026	FUEL	MADDEN OIL CO	4210/2412093162	\$264.15
501-4950-46028	ADOBE SUBSCRIPTION	SUNFLOWER BANK	B FORNWALT DEC	\$21.84
501-4950-48090	TSA PRE-CHECK ENROLLMENT	SUNFLOWER BANK	B FORNWALT DEC	\$78.00
501-4950-48090	STORAGE TANK PERMIT FEE	SUNFLOWER BANK	B FORNWALT DEC	\$12.25
Subtotal for Department 4950 :				\$8,006.59

Department: 4951 - AIRPORT IMPROVEMENTS

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
503-4951-43034-100	PROFESSIONAL SERVICES 11/23/2024-12/27/2024	LOCHNER	TO0219923-4	\$60,467.00
Subtotal for Department 4951 :				\$60,467.00

Department: 4953 - AIR MUSEUM

209-4953-44030-004	ELECTRIC SCOOTER/GIFT SHOP RESALE ITEMS	AMAZON CAPITAL SERVICES	1NWN-44NX-LRMH	\$939.99
504-4953-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$41.97
504-4953-44030	DIVERTER TARPS/HANGING STRAPS	NEW PIG CORPORATION	24524589-00	\$305.70
504-4953-44035	QUARTERLY PEST CONTROL	RINE EXTERMINATING INC	95961621	\$85.00
504-4953-44035	SIMPLISAFE ALARM SYSTEM	SUNFLOWER BANK	R IMELL DEC 2024	\$31.99
504-4953-44043	DECEMBER COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	328992	\$76.99
504-4953-46010	PASSWORD BOOK	AMAZON CAPITAL SERVICES	1F9N-4KFK-XLCN	\$16.98
504-4953-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$2.04
504-4953-46610	BOOKS	AMAZON CAPITAL SERVICES	11DQ-NWML-F4VF	\$655.74
504-4953-46610	GIFT SHOP RESALE ITEM	BORN AVIATION PRODUCTS INC	0101897-IN	\$1,735.55
504-4953-46610	GIFT SHOP RESALE ITEMS	FUN STUFF INC	010225-74	\$642.81
504-4953-46610	GIFT SHOP RESALE ITEMS	RALSTIN, RANCE C	1476	\$950.00
504-4953-46610	GIFT SHOP RESALE ITEMS	WOWTOYZ	92815	\$1,693.69
504-4953-48012	DECEMBER SALES TAX	RETAILERS' SALES TAX	DECEMBER 2024	\$144.83
504-4953-48084	ENGRAVED ITEMS	SOUTHERN OFFICE SUPPLY INC	329817	\$105.40
504-4953-48090	EASEL STAND	AMAZON CAPITAL SERVICES	1YCL-YT73-KQ6W	\$72.36
504-4953-48487	EMPLOYEE CHRISTMAS LUNCH	SUNFLOWER BANK	R IMELL DEC 2024	\$42.00
Subtotal for Department 4953 :				\$7,543.04

Department: 4956 - AIR MUSEUM/ROBOTICS

209-4956-46090-004	LOCKER ROOMS HEATER/ROBOTICS ADAPTER/TABLET MOUNT	AMAZON CAPITAL SERVICES	1YVD-PTKL-DHKC	\$25.57
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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4956 :				\$25.57
Department: 4970 - CONVENTION/TOURISM				
206-4970-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$33.36
206-4970-43080	2025 TIAK MEMBERSHIP	TRAVEL INDUSTRY ASSOC OF KANSAS	01/01/25	\$650.00
206-4970-43080	2025 BUSINESS MEMBERSHIPS	WILD WEST COUNTRY INC	20253	\$100.00
206-4970-44031	FITTINGS	STANION WHOLESALE ELECTRIC CO	5847079-00	\$5.37
206-4970-44047	OUTDOOR DISPLAY-PRATT KS	LUMINEO SIGNS	PS-INV118016	\$260.00
206-4970-44047	OUTDOOR DISPLAY-GREAT BEND KS	LUMINEO SIGNS	PS-INV118017	\$215.00
206-4970-44047	OUTDOOR DISPLAY-GARDEN CITY KS	LUMINEO SIGNS	PS-INV118018	\$360.00
206-4970-45040	2025 DESTINATION STATEHOUSE SPONSORSHIP	TRAVEL INDUSTRY ASSOC OF KANSAS	D2511	\$610.00
206-4970-45080	CHRISTMAS STAFF LUNCH	SUNFLOWER BANK	S FULLER DEC 202	\$50.32
206-4970-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$5.39
206-4970-46273	CATERING FOR LIBERAL PANCAKES AT THE CAPITOL	ENGROFF CATERING	E10452	\$2,880.00
206-4970-46273	SH EVENT/PANCAKES AT THE CAPITAL	SUNFLOWER BANK	S FULLER DEC 202	\$20.00
206-4970-47090	DEPOSIT PAYMENT-CUSTOM SLIDE PER DESIGN	ADVENTURE SOLUTIONS	20543	\$39,350.00
206-4970-48012	DECEMBER SALES TAX	RETAILERS' SALES TAX	DECEMBER 2024	\$172.89
206-4970-49777	FURNISH & INSTALL NEW VINYL FOR HWY 54 BILLBOARD	LUMINEO SIGNS	PS-INV117725	\$2,099.68
206-4970-49777	VINYL WRAP S HWY 83	LUMINEO SIGNS	PS-INV117740	\$1,471.84
206-4970-49777	VINYL WRAP N HWY 83	LUMINEO SIGNS	PS-INV118170	\$1,418.99
206-4970-49779	FULL PAGE AD IN WINTER ISSUE	AMERICAN ROAD	2025-25774	\$3,150.00
Subtotal for Department 4970 :				\$52,852.84

Department: 5050 - CONSTRUCTION IMPROVEMENTS

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
301-5050-44050-700	CONCRETE FOR PICKLEBALL COURTS	LIBERAL REDI-MIX, LLC	1669	\$2,344.00
301-5050-44050-700	CONCRETE FOR PICKLEBALL COURTS	LIBERAL REDI-MIX, LLC	1685	\$2,543.00
Subtotal for Department 5050 :				\$4,887.00

Department: 6010 - GENERAL OPERATIONS

260-6010-44030	UNIT #E97 TIRE MOUNTING	EMPIRE MOTORS LLC	2041	\$120.00
260-6010-44030	UNIT #E-126 FLAT TIRE REPAIR	EMPIRE MOTORS LLC	2056	\$20.00
260-6010-44030	FITTINGS	JOHN DEERE/BIG R	DECEMBER 2024	\$17.48
260-6010-44030	PROPANE	RASH OIL COMPANY	057587	\$28.20
260-6010-44032	UNIT #110-PARTS TO REPAIR DOOR	AUTO ZONE COMMERCIAL PROGRAM	01640465074	\$10.38
260-6010-44062	COLD PATCH FOR STREET REPAIR	GREEN PRO SOLUTIONS	25402	\$1,886.55
260-6010-44062	BLADES	UNITED RENTALS INC	242501052-001	\$338.00
260-6010-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	JAN #2 2025	\$849.15
Subtotal for Department 6010 :				\$3,269.76

Department: 6012 - OTHER IMPROVEMENTS

260-6012-45090	PROFESSIONAL FEES/RCE OVERPASS	UNION PACIFIC RAILROAD	90141750	\$1,993.53
260-6012-48836	CURVE AND GUTTER REPAIR	CROELL INC	931832	\$1,376.00
260-6012-48836	ANNUAL WEED CONTROL	PRO-TECH SPRAYING SERVICE	327589	\$1,163.80
260-6012-48836	ANNUAL WEED CONTROL	PRO-TECH SPRAYING SERVICE	327590	\$95.00
260-6012-48836	ANNUAL WEED CONTROL	PRO-TECH SPRAYING SERVICE	327963	\$75.00
260-6012-48836	ANNUAL WEED CONTROL	PRO-TECH SPRAYING SERVICE	328050	\$373.92
260-6012-48836	ANNUAL WEED CONTROL	PRO-TECH SPRAYING SERVICE	328084	\$434.40
260-6012-48836	ANNUAL WEED CONTROL	PRO-TECH SPRAYING SERVICE	328085	\$16,672.16
260-6012-48836	ANNUAL WEED CONTROL	PRO-TECH SPRAYING SERVICE	328086	\$611.52
260-6012-48836	ANNUAL WEED CONTROL	PRO-TECH SPRAYING SERVICE	328087	\$250.00

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Subtotal for Department 6012 : \$23,045.33

Department: 6020 - ECONOMIC DEVELOPMENT

261-6020-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$39.81
261-6020-43080	CHAMBER MEMBERSHIP DUES	LIBERAL AREA CHAMBER OF COMMER	12130	\$1,500.00
261-6020-45080	EMPLOYEE CHRISTMAS MEALS	SUNFLOWER BANK	B BEER DEC 2024	\$21.31
261-6020-45080	MEAL/KDOT PROJECT SCORING SESSION	SUNFLOWER BANK	K MOREE DEC 202	\$20.99
261-6020-45080	MEALS/MEETING WITH KS COMMERCE DEPT	SUNFLOWER BANK	K MOREE DEC 202	\$82.00
261-6020-45090	RETAIL CONSULTING	RETAIL STRATEGIES LLC	510-11	\$40,000.00
261-6020-45090	2025 LOBBYIST REGISTRATION FEES/MILEAGE/HOTELS	WATKINS PUBLIC STRATEGIES	1010	\$1,065.32
261-6020-45090	PROFESSIONAL FEES	WATKINS PUBLIC STRATEGIES	1032	\$6,500.00
261-6020-46013	SHIPPING	SUNFLOWER BANK	K MOREE DEC 202	\$9.00
261-6020-46026	FUEL/KDOT PROJECT SCORING SESSION	SUNFLOWER BANK	K MOREE DEC 202	\$79.28
261-6020-46028	WORDPRESS	SUNFLOWER BANK	K MOREE DEC 202	\$225.00
261-6020-48040	2025 NON PROFIT APPROPRIATION	ATLETICO LIBERAL FUTBOL CLUB	01/09/2025	\$1,000.00
261-6020-48040	2025 NON PROFIT APPROPRIATION	CENTRAL MENNONITE THRIFT, INC	01/13/2025	\$8,000.00
261-6020-48040	2025 NON PROFIT APPROPRIATION	INTERNATIONAL PANCAKE DAY	01/13/2025	\$1,500.00
261-6020-48040	2025 NON PROFIT APPROPRIATION	LIBERAL BEEJAYS BASEBALL ASSOC	01/09/2025	\$15,000.00
261-6020-48040	2025 NON PROFIT APPROPRIATION	LIBERAL CINCO DE MAYO	01/09/2025	\$4,500.00
261-6020-48040	2025 NON PROFIT APPROPRIATION	LIBERAL IS OZ-SOME CAMPAIGN	01/09/2025	\$15,000.00

Subtotal for Department 6020 : \$94,542.71

Department: 6021 - PUBLIC TRANSPORTATION

261-6021-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$80.57
261-6021-43030	BUS DRIVER PHYSICAL	SUNFLOWER BANK	TRAVEL 1 DEC 202	\$95.00
261-6021-44032	FLASHERS & REAR DOOR SERVICE	CHANCE'S SERVICE CENTER	0062109	\$409.96

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
261-6021-44032	UNIT #220 OIL & BRAKE PAD SERVICE	CHANCE'S SERVICE CENTER	0062230	\$858.32
261-6021-44032	UNIT #217 OIL SERVICE	CHANCE'S SERVICE CENTER	0062232	\$630.74
261-6021-44032	UNIT #219 REPLACE THE LOW BEAMN BULB ON THE RIGHT SIDE	CHANCE'S SERVICE CENTER	0062242	\$124.58
261-6021-44032	UNIT #217-MULTI POINT INSPECTION	FOSS MOTOR CO INC	6014354	\$274.40
261-6021-45040	ADVERTISING CHARGE	DEX-YP	610062357564	\$57.00
261-6021-45040	CITY BUS PACKAGE 2024	HIGH PLAINS DAILY LEADER AND TIME	119138	\$180.00
261-6021-46010	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	333516	\$219.45
261-6021-46013	POSTAGE DISTRIBUTION	RESERVE ACCOUNT	DEC 24	\$2.07
261-6021-46026	FUEL/UNIT #219	MADDEN OIL CO	4610/2412093171	\$435.43
261-6021-46026	FUEL/UNIT #221	MADDEN OIL CO	4610/2412093171	\$654.59
261-6021-46026	FUEL/UNIT #220	MADDEN OIL CO	4610/2412093171	\$838.84
261-6021-46026	FUEL/UNIT #218	MADDEN OIL CO	4610/2412093171	\$651.43
261-6021-46026	FUEL/UNIT #217	MADDEN OIL CO	4610/2412093171	\$319.21
261-6021-46026	FUEL/UNIT #215	MADDEN OIL CO	4610/2412093171	\$254.45
261-6021-46026	FUEL/UNIT #202	MADDEN OIL CO	4610/2412093171	\$208.64
261-6021-46026	FUEL/UNIT #201	MADDEN OIL CO	4610/2412093171	\$105.44
261-6021-48090	PRE-EMPLOYMENT TESTS	NATIONAL SCREENING BUREAU	2412166	\$67.70

Subtotal for Department 6021 : **\$6,467.82**

Department: 6030 - CRIME/DRUG PREVENTION

262-6030-48040	2025 NON PROFIT APPROPRIATION	GREAT PLAINS ANGELS FOR ANIMALS	01/09/2025	\$10,000.00
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Subtotal for Department 6030 : **\$10,000.00**

Department: 6040 - HOUSING

263-6040-42050	2024 4TH QUARTER UNEMPLOYMENT WAGES	KANSAS EMPLOYMENT SECURITY FUN	01/14/2025	\$32.80
263-6040-48040	2025 NON PROFIT APPROPRIATION	BAKER ARTS CENTER INC	01/13/2025	\$20,000.00

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
263-6040-48040	2025 NON PROFIT APPROPRIATION	CROSSROADS CENTER INC	01/09/2025	\$6,000.00
263-6040-48040	2025 NON PROFIT APPROPRIATION	SEWARD COUNTY COUNCIL ON AGING	01/09/2025	\$15,000.00
263-6040-48040	2025 NON PROFIT APPROPRIATION	SOUTHWEST MIRACLES	01/09/2025	\$4,000.00
263-6040-48070	941 N HOLLY-NEW CONSTRUCTION INCENTIVE	FOR CUSTOM CONSTRUCTION	01/06/2025	\$7,500.00
263-6040-48070	BUILDER INCENTIVE/239 LINN BLVD	OA LLC	12/24/2024	\$7,500.00
263-6040-48070	BUILDER INCENTIVE/229 LINN BLVD	OA LLC	12/24/24	\$7,500.00
263-6040-48070	BUILDER INCENTIVE/249 LINN BLVD	OA LLC	12-24-24	\$7,500.00
263-6040-48851	700 E CURTIS ST-A BOCARDO COVARRUBIAS	AMERICAN TITLE & ABSTRACT SPEC IN	01/14/2025	\$3,000.00
263-6040-48851	909 S CAIN AVE- C HARDEN	CHAIDEZ REMODELING	01/14/2024	\$4,400.00
263-6040-48851	405 S PENNSYLVANIA-M MORALES	CHAIDEZ REMODELING	682825	\$3,000.00
263-6040-48851	805 W 2ND ST-F PEREZ	HOME RENOVATION	01/03/2025	\$3,000.00

Subtotal for Department 6040 : \$88,432.80

Department: 6050 - BEAUTIFICATION

264-6050-44024	PAINT SUPPLIES	JOHN DEERE/BIG R	DECEMBER 2024	\$8.97
264-6050-44024	LUMBER	MEAD LUMBER DO IT CENTER	11597009	\$170.28
264-6050-44024	PIPE/FLAT IRON/REBAR	NEW IRON & METAL OF LIBERAL INC	10484	\$424.40
264-6050-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	303406	\$75.84
264-6050-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	314323	\$178.44
264-6050-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	315992	\$383.13
264-6050-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	315993	\$728.84
264-6050-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	316426	\$933.36
264-6050-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	327387	\$296.24
264-6050-44030	FITTINGS	JOHN DEERE/BIG R	JAN 2025	\$33.38
264-6050-44030	SAW BLADES	MEAD LUMBER DO IT CENTER	11597011	\$10.99

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
264-6050-44030	CREDIT VOUCHER	SUNFLOWER BANK	B BEER DEC 2024	(\$275.07)
264-6050-44030	ROBOT BATTERY CHARGER/TRIPOD LEGS	SUNFLOWER BANK	B BEER DEC 2024	\$275.07
264-6050-44030	ROBOT BATTERY CHARGER/TRIPOD LEGS	SUNFLOWER BANK	B BEER DEC 2024	\$275.07
264-6050-44031	LABOR TO INSTALL & ADJUST NEW CABLES ON NORTH DOOR	ALL GLASS	3030	\$280.00
264-6050-44032	TRUCK LETTERING/UNITS #12 & #70	VISUAL SIGNS	9015	\$260.00
264-6050-45015	WEED CONTROL	PRO-TECH SPRAYING SERVICE	331675	\$1,398.35
264-6050-46011	TISSUE PAPER/PAPER TOWELS	SERVICE JANITORIAL SUPPLY INC	333332	\$183.50
264-6050-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	JAN #2 2025	\$462.85
264-6050-46026	FUEL	MADDEN OIL CO	1113/2412093155	\$777.35
264-6050-46026	FUEL	MADDEN OIL CO	1117/2412093158	\$83.20
264-6050-46026	FUEL	MADDEN OIL CO	4211/2412093163	\$89.18
264-6050-48896	PLYWOOD	MEAD LUMBER DO IT CENTER	11597011	\$50.77
Subtotal for Department 6050 :				\$7,104.14

Department: 8050 - EDUCATION 1/2% SALES TAX

245-8050-48040	DECEMBER 2024 DISBURSEMENT	EQUITY BANK/USD 480	12/26/24	\$162,296.86
Subtotal for Department 8050 :				\$162,296.86

Department: 8060 - COMM IMPROVEMENT DISTRICT

242-8060-48086-240	CID REIMB/EPLAZA CID	LIBERAL PLAZA, LLC	12/26/24	\$50.16
242-8060-48086-240	CID REIMB/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	12/26/24	\$4,168.00
242-8060-48086-240	CID REIMB/2867 CENTENNIAL	PINNACLE DEVELOPMENTS LLC	12/26/24	\$1,583.94
242-8060-48086-240	CID REIMB/OMEGA REH	OMEGA REH, LLC	12/26/24	\$4,672.00
242-8060-48086-240	CID REIMB/501 HOTEL DRIVE	VAS HOTELS LLC	12/26/24	\$3,008.05
242-8060-48086-240	CID REIMB/VENTURE KANSAS	VENTURE KANSAS, LLC	12/26/24	\$9,887.50

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 8060 :				\$23,369.65
Department: 8063 - TAX INCREMENT FINANCING				
242-8063-48888-240	TIF 1% TAX RB/2867 CENTENNIAL	PINNACLE DEVELOPMENTS LLC	12/26/2024	\$1,444.33
Subtotal for Department 8063 :				\$1,444.33
Department: 8064 - MODERATE INCOME HOUSING GRANT				
242-8064-48889-700	MODERATE INCOME HOUSING GRANT (HOLLY)/LESS: 1% ADMIN FEE	CHANCE VENTURE, LLC	12/13/2024	\$130,000.00
Subtotal for Department 8064 :				\$130,000.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$1,508,207.38

Department Totals		
Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	\$162,127.49
4100	NON DEPARTMENTAL	\$8,701.20
4110	LEGISLATIVE	\$13,658.70
4120	MUNICIPAL COURT/DIVE	\$29,538.44
4121	MUNICIPAL COURT/DRUG	\$44.99
4130	CITY MANAGER	\$820.66
4150	FINANCE DEPARTMENT	\$1,287.44
4152	PERSONNEL DEPARTMEN	\$15,946.07
4160	BUILDING MAINTENANCE	\$325.14
4180	I.T. DEPARTMENT	\$2,838.19
4190	PLANNING & ZONING	\$591.84
4210	POLICE ADMINISTRATION	\$93,901.22
4211	ANIMAL CONTROL DIVISI	\$4,211.96
4220	FIRE	\$70,361.61
4240	BUILDING INSPECTION SV	\$49,649.56
4250	COMMUNICATIONS	\$4,836.32
4290	TRAFFIC CONTROL MAIN	\$499.53
4300	STREET/HIGHWAY	\$5,095.46

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
	4320	REFUSE		\$11,784.14
	4322	RECYCLE DIVISION		\$917.26
	4330	FLEET MAINTENANCE		\$3,892.83
	4350	SEWER ADMINISTRATIVE		\$4,851.22
	4351	SEWER LINE CLEANING		\$811.89
	4352	SEWER PLANT OPERATIO		\$8,686.55
	4500	RECREATION ADMINISTR		\$8,565.90
	4520	RECREATION		\$2,712.32
	4550	GOLF COURSE		\$5,929.00
	4560	PARKS		\$424.70
	4580	ARKALON RECREATIONA		\$131.91
	4612	GRIER HOUSE		\$365.00
	4700	GENERAL		\$198,096.00
	4920	CEMETERY		\$669.89
	4930	UTILITY BILLING		\$1,572.82
	4940	WATER UTILITY ADMIN		\$6,551.60
	4941	WATER UTILITY		\$22,793.76
	4942	WATER DISTRIBUTION		\$62,184.67
	4943	WATER NON OPERATION		\$19,074.66
	4950	AIRPORT UTILITY		\$8,006.59
	4951	AIRPORT IMPROVEMENT		\$60,467.00
	4953	AIR MUSEUM		\$7,543.04

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
	4956	AIR MUSEUM/ROBOTICS		\$25.57
	4970	CONVENTION/TOURISM		\$52,852.84
	5050	CONSTRUCTION IMPROV		\$4,887.00
	6010	GENERAL OPERATIONS		\$3,269.76
	6012	OTHER IMPROVEMENTS		\$23,045.33
	6020	ECONOMIC DEVELOPMEN		\$94,542.71
	6021	PUBLIC TRANSPORTATIO		\$6,467.82
	6030	CRIME/DRUG PREVENTIO		\$10,000.00
	6040	HOUSING		\$88,432.80
	6050	BEAUTIFICATION		\$7,104.14
	8050	EDUCATION 1/2% SALES T		\$162,296.86
	8060	COMM IMPROVEMENT DI		\$23,369.65
	8063	TAX INCREMENT FINANC		\$1,444.33
	8064	MODERATE INCOME HOU		\$130,000.00
		Grand Total:		\$1,508,207.38

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 0000 - NONDEPARTMENTAL				
601-0000-28175	10/15/2024 VISA CARD PAYMENTS - HCFSA 2024	WAGEWORKS, INC	INV7075720	\$1,243.14
Subtotal for Department 0000 :				\$1,243.14
Department: 4211 - ANIMAL CONTROL DIVISION				
100-4211-46620	TRANSPORT TO FORT COLLINS CO - 01/11/2025	BISHOP, DALLAS D	91152	\$150.00
Subtotal for Department 4211 :				\$150.00
Department: 5050 - CONSTRUCTION IMPROVEMENTS				
301-5050-43013-700	PAY VOUCHER NO.5	OC QUALITY CUSTOM HOMES LLC	01/13/2025	\$77,231.09
Subtotal for Department 5050 :				\$77,231.09
Department: 6030 - CRIME/DRUG PREVENTION				
262-6030-48040	2025-NON PROFIT APPROPRIATION	STEPPING STONE SHELTER	01/13/2025	\$10,000.00
Subtotal for Department 6030 :				\$10,000.00
Department: 6040 - HOUSING				
263-6040-48040	2025-NON PROFIT APPROPRIATION	STEPPING STONE SHELTER	01/13/2025	\$30,000.00
Subtotal for Department 6040 :				\$30,000.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$118,624.23

Department Totals		
Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	\$1,243.14
4211	ANIMAL CONTROL DIVISI	\$150.00
5050	CONSTRUCTION IMPROV	\$77,231.09
6030	CRIME/DRUG PREVENTIO	\$10,000.00
6040	HOUSING	\$30,000.00
Grand Total:		\$118,624.23

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Department: 6030 - CRIME/DRUG PREVENTION

262-6030-48040	1ST QTR/TRUANCY ALLOCATION	YOUTH EMPOWERMENT LLC	01/03/2024	\$13,548.00
Subtotal for Department 6030 :				\$13,548.00
Grand Total :				\$13,548.00

Department Totals		
Department	Dept. Description	Department Total
6030	CRIME/DRUG PREVENTIO	\$13,548.00
Grand Total:		\$13,548.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4120 - MUNICIPAL COURT/DIVERSION				
100-4120-45030	MONTHLY PHONE CHARGES	AT&T	DEC 2024	\$102.63
Subtotal for Department 4120 :				\$102.63
Department: 4211 - ANIMAL CONTROL DIVISION				
100-4211-46620	TRANSPORT DRIVER - COLORADO - 1/17/25	BISHOP, DALLAS D	CV 91153	\$150.00
Subtotal for Department 4211 :				\$150.00
Department: 4350 - SEWER ADMINISTRATIVE				
520-4350-45030	MONTHLY PHONE CHARGES	AT&T	DEC 2024	\$67.45
Subtotal for Department 4350 :				\$67.45
Department: 4351 - SEWER LINE CLEANING				
520-4351-45030	MONTHLY PHONE CHARGES	AT&T	DEC 2024	\$769.47
Subtotal for Department 4351 :				\$769.47
Department: 4500 - RECREATION ADMINISTRATION				
100-4500-45030	JANUARY PHONE/INTERNET	UNITED TELEPHONE ASSOCIATION	2176224	\$818.70
Subtotal for Department 4500 :				\$818.70
Department: 4520 - RECREATION				
100-4520-46239	REIMBURSEMENTS/BASKETBALL	SPORTS TOURNAMENT PETTY CASH	01/13/25	\$4,590.00
Subtotal for Department 4520 :				\$4,590.00
Department: 4550 - GOLF COURSE				
100-4550-44030	GOLF PRO-SHOP REMODEL	GOODTIME MEDICAL	10535	\$4,839.71
Subtotal for Department 4550 :				\$4,839.71
Department: 4580 - ARKALON RECREATIONAL AREA				
100-4580-45030	CELLULAR/ARKALON	AT&T MOBILITY	287312814717X010	\$3.24

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4580-45030	CELLULAR/ARKALON	AT&T MOBILITY	287313663236X010	\$50.34
Subtotal for Department 4580 :				\$53.58
Department: 4612 - GRIER HOUSE				
100-4612-45030	MONTHLY PHONE CHARGES	AT&T	DEC 2024	\$192.81
Subtotal for Department 4612 :				\$192.81
Department: 4970 - CONVENTION/TOURISM				
206-4970-45030	TOURISM 800 NUMBER	AT&T LONG DISTANCE	JAN 2025	\$70.83
Subtotal for Department 4970 :				\$70.83

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$11,655.18

Department Totals		
Department	Dept. Description	Department Total
4120	MUNICIPAL COURT/DIVE	\$102.63
4211	ANIMAL CONTROL DIVISI	\$150.00
4350	SEWER ADMINISTRATIVE	\$67.45
4351	SEWER LINE CLEANING	\$769.47
4500	RECREATION ADMINISTR	\$818.70
4520	RECREATION	\$4,590.00
4550	GOLF COURSE	\$4,839.71
4580	ARKALON RECREATIONA	\$53.58
4612	GRIER HOUSE	\$192.81
4970	CONVENTION/TOURISM	\$70.83
Grand Total:		\$11,655.18

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 0000 - NONDEPARTMENTAL				
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$835.84
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$280.81
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$412.30
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$424.65
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$455.16
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$475.76
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$686.78
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$7,045.40
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$816.50
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$250.23
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$867.64
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$882.86
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$1,161.31
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$1,170.52
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$1,200.68
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$1,647.70
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$3,573.99
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$803.46
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$119.37
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$27.92
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$40.27
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$42.06
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$42.86
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$58.49

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$96.42
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$99.32
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$273.76
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$111.26
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$271.59
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$160.63
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$179.84
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$187.90
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$190.96
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$202.92
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$206.46
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$183.25
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$106.45
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$172.20
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$147.65
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$382.64
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$359.23
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$327.36
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$322.02
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$246.16
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$285.97
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$622.83
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$172.29
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$191.04
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$197.72

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$199.75
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$211.61
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$232.67
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$303.46
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,046.90
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,150.97
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,201.70
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,227.14
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,318.19
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,661.04
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,968.10
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$405.52
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$23,958.07
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$491.61
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$927.38
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$824.53
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$755.78
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$704.93
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$645.59
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$359.52
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$15,194.57
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$278.38
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,075.18
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$388.77
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$258.99

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
202-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$1,514.23
202-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$354.12
202-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$685.13
202-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,039.74
202-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,122.32
206-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$74.39
206-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$318.08
206-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$291.69
206-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$301.57
207-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$42.19
207-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$180.41
207-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$328.46
261-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$772.04
261-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$180.55
261-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$931.19
261-0000-20400	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$83.33
261-0000-20400	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$356.34
261-0000-20400	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$443.72
261-0000-20400	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$239.46
263-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$107.75
263-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$25.20
263-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$202.09
501-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$129.14
501-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$552.19
501-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$822.17

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
501-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$173.78
504-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$91.59
504-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$391.65
504-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$67.99
504-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$563.86
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$365.85
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$81.77
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$19.12
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$1,564.38
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$715.16
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$109.24
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$164.94
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$166.21
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$519.83
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$966.92
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$402.21
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$198.83
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$193.03
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$825.38
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$850.15
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$228.40
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$164.93
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$264.19
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$271.09
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$795.35

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,319.65
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$65.54
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$45.11
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$192.88
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$198.52
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$343.49
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$848.86
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$1,468.71
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$1,559.23
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$43.69
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$159.86
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$169.93
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$180.27
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$266.90
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$279.30
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$355.47
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$677.45
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$869.63
601-0000-28111	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$30,985.78
601-0000-28111	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$7,246.57
601-0000-28112	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$32,044.08
601-0000-28113	Automatic Invoice From Payroll, Vendor 107264	STATE EMPLOYEE TAXES	PR-11620258226	\$18,796.05
601-0000-28121	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$11,659.09
601-0000-28131	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$21,131.25
601-0000-28141	Automatic Invoice From Payroll, Vendor 106545	EMPOWER RETIREMENT	PR-11620258224	\$76.00

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
601-0000-28141	Automatic Invoice From Payroll, Vendor 106545	EMPOWER RETIREMENT	PR-11620258224	\$893.00
601-0000-28150	SW-2024-LM000074	BUTLER & ASSOCIATES P.A.	PR-116202582210	\$494.96
601-0000-28150	22-40302	CARL B DAVIS	PR-116202582211	\$195.00
601-0000-28150	23-10131	CARL B DAVIS	PR-116202582211	\$247.50
601-0000-28152	SW17DM000180	KANSAS PAYMENT CENTER	PR-11620258227	\$46.15
601-0000-28152	SW08DM000058 PEREZ JUAREZ	KANSAS PAYMENT CENTER	PR-11620258227	\$174.92
601-0000-28152	SW10DM000115 KULOW	KANSAS PAYMENT CENTER	PR-11620258227	\$203.08
601-0000-28152	000680496001 TORRES MASIAS	OKLAHOMA CENTRALIZED SUPPORT	PR-11620258228	\$138.46
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$569.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$1,452.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$2,574.50
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$3,113.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$3,216.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$4,080.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$6,800.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$451.50
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$838.50
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$841.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-11620258221	\$4,444.00
601-0000-28165	Automatic Invoice From Payroll, Vendor 100693	AFLAC INSURANCE COMPANY	PR-11620258223	\$1,061.01
601-0000-28165	Automatic Invoice From Payroll, Vendor 100693	AFLAC INSURANCE COMPANY	PR-11620258223	\$3,452.97
601-0000-28171	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-11620258229	\$684.57
722-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$18.49
722-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-11620258225	\$79.06
722-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-11620258222	\$41.19

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 0000 :				\$274,157.30
Grand Total :				\$274,157.30

Department Totals		
Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	\$274,157.30
Grand Total:		\$274,157.30

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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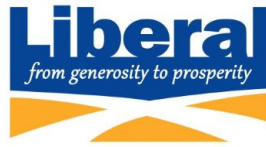
Department: 0000 - NONDEPARTMENTAL

100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-121202516592	\$15.91
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-121202516592	\$3.72
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-121202516591	\$63.30
601-0000-28111	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-121202516592	\$15.91
601-0000-28111	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-121202516592	\$3.72
601-0000-28121	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-121202516591	\$18.35

Subtotal for Department 0000 : \$120.91

Grand Total : \$120.91

Department Totals		
Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	\$120.91
Grand Total:		\$120.91



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 28, 2025
AGENDA ITEM #**

To: Mayor Jose Lara
Vice Mayor Matt Landry
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Parsons

Date: January 28, 2025

From:

RE: ADJOURNMENT

Recommendation: