

City Commission Agenda
Tuesday, November 12, 2024, 5:30 PM
City Commission Chambers, 950 S. Grant Ave.

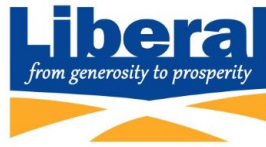
- Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Invocation
1. AWARDS, PROCLAMATIONS, PRESENTATIONS:
 2. APPROVAL OF AGENDA
 3. MINUTES -
 - a. October 22, 2024, Regular Meeting Minutes.
 4. ITEMS FROM CITIZENS

Rules of the Commission: Any citizen desiring to address the Commission shall be recognized by the Chair, advance to the podium, state his/her name and address in an audible tone for the record. Presentations shall be limited to five (5) minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.
 5. ITEMS FROM GROUPS
 6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

 - a. Lease #5.04 Flores Ready Mix LLC
 - b. Lease #122.02 L&D Oilfield Service
 - c. 2025 Cereal Malt Beverage (CMB) Renewals
 7. Ordinance No. 4621 - 2024 Standard Traffic Ordinance (STO)
 8. Ordinance No. 4622 - 2024 Uniform Public Offense Code (UPOC)
 9. Resolution No. 2423 - Waiver of Generally Accepted Accounting Principals
 10. Resolution No. 2424 - Affirming the Urban Area Boundary

11. Mural Artist Contract
12. Bus Facility Agreement Between Owner and Architect
13. Old Liberal New Iron & Metal
14. Liberal Police Department Purchase of Body Worn Cameras
15. CITY STAFF
16. CITY MANAGER REPORT
17. ITEMS FROM COMMISSIONERS
18. VOUCHERS
 - a. 11/12/24 VOUCHERS
 - ADJOURNMENT



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 3.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Alicia Hidalgo, City Clerk

RE: October 22, 2024, Regular Meeting Minutes.

Attached are the October 22, 2024, Regular Meeting Minutes.

Recommendation:

Staff requests approval of the October 22, 2024, Regular Meeting Minutes.

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION
October 22, 2024

The regular meeting of the Liberal City Commission was held at 5:30 p.m. at City Commission Chambers located at 950 S. Grant Ave., on Tuesday, October 22, 2024.

Commission Present: Mayor Jose Lara, Vice Mayor Jeff Parsons, Matt Landry, Janeth Vazquez, and Ron Warren.

City Staff Present: Interim City Manager Scarlette Diseker, Assistant City Manager Brad Beer, City Clerk Alicia Hidalgo, Grant Director Karen LaFreniere, Police Chief Pinkston, Chief Communications Officer Keeley Moree and City Attorney Lynn Koehn.

Mayor Lara called the meeting to order. City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited and Jason Rombos gave the invocation.

1. AWARDS, PROCLAMATIONS, PRESENTATIONS. *No items.*

2. APPROVAL OF AGENDA.

Commissioner Warren moved to approve the agenda, as printed, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

3. MINUTES:

a. October 8, 2024 Special Meeting Minutes.

Commissioner Landry moved to approve the October 8, 2024, special meeting minutes, as presented, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

b. October 8, 2024 Regular Meeting Minutes.

Commissioner Landry moved to approve the October 8, 2024, regular meeting minutes, as presented, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

4. Items from Citizens. *No items were presented.*

5. Items from Groups. *No items were presented.*

6. CONSENT AGENDA. *No items.*

7. 2024 Audit Contract.

• Interim City Manager Diseker stated on October 8, 2024, Dustin Ormiston with Hay-Rice and Associates appeared before the Commission to give an overview of the 2023 Audit & Financial Statements. At that time, he presented the Commission with an engagement letter for the 2024 Audit. The entire proposal was included for the Commission to review.

Commissioner Vazquez moved to approve the 2024 Audit Contract with Hay Rice & Associates, with Commissioner Warren seconding the motion. The motion carried unanimously.

8. Resolution No. 2422

Mayor Lara requested Commission consideration of Resolution No. 2422, entitled "A RESOLUTION AUTHORIZING THE SUBMITTAL OF A 2025 HERITAGE TRUST FUND GRANT FROM THE KANSAS STATE HISTORICAL SOCIETY."

- Grant Director LaFreniere stated Staff is applying for a 2025 Heritage Trust Fund Grant from the Kansas Historical Society to assist with repairs at the depot. This will be a small part of the repairs needed. They will only fund up to \$100,000. The City will pay 20% matching funds. Staff would like to submit the grant application with Commission approval.

Vice Mayor Parsons moved to adopt Resolution No. 2422, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

9. Purchase of Portable Motorola Radios.

- Police Chief Pinkston requesting to purchase 8 radios. They have 42 full-time commissioned officers and four part-time that have to have radios. Animal Control officers also need radios. They are eight radios short. Staff is requesting \$38,250.56 for the purchase of the eight radios. The department has a budgeted line item Repair/Maintenance Equipment from the One Cent Sales Tax Crime Prevention line item.

Commissioner Landry moved to approve the purchase of eight Motorola APX 6000 radios for the Liberal Police Department in an amount not to exceed \$40,000, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

10. City Manager Search Discussion.

- Mayor Lara reached out to firms, with help from Angelica. Two firms responded on the short notice. One is the League, with LEAPS, which the City used for the last search. Their total cost is just under \$16,000, with a timeframe of 1-16 weeks. The second firm was SGR. They have a 1-12 week timeline for a total not to exceed \$28,900. At this point, with probably a couple of hours to review, does the Commission want to review now or have any questions?
- Mayor Lara stated he has spoken with John Deardoff and Marshal Reid and he thinks they both would be great choices. He spoke with Watkins Public Strategy and a few other cities and they recommend SGR and mentioned the League. As far as recommendations throughout the State, they are hand in hand. He thinks the League focuses more on a Kansas-based search and SGR will focus on a national search and the price reflects that.
- Vice Mayor Parsons visited with a person who's worked with both in the capacity of being a candidate for a city manager position, and he told him that he thought, as far as being a candidate, his preference was SGR in the way they went about it. He said they were much more thorough in their background checks. He didn't dislike working with the League, but he thought SGR was better on the candidate side.
- Commissioner Vazquez stated she is familiar with the League of Kansas Municipalities and thinks they are great. They do a really good job of keeping in contact with a lot of elected officials throughout the state. She thinks they would be very familiar with our candidates because they have that constant communication. Personally, she needs more time. She received this at noon, so she needs more time to dig into who this company is and what they have to offer. She is excited for the search and finding new leadership.
- Commissioner Landry also wants some time to look it over and review them in depth. He received it at noon and didn't have a chance to review it in depth. The vetting system through the League is probably different compared to SGR. The two are different.
- Mayor Lara stated both give a one-year guarantee. If the candidate is fully vetted through their system is hired and resigns or quits for any reason within a one-year period, they will do another search without cost except for advertising fees.
- Commissioner Warren doesn't necessarily have a preference, but he hasn't checked out SGR. He thinks sometimes it's just if you get lucky and there is someone out there. He is not sure if both can find the person or narrow it down. He does not have a preference at this time.

- Mayor Lara stated the commission doesn't meet again for three weeks. Is this something the commission wants to decide now? Do you want to wait three weeks or come back for another meeting to approve?
- Commissioner Landry personally doesn't want to jump the gun and do something without researching what the secondary company is. He understands that maybe we've had business and you guys know it, but the rest of the Commission doesn't and that is the biggest thing here. He wants to put the gun back in the holster and not pull the trigger so quickly. He would rather call for an afternoon meeting and schedule a special afternoon meeting when they've had more time for the three of them to look it over more in depth.
- Commissioner Warren is not opposed to waiting three weeks. He would feel completely different if he felt we weren't in good hands. He feels we're in good hands and this doesn't have to be a rush. He doesn't know that there is an advantage to rush. It is something the Commission is responsible for the process.
- Vice Mayor Parsons stated he received it at the same time as Commissioner Landry. He does want to read through it. There is no giant hurry. He doesn't want to wait three weeks to get started but doesn't think a snap decision has to be made tonight.
- Commissioner Vazquez suggested giving them a week to look everything over and then have a work session. That gives them time for discussion.
- Mayor Lara also mentioned the League is who was used for the last city manager search and SGR is who was used for the Police Chief search. The City has used both firms recently.
No action was taken.

11. Separation Agreement.

- City Attorney Koehn drafted this at the request of a majority of the commission members. Mr. Varnado is no longer the City Manager. The commission had numerous meetings to address that issue and made a motion to terminate him previously. There were numerous different contracts that were entered into between the City and Mr. Varnado. In the contracts, there were different terms and conditions regarding severance pay, severance package regarding if he's terminated for cause or not cause, and the potential issues with litigation that could come from that. We are not that far removed from a similar situation from six or seven years which caused some headache and stuff for the City. The contract that's in front of you, Mr. Varnado has agreed to the terms and conditions within the contract to forever waive any type of a claim against the City. The terms and conditions within this contract are to forever waive any type of a claim against the City, and the terms are pretty clear. He believes it's an accurate representation of what the commission represented to him that they would potentially approve. There needs to be a motion, with at least a majority approval, for this to be passed today and basically Mr. Varnado would release the City of any claims potentially he could have against the City from those contracts previously entered into. *Mayor Lara moved to authorize Mayor Lara to sign the Separation and Release of Claims Agreement, with Commissioner Warren seconding the motion. The motion carried by a vote of 3 to 2, with Commissioner Vazquez and Commissioner Landry against.*

Mayor Lara made the following statement: "Rusty Varnado and the City have reached a mutually beneficial separation agreement. It is unfortunate we had to end our relationship with Mr. Varnado, but both parties agreed that it was time for a change. Without his transformational leadership, we would not have a bright future that lies ahead. We wish him well in his future endeavors."

12. CITY STAFF.

- Assistant City Manager Beer stated Staff is working on a proposal to sell the old Liberal Iron and Metal, just off of Kansas Avenue, by Neaves Steakhouse. Staff was going to give it to a realtor. There are multiple

people interested in it, so Staff thought about moving forward with a land auction. There will be a reserve. It's been appraised and surveyed, so Staff is ready to move forward if the commission agrees to do that.

- Discussion was held.
- City Attorney Koehn stated the Commission can give a consensus to offer the land for sale. There will likely be action taken to approve the final sale of the property at a later date.
- It is the Commission's consensus to move forward with that project.
- Chief Communications Officer Moree stated the City is due for another Town Hall. Staff is looking at Tuesday, November 19, or Thursday, November 21; the dates do not interfere with other meetings.
- The Town Hall will be on Tuesday, November 19.

13. CITY MANAGER REPORT

- Interim City Manager Diseker reported the following:

We had a busy two weeks from our last Commission Meeting to the present. Even though the weather is cooling off, we still have many things happening throughout the City during the fall season:

- We have received over 40 vehicles under our new lease management plan. Thank you to all of our departments who have been patient and understanding when it came to picking up vehicles, obtaining insurance cards and registrations, and giving us time to organize the entire process. Special thanks to Yanira Torres in the Finance Department for all of her efforts in keeping us on track and communicating with our Enterprise Reps. Her help has been invaluable. We had eight vehicles picked up today that will be sold by Enterprise. Nine more will be picked up on Wednesday. We look forward to getting these sold and depositing the incoming revenue.
- We held the Non-Profit Hearings on October 8th for all organizations applying for funding through the 1% Sales Tax Appropriations in 2025. Thank you to Kristyn Reust for organizing the hearing and handling the follow up with our local, well-deserving organizations. Letters will be going out within the next few weeks that solidify the dollar amounts that everyone received, and amounts will be funded no later than February 2025.
- Our water slides at Adventure Bay are halfway through the gel coating process, so thank you to Matt Quint at the Rec Center for getting on top of bids and scheduling these repairs, so we will have fully functional slides once the 2025 season opens next May.
- We had a very productive meeting on the Solar Energy Project today. We had everyone in the room who needed to be there from management to IT to Building Maintenance. I feel that, as a group, we put a solid plan together for the final installations. I will send out details this week. I feel that when all the right people are at the table, this is when the best work happens, and that was evident today.
- In visiting with Fire Chief, Kelly Kirk, this week, I am happy to report several positive things from our Fire Department:
 - October is traditionally recognized as the month for fire prevention education. In addition to their regular prevention and educational activities, our fire personnel visit every elementary school, with emphasis on 2nd and 3rd graders. They teach the importance of working smoke detectors and home escape plans. This year, they had contact with over 700 students.
 - In conjunction with Labor Day weekend activities, our firefighters stood in front of Wal-Mart and El Ranchito collecting donations to "Fill-the-Boot." This year, their three-day campaign brought in a total of \$6,464.26. These funds were turned over to the Muscular Dystrophy Association and were ear-marked to benefit Seward County residents.
- We are thrilled to report that we have reached our budgeted limit, and actually exceeded the line item, for our Façade Grant Program that is awarded from the 1% Sales Tax Economic Development. This was not something that I feel many business owners in Liberal were aware of,

but several of us felt the need to educate the community about this great incentive that we offer. In 2023, we matched each person by \$5,000. We maxed out the \$25,000 goal for that year, so it was increased to a \$10,000 match for 2024, and we have exceeded the \$50,000 goal already. We highly encourage businesses to continue to apply for this grant, but any applications received from this point forward will be considered for the 2025 budget.

- In speaking with Tara at the Animal Shelter, they have many things going on at the present time. One in particular that I wanted to bring up is the "Puppers and Pints" event to be held at the Tortuga Brewery on October 30th from 5-7 pm. 10% of drink sales will go towards spay and neuter fees, which makes adopting a pet more affordable. There will be puppies to visit with on-site, as it is a family and pet friendly environment.
- Reminder that the PD's Trail of Terror was moved to November 2nd at Arkalon Park.

14. ITEMS FROM COMMISSIONERS

Commissioner Landry: Thank you to City Staff and Scarlett. I had a good time at League. That was pretty interesting. It was my first time to go to that so I brought back a lot of good information and built relationships while I was there. I felt like I really built some good relationships while there. That was a good experience and I look forward to doing another one. Next week is Halloween so we'd ask that everybody be really careful. Tons of littles running around. Last year I saw them getting out at 4:00 in afternoon; some were already walking around. Weather will be super nice so that mean they're going to be out even thicker than usual and be out later than usual. We just need to be careful for our little ones that are out there and the teenagers and adults that want to trick or treat. I'm looking forward to the ending October and moving to the holiday season and maybe a little bit of the cooler weather to make it feel like the holiday season wouldn't be a bad idea. Thanks.

Vice Mayor Parsons: Thank you to Staff for your hard work. Thank you to Scarlett for pointing out some things that Staff's been working on and stuff. I drive Western Avenue a lot and the streets look good with the stripes. Thanks again to Scarlett for being willing to step into the void and filling in; I appreciate that. The Mayor and I got to spend a little bit of time talking about and talking with people involved with the Air Fair that's going to be next year, next fall about a year from now. They are going to have a fundraiser on the 9th of November. I encourage people to get involved with that and go give and have fun. It's going to be a Texas Hold 'Em event. It should be fun and raise some money. I would encourage everybody to go and participate in that. The Air Show has always been a traditionally great event so this is going to kick off the fundraising for that. Like Matt said, be careful with the little ones out there next week on Halloween. Don't turn something fun into a bad event.

Commissioner Warren: I had a good time at the League the time I was there. I ran into people I haven't seen for a few years. I want to thank Staff for all the good information and what good things are going on. I have seen a couple of the vehicles driving around, the new trucks and they look real nice. I think things seem to be moving in a good direction. I appreciate everything everybody is doing. Thank you.

Commissioner Vazquez: I want to start off by thanking everybody who is here, who continues to come to our meetings whether they are in person or viewing us online. Thank you, Scarlett for all of your hard work and leadership. I also want to express my strong opposition to the Separation Agreement passed by the Commission tonight regarding our former city manager. It is vital for our community to uphold the highest standards of integrity and accountability in all of our leadership positions. For this reason, I voted against this agreement tonight. We must ensure that our actions reflect our commitment to ethical governance. Allowing this agreement doesn't align with those values and it is essential what we hold ourselves accountable to the residents we serve.

Mayor Lara: I would like to thank the staff for all of your continued hard work, everything you've done for us, continue to do for us, and just the ability to move the city forward both its image and all the progress we have going. Truly now, the professionalism that is within the staff. It's quite obvious, you guys are

doing such an amazing job that this Commission decided there's no need to rush a search, unlike we did when we first started. So, thank you all for being there and basically supporting us and getting everything done that all the citizens of Liberal need. We are, quite frankly I agree, there is no rush to do a search because you guys are extraordinary. League was great. I got to see a lot of old friends that I've been making over the years. Quite frankly, they did discuss some of our change over and things that have happened, but have also noticed that Liberal is being mentioned throughout the State more often in a positive light and that there are no concerns about what we have in the future for us and with the staff we have now. This can take as long as it needs and we won't miss a step. Everything is moving forward. There is no voids and not gaps at this time and our staff is to thank for that. I also went to the Focus committee meeting on Monday. Scarlett and Keeley have begun to do a presentation to them that they organized that let's us have real numbers, pictures, and information to show what the One Cent Sales Tax has been used for. I think that is amazing to be able to present that information to both that group and in our Town Halls. We'll probably have a lot of that information there as well. The fact that we can have quarterly town halls and have new information at each one, has really shown how much we've improved as a city and how much progress we're making. It's exciting to see everything going. Jeff mentioned we spoke to the organizers of the Air Fair. Luckily, they are still willing to take this on. They're going to organize it. They're going to do it. They just ask for the city to help in that process. That's another fantastic thing for the city to hopefully have coming our way October of next year. It's being organized by a volunteer group where it's not something the city has had to do to bring it forward. So that's always amazing when different groups throughout the community are stepping forward and wanting to do that for our community. We definitely thank them for that. We've had many events. Halloween is coming up. We will continue to have events; all the groups throughout Liberal have done fantastic in organizing that. We won't be back until after the elections so everyone remember to get out and vote November 5. Early voting is open now at the Seward County Administration Building from 8-5 Monday through Friday. They may have some Saturdays open. Then 7 a.m.-8 p.m. at the Activity Center on November 5. I always encourage everyone to vote regardless of who you are voting for, what you are voting for, which question you want to discuss or vote on or which person. It's important you get out there and that is how your voice is heard more than anything. On that part, the comprehensive plan is moving forward and we still have more parts that will be to the public, a little more public input and then we will have something to present to public by the beginning of next year. Progress is there. We have a bright future ahead of us.

15. VOUCHERS:

\$1,307,405.08 dated October 22, 2024.

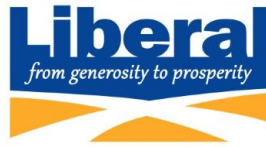
Commissioner Warren moved to approve the vouchers, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

The meeting was adjourned by Mayor Lara.

Jose Lara, Mayor

ATTEST:

Alicia Hidalgo, MMC, City Clerk



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 6.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Judy Hernandez, Accountant I

RE: Lease #5.04 Flores Ready Mix LLC

Recommendation:

Staff requests Commission consideration to approve the attached Lease Agreement #5.04 with Flores Ready Mix LLC.

THIS AGREEMENT, entered into this 1st day of November, 2024, by and between the City of Liberal ("Lessor") and Flores Ready Mix LLC, 3802 Mabry Dr. Clovis, NM 88101, (620) 621-0556 ("Lessee").

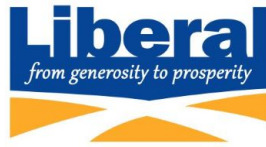
WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**Lot of block
682,006 Sq. Ft.**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.
2. Term. The term of this Lease is for **One (1) Year** beginning on Month 1st, **Year**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.
3. Rental. Lessee agrees to pay Lessor **\$2,489.2 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.
4. Security Deposit. No security deposit is required under this lease.
5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
 - a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
 - b. Rules and regulations of the Federal Aviation Administration;
 - c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
 - d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
 - e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 6.b.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Judy Hernandez, Accountant I

RE: Lease #122.02 L&D Oilfield Service

Recommendation:

Staff requests Commission consideration to approve the attached Lease Agreement #122.02 with L&D Oilfield Service.

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of October, 2024**, by and between the City of Liberal ("Lessor") and **L & D Oilfield Service, Inc., P.O. Box 1242, Liberal, KS. 67905-1242, Phone: (620) 624-3329** ("Lessee").
621-684

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**Parts of Lots 5 and 6, Block 14 (30,810 square feet)
Lot 5 (37' x 130') & Lot 6 (200' x 130')**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **October 1, 2024**. There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminate in any way.

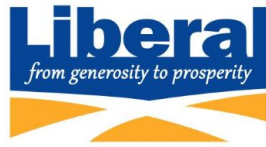
3. Rental. Lessee agrees to pay Lessor **\$1,349.48 per year in advance or \$337.37 per quarter**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

- a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
- b. Rules and regulations of the Federal Aviation Administration;

Lessee Initials DS



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 6.c.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Alicia Hidalgo, City Clerk

RE: 2025 Cereal Malt Beverage (CMB) Renewals

Attached are applications for 2025 CMB approval:

1. Casey's #3902 - 829 N. Kansas Ave.
2. Casey's #3950 - 764 E. Pancake Blvd.
3. Grand Buffet Xiqian Inc. - 539 E. Pancake Blvd.
4. Love's #24 - 208 W. Pancake Blvd.
5. Love's #632 - 1000 E. Pancake Blvd.
6. Walmart #799 - 250 E. Tucker Rd.
7. Willow Tree Golf Course - 1800 W. 15th Street.

Recommendation:

Staff requests approval of the seven listed 2025 CMB applications.

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of

LIBERAL

SECTION 1 - LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-201025921F-01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation CASEY'S RETAIL COMPANY		FEIN 20-1025921	
Corporation Street Address ONE SE CONVENIENCE BLVD		Corporation City ANKENY	State IA Zip Code 50021
Date of Incorporation 04/14/04		Articles of Incorporation are on file with the Secretary of State. ☒ Yes ☐ No	
Resident Agent Name UNITED AGENT GROUP, INC		Phone No. (561) 508-5033	
Residence Street Address 4601 E. DOUGLAS AVENUE #700		City WICHITA	State KS Zip Code 67218

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name CASEY'S #3902		Name CASEY'S RETAIL COMPANY, ATTN: BECKY PETERSON	
Business Location Address 829 N KANSAS AVE		Address 1 SE CONVENIENCE BLVD	
City LIBERAL	State KS Zip 67901	City ANKENY	State IA Zip 50021
Email Address(s) Please separate values with a comma. BECKY.PETERSON@CASEYS.COM OR LICENSINGTEAM@CASEYS.COM			
Business Phone No. 620-624-9737		☒ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.	
Business Location Owner Name(s) CASEY'S RETAIL COMPANY			

SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name	Position	Date of Birth
NO PERSONS INDIVIDUALLY OR IN AGGREGATE OWN 25% OR MORE OF CORPORATE STOCK		
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of

LIBERAL

SECTION 1 - LICENSE TYPE

Check One: ☒ New License ☐ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required):

004-201025921F-01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation CASEY'S RETAIL COMPANY	FEIN 20-1025921		
Corporation Street Address ONE SE CONVENIENCE BLVD	Corporation City ANKENY	State IA	Zip Code 50021
Date of Incorporation 04/14/04	Articles of Incorporation are on file with the Secretary of State.	☒ Yes ☐ No	
Resident Agent Name UNITED AGENT GROUP, INC	Phone No. (561) 508-5033		
Residence Street Address 4601 E. DOUGLAS AVENUE #700	City WICHITA	State KS	Zip Code 67218

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name CASEY'S #3950	Name CASEY'S RETAIL COMPANY, ATTN: BECKY PETERSON
Business Location Address 764 E PANCAKE BLVD	Address 1 SE CONVENIENCE BLVD
City LIBERAL, KS 67901	City ANKENY, IA 50021
Email Address(s) Please separate values with a comma. BECKY.PETERSON@CASEYS.COM OR LICENSINGTEAM@CASEYS.COM	
Business Phone No. (620) 240-9914	☒ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.
Business Location Owner Name(s) CASEY'S RETAIL COMPANY	

SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name	Position	Date of Birth
NO PERSONS INDIVIDUALLY OR IN AGGREGATE OWN 25% OR MORE OF CORPORATE STOCK		
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☐ City or ☐ County of _____

SECTION 1 -- LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 -- APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-462799637F-01

I have registered as an Alcohol Dealer with the TTB. ☐ Yes (required for new application)

Name of Corporation <u>Grand Buffet Xigian Inc</u>		FEIN <u>Food Service</u>	
Corporation Street Address <u>539 E Pancake BLVD</u>		Corporation City <u>Liberal</u>	State <u>KS</u>
Date of Incorporation <u>05/06/2013</u>		Zip Code <u>67901</u>	
Resident Agent Name <u>ZHEN YU</u>		Articles of Incorporation are on file with the Secretary of State. ☒ Yes ☐ No	
Residence Street Address <u>1513 Tucker CT</u>		Phone No. <u>620-655-9272</u>	
		City <u>Liberal</u>	State <u>KS</u>
		Zip Code <u>67901</u>	

SECTION 3 -- LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)			Mailing Address (If different from business address)		
DBA Name <u>Grand Buffet</u>			Name		
Business Location Address <u>539 E Pancake BLVD</u>			Address		
City <u>Liberal</u>	State <u>KS</u>	Zip <u>67901</u>	City	State	Zip
Email Address(es) Please separate values with a comma. <u>zhenyu131@icloud.com</u>					
Business Phone No. <u>620 624 2315</u>			☐ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.		
Business Location Owner Name(s)					

SECTION 4 -- OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF

STOCK List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name <u>ZHEN YU</u>	Position <u>Pres, officer</u>	Date of Birth <u>[REDACTED]</u>
Residence Street Address <u>1513 Tucker CT</u>	City <u>Liberal</u>	State <u>KS</u>
		Zip Code <u>67901</u>
Spouse Name	Position	Date of Birth
Residence Street Address	City	State
		Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State
		Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State
		Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State
		Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State
		Zip Code

Confidential

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of Liberal

SECTION 1 – LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-731220756F-01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation <u>Love's Travel Stops & Country Stores, Inc</u>		FEIN <u>73-1220756</u>	
Corporation Street Address <u>10601 N. Pennsylvania Ave</u>		Corporation City <u>Oklahoma City</u>	State <u>OK</u> Zip Code <u>73120</u>
Date of Incorporation <u>December 29, 1986</u>	Articles of Incorporation are on file with the Secretary of State.		☒ Yes ☐ No
Resident Agent Name <u>CT Corporation</u>	Phone No. <u>785-233-0593</u>		
Residence Street Address <u>515 S. Kansas Ave.</u>	City <u>Topeka</u>	State <u>KS</u>	Zip Code <u>66603</u>

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)			Mailing Address (If different from business address)		
DBA Name <u>Love's Travel Stop #24</u>			Name <u>Love's Travel Stops & Country Stores, Inc</u>		
Business Location Address <u>208 W. Pancake Blvd.</u>			Address <u>Attn: Licensing, PO Box 26210</u>		
City <u>Liberal</u>	State <u>KS</u>	Zip <u>67901</u>	City <u>Oklahoma City</u>	State <u>OK</u>	Zip <u>73126</u>
Email Address(s) Please separate values with a comma. <u>storelicensing@loves.com</u>					
Business Phone No. <u>405-463-8891</u>			☒ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.		
Business Location Owner Name(s) <u>Love's Travel Stops & Country Stores, Inc</u>					

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name	Position	Date of Birth
Residence		
Spouse Name		
Residence		
Name		
Residence		
Spouse Name		
Residence		
Name		
Residence		
Spouse Name		
Residence		

Confidential

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of Liberal

SECTION 1 – LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-731220756F-01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation Love's Travel Stops & Country Stores, Inc		FEIN 73-1220756	
Corporation Street Address 10601 N. Pennsylvania Ave		Corporation City Oklahoma City	State OK Zip Code 73120
Date of Incorporation December 29, 1986	Articles of Incorporation are on file with the Secretary of State.		☒ Yes ☐ No
Resident Agent Name CT Corporation	Phone No. 785-233-0593		
Residence Street Address 515 S. Kansas Ave.	City Topeka	State KS	Zip Code 66603

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)			Mailing Address (If different from business address)		
DBA Name Love's Travel Stop #632			Name Love's Travel Stops & Country Stores, Inc		
Business Location Address 1000 E. Pancake Blvd.			Address Attn: Licensing, PO Box 26210		
City Liberal	State KS	Zip 67901	City Oklahoma City	State OK	Zip 73126
Email Address(s) Please separate values with a comma. storelicensing@loves.com					
Business Phone No. 405-463-8891			☒ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.		
Business Location Owner Name(s) Love's Travel Stops & Country Stores, Inc					

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name	Position	Date of Birth
Gregory M. Love	Co-CEO	
Residence		
Spouse		
Residence		
Name		
Residence		
Spouse		
Residence		
Name		
Residence		
Spouse		
Residence		

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of Liberal

SECTION 1 - LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-710415188F-02

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation Walmart Inc.	Principal Place of Business		
Corporation Street Address 702 SW 8th st	Corporation City Bentonville	State AR	Zip Code 72716
Date of Incorporation 10/31/1969	Articles of Incorporation are on file with the Secretary of State.		☐ Yes ☐ No
Resident Agent Name The Corporation Company	Phone No. 479-371-8920		
Residence Street Address 515 S Kansas Ave	City Topeka	State KS	Zip Code 66603

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)			Mailing Address (If different from business address)		
DBA Name Walmart #799			Name Walmart Inc.		
Business Location Address 250 E Tucker Rd.			Address 702 SW 8th st		
City Liberal	State KS	Zip 67901	City Bentonville	State AR	Zip 72716
Business Phone No. 820-824-0106			☒ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.		
Business Location Owner Name(s) Wal-Mart Real Estate Business Trust					

SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name See Attached officer List	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of

Liberal, Kansas

SECTION 1 - LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☒ License to sell cereal malt beverages for consumption on the premises.

☐ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required):

KSYR0KE2SW

I have registered as an Alcohol Dealer with the TTB. ☐ Yes (required for new application)

Name of Corporation

Willow Tree Golf Course

FEIN

48-6009365

Corporation Street Address

1800 W 15th st

Corporation City

Liberal

State

KS

Zip Code

67901

Date of Incorporation

1888

Articles of Incorporation are on file with the Secretary of State.

☒ Yes ☐ No

Resident Agent Name

Christopher T G Ewalt

Phone No.

620-626-0175

Residence Street Address

1650 N Cain

City

Liberal

State

KS

Zip Code

67901

SECTION 3 - LICENSED PREMISE

Licensed Premise
(Business Location or Location of Special Event)

Mailing Address
(If different from business address)

DBA Name

Willow Tree Golf Course

Name

City of Liberal

Business Location Address

1800 W 15th St

Address

324 N Kansas

City

State
Liberal Kansas 67901

Zip

City

State
Liberal Kansas 67901

Zip

Email Address(s) Please separate values with a comma.

chris.ewalt@cityofliberal.org

Business Phone No.

620-626-0175

☒ Applicant owns the proposed business location.

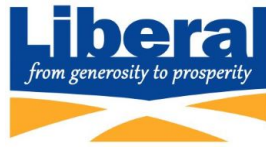
☐ Applicant does not own the proposed business location.

Business Location Owner Name(s)

SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name	Position	Date of Birth	
Residence Street Address	City	State	Zip Code
Spouse Name	Position	Date of Birth	
Residence Street Address	City	State	Zip Code
Name	Position	Date of Birth	
Residence Street Address	City	State	Zip Code
Spouse Name	Position	Age	
Residence Street Address	City	State	Zip Code
Name	Position	Date of Birth	
Residence Street Address	City	State	Zip Code
Spouse Name	Position	Age	
Residence Street Address	City	State	Zip Code



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 7.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Lynn Koehn, City Attorney

RE: Ordinance No. 4621 - 2024 Standard Traffic Ordinance (STO)

Attached is Ordinance No. 4621 which adopts the 2024 Standard Traffic Ordinance (STO).

Recommendation:

Staff recommends adopting Ordinance No. 4621, which will adopt the 2024 Standard Traffic Ordinance (STO).

ORDINANCE NO. 4621

AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF LIBERAL, KANSAS; INCORPORATING BY REFERENCE THE “STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES”, 51st EDITION PUBLISHED IN 2024 AND REPEALING AND REPLACING SECTION 14-101, AND RETAINING ARTICLE 5 OF CHAPTER 14 OF THE CODE OF THE CITY OF LIBERAL, KANSAS.

BE IT ORDAINED by the Governing Body of the City of Liberal, Kansas:

Section 1. That existing Section 14-101 of the Code of the City of Liberal, Kansas, is hereby repealed and replaced with the following:

“INCORPORATING STANDARD TRAFFIC ORDINANCE. There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Liberal, Kansas, that certain standard traffic ordinance known as the “Standard Traffic Ordinance for Kansas Cities”, 51st Edition Published in 2024, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, section, parts or portions as are hereafter omitted, deleted, modified, or changed. No fewer than three (3) copies of said Standard Traffic Ordinance shall be marked or stamped “Official Copy as Adopted by Ordinance No. 4621” with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The Police Department, Municipal Judge, and all Administrative Departments of the City charged with enforcement of the ordinance shall be supplied, at the cost of the City, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient. The Standard Traffic Ordinance currently adopted by the City shall be amended or supplemented, as the case may be, by all other sections of this article regardless of whether such other sections were adopted before or after the current Standard Traffic Ordinance.”

Section 2. The City previously exempted itself from regulation of the operations of golf carts per the Standard Traffic Ordinance and adopted Article 5 of Chapter 14 to the Liberal City Code. The City hereby reaffirms the exemption for the City from Section 114.4 of the Standard Traffic Ordinance and amendments thereto which regulate the operation of a golf cart.

Section 3. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its publication in the *High Plains Daily Leader & Times*, the official city newspaper.

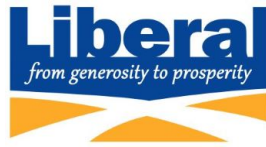
CITY OF LIBERAL, KANSAS

(SEAL)

By: _____
Name: Jose Lara
Title: Mayor

Attest:

By: _____
Name: Alicia Hidalgo
Title: City Clerk



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 8.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Lynn Koehn, City Attorney

RE: Ordinance No. 4622 - 2024 Uniform Public Offense Code (UPOC)

Attached is Ordinance 4622 which adopts the 2024 UPOC.

Recommendation:

Staff recommends adopting Ordinance No. 4622, which will adopt the 2024 Uniform Standard Offense Code (UPOC).

ORDINANCE NO. 4622

AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF LIBERAL, KANSAS; INCORPORATING BY REFERENCE THE “UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES”, 40TH EDITION OF 2024 AND REPLACING CERTAIN SECTIONS OF CHAPTER 11 AS ADDRESSED HEREIN TO THE CODE OF THE CITY OF LIBERAL, KANSAS.

BE IT ORDAINED by the Governing Body of the City of Liberal, Kansas:

Section 1. That existing Section 11-101 of the Code of the City of Liberal, Kansas, is hereby repealed and replaced with the following:

“INCORPORATING UNIFORM PUBLIC OFFENSE CODE. There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Liberal, Kansas, that certain code known as the “Uniform Public Offense Code for Kansas Cities”, 40th Edition of 2024, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, section, parts or portions as are hereafter omitted, deleted, modified, or changed. No fewer than three (3) copies of said Uniform Public Offense Code shall be marked or stamped “Official Copy as Adopted by Ordinance No. 4622,” and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The Uniform Public Offense Code currently adopted by the City shall be amended or supplemented, as the case may be, by all other sections contained in this chapter, regardless of whether such other sections were adopted before or after the current Public Offense Code.”

Section 2. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its publication in the *High Plains Daily Leader & Times*, the official city newspaper.

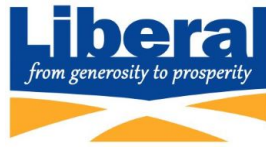
CITY OF LIBERAL, KANSAS

(SEAL)

By: _____
Jose Lara, Mayor

Attest:

By: _____
Alicia Hidalgo, MMC, City Clerk



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 9.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Scarlett Diseker, Interim City Manager

RE: Resolution No. 2423 - Waiver of Generally Accepted Accounting Principals

Please find attached Resolution No. 2423, to waive the requirements of K.S.A. 75-1120a (a) regarding Generally Accepted Accounting Principals as they relate to the City of Liberal's 2024 Audit. This audit is tentatively scheduled for June 2025.

Recommendation:

Staff requests City Commission consideration to approve Resolution No. 2423 for the waiver of requirement K.S.A 75-1120a (a) regarding Generally Accepted Accounting Principals.

RESOLUTION NO. 2423

**A RESOLUTION TO WAIVE THE REQUIREMENTS OF K.S.A. 75-1120a (a)
REGARDING GENERALLY ACCEPTED ACCOUNTING PRINCIPLES AS THEY
RELATE TO THE CITY OF LIBERAL.**

WHEREAS, the City of Liberal, Kansas, has determined that the financial statements and financial reports for the year ended 2024 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Governing Body or the members of the general public of the City of Liberal; and

WHEREAS, there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with. K.S.A. 75-1120a(a) for the year ended 2024.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the City of Liberal, Kansas, in regular meeting duly assembled this 12th day of November, 2024 that the Governing Body waives the requirements of K.S.A. 75-1120a(a) as they apply to the City of Liberal, Kansas for the year ended 2024.

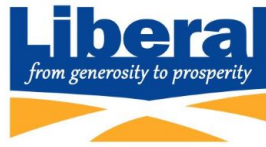
BE IT FURTHER RESOLVED that the Governing Body shall cause the financial statements and financial reports of the City of Liberal to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

PASSED AND ADOPTED by the Governing Body of the City of Liberal, Kansas and signed by the Mayor on this 12th day of November, 2024.

Jose Lara, Mayor

ATTEST:

Alicia Hidalgo, City Clerk



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 10.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Keith Bridenstine, Building Services Director

RE: Resolution No. 2424 - Affirming the Urban Area Boundary

Every 10 years KDOT requires municipalities to update the "Urban Area Boundary" for the city. This boundary classifies areas to receive either urban development grant funds or rural development grant funds from the federal government. The boundary has been increased to include a few areas that may become urban within the next 5-10 years.

Seward County is required to concur with any proposed changes. Lisa Olson with Seward County GIS has been selected by them to be their representative. Lisa is in support of the proposed changes.

Recommendation:

City staff recommends passing Resolution 2424 setting the urban area boundary for Liberal.

(Published in the High Plains Daily Leader & Times, Liberal, Kansas, this 14 day of November, 2024.) t1

RESOLUTION NO. 2424

A RESOLUTION SETTING THE URBAN AREA BOUNDARY LINES OF THE CITY OF LIBERAL, SEWARD COUNTY, KANSAS.

BE IT RESOLVED, by the Governing Body of the City of Liberal, Kansas:

WHEREAS, the City of Liberal, Kansas is required to determine and submit for approval the location of the urban area boundary lines for the city.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

In compliance with this requirement and in cooperation with the local county officials, this signed document accompanied by a signed copy of the map of Liberal indicating the proposed location of the urban area boundary lines is hereby submitted for review and approval.

PASSED AND APPROVED by the Governing Body of the City of Liberal, Kansas, this 12 day of November, 2024.

Lisa Olson, Seward County, GIS

Jose Lara, Mayor

Jeff Parsons, Vice-Mayor

Ron Warren

ATTEST:

Janeth Vazquez

Matt Landry

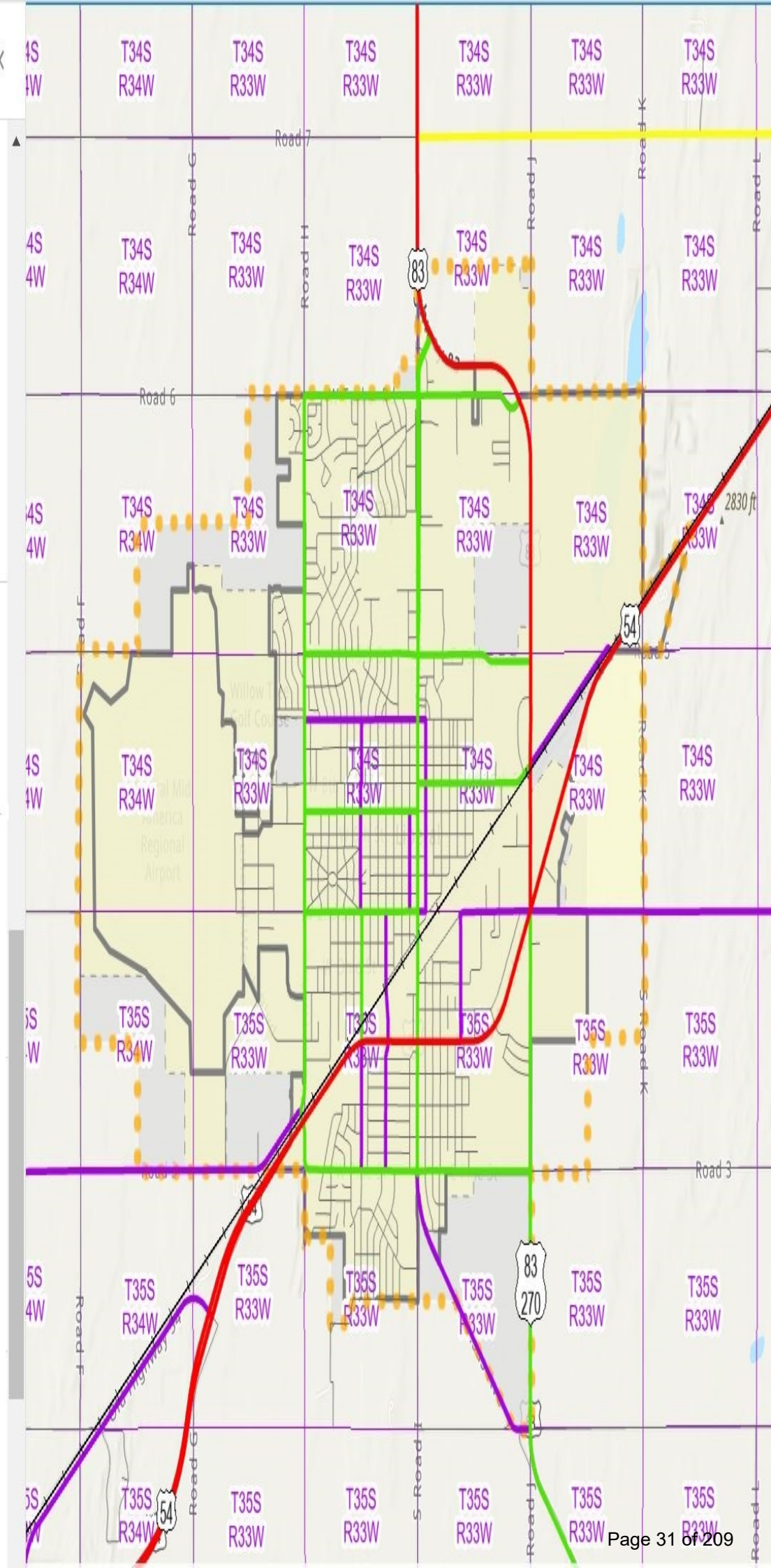
Alicia Hidalgo, City Clerk, MMC

Legend

- Principal Arterial Other Freeways and Expressways
- Principal Arterial Other
- Minor Arterial
- Major Collector
- Minor Collector

Proposed_Urban_Boundaries

- Jose Lara, Mayor
- Jeff Parsons, Vice Mayor
- Ron Warren
- Janeth Vazquez
- Matt Landry
- Lisa Olson, Seward County GIS



Description of Liberal Proposed 2020 Urban Area Boundary:

- ✓ Beginning on Kansas Ave at the intersection with US-83/US-270; ~~SAME~~

then northwest along Kansas Ave to the E-W centerline of Section 9, T35S, R33W;

then west on that centerline to the intersection of South St and ~~Larabee Rd~~; ^{1/2 section line} ~~LARRABEE (SP.)~~ ^{Larabee Rd}

then west on South, following that road south to Calhoun Ave;

then north on Calhoun, continuing north on that alignment to the south end of Calhoun Ave;

in Liberal proper, which is the SE corner of the NW 1/4 of Section 8, T35S, R33W;

- ✓ then west to the west line of Section 8, T35S, R33W;

then north on that section line to the intersection of the extensions of

of Pine St and Western Ave at the north section line;

then west on that section line, which is the alignment of W Second Street Rd;

continuing west along Second to the center of the south line of Section 1, T35S, R34W;

- ✓ then north to the section center;

then west to the west line, which is Bird Rd/County Road F; ROAD F

then north on Bird to County Road I;

then east on I to the center of the south line of Section 25, T34S, R34W;

- ✓ then north to the section center, then east to the center of Section 30, T34S, R33W;

then north to the north line of that section, which is Tucker Rd; ROAD 6

then east along Tucker to Aster Ln;

then north, approximately 600ft, and east, approximately 900ft to the west side of Section 21, T34S, R33W,

to include the development at the corner of Tucker and Kansas;

then north along the west side of said section to the center line of Section 21, T34S, R33;

then east to the east section line, which is Fitzgerald Rd/County Road J;

then south along Fitzgerald to Tucker Rd;

then east on Tucker to County Road K;

then south on K to the railbed;

- ✓ then northeast along the railbed to the center of Section 26, T34S, R33W;

needs directional;
indicates inside
city limits.

these streets don't intersect on section line

ROAD 3

1/2 section line

ROAD F

ROAD 5 (is correct)

1/2 section line

ROAD 6

ROAD 6 / W TUCKER RD

NOT FAR ENOUGH

W TUCKER RD - OR - E TUCKER RD?

1/2 section line

ETUCKER RD - PUTS LINE SOUTH OF CITY LIMITS 30'

ROAD J

extension of

then southwest to the south line of the same section,

which is approximately 700ft off the intersection of Rd K and Rd 5;

from that point, head west to Rd K;

~~ERROR~~ → then south along Rd K to the ~~center line~~ of Section 34, T34S, R33W;

~~ERROR~~ → then south through the section center to the center of Section 3, T35S, R33W;

✓ then west to the section center;

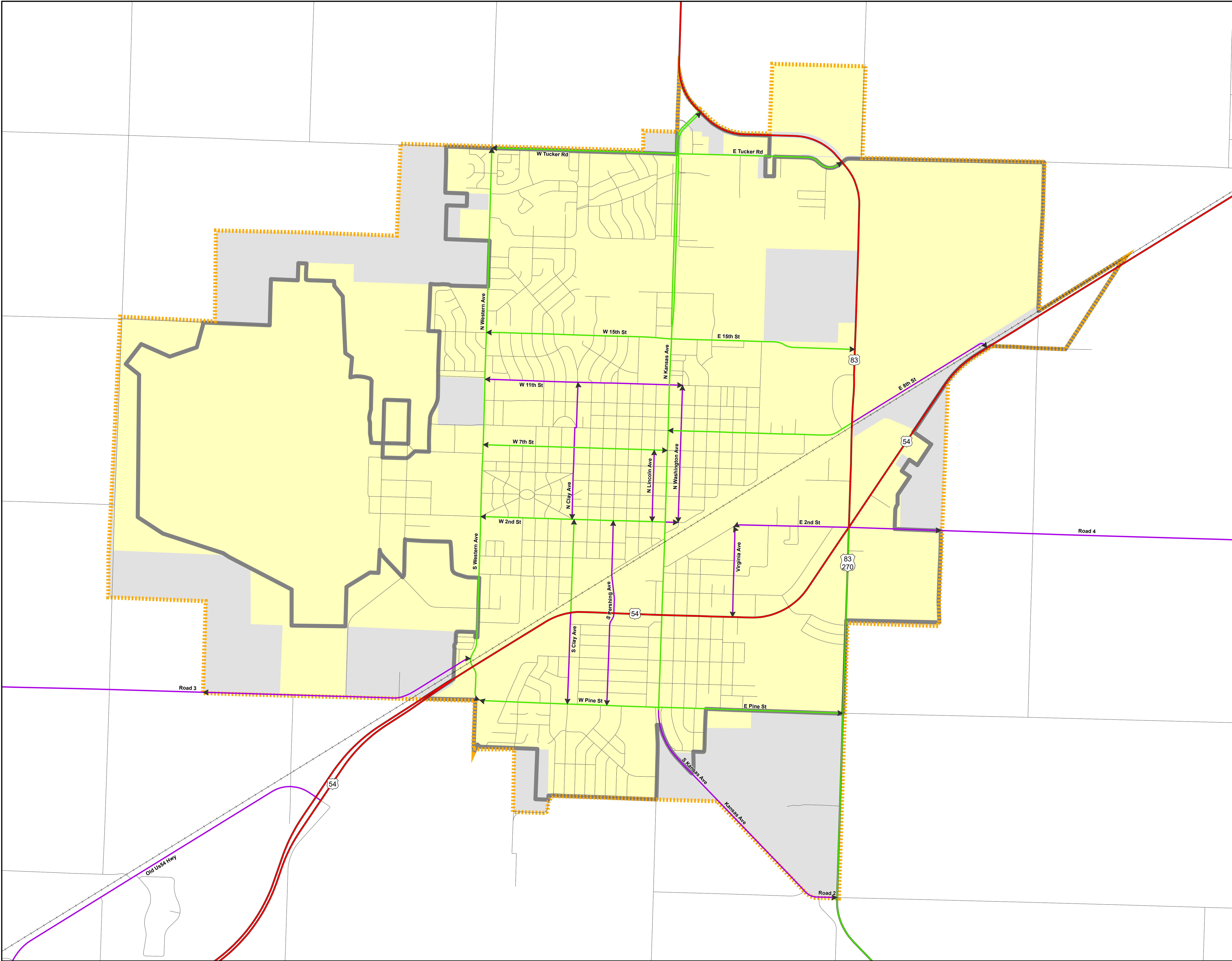
✓ then south to Rd 3;

✓ then west along Rd 3 to US-83;

✓ then south along US-83 to Kansas Ave, which is the point of beginning.

← as written takes you to the 1/2 sxn line of S34. as corrected takes you to the south line of S34.

→ insert: then south on ROAD K to the 1/2 section line of Section 3 T35S R33W



HIGHWAY MARKERS

- Interstate Numbered Highway
- Kansas Turnpike Authority
- U.S. Numbered Highway
- State Numbered Highway

FUNCTIONAL CLASSIFICATION
5 - 10 YEAR FUTURE

Present State Functional Classification

- Interstate
- Principal Arterial Other Freeways and Expressways
- Principal Arterial Other
- Minor Arterial
- Major Collector
- Minor Collector
- Local

Functional Classification Resolutions

- Interstate
- Principal Arterial Other Freeways and Expressways
- Principal Arterial Other
- Minor Arterial
- Major Collector
- Minor Collector

BOUNDARIES

- 2020 Census Urbanized Area
- Proposed Urban Boundary
- Urban Boundary
- City Limit

FUNCTIONAL CLASSIFICATION APPROVAL
CITY APPROVAL: 8/20/2013
F.H.W.A. APPROVAL: 12/31/2013

F.H.W.A. URBAN AREA BOUNDARY APPROVAL
CITY APPROVAL: 8/20/2013
F.H.W.A. APPROVAL: 12/31/2013

CITY OF
Liberal

PREPARED BY THE
KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF TRANSPORTATION PLANNING
IN COOPERATION WITH THE
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION

3/27/2024

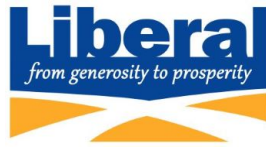
KDOT makes no warranties, guarantees, or representations for accuracy of this information and assumes no liability for errors or omissions.

PROPOSED

UAB

Liberal

Kansas



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 11.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Keeley Moree, Director of Public Affairs

RE: Mural Artist Contract

The City of Liberal is working on a community art mural project to be installed at Light Park. We were awarded the Kansas Arts Commission's Public Mural grant in Summer 2024 to receive matching funds for the project.

After researching standard fees and available artists, we also considered the project's potential community impact and identified local muralist and business owner, Karem Gallo, as the artist we proposed to contract with if our project application was selected for award.

The attached artist agreement presented for your consideration outlines the proposed artwork scope, deadlines, fees, and compensation arrangements between the artist and the City of Liberal.

Compensation and fees are broken into the following components:

- Three concept design sketches: \$750
- Painted mural – 160 s.f.: \$8,000
- Reimbursement of project supplies: up to \$1,250

Artist Agreement total: \$10,000

Staff proposes approved funding to come from the 1-cent sales tax beautification fund, with \$6,165.00 in matching cost reimbursement being provided by the Kansas Arts Commission grant for these eligible artist concept fees, mural creation fees, and supply expenses.

Recommendation:

ARTWORK AGREEMENT

This Agreement ("Agreement"), entered this _____ of November, 2024, between **Karem Gallo Garcia** ("Artist") and **City of Liberal** ("Client"), shall govern the respective rights of Artist and Client with respect to the artwork described herein.

I. Scope of Work Commissioned

Artist and Client expressly agree that the artwork to be created by Artist pursuant to Client's specifications shall be limited to, unless modified in a writing signed by both parties, the following artwork, hereafter known as "the Work":

- (i) Three preliminary concept design sketches to be utilized for public engagement activities;
- (ii) A completed mural painted upon a prepared surface (including adhered poly tab material) following Client approval of final concept design covering approximately 160 s.f. of space;
- (iii) Client will keep the Work on free public display at a fixed public location for the purpose of enhancing the appearance of the city of Liberal, Kansas.

II. Deadlines and Completion

Upon receipt of Client's specifications pursuant to Section I, which Client agrees are true and complete at the time of execution of this Agreement, Artist agrees to complete the Work upon the following schedule:

- (i) 12/31/2024 for completion of three preliminary concept design sketches;
- (ii) 02/28/2025 for completion of any proofs or final preliminary work; and
- (iii) 05/31/2025 for completion of final Work.

III. Rights Transferred

Artist and Client agree that the following rights shall be transferred from Artist to Client upon completion of the Work. Any rights not expressly specified herein shall be reserved by Artist.

Work-for-Hire. Client, not Artist, shall be the owner of the Work upon completion. Artist expressly acknowledges and agrees that (s)he is creating a work made for hire, and pursuant to this Agreement, hereby relinquishes all rights, and expressly agrees that the Work shall be the exclusive property of Client, along with all copyright, title, and interest, as well as any renewals and extensions thereto.

IV. Compensation. Upon completion upon the schedule set forth in Section II of this Agreement, Client agrees to compensate Artist as follows:

- (i) Upon completion of three preliminary concept design sketches due 12/31/2024, Client shall pay Artist \$750.00 for services performed;
- (ii) Upon commencement of mural surface preparation and painting, Artist will provide a detailed invoice for paint supplies, including primer and sealant, to be reimbursed by the Client in an amount not to exceed \$1,250.00; and

(iii) Upon completion of final Work due 05/31/2025, Client shall pay Artist \$8,000.00 for services completed. In the event the final Work presented is not consistent with the agreed chosen preliminary concept design, then the final project shall be modified by Artist until it reflects the preliminary concept design. In such an event, payment shall not be provided to Artist until this occurs.

Artist must submit an invoice for services and supply reimbursements to the City of Liberal to receive payment. Payments are to be paid by Client within 40-days of the invoice date.

V. Termination/Kill Fee. Client may terminate this Agreement at any time by sending written notice thereof to Artist at the address provided herein. Upon such termination, Client agrees to compensate Artist as follows:

(1) Partial Completion. If Artist has partially completed the Work, Client agrees to compensate Artist at fifty percent (50%) of the compensation identified in Section IV herein. If this Agreement is terminated by Client after Partial Completion by Artist, Client shall retain ownership of all rights of copyright and the original artwork, including but not limited to completed artwork, sketches, and comps.

(2) Full Completion. If Artist has completed the finished artwork at the time of cancellation, Client agrees to compensate the Artist in full as otherwise provided in this Agreement.

VI. Severability; Integration. Client and Artist agree that this Agreement shall not be amended except by a writing executed by both parties, and expressly state that this writing shall constitute a complete expression of the entire agreement between the parties, and that no additional terms exist that are not included herein. To the extent any provision contained in this Agreement shall be found to be void, invalid, or otherwise unenforceable in any way, such invalidity shall not affect the remainder of this Agreement, which shall remain in full force and effect.

VII. Warranty of Originality. Artist represents and warrants to Client that, to the best of Artist's knowledge and belief, the Work assigned by this Agreement is original and has not been previously published or licensed to any third party.

VIII. Release of Liability. Client agrees that it shall not hold Artist or any agent thereof liable for any damages arising from Artist's failure to complete the Work in a timely manner, regardless of whether such failure was caused by intentional or negligent acts or omissions of Artist or of any third party.

Consented and Agreed to this ____ of November 2024.

Karem Gallo Garcia (Artist)

Date

Mayor

Date

City Clerk

Date

Art Mural Project Funding & Expenses

PROJECT FUNDING

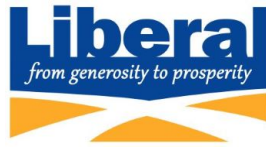
Source	Details	Local Match	Grant Funds
City of Liberal	Applicant matching funds	\$ 6,165.00	
Kansas Arts Commission	Grant funds awarded		\$ 6,165.00
Total Funding	\$ 12,330.00	\$ 6,165.00	\$ 6,165.00

PROJECT EXPENSES

Category	Details	Local Match	Grant Funds	Expense Total
Community Engagement Promo Materials	Cost for promotional printed materials to encourage public participation.	\$ 280.00	\$ -	\$ 280.00
Artist Concept Fees	Artist fee to design 3 concept sketches for public vote on the final design.	\$ 175.00	\$ 575.00	\$ 750.00
Artist Fees	Artist fee for mural preparation and painting - size: 160 s.f.	\$ 3,060.00	\$ 4,940.00	\$ 8,000.00
Supplies	Mural prep and paint supplies - includes primer and sealant.	\$ 600.00	\$ 650.00	\$ 1,250.00
Display Equipment	Lighting system for nighttime mural illumination.	\$ 2,000.00	\$ -	\$ 2,000.00
KAC Recognition	Recognition placard for KAC grant funding.	\$ 50.00	\$ -	\$ 50.00
Total Expenses		\$ 6,165.00	\$ 6,165.00	\$ 12,330.00

Artist Work Samples: Karem Gallo Garcia





**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 12.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Karen LaFreniere, Grants Director

RE: Bus Facility Agreement Between Owner and Architect

Background: In March 2020, the City was awarded a grant in the amount of \$600,000 to construct a bus storage facility. Then other things happened. There were problems with Covid and the proposed location of the facility. The facility will be located on 4th and New York. The environmental review has been completed. Additional funding has been approved for the project by KDOT in the amount of \$281,038; the City is to pay 25% of the total project, estimated to be \$220,485; for an estimated project total of \$1,101,523.

The bid for the architect has been completed. KDOT has approved the proposed contract with Tessere.

Tessere will establish a timeline for the project, gather information, and prepare two concept designs. They will prepare a preliminary opinion of the probable cost for review and assist with the preparation of bidding and procurement between the City and the Contractor. They will be available for consultation during the entirety of the project and have included four in-person meetings on the project. Other meetings will be online. The contract fees are \$133,350 plus estimated reimbursable expenses in the amount of \$3,500.

Recommendation:

Staff recommends acceptance of the contract between the City and Tessere Inc. as presented, in an amount of up to \$140,000 from the Economic Development portion of the one-cent sales tax. Staff also requests that the Mayor, Interim City Manager, and Grant Director may execute any grant documents as necessary.

AIA® Document B101® – 2017

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Fourteenth day of October in the year Two Thousand Twenty-Four
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

City of Liberal
324 N. Kansas Avenue
Liberal, KS 67901

and the Architect:
(Name, legal status, address and other information)

TESSERE, Inc.
1525 E. Douglas Avenue
Wichita, KS 67211

for the following Project:
(Name, location and detailed description)

New Transit Facility located at 118 E. 4th Street in Liberal, Kansas

Architect's Project 24860R24001

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

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User Notes:

(1951094093)

TABLE OF ARTICLES

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11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
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ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

Refer to Architect's Proposal, attached as Exhibit A-1.

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

Refer to Architect's Proposal, attached as Exhibit A-1.

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

To be determined

Init.

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

.1 Design phase milestone dates, if any:

To be determined

.2 Construction commencement date:

To be determined

.3 Substantial Completion date or dates:

To be determined

.4 Other milestone dates:

To be determined

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:

(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)

Design-Bid-Build

§ 1.1.6 The Owner's anticipated Sustainable Objective for the Project:

(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

Not applicable

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™–2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E204–2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204–2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:

(List name, address, and other contact information.)

Karen LaFreniere, CPM
City of Liberal
324 N. Kansas Avenue
Liberal, KS 67901
(620) 626-2251
karen.lafreniere@cityofliberal.org

§ 1.1.8 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:

(List name, address, and other contact information.)

Not applicable

Init.

§ 1.1.9 The Owner shall retain the following consultants and contractors:
(List name, legal status, address, and other contact information.)

.1 Geotechnical Engineer:

Not applicable

.2 Civil Engineer:

Not applicable

.3 Other, if any:

(List any other consultants and contractors retained by the Owner.)

Not applicable

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:
(List name, address, and other contact information.)

Peter A. Todd | AIA
TESSERE, Inc.
1525 E. Douglas Avenue
Wichita, KS 67211
(316) 265-9367
peter.todd@tessere.com

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1, 1.1.11.2, 1.1.11.3, 1.1.11.4, 1.1.11.5, 1.1.11.6 and 1.1.11.7:
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

.1 Structural Engineer:

MKEC Engineering, Inc.
411 N. Webb Road
Wichita, KS 67206

.2 Mechanical Engineer:

Integrated Consulting Engineers, Inc.
349 S. Hydraulic
Wichita, KS 67211

.3 Electrical Engineer:

Integrated Consulting Engineers, Inc.
349 S. Hydraulic
Wichita, KS 67211

.4 Civil Engineer:

TESSERE, Inc.
1525 E. Douglas Avenue
Wichita, KS 67211

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User Notes:

(1951094093)

.5 Landscape Architecture:

TESSERE, Inc.
1525 E. Douglas Avenue
Wichita, KS 67211

.6 Site Survey Engineer:

Alpha Land Survey, Inc.
102 E. 4th Avenue
Hutchinson, KS 67501

.7 Geotechnical Engineer:

Terracon Consultants, Inc.
1815 S. Eisenhower Avenue
Wichita, KS 67209

§ 1.1.11.2 Consultants retained under Supplemental Services:

Refer to Architect's Proposal, attached as Exhibit A-1.

§ 1.1.12 Other Initial Information on which the Agreement is based:

Refer to Architect's Proposal, attached as Exhibit A-1.

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

Init.

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User Notes:

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than One Million Dollars (\$1,000,000) for each occurrence and Two Million Dollars (\$2,000,000) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million Dollars (\$1,000,000) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than One Million Dollars (\$1,000,000) each accident, One Million Dollars (\$1,000,000) each employee, and One Million Dollars (\$1,000,000) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than One Million Dollars (\$1,000,000) per claim and Two Million Dollars (\$2,000,000) in the aggregate.

§ 2.5.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

Init.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services in effect on the date of this Agreement.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

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§ 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 Procurement Phase Services

§ 3.5.1 General

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 Competitive Bidding

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by:

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and,

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- .4 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 Negotiated Proposals

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by:

- .1 facilitating the distribution of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors;
- .3 preparing responses to questions from prospective contractors and providing clarifications and interpretations of the Proposal Documents to the prospective contractors in the form of addenda; and,
- .4 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 If the Proposal Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing

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of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

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§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

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ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Supplemental Services	Responsibility (Architect, Owner, or not provided)
§ 4.1.1.1 Programming	Not provided
§ 4.1.1.2 Multiple preliminary designs	Not provided
§ 4.1.1.3 Measured drawings	Not provided
§ 4.1.1.4 Existing facilities surveys	Not provided
§ 4.1.1.5 Site evaluation and planning	Architect
§ 4.1.1.6 Building Information Model management responsibilities	Not provided
§ 4.1.1.7 Development of Building Information Models for post construction use	Not provided
§ 4.1.1.8 Civil engineering	Architect
§ 4.1.1.9 Landscape design	Architect
§ 4.1.1.10 Architectural interior design	Architect
§ 4.1.1.11 Value analysis	Not provided
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	Not provided
§ 4.1.1.13 On-site project representation	Owner
§ 4.1.1.14 Conformed documents for construction	Architect
§ 4.1.1.15 As-designed record drawings	Architect
§ 4.1.1.16 As-constructed record drawings	Not provided
§ 4.1.1.17 Post-occupancy evaluation	Not provided
§ 4.1.1.18 Facility support services	Not provided
§ 4.1.1.19 Tenant-related services	Not provided
§ 4.1.1.20 Architect's coordination of the Owner's consultants	Not provided
§ 4.1.1.21 Telecommunications/data design	Owner-provided/Architect-coordinated
§ 4.1.1.22 Security evaluation and planning	Not provided
§ 4.1.1.23 Commissioning	Not provided
§ 4.1.1.24 Sustainable Project Services pursuant to Section 4.1.3	Not provided
§ 4.1.1.25 Fast-track design services	Not provided
§ 4.1.1.26 Multiple bid packages	Not provided
§ 4.1.1.27 Historic preservation	Not provided
§ 4.1.1.28 Furniture, furnishings, and equipment design	Supplier-design/Architect-coordinated

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Supplemental Services	Responsibility (Architect, Owner, or not provided)
§ 4.1.1.29 Other services provided by specialty Consultants	Not provided
§ 4.1.1.30 Other Supplemental Services	Not provided
§ 4.1.1.31 Land Surveying	Architect
§ 4.1.1.32 Geotechnical Engineering	Architect

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

To be determined

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

To be determined

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™-2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of entities providing bids or proposals;

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- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or,
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor
- .2 Six (6) visits to the site by the Architect during construction
- .3 One (1) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 One (1) inspections for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within twenty-four (24) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

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§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall include the Architect in all communications with the Contractor that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 Within 10 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs,

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overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and

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other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

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§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

- ☐ Arbitration pursuant to Section 8.3 of this Agreement
- ☒ Litigation and venue shall be in the District Court of Sedgwick County, Kansas
- ☐ Other: (Specify)

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

(Paragraphs deleted)

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project for 30 consecutive days, the Architect shall be compensated for all services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

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§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

If provided in the Prime Agreement, an amount equal to **seven (7.0) percent** of the Architect's Services completed and accepted at the time of termination plus all outstanding reimbursable expenses.

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

If provided in the Prime Agreement, an amount equal to **fifteen (15.0) percent** of the total Architect's Services completed and accepted on the date of termination, plus a signed release from the Owner. The Instruments of Service shall include the architectural and engineering disciplines provided by the Architect. The Instruments of Service shall not include title blocks or any reference to the Architect or Consultants.

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

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§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum
(Insert amount)

A stipulated sum of One Hundred Thirty-Three Thousand Three Hundred Fifty Dollars (\$133,350) plus estimated Reimbursable Expenses in the amount of Three Thousand Five Hundred Dollars (\$3,500).

- .2 Percentage Basis: Not applicable
(Insert percentage value)

() % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 11.6.

- .3 Other: Not applicable
(Describe the method of compensation)

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§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

A lump sum amount to be determined and approved prior to starting Supplemental Services .

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

A lump sum amount to be determined and approved prior to starting Additional Services.

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus ten percent (10%), or as follows:
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	twenty	percent (	20	%)
Design Development Phase	twenty	percent (	20	%)
Construction Documents Phase	forty	percent (	40	%)
Procurement Phase	five	percent (	5	%)
Construction Phase	fifteen	percent (	15	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Refer to TESSERE Standard Billing Rates, attached as Exhibit A-2.

(Table deleted)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;

- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and,
- .12 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus fifteen percent (15%) of the expenses incurred.

§ 11.9 **Architect's Insurance.** If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)

Not applicable

§ 11.10 Payments to the Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of zero shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

(Paragraph deleted)

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid thirty-one (31) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

1.5% per month

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

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ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

12.1 SALES TAX

In the event the laws of the State of Kansas should change in such a way so as to require the Architect to charge sales tax for the Services and Reimbursable Expenses to be invoiced to the Owner under this Agreement, any such sales tax due shall be payable by the Owner in addition to the Compensation otherwise due under this Agreement.

12.2 MUTUAL INDEMNITY

12.2.1 The Architect agrees, to the fullest extent permitted by law, to indemnify and hold harmless, but not defend, the Owner, its officers, directors and employees against all damages, losses and judgments arising from claims by third parties, liabilities or costs, including reasonable attorneys' fees and defense costs, proportional to the extent caused by the Architect's negligent performance of Professional Services under this Agreement and that of its subconsultants or anyone for whom the Architect is legally liable. The Architect's indemnity and hold harmless liability shall be subject to the Limitation of Liability amount set forth in Section 12.3.

12.2.2 The Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Architect, its officers, director and employees against all damages, losses and judgments arising from claims by third parties, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Owner's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Owner is legally liable.

12.2.3 Neither the Owner nor the Architect shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

12.3 LIMITATION OF LIABILITY

To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of the Architect and the Architect's officers, directors, insurers, partners, employees and subconsultants, and any of them, to the Owner and anyone claiming by or through the Owner, for any and all claims, losses, costs or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total amount of the Architect's Fee. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

12.4 AVAILABILITY OF PROFESSIONAL LIABILITY INSURANCE

The Architect agrees to attempt to maintain professional liability coverage for the period of design and construction of the Project, if such coverage is reasonably available at commercially affordable premiums. For the purposes of this Agreement, "reasonably available" and "commercially affordable" shall mean that more than half the architects practicing the same professional discipline in the state where the project is located are able to obtain such coverage.

12.5 UTILIZING CAD OR REVIT DRAWINGS

12.5.1 In accepting and utilizing any drawings or other data on any form of electronic media generated and provided by the Architect, the Owner covenants and agrees that all such drawings and data are instruments of service of the Architect, who shall be deemed the author of the drawings and data, and shall retain all common law, statutory law and other rights, including copyrights. The Owner and the Architect agree that any CAD or Revit files prepared by either party shall conform to the specifications listed in the attached Exhibit. The electronic files submitted by the Architect to the Owner are submitted for an acceptance period of 30 days. Any defects the Owner discovers during this period will be reported to the Architect and will be corrected as part of the Architect's Basic Scope of Services. Correction of defects detected and reported after the acceptance period will be compensated for as Additional Services.

12.5.2 The Owner further agrees not to use these drawings and data, in whole or in part, for any purpose or project other than the Project which is the subject of this Agreement. The Owner agrees to waive all claims against the Architect resulting in any way from any unauthorized changes or reuse of the drawings and data for any other project by anyone other than the Architect.

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12.5.3 In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold the Architect harmless from any damage, liability or cost, including reasonable attorneys' fees and costs of defense, arising from any changes made by anyone other than the Architect or from any reuse of the drawings and data without the prior written consent of the Architect.

12.5.4 Under no circumstances shall transfer of the drawings and other instruments of service on electronic media for use by the Owner be deemed a sale by the Architect, and the Architect makes no warranties, either express or implied, of merchantability and fitness for any particular purpose.

12.6 SEVERABILITY

Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted, and the remainder of this Agreement shall remain in full force and effect.

12.7 SURVIVAL

Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

12.8 CERTIFICATIONS, GUARANTEES AND WARRANTIES

The Architect shall not be required to sign any documents, no matter by whom requested, that would result in the Architects having to certify, guarantee or warrant the existence of conditions whose existence the Architect cannot ascertain. The Owner also agrees not to make resolutions of any dispute with the Architect or payment of any amount due to the Architect in any way contingent upon the Architect's signing any such certification. As used herein, the word "certify" shall mean an expression of the Architect's professional opinion to the best of its information, knowledge and belief, and does not constitute a warranty or guarantee by the Architect.

12.9 FORCE MAJEURE

The Owner shall not hold the Architect responsible for damages or for delays in performance caused by force majeure, acts of God, or other acts or circumstances beyond the control of the Architect, or that could not have been reasonably foreseen and prevented including, but not limited to, fire, weather, floods, earthquakes, epidemics, war, riots, terrorism, strikes, and unanticipated site conditions.

12.10 SUSPENSION OF SERVICE

12.10.1 If the Owner is in breach of the payment terms or otherwise is in material breach of this Agreement, the Architect may suspend performance of services upon seven calendar days' notice to the Owner.

12.10.2 TESSERE shall make every effort to submit an invoice for completed Construction Documents seven days prior to the issuing of documents to local governing authorities. A condition of this Agreement is that payment of the current invoice and/or all outstanding invoices shall be made prior to the issuing of documents to local governing authorities.

12.10.3 TESSERE reserves the right to place a lien on the property upon failure by the Client to pay any outstanding invoices within 60 days of the date of the Architect's invoice. If payment of all outstanding invoices is not collected by 90 days from the date of the Architect's invoice, TESSERE reserves the right to take collection action against the Client and stop all work on the Project, including but not limited to issuing pricing, plan check, bidding, or construction documents, or answering field questions.

12.10.4 The Architect shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension, lien or collection action caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client or curing of such other breach which caused the Architect to suspend services, the Architect shall resume services and there shall be an equitable adjustment to the remaining Project schedule and Fees as a result of the suspension.

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ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B101™-2017, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

(Insert the date of the E203-2013 incorporated into this agreement.)

Not applicable

- .3 Exhibits:

(Check the appropriate box for any exhibits incorporated into this Agreement.)

- ☐ AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this agreement.)

Not applicable

- ☒ Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

Proposal from TESSERE, Inc., dated July 29, 2024, and attached as Exhibit A-1
TESSERE Standard Billing Rates, attached as Exhibit A-2
Sample Invoice, attached as Exhibit A-3
Electronic File Disclaimer, attached as Exhibit A-4

- .4 Other documents:

(List other documents, if any, forming part of the Agreement.)

Not applicable

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

(Printed name and title)

ARCHITECT (Signature)

Peter A. Todd | AIA
Director of Community Project
KS License 6074

(Printed name, title, and license number, if required)

Init.

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User Notes:

(1951094093)

July 29, 2024

via e-mail

Ms. Karen LaFreniere
City of Liberal
324 N. Kansas Avenue
Liberal, KS 67901

Re: Proposal for Professional Design Services
Transit Facility
Liberal, Kansas

Dear Karen:

We appreciate the opportunity to provide Design Services for the new Liberal Transit Facility. This will serve as our Proposal for Professional Design Services for the Project listed below.

PROJECT:

This Project is for a new Transit Facility located at 118 E. 4th Street in Liberal, Kansas. The scope of Work for this Project will include the following:

1. The Project will be located on a 42,700-square-foot lot and the facility will be 6,300 square feet.
2. The facility will be completely dedicated to transit operations and will include five drive-through bays for transit vehicle storage as well as office space for staff. The building's office space will be approximately 1,000 square feet and will include two restrooms, two to three offices (one for the bus supervisor and one for dispatchers), as well as a meeting room. Mezzanine storage will be located above the offices with stair access. The meeting room will serve multiple purposes including driver training and staff meetings. Access to the facility will be primarily off N. New York Avenue with an alternate access from E. 4th Street. Fourteen new parking spaces will be provided for staff, operators, and visitors. These spaces will include three accessible spaces. There will be no refueling or recharging operations on site.
3. No maintenance shall be completed on any of the bus vehicles at this facility. All maintenance will be completed off site.
4. Heating in the bays will be done with radiant tube heaters. Underground floor heating will not be provided.
5. Ventilation for the storage bays will be designed for code minimum.
6. The storage and wash bays will require a mud-oil separator.
7. Site lighting is required for the back lot.
8. A back-up natural gas generator for the facility is required.
9. The structure will be a pre-engineered metal building.

10. A FEMA storm shelter, ICC 500 storm shelter, or safe room is not included in the Project. If one is required, TESSERE will provide a proposal for these additional services.
11. Geotechnical and Site Surveying Services will be provided.

TESSERE has based our Proposal on the attached site concept that has been provided by the Client (Exhibit A-1). Based on the approval of a concept plan, we will prepare Design Drawings, Construction Documents, and Bid Documents, and oversee the Project during construction. TESSERE will need verification on an approved concept before moving forward with design. It is our understanding that you will be utilizing Design-Bid-Build as the construction delivery method.

Our scope of Services will include Architecture, Structural Engineering, Mechanical/Electrical/Plumbing (M/E/P) Engineering, and Interior Design. The anticipated construction budget for the Project is to be determined.

PROJECT TEAM:

It is our understanding that our office will be working and coordinating our work with you as the primary contact. It is our intention to address all correspondence on this Project to you unless we are directed otherwise.

For TESSERE, Peter Todd, AIA, will be Principal-in-Charge for the Project, with Christy Wendler, NCIDQ, IIDA, acting as the designated representative and Project Manager. Our team will also include additional architectural staff as necessary to complete your Project in a timely manner. Correspondence should be addressed to the attention of Ms. Wendler.

Our consultant team consists of:

Structural Engineering: MKEC Engineering, Inc.

Mechanical/Electrical/Plumbing Engineering: Integrated Consulting Engineers, Inc.

Site Survey: To be determined.

Geotechnical Services: To be determined.

SCOPE OF SERVICES:

This section describes the general Scope of Services and includes the following:

1. Meet with the Client to establish administrative procedures, establish a timeline for the Project and gather additional information for the concept design.
2. Visit the site with the team.
3. Prepare two concept designs for review with the Client. The Concept Drawings will include a Site Plan, Floor Plan, and Exterior Elevations.
4. Prepare a preliminary Opinion of Probable Cost for review with the Client.
5. Based on the approved concept and an understanding of the budget, prepare Design Documents to illustrate and describe the development of the approved

Concept Documents and shall consist of Plans, Sections, Elevations, Typical Construction Details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical, and electrical systems, and any other such elements as may be appropriate.

6. Present the Design Documents to the Client for approval.
7. Based on the approved Design Documents and any adjustments to the budget, prepare Construction Documents setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Project.
8. Review the Construction Documents with the Client at approximately 50 percent complete for an update on the Project.
9. Coordinate engineering disciplines including structural, mechanical, and electrical with the documents to ensure systems coordination.
10. Coordinate the interior design and provide finishes for the Project. Our Professional Services do not include the selection and specification of new furniture and furnishings, ordering of furniture and furnishings, or coordination/overview of the installation of furniture.
11. Assist the Client with the development and preparation of bidding and procurement information, the form of Agreement between the Owner and Contractor and the Conditions of the Contract for Construction. The Architect will compile a Project Manual/Specifications for the Project.
12. Review the final Construction Documents with the Client.
13. Submit completed Construction Documents to the City of Liberal for plan check, and make any corrections necessary for the selected General Contractor to obtain a building permit.
14. We have included four in-person meetings with two TESSERE staff for design meetings on the Project. All other meetings will be online.
15. The Architect shall provide administration of the Contract between the Owner and Contractor to include the following:
 - a. Upon request of the Client, attend a pre-bid meeting.
 - b. Answer questions during construction to clarify the design intent of the documents.
 - c. Up to six visits to the site at appropriate stages of construction to become generally familiar with the progress and quality of the Work.
 - d. Review and certify the amounts due to the Contractor and shall issue certificates in such amounts.
 - e. Review Contractor submittal schedule.
 - f. Review and approve, or take other appropriate action upon, the submittals such as shop drawings, product data, and samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.
 - g. Conduct an evaluation to determine the date or dates of Substantial Completion and Final Completion.
 - h. Upon request of the Client, conduct a ten-month warranty walk-through to review the facility operations and performance.

Ms. Karen LaFreniere
July 29, 2024
Page 4 of 6

COMPENSATION:

Professional Fees will be a lump sum amount One Hundred Thirty-Three Thousand Three Hundred Fifty Dollars (\$133,350) plus estimated Reimbursable Expenses in the amount of Three Thousand Five Hundred Dollars (\$3,500).

REIMBURSABLE EXPENSES:

Professional Fees do not include Reimbursable Expenses as outlined in the following paragraph.

Reimbursable Expenses include transportation, lodging and subsistence for out-of-town travel, reproduction of documents, photography, shipping, postage, messenger or courier service charges, purchase of maps and similar documents, and other like expense, and as may be authorized by the Owner, professional renderings, scale models, mock-ups, off-hour expenses, and the fees of any special consultant retained by the team. Billings for such Reimbursable Expenses include an administrative fee of 15 percent.

PAYMENT:

TESSERE shall submit invoices on a monthly basis for Compensation and Reimbursable Expenses due for Professional Services performed under this Proposal. Payments shall be due and payable within 30 days from the date of our invoice, and invoices unpaid after 31 days shall bear interest from the date payment is due at 1.5 percent per month.

Presuming we kick this Project off in August 2024, we anticipate billing this Project on the following schedule:

August	\$26,670
September	\$26,670
October.....	\$26,670
November	\$26,670
December through September 2025	approximately \$2,667 per month

Please note that Reimbursable Expenses as listed on this Proposal are in addition to the above-referenced numbers.

TESSERE shall make every effort to submit an invoice for completed Construction Documents seven days prior to the issuing of Documents to local governing authorities. A condition of this Proposal is that payment of the current invoice and/or all outstanding invoices shall be made prior to the issuing of Documents to local governing authorities.

ADDITIONAL SERVICES:

Services requested beyond the scope of Basic Services described above shall be considered Additional Services. Additional Services shall be provided if requested and authorized in writing by the Owner and will be performed for a lump sum amount to be mutually agreed to by both parties prior to beginning. Reimbursable Expenses for Additional Services shall be compensated as outlined above in Reimbursable Expenses.

PROJECT ASSUMPTIONS:

Our Services are based on the following assumptions:

1. We have not included fees for legal descriptions, environmental studies or abatement, or demolition drawings for the removal of existing buildings on the site.
2. The Client will provide geotechnical services and site survey for TESSERE's use.
3. We will use the 2018 International Building Code (IBC) for the governing code.
4. Fees do not include printing costs, mailing and postage for distribution of Construction Documents for bidding.
5. Professional renderings are not included.
6. Scale models required for marketing purposes are not included.
7. Plan review fees for permits and rezoning shall be paid by Client. All fees to obtain permit documentation, City or State inspections or other fees to the Authorities Having Jurisdiction (AHJ) shall be paid by either the Client or the General Contractor.
8. Value engineering studies and life-cycle cost analysis studies are not included.
9. Off-site improvements are not included.
10. Videos of the building, including fly-around and fly-through, are not included.
11. Specialty consultants not listed in this Proposal are not included.
12. TESSERE has not included fees for any required materials testing or special inspections.
13. As-built Drawings are not included.
14. Electronic files to the Owner are not included. A release is required by the Client.
15. LEED Certification or other sustainable building certification processes are not included in our Fee.

CLIENT'S RESPONSIBILITIES:

1. The Client will appoint a representative for this Project as the day-to-day contact, and decisions will be made in a timely fashion to keep the Project on schedule.
2. The Client will provide any existing drawings, documents or studies prepared by others for use by the Architect. The Architect shall be able to rely on the accuracy of the information provided.

Ms. Karen LaFreniere
July 29, 2024
Page 6 of 6

3. The Client will make payments within 30 days of the date of the invoice from the Architect.

SCHEDULE:

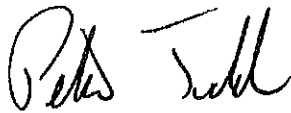
The schedule for the Project will be based on a mutually agreeable timeline. The schedule shall include allowances for periods of time for the Owner's review, review and coordination of consultant's documents, and approval of submissions by authorities having jurisdiction over the Project. We have allotted four months to take the Project through the bidding phase and ten months for construction.

This Proposal and the attached Terms and Conditions are valid for 60 days from the date of the Proposal. This Proposal shall be deemed accepted by you, if at your request, either by email or written correspondence, we begin work on the Project notwithstanding your failure to issue a Purchase Order and/or authorize TESSERE to prepare an AIA Agreement.

We appreciate the opportunity to submit this Proposal. If this Proposal is acceptable, please notify us, and we will prepare an AIA Agreement for your signature. We are ready to start work upon receipt of a signed Agreement for your Project.

Sincerely,

TESSERE, Inc.

A handwritten signature in black ink, appearing to read "Peter Todd".

Peter Todd, AIA
Community & Higher Education Division Lead

PAT/km

Enclosures

c (w/enc.): 24860R24001

TESSERE, INC.
STANDARD TERMS AND CONDITIONS

TESSERE, Inc. shall provide for the Client, in accordance with the following Standard Terms and Conditions, the Basic Services described in the attached Proposal for this Project. These Standard Terms and Conditions and an executed Agreement with the Proposal attached as an Exhibit comprise the entire Agreement between the Client and TESSERE for the Project. The Agreement may be altered only by written Supplemental Agreement.

INITIATION. Unless otherwise agreed, TESSERE is authorized to proceed with the Services as listed in the Proposal.

BASIS OF COMPENSATION. TESSERE will be compensated for Basic Services as described in the Proposal. For items quoted at hourly billing rates, the rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

PAYMENT. TESSERE shall submit invoices on a monthly basis for Compensation and Reimbursable Expenses due for Professional Services performed. Payments shall be due and payable within 30 days from the date of our invoice, and invoices unpaid after 31 days shall bear interest from the date payment is due at the prime rate plus 1.5 percent. TESSERE reserves the right to suspend Services upon seven calendar days' written notice to the Client if the Client is in breach of the payment terms or other material breach of this Proposal. TESSERE reserves the right to assert a lien on the property upon failure by the Client to pay any outstanding invoices within 60 days of the date of the Architect's invoice. If payment of all outstanding invoices is not collected by 90 days from the date of the Architect's invoice, TESSERE reserves the right to take collection action against the Client and stop all work, including but not limited to plan check, bidding, Construction Documents or answering field questions. TESSERE shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Proposal by the Client. Upon receipt of payment in full of all outstanding sums due from the Client or curing of such other breach which caused TESSERE to suspend Services, TESSERE shall resume Services and there shall be an equitable adjustment to the remaining Project schedule and Fees as a result of the suspension.

STANDARD OF CARE. TESSERE shall perform its Services consistent with the professional skill and care ordinarily provided by professionals practicing in the same or similar locality under the same or similar circumstances and perform its Services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. If TESSERE fails to meet the foregoing standard, TESSERE will perform forthwith at its own cost, and without additional reimbursement from Client, the Services to correct errors and omissions in documents which are caused by TESSERE's failure to comply with the above standard.

OPINIONS OF PROBABLE CONSTRUCTION COST. Since TESSERE has no control over the cost of construction, labor, material or equipment, or over Contractor's methods of determining prices, or over competitive bidding or market conditions, the opinions of probable construction cost which may be made in the course of this Work are to be made on the basis of TESSERE's experience and qualifications in the industry, but TESSERE cannot and does not guarantee that bids or project construction costs will not vary from the estimates, if any, prepared by TESSERE.

USE OF DOCUMENTS. Drawings, specifications, reports, programs, manuals, or other documents, including all documents on electronic media, prepared under this Proposal (Documents) are instruments of service and as such are applicable only to the subject Project. The Documents remain the Property of TESSERE. The Documents shall not be used for any other purpose without the written authorization from, indemnification of, and consent of TESSERE.

EQUAL OPPORTUNITY EMPLOYMENT. TESSERE will comply with federal regulations pertaining to Equal Opportunity Employment. It is TESSERE's policy to ensure that applicants and employees are treated equally without regard to race, creed, sex, color, disability, or religion.

INSURANCE. TESSERE will maintain Employer's Liability and Worker's Compensation Insurance as well as Commercial General Liability, Automobile Liability Insurance and Professional Liability Insurance for TESSERE's negligent acts, errors, or omissions in providing Services. A certificate of insurance is available to the Client upon request.

TESSERE INDEMNIFICATION/HOLD HARMLESS. The Architect shall indemnify and hold the Client and the Client's officers and employees harmless, but not defend, from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law but only to the extent they are caused by the negligent acts or omissions of the Architect, its employees, and its consultants in the performance of Professional Services under this Proposal. The Architect has no obligation to pay for any of the indemnitees' costs prior to a final determination of liability or to pay any amount that exceeds the Architect's final determined percent of liability based upon the comparative fault of the Architect, its employees, and its consultants.

CLIENT INDEMNIFICATION/HOLD HARMLESS. The Client shall indemnify and hold harmless TESSERE, its directors, officers, employees, consultants and agents from and against any and all damages, losses and judgments arising from claims by third parties, liabilities or costs, including reasonable attorneys' fees and defense cost, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its' contractors, subcontractors or consultants or anyone for whom the Client is liable.

ADDITIONAL SERVICES. Services not included in this Proposal or which are considered to be beyond the extent of reasonable extrapolation of the Basic Services set forth in this Proposal shall be considered Additional Services. No Additional Services shall be performed nor shall compensation for Additional Services be paid except on the basis of a written Supplemental Agreement.

LIMITATION OF LIABILITY. Neither the Architect, Architect's subconsultants, nor their employees shall be jointly, severally, or individually liable to the Client in excess of compensation to be paid pursuant to this Proposal or One Hundred Thirty-Three Thousand Three Hundred Fifty Dollars (\$133,350), whichever is greater, by reason of any act or omission, in tort or contract, including breach of contract, breach of warranty, or negligence.

CLAIMS AND DISPUTES. Any action for claims arising or related to this Proposal or the Project that is the subject of this Proposal shall be governed by the laws of the State of Kansas. Mediation is an express condition precedent to the filing of any legal action. Unless the parties agree otherwise, the mediation shall be conducted in accordance with the Construction Mediation Rules of the American Arbitration Association.

SUBLETTING OR ASSIGNING CONTRACT. Neither TESSERE nor Client shall assign, transfer, or encumber any rights, duties, or interests accruing from this Proposal without the express prior written consent of the other. This Proposal shall be binding upon the parties hereto and their successors and assigns.

TERMINATION OF PROPOSAL. The right is reserved by either party to terminate this Proposal at any time, upon seven days' written notice. However, TESSERE shall be paid the reasonable value of the Services rendered up to the time of termination on the basis of compensation and payment provisions of this Proposal.

-End of TESSERE
Standard Terms and Conditions-

Figure 1. Location Map of Proposed Facility

EXHIBIT A-1



TESSERE Standard Billing Rates
Effective January 1, 2024

Description	Billing Rate/Hour
Executive Management	\$310
Principal In Charge	\$240
Project Manager V	\$230
Project Manager IV	\$190
Project Manager III	\$180
Project Manager II	\$160
Project Manager I	\$135
Architect V	\$200
Architect IV	\$180
Architect III	\$165
Architect II	\$145
Architect I	\$135
Job Captain	\$145
Intern Architect V	\$138
Intern Architect IV	\$130
Intern Architect III	\$125
Intern Architect II	\$115
Intern Architect I	\$105
Architectural Illustrator IV	\$170
Architectural Illustrator III	\$155
Architectural Illustrator I	\$135
Landscape Architect IV	\$160
Landscape Architect III	\$148
Landscape Architect II	\$135
Landscape Architect I	\$118
Intern Landscape Architect III	\$120
Intern Landscape Architect II	\$115
Intern Landscape Architect I	\$105
Interior Designer IV	\$145
Interior Designer III	\$135
Interior Designer II	\$115
Intern Interior Designer	\$100
Cost Estimator IV	\$170
BIM Technician III	\$125
BIM Technician II	\$95
BIM Technician I	\$75
Drafter	\$90

Description	Billing Rate/Hour
Project Administrator	\$135
Administrative Assistant IV	\$130
Administrative Assistant III	\$105
Administrative Assistant II	\$95
Administrative Assistant I	\$85
Accounting Manager	\$150
Staff Accountant	\$120
Construction Administrator I	\$140
Conservationist	\$135
Planner	\$250
Director of Engineering	\$280
Professional Engineer IV	\$230
Professional Engineer III	\$220
Professional Engineer II	\$195
Professional Engineer I	\$170
Civil Designer III	\$190
Civil Designer II	\$160
Civil Designer I	\$135
Engineer In Training III	\$165
Engineer In Training II	\$145
Engineer In Training I	\$130
Graphic Designer	\$90
BIM Coordinator	\$170

EXHIBIT A-3

February 1, 2024
Project No.: 12345R22001
Invoice No.: 111111

TESSERE
1525 E. Douglas
Wichita, KS 67211

Tessere Project No. _____
Project Name _____

Professional Services rendered for the period January 1, 2024 to January 31, 2024.
Fees

Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	XX,XXX.XX	100.00	XX,XXX.XX	XX,XXX.XX	XX,XXX.XX
Design Development	XX,XXX.XX	100.00	XX,XXX.XX	XX,XXX.XX	XX,XXX.XX
Construction Documents	XX,XXX.XX	50.00	XX,XXX.XX	XX,XXX.XX	XX,XXX.XX
Bidding	XX,XXX.XX	0.00	XX,XXX.XX	XX,XXX.XX	XX,XXX.XX
Construction Administration	XX,XXX.XX	0.00	XX,XXX.XX	XX,XXX.XX	XX,XXX.XX
Total Fee	XX,XXX.XX		XX,XXX.XX	XX,XXX.XX	XX,XXX.XX
Total Fee					XX,XXX.XX
Reimbursable Expenses					
Fees and Permits				XX,XXX.XX	
Travel				XX,XXX.XX	
Printing				XX,XXX.XX	
Postage				XX,XXX.XX	
Freight				XX,XXX.XX	
Total Reimbursables				XX,XXX.XX	XX,XXX.XX
Total this Invoice					\$XX,XXX.XX

ELECTRONIC FILE DISCLAIMER

At your request, TESSERE is providing you with electronic files for your convenience for the Project referenced in the attached Agreement. These files are subject to the following terms and conditions:

1. You assume all responsibility for the use of these files and any errors or omissions therein.
2. As applicable, these electronic files are compatible with the latest version of AutoCAD and/or Revit, unless otherwise specified. TESSERE makes no representation as to the compatibility of these files with your hardware or software.
3. Data contained on these electronic files are part of our instruments of service and shall not be used by anyone else receiving these data through or from you for any purpose other than for a convenience in the preparation of shop drawings or coordination with the Design Team for the referenced Project.
4. Any other use or reuse by you or by others will be at your risk and without liability or legal exposure to TESSERE.
5. You agree to make no claim and hereby waive, to the fullest extent permitted by law, any claim or cause of action of any nature against TESSERE, our Officers, Directors, Employees, Agents or Subconsultants that may arise out of or in connection with your use of the electronic files.
6. You agree, to the fullest extent permitted by law, to indemnify and hold us harmless against all damages, liabilities or cost, including reasonable attorneys' fees and defense costs, arising out of or resulting from your use or others' use of these electronic files.
7. In no event shall we be liable for any loss or profit or any consequential damages as a result of your use or reuse of these electronic files.
8. These electronic files are not Construction Documents. Differences may exist between these electronic files and corresponding hard-copy Construction Documents. We make no representation regarding the accuracy or completeness of the electronic files you receive.
9. In the event that a discrepancy arises between the signed or sealed Construction Documents prepared by us and the electronic files, the signed or sealed Construction Documents shall govern, and the Architect or Engineer shall be notified.
10. By your use of these electronic files, you are not relieved of your duty and others are not relieved of their duty to fully comply with the Contract Documents, including and without limitation, the need to check, confirm and coordinate all

dimensions and details, take field measurements, verify field conditions and coordinate work with that of other contractors for the Project.

11. The electronic files furnished by us shall be subject to an acceptance period of 14 calendar days during which the receiving party agrees to perform appropriate acceptance tests. We shall correct any discrepancies or errors detected and reported in writing within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and we shall not have any obligations to correct errors or maintain electronic files. Because information presented on the electronic files can be modified, unintentionally or otherwise, we reserve the right to remove all indicia of ownership and/or involvement from each electronic display.
12. Under no circumstances shall delivery of the electronic files for use by you or others be deemed a sale by us, and we make no warranties, either express or implied, of merchantability and fitness for any particular purpose.
13. Your acceptance of these files is considered an acceptance of the above conditions. If these conditions are unacceptable, you shall reply via e-mail that you do not accept the conditions, delete these electronic files from your computer, and agree that they will in no way be used by you.

End of Disclaimer

Debarment Certification

_____ certifies, and the City of Liberal relies thereon in execution of this Agreement, that neither _____ nor its Principals are presently debarred, suspended, proposed for debarment, or declared ineligible, or voluntarily excluded for the award of contracts by any Federal Governmental Agency or Department;

“Principals,” for the purposes of this certification, means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

_____ shall provide immediate written notice to the City of Liberal, if at any time during the term of this contract, including any renewals hereof, learns that its certification was erroneous when made or has become erroneous by reason of changed circumstances.

_____ certification is a material representation of fact upon which the City of Liberal has relied in entering into this agreement. Should the City of Liberal determine at any time during this agreement, including any renewals hereof, that this certification is false, or should it become false due to changed circumstances, the City of Liberal may terminate this agreement.

Certified By:

(Firm Name)

Signed:

(Signature of Authorized Representative)

Name:

(Printed Name of Authorized Representative)

Title:

Date:

Lobbying Certification

The undersigned contractor certifies, to the best of his or her knowledge and belief, that:

1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. See 49 CFR 20.100.

3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 USC. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. [Note: Pursuant to 31 USC 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure. See 49 CFR 20.400.]

The undersigned contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 USC 3801, et seq, apply to this certification and disclosure, if any.

Signature: _____

Name and Title: _____

Company Name: _____

Date: _____

FTA Clauses

Federally Required and Other Model Contract Clauses - The designer/contractor which is awarded, must comply with the following clauses required for participation in the project.

1. No Government Obligation to Third Parties
2. Program Fraud and False or Fraudulent Statements and Related Acts
3. Access to Third Party Contract Records and Reports
4. Federal Changes
5. Termination
6. Civil Rights Requirements
7. Disadvantaged Business Enterprises (DBE)
8. Incorporation of Federal Transit Administration (FTA) Terms
9. Government-wide Debarment and Suspension (Non-procurement)
10. Breaches and Dispute Resolution
11. Lobbying
12. Clean Air
13. Clean Water
14. Davis Bacon Act/Copeland Anti-Kick Back Act
15. Contract Work Hours and Safety Standards Act
16. Bonding
17. Seismic Safety Requirements
18. Energy Conservation Requirements
19. ADA Access
20. State and Local Law Disclaimer

NO FEDERAL GOVERNMENT OBLIGATION TO THIRD PARTIES: (1) The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract. (2) The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS AND RELATED ACTS (31 U.S.C. 3801 et seq.; 49 CFR

Part 31 18 U.S.C. 1001; 49 U.S.C. 5307): (1) The Contractor acknowledges that the provisions of the

Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate. (2) The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate. (3) The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

ACCESS TO RECORDS AND REPORTS (49 U.S.C. 5325; 18 CFR 18.36 (i); 49 CFR 633.17): The following access to records requirements apply to this Contract:

1. Where the Purchaser is not a State but a local government and is the FTA Recipient or a subgrantee of the FTA Recipient in accordance with 49 C.F.R. 18.36(i), the Contractor agrees to provide the Purchaser, the FTA Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions. Contractor also agrees, pursuant to 49

C.F.R. 633.17 to provide the FTA Administrator or his authorized representatives including any PMO Contractor access to Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311.

2. Where the Purchaser is a State and is the FTA Recipient or a subgrantee of the FTA Recipient in accordance with 49 C.F.R. 633.17, Contractor agrees to provide the Purchaser, the FTA Administrator or his authorized representatives, including any PMO Contractor, access to the Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311. By definition, a major capital project excludes contracts of less than the simplified acquisition threshold currently set at \$100,000.

3. Where the Purchaser enters into a negotiated contract for other than a small purchase or under the simplified acquisition threshold and is an institution of higher education, a hospital or other non-profit organization and is the FTA Recipient or a subgrantee of the FTA Recipient in accordance with 49 C.F.R. 19.48, Contractor agrees to provide the Purchaser, FTA Administrator, the Comptroller General of the United States or any of their duly authorized representatives with access to any books, documents, papers and record of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions.

4. Where any Purchaser which is the FTA Recipient or a subgrantee of the FTA Recipient in accordance with 49 U.S.C. 5325(a) enters into a contract for a capital project or improvement (defined at 49 U.S.C. 5302(a)1) through other than competitive bidding, the Contractor shall make available records related to the contract to the Purchaser, the Secretary of Transportation and the Comptroller General or any authorized officer or employee of any of them for the purposes of conducting an audit and inspection.

5. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

6. The Contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case Contractor agrees to maintain same until the Purchaser, the FTA Administrator, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto. Reference 49 CFR 18.39(i)(11).
7. FTA does not require the inclusion of these requirements in subcontracts.

FEDERAL CHANGES (49 CFR Part 18): Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between Purchaser and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

TERMINATION (49 U.S.C. Part 18; FTA Circular 4220.1F):

- a. Termination for Convenience (General Provision) The (Recipient) may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the Government's best interest. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to (Recipient) to be paid the Contractor. If the Contractor has any property in its possession belonging to the (Recipient), the Contractor will account for the same, and dispose of it in the manner the (Recipient) directs.
- b. Termination for Default [Breach or Cause] (General Provision) If the Contractor does not deliver supplies in accordance with the contract delivery schedule, or, if the contract is for services, the Contractor fails to perform in the manner called for in the contract, or if the Contractor fails to comply with any other provisions of the contract, the (Recipient) may terminate this contract for default. Termination shall be effected by serving a notice of termination on the contractor setting forth the manner in which the Contractor is in default. The contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract. If it is later determined by the (Recipient) that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the Contractor, the (Recipient), after setting up a new delivery of performance schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.
- c. Opportunity to Cure (General Provision) The (Recipient) in its sole discretion may, in the case of a termination for breach or default, allow the Contractor [an appropriately short period of time] in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions
If Contractor fails to remedy to (Recipient)'s satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within [ten (10) days] after receipt by Contractor of written notice from (Recipient) setting forth the nature of said breach or default, (Recipient) shall have the right to terminate the Contract without any further obligation to Contractor. Any such termination for default shall not in any way operate to preclude (Recipient) from also pursuing all available remedies against Contractor and its sureties for said breach or default.
- d. Waiver of Remedies for any Breach In the event that (Recipient) elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Contract, such waiver by (Recipient) shall not limit (Recipient)'s remedies for any succeeding breach of that or of any other term, covenant, or condition of this Contract. ...
- i. Termination for Convenience or Default (Architect and Engineering) The (Recipient) may terminate this contract in whole or in part, for the Recipient's convenience or because of the failure of the Contractor to fulfill the contract obligations. The (Recipient) shall terminate by delivering to the Contractor a Notice of

Termination specifying the nature, extent, and effective date of the termination. Upon receipt of the notice, the Contractor shall (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Contracting Officer all data, drawings, specifications, reports, estimates, summaries, and other information and materials accumulated in performing this contract, whether completed or in process.

If the termination is for the convenience of the Recipient, the Contracting Officer shall make an equitable adjustment in the contract price but shall allow no anticipated profit on unperformed services.

If the termination is for failure of the Contractor to fulfill the contract obligations, the Recipient may complete the work by contract or otherwise and the Contractor shall be liable for any additional cost incurred by the Recipient.

If, after termination for failure to fulfill contract obligations, it is determined that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the Recipient.

CIVIL RIGHTS REQUIREMENTS (29 U.S.C. § 623, 42 U.S.C. § 2000; 42 U.S.C. § 6102, 42 U.S.C. § 12112; 42 U.S.C. § 12132, 49 U.S.C. § 5332; 29 CFR Part 1630, 41 CFR Parts 60 et seq.): The following requirements apply to the underlying contract:

(1) Nondiscrimination - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

(2) Equal Employment Opportunity - The following equal employment opportunity requirements apply to the underlying contract: (a) Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42

U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(b) Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue. (c) Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of

U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(3) The Contractor also agrees to include these requirements in each subcontract financed in whole or

in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) (49 CFR Part 26):

- a. This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs. The national goal for participation of Disadvantaged Business Enterprises (DBE) is 10%. A separate contract goal of **0% DBE** participation has been established for this procurement.
- b. The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the City of Liberal deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)).
- c. The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work from the City of Liberal
- d. The contractor must promptly notify the City of Liberal whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the City of Liberal.

Prompt Payment - A prompt payment clause is required on each DOT-assisted prime contract. A sample follows below. The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than [specify number] day from the receipt of each payment the prime contractor receives from [name recipient]. The prime contractor agrees further to return retainage payments to each subcontractor within [specify number] days after the subcontractor's work is satisfactory completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the [name recipient]. This clause applies to both DBE and non-DBE subcontractors.

INCORPORATION OF FEDERAL TRANSIT ADMINISTRATION (FTA) TERMS (FTA Circular 4220.1F):

The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.1F, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any (name of grantee) requests which would cause (name of grantee) to be in violation of the FTA terms and conditions.

GOVERNMENT-WIDE DEBARMENT AND SUSPENSION (NONPROCUREMENT):

This contract is a covered transaction for purposes of 49 CFR Part 29. As such, the contractor is required to verify that none of the contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into. By signing and submitting its bid or proposal, the bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by the City of Liberal. If it is later determined that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to the city of Liberal, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The bidder or proposer agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

BREACHES AND DISPUTE RESOLUTION (49 CFR Part 18; FTA Circular 4220.1F): Disputes - Disputes arising in the performance of this Contract which are not resolved by agreement of the parties shall be decided in writing by the authorized representative of (Recipient)'s [title of employee]. This decision shall be final and conclusive unless within [ten (10)] days from the date of receipt of its copy, the Contractor mails or otherwise furnishes a written appeal to the [title of employee]. In connection with any such appeal, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of the [title of employee] shall be binding upon the Contractor and the Contractor shall abide by the decision.

Performance During Dispute - Unless otherwise directed by (Recipient), Contractor shall continue performance under this Contract while matters in dispute are being resolved.

Claims for Damages - Should either party to the Contract suffer injury or damage to person or property because of any act or omission of the party or of any of his employees, agents or others for whose acts he is legally liable, a claim for damages therefor shall be made in writing to such other party within a reasonable time after the first observance of such injury or damage.

Remedies - Unless this contract provides otherwise, all claims, counterclaims, disputes and other matters in question between the (Recipient) and the Contractor arising out of or relating to this agreement or its breach will be decided by arbitration if the parties mutually agree, or in a court of competent jurisdiction within the State in which the (Recipient) is located.

Rights and Remedies - The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by the (Recipient), (Architect) or Contractor shall constitute a waiver of any right or duty afforded any of them under the Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

LOBBYING (31 U.S.C. 1352; 49 CFR Part 19; 49 CFR Part 20): Contractors who apply or bid for an award of \$100,000 or more shall file the certification required by 49 CFR part 20, "New Restrictions on Lobbying." Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose the name of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contacts on its behalf with non-Federal funds with respect to that Federal contract, grant or award covered by 31 U.S.C. 1352. Such disclosures are forwarded from tier to tier up to the recipient. A Certificate of Compliance will be required as part of the contract if applicable.

CLEAN AIR (42 U.S.C. 7401 et seq; 40 CFR 15.61; 49 CFR Part 18): (1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. §§ 7401 et seq. The Contractor agrees to report each violation to the Purchaser and understands and agrees that the Purchaser will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office. (2) The Contractor also agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by FTA.

CLEAN WATER REQUIREMENTS (33 U.S.C. 1251): (1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. The Contractor agrees to report each violation to the Purchaser and understands and agrees that the Purchaser will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office. (2) The Contractor also agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by FTA.

DAVIS-BACON AND COPELAND ANTI-KICKBACK ACTS

Background and Application

The Davis-Bacon and Copeland Acts are codified at 40 USC 3141, et seq. and 18 USC 874. The Acts apply to grantee construction contracts and subcontracts that "at least partly are financed by a loan or grant from the Federal Government." 40 USC 3145(a), 29 CFR 5.2(h), 49 CFR 18.36(i)(5). The Acts apply to any construction contract over \$2,000. 40 USC 3142(a), 29 CFR 5.5(a). 'Construction,' for purposes of the Acts, includes "actual construction, alteration and/or repair, including painting and decorating." 29 CFR 5.5(a). The requirements of both Acts are incorporated into a single clause (see 29 CFR 3.11) enumerated at 29 CFR 5.5(a) and reproduced below.

The clause language is drawn directly from 29 CFR 5.5(a) and any deviation from the model clause below should be coordinated with counsel to ensure the Acts' requirements are satisfied.

Clause Language

Davis-Bacon and Copeland Anti-Kickback Acts

(1) Minimum wages - (i) All laborers and mechanics employed or working upon the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (1)(iv) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR Part 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classifications and wage rates conformed under paragraph (1)(ii) of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers. (ii)(A) The contracting officer shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met: (1) Except with respect to helpers as defined as 29 CFR 5.2(n)(4), the work to be performed by the classification requested is not performed by a classification in the wage determination; and (2) The

classification is utilized in the area by the construction industry; and

(3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination; and (4) With respect to helpers as defined in 29 CFR 5.2(n)(4), such a classification prevails in the area in which the work is performed. (B) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary. (C) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary. (D) The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs (a)(1)(ii) (B) or (C) of this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification. (iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof. (iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

(v)(A) The contracting officer shall require that any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract shall be

classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefor only when the following criteria have been met: (1) The work to be performed by the classification requested is not performed by a classification in the wage determination; and (2) The classification is utilized in the area by the construction industry; and (3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination. (B) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, Employment Standards Administration, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary. (C) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination with 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary. (D) The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs (a)(1)(v) (B) or (C) of this section, shall be paid to all workers performing work in the

classification under this contract from the first day on which work is performed in the classification. (2) Withholding - The [insert name of grantee] shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development

of the project), all or part of the wages required by the contract, the [insert name of grantee] may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased. (3) Payrolls and basic records - (i) Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work (or under the United States Housing Act of 1937, or under the Housing Act of 1949, in the construction or development of the project). Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs. (ii)(A) The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the [insert name of grantee] for transmission to the Federal Transit Administration. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under section 5.5(a)(3)(i) of Regulations, 29 CFR part 5. This information may be submitted in any form desired. Optional Form WH-347 is available for this purpose and may be purchased from the Superintendent of Documents (Federal Stock Number 029-005-00014-1), U.S. Government Printing Office, Washington, DC 20402. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. (B) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be maintained under section 5.5(a)(3)(i) of Regulations, 29 CFR part 5 and that such information is correct and complete; (2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in Regulations, 29 CFR part 3; (3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract. (C) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph (a)(3)(ii)(B) of this section. (D) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under section 1001 of title 18 and section 231

of title 31 of the United States Code. (iii) The contractor or subcontractor shall make the records required under paragraph (a)(3)(i) of this section available for inspection, copying, or transcription by authorized representatives of the Federal Transit Administration or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, the Federal agency may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12. (4) Apprentices and trainees - (i) Apprentices - Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Bureau of Apprenticeship and Training, or with a State Apprenticeship Agency recognized by the Bureau, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Bureau of Apprenticeship and Training or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage

determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator of the Wage and Hour Division of the U.S. Department of Labor determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Bureau of Apprenticeship and Training, or a State Apprenticeship Agency recognized by the Bureau, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved. (ii) Trainees - Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for

the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved. (iii) Equal employment opportunity - The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.

(5) Compliance with Copeland Act requirements - The contractor shall comply with the requirements of 29 CFR part 3, which are incorporated by reference in this contract. (6) Subcontracts - The contractor or subcontractor shall insert in any subcontracts the clauses contained in 29 CFR 5.5(a)(1) through (10) and such other clauses as the Federal Transit Administration may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR 5.5. (7) Contract termination: debarment - A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12. (8) Compliance with Davis-Bacon and Related Act requirements - All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract. (9) Disputes concerning labor standards - Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives. (10) Certification of eligibility - (i) By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1). (ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT: Background and Application

The Contract Work Hours and Safety Standards Act is codified at 40 USC 3701, et seq. The Act applies to grantee contracts and subcontracts "financed at least in part by loans or grants from ... the [Federal] Government." 40 USC 3701(b)(1)(B)(iii) and (b)(2), 29 CFR 5.2(h), 49 CFR 18.36(i)(6). Although the original Act required its application in any construction contract over \$2,000 or non-construction contract to which the Act applied over \$2,500 (and language to that effect is still found in 49 CFR 18.36(i)(6)), the Act no longer applies to any "contract in an amount that is not greater than \$100,000." 40 USC 3701(b)(3)(A)(iii).

The Act applies to construction contracts and, in very limited circumstances, non-construction projects that employ "laborers or mechanics on a public work." These non-construction applications do not generally apply to transit procurements because transit procurements (to include rail cars and buses) are deemed "commercial items." 40 USC 3707, 41 USC 403 (12). A grantee that contemplates entering into a contract to procure a developmental or unique item should consult counsel to determine if the Act applies to that procurement and that additional language required by 29 CFR 5.5(c) must be added to the basic clause below.

The clause language is drawn directly from 29 CFR 5.5(b) and any deviation from the model clause below should be coordinated with counsel to ensure the Act's requirements are satisfied.

Clause Language

Contract Work Hours and Safety Standards

(1) Overtime requirements - No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such

laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek. (2) Violation; liability for unpaid wages; liquidated damages - In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

(3) Withholding for unpaid wages and liquidated damages - The (write in the name of the grantee) shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section. (4) Subcontracts - The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

BONDING REQUIREMENTS: Applicability to Contracts

For those construction or facility improvement contracts or subcontracts exceeding \$100,000, FTA may accept the bonding policy and requirements of the recipient, provided that they meet the minimum requirements for construction contracts as follows:

- a. A bid guarantee from each bidder equivalent to five (5) percent of the bid price. The "bid guarantees" shall consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of his bid, execute such contractual documents as may be required within the time specified.
- b. A performance bond on the part to the Contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- c. A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment, as required by law, of all persons supplying labor and material in the execution of the work provided for in the contract. Payment bond amounts required from Contractors are as follows:
 - (1) 50% of the contract price if the contract price is not more than \$1 million;
 - (2) 40% of the contract price if the contract price is more than \$1 million but not more than \$5 million; or
 - (3) \$2.5 million if the contract price is more than \$5 million.
- d. A cash deposit, certified check or other negotiable instrument may be accepted by a grantee in lieu of performance and payment bonds, provided the grantee has established a procedure to assure that the interest of FTA is adequately protected. An irrevocable letter of credit would also satisfy the requirement for a bond.

Flow Down Bonding requirements flow down to the first tier contractors.

Model Clauses/Language FTA does not prescribe specific wording to be included in third party contracts. FTA has prepared sample clauses as follows:

Bid Bond Requirements (Construction)

(a) Bid Security

A Bid Bond must be issued by a fully qualified surety company acceptable to (Recipient) and listed as a company currently authorized under 31 CFR, Part 223 as possessing a Certificate of Authority as described thereunder.

(b) Rights Reserved

In submitting this Bid, it is understood and agreed by bidder that the right is reserved by (Recipient) to reject any and all bids, or part of any bid, and it is agreed that the Bid may not be withdrawn for a period of [ninety (90)] days subsequent to the opening of bids, without the written consent of (Recipient).

It is also understood and agreed that if the undersigned bidder should withdraw any part or all of his bid within [ninety (90)] days after the bid opening without the written consent of (Recipient), shall refuse or be unable to enter into this Contract, as provided above, or refuse or be unable to furnish adequate and acceptable Performance Bonds and Labor and Material Payments Bonds, as provided above, or refuse or be unable to furnish adequate and acceptable insurance, as provided above, he shall forfeit his bid security to the extent of (Recipient's) damages occasioned by such withdrawal, or refusal, or inability to enter into an agreement, or provide adequate security therefor.

It is further understood and agreed that to the extent the defaulting bidder's Bid Bond, Certified Check, Cashier's Check, Treasurer's Check, and/or Official Bank Check (excluding any income generated thereby which has been retained by (Recipient) as provided in [Item x "Bid Security" of the Instructions to Bidders]) shall prove inadequate to fully recompense (Recipient) for the damages occasioned by default, then the undersigned bidder agrees to indemnify (Recipient) and pay over to (Recipient) the difference between the bid security and (Recipient's) total damages, so as to make (Recipient) whole.

The undersigned understands that any material alteration of any of the above or any of the material contained on this form, other than that requested, will render the bid unresponsive.

Performance and Payment Bonding Requirements (Construction)

The Contractor shall be required to obtain performance and payment bonds as follows:

(a) Performance bonds

1. The penal amount of performance bonds shall be 100 percent of the original contract price, unless the (Recipient) determines that a lesser amount would be adequate for the protection of the (Recipient).
2. The (Recipient) may require additional performance bond protection when a contract price is increased. The increase in protection shall generally equal 100 percent of the increase in contract price. The (Recipient) may secure additional protection by directing the Contractor to increase the penal amount of the existing bond or to obtain an additional bond.

(b) Payment bonds

1. The penal amount of the payment bonds shall equal:
 - (i) Fifty percent of the contract price if the contract price is not more than \$1 million.
 - (ii) Forty percent of the contract price if the contract price is more than \$1 million but not more than \$5 million; or
 - (iii) Two and one half million if the contract price is more than \$5 million.
2. If the original contract price is \$5 million or less, the (Recipient) may require additional protection as required by subparagraph 1 if the contract price is increased.

Performance and Payment Bonding Requirements (Non-Construction)

The Contractor may be required to obtain performance and payment bonds when necessary to protect the (Recipient's) interest.

(a) The following situations may warrant a performance bond:

1. (Recipient) property or funds are to be provided to the contractor for use in performing the contract or as partial compensation (as in retention of salvaged material).

2. A contractor sells assets to or merges with another concern, and the (Recipient), after recognizing the latter concern as the successor in interest, desires assurance that it is financially capable.

3. Substantial progress payments are made before delivery of end items starts.

4. Contracts are for dismantling, demolition, or removal of improvements.

(b) When it is determined that a performance bond is required, the Contractor shall be required to obtain performance bonds as follows:

1. The penal amount of performance bonds shall be 100 percent of the original contract price, unless the (Recipient) determines that a lesser amount would be adequate for the protection of the (Recipient).

2. The (Recipient) may require additional performance bond protection when a contract price is increased. The increase in protection shall generally equal 100 percent of the increase in contract price. The (Recipient) may secure additional protection by directing the Contractor to increase the penal amount of the existing bond or to obtain an additional bond.

(c) A payment bond is required only when a performance bond is required, and if the use of payment bond is in the (Recipient's) interest.

(d) When it is determined that a payment bond is required, the Contractor shall be required to obtain payment bonds as follows:

1. The penal amount of payment bonds shall equal:

(i) Fifty percent of the contract price if the contract price is not more than \$1 million;

(ii) Forty percent of the contract price if the contract price is more than \$1 million but not more than \$5 million; or

(iii) Two and one half million if the contract price is increased.

Advance Payment Bonding Requirements

The Contractor may be required to obtain an advance payment bond if the contract contains an advance payment provision and a performance bond is not furnished. The (recipient) shall determine the amount of the advance payment bond necessary to protect the (Recipient).

Patent Infringement Bonding Requirements (Patent Indemnity)

The Contractor may be required to obtain a patent indemnity bond if a performance bond is not furnished and the financial responsibility of the Contractor is unknown or doubtful. The (recipient) shall determine the amount of the patent indemnity to protect the (Recipient).

Warranty of the Work and Maintenance Bonds

1. The Contractor warrants to (Recipient), the Architect and/or Engineer that all materials and equipment furnished under this Contract will be of highest quality and new unless otherwise specified by (Recipient), free from faults and defects and in conformance with the Contract Documents. All work not so conforming to these standards shall be considered defective. If

required by the [Project Manager], the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

2. The Work furnished must be of first quality and the workmanship must be the best obtainable in the various trades. The Work must be of safe, substantial and durable construction in all respects. The Contractor hereby guarantees the Work against defective materials or faulty workmanship for a minimum period of one (1) year after Final Payment by (Recipient) and shall replace or repair any defective materials or equipment or faulty workmanship during the period of the guarantee at no cost to (Recipient). As additional security for these guarantees, the Contractor shall, prior to the release of Final Payment [as provided in Item X below], furnish separate Maintenance (or Guarantee) Bonds in form acceptable to (Recipient) written by the same corporate surety that provides the Performance Bond and Labor and Material Payment Bond for this Contract. These bonds shall secure the Contractor's obligation to replace or repair defective materials and faulty workmanship for a minimum period of one (1) year after Final

Payment and shall be written in an amount equal to ONE HUNDRED PERCENT (100%) of the CONTRACT SUM, as adjusted (if at all).

SEISMIC SAFETY REQUIREMENTS: The recipient must include seismic safety provisions in its third party contracts for the construction of new buildings or additions to existing buildings as required by 42 U.S.C. Sections 7701 et seq., and DOT regulations, Seismic Safety, 49 CFR Part 41 at Sections 41.117 and 41.120, implementing the Earthquake Hazards Reduction Act of 1977, as amended, 42 U.S.C. Sections 7701 et seq.

the certified laboratory, substance abuse professional, or Medical Review Officer, or the use of a consortium.)

ENERGY CONSERVATION REQUIREMENTS (42 U.S.C. 6321 et seq.; 49 CFR Part 18): The contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

ADA ACCESS: Facilities to be used in public transportation service must comply with 42 U.S.C. Sections 12101 et seq.; DOT regulations, —Transportation Services for Individuals with Disabilities (ADA), 49 CFR Part 37; and Joint ATBCBDOT regulations, —Americans with Disabilities (ADA) Accessibility Specifications for Transportation Vehicles, 36 CFR Part 1192 and 49 CFR Part 38. Notably, DOT incorporated by reference into Appendix A of its regulations at 49 CFR Part 37 the ATBCB's —Americans with Disabilities Act Accessibility Guidelines (ADAAG), revised July 2004, which include accessibility guidelines for buildings and facilities. DOT also added specific provisions to Appendix A of 49 CFR Part 37 modifying the ADAAG, with the result that buildings and facilities must comply with both the ADAAG and the DOT amendments.

STATE AND LOCAL LAW DISCLAIMER: The use of many of the suggested clauses are not governed by Federal law, but are significantly affected by State law. The language of the suggested clauses may need to be modified depending on state law, and that before the suggested clauses are used in the grantees procurement documents, the grantees should consult with their local attorney.

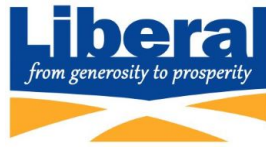
Certified By: _____
(Firm Name)

Signed: _____
(Signature of Authorized Representative)

Name: _____
(Printed Name of Authorized Representative)

Title: _____

Date: _____



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 13.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

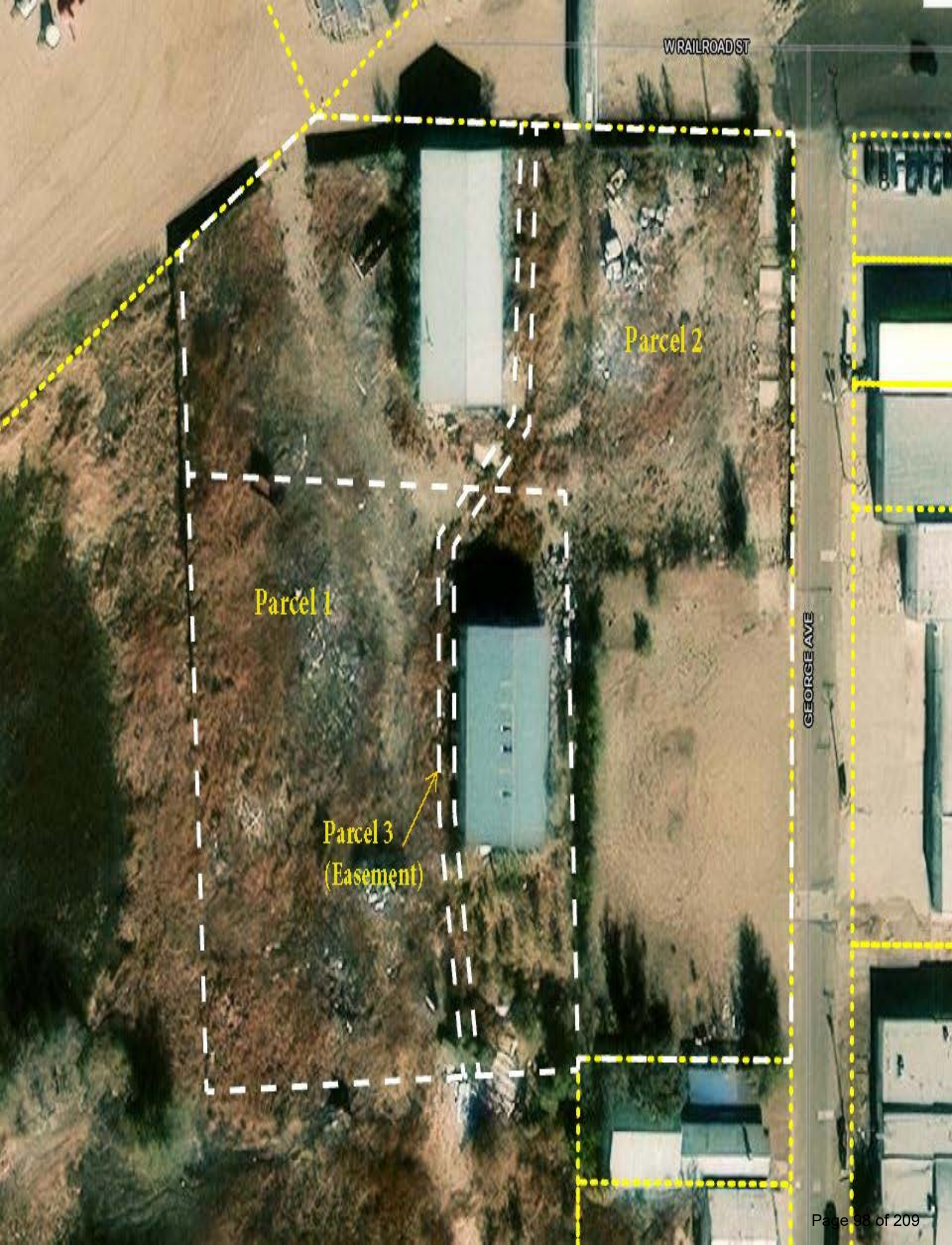
From: Brad Beer, Assistant City Manager

RE: Old Liberal New Iron & Metal

Staff is requesting approval to let Gavel Roads Auction sell the aforementioned property. We will be putting a reserve on the property.

Recommendation:

Staff recommends approval of Gavel Roads Auction to sell the property at the Old Liberal Iron and Metal site to the highest bidder, as long as the bid meets the reserve.



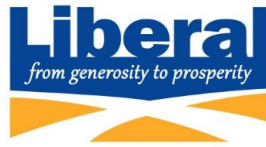
W RAILROAD ST

Parcel 2

Parcel 1

Parcel 3
(Easement)

GEORGE AVE



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 14.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From: Lt Brandt Helsel

RE: Liberal Police Department Purchase of Body Worn Cameras

Liberal Police Department needs to replace aging body worn cameras with updated equipment that is compatible with current IT infrastructure and software. This purchase will include 50 cameras and mounts, 50 batteries, 2 video transfer stations, 20 desktop chargers and 1 Remote Deployment/Management software program.

Recommendation:

To approve the request with the recommended motion: "I make a motion to approve the purchase of 50, body worn cameras for the Liberal Police Department in an amount not to exceed **\$81,000.00**."



**LIBERAL POLICE DEPARTMENT
MEMORANDUM
CITY OF LIBERAL
CITY COMMISSION MEETING
November 26, 2024
AGENDA ITEM # _____**

TO: Mayor Jose Lara
Vice-Mayor Jeff Parsons
City Commissioner Matt Landry
City Commissioner Janeth Vasquez
City Commissioner Ron Warren

FROM: Chester Pinkston, Chief of Police

DATE: November 06, 2024

SUBJECT: Purchase of Body Worn Cameras

Brief Description of Request:

The Liberal Police Department is comprised of 42, full-time Commissioned Police Officers, 1 Investigator position and 4, part-time Police Officers.

LPD utilizes the Watchguard V300 body worn cameras. These cameras are no longer under warranty and have reached the end of their standard life-cycle. Due to a few of the cameras failing on us recently, we no longer have a spare camera if another one were to fail.

The LPD currently uses Watchguard products for our body worn cameras, our in-car camera systems (dash cams) and our evidence library to store all of our video and digital evidence. We are requesting the purchase of 50 Watchguard V700 body worn cameras from Motorola Solutions. Continuing to use Watchguard body cameras allows seamless integration with our in-use systems and evidence library storage.

We have consulted with City Attorney Lynn Koehn for approval. With his consent, we request the use of diversion funds in the amount of **\$80,190.00** for initial hardware purchase of (50) V700 body cameras from Motorola solutions.

The cost breakdown is:

Description	Quantity	Price	Total
V700 BWC & Vest Mount	50	\$1,290.00	\$64,500.00
V700 Battery	50	\$110.00	\$5,500.00
V700 Video Transfer Station	2	\$1,495.00	\$2,990.00
V700 Desktop Charger	20	\$200.00	\$4,000.00
<u>Remote Deployment/Management</u>	<u>1</u>	<u>\$3,200.00</u>	<u>\$3,200.00</u>
			\$80,190.00

Proposed Motion:

I make a motion to approve the purchase of 50, V700 body worn cameras for the Liberal Police Department in an amount not to exceed **\$81,000.00**.

Billing Address:
LIBERAL POLICE DEPARTMENT
325 N. WASHINGTON
LIBERAL, KS 67905
US

Quote Date:07/31/2024
Expiration Date:10/29/2024
Quote Created By:
Matthew Fitzpatrick
Matt.Fitzpatrick@
motorolasolutions.com

End Customer:
LIBERAL POLICE DEPARTMENT

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
	V700					
1	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	50		\$1,290.00	\$64,500.00
2	WGP02950	V700 BATTERY, 3.8V, 4180MAH, REMOVABLE	50		\$110.00	\$5,500.00
3	WGB-0138A	TRANSFER STATION, 8 SLOTS, FOR V300/V700 BWC	2		\$1,495.00	\$2,990.00
4	LSV07I03510A	ESSENTIAL SOFTWARE SUPPORT AND HARDWARE REPAIR	50	5 YEAR	\$250.40	\$12,520.00
5	SWV07S03593A	SOFTWARE ENHANCEMENTS	50	5 YEAR	Included	Included
6	WGA00640-KIT1	V300/V700, DESKTOP USB DOCK CHGR/UPLD KIT	20		\$200.00	\$4,000.00
7	WGA00668-KIT	V700 LOCKING MOLLE MNT WITH BWC BOX	50		Included	Included
	VideoManager EL or EX: Video Evidence Management					
8	PSV00S03897A	REMOTE DEPLOYMENT, CONFIGURATION AND PROJECT MANAGEMENT	1		\$3,200.00	\$3,200.00
9	WGP02400-520	VIDEOMANAGER EL, BODY WORN CAMERA ANNUAL LICENSE & SUPPORT FEE*	50	5 YEAR	\$975.00	\$48,750.00
Subtotal						\$176,825.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Total Discount Amount

\$35,365.00

Grand Total

\$141,460.00(USD)



Pricing Summary

		Payment Term	Upfront Sale Price	
Upfront Costs*				
			\$80,190.00	
Upfront Subscription Fee				
V700		Annually	\$2,504.00	
VideoManager EL or EX: Video Evidence Management		Annually	\$9,750.00	
Sub Total:			\$92,444.00	
		Payment Term	Sale Price	Annual Sale Price
Year 2 Subscription Fee				
V700		Annually	\$2,504.00	\$2,504.00
VideoManager EL or EX: Video Evidence Management		Annually	\$9,750.00	\$9,750.00
Year 3 Subscription Fee				
V700		Annually	\$2,504.00	\$2,504.00
VideoManager EL or EX: Video Evidence Management		Annually	\$9,750.00	\$9,750.00
Year 4 Subscription Fee				
V700		Annually	\$2,504.00	\$2,504.00
VideoManager EL or EX: Video Evidence Management		Annually	\$9,750.00	\$9,750.00
Year 5 Subscription Fee				
V700		Annually	\$2,504.00	\$2,504.00
VideoManager EL or EX: Video Evidence Management		Annually	\$9,750.00	\$9,750.00
Sub Total:			\$49,016.00	
Grand Total System Price (Inclusive of Upfront and Annual Costs)				\$141,460.00

*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.



Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



VIDEOMANAGER EL SOLUTION DESCRIPTION

VideoManager EL simplifies evidence management, automates data maintenance and facilitates management of your department's devices.

It is compatible with V300 and VISTA body-worn cameras, as well as M500 and 4RE in-car video systems, enabling you to upload video evidence quickly and securely.

The optional SmartControl and SmartConnect smart device applications support live video streaming from body-worn cameras, allowing personnel to view footage captured by the cameras in the app.



VIDEO EVIDENCE MANAGEMENT

VideoManager EL delivers benefits to all aspects of video evidence management. From streamlining the evidence review process to automatically maintaining your stored data, VideoManager EL makes evidence management as efficient as possible. With VideoManager EL, you minimize the amount of time spent manually managing evidence, allowing your team to spend more time in the field.

Simplified Evidence Review

VideoManager EL makes evidence review easier by allowing you to upload captured video and audio from your in-field devices, sharing important information that groups relevant evidence together. This information includes a recording's date and time, device used to capture, event ID, officer name and event type. Incidents recorded from several devices can be found easily and viewed at the same time, eliminating the task of reviewing irrelevant footage.

Its built-in media player includes a visual display of incident data, allowing you to view moments of interest, such as when lights, sirens or brakes were activated during the event timeline, status of cameras and microphones and patrol speed graph.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, drawings and applicable external files can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together in Evidence Library.

Easy Evidence Sharing

VideoManager EL empowers you to easily share information in the evidence review or judiciary sharing process by exporting evidence data. It is capable of searching for data using various criteria, including import, export, playback, download, share and modification dates, allowing users to quickly find relevant evidence.



Automatic Data Maintenance

VideoManager EL lets you automatically organize the evidence data you store, allowing you to save time that would be spent manually managing it. It can schedule the automatic movement or purging of events on any basis, based on how you want to configure the system.

Security groups and permissions are easily set up in VideoManager EL, allowing you to grant individuals access to evidence on an as-needed basis.

Integration with In-Car and Body-Worn Cameras

Officers on the road are able to automatically upload encrypted video from in-car systems and body cameras. This eliminates the need for trips to and from the station solely for uploading data into the system.

Video and audio captured by M500, V300, 4RE and VISTA camera systems are automatically linked in VideoManager EL based on time and location. You can then utilize synchronized playback and export of video and audio from multiple devices in the same recording group, where video and audio streams can be matched together.

Optional Live Video Streaming

VideoManager EL integrates with SmartControl, an optional mobile application for Android and iOS that allows officers to review video evidence from their smartphone or tablet while they're still in the field.

SmartControl also allows officers to categorize recordings using event tags, stream live video from and change camera settings, such as adjusting field of view, brightness, and audio levels.

SmartConnect, an optional smartphone application, provides VISTA body-worn camera users with immediate in-field access to their body cameras. SmartConnect includes the ability to pair with VISTA cameras, adjust officer preferences, categorize recordings with incident IDs and case numbers, and play back recordings.

DEVICE MANAGEMENT

Agencies using VideoManager EL can assign users to devices, track them and streamline shift changes. You can easily manage, configure, update firmware and deploy in-car and body-worn cameras. Individual preference settings can be configured based on user profiles, allowing quick device transactions within a pooled or assigned device system. VideoManager EL also enables devices to be quickly exchanged between officers during shift changes. This minimizes the number of devices needed for your fleet.

Device Tracking

You can easily manage, configure and deploy your in-car and body-worn cameras in VideoManager EL. Devices can be assigned to personnel within VideoManager EL and tracked, helping agencies keep track of which users have specific devices.

Faster Shift Changes

VideoManager EL's Rapid Checkout Kiosk feature allows agencies using a pooled camera system to use fewer cameras. Cameras can be checked out at the start of a shift using an easy-to-use interface.



At the end of the shift, the camera can be returned to its dock, where the video is automatically uploaded and the camera is made ready to be checked out and used for the next shift.

Devices can also be configured to remember individual preference settings for each user, including haptic and audible alert volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific officer. A variety of settings within VideoManager EL also enable you to configure devices to operate in alignment with your agency's policies and procedures.



MOBILE VIDEO PRODUCTS NEW SYSTEM STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of body-worn camera(s) and/or in-car video system(s) and your digital evidence management solution. For the purpose of this SOW, the term "Motorola" may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola's behalf to install your in-car video system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. All work will be performed during normal business hours based on the Customer's time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola's Master Customer Agreement and applicable addenda ("Contract").

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola's Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer's PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.

FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our Mobile Video offerings (i.e. in-car/body-worn cameras) require compliance with the FBI-CJIS Security Policy (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL



security controls as a guide. Motorola's Mobile Video system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the CJIS Security Policy Section 5.12 Personnel Security related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring CJIS Section 5.12 Personnel Security screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.

The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.



SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities

The Motorola Project Team will be assigned to the project under the direction of the Motorola PM. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Conduct equipment inventory if applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct daily status calls with the Customer during Go-Live.

Post Sales Engineer

The Post Sales Engineer will work with the Customer's Project Team on:

- Discovery validation.
- System provisioning.
- Covers the IT portion of the Project Kickoff Call with the Customer.
- Contracted data migration between two disparate digital evidence management systems (if applicable).



System Technologist (ST)

The ST will work with the Customer's Project Team on:

- Configure Customer's digital evidence management system.
- Inspect installation and configure hardware devices.
- Provide instructions to the Customer on how to configure the hardware.
- Review Deployment Checklist with the Customer.
- Develop and submit a Trip Report.
- Update Customer IP Map.

Professional Services Engineer (if applicable)

The Professional Services Engineer is engaged on projects that include integration between Motorola's digital evidence management system and the Customer's third-party software application. Their responsibilities include:

- Delivery of the interface between Motorola's digital evidence management system and the Customer's third-party software (e.g. CAD).
- Work with the Customer to access required systems/data.

Application Specialist (if applicable)

The Application Specialist will work with the Customer Project Team on system provisioning and education. The Application Specialist's responsibilities include but are not limited to:

- Deliver provisioning education and guidance to the Customer for operating and maintaining their system.
- Provide product education as defined by this SOW and described in the Education Plan.
- Provide on-site training based on the products the Customer purchased.

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training on-site or remote depending on the training topic and deployment services purchased.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car video systems (ICVs) into Customer vehicles. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include the following:

- **Required Training**
 - WTG0501 - M500 Vehicle Installation Certification (Remote) or WTG0503 - M500 Vehicle Installation Certification (Live)
 - Needs to be renewed yearly.
 - Needs to be submitted to the PM by the technician completing the installation no less than thirty (30) days prior to the installation.
 - Review of any previous Motorola Solutions Technical Notifications (MTNs).
- **Optional Training**
 - WGD00186 - M500 Installation Overview and Quick Start (NA)
 - Not required for installation. Available for the installing technician.
 - WGD00177 - M500 In-Car Video System Installation Guide
 - Not required for installation. Available for the installing technician.
 - MN010272A01 - M500 In-Car Video System Basic Service Manual



- Not required for installation. Available for the installing technician.

Other responsibilities the Motorola-certified installer may be involved in include the installation of cellular routers or Access Points. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support Services Team

The Customer Support Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.

Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources.



- Assume responsibility for all fees pertaining to licenses, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.
- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Maintain provisioning.
- Implement changes to Customer infrastructure in support of the proposed system.

Video Management Point of Contact (POC)

The Video Manager POC will educate users on digital media policy, participate in Discovery tasks, and complete the Video Management Administration training. The Customer is responsible for its own creation and enforcement of media protection policies and procedures for any digital media created, extracted, or downloaded from the digital evidence management system.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and provisioning process, including making decisions on global provisioning. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on provisioning, workflows, and department policies related to the proposed system.

Training POC

The Training POC will act as the course facilitator and is considered the Customer's educational monitor. The Training POC will work with Motorola when policy and procedural questions arise. They will be responsible for developing any agency specific training material(s) and configuring new users on the Motorola Learning eXperience Portal (LXP) system. This role will serve as the first line of support during Go-Live for the Customer's end users.



General Customer Responsibilities (if applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- Coordinate and facilitate communication between Motorola and Customer third-party vendor(s) as required.
- Motorola-certified installers must be certified through LXP for remote or in person installation training. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Active participation of Customer SMEs during the course of the project.
- Electronic versions of any documentation associated with business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide Virtual Private Network (VPN) remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to server(s).
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.
- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support.
- Provide all environmental conditions such as power, uninterruptible power sources (UPS), HVAC, firewall and network requirements.
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.



PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

PROJECT PLANNING SESSION

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
 - Contract documents.
 - A summary of contracted applications and hardware as purchased.
 - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
 - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Determine Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in LXP.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.

Motorola Deliverables

- Project Kickoff Meeting Agenda.

PROJECT KICKOFF

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.



Note – The IT Questionnaire is completed during the pre-sales process and prior to Contract award. The IT Questionnaire is given to Motorola at the time of offer acceptance. Delay in completing the IT Questionnaire may delay shipment of equipment. Motorola will not be responsible for any delays associated with or related to the completion of the IT Questionnaire.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss vehicle equipment installation activities and responsibilities.
- Discuss the equipment inventory process (if applicable).
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Discuss and deliver the Business Process Review (BPR) Workbook.
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the LXP training approach.
- Provide designated Customer administrator with access to LXP.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Provide VPN access to Motorola personnel to facilitate delivery of services described in this SOW.
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Provide Motorola with names and contact information to the designated LXP Administrator(s).

Motorola Deliverables

- Project Kickoff Meeting Minutes.
- BPR Workbook.
- Deployment Checklist.

DISCOVERY TELECONFERENCE

During the Discovery Teleconference, Motorola will meet with the Customer to define system configuration, as well as, agency recording and retention policies. This information will be documented in the Business Process Review (BPR) Workbook, which is used as a guide for configuration and provisioning decisions.

Motorola Responsibilities

- Facilitate Discovery Teleconference(s).
- Review and complete BPR Workbook with the Customer.



- Confirm Customer-provided configuration inputs.

Customer Responsibilities

- Gather and review information required to complete the BPR Workbook during the Discovery Teleconference.
- Schedule Customer Project Team and SMEs to attend the Discovery Teleconference. SMEs should be present to weigh-in on hardware, software and network components. Customer attendees should be empowered to convey policies and make modifications to policies as necessary.
- Return completed BPR Workbook no later than five (5) business days after the conclusion of the Discovery Teleconference.

Motorola Deliverables

- Completed BPR Workbook.



PROJECT EXECUTION

HARDWARE PROCUREMENT AND INSTALLATION

Motorola will procure contracted hardware as part of the ordering process. The hardware will be configured with a basic profile in line with the information provided by the IT Questionnaire or Discovery Teleconference for installation and configuration of the system. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Inventory equipment after arrival at Customer location (if applicable).
- Install backend server in Customer's designated area (if applicable).
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Verify remote connection to hardware.
- For an on-site deployment, Motorola will be responsible for verifying the body-worn camera Transfer Stations are connected to the Customer's network. The Customer is responsible for ensuring Motorola has the correct IP address(es) for configuring the Transfer Stations, and the Customer's network is operational.
- The installer will be responsible for installing the Access Point(s) (APs) if provided by Motorola (if applicable).
- The ST will verify whether the AP(s) are properly installed and connected to the network (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Procure Customer-provided equipment and make it available at the installation location.
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.).
- Verify the server is connected to the Customer's network.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to the CommandCentral cloud by utilizing the Customer's Internet connection (if applicable).
- Install Customer-supplied APs (if applicable).
- Verify APs are properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying the body-worn camera Transfer Stations are connected to their network.
- Confirm access to installed software on Customer-provided workstation(s).
- For body-worn cameras, the Customer will verify whether the Transfer Station(s) are connected to their network.

Motorola Deliverables

- Contracted Equipment.



- Equipment Inventory (if applicable).

In-Car Video System Configuration (if applicable)

The Motorola-certified installer will complete the installation of the in-car video (ICV) system(s) within the Customer-provided vehicle(s). The installer may also be responsible for installing cellular routers or WiFi radios inside the vehicle(s) for wireless upload of video to the Customer's digital evidence management system.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of ICVs. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of ICV configurations completed. If the Customer requires the ST to complete the full contractual number of ICVs at a later date and time, additional cost may be incurred. **Table 1-1** shows the number of ICVs an ST is contractually obligated to configure and test based on the number of ICVs purchased.

Table 1-1: Number of Contractual ICV Configurations

Number of ICV Purchased	Number of ICV to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Note – The Pricing Page will reflect in-car video installation services by Motorola if Motorola is responsible for the vehicle installations.

Motorola Responsibilities

- Setup server for ICV digital video recorder (DVR) configuration.
- Create configuration USB used to complete ICV hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of ICVs.
- Complete ICV configuration on a single vehicle, and validate the configuration with the Customer.
- Receive Customer approval to proceed with remaining ICV configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed ICV hardware configurations.



- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to ICV (if applicable).
- Activities surrounding ICV (M500) interface to Automatic License Plate Recognition (ALPR) (if applicable).
 - Install Car Detector Mobile MDC Software on Customer-provided mobile data terminal (MDT) within the vehicle.
 - Configure MDC Network Card.

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete ICV hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for ICV hardware configuration(s).
- Make ICV hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of vehicle installation.

Motorola Deliverables

- Complete Functional Validation Plan as it applies to the proposed solution.

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. If a Motorola-certified installer is not used to install the ICV(s), Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing the ICV(s) through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For ALPR installations, an MDT is required for all vehicles (if applicable).

Body Worn Camera Configuration (if applicable)

The Transfer Station will be utilized to configure each body-worn camera according to the Business Process Review. In order for this process to be successfully completed, the Transfer Station must be connected to the Customer's digital evidence management system. The table below shows the number of body-worn cameras an ST is contractually obligated to configure and test based on the number of body-worn cameras purchased.

Table 1-2: Number of Contractual Body-Worn Camera Configurations

Number of BWC Purchased	Number of BWC to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10



Number of BWC Purchased	Number of BWC to Test
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Motorola Responsibilities

- Configure Transfer Station(s) for connectivity to the digital evidence management system.
- Verify the Transfer Station(s) is configured properly and connected to the network.
- Configure body-worn camera(s) within the digital evidence management system.
- Check out body-worn camera(s) and create a test recording.
- Verify completion of upload from body-worn camera(s) after it is docked in a Transfer Station or USB dock.
- Install and provide a demonstration of client software as part of the same on-site engagement as Go-Live, unless otherwise outlined in this SOW.

Customer Responsibilities

- Select physical location(s) for Transfer Station(s).
- Provide and install workstation hardware.
- Complete installation of client software on remaining workstations and mobile devices.
- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.

Automatic License Plate Recognition (ALPR) Commissioning (if applicable)

This section highlights the responsibilities of Motorola and the Customer when an in-car video system interfaces with the Law Enforcement Archival Report Network (LEARN) database.

Motorola Responsibilities

- Create a Customer account in the LEARN system with user emails.
- Verify the Customer has installed and launched the Vigilant Car Detector Mobile Software per the Vigilant LEARN Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Car Detector Mobile MDC software installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.

Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.



SOFTWARE INSTALLATION AND CONFIGURATION

Motorola will install VideoManager Evidence Library (EL) software on a specified number of workstations dictated by the Contract. The Customer will be responsible for installing the software on the remaining workstations. Provisioning of VideoManager EL software will be done in accordance with the information contained in the BPR Workbook.

Installation of VideoManager EL software consists of the following activities:

- Delivery and installation of server hardware (if applicable).
- Network discovery.
- Operating system and software installation.
- Onboarding user / group identity set up.
- Provide access to the application.

VideoManager EL (if applicable)

The VideoManager EL software is an on-premises solution that requires an onsite server and supports both body worn cameras and in-car video systems.

Motorola Responsibilities

- Install software on a specified number of customer workstations and/or mobile devices.
- Use information provided in the BPR Workbook to configure VideoManager EL software.
- Test software using applicable portions of the Functional Validation Plan.
- Provide instruction on client software USB utility.

Customer Responsibilities

- Provide a network environment that conforms to the requirements presented in the Solution Description.
- Procure and install server and storage hardware at desired location in accordance with Solution Description requirements.
- Perform a power on test with Motorola.
- Provide assigned Motorola System Administrator with access to SQL database for installation purposes (Motorola's access will be revoked upon conclusion of the installation).
- For Active Directory integration, provide domain user (service account), security group (for application administrators including service account), and domain read access (if applicable).
- Provide workstation and/or mobile device hardware in accordance with specifications listed in the Solution Description.
- Complete online training.
- Complete installation of client software on remaining workstations and/or mobile devices.

VideoManager ELC (if applicable)

VideoManager ELC software is a cloud solution that does not require an onsite server and supports both body-worn cameras and in-car video systems.

Motorola Responsibilities

- Use information provided in BPR Workbook to configure VideoManager ELC software.
- Based on Customer feedback, perform the following activities:



- Create users, groups, and setup permissions.
 - Create event categories.
 - Set retention policies.
- Test software using applicable portions of the Functional Validation Plan.
- Ensure training POC can access the system.

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)**Motorola Responsibilities**

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.

CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.



DATA MIGRATION SERVICES (IF APPLICABLE)

The Customer is responsible for partitioning data to be converted from a legacy or on-premises digital evidence management system to an on-cloud solution as part of this offer. The Customer will have ten (10) business days to provide feedback after Motorola validates the migrated data. If feedback is not received on or before ten (10) business days, Motorola will assume the migration is complete.

Motorola Responsibilities

- Receive access to Customer video data.
- Perform contracted data migration and validation.

Customer Responsibilities

- Provide remote access to partitioned data to be migrated.
- Validate migrated dataset, and provide Motorola with feedback within ten (10) business days.

Completion Criteria

- A migrated dataset as defined in the Contract.

DEMS INTEGRATIONS AND THIRD-PARTY INTERFACES (IF APPLICABLE)

The integration between Motorola's digital evidence management system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

- Develop and configure interface(s) to support the functionality described in the Solution Description.
- Establish and validate connectivity between Motorola and third-party systems.
- Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the digital evidence management system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between digital evidence management system and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or Customer-provided third-party hardware or software.



SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote) depending on what is purchased. Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Education Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

ONLINE TRAINING (IF APPLICABLE)

Online training is made available to the Customer through LXP. This subscription service provides customers with unlimited access to our online training content and provides users with the flexibility of learning the content at their own pace. Training content is added and updated on a regular basis to keep information current.

Through LXP, a list of available online training courses, Motorola User Guides, and Training Material are accessible in electronic format.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of LXP for the Customer.
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During onboarding, assist the Customer with LXP usage.
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content.
- Provide instruction to Customer LXP Administrator on building groups.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training.
- Ensure network and Internet connectivity for Customer access to LXP.
- Customer's primary LXP Administrator is required to complete the following self-paced training: LXP Introduction (LXP0001), LXP Primary Site Administrator Overview (LXP0002), and LXP Group Administrator Overview (LXP0003).
- Advise users on the availability of training through LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Build groups as needed.

INSTRUCTOR-LED TRAINING (ON-SITE AND REMOTE, IF APPLICABLE)

Instructor-led courses are based on products purchased and the Customer's Education Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the Education Plan.



- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Education Plan.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.



PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

Provide Customer with survey upon closure of the project.



ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Videomanager EL Cloud (VMELC) must be connected to the Microsoft Entra ID (formally known as Microsoft Azure Active Directory) for user authentication to the VMELC application. Microsoft Entra ID can be synchronized with the Customer's on-premises Active Directory using Azure AD Connect. If the Customer is using Microsoft Office 365, Motorola will be able to integrate with this Microsoft Entra ID.
- Must be 2003 or later for Microsoft Entra ID integration.
- Upload Speed Requirements for Hardware Devices
 - 5 Mbps + 3 Mbps per additional device.
 - This assumes it will take 8 hours to upload 5 GB of video on a device.
 - 40-50 Mbps per concurrent uploading device.
 - This assumes video is required to upload within 30-40 minutes with approximately 5 GB to upload.
- If the Customer is supplying an upload server to temporarily store video, please verify the server complies with the specifications provided in the Solutions Description.
- By default, M500 ICVs and V300/V700 BWCs do not need an upload server for cloud deployments. An upload server may be required depending on how many devices are uploading concurrently and the need for the Customer to upload video evidence at a given speed.
- Upload appliance required if using 4REs or VISTA body worn cameras connected to VideoManager EL Cloud
- Cellular upload of ICVs and BWCs (if applicable) requires an Ethernet connection to an LTE modem in the vehicle.
- If the Customer is supplying a server for VideoManager EL (On-premises) solution, the Customer must verify the server is not a Domain Controller.
- VideoManager EL for on-premises cannot be installed on a server running Active Directory or Exchange applications on the Customer's network.
- The ICVs are configured with a hidden SSID and WPA2-AES Security with a 128-bit Pre-shared Key. If another type of security is desired, the Customer will be responsible for configuring these security requirements into the ICVs. This information must be supplied through the IT Questionnaire in order for the factory to configure the correct security requirements.
- If the Customer is supplying their own Access Point, it must be 5 GHz 802.11n compatible.



V700 BODY-WORN CAMERA SOLUTION DESCRIPTION

The V700 body-worn camera captures clear video and audio of every encounter from the user's perspective. Its continuous- operation capabilities allow constant recording, helping the user to capture every detail of each situation and create a reliable library of evidence for case-building and review. The V700 can stream live video and report real time GPS location through a built-in LTE modem, directly to the suite of CommandCentral applications.

The V700 is easy to operate, with four control buttons. Its innate Record-After-the-Fact® (RATF) technology enables the device to capture important video evidence that can be retrieved hours or days after an incident occurs, even if a recording is not triggered by the user or sensor. With RATF, officers can prioritize response to immediate threats versus manually activating their camera.



1.1. KEY FEATURES OF THE V700

- **Detachable Battery** – The V700's detachable battery allows officers to switch to a fully-charged battery if their shift goes longer than expected. Since the battery charges without being attached to the V700, the battery is kept fully charged in the dock ready for use. This feature is especially helpful for agencies that share body-worn cameras with multiple officers.
- **Wireless Uploading** – Recordings made by the V700 are uploaded to the agency's evidence management system via LTE. Upload over WiFi will be available soon. This enables easy transfer of critical recordings to headquarters for immediate review or long-term storage.
- **Real-time Location and Video Streaming** – With built-in LTE connectivity, the V700 paired with CommandCentral Aware will send location updates and stream live video to a dispatch center or Real Time Crime Center (RTCC) giving the agency a complete and accurate view of their officers for better coordination and quicker response times.
- **LTE Service Ready** – The V700 is approved for use on Verizon and FirstNet networks in the U.S. and Bell Mobility in Canada. The V700 will ship with a pre-installed SIM from both carriers, ready for service activation upon arrival with a data plan that best suits the agency's needs. LTE service activation would be on the agency's carrier account. Motorola Solutions does not provide LTE service for the V700 camera.
- **Data Encryption** – The V700 uses FIPS-140-2 compliant encryption at-rest and in-transit. This ensures recordings made by the agency's officers are secure from unauthorized access.
- **Record-After-The-Fact®** – Our patented Record-After-the-Fact® technology captures footage even when the recording function is not engaged. The camera user or admin can request video footage from a specific point in the past to be uploaded to the evidence management system, hours or even days after the event occurred.
- **Natural Field of View** – The V700 eliminates the fisheye effect from wide-angle lenses that warps video footage. Distortion correction ensures a clear and complete evidence review process. The V700's high quality, low light sensor captures an accurate depiction of recorded events, even in challenging lighting conditions.
- **SmartControl Application** – To maximize efficiency in the field, the Motorola Solutions SmartControl app enables V700 users to preview video recordings, add or edit tags, change camera settings and view live video from the camera. The app is available for both iOS and Android phones.
- **In-Field Tagging** – The V700 enables easy in-field event tagging. It allows officers to view event tags and save them to the appropriate category directly from the body-worn camera or via the SmartControl app.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

- **Auto Activation** – The V700 body-worn camera(s) paired with an M500 or 4RE in-car video system(s) can form a recording group, which automatically starts recording when one of the devices begins to record. Each device can be configured to initiate a group recording using triggers like lights, sirens, doors, gun racks, and other auxiliary inputs. Up to eight V700s can form a recording group and collaborate on recordings, without a corresponding in-car video system, using similar triggers. Group recordings are uploaded and automatically linked to the evidence management system as part of one event.

1.2. V700 AND IN-CAR VIDEO INTEGRATION

The V700 integrates seamlessly with the M500 or 4RE in-car video systems, capturing video of an incident from multiple vantage points. This integration includes the following features:

- **Distributed Multi-Peer Recording** – Multiple V700 body-worn cameras and in-car video systems can form a recording group and based on the configuration, automatically start recording when one of the devices begins to record. Group recordings are uploaded and automatically linked to the evidence management system as part of one incident.
- **Automatic Tag Pairing** – Recordings captured by integrated V700 body-worn cameras and in-car video systems can be uploaded to the evidence management system with the same tags. From the in-car video system's display, videos can be saved under the appropriate tag category. The tag is then automatically shared with the V700 video and uploaded as part of one incident along with the officer's name.
- **Evidence Management Software** – When V700 body-worn cameras and in-car video systems record the same incident, the Motorola Solutions evidence management software automatically links those recordings based on officer name, date, and time overlap.
- **Additional Audio Source** – The V700 can serve as an additional audio source when integrated with the in-car video system. The V700 also provides an additional view of the incident and inherits the event properties of the in-car video system's record, such as officer name, event category, and more, based on configuration.

1.3. V700 AND APX RADIO INTEGRATION

Motorola Solutions' APX two-way radios can pair with V700 body-worn cameras to automate video capture through Bluetooth. When the APX's emergency mode button is pressed, or the ManDown feature is activated, the V700 is triggered to start recording immediately. The recording will continue until manually stopped by the officer via the start/stop button on the V700 or group in-car video system.

1.4. HOLSTER AWARE™ INTEGRATION

The V700 integrates with a Holster Aware™ sensor through Bluetooth. If configured, the sensor automatically prompts the V700 to record the moment the holstered equipment is drawn. The holster sensor information is stored with the V700 user profile and uploaded to the evidence management system. If the user is assigned to a different camera, the holster sensor information will be applied to the new camera. The holster sensor allows officers to record high-stress events as they unfold, without having to sacrifice situational awareness by manually activating the V700.



1.5. DOCKING STATIONS

The V700 has three docking options:



Transfer Station – The Transfer Station is built for large, multi-location agencies with large numbers of V700 cameras in service at any given time. It can charge up to eight fully assembled body-worn cameras or individual batteries. The eight docking slots include an LED indication of a battery charging and upload status. While the V700 charges, the Transfer Station can automatically offload recordings from the camera to the evidence management system via an integrated 2.5Gb switch. The Transfer Station connects directly to the LAN for fast offload of recorded events to storage, while charging the body-worn camera battery. The Transfer Station supports comprehensive device management capabilities, such as camera configuration, checkout and officer assignment options; rapid checkout, kiosk, and individual camera checkout; automatic firmware and configuration updates.



USB Base – The USB Base charges the battery of a single V700 or standalone battery pack. The USB Base can be mounted in a vehicle or attached to a desktop or Mobile Data Computer with 12V or USB connection for power. The USB Base has LED indications for battery charging status and upload, and an ambient light sensor for optimal LED brightness control from bright sunlight to the dim interior of a patrol car. When connected to a laptop or desktop computer, the USB Base can be used to upload recordings to the evidence management system, as well as, receive firmware and configuration updates.



Wi-Fi Base – The Wi-Fi Base is mounted in a vehicle. It facilitates V700 upload of video evidence to the evidence management system, firmware updates, communication between V700 and in-car video system group devices and charges fully assembled V700s or individual battery packs. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from bright sunlight to the dim interior of a patrol car.

1.6.
MOUNTING SOLUTIONS

V700 is compatible with the entire line of V300 mounting solutions as depicted below.

WGP02798

WGA00669

WGA00668

WGP02697

WGP03088

WGP03085



Magnetic
Center Shirt
Mount



Tek-Lok Belt
Mount



Molle Locking
Mount



Shirt
Clip



Heavy
Jacket Clip



Heavy Jacket
Magnetic Mount





THE KOEHN LAW FIRM L.L.C.

217 N. Washington
LIBERAL, KS 67901
620-624-8158
(FAX) 620-624-0533

November 5, 2024

City Commissioners
City of Liberal

Via email: alicia.hidalgo@cityofliberal.org; scarlette.diseker@cityofliberal.org;
brandt.helsel@liberalpd.org

RE: Diversion fund request for Liberal Police Department purchase of body worn cameras

Commissioners,

Enclosed please find a copy of a letter from Lt. Brandt Helsel, wherein he is requesting Diversion funds for the purchase of 50 Watchguard V700 body worn cameras and listed associated equipment from Motorola Solutions for a total of \$80,190.00. The same is authorized up to the amount for purchase of the items specifically listed on the letter attached. Said funds shall be available for his use for 90 days from today's date.

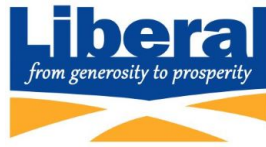
This request is subject to approval of the appropriate lawful authority. Per the purchasing policy, approval from the City Commission is required. Please coordinate with Lt. Helsel for placing this as an agenda item on a date/time he is available to speak to the City Commission.

If you have any further questions or concerns on this issue, please do not hesitate to contact me.

Sincerely,

Lynn Koehn

Lynn Koehn, #23139
City Attorney for Liberal, Kansas



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 16.**

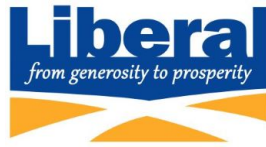
To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From:

RE: CITY MANAGER REPORT

Recommendation:



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM # 18.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From:

RE: 11/12/24 VOUCHERS

Voucher Summary List:

Accounts Payable Vouchers: \$1,243,234.83

Rec Center Officials & Special Runs: \$239,231.40

HR Expense Vouchers: \$257,594.84

Total: \$1,740,061.07

Recommendation:



**Voucher Summary List
City Commission Meeting
11/12/24**

Accounts Payable Vouchers: \$1,243,234.83

Rec Center Officials & Special Runs: \$239,231.40

HR Expense Vouchers: \$257,594.84

TOTAL: \$1,740,061.07

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 0000 - NONDEPARTMENTAL				
261-0000-27200	FORD E-450 COACH VIP BUS	DIAMOND COACH CORPORATION	0045699-IN.2	\$103,268.00
601-0000-28175	HEALTH EQUITY/WAGE WORKS	WAGEWORKS, INC	INV6768742	\$859.50
Subtotal for Department 0000 :				\$104,127.50
Department: 4100 - NON DEPARTMENTAL				
100-4100-44031	TOILET PLUNGER	WESTLAKE HARDWARE INC	7714802	\$9.59
100-4100-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$339.15
100-4100-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$276.85
100-4100-45060	OCTOBER MATS/SHOP TOWELS	UNIFIRST CORPORATION	OCTOBER 2024	\$86.02
100-4100-46010	CALCULATOR/CORRECTION TAPE	SOUTHERN OFFICE SUPPLY INC	326095	\$70.87
100-4100-46010	SHEET PROTECTORS	SOUTHERN OFFICE SUPPLY INC	326135	\$11.99
100-4100-46010	ENVELOPES	SOUTHERN OFFICE SUPPLY INC	326477	\$145.00
100-4100-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$47.20
100-4100-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$23.28
100-4100-46013	WEEKLY CHARGES	UNITED PARCEL SERVICE	000066E179424	\$32.90
100-4100-46013	SHIPPING	UNITED PARCEL SERVICE	000066E179434	\$32.90
100-4100-46013	WEEKLY CHARGES	UNITED PARCEL SERVICE	000066E179444	\$32.90
100-4100-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$988.82
100-4100-48086	ADMIN FEE/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	04/26/2024	(\$199.47)
100-4100-48086	ADMIN FEE/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	07/25/24	(\$199.26)
100-4100-48086	ADMIN FEE/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	08/26/2024	(\$201.31)
100-4100-48086	ADMIN FEE/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	09/26/2024	(\$196.39)
100-4100-48086	Invoice 02/27/24	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	(\$153.19)
100-4100-48086	Invoice 01/26/24	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	(\$138.50)

Operator: Igomez

11/7/2024 10:20:24 AM

Page 1 of 37

Report ID: APLT33D

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4100-48086	Invoice 12/29/23	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	(\$130.42)
100-4100-48086	Invoice 11/27/23	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	(\$125.87)
100-4100-48086	Invoice 10/26/23	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	(\$122.75)
100-4100-48086	Invoice JUL-20-217297	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	(\$70.16)
100-4100-48086	Invoice 09/26/23	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	(\$133.77)
100-4100-48090	MONTHLY CHARGE	COMPLIANCEONE	320793	\$125.52
100-4100-48090	CREDIT	SHERWIN WILLIAMS	0318-8	(\$2.99)
100-4100-48090	PAPER DELIVERY FEE	WEX BANK	100112748	\$10.00
100-4100-48090	RASH SINCLAIR REBATE	WEX BANK	100112748	(\$3.26)
735-4100-44031	REPLACE GARAGE DOORS	SOUTHWEST GLASS & DOOR INC	107554	\$9,250.00
Subtotal for Department 4100 :				\$9,805.65

Department: 4110 - LEGISLATIVE

100-4110-43022	AGENDA SOFTWARE TRAINING	CIVICPLUS	320664	\$240.00
100-4110-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$200.05
100-4110-45041	LEGALS: ORD #4619 LARRY HICKORY	HIGH PLAINS DAILY LEADER AND TIME	117776	\$216.00
100-4110-45041	LEGALS: ORDINANCE 4620	HIGH PLAINS DAILY LEADER AND TIME	118008	\$54.00
100-4110-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$1.66
100-4110-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$72.00
Subtotal for Department 4110 :				\$783.71

Department: 4120 - MUNICIPAL COURT/DIVERSION

100-4120-34108	A A OWENS-RESTITUTION FOR JJ GAMBLE	ALISHA ANN OWENS	2023001898.5	\$200.00
100-4120-34108	G NAVARRETE-RESTITUTION Y NOA GARCIA	GREGORIA NAVARRETE	2023000550.13	\$75.00
100-4120-34108	RESTITUTION/Y NOA-GARCIA	VIRGINIA GRANT	2023000550.1	\$75.00
100-4120-43035	CITY OF LIB V R F ESPINOZA	BARBARA NASH LAW	2017-1005	\$258.00

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4120-43035	CITY OF LIB V J RAMIREZ RIVERA	BARBARA NASH LAW	2024-1170	\$390.00
100-4120-43060	DRUG TESTING KITS	MERCEDES SCIENTIFIC	2885033	\$415.76
100-4120-44030	TVS/COURT LOBBY	WALMART COMMUNITY BRC	OCTOBER 2024	\$807.88
100-4120-44031	MONTHLY INTRUSION MONITORING	MIDWESTERN SECURITY LLC	302	\$42.50
100-4120-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$317.04
100-4120-45070	INTERPRETER	PACIFIC INTERPRETERS INC	SIN285713	\$27.55
100-4120-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$148.28
100-4120-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$28.62
100-4120-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$219.08
100-4120-46026	FUEL/MUNICIPAL COURT	WEX BANK	100112748	\$63.09
100-4120-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$144.00
100-4120-46040	KS LAW & PRACTICE V3 LAWYER'S GUIDE	THOMSON REUTERS-WEST	850820682	\$98.00
722-4120-43046	SWEAT PATCH ANALYSIS	PHARMCHEM INC	INV434714	\$31.95
722-4120-43060	DRUG TESTS	MICRO DISTRIBUTING II,LTD	1351253	\$1,443.24

Subtotal for Department 4120 : \$4,784.99

Department: 4130 - CITY MANAGER

100-4130-44032	AUGUST CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4534	\$79.78
100-4130-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$116.52
100-4130-45080	OCTOBER COUNTRY CLUB STATEMENT	LIBERAL COUNTRY CLUB	10/31/24	\$403.43
100-4130-46010	BROCHURE HOLDER	SOUTHERN OFFICE SUPPLY INC	326199	\$26.99
100-4130-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$129.60
100-4130-48090	EMBROIDERY	SIGN EXPRESS	4475	\$123.50

Subtotal for Department 4130 : \$879.82

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Department: 4150 - FINANCE DEPARTMENT

100-4150-43080	QUARTERLY DUES/ROTARY FOUNDATION K REUST	LIBERAL ROTARY CLUB	10/01/2024	\$185.00
100-4150-45541	LEGALS: AUDIT REPORT	HIGH PLAINS DAILY LEADER AND TIME ^	117977	\$9.00
100-4150-46010	REPORT COVER	SOUTHERN OFFICE SUPPLY INC	325951	\$36.99
100-4150-46010	TONER	SOUTHERN OFFICE SUPPLY INC	326048	\$251.98
100-4150-46010	RUBBER FINGER TIPS	SOUTHERN OFFICE SUPPLY INC	326082	\$4.99
100-4150-46010	TONER	SOUTHERN OFFICE SUPPLY INC	326206	\$155.99
100-4150-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$356.70
100-4150-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$86.40

Subtotal for Department 4150 : \$1,087.05

Department: 4152 - PERSONNEL DEPARTMENT

100-4152-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$7.56
100-4152-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$57.60

Subtotal for Department 4152 : \$65.16

Department: 4160 - BUILDING MAINTENANCE

100-4160-44032	ANTIFREEZE	WESTLAKE HARDWARE INC	7714846	\$13.99
100-4160-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$62.81
100-4160-45060	PAPER TOWELS	SERVICE JANITORIAL SUPPLY INC	332274	\$46.00
100-4160-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$31.68
100-4160-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$59.31
100-4160-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$72.00
100-4160-46086	SAFETY GLASSES/MOUSEPAD	AMAZON CAPITAL SERVICES	1YRD-WJCJ-CL4T	\$82.39

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Ledger	Description	Vendor Name	Invoice	Amount
100-4160-46088	MAGNETIC NUT DRIVER SET	WESTLAKE HARDWARE INC	7714777	\$18.99
100-4160-46088	TOOL	WESTLAKE HARDWARE INC	7714912	\$22.99
100-4160-46090	COFFEE/SUGAR	WALMART COMMUNITY BRC	OCTOBER 2024	\$34.47
100-4160-48090	THERMOSTAT WIRE	WESTLAKE HARDWARE INC	7714805	\$27.99
Subtotal for Department 4160 :				\$472.62

Department: 4180 - I.T. DEPARTMENT

100-4180-44030	RATCHETING MODULAR CRIMP	STANION WHOLESALE ELECTRIC CO	5804413-00	\$37.02
100-4180-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$756.00
Subtotal for Department 4180 :				\$793.02

Department: 4190 - PLANNING & ZONING

100-4190-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$40.71
Subtotal for Department 4190 :				\$40.71

Department: 4210 - POLICE ADMINISTRATION

100-4210-43036	PRISONER DENTAL BILL	MARRS DENTAL LLC	09/25/24	\$83.00
100-4210-43036	PRISONER PRESCRIPTIONS	SEWARD COUNTY SHERIFF'S OFFICE	10/08/24	\$256.42
100-4210-43036	CONTRACT MEDICAL SERVICES	SEWARD COUNTY SHERIFF'S OFFICE	10-08-24	\$1,000.00
100-4210-44030	FIRE EXTINGUISHER RECHARGE	CF SERVICE & SUPPLY LLC	173117	\$57.25
100-4210-44030	VIDEO EQUIPMENT	MOTOROLA SOLUTIONS	8281996087	\$142.03
100-4210-44030	HEX KEY	WALMART COMMUNITY BRC	OCTOBER 2024	\$13.88
100-4210-44031	MONTHLY INTRUSION MONITORING	MIDWESTERN SECURITY LLC	302	\$42.50
100-4210-44031	BI-MONTHLY PEST CONTROL	RINE EXTERMINATING INC	95961430	\$100.00
100-4210-44031	ELECTRICAL SUPPLIES	STANION WHOLESALE ELECTRIC CO	5802953-00	\$50.90
100-4210-44031	ELECTRICAL SUPPLIES	STANION WHOLESALE ELECTRIC CO	5806727-00	\$4.39

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City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4210-44031	ROACH KILLER	WALMART COMMUNITY BRC	OCTOBER 2024	\$11.28
100-4210-44031	REPAIR AC	WEBER REFRIGERATION AND HEATIN	503449	\$137.00
100-4210-44031	FITTINGS	WESTLAKE HARDWARE INC	7714996	\$20.99
100-4210-44031	TOILET SHIMS/FITTINGS	WESTLAKE HARDWARE INC	7715111	\$16.28
100-4210-44032	12" PINK MAGNETIC VEHICLE BADGES	FJ WRAPZ & GRAPHIX	1419	\$330.00
100-4210-44032	SEPTEMBER CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4569	\$62.37
100-4210-44032	SEPTEMBER CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4586	\$74.47
100-4210-44032	SEPTEMBER CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4592	\$48.00
100-4210-44032	SEPTEMBER FLEET CHARGES	STONE CREEK DEVELOPMENT LLC	2024-813	\$140.25
100-4210-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$174.81
100-4210-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$271.39
100-4210-45060	OCTOBER MATS/SHOP TOWELS	UNIFIRST CORPORATION	OCTOBER 2024	\$156.11
100-4210-45061	PRISONER MEALS	SEWARD COUNTY SHERIFF'S OFFICE	10/08/2024	\$12,750.00
100-4210-45062	PRISONER MAINTENANCE	SEWARD COUNTY TREAS-PRISONER M	10/08/24	\$10,304.00
100-4210-45080	REIMBURSEMENT-LUNCH FOR OFFICERS	HELSEL, BRANDT	92473	\$14.53
100-4210-46010	OFFICE SUPPLIES	QUILL	40830247	\$196.14
100-4210-46011	JANITORIAL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$47.69
100-4210-46011	DISINFECTANT	WALMART COMMUNITY BRC	OCTOBER 2024	\$53.76
100-4210-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$33.76
100-4210-46013	STYROFOAM CUPS	SERVICE JANITORIAL SUPPLY INC	332242	\$62.00
100-4210-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$149.24
100-4210-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$1,207.08
100-4210-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$835.20
100-4210-46028	FLEET TRACKING SYSTEMS	VERIZON CONNECT	618000064540	\$568.50

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100-4210-46085	UNIFORM-B HELSEL	BAYSINGER POLICE SUPPLY INC	1069608	\$399.00
100-4210-46085	UNIFORM-C COOK	BAYSINGER POLICE SUPPLY INC	1069837	\$1,826.99
100-4210-46085	UNIFORM-C FORD	BAYSINGER POLICE SUPPLY INC	1069838	\$1,826.99
100-4210-46085	UNIFORM-J OLSON	BAYSINGER POLICE SUPPLY INC	1069839	\$1,826.99
100-4210-46085	UNIFORM-C MILLER	BAYSINGER POLICE SUPPLY INC	1069840	\$1,826.99
100-4210-46085	UNIFORM-J OLIVERAS	BAYSINGER POLICE SUPPLY INC	1069841	\$1,826.99
100-4210-46085	UNIFORM-E CHAVEZ	BAYSINGER POLICE SUPPLY INC	1069842	\$1,826.99
100-4210-46085	UNIFORM-C HEAD	BAYSINGER POLICE SUPPLY INC	1069843	\$1,826.99
100-4210-46085	UNIFORM-M ARZAGA	BAYSINGER POLICE SUPPLY INC	1069844	\$1,826.99
100-4210-46085	UNIFORM-R SOTO	BAYSINGER POLICE SUPPLY INC	1069845	\$1,766.99
100-4210-46085	CONCEALABLE CARRIER	BAYSINGER POLICE SUPPLY INC	1069885	\$120.00
100-4210-46085	UNIFORM-K QUESADA	BAYSINGER POLICE SUPPLY INC	1070137	\$617.92
100-4210-46085	UNIFORM-B HELSEL	BAYSINGER POLICE SUPPLY INC	1070218	\$949.88
100-4210-46085	NEW OFFICER MORTON-BOOTS	GALLS LLC	029128361	\$127.99
100-4210-46090	COFFEE-LPD	PRAIRIE FIRE COFFEE	1610512	\$249.60
100-4210-46090	(9) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	126623	\$63.00
100-4210-46090	(8) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	127272	\$56.00
100-4210-46090	GLASSES	WALMART COMMUNITY BRC	OCTOBER 2024	\$12.48
100-4210-46090	SUGAR	WALMART COMMUNITY BRC	OCTOBER 2024	\$19.88
100-4210-46612	WEBCAM	WALMART COMMUNITY BRC	OCTOBER 2024	\$30.00
100-4210-47044	VEHICLE UPFITTING	SUPERIOR EMERGENCY RESPONSE VEHICLE	5415	\$11,164.07
100-4210-47044	VEHICLE UPFITTING	SUPERIOR EMERGENCY RESPONSE VEHICLE	5416	\$11,164.07
100-4210-47044	VEHICLE UPFITTING	SUPERIOR EMERGENCY RESPONSE VEHICLE	5483	\$13,023.27
100-4210-47044	VEHICLE UPFITTING	SUPERIOR EMERGENCY RESPONSE VEHICLE	5484	\$13,023.27
100-4210-48090		AL SHANK INSURANCE INC	10/15/2024	\$50.00

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Ledger	Description	Vendor Name	Invoice	Amount
100-4210-48090	FOUR YEAR NOTARY-J WADE	AL SHANK INSURANCE INC	10/15/2024.1	\$50.00
100-4210-48090	INSURANCE DEDUCTIBLE-C TAHCHAWWICKAH 07/28/2023	EMC INSURANCE COMPANIES	LA40-Z01831645	\$5,000.00
100-4210-48090	FOUR YEAR NOTARY BOND-K QUESADA	KANSAS SECRETARY OF STATE	10/15/2024	\$25.00
100-4210-48090	FOUR YEAR NOTARY BOND-J WADE	KANSAS SECRETARY OF STATE	10/15/2024.2	\$25.00
100-4210-48090	REQUEST TO ACCESS VEHICLE RECORDS	PETTY CASH	6497	\$15.00
100-4210-48093	SLIDE ADVERTISING	SOUTHGATE	1542	\$100.00
100-4210-48093	DOT PHYSICALS	XPRESS WELLNESS URGENT CARE	10/08/24	\$265.00
209-4210-48090-004	CANDY/PARADE	WALMART COMMUNITY BRC	OCTOBER 2024	\$103.98

Subtotal for Department 4210 : \$102,452.54

Department: 4211 - ANIMAL CONTROL DIVISION

100-4211-43091	VET SERVICES	PANHANDLE VETERINARY CLINIC LLC	7394	\$20.18
100-4211-44031	MONTHLY PEST CONTROL	RINE EXTERMINATING INC	9362155	\$150.00
100-4211-44031	SPRAY PAINT	WALMART COMMUNITY BRC	OCTOBER 2024	\$41.86
100-4211-44032	DIGITAL PRINTED GRAPHICS FOR ANIMAL CONTROL UNIT	FJ WRAPZ & GRAPHIX	1414	\$375.00
100-4211-44032	SILVER LOGOS-SIDE & BACK	FJ WRAPZ & GRAPHIX	1421	\$459.00
100-4211-44032	VEHICLE MAINTENANCE	WALMART COMMUNITY BRC	OCTOBER 2024	\$29.68
100-4211-44032	VEHICLE MAINTENANCE	WALMART COMMUNITY BRC	OCTOBER 2024	\$7.67
100-4211-45060	OCTOBER MATS/SHOP TOWELS	UNIFIRST CORPORATION	OCTOBER 2024	\$107.97
100-4211-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$36.36
100-4211-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$39.45
100-4211-46011	JANITORIAL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$9.98
100-4211-46017	DISINFECTANT	MWI ANIMAL HEALTH	57109096	\$334.40
100-4211-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$90.68

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4211-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$310.42
100-4211-46026	FUEL	MADDEN OIL CO	5167/2409091997	\$326.39
100-4211-46026	FUEL/ANIMAL SHELTER	WEX BANK	100112748	\$576.54
100-4211-46028	BARKPASS ONLINE PET REGISTRATION	BARKPASS LLC	59CCCB34-0001	\$2,990.00
100-4211-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$115.20
100-4211-46615	REPLACEMENT BLUE POLY GUILLOTINE DOOR	LGL ANIMAL CARE PRODUCTS INC	6658	\$252.00
100-4211-46615	DOG BOWLS	MWI ANIMAL HEALTH	57105986	\$94.00
100-4211-46615	KENNEL SUPPLIES	MWI ANIMAL HEALTH	57109096	\$109.78
100-4211-46615	CAT LITTER TRAY	MWI ANIMAL HEALTH	57114009	\$153.79
100-4211-46615	ANIMAL VACCINES	REVIVAL ANIMAL HEALTH	INV280548	\$661.93
100-4211-46615	BOWLS	TRACTOR SUPPLY CREDIT PLAN	OCTOBER 2024	\$179.84
100-4211-46615	KENNEL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$130.64
100-4211-46615	KENNEL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$101.52
100-4211-46615	KENNEL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$25.76
100-4211-46615	KENNEL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$19.61
100-4211-46615	KENNEL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$33.18
100-4211-46619	DOG FOOD	WALMART COMMUNITY BRC	OCTOBER 2024	\$148.40
100-4211-46619	DOG FOOD	WALMART COMMUNITY BRC	OCTOBER 2024	\$179.88
100-4211-46619	DOG FOOD	WALMART COMMUNITY BRC	OCTOBER 2024	\$21.84
100-4211-46619	DOG FOOD	WALMART COMMUNITY BRC	OCTOBER 2024	\$131.04
100-4211-46619	DOG FOOD	WALMART COMMUNITY BRC	OCTOBER 2024	\$599.60
Subtotal for Department 4211 :				\$8,863.59

Department: 4220 - FIRE

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100-4220-43022	HAZMAT CERTIFICATION: J VALENCIA & J LAMAS/OPERATOR CERTIFICATION: E OLSON	KU EDWARDS CAMPUS	FB3417FF	\$210.00
100-4220-43022	COURSE/MEETINGS THAT GET RESULTS	SEWARD COUNTY COMMUNITY COLLEGE	101524	\$15.00
100-4220-43022	COURSE/MEETINGS THAT GET RESULTS	SEWARD COUNTY COMMUNITY COLLEGE	321	\$15.00
100-4220-44030	RECHARGE 20LB EXTINGUISHER	CF SERVICE & SUPPLY LLC	173148	\$87.35
100-4220-44030	SERVICE CALL-FROZEN ICE MAKER	H.I. HOME COMFORT	17609	\$399.00
100-4220-44030	PAINTERS TAPE/WOOD GLUE	WESTLAKE HARDWARE INC	7714751	\$25.98
100-4220-44030	VINYL DUCT HOSE	WESTLAKE HARDWARE INC	7714869	\$14.99
100-4220-44030	CUT-OFF WHEEL	WESTLAKE HARDWARE INC	7714927	\$18.99
100-4220-44031	ELBOW FITTING-ST 1 GENERATOR	KEATING TRACTOR & EQUIPMENT INC	368373	\$15.81
100-4220-44031	FUEL CONDITIONER-ST 1 GENERATOR	KEATING TRACTOR & EQUIPMENT INC	368850	\$29.97
100-4220-44031	GENERATOR FUEL FILTER-ST 1	LIBERAL KENWORTH	03P190734	\$20.24
100-4220-44032	CARBURETOR-UNIT #21	KEATING TRACTOR & EQUIPMENT INC	368373	\$46.92
100-4220-44032	FUEL FILTERS	LIBERAL KENWORTH	03P191158	\$40.48
100-4220-44032	ENGINE #17-REPAIRS	LIBERAL KENWORTH	03S9249	\$1,267.31
100-4220-44032	PULL HANDLE/UNIT #15	WESTLAKE HARDWARE INC	7715086	\$6.59
100-4220-44032	DISC SPLICES/TERMINAL KIT/UNIT #15	WESTLAKE HARDWARE INC	7715151	\$25.57
100-4220-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$184.76
100-4220-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$302.57
100-4220-45060	OCTOBER MATS/SHOP TOWELS	UNIFIRST CORPORATION	OCTOBER 2024	\$14.68
100-4220-46011	TOILET TISSUE	FASTENAL COMPANY	KSLIB106477	\$62.12
100-4220-46011	KITCHEN TOWELS	FASTENAL COMPANY	KSLIB106478	\$57.26
100-4220-46011	JANITORIAL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$126.52
100-4220-46013	FIRE DEPT	UNITED PARCEL SERVICE	000066E179424	\$62.44
100-4220-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$246.84

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100-4220-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$735.99
100-4220-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$360.00
100-4220-46090	LAUNDRY DETERGENT/DRYER SHEETS	WALMART COMMUNITY BRC	OCTOBER 2024	\$37.82
100-4220-46090	BATTERIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$8.77
100-4220-46090	BATTERIES	WESTLAKE HARDWARE INC	7714767	\$9.99
100-4220-48090	COFFEE	PRAIRIE FIRE COFFEE	1609941	\$54.90
Subtotal for Department 4220 :				\$4,503.86

Department: 4240 - BUILDING INSPECTION SVC

100-4240-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$283.07
100-4240-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$31.40
100-4240-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$0.69
100-4240-46026	FUEL	MADDEN OIL CO	4240/2409091985	\$488.37
100-4240-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$144.00
100-4240-46087	SAFETY REIMBURSEMENT-WINTER COAT	GILMORE, CAITLIN	10/15/2024	\$143.31
Subtotal for Department 4240 :				\$1,090.84

Department: 4250 - COMMUNICATIONS

202-4250-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$184.33
202-4250-46010	CHAIR WHEELS	SOUTHERN OFFICE SUPPLY INC	326030	\$107.88
202-4250-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$201.60
Subtotal for Department 4250 :				\$493.81

Department: 4290 - TRAFFIC CONTROL MAINT DIV

100-4290-44030	ENGINE OIL/TARP	WESTLAKE HARDWARE INC	7715156	\$36.58
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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4290-44032	SERVICE CALL	MORGAN LOCKSMITHING	10995	\$75.00
100-4290-44032	LEATHER CLEANER/SHOP TOWEL	O'REILLY AUTOMOTIVE STORES INC	1453-387391	\$32.98
100-4290-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$83.02
100-4290-45060	PAPER TOWELS	SERVICE JANITORIAL SUPPLY INC	332274	\$46.15
100-4290-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$973.86
100-4290-46071	TRAFFIC SIGNS	J & A TRAFFIC PRODUCTS LLC	38713	\$1,746.90
100-4290-46071	STREET SIGNS	VISUAL SIGNS	8030	\$80.00
100-4290-46088	UTILITY KNIFE	WESTLAKE HARDWARE INC	7714799	\$18.99

Subtotal for Department 4290 : \$3,093.48

Department: 4300 - STREET/HIGHWAY

100-4300-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	AUGUST 2024	\$58.45
100-4300-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$83.02
100-4300-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$51.27
100-4300-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$14.40
100-4300-46090	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	332266	\$66.90
207-4300-46064	INVERTED STRIPE WAND	FASTENAL COMPANY	KSLIB106627	\$78.66
207-4300-46064	INVERTED STRIPE WAND	FASTENAL COMPANY	KSLIB106653	\$157.32
207-4300-46064	PROPANE	RASH OIL COMPANY	057385	\$28.20
207-4300-46064	SPRAY PAINT	WALMART COMMUNITY BRC	OCTOBER 2024	\$59.88
207-4300-46064	STRIPING PAINT	WESTLAKE HARDWARE INC	7714778	\$38.97
207-4300-46064	MARKING PAINT/STRINGLINER REEL	WESTLAKE HARDWARE INC	7714783	\$44.96
207-4300-46064	MARKING PAINT	WESTLAKE HARDWARE INC	7714907	\$29.97
207-4300-46064	MARKING PAINT	WESTLAKE HARDWARE INC	7714923	\$19.98
207-4300-46064	MARKING PAINT	WESTLAKE HARDWARE INC	7715094	\$36.96

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
207-4300-46064	MARKING PAINT	WESTLAKE HARDWARE INC	7715112	\$26.97
Subtotal for Department 4300 :				\$795.91

Department: 4320 - REFUSE

510-4320-44030	RING TERMINALS/GAUGES	AUTO ZONE COMMERCIAL PROGRAM	01640419590	\$16.41
510-4320-44032	UNIT #62-REMOVE DPF TO CLEAN	ARMENDARIZ DIESEL REPAIR	012716	\$1,134.10
510-4320-44032	UNIT #59-REUPHOLSTER SEAT	ARREDONDO UPHOLSTERY	240929	\$325.00
510-4320-44032	UNIT #59-CUT & INSTALL WEAR CHANNEL RAILS	HUMBLE WELDING	1013	\$1,210.00
510-4320-44032	UNITS #265/93-RETREAD CASINGS	KANSASLAND TIRE CO	21536	\$1,751.52
510-4320-44032	MOUNT/DISMOUNT UNIT #265	M & M TIRE SERVICE	160488	\$201.00
510-4320-44032	REPAIR DUMPSTER LIFTING ARMS/UNITS #94 & #59	NEW IRON & METAL OF LIBERAL INC	9889	\$1,380.00
510-4320-44032	REPAIR PARTS FOR TRASH TRUCKS	SOUTHWESTERN EQUIPMENT CO	045209	\$6,238.06
510-4320-44032	BATTERY/UNIT #57	TRUCK CENTER COMPANIES	XA102050257:01	\$203.32
510-4320-44032	TRUCK LETTERING/UNIT #92	VISUAL SIGNS	8026	\$130.00
510-4320-44032	TAILGATE CYLINDER/REAR LEAF SPRING/FITTINGS/UNIT #55	WESTMAN EQUIPMENT, LLC	9752	\$1,857.25
510-4320-45016	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	AUGUST 2024	\$1,431.95
510-4320-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$124.53
510-4320-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$98.61
510-4320-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$187.88
510-4320-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$14.40
510-4320-46087	SAFETY REIMBURSEMENT-WORK BOOTS	LUJAN, GENARO	10/13/2024	\$150.64
510-4320-46090	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$0.69
510-4320-48090	FIRST AID KIT SERVICE-SANITATION	CINTAS FIRST AID & SAFETY	5233290896	\$35.40

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
510-4320-48090	SUBSTANCE TEST	COMPLIANCEONE	320793	\$87.00
510-4320-48090	WOOD FENCE PICKET	MEAD LUMBER DO IT CENTER	11244240	\$49.50
Subtotal for Department 4320 :				\$16,627.26

Department: 4330 - FLEET MAINTENANCE

100-4330-44030	LEASE FOR CUTTING TURCH CYLINDER FOR OXGYEN	AIRGAS MID SOUTH INC	5511495521	\$182.00
100-4330-44030	NEW CORD FOR WELDER-REPLACE	AIRGAS MID SOUTH INC	9154144164	\$502.32
100-4330-44030	WIRE BRUSH	MEAD LUMBER DO IT CENTER	11273278	\$21.27
100-4330-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$116.56
100-4330-46089	CUTTING WHEELS FOR STOCK ROOM	AIRGAS MID SOUTH INC	9154144146	\$144.35
100-4330-46089	STOCK ROOM SUPPLIES	BEARING HEADQUARTERS COMPANY	6015090	\$17.30
100-4330-46089	WIRE TERMINAL CONNECTOR/OIL FILTER	BUMPER TO BUMPER AUTO PARTS LIB	519949	\$133.29
Subtotal for Department 4330 :				\$1,117.09

Department: 4340 - ENGINEERING

100-4340-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$14.40
Subtotal for Department 4340 :				\$14.40

Department: 4350 - SEWER ADMINISTRATIVE

520-4350-44030	WATER SOFTENER	WESTLAKE HARDWARE INC	7715059	\$56.94
520-4350-44031	QUARTERLY PEST CONTROL	GENERAL PEST CONTROL	569148	\$114.71
520-4350-44031	QUARTERLY PEST CONTROL	GENERAL PEST CONTROL	569155	\$53.95
520-4350-44032	TRUCK LETTERING/UNITS #64 & #58	VISUAL SIGNS	8017	\$150.00
520-4350-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$258.06
520-4350-44043	SEPTEMBER COPY CHARGES	SOUTHERN OFFICE SUPPLY INC	324790	\$40.94
520-4350-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$284.57

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
520-4350-46010	OFFICE SUPPLIES	SOUTHERN OFFICE SUPPLY INC	323929	\$91.66
520-4350-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$25.53
520-4350-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$25.04
520-4350-46011	JANITORIAL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$89.16
520-4350-46013	DELIVERY OF ACTUATOR	MARTIN INDUSTRIAL SITE SERVICES	1466	\$158.66
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2460213186	\$384.50
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2460213303	\$384.50
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2460213924	\$384.50
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2460214430	\$384.50
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2460214955	\$384.50
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2460215176	\$384.50
520-4350-46016	(5) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	124421	\$35.00
520-4350-46016	(2) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	126139	\$14.00
520-4350-46016	(6) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	126648	\$42.00
520-4350-46016	PH BUFFER SOLUTION	USA BLUEBOOK	INV00495282	\$203.74
520-4350-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$128.63
520-4350-46026	FUEL/WASTEWATER	WEX BANK	100112748	\$55.73
520-4350-46026	FUEL/WASTEWATER	WEX BANK	100112748	\$48.50
520-4350-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$57.60
520-4350-46090	COFFEE	PRAIRIE FIRE COFFEE	1610514	\$69.90
520-4350-46090	LAUNDRY SUPPLIES/COFFEE/CREAMER	WALMART COMMUNITY BRC	OCTOBER 2024	\$215.82
Subtotal for Department 4350 :				\$4,527.14

Department: 4351 - SEWER LINE CLEANING

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
520-4351-44030	ON SITE SERVICE-TROUBLESHOOT TRASH PUMP	COGENT	5604707	\$2,180.00
520-4351-44030	TROUBLESHOOT & REPAIR FOR GRIFFITH LIFT STATION GENERATOR	FOLEY EQUIPMENT COMPANY	SS140051943	\$2,214.89
520-4351-44030	CABLE TIES	NAPA OF LIBERAL	708111	\$15.87
520-4351-44032	TIRE/MOUNT/DISMOUNT/WHEEL BALANCE/UNIT #189	M & M TIRE SERVICE	160221	\$1,082.25
520-4351-44032	RADIATOR/UNIT #189	RED EQUIPMENT LLC	P01366	\$1,834.41
520-4351-44032	REPAIR UNIT #189	RED EQUIPMENT LLC	W00447	\$13,469.53
520-4351-44037	300-34A LID ONLY	CORE & MAIN LP	V525540	\$2,473.79
520-4351-44037	300-24A RING AND LID	CORE & MAIN LP	V613323	\$4,314.97
520-4351-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$41.51
520-4351-45060	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	332099	\$178.85
520-4351-46017	CHEMICAL SUPPLIES	PIONEER RESEARCH	265704	\$582.29
520-4351-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$408.32
520-4351-46026	FUEL/WASTEWATER	WEX BANK	100112748	\$254.94
520-4351-46026	FUEL/WASTEWATER	WEX BANK	100112748	\$542.86
520-4351-48090	WIPER BLADES	NAPA OF LIBERAL	705248	\$123.70
520-4351-48090	BLADES	NAPA OF LIBERAL	705999	\$35.06
520-4351-48090	REPLACE BLADES	NAPA OF LIBERAL	706100	(\$1.58)
520-4351-48090	SERVICE CHARGE	NAPA OF LIBERAL	SVC103124	\$8.93
Subtotal for Department 4351 :				\$29,760.59

Department: 4352 - SEWER PLANT OPERATION

520-4352-44030	OIL LEAK REPAIRS	CENTRAL POWER SYSTEMS & SERVIC	R103003428:01	\$1,052.95
520-4352-44030	LAMP BALLASTS & INSTALLATION	EPEC	10022401	\$14,877.30
520-4352-44030	BEARING ASSEMBLY	IBT INC	8464734	\$123.40

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
520-4352-44030	BATTERY	NAPA OF LIBERAL	706057	\$473.50
520-4352-44030	TUNE UP GREASE/BATTERY	NAPA OF LIBERAL	706429	\$478.49
520-4352-44030	SERVICE CHARGE	NAPA OF LIBERAL	SVC103124	\$7.17
520-4352-44030	BATTERY	O'REILLY AUTOMOTIVE STORES INC	1453-375584	\$120.77
520-4352-44030	FLOWMETER CALIBRATIONS 2024	R.E.PEDROTTI CO., INC.	16682	\$1,011.60
520-4352-44030	ELECTRICAL INSTALLATION	ZAPIEN ELECTRIC LLC	001951	\$190.00
520-4352-44031	DRIVE GEAR FOR HAND CHAIN ON OVERHEAD DOOR	ALL GLASS	2976	\$485.00
520-4352-44031	HOSE/TOOLS	WESTLAKE HARDWARE INC	7715133	\$160.95
520-4352-44032	TRUCK LETTERING/UNITS #64 & #58	VISUAL SIGNS	8017	\$150.00
520-4352-45060	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	332007	\$153.35
520-4352-46011	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	331949	\$305.05
520-4352-46017	DEGREASER	GREEN PRO SOLUTIONS	25116	\$1,898.88
520-4352-46017	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2460201476.1	\$275.00
520-4352-46017	2 TOTES OF POLYMER FOR CENTRIFUGE	POLYDYNE INC	1834382	\$8,188.00
520-4352-46017	4 TOTES OF POLYMER FOR CENTRIFUGE	POLYDYNE INC	1841735	\$16,376.00
520-4352-46017	POLYMER FOR SLUDGE DEWATER	POLYDYNE INC	1870241	\$12,282.00
520-4352-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$157.13
520-4352-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$13,952.68
520-4352-46026	PROPANE	RASH OIL COMPANY	057271	\$28.20
520-4352-46026	FUEL/WASTEWATER	WEX BANK	100112748	\$102.64
520-4352-46026	FUEL/WASTEWATER	WEX BANK	100112748	\$48.13
520-4352-46026	FUEL/WASTEWATER	WEX BANK	100112748	\$61.39
520-4352-46026	FUEL/WASTEWATER	WEX BANK	100112748	\$35.93
520-4352-46026	FUEL/WASTEWATER	WEX BANK	100112748	\$52.55

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
520-4352-46026	FUEL/WASTEWATER	WEX BANK	100112748	\$65.82
520-4352-48090	SERVICE CHARGE	NAPA OF LIBERAL	SVC103124	\$0.52

Subtotal for Department 4352 : \$73,114.40

Department: 4370 - STREET LIGHTING

100-4370-44030	BREAKAWAY STREETLIGHT CONNECTORS	STANION WHOLESALE ELECTRIC CO	5791983-00	\$1,441.40
100-4370-44030	ELECTRICAL TAPE	STANION WHOLESALE ELECTRIC CO	5810556-00	\$22.00
100-4370-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$25,336.33

Subtotal for Department 4370 : \$26,799.73

Department: 4500 - RECREATION ADMINISTRATION

100-4500-43080	TEAM GOLF TOURNAMENT	SOUTHWEST KANSAS RECREATION ASSOCIATION	CV 91747	\$280.00
100-4500-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	326717	\$1,034.75
100-4500-44030	SCISSOR LIFT RENTAL	UNITED RENTALS INC	239656823-001	\$456.69
100-4500-44030	GARBAGE CANS	WESTLAKE HARDWARE INC	7715034	\$92.97
100-4500-44031	REPLACE THERMOSTATS/PREVENTIVE MAINTENANCE	JOHNSON CONTROLS INC	1-134103734576	\$4,158.24
100-4500-44031	BI-MONTHLY PEST CONTROL	RINE EXTERMINATING INC	95961419	\$500.00
100-4500-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$205.96
100-4500-44043	TONER	SOUTHERN OFFICE SUPPLY INC	326425	\$577.95
100-4500-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$83.02
100-4500-45060	OCTOBER MATS/SHOP TOWELS	UNIFIRST CORPORATION	OCTOBER 2024	\$19.36
100-4500-46011	TRASH BAGS	SERVICE JANITORIAL SUPPLY INC	332270	\$61.90
100-4500-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$43.47
100-4500-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$73.65
100-4500-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$5,283.58

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4500-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$158.40
100-4500-46087	REIMBURSE WORK BOOTS	QUINT, MATT	08/30/24	\$150.64
Subtotal for Department 4500 :				\$13,180.58

Department: 4520 - RECREATION

100-4520-30919	TEAM REFUND	MELISSA SULLIVAN	CV 91045	\$150.00
100-4520-45253	ENGRAVED PLATES-SOCCER	HASTY AWARDS	10241003	\$59.36
100-4520-45253	MOUNTED POSTERS/COMPETITIVE SOCCER	SOUTHERN OFFICE SUPPLY INC	326409	\$100.00
100-4520-46212	GOLF & REC CONCESSIONS	BEN E KEITH FOODS	43544254	\$504.79
100-4520-46212	CONCESSIONS/REC CENTER	WALMART COMMUNITY BRC	OCTOBER 2024	\$205.79
100-4520-46239	OFFICIALS REIMBURSEMENT-TURKEY BOWL	SPORTS TOURNAMENT PETTY CASH	11/06/2024	\$3,880.00
100-4520-46242	CANDY-ORGANIZED EVENTS	FUN EXPRESS	73334465001	\$726.92
100-4520-46242	TRUNK OR TREAT TROPHIES	HASTY AWARDS	10240613	\$107.69
100-4520-46242	SUPPLIES/5K FUN RUN/TRUNK OR TREAT	WALMART COMMUNITY BRC	OCTOBER 2024	\$494.94
100-4520-46242	SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$365.99
100-4520-46242	SUPPLIES/TRUNK OR TREAT	WALMART COMMUNITY BRC	OCTOBER 2024	\$450.42
100-4520-46242	SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$323.25
100-4520-46247	DIGITAL PRINTED GYM BANNER	FJ WRAPZ & GRAPHIX	1431	\$85.00
100-4520-46247	DTF PRINTING	SIGN EXPRESS	4478	\$170.00
100-4520-46247	T-SHIRTS/WOMENS SOCCER	WALMART COMMUNITY BRC	OCTOBER 2024	\$88.40
100-4520-46248	T-SHIRTS/MENS SOCCER	WALMART COMMUNITY BRC	OCTOBER 2024	\$128.30
Subtotal for Department 4520 :				\$7,840.85

Department: 4540 - SWIMMING POOL

100-4540-44030	CAULK/ANTIFREEZE/MURIATIC ACID	WESTLAKE HARDWARE INC	7714833	\$54.96
100-4540-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$688.93

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4540-46273	YEARBOOK ADS: LIBERAL REC & ADVENTURE BAY	EISENHOWER MIDDLE SCHOOL	001-25	\$100.00
Subtotal for Department 4540 :				\$843.89

Department: 4550 - GOLF COURSE

100-4550-42501	BALLS	ACUSHNET TITLEIST COMPANY	919110031	\$259.37
100-4550-42502	GOLF CONCESSIONS	BEN E KEITH FOODS	43544254	\$527.54
100-4550-42502	CONCESSIONS	WALMART COMMUNITY BRC	OCTOBER 2024	\$27.36
100-4550-42502	CONCESSIONS	WALMART COMMUNITY BRC	OCTOBER 2024	\$21.65
100-4550-42502	CONCESSIONS/PRO-SHOP	WILLOW TREE GOLF PETTY CASH	573254	\$177.00
100-4550-42502	CONCESSIONS/PRO-SHOP	WILLOW TREE GOLF PETTY CASH	573971	\$449.25
100-4550-42503	PRE-SOLD SHAFT	COBRA PUMA GOLF INC	X830826	\$159.89
100-4550-42503	PRE-SOLD WEDGE	PING INC	17861292	\$95.23
100-4550-45085	CART RENTAL/DELIVERY & PICK UP CHARGE	HI PLAINS FARM EQUIPMENT	307512	\$1,280.00
100-4550-46011	JANITORIAL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$9.72
100-4550-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$0.69
100-4550-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$44.65
100-4550-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$553.45
100-4550-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$28.80
100-4550-48090	RANGE BUCKETS	HORNUNGS GOLF PRODUCTS INC	706985	\$141.43
Subtotal for Department 4550 :				\$3,776.03

Department: 4560 - PARKS

100-4560-34803	G VEGA-REFUND FOR BLUE BONNET SHELTER	GLORIA VEGA	91994	\$30.00
100-4560-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$210.21
100-4560-45080	EMPLOYEE APPRECIATION LUNCH	WALMART COMMUNITY BRC	OCTOBER 2024	\$72.50

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4560-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$95.04
100-4560-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$1,269.53
100-4560-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$190.76
100-4560-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$57.60
100-4560-46087	SAFETY REIMBURSEMENT-JEANS & BOOTS	SANCHEZ, JAMIE	10/15/2024	\$200.00
100-4560-46087	REIMBURSE WORK GEAR	WILLIAMS, ANDREW	10/13/24	\$127.83
100-4560-46087	REIMBURSE WORK GEAR	YOUNG, BRUCE	10/10/24	\$200.00
100-4560-48090	FORKS	WALMART COMMUNITY BRC	OCTOBER 2024	\$6.88

Subtotal for Department 4560 : \$2,460.35

Department: 4570 - PARKS

100-4570-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$1,078.17
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Subtotal for Department 4570 : \$1,078.17

Department: 4580 - ARKALON RECREATIONAL AREA

100-4580-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$41.51
100-4580-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$1,032.38
100-4580-46026	FUEL/ARKALON	WEX BANK	100112748	\$118.69
100-4580-48090	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$14.40

Subtotal for Department 4580 : \$1,206.98

Department: 4611 - DEPOT BUILDING FACILITY

100-4611-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$43.28
100-4611-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$480.63

Subtotal for Department 4611 : \$523.91

Department: 4612 - GRIER HOUSE

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4612-44030	FITTINGS	WESTLAKE HARDWARE INC	7715082	\$7.35
100-4612-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$1,333.49
100-4612-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$1,404.78
Subtotal for Department 4612 :				\$2,745.62

Department: 4700 - GENERAL

401-4700-48030-000	PRINCIPAL/GO-18A	KANSAS STATE TREASURER	10/17/24	\$46,601.61
401-4700-48030-000	PRINCIPAL/GO-18B	KANSAS STATE TREASURER	10/17/24	\$43,398.39
401-4700-48030-000	PRINCIPAL	KANSAS STATE TREASURER	10/17/2024	\$107,016.00
401-4700-48030-000	PRINCIPAL	KANSAS STATE TREASURER	10/17/2024	\$32,984.00
401-4700-48031-000	INTEREST/GO-18A	KANSAS STATE TREASURER	10/17/24	\$8,185.06
401-4700-48031-000	INTEREST/GO-18B	KANSAS STATE TREASURER	10/17/24	\$7,622.44
401-4700-48031-000	INTEREST	KANSAS STATE TREASURER	10/17/2024	\$3,382.47
401-4700-48031-000	INTEREST	KANSAS STATE TREASURER	10/17/2024	\$1,042.53
401-4700-48090-000	2023 CONTINUING DISCLOSURE SUBMISSION	RANSON FINANCIAL GROUP, LLC	1583	\$93.75
401-4700-48090-000	2023 CONTINUING DISCLOSURE SUBMISSION	RANSON FINANCIAL GROUP, LLC	1583	\$93.75
401-4700-48090-000	2023 CONTINUING DISCLOSURE SUBMISSION	RANSON FINANCIAL GROUP, LLC	1583	\$93.75
401-4700-48090-000	2023 CONTINUING DISCLOSURE SUBMISSION	RANSON FINANCIAL GROUP, LLC	1583	\$93.75
401-4700-48090-000	2023 CONTINUING DISCLOSURE SUBMISSION	RANSON FINANCIAL GROUP, LLC	1583	\$93.75
401-4700-48090-000	2023 CONTINUING DISCLOSURE SUBMISSION	RANSON FINANCIAL GROUP, LLC	1583	\$93.75
401-4700-48090-000	2023 CONTINUING DISCLOSURE SUBMISSION	RANSON FINANCIAL GROUP, LLC	1583	\$93.75
401-4700-48090-000	2023 CONTINUING DISCLOSURE SUBMISSION	RANSON FINANCIAL GROUP, LLC	1583	\$93.75
Subtotal for Department 4700 :				\$250,982.50

Department: 4920 - CEMETERY

100-4920-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$41.51
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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4920-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$2.07
100-4920-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$35.14
100-4920-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$46.99
100-4920-48090	CEMETERY DEED-M TARANGO/B SMOLLOCK TORRES	PETTY CASH	6496	\$42.00
100-4920-48090	CEMETERY DEEDS- F ROMERO/A ESQUIBEL	PETTY CASH	6498	\$42.00
Subtotal for Department 4920 :				\$209.71

Department: 4930 - UTILITY BILLING

100-4930-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$710.72
100-4930-46013	OCTOBER CYCLE 1 BILLS	UTILITY PETTY CASH FUND	CV 90899	\$3,071.96
100-4930-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$57.60
Subtotal for Department 4930 :				\$3,840.28

Department: 4940 - WATER UTILITY ADMIN

530-4940-44030	CLAMP/HANDLE/GLOVE DRIVER	AIRGAS MID SOUTH INC	9154120246	\$182.33
530-4940-44030	V-BELT	NAPA OF LIBERAL	707333	\$17.99
530-4940-44030	WINDSHIELD WASH	WALMART COMMUNITY BRC	OCTOBER 2024	\$102.44
530-4940-44030	PAINT	WESTLAKE HARDWARE INC	7714911	\$49.99
530-4940-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$146.69
530-4940-46010	COPY PAPER/TAPE	SOUTHERN OFFICE SUPPLY INC	326104	\$79.49
530-4940-46010	ENVELOPES	SOUTHERN OFFICE SUPPLY INC	326453	\$415.00
530-4940-46011	CLEANER & PAPER TOWELS	FASTENAL COMPANY	KSLIB106528	\$116.35
530-4940-46011	TISSUE PAPER	FASTENAL COMPANY	KSLIB106530	\$115.43
530-4940-46011	SOAP/TISSUE/PAPER TOWEL/SQWINCHER MIX	FASTENAL COMPANY	KSLIB106531	\$562.58
530-4940-46011	JANITORIAL SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$39.73

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4940-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$1,157.82
530-4940-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$214.23
530-4940-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$320.18
530-4940-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$158.40
530-4940-46087	REIMBURSE WORK BOOTS	ZAVALA, FERNANDO	10/21/24	\$129.10
530-4940-48090	SOAP/TISSUE/PAPER TOWEL/SQWINCHER MIX	FASTENAL COMPANY	KSLIB106531	\$47.94
530-4940-48090	COFFEE	PRAIRIE FIRE COFFEE	1608626	\$65.90
Subtotal for Department 4940 :				\$3,921.59

Department: 4941 - WATER UTILITY

530-4941-43014	WATER TESTING	KANSAS DEPT OF HEALTH & ENVIRON AFFAIRS	69497.1	\$2,660.00
530-4941-44026	WELL #16-PUMP PARTS	HAVOC SUPPLY	10181	\$65.05
530-4941-44026	WELL #16-MOTOR	HAVOC SUPPLY	10187	\$114.71
530-4941-44026	FITTINGS/STAKES/PRE-MIX GRAVEL & CEMENT	MEAD LUMBER DO IT CENTER	11264497	\$129.21
530-4941-44026	PLYWOOD	MEAD LUMBER DO IT CENTER	11270094	\$24.95
530-4941-44026	ELECTRICAL SUPPLIES/UNIT #16	STANION WHOLESALE ELECTRIC CO	5808650-00	\$24.84
530-4941-44026	ELECTRICAL SUPPLIES/UNIT #16	STANION WHOLESALE ELECTRIC CO	5810412-00	\$9.43
530-4941-44026	REPAIR ARKALON PARK WELL	WALTERS IRRIGATION	4994	\$1,075.00
530-4941-44026	FITTINGS/WELL #29	WESTLAKE HARDWARE INC	7714832	\$36.29
530-4941-44026	FITTINGS	WESTLAKE HARDWARE INC	7714942	\$10.17
530-4941-44026	FITTINGS	WESTLAKE HARDWARE INC	7715039	\$23.15
530-4941-44030	GAS CYLINDER CARTS	USA BLUEBOOK	INV00508231	\$319.95
530-4941-44030	REPLACEMENT SAMPLE CELLS	USA BLUEBOOK	INV00514130	\$244.61
530-4941-44030	REMOTE METER PANEL ASM/METER TUBE/GASKET	WESTERN HYDRO CORPORATION	413014869-00	\$1,737.43

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4941-44030	REMOTE METER PANEL ASM	WESTERN HYDRO CORPORATION	413014869-01	\$889.33
530-4941-44032	DURALAST HUB ASSEMBLY	AUTO ZONE COMMERCIAL PROGRAM	01640416966	\$158.99
530-4941-44032	DURALAST HUB ASSEMBLY	AUTO ZONE COMMERCIAL PROGRAM	01640416968	(\$158.99)
530-4941-44032	DURALAST HUB ASSEMBLY	AUTO ZONE COMMERCIAL PROGRAM	01640416969	\$158.99
530-4941-44032	UNIT #30-TIRE SERVICE	EMPIRE MOTORS LLC	1900	\$60.00
530-4941-44032	TRUCK LETTERING/UNIT #41	VISUAL SIGNS	8023	\$150.00
530-4941-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$201.55
530-4941-46013	SHIPPING	UNITED PARCEL SERVICE	000066E179434	\$154.04
530-4941-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$393.17
530-4941-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$28,129.78
Subtotal for Department 4941 :				\$36,611.65

Department: 4942 - WATER DISTRIBUTION

530-4942-44029	FITTING	MEAD LUMBER DO IT CENTER	11291720	\$9.59
530-4942-44030	TIRE	M & M TIRE SERVICE	160744	\$56.00
530-4942-44030	BATTERY	NAPA OF LIBERAL	708218	\$167.37
530-4942-44032	UNIT #247-TIRE SERVICE	BEST ONE TIRE OF KANSAS INC	3330008518	\$454.00
530-4942-44032	MAHURON-PVC PIPES/BUSHING	HAVOC SUPPLY	9827	\$10.48
530-4942-44032	SERVICE CALL/UNIT #37	M & M TIRE SERVICE	160523	\$131.00
530-4942-44032	MOUNT/DISMOUNT UNIT #34	M & M TIRE SERVICE	160619	\$241.00
530-4942-44032	LIFT SUPPORT/UNIT #27	NAPA OF LIBERAL	708170	\$179.97
530-4942-44032	LIFT SUPPORT/UNIT #45	O'REILLY AUTOMOTIVE STORES INC	1453-387946	\$22.14
530-4942-44032	TRUCK LETTERING/UNITS #26, #28, #31, #34	VISUAL SIGNS	8023	\$600.00
530-4942-44032	BOBCAT BUCKET/UNIT #241	WHITE STAR MACHINERY & SUPPLY	08021991	\$1,500.00
530-4942-44036	UTILITY CUT REPAIR	CROELL INC	905735	\$223.75

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4942-44036	MCCRAY PARK-KING DRAIN/PVC PIPE	HAVOC SUPPLY	D2336	\$40.84
530-4942-44036	MCCRAY PARK-PVC PIPE	HAVOC SUPPLY	D2337	\$15.30
530-4942-44036	HOT MIXED ASPHALT	J & R SAND COMPANY INC	30636	\$1,920.60
530-4942-44036	FITTINGS	WESTLAKE HARDWARE INC	7714800	\$29.16
530-4942-44036	CREDIT/RETURN FITTINGS	WESTLAKE HARDWARE INC	7714801	(\$29.16)
530-4942-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$265.90
530-4942-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$51.61
530-4942-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$24.01

Subtotal for Department 4942 : \$5,913.56

Department: 4950 - AIRPORT UTILITY

501-4950-43013	24-699 TOPO AIRSPACE EVALUATION	EARLES ENGINEERING & INSPECTION I INC	17412	\$1,000.00
501-4950-43013	LAND SURVEY FOR LAND SALE	EARLES ENGINEERING & INSPECTION I INC	17482	\$6,000.00
501-4950-44030	KNOB/BLADES	KEATING TRACTOR & EQUIPMENT INC	363397	\$91.84
501-4950-44030	DIAGNOSE-UNIT WON'T START	KEATING TRACTOR & EQUIPMENT INC	366699	\$634.78
501-4950-44030	OIL	KEATING TRACTOR & EQUIPMENT INC	367473	\$22.72
501-4950-44030	TOOLBOX LATCH	KEATING TRACTOR & EQUIPMENT INC	368215	\$48.96
501-4950-44030	TIRE	M & M TIRE SERVICE	160413	\$62.00
501-4950-44030	TIRE PATCH REPAIR KIT/STRAPPING KIT	NAPA OF LIBERAL	705838	\$12.61
501-4950-44030	TIRE REPAIR PROBE/TIRE REPAIR INSERT	NAPA OF LIBERAL	706789	\$27.18
501-4950-44030	BATTERY	O'REILLY AUTOMOTIVE STORES INC	1453-383057	\$66.93
501-4950-44030	FUEL CAN	O'REILLY AUTOMOTIVE STORES INC	1453-384940	\$19.99
501-4950-44030	FITTINGS	WESTLAKE HARDWARE INC	7714990	\$10.57
501-4950-44031	BATTERIES/ENERGY DRINKS/ALCOHOL	WALMART COMMUNITY BRC	OCTOBER 2024	\$54.23
501-4950-44032	ERASER WHEEL WITH ARBOR	AUTO ZONE COMMERCIAL PROGRAM	01640408300	\$36.85

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
501-4950-44032	WINDSHIELD WASHER	NAPA OF LIBERAL	706779	\$17.96
501-4950-44032	SERVICE CHARGE	NAPA OF LIBERAL	SVC103124	\$0.21
501-4950-44034	TAXIWAY LIGHT REPAIR	J & T ELECTRIC	1969	\$4,000.00
501-4950-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$86.52
501-4950-45060	OCTOBER MATS/SHOP TOWELS	UNIFIRST CORPORATION	OCTOBER 2024	\$81.02
501-4950-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$2.31
501-4950-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$142.32
501-4950-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$985.69
501-4950-46026	HUSTLER MOWER MOTOR OIL	KEATING TRACTOR & EQUIPMENT INC	367528	\$136.32
501-4950-46026	OIL	KEATING TRACTOR & EQUIPMENT INC	367908	\$34.08
501-4950-46026	ENGINE OIL	MADDEN OIL CO	24090806	\$60.64
501-4950-46026	FUEL	MADDEN OIL CO	24102157	\$1,044.27
501-4950-46026	FUEL	MADDEN OIL CO	24102158	\$223.67
501-4950-46026	FUEL	MADDEN OIL CO	4210/2409091981	\$576.39
501-4950-46026	FUEL	MADDEN OIL CO	4210/2410092376	\$322.04
501-4950-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$86.40
501-4950-48025	COL 236971	SEWARD COUNTY TREAS-PROPERTY T	10/29/24	\$155.83

Subtotal for Department 4950 : \$16,044.33

Department: 4951 - AIRPORT IMPROVEMENTS

503-4951-43034	PROFESSIONAL SERVICES 07/27/24-09/27/24	LOCHNER	TO0215815-4	\$32,227.63
503-4951-43034-100	CONTRACTOR'S PROGRESS ESTIMATE-RUNWAY LIGHTING PROJECT	ATLAS ELECTRIC LLC	19923-C4-FINAL	\$51,909.50
503-4951-43034-100	PROFESSIONAL SERVICES 05/28/24-06/28/24	LOCHNER	119923-C10	\$4,775.87

Subtotal for Department 4951 : \$88,913.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4953 - AIR MUSEUM				
504-4953-44030	TRANSCRIPTION SOFTWARE WITH USB FOOT PEDAL	AMAZON CAPITAL SERVICES	11ND-QWM1-N9DT	\$114.49
504-4953-44030	T-POSTS	WESTLAKE HARDWARE INC	7715077	\$19.98
504-4953-44035	PEST CONTROL	RINE EXTERMINATING INC	63619	\$85.00
504-4953-44035	PEST CONTROL	RINE EXTERMINATING INC	63624	\$134.00
504-4953-44035	RODENT TRAPS	WALMART COMMUNITY BRC	OCTOBER 2024	\$10.29
504-4953-44035	MAINTENANCE SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$64.04
504-4953-44035	SPRAY PAINT/CONCRETE CRACK SEAL	WESTLAKE HARDWARE INC	7714851	\$50.96
504-4953-44035	PAINT ROLLERS	WESTLAKE HARDWARE INC	7714913	\$14.99
504-4953-44035	PAINT MIXER/WALL PLATES	WESTLAKE HARDWARE INC	7714915	\$14.75
504-4953-44035	SOLAR STAKE LIGHTS	WESTLAKE HARDWARE INC	7714957	\$155.94
504-4953-44035	SOLAR STAKE LIGHTS	WESTLAKE HARDWARE INC	7714960	\$19.98
504-4953-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$162.12
504-4953-45040	AD IN BUSINESS REVIEW & AVIATION TO RENEW MAGAZINES	BUSINESS VIEW MAGAZINE	14489	\$2,475.00
504-4953-45040	ADVERTISEMENT-FAMILY NIGHT OUT	HIGH PLAINS DAILY LEADER AND TIME	117827	\$750.00
504-4953-46011	BATHROOM CLEANING KIT	AMAZON CAPITAL SERVICES	17HF-XRRL-MJ1D	\$59.65
504-4953-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$707.05
504-4953-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$100.80
504-4953-46610	GIFT SHOP RESALE ITEMS	AERO MOTION INC	181906	\$345.98
504-4953-46610	GIFT SHOP RESALE ITEMS	NATIONAL WWII MUSEUM	INT-73537	\$83.64
504-4953-48084	PLEXIGLASS EXHIBIT EXPENSE	AMAZON CAPITAL SERVICES	17K7-YMTW-1JHD	\$271.98
504-4953-48084	POSTER FRAME FOR EXHIBIT	AMAZON CAPITAL SERVICES	1M7V-NH3K-C1WP	\$99.98
504-4953-48487	TRAIN & OPERATOR-LIBERAL NIGHT OUT	JUMP FOR FUN	1001	\$200.00

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
504-4953-48487	FAMILY DAY INFLATABLES	TUCKER BEASLEY	11/05/2024	\$650.00
Subtotal for Department 4953 :				\$6,590.62

Department: 4970 - CONVENTION/TOURISM

206-4970-43080	4TH QUARTER DUES-OCTOBER TO DECEMBER 2024	LIBERAL LIONS CLUB	10/16/2024	\$32.50
206-4970-44043	COPY MACHINE LEASES	SOS LEASING	DECEMBER 2024	\$248.33
206-4970-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$41.51
206-4970-45040	AD IN BUSINESS REVIEW & AVIATION TO RENEW MAGAZINES	BUSINESS VIEW MAGAZINE	14489	\$2,475.00
206-4970-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$29.40
206-4970-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$45.59
206-4970-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$34.36
206-4970-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$249.31
206-4970-46026	FUEL/TOURISM	WEX BANK	100112748	\$27.07
206-4970-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$57.60
206-4970-46090	FACE TISSUE/DISINFECTANT/COFFEE	WALMART COMMUNITY BRC	OCTOBER 2024	\$32.58
206-4970-46273	PROMOTIONAL EXPENSES	WALMART COMMUNITY BRC	OCTOBER 2024	\$30.52
206-4970-49779	FULL PAGE AD IN AUTUMN ISSUE OF AMERICAN ROAD MAGAZINE	AMERICAN ROAD	2024-25773	\$3,150.00
Subtotal for Department 4970 :				\$6,453.77

Department: 5050 - CONSTRUCTION IMPROVEMENTS

301-5050-43090-700	PREPARATION OF DOCUMENTS-SOLAR PROJECT	GILMORE & BELL PC	8055323	\$15,000.00
301-5050-43090-700	FINANCIAL ADVISORY SERVICES	RANSON FINANCIAL GROUP, LLC	1570	\$16,911.00
301-5050-44050-700	RECREATION CENTER ROOF	DIAMOND ROOFING	9631	\$164,718.00
301-5050-44050-700	ROOF DRAIN REPLACEMENT	DIAMOND ROOFING	9715	\$13,160.40

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
301-5050-44050-700	FITTINGS/VALVE BOXES	SITEONE LANDSCAPE SUPPLY	146894911-001	\$358.58
301-5050-44050-700	FITTINGS/VALVE BOXES	SITEONE LANDSCAPE SUPPLY	146894911-001	\$358.58
301-5050-46021-700	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$349.18
301-5050-46022-700	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$16.67
Subtotal for Department 5050 :				\$210,872.41

Department: 6010 - GENERAL OPERATIONS

260-6010-44030	LOADER #83-PARTS TO REPLACE BLOWER MOTOR	GW VAN KEPPEL COMPANY	PSO384214-1	\$161.41
260-6010-44030	LOADER #83-PARTS TO REPAIR HYD LEAK	GW VAN KEPPEL COMPANY	PSO385255-1	\$213.17
260-6010-44030	UNIT #184-PARTS TO REPAIR HYD LEAK	KEATING TRACTOR & EQUIPMENT INC	368214	\$1.35
260-6010-44030	SERVICE CHARGE	NAPA OF LIBERAL	SVC93024	\$0.58
260-6010-44030	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	332339	\$62.50
260-6010-44030	HOSE	SOUTHWEST GAS EQUIPMENT CO INC	I069425	\$45.19
260-6010-44032	UNIT #79-FAN TO REPLACE STREET SWEEPER	KEATING TRACTOR & EQUIPMENT INC	368213	\$77.79
260-6010-44032	PULLEYS/UNIT #79	TRACTOR SUPPLY CREDIT PLAN	OCTOBER 2024	\$26.98
260-6010-44062	REMAINING BALANCE ON INV #879591	CROELL INC	87959.1	\$390.75
260-6010-44062	HOT MIXED ASPHALT	J & R SAND COMPANY INC	30636	\$1,870.00
260-6010-44062	HOT MIXED ASPHALT	J & R SAND COMPANY INC	30757	\$3,601.40
260-6010-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	NOV #1 2024	\$37.85
260-6010-46090	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	332265	\$68.95
Subtotal for Department 6010 :				\$6,557.92

Department: 6014 - DRAINAGE IMPROVEMENTS

260-6014-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	NOVEMBER #1 202	\$22.98
Subtotal for Department 6014 :				\$22.98

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 6017 - RECREATION IMPROVEMENTS				
260-6017-48520	GEL COAT INTERIOR	AMUSEMENT RESTORATION COMPANI FC	1804	\$43,225.00
Subtotal for Department 6017 :				\$43,225.00
Department: 6020 - ECONOMIC DEVELOPMENT				
261-6020-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$14.40
Subtotal for Department 6020 :				\$14.40
Department: 6021 - PUBLIC TRANSPORTATION				
261-6021-44032	UNIT #217-CENTER SUPPORT/CARRIER BEARING	CHANCE'S SERVICE CENTER	0061836	\$345.87
261-6021-44032	UNIT #218-OIL SERVICE	CHANCE'S SERVICE CENTER	0061860	\$174.96
261-6021-44032	UNIT #215-OIL SERVICE	CHANCE'S SERVICE CENTER	0061862	\$1,020.19
261-6021-44032	TIRES/UNIT #218	M & M TIRE SERVICE	160328	\$968.00
261-6021-45040	LEGALS:FEDERAL TRANSIT	HIGH PLAINS DAILY LEADER AND TIME ^	117965	\$27.00
261-6021-45040	LEGALS: CAPITAL CREDITS	HIGH PLAINS DAILY LEADER AND TIME ^	117966	\$27.00
261-6021-46010	CALENDARS	SOUTHERN OFFICE SUPPLY INC	325950	\$59.98
261-6021-46010	CARDSTOCK	SOUTHERN OFFICE SUPPLY INC	326209	\$17.99
261-6021-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$2.07
261-6021-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$43.20
261-6021-48090	EMBROIDERY	SIGN EXPRESS	4475	\$113.00
Subtotal for Department 6021 :				\$2,799.26
Department: 6030 - CRIME/DRUG PREVENTION				
262-6030-46030	SPRAY PAINT	WESTLAKE HARDWARE INC	7714845	\$45.00
262-6030-48095	LIBERAL'S NIGHT OUT TSHIRTS	PALACIOS, SAMANTHA RILEE	160	\$945.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
262-6030-48095	PAINT	WALMART COMMUNITY BRC	OCTOBER 2024	\$17.94
262-6030-48095	SUPPLIES/COMMUNITY POLICING PROGRAM	WALMART COMMUNITY BRC	OCTOBER 2024	\$83.36
Subtotal for Department 6030 :				\$1,091.30

Department: 6040 - HOUSING

263-6040-45030	CELLULAR /TABLET SERVICE	VERIZON WIRELESS	9976900099	\$41.51
263-6040-46013	MONTHLY POSTAGE	RESERVE ACCOUNT	OCT-24	\$8.61
263-6040-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6952	\$28.80
263-6040-48070	NEW CONSTRUCTION INCENTIVE-PALO VERDE #1	GONZALEZ ESCARCEGA INVESTMENT	10/16/2024	\$7,500.00
263-6040-48851	1014 N CARLTON-R MALDONADO	AMERICAN TITLE & ABSTRACT SPEC IN	10/21/2024	\$3,000.00
263-6040-48851	1222 N WESTERN AVE-K BAEZA	AMERICAN TITLE & ABSTRACT SPEC IN	10/22/2024	\$3,000.00
263-6040-48851	513 W 8TH ST - D UNDERWOOD	AMERICAN TITLE & ABSTRACT SPEC IN	10/30/24	\$3,000.00
263-6040-48851	2131 ROSE LANE-J PORRAS & J JUAREZ	AMERICAN TITLE & ABSTRACT SPEC IN	11/04/2024	\$3,000.00
263-6040-48851	203 W 7TH ST-V ARDESSE	ARREDONDO ROOFING AND CONSTRU	10/09/2024	\$3,000.00
263-6040-48851	WEATHERIZE/ 1014 N PENNSYLVANIA - R SEPULVEDA	DELGADO CONSTRUCTION LLC	1014PENN-2024	\$3,000.00
263-6040-48851	1631 N CALHOUN AVE-B THORTON	JAVIER ROMERO	860183	\$3,000.00
263-6040-48851	619 S WASHINGTON-E CHAIREZ	JESSE CONSTRUCTION LLC	10/17/2024	\$3,000.00
263-6040-48851	848 S LINCOLN-M CARRILLO	JESSE CONSTRUCTION LLC	10/24/2024	\$3,000.00
263-6040-48851	EXTERIOR ENHANCEMENT/1018 N WASHINGTON - E LOPEZ	REMODELACIONES Y MAS	10/22/24	\$3,000.00
263-6040-48851	PAINT PROGRAM/2202 ZINNIA LANE	SHERWIN WILLIAMS	5120-3	\$350.00
Subtotal for Department 6040 :				\$37,928.92

Department: 6050 - BEAUTIFICATION

264-6050-44030	REPLACEMENT TRIMMER	KEATING TRACTOR & EQUIPMENT INC	26988	\$229.99
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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
264-6050-44030	MOWER REPAIR	KEATING TRACTOR & EQUIPMENT INC	367937	\$3,957.22
264-6050-44030	FLAT REPAIR	M & M TIRE SERVICE	160447	\$26.00
264-6050-44030	MOUNT/DISMOUNT/FLAT REPAIR	M & M TIRE SERVICE	160463	\$41.00
264-6050-44030	GREASE HOSE/FITTING/OIL FILTER WRENCH	O'REILLY AUTOMOTIVE STORES INC	1453-386563	\$25.47
264-6050-44030	TIRE GAUGE/TIRE PLUGS	WALMART COMMUNITY BRC	OCTOBER 2024	\$16.85
264-6050-44030	HOSE MENDER KITS	WESTLAKE HARDWARE INC	7714989	\$13.98
264-6050-44030	HITCH PIN	WESTLAKE HARDWARE INC	7715116	\$4.76
264-6050-44031	FITTINGS/SHIMS/TOOLS	WESTLAKE HARDWARE INC	7714808	\$27.53
264-6050-44031	CASTER WHEELS	WESTLAKE HARDWARE INC	7714819	\$38.36
264-6050-44032	UNIT #70-DOOR HINGE & HEX NUTS	AUTO ZONE COMMERCIAL PROGRAM	01640413426	\$19.05
264-6050-44032	HINGE PIN KITS/UNIT #70	O'REILLY AUTOMOTIVE STORES INC	1453-385211	\$13.18
264-6050-44032	SEAT COVERS/UNITS #11 & #38	WALMART COMMUNITY BRC	OCTOBER 2024	\$69.76
264-6050-44032	FLOOR MATS/UNITS #11 & #38	WALMART COMMUNITY BRC	OCTOBER 2024	\$39.88
264-6050-44032	SEAT COVERS/UNITS #20 & #140	WALMART COMMUNITY BRC	OCTOBER 2024	\$79.48
264-6050-44032	FLOOR MATS/UNITS #20 & #140	WALMART COMMUNITY BRC	OCTOBER 2024	\$39.88
264-6050-44032	STORAGE TOTE/UNIT #83	WESTLAKE HARDWARE INC	7714756	\$11.99
264-6050-44032	FITTINGS/STOCK	WESTLAKE HARDWARE INC	7715096	\$24.68
264-6050-46011	PAPER TOWELS	SERVICE JANITORIAL SUPPLY INC	332273	\$92.15
264-6050-46026	FUEL	MADDEN OIL CO	1113/2409091974	\$916.15
264-6050-46026	FUEL	MADDEN OIL CO	1117/2409091977	\$88.96
264-6050-46026	FUEL	MADDEN OIL CO	24099219	\$1,545.05
264-6050-46026	FUEL	MADDEN OIL CO	24099372	\$1,047.55
264-6050-46026	FUEL	MADDEN OIL CO	4211/2409091982	\$114.66
264-6050-46026	FUEL	MADDEN OIL CO	4352/2409091990	\$112.00
264-6050-46026	OIL	WALMART COMMUNITY BRC	OCTOBER 2024	\$274.67

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
264-6050-46032	MILK CRATES FOR IRRIGATION SUPPLIES	WALMART COMMUNITY BRC	OCTOBER 2024	\$22.44
264-6050-46032	CONTROLLER BOX	WESTLAKE HARDWARE INC	7714941	\$21.98
264-6050-46032	MARKING FLAG	WESTLAKE HARDWARE INC	7714985	\$13.99
264-6050-48020	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	AUGUST 2024	\$49,126.25
264-6050-48090	PAPER PLATES	WALMART COMMUNITY BRC	OCTOBER 2024	\$13.48
Subtotal for Department 6050 :				\$58,068.39

Department: 8060 - COMM IMPROVEMENT DISTRICT

242-8060-48086	Invoice JUL-20-217297	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	\$1,403.22
242-8060-48086-240	CID REIMB/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	04/26/2024	\$3,989.46
242-8060-48086-240	CID REIMB/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	07/25/24	\$3,985.23
242-8060-48086-240	CID REIMB/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	08/26/2024	\$4,026.25
242-8060-48086-240	CID REIMB/2704 CENTENNIAL	LIBERAL RESTAURANT LLC	09/26/2024	\$3,927.88
242-8060-48086-240	Invoice 02/27/24	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	\$3,063.78
242-8060-48086-240	Invoice 01/26/24	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	\$2,770.05
242-8060-48086-240	Invoice 12/29/23	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	\$2,608.30
242-8060-48086-240	Invoice 11/27/23	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	\$2,517.41
242-8060-48086-240	Invoice 10/26/23	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	\$2,454.94
242-8060-48086-240	Invoice 09/26/23	LIBERAL RESTAURANT LLC	ReInv-106542-2024-	\$2,675.47
Subtotal for Department 8060 :				\$33,421.99

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$1,243,234.83

Department Totals		
Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	\$104,127.50
4100	NON DEPARTMENTAL	\$9,805.65
4110	LEGISLATIVE	\$783.71
4120	MUNICIPAL COURT/DIVE	\$4,784.99
4130	CITY MANAGER	\$879.82
4150	FINANCE DEPARTMENT	\$1,087.05
4152	PERSONNEL DEPARTMEN	\$65.16
4160	BUILDING MAINTENANCE	\$472.62
4180	I.T. DEPARTMENT	\$793.02
4190	PLANNING & ZONING	\$40.71
4210	POLICE ADMINISTRATION	\$102,452.54
4211	ANIMAL CONTROL DIVISI	\$8,863.59
4220	FIRE	\$4,503.86
4240	BUILDING INSPECTION SV	\$1,090.84
4250	COMMUNICATIONS	\$493.81
4290	TRAFFIC CONTROL MAIN	\$3,093.48
4300	STREET/HIGHWAY	\$795.91
4320	REFUSE	\$16,627.26

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
	4330	FLEET MAINTENANCE		\$1,117.09
	4340	ENGINEERING		\$14.40
	4350	SEWER ADMINISTRATIVE		\$4,527.14
	4351	SEWER LINE CLEANING		\$29,760.59
	4352	SEWER PLANT OPERATIO		\$73,114.40
	4370	STREET LIGHTING		\$26,799.73
	4500	RECREATION ADMINISTR		\$13,180.58
	4520	RECREATION		\$7,840.85
	4540	SWIMMING POOL		\$843.89
	4550	GOLF COURSE		\$3,776.03
	4560	PARKS		\$2,460.35
	4570	PARKS		\$1,078.17
	4580	ARKALON RECREATIONA		\$1,206.98
	4611	DEPOT BUILDING FACILIT		\$523.91
	4612	GRIER HOUSE		\$2,745.62
	4700	GENERAL		\$250,982.50
	4920	CEMETERY		\$209.71
	4930	UTILITY BILLING		\$3,840.28
	4940	WATER UTILITY ADMIN		\$3,921.59
	4941	WATER UTILITY		\$36,611.65
	4942	WATER DISTRIBUTION		\$5,913.56
	4950	AIRPORT UTILITY		\$16,044.33

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
	4951	AIRPORT IMPROVEMENT		\$88,913.00
	4953	AIR MUSEUM		\$6,590.62
	4970	CONVENTION/TOURISM		\$6,453.77
	5050	CONSTRUCTION IMPROV		\$210,872.41
	6010	GENERAL OPERATIONS		\$6,557.92
	6014	DRAINAGE IMPROVEMEN		\$22.98
	6017	RECREATION IMPROVEM		\$43,225.00
	6020	ECONOMIC DEVELOPMEN		\$14.40
	6021	PUBLIC TRANSPORTATIO		\$2,799.26
	6030	CRIME/DRUG PREVENTIO		\$1,091.30
	6040	HOUSING		\$37,928.92
	6050	BEAUTIFICATION		\$58,068.39
	8060	COMM IMPROVEMENT DI		\$33,421.99
		Grand Total:		\$1,243,234.83

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 0000 - NONDEPARTMENTAL				
530-0000-29100	07/27/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	221823	\$478.26
530-0000-29100	09/14/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	222473	\$20.92
530-0000-29100	11/09/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	223165	\$1.56
530-0000-29100	03/08/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	224555	\$6.25
530-0000-29100	04/12/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	225062	\$112.07
530-0000-29100	06/28/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	225875	\$6.25
Subtotal for Department 0000 :				\$625.31
Department: 4120 - MUNICIPAL COURT/DIVERSION				
100-4120-34108	09/11/2018-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	208074	\$150.00
100-4120-34108	09/25/2018-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	208187	\$50.00
100-4120-34108	09/25/2018-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	208285	\$100.00
100-4120-34108	11/27/2018-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	209144	\$54.45
100-4120-34108	01/22/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	209795	\$100.00
100-4120-34108	01/22/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	209796	\$100.00
100-4120-34108	04/23/2024-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	211022	\$300.00
100-4120-34108	05/28/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	211520	\$200.00
100-4120-34108	07/09/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	212128	\$100.00
100-4120-34108	07/23/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	212326	\$70.00
100-4120-34108	08/27/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	212900	\$19.72
100-4120-34108	09/10/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	213003	\$125.00
100-4120-34108	10/08/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	213385	\$125.00
100-4120-34108	01/28/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	214651	\$25.00
100-4120-34108	03/10/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	215270	\$120.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4120-34108	03/24/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	215466	\$100.00
100-4120-34108	04/14/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	215662	\$60.00
100-4120-34108	05/12/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216116	\$23.00
100-4120-34108	05/26/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216299	\$10.00
100-4120-34108	06/09/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216440	\$100.00
100-4120-34108	06/09/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216516	\$39.00
100-4120-34108	07/14/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216809	\$2.00
100-4120-34108	08/25/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	217615	\$500.00
100-4120-34108	09/22/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	217897	\$100.00
100-4120-34108	09/22/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	217990	\$55.00
100-4120-34108	10/27/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	218264	\$18.40
100-4120-34108	10/27/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	218265	\$15.00
100-4120-34108	12/08/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	218827	\$30.00
100-4120-34108	05/25/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	220909	\$5.99
100-4120-34108	06/08/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	221059	\$180.00
100-4120-34108	08/10/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	221942	\$15.20
100-4120-34108	08/10/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	221985	\$50.00
100-4120-34108	12/14/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	223457	\$100.00
100-4120-34108	12/28/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	223665	\$200.00
100-4120-34108	03/22/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	224832	\$16.66
100-4120-34108	04/12/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	224966	\$60.00
100-4120-34108	04/12/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	224967	\$20.00
100-4120-34108	06/14/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	225738	\$100.00
100-4120-34108	06/28/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	225915	\$30.87
100-4120-34108	07/26/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	226322	\$44.09

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4120-34112	10/08/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	213343	\$10.00
100-4120-34112	05/12/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216244	\$0.07
100-4120-34112	05/26/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216269	\$5.00
100-4120-34112	05/26/2020	KANSAS STATE TREASURER	216377	\$3.00
100-4120-34112	05/26/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216406	\$1.00
100-4120-34112	06/09/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216475	\$1.00
100-4120-34112	07/14/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216807	\$1.00
100-4120-34112	07/28/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216986	\$8.00
100-4120-34112	12/08/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	218869	\$12.00
100-4120-34112	02/09/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	219515	\$5.00
100-4120-34112	03/09/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	219889	\$50.00
100-4120-34112	03/23/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	220029	\$200.00
100-4120-34112	06/22/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	221303	\$30.00
100-4120-34112	11/09/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	223156	\$30.00
100-4120-34112	12/14/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	223446	\$10.00
100-4120-34112	10/25/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	227759	\$50.00

Subtotal for Department 4120 : \$3,930.45**Department: 4210 - POLICE ADMINISTRATION**

100-4210-43036	02/23/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	219812	\$33.00
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Subtotal for Department 4210 : \$33.00**Department: 4211 - ANIMAL CONTROL DIVISION**

100-4211-34503	11/09/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	223146	\$8.00
100-4211-34503	04/12/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	225012	\$8.00
100-4211-34503	05/24/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	225521	\$8.00

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4211-34503	09/27/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	227429	\$8.00
100-4211-34503	11/22/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	228097	\$15.00
100-4211-34503	12/13/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	228305	\$15.00
100-4211-34504	11/09/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	223147	\$60.00
100-4211-34504	04/12/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	225011	\$30.00
100-4211-34504	05/24/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	225522	\$60.00
100-4211-34504	11/22/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	228097	\$150.00
100-4211-34504	12/13/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	228305	\$80.00
100-4211-48090	07/27/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	221739	\$40.00
Subtotal for Department 4211 :				\$482.00

Department: 4220 - FIRE

100-4220-43080	01/12/2021-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	219186	\$300.00
Subtotal for Department 4220 :				\$300.00

Department: 4250 - COMMUNICATIONS

202-4250-45080	10/09/2018-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	208403	\$10.00
Subtotal for Department 4250 :				\$10.00

Department: 4520 - RECREATION

100-4520-45215	08/25/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	217458	\$39.49
100-4520-46231	07/23/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	212420	\$40.00
100-4520-46231	07/23/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	212382	\$100.00
100-4520-46240	12/10/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	214175	\$30.00
100-4520-46242	01/28/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	214733	\$150.00
100-4520-46242	04/28/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216037	\$250.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4520 :				\$609.49
Department: 4540 - SWIMMING POOL				
100-4540-42502	08/25/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	217458	\$337.84
100-4540-42502	09/08/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	217670	\$58.47
Subtotal for Department 4540 :				\$396.31
Department: 4560 - PARKS				
100-4560-34802	04/28/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	215889	\$100.00
100-4560-34805	04/09/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	210866	\$200.00
Subtotal for Department 4560 :				\$300.00
Department: 4941 - WATER UTILITY				
530-4941-44026	11/13/2018-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	208791	\$671.71
530-4941-44026	07/26/2022-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	226423	\$127.50
530-4941-44031	06/09/2020-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	216482	\$117.12
Subtotal for Department 4941 :				\$916.33
Department: 4970 - CONVENTION/TOURISM				
206-4970-43022	12/23/2019-UNCLAIMED PROPERTY	KANSAS STATE TREASURER	214371	\$180.00
Subtotal for Department 4970 :				\$180.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$7,782.89

Department Totals		
Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	\$625.31
4120	MUNICIPAL COURT/DIVE	\$3,930.45
4210	POLICE ADMINISTRATION	\$33.00
4211	ANIMAL CONTROL DIVISI	\$482.00
4220	FIRE	\$300.00
4250	COMMUNICATIONS	\$10.00
4520	RECREATION	\$609.49
4540	SWIMMING POOL	\$396.31
4560	PARKS	\$300.00
4941	WATER UTILITY	\$916.33
4970	CONVENTION/TOURISM	\$180.00
Grand Total:		\$7,782.89

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 0000 - NONDEPARTMENTAL				
601-0000-28175	VISA CARD PAYMENTS-HCFSA 2023	WAGEWORKS, INC	INV6785182	\$288.47
Subtotal for Department 0000 :				\$288.47
Department: 4100 - NON DEPARTMENTAL				
100-4100-45022	NEW COVERAGE-17 CHEVY SILVERADOS	AL SHANK INSURANCE INC	0S87608	\$816.18
100-4100-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$2,205.93
Subtotal for Department 4100 :				\$3,022.11
Department: 4110 - LEGISLATIVE				
100-4110-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$12.00
Subtotal for Department 4110 :				\$12.00
Department: 4120 - MUNICIPAL COURT/DIVERSION				
100-4120-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$536.55
100-4120-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$24.00
Subtotal for Department 4120 :				\$560.55
Department: 4130 - CITY MANAGER				
100-4130-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$21.60
Subtotal for Department 4130 :				\$21.60
Department: 4150 - FINANCE DEPARTMENT				
100-4150-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$14.40
Subtotal for Department 4150 :				\$14.40
Department: 4152 - PERSONNEL DEPARTMENT				

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4152-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$9.60
Subtotal for Department 4152 :				\$9.60
Department: 4160 - BUILDING MAINTENANCE				
100-4160-45022	NEW COVERAGE-17 CHEVY SILVERADOS	AL SHANK INSURANCE INC	0S87608	\$816.18
100-4160-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$116.76
100-4160-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$12.00
Subtotal for Department 4160 :				\$944.94
Department: 4180 - I.T. DEPARTMENT				
100-4180-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$142.80
Subtotal for Department 4180 :				\$142.80
Department: 4210 - POLICE ADMINISTRATION				
100-4210-44031	PVC PIPES/ELBOWS	HAVOC SUPPLY	9642	\$108.27
100-4210-45030	CELLULAR/PD	VERIZON WIRELESS	9975434034	\$1,757.97
100-4210-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$3,137.32
100-4210-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$129.60
100-4210-48092	AMMUNITION	SUNSET LAW ENFORCEMENT	0010890-IN	\$6,000.00
100-4210-48093	JOB FAIR-TULSA OK	LEE ENTERPRISES, INC	116325	\$630.00
Subtotal for Department 4210 :				\$11,763.16
Department: 4211 - ANIMAL CONTROL DIVISION				
100-4211-45022	NEW COVERAGE-17 CHEVY SILVERADOS	AL SHANK INSURANCE INC	0S87608	\$1,632.36
100-4211-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$840.44

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4211-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$19.20
100-4211-46620	TRANSPORT DRIVER-FORT COLLINS 10/19/24	WATSON, DONNETTE KAY	90946	\$150.00
Subtotal for Department 4211 :				\$2,642.00
Department: 4220 - FIRE				
100-4220-44031	HOT WATER TANK INSTALLATION-ST 1	HAVOC SUPPLY	8440	\$73.47
100-4220-44031	HOT WATER TANK INSTALLATION-ST 1	HAVOC SUPPLY	8482	\$42.12
100-4220-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$1,266.81
100-4220-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$60.00
Subtotal for Department 4220 :				\$1,442.40
Department: 4240 - BUILDING INSPECTION SVC				
100-4240-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$19.20
Subtotal for Department 4240 :				\$19.20
Department: 4250 - COMMUNICATIONS				
202-4250-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$33.60
Subtotal for Department 4250 :				\$33.60
Department: 4290 - TRAFFIC CONTROL MAINT DIV				
100-4290-45022	NEW COVERAGE-17 CHEVY SILVERADOS	AL SHANK INSURANCE INC	0S87608	\$816.18
100-4290-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$870.62
Subtotal for Department 4290 :				\$1,686.80
Department: 4300 - STREET/HIGHWAY				
100-4300-45022	NEW COVERAGE-17 CHEVY SILVERADOS	AL SHANK INSURANCE INC	0S87608	\$3,264.66

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4300-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$21.94
100-4300-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$2.40
Subtotal for Department 4300 :				\$3,289.00

Department: 4320 - REFUSE

510-4320-45022	NEW COVERAGE-17 CHEVY SILVERADOS	AL SHANK INSURANCE INC	0S87608	\$816.18
510-4320-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$243.57
510-4320-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$2.40
Subtotal for Department 4320 :				\$1,062.15

Department: 4330 - FLEET MAINTENANCE

100-4330-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$402.05
Subtotal for Department 4330 :				\$402.05

Department: 4340 - ENGINEERING

100-4340-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$2.40
Subtotal for Department 4340 :				\$2.40

Department: 4350 - SEWER ADMINISTRATIVE

520-4350-45022	NEW COVERAGE-17 CHEVY SILVERADOS	AL SHANK INSURANCE INC	0S87608	\$816.18
520-4350-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$9.60
Subtotal for Department 4350 :				\$825.78

Department: 4351 - SEWER LINE CLEANING

520-4351-45022	NEW COVERAGE-17 CHEVY SILVERADOS	AL SHANK INSURANCE INC	0S87608	\$816.18
520-4351-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$401.47

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4351 :				\$1,217.65
Department: 4352 - SEWER PLANT OPERATION				
520-4352-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$21,366.30
520-4352-48090	MULTI PURPOSE HANDS SPRAY KIT	NEW PIG CORPORATION	24440736-00	\$303.25
Subtotal for Department 4352 :				\$21,669.55
Department: 4370 - STREET LIGHTING				
100-4370-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$26,021.47
Subtotal for Department 4370 :				\$26,021.47
Department: 4500 - RECREATION ADMINISTRATION				
100-4500-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$242.08
100-4500-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$26.40
Subtotal for Department 4500 :				\$268.48
Department: 4540 - SWIMMING POOL				
100-4540-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$876.25
Subtotal for Department 4540 :				\$876.25
Department: 4550 - GOLF COURSE				
100-4550-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$960.32
100-4550-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$4.80
Subtotal for Department 4550 :				\$965.12
Department: 4560 - PARKS				
100-4560-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$1,897.16
100-4560-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$592.48

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4560-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$9.60
Subtotal for Department 4560 :				\$2,499.24
Department: 4570 - PARKS				
100-4570-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$1,509.54
Subtotal for Department 4570 :				\$1,509.54
Department: 4580 - ARKALON RECREATIONAL AREA				
100-4580-48090	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$2.40
Subtotal for Department 4580 :				\$2.40
Department: 4612 - GRIER HOUSE				
100-4612-44031	PVC PIPES	HAVOC SUPPLY	9215	\$8.69
Subtotal for Department 4612 :				\$8.69
Department: 4920 - CEMETERY				
100-4920-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$64.76
Subtotal for Department 4920 :				\$64.76
Department: 4930 - UTILITY BILLING				
100-4930-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$9.60
Subtotal for Department 4930 :				\$9.60
Department: 4940 - WATER UTILITY ADMIN				
530-4940-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$610.14
530-4940-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$26.40
Subtotal for Department 4940 :				\$636.54

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4941 - WATER UTILITY				
530-4941-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$57,668.14
Subtotal for Department 4941 :				\$57,668.14
Department: 4942 - WATER DISTRIBUTION				
530-4942-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$34.01
Subtotal for Department 4942 :				\$34.01
Department: 4950 - AIRPORT UTILITY				
501-4950-43013	SURVEY FOR LAND SALE-KERR WELL	EARLES ENGINEERING & INSPECTION I INC	17409	\$2,250.00
501-4950-43013	SURVEY FOR LAND SALE-AIR PRODUCTS	EARLES ENGINEERING & INSPECTION I INC	17410	\$3,250.00
501-4950-43013	SURVEY FOR LAND SALE-GORE NITROGEN	EARLES ENGINEERING & INSPECTION I INC	17411	\$2,450.00
501-4950-45022	NEW COVERAGE-17 CHEVY SILVERADOS	AL SHANK INSURANCE INC	0S87608	\$1,632.36
501-4950-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$2,302.36
501-4950-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$12.00
Subtotal for Department 4950 :				\$11,896.72
Department: 4953 - AIR MUSEUM				
504-4953-44030	SILICONE WATER VACUUM BARRIER	NEW PIG CORPORATION	22422684-00	\$244.92
504-4953-44035	WASHBLOCKER	NEW PIG CORPORATION	224412488-00	\$723.09
504-4953-44035	CR-WASHBLOCKER	NEW PIG CORPORATION	24423529-00	(\$342.30)
504-4953-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$1,935.56
504-4953-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$16.80
Subtotal for Department 4953 :				\$2,578.07
Department: 4970 - CONVENTION/TOURISM				

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
206-4970-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$9.60
Subtotal for Department 4970 :				\$9.60
Department: 6014 - DRAINAGE IMPROVEMENTS				
260-6014-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	OCTOBER #2 2024	\$22.98
Subtotal for Department 6014 :				\$22.98
Department: 6020 - ECONOMIC DEVELOPMENT				
261-6020-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$2.40
Subtotal for Department 6020 :				\$2.40
Department: 6021 - PUBLIC TRANSPORTATION				
261-6021-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$7.20
Subtotal for Department 6021 :				\$7.20
Department: 6040 - HOUSING				
263-6040-46028	DASTON CORPORATION-GOOGLE BUSINESS WORKSPACE	DASTON CORPORATION, THE	IN-6866	\$4.80
Subtotal for Department 6040 :				\$4.80
Department: 6050 - BEAUTIFICATION				
264-6050-45022	NEW COVERAGE-17 CHEVY SILVERADOS	AL SHANK INSURANCE INC	0S87608	\$2,448.54
Subtotal for Department 6050 :				\$2,448.54

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$158,606.76

Department Totals		
Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	\$288.47
4100	NON DEPARTMENTAL	\$3,022.11
4110	LEGISLATIVE	\$12.00
4120	MUNICIPAL COURT/DIVE	\$560.55
4130	CITY MANAGER	\$21.60
4150	FINANCE DEPARTMENT	\$14.40
4152	PERSONNEL DEPARTMEN	\$9.60
4160	BUILDING MAINTENANCE	\$944.94
4180	I.T. DEPARTMENT	\$142.80
4210	POLICE ADMINISTRATION	\$11,763.16
4211	ANIMAL CONTROL DIVISI	\$2,642.00
4220	FIRE	\$1,442.40
4240	BUILDING INSPECTION SV	\$19.20
4250	COMMUNICATIONS	\$33.60
4290	TRAFFIC CONTROL MAIN	\$1,686.80
4300	STREET/HIGHWAY	\$3,289.00
4320	REFUSE	\$1,062.15
4330	FLEET MAINTENANCE	\$402.05

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
	4340	ENGINEERING		\$2.40
	4350	SEWER ADMINISTRATIVE		\$825.78
	4351	SEWER LINE CLEANING		\$1,217.65
	4352	SEWER PLANT OPERATIO		\$21,669.55
	4370	STREET LIGHTING		\$26,021.47
	4500	RECREATION ADMINISTR		\$268.48
	4540	SWIMMING POOL		\$876.25
	4550	GOLF COURSE		\$965.12
	4560	PARKS		\$2,499.24
	4570	PARKS		\$1,509.54
	4580	ARKALON RECREATIONA		\$2.40
	4612	GRIER HOUSE		\$8.69
	4920	CEMETERY		\$64.76
	4930	UTILITY BILLING		\$9.60
	4940	WATER UTILITY ADMIN		\$636.54
	4941	WATER UTILITY		\$57,668.14
	4942	WATER DISTRIBUTION		\$34.01
	4950	AIRPORT UTILITY		\$11,896.72
	4953	AIR MUSEUM		\$2,578.07
	4970	CONVENTION/TOURISM		\$9.60
	6014	DRAINAGE IMPROVEMEN		\$22.98
	6020	ECONOMIC DEVELOPMEN		\$2.40

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
	6021	PUBLIC TRANSPORTATIO		\$7.20
	6040	HOUSING		\$4.80
	6050	BEAUTIFICATION		\$2,448.54
		Grand Total:		\$158,606.76

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4100 - NON DEPARTMENTAL				
100-4100-46028	INTERNET SERVICE	EPIC TOUCH	CITY HALL/NOV 20	\$304.50
Subtotal for Department 4100 :				\$304.50
Department: 4211 - ANIMAL CONTROL DIVISION				
100-4211-46028	INTERNET SERVICE	EPIC TOUCH	ANIMAL CONTROL	\$162.75
100-4211-46620	TRANSPORT DRIVER-WICHITA KS 10/27	RUBIO, RAMONA MARIE	90947	\$50.00
Subtotal for Department 4211 :				\$212.75
Department: 4220 - FIRE				
100-4220-46028	INTERNET SERVICE	EPIC TOUCH	N FIRE STATION/N	\$162.75
Subtotal for Department 4220 :				\$162.75
Department: 4300 - STREET/HIGHWAY				
100-4300-46028	INTERNET SERVICE	EPIC TOUCH	STREET/NOV 2024	\$162.75
Subtotal for Department 4300 :				\$162.75
Department: 4320 - REFUSE				
510-4320-46028	INTERNET SERVICE	EPIC TOUCH	SANITATION/NOV	\$162.75
Subtotal for Department 4320 :				\$162.75
Department: 4350 - SEWER ADMINISTRATIVE				
520-4350-46028	INTERNET SERVICE	EPIC TOUCH	WASTEWATER/NO	\$162.75
Subtotal for Department 4350 :				\$162.75
Department: 4351 - SEWER LINE CLEANING				
520-4351-44038	4NNTL BACK PLATE-LOVE"S LIFT STATION PUMP	ENVIRO-LINE CO INC	0040736-IN	\$2,244.72
Subtotal for Department 4351 :				\$2,244.72

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4500 - RECREATION ADMINISTRATION				
100-4500-46028	INTERNET SERVICE	EPIC TOUCH	BB & SB/NOV 2024	\$162.75
Subtotal for Department 4500 :				\$162.75
Department: 4520 - RECREATION				
100-4520-46239	OFFICIALS REIMBURSEMENT-VOLLEYBALL TOURNAMENT	SPORTS TOURNAMENT PETTY CASH	91046	\$700.00
Subtotal for Department 4520 :				\$700.00
Department: 4540 - SWIMMING POOL				
100-4540-45030	INTERNET SERVICE	EPIC TOUCH	AVENTURE BAY/N	\$131.25
Subtotal for Department 4540 :				\$131.25
Department: 4570 - PARKS				
100-4570-46028	INTERNET SERVICE	EPIC TOUCH	MAHURON/NOV 20	\$162.75
100-4570-46028	INTERNET SERVICE	EPIC TOUCH	SCOUT HUT/NOV	\$130.50
Subtotal for Department 4570 :				\$293.25
Department: 4612 - GRIER HOUSE				
100-4612-45030	INTERNET SERVICE	EPIC TOUCH	GRIER HOUSE/NO	\$162.75
Subtotal for Department 4612 :				\$162.75
Department: 4930 - UTILITY BILLING				
100-4930-46013	OCTOBER CYCLE 2 BILLS	UTILITY PETTY CASH FUND	91200	\$2,867.12
Subtotal for Department 4930 :				\$2,867.12
Department: 4941 - WATER UTILITY				
530-4941-46017	CHLORINE GAS 150# CYL	BRENNTAG SOUTHWEST INC	BSW580033	\$1,252.50
530-4941-46017	CHLORINE GAS 150# CYL	BRENNTAG SOUTHWEST INC	BSW580034	\$1,503.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4941-46017	CHLORINE GAS 150# CYL	BRENNTAG SOUTHWEST INC	BSW80035	\$751.50
530-4941-46017	CHLORINE GAS 150# CYL	BRENNTAG SOUTHWEST INC	BSW80036	\$1,503.00
530-4941-46017	CHLORINE GAS 150# CYL	BRENNTAG SOUTHWEST INC	BSW82261	\$501.00
Subtotal for Department 4941 :				\$5,511.00
Department: 4942 - WATER DISTRIBUTION				
530-4942-44036	SMITH BLAIR REP CLP	CORE & MAIN LP	V366750	\$1,794.12
530-4942-46028	INTERNET SERVICE	EPIC TOUCH	WATER TOWERS/	\$63.00
Subtotal for Department 4942 :				\$1,857.12

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$15,098.21

Department Totals		
Department	Dept. Description	Department Total
4100	NON DEPARTMENTAL	\$304.50
4211	ANIMAL CONTROL DIVISI	\$212.75
4220	FIRE	\$162.75
4300	STREET/HIGHWAY	\$162.75
4320	REFUSE	\$162.75
4350	SEWER ADMINISTRATIVE	\$162.75
4351	SEWER LINE CLEANING	\$2,244.72
4500	RECREATION ADMINISTR	\$162.75
4520	RECREATION	\$700.00
4540	SWIMMING POOL	\$131.25
4570	PARKS	\$293.25
4612	GRIER HOUSE	\$162.75
4930	UTILITY BILLING	\$2,867.12
4941	WATER UTILITY	\$5,511.00
4942	WATER DISTRIBUTION	\$1,857.12
Grand Total:		\$15,098.21

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Department: 4950 - AIRPORT UTILITY

501-4950-44032	FIRE UNIT 12-AIRPORT AC REPAIR	LIBERAL KENWORTH	03S9077	\$3,089.13
Subtotal for Department 4950 :				\$3,089.13
Grand Total :				\$3,089.13

Department Totals		
Department	Dept. Description	Department Total
4950	AIRPORT UTILITY	\$3,089.13
Grand Total:		\$3,089.13

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4100 - NON DEPARTMENTAL				
100-4100-48090	DEDUCTIBLE CLAIM #1711883-JOAQUIN ARREDONDO	EMC INSURANCE COMPANIES	02/24/2022	\$9,897.71
Subtotal for Department 4100 :				\$9,897.71
Department: 4210 - POLICE ADMINISTRATION				
100-4210-45022	POLICY #0S87608-POLICE	AL SHANK INSURANCE INC	422943	\$1,247.00
Subtotal for Department 4210 :				\$1,247.00
Department: 4220 - FIRE				
100-4220-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	OCTOBER 2024	\$13.85
Subtotal for Department 4220 :				\$13.85
Department: 4250 - COMMUNICATIONS				
202-4250-46022	ELECTRIC BILLING/COMMUNICATIONS	CMS ELECTRIC COOP INC	860000/OCT 2024	\$611.02
Subtotal for Department 4250 :				\$611.02
Department: 4300 - STREET/HIGHWAY				
100-4300-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	OCTOBER 2024	\$3.13
Subtotal for Department 4300 :				\$3.13
Department: 4320 - REFUSE				
510-4320-45022	2024 FREIGHTLINER TRASH TRUCK-INSURANCE	AL SHANK INSURANCE INC	422898	\$2,792.00
510-4320-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	OCTOBER 2024	\$8.04
Subtotal for Department 4320 :				\$2,800.04
Department: 4330 - FLEET MAINTENANCE				
100-4330-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	OCTOBER 2024	\$1.58
Subtotal for Department 4330 :				\$1.58

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4350 - SEWER ADMINISTRATIVE				
520-4350-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	OCTOBER 2024	\$8.46
Subtotal for Department 4350 :				\$8.46
Department: 4352 - SEWER PLANT OPERATION				
520-4352-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	OCTOBER 2024	\$64.13
Subtotal for Department 4352 :				\$64.13
Department: 4520 - RECREATION				
100-4520-46226	VOLLEYBALL REF-11 GAMES	CISNEROS, DIANA L	10/30/2024	\$275.00
100-4520-46226	VOLLEYBALL REF-22 GAMES	WILSON, KEALA	10/23/2024	\$550.00
100-4520-46226	VOLLEYBALL REF-11 GAMES	WILSON, KEALA	10/30/2024	\$275.00
100-4520-46239	REIMBURSEMENT-FLAG FOOTBALL OFFICIALS	SPORTS TOURNAMENT PETTY CASH	91047	\$910.00
100-4520-46239	REIMBURSEMENT-BASKETBALL OFFICIALS	SPORTS TOURNAMENT PETTY CASH	91048	\$960.00
100-4520-46239	PRIZE MONEY-FLAG FOOTBALL EDGAR JOEL AVILA	SPORTS TOURNAMENT PETTY CASH	91049	\$1,000.00
Subtotal for Department 4520 :				\$3,970.00
Department: 4560 - PARKS				
100-4560-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	OCTOBER 2024	\$3.88
Subtotal for Department 4560 :				\$3.88
Department: 4941 - WATER UTILITY				
530-4941-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	OCTOBER 2024	\$2,996.34
530-4941-46022	WEKK #62	CMS ELECTRIC COOP INC	12786/OCT 2024	\$866.41
530-4941-46022	WELL #63	CMS ELECTRIC COOP INC	12786/OCT 2024	\$722.65
530-4941-46022	WELL #61	CMS ELECTRIC COOP INC	12786/OCT 2024	\$460.93
Subtotal for Department 4941 :				\$5,046.33

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4953 - AIR MUSEUM				
504-4953-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	OCTOBER 2024	\$0.28
Subtotal for Department 4953 :				\$0.28
Department: 6021 - PUBLIC TRANSPORTATION				
261-6021-45022	POLICY #0S87608-PUBLIC TRANSPORTATION	AL SHANK INSURANCE INC	419176	\$987.00
Subtotal for Department 6021 :				\$987.00
Department: 6040 - HOUSING				
263-6040-48040	2024 HEALTH FAIR SPONSORSHIP	SOUTHWEST MEDICAL CENTER	INV-21525-1	\$30,000.00
Subtotal for Department 6040 :				\$30,000.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$54,654.41

Department Totals		
Department	Dept. Description	Department Total
4100	NON DEPARTMENTAL	\$9,897.71
4210	POLICE ADMINISTRATION	\$1,247.00
4220	FIRE	\$13.85
4250	COMMUNICATIONS	\$611.02
4300	STREET/HIGHWAY	\$3.13
4320	REFUSE	\$2,800.04
4330	FLEET MAINTENANCE	\$1.58
4350	SEWER ADMINISTRATIVE	\$8.46
4352	SEWER PLANT OPERATIO	\$64.13
4520	RECREATION	\$3,970.00
4560	PARKS	\$3.88
4941	WATER UTILITY	\$5,046.33
4953	AIR MUSEUM	\$0.28
6021	PUBLIC TRANSPORTATIO	\$987.00
6040	HOUSING	\$30,000.00
Grand Total:		\$54,654.41

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 0000 - NONDEPARTMENTAL				
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$806.45
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$268.77
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$402.53
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$416.23
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$463.74
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$541.01
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$674.02
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$6,346.75
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$755.86
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$224.92
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$822.17
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$865.54
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$962.78
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$1,105.06
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$1,149.16
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$1,484.34
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$3,231.90
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$693.90
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$133.99
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$31.34
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$34.88
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$41.77
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$42.00
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$52.60

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$94.14
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$97.34
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$258.45
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$126.53
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$225.18
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$149.14
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$162.30
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$179.63
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$188.60
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$192.28
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$202.43
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$178.61
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$108.46
100-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$157.64
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$169.05
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$273.41
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$349.98
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$314.04
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$305.93
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$292.77
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$380.38
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$150.10
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$486.37
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$172.40
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$189.17

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$214.99
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$221.70
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$226.92
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$257.65
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$290.15
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$810.50
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$979.54
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$1,089.15
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$1,135.11
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$1,187.36
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$1,505.77
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$2,174.19
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$366.21
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$19,337.34
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$325.23
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$745.24
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$710.08
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$680.61
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$611.75
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$601.59
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$567.56
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$12,953.06
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$350.40
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$941.17
100-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$285.73

Operator: kreust

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
202-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$1,462.51
202-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$342.02
202-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$592.89
202-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$974.42
202-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$1,074.62
206-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$291.16
206-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$68.09
206-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$245.40
206-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$278.37
207-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$180.04
207-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$42.11
207-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$314.04
209-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$3.07
209-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$0.72
261-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$790.86
261-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$184.96
261-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$924.80
261-0000-20400	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$364.98
261-0000-20400	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$85.36
261-0000-20400	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$434.08
261-0000-20400	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$234.71
263-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$108.63
263-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$25.41
263-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$195.06
501-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$408.58

Operator: kreust

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
501-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$95.55
501-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$541.94
501-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$159.23
504-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$96.38
504-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$412.07
504-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$538.37
504-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$75.69
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$381.60
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$79.56
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$18.61
510-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$1,631.73
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$101.56
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$1,045.76
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$155.57
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$162.39
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$383.43
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$673.90
510-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$501.69
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$856.79
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$230.99
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$200.40
520-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$987.62
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$222.84
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$60.94
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$214.05

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$252.64
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$266.03
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$764.54
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$1,337.13
520-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$162.38
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$44.14
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$188.75
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$259.88
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$324.13
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$1,111.21
530-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$1,385.89
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$1,447.45
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$40.63
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$144.33
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$167.30
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$170.57
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$262.51
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$274.09
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$333.69
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$553.54
530-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$839.78
601-0000-28111	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$29,726.33
601-0000-28111	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$6,952.24
601-0000-28112	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$30,605.11
601-0000-28113	Automatic Invoice From Payroll, Vendor 107264	STATE EMPLOYEE TAXES	PR-102420248496	\$17,726.22

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Invoices Selected for Payment - By Department

City of Liberal, KS

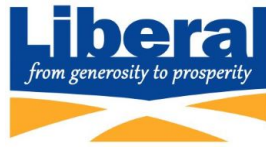
Ledger	Description	Vendor Name	Invoice	Amount
601-0000-28121	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$10,297.82
601-0000-28131	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$20,839.49
601-0000-28141	Automatic Invoice From Payroll, Vendor 106545	EMPOWER RETIREMENT	PR-102420248494	\$151.00
601-0000-28141	Automatic Invoice From Payroll, Vendor 106545	EMPOWER RETIREMENT	PR-102420248494	\$800.00
601-0000-28150	SW-2024-LM000074	BUTLER & ASSOCIATES P.A.	PR-1024202484910	\$451.07
601-0000-28150	22-40302	CARL B DAVIS	PR-1024202484911	\$195.00
601-0000-28150	23-10131	CARL B DAVIS	PR-1024202484911	\$247.50
601-0000-28152	SW17DM000180	KANSAS PAYMENT CENTER	PR-102420248497	\$46.15
601-0000-28152	SW08DM000058 PEREZ JUAREZ	KANSAS PAYMENT CENTER	PR-102420248497	\$174.92
601-0000-28152	SW10DM000115 KULOW	KANSAS PAYMENT CENTER	PR-102420248497	\$203.08
601-0000-28152	000680496001 TORRES MASIAS	OKLAHOMA CENTRALIZED SUPPORT	PR-102420248498	\$138.46
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$569.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$1,419.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$2,710.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$2,971.50
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$3,216.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$3,952.50
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$6,600.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$841.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$817.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$473.00
601-0000-28160	Automatic Invoice From Payroll, Vendor 100061	BLUE CROSS - BLUE SHIELD	PR-102420248491	\$4,444.00
601-0000-28165	Automatic Invoice From Payroll, Vendor 100693	AFLAC INSURANCE COMPANY	PR-102420248493	\$1,099.62
601-0000-28165	Automatic Invoice From Payroll, Vendor 100693	AFLAC INSURANCE COMPANY	PR-102420248493	\$3,465.70
601-0000-28171	Automatic Invoice From Payroll, Vendor 107680	STANDARD INSURANCE COMPANY	PR-102420248499	\$802.43

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
722-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$26.98
722-0000-20100	Automatic Invoice From Payroll, Vendor 107263	FEDERAL TAXES	PR-102420248495	\$115.35
722-0000-20100	Automatic Invoice From Payroll, Vendor 100237	KANSAS PUBLIC EMPLOYEES	PR-102420248492	\$206.17
Subtotal for Department 0000 :				\$257,594.84
Grand Total :				\$257,594.84

Department Totals		
Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	\$257,594.84
Grand Total:		\$257,594.84



**CITY OF LIBERAL
CITY COMMISSION MEETING
November 12, 2024
AGENDA ITEM #**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: November 12, 2024

From:

RE: ADJOURNMENT

Recommendation: