

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

August 13, 2013

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, August 13, 2013.

Commissioners Present: Mayor Dave Harrison, Vice Mayor Janet Willimon, Dean Aragon, Joe Denoyer and Ron Warren.

City Staff Present: City Manager Mark Hall, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Chief of Police Al Sill and City Attorney Shirla McQueen.

Mayor Harrison declared the meeting called to order, and City Clerk Giskie read the roll call declaring a quorum present. The Pledge of Allegiance was recited, and the invocation was given by Ann Holman of the Risen Glory Church.

1. Awards/Proclamations/Presentations. *No items were presented.*

2. Approval of Agenda.

Mayor Harrison requested approval of the agenda.

Commissioner Denoyer moved to approve the agenda, as presented, with Vice Mayor Willimon seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Commissioner Denoyer moved to approve the minutes of the July 23, 2013 regular meeting, as presented. The motion was seconded by Vice Mayor Willimon and carried unanimously.

4. Items from Citizens.

Mayor Harrison read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Mayor Harrison read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

Kerry McQueen, representing the Mid-America Air Museum came to talk about the Dinosaur Exhibit and the upcoming 25th Anniversary of the Air Museum. He distributed a packet of information and asked the Commission to review the information at a later time. He reported on the success of the Dinosaur Exhibit.

- *Mr. McQueen reported a celebration of the 25th anniversary of the museum would be held on September 28, 2013 with guest speaker General Larry Welch, who was responsible for the early success of the Museum.*
- *Mr. McQueen reported the Board has reflected on our history and where we are going from here and have identified four projects that might be beneficial to the Museum. The first is a better identification of the exhibits and collections, especially the exhibits from the Kansas Aviation collection. The second was to have an exhibit setting forth the history of the*

Liberal Army B-24 training base built during World War II and also the history of the Air Museum. He explained the Director is in favor of the exhibit and would need to be approved by the City before moving forward.

- The third project identified is a food kiosk, as they feel it would better serve the museum and public to facilitate having food vendors for meetings and events at the Museum. He noted the Museum Director is not in favor of this because air museum space is a premium and they will continue to work on this issue. The fourth project is the renovation of the General Welch Theatre, including the cosmetic improvements to the entrance and interior of the theatre and upgrading the technology to the digital format. He noted the Director is in favor of these improvements.
- Mr. McQueen reported they have determined the budget for these improvements is between \$150,000 and \$200,000. He explained the Theatre and Kiosk projects have been on the books for many years and they currently have in excess of \$70,000 in cash for these issues. He noted they are not asking for permission to proceed and nothing will be undertaken by the Foundation unless the City Commission gives their approval.
- Mr. McQueen thanked the Commission for their time and asked for their support by becoming a Foundation member.

6. Consent Agenda.

a. Acknowledge Receipt of Minutes:

1. Arkalon Council, June 6, 2013.
2. Parks & Recreation Advisory Board, June 20, 2013.
3. Liberal Memorial Library, July 16, 2013.
4. Liberal Convention & Tourism Board, July 18, 2013.

b. Approval of Airport Leases:

- | | | |
|-----------------------------------|------------|---------|
| 1. # 9.00 Enterprise Rent-A-Car | \$1,457.59 | 1 year |
| 2. #25.00 Dickson Aerial Spraying | \$1,457.59 | 5 years |
- Mayor Harrison inquired if the Commission wished to remove any items for further discussion.

Commissioner Denoyer moved to approve the Consent Agenda, as presented, with Vice Mayor Willimon seconding the motion. The motion carried unanimously.

7. 2014 Budget:

a. Public Hearing. Mayor Harrison declared the Public Hearing open and City Clerk Giskie advised the proper legal notice had been given.

Finance Director Ford reported the public notice was published on August 1, 2013 with a proposed budget amount of \$32,735,000. He advised it includes a mill levy dollar amount of \$5,481,492 and a mill levy of 47.848 mills, based upon the July 1 estimated valuation. Mr. Ford noted this would represent a 4.822 mill increase and an assessed ad valorem tax dollar increase of \$553,205 over last year's budget amount.

- Mr. Ford thanked the Commission for their foresight and insight and also expressed appreciation to all the department heads and employees for their diligence.

There being no further questions or comments from the City Commission, City staff or audience, Mayor Harrison declared the Public Hearing closed.

b. First Reading of Ordinance No. 4413 – Levying Tax Revenues for Budget Year 2014 in Excess of Limitation.

Mayor Harrison requested Commission consideration of the first reading of Ordinance No. 4413, entitled, "AN ORDINANCE ATTESTING TO THE LEVY OF TAX REVENUES IN EXCESS OF THE LIMITATION DURING BUDGET YEAR 2014 FOR THE CITY OF LIBERAL."

Vice Mayor Willimon moved to advance Ordinance No. 4413 to a second reading, as presented, with Commissioner Denoyer seconding the motion. The motion carried unanimously.

8. Resolution No. 2174 – Accepting Airport FAA Grant – Rehabilitate Taxiway A & Taxiway C Project.

Mayor Harrison requested Commission consideration of Resolution No. 2174, entitled, "A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT OFFER FROM THE UNITED STATES RELATING TO THE DEVELOPMENT OF THE LIBERAL MID-AMERICA REGIONAL AIRPORT, LIBERAL, KANSAS".

Airport Manager Giskie reported the City is in receipt of a grant offer from the FAA in the amount of \$150,000 for Phase I of the Taxiway A & Taxiway C Rehabilitation Project. She noted this phase will include the design and bid of the project, which is anticipated to be bid in February with construction to begin around August 2014. She recommended the Resolution be adopted which authorizes the Mayor and City Clerk to execute the Grant Offer.

- City Manager Hall noted the grant match will be coming from the capital improvement portion of sales tax fund and noted EAS funds are critical to retain commercial air service.
- Airport Manager Giskie reported in July, 2013, the Airport had the largest monthly number of revenue enplanements since records have been kept in 1994 with 623 individuals flying out of Liberal. She also announced that the final revenue enplanement numbers for 2012 would be submitted to Washington, DC and that the goal of 10,000 annual enplanements has been finally reached. She explained if the numbers are approved, the Airport would receive one million dollars in entitlement funds to be used for future FAA grant projects. It was noted this is a large step from \$150,000 annually to \$1,000,000 in funding.

Commissioner Denoyer moved to adopt Resolution No. 2174, as presented, with Commissioner Warren seconding the motion. The motion carried unanimously.

9. Resolution No. 2175 - Authorizing the Submittal of a 2013 Kansas Moderate Income Housing Grant Application to the Kansas Housing Resources Corporation.

Mayor Harrison requested Commission consideration of Resolution No. 2175, entitled, "A RESOLUTION AUTHORIZING THE SUBMITTAL OF A 2013 KANSAS MODERATE INCOME GRANT APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION".

Housing and Community Development Director LaFreniere requested permission to submit a grant application for a moderate income housing grant. She noted the project is still being worked on, but it will be from 36 to 48 units, up to \$5,000,000 multi-family project, with rates from \$750 to \$1,000. The grant will consist of RHID and grant funds so the grant application will have several funding units.

- It was noted the City applied for this grant last year but didn't get approved. Ms. LaFreniere reported they funded eight out of 30 applications last year and while they expect more applications this year, they will probably only fund eight.

Commissioner Denoyer moved to adopt Resolution No. 2175 authorizing the submittal of the 2013 Kansas Moderate Income Grant applications to the Kansas Housing Resources

Corporation, as presented, with Commissioner Aragon seconding the motion. The motion carried unanimously.

10. Memorandum of Understanding Between USD 480 and Mid-America Air Museum/City of Liberal for 2013 Robotics Cooperative Program.

Air Museum Director Bert requested Commission consideration of a Memorandum of Understanding between USD 480 and the Mid-America Air Museum/City of Liberal. He noted this is the fruition of three years of effort and represents an initiative from the Museum to USD 480 and serves the Museum purpose because it is one their desires to serve children grades K-12 and as time goes on it qualifies them for \$15 million dollars of scholarship during the international competitions. He indicated this will be a chance for the school system to introduce our children to a program that places more emphasis on STEM (Science, Technology, Engineering and Math) and robotics is the perfect vehicle for that.

- Mr. Bert noted they have 20 communities that are participating in the robotics program and it is his goal to include all 70 communities within the 100 mile radius of Liberal. He requested permission to move forward and agree to the expenditure of funds which are grant funds and donations.
- The Commission thanked Mr. Bert for his efforts.

Vice Mayor Willimon moved to approve the Memorandum of Understanding with U.S.D.480 for the grant funded 2013 Robotics Cooperative Program, as presented. Commissioner Denoyer seconded the motion, which carried unanimously.

11. Urban Boundary Lines.

City Manager Hall noted KDOT has requested a small change to update the Urban Area Boundaries (UAB) to the north and south along U.S. Highway 54 from a principal arterial to a minor arterial. He advised the City would need to agree to the change in classification and then Seward County would pass this by a formal resolution.

- Concern was raised about the impact this change will have on roads and funding. City Manager Hall advised he would get more information on this issue and bring it back to the next meeting for consideration.

Commissioner Denoyer moved to table this issue to the next meeting, which was seconded by Vice Mayor Willimon. The motion carried unanimously.

12. Purchase of IP Camera and Server - Police Department.

LPD Captain McClurg appeared before the Commission to request approval of the purchase of an Internet Protocol (IP) camera and a server to store digital evidence. He noted the PD received a JAG Disparity Grant for the camera purchase. He recommended the purchase of a TCV-512C wireless IP camera from Tactical Technologies Inc in the amount of \$9,934 and also an 8 Terabyte NAS Server from CWS-G in the amount of \$1,899.60.

- Captain McClurg advised the total purchase cost is \$11,833.60 and would be funded by the \$10,574 JAG Disparity grant proceeds and the balance of \$1,295.60 would be funded from grant funds from a private local foundation.

Commissioner Denoyer moved to accept both grants and the purchase of the camera and server in the amount of \$11,833.60, as presented. Commissioner Warren seconded the motion, which carried unanimously.

13. CITY MANAGER'S REPORT.

- City Manager Hall advised the pool will be open on the weekends because many of the summer employees have returned to school. He explained they hope to be able to stay open weekends through Labor Day weekend, but will close if safety becomes an issue.
- Mr. Hall advised the departments are working well. He also reminded the Commission of the meeting this Thursday at 5:30 p.m. with USD 480 in the Commission Room.

14. ITEMS FROM COMMISSIONERS.

Commissioner Denoyer extended condolences to the families of Michael Russell and Richard Yorio. He thanked City staff for the efforts in preparing a no frills budget and reported it was difficult to make the decision to raise the mill levy a little bit and noted this doesn't reflect the reduction of staff over the past several years. He noted this increase will not only affect the taxpayers but families as well. He thanked the taxpayers for their support of the Commission over the years and hoped we continue to have that support in these tough economic times.

Commissioner Aragon also extended condolences to the families of Dan Yorio and Michael Russell. He noted National Night Out was a great celebration and wished the weather would have been better. He was pleased to attend the new teacher's breakfast and advised it was good to hear good comments about the community.

- Commissioner Aragon thanked City staff for the information provided to help the Commission get through the budget process. He also thanked Mr. McQueen for his presentation and was excited to see where the robotics program goes.
- Commissioner Aragon reported the community will have Joan Sebastian, one of the top Mexican artists perform in Liberal on Friday night at the Fairgrounds. He noted Sebastian is a very famous actor and sings while riding dancing horses.

Commissioner Warren complimented City staff on the budget preparation and presentations. He noted it was a tough process but very organized and streamlined.

Mayor Harrison agreed with everything said by the Commission and noted there are many things happening in Liberal.

Vice Mayor Willimon had no items to present.

15. VOUCHERS.

\$1,404,003.85, dated August 13, 2013. Commissioner Denoyer moved to approve the vouchers, as presented, with Vice Mayor Willimon seconding the motion. The motion passed unanimously.

The meeting was adjourned by motion of Commissioner Denoyer.

Dave Harrison, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk