

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

April 23, 2013

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, April 23, 2013.

Commissioners Present: Mayor Dave Harrison, Vice Mayor Janet Willimon, Dean Aragon, Joe Denoyer and Ron Warren.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Chief of Police Al Sill and City Attorney Shirla McQueen.

Mayor Harrison declared the meeting called to order, and City Clerk Giskie read the roll call declaring a quorum present. The Pledge of Allegiance was recited, and the invocation was given by Ann Holman of the Risen Glory Church.

1. Awards/Proclamations/Presentations.

Mayor Harrison presented Public Works Director Sealey with the Tree City USA award provided by the Arbor Day Foundation.

- He reported tomorrow would be designated as Earth Day by the signing of a proclamation and also the planning of a tree.

2. Approval of Agenda.

Mayor Harrison requested approval of the agenda.

Commissioner Denoyer moved to approve the agenda, as presented, with Commissioner Aragon seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Commissioner Denoyer moved to approve the minutes of the April 9, 2013 regular meeting and the April 15, 2013 special meeting, as presented. The motion was seconded by Vice Mayor Willimon and carried unanimously.

4. Items from Citizens.

Mayor Harrison read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Mayor Harrison read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- Al Shank, of Al Shank Insurance, Liberal, appeared before the Commission representing Employers Mutual to present the City of Liberal with a \$33,803.42 dividend check. He noted Liberal is one of 450 cities in Kansas insured by EMC and dividends are given if the safety program has a good loss year.

The Commission thanked Mr. Shank for his presentation.

6. Consent Agenda.

a. Acknowledge Receipt of Minutes:

1. Liberal Housing Authority, March 13, 2013 regular meeting and March 13, 2013 special meeting.

b. Approval of Airport Leases:

- | | | | | |
|----|---------|--------------------------|------------|--------|
| 1. | # 59.01 | Cimarron Investments | \$1,316.70 | 1 year |
| 2. | # 72.06 | Cimarron Investments | \$ 844.80 | 1 year |
| 3. | # 73.04 | Cimarron Investments | \$1,411.64 | 1 year |
| 4. | #176.00 | Cimarron Investments | \$1,051.38 | 1 year |
| 5. | #138.01 | Great Lakes Aviation | \$6,419.83 | 1 year |
| 6. | #131.02 | Larry Johnson | \$ 856.80 | 1 year |
| 7. | #190.02 | Larry Johnson | \$ 317.50 | 1 year |
| 8. | # 97.02 | Sargent & Lillard Casing | \$1,124.96 | 1 year |
| 9. | #146.00 | YRC (Yellow Freight) | \$7,580.52 | 1year |

- Mayor Harrison inquired if the Commission wished to remove any items for further discussion.

Commissioner Denoyer moved to approve the Consent Agenda, as presented, with Commissioner Warren seconding the motion. The motion carried unanimously.

7. Rescind Resolution No. 2169 – Condemnation Hearing of 335 Virginia Ave.

City Manager Hall referred to photographs of the structure and noted on February 26, 2013, the Commission passed Resolution No. 2169 calling for a public hearing to be held tonight for the condemnation of 335 Virginia. He explained since that time there has been some illegal work in the demolition process and another fire occurred on April 13, which caused the building inspector to deem it an immediate hazard.

- Mr. Hall recommended the Commission rescind Resolution No. 2169 as there is no further action necessary on the structure at 335 Virginia.
- Commissioner Denoyer questioned if the structure has been removed already. Mr. Hall advised it is in the process of being cleaned up.

Commissioner Denoyer moved to rescind Resolution No. 2169 regarding the condemnation of 335 Virginia Avenue, as presented, with Vice Mayor Willimon seconding the motion. The motion carried unanimously.

8. Update on Summer Youth Employment Program.

Human Resources Director Schmutz updated the Commission on the upcoming busy summer season and noted we have an opportunity for kids in the community to work for the City of Liberal. She explained we hope to be able to hire about 100 youth over the summer to perform duties such as mowing, planning flowers, lifeguard and also at city hall.

- Commissioner Denoyer questioned if all the positions are filled. Ms. Schmutz advised we are not full yet and encouraged kids to stop by city hall and fill out an application.
- Commissioner Aragon questioned if there was an age restriction on summer youth. Ms. Schmutz noted there are jobs for youth ages fifteen through twenty.

9. Board Appointments – Arkalon Council.

City Clerk Giskie advised the Arkalon Council has three (3) vacancies due to the term expiration of Charles Chain, Bill Harrison and Richard Matthew. She noted Mr. Chain and Mr. Harrison

are eligible to be reappointed and have consented to serve again; however, Mr. Matthew has completed two full terms and is not eligible to serve. She noted the vacancies were advertised in the local newspaper and the resumes received are included in the packet.

- She advised the Arkalon Council is recommending the reappointment of Charles Chain and Bill Harrison and the appointment of Pete Olson to four year terms on the Arkalon Council. *Commissioner Denoyer moved to reappoint Charles Chain and Bill Harrison, as well as appoint Pete Olson to 4-year terms on the Arkalon Council expiring December 31, 2016, as presented. Vice Mayor Willimon seconded the motion, which carried unanimously.*

10. CITY MANAGER'S REPORT.

- City Manager Hall reminded the Commission of the Council of Governments meeting this Thursday at 7:00 a.m. at SCCC where Mr. Parsons will make a presentation of the many economic development issues in process.
- Mr. Hall referred to updates from Pinegar, Smith & Associates about what is happening in the Kansas legislature and noted future reports would be provided to the Commission. He also referred to the update on the pool repairs. Discussion was held on the project.
- Mr. Hall advised his office is trying to set up a joint City/County/USD 480 meeting to be held sometime soon.
- City Manager Hall advised things are busy in the community and noted the departments are working hard getting ready for the Kansas Sampler Festival and the growing season. He expressed appreciation to the departments for their hard work.
- Discussion was held on the wonderful attendance at the Dinosaur Exhibit at the Air Museum.
- Mr. Hall advised a presentation would be held at the next meeting to get a students' point of view on the truancy program. He also noted that Sally Cauble will provide a Board of Education update at the last meeting in May.

11. ITEMS FROM COMMISSIONERS.

Commissioner Warren advised he looked forward to meeting with the county and school board and hoped that we would have a strategy meeting on housing after that meeting. He expressed appreciation to City staff for their assistance on Rosel Field and noted the Cal Ripkin League uses that field.

Commissioner Aragon advised he also looks forward to meeting with the county commissioners and school board. He reported he has received good comments on the ballparks and parks and noted the City employees are doing a good job and it shows.

Commissioner Denoyer expressed appreciation to Sally Fuller, her staff and all the volunteers for working together on the Kansas Sampler Festival. He noted this is a huge effort and we will put our best foot forward. He encouraged those interested in volunteering to contact Ms. Fuller.

- He thanked HR Director Schmutz for obtaining the grant for the summer youth program that will provide some work experience for local youth. He thanked City staff for putting the joint meeting and providing the update from Retail Attractions. He noted there are many activities coming up in Liberal, including the Cinco de Mayo festival this weekend.

Vice Mayor Willimon advised she has been fortunate to participate in the very worthwhile truancy program. She referred to the many things going on in the community.

Mayor Harrison echoed what has been said and noted the truancy program has been very beneficial. He noted there are lots of things going on in the community and expressed

appreciation to City staff for their efforts. He encouraged the public to view the dinosaur exhibit and attend the Kansas Sampler Festival.

12. VOUCHERS.

\$1,562,747.64, dated April 23, 2013. *Commissioner Denoyer moved to approve the vouchers, as presented, with Vice Mayor Willimon seconding the motion. The motion passed unanimously.*

The meeting was adjourned by motion of Commissioner Denoyer.

Dave Harrison, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk