



City Commission Agenda
Tuesday, March 12, 2024, 5:30 PM
City Commission Chambers, 950 S. Grant Ave.

- Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Invocation
1. AWARDS, PROCLAMATIONS, PRESENTATIONS:
 - a. Intellectual and Developmental Disabilities Awareness Month
 2. APPROVAL OF AGENDA
 3. MINUTES -
 - a. February 27, 2024, Regular Meeting Minutes.
 4. ITEMS FROM CITIZENS

Rules of the Commission: Any citizen desiring to address the Commission shall be recognized by the Chair, advance to the podium, state his/her name and address in an audible tone for the record. Presentations shall be limited to five (5) minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.
 5. ITEMS FROM GROUPS
 6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

 - a. January 2024 P/Z meeting minutes
 - b. February 2024 C.E. stats
 - c. CMB - El Rancho Supermarket, 901 S. Kansas Ave.
 - d. Lease #21.06 Tudor Garage
 7. Update on Demolition Resolution 2400 for 809 N Pennsylvania
 8. RESOLUTION NO. 2411 to Set Public Hearing for RHID, Ortuno Addition
 9. Memorandum of Agreement

10. 2024 IT Project Purchases
 - a. City of Liberal 2024 IT Hardware Refresh
 - b. City of Liberal 2024 Sonicwall Licensing Purchase
11. Steering Committee Roster
12. Gun Range at Arkalon Park
13. CITY STAFF
14. CITY MANAGER'S REPORT
15. ITEMS FROM COMMISSIONERS
16. VOUCHERS
 - a. 03/12/24 VOUCHERS
17. EXECUTIVE SESSION- A ten (10) minute Executive Session per K.S.A 75-4319 (b)(1) – Personnel matters of nonelected personnel.
 - ADJOURNMENT



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 1.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From:

RE: Intellectual and Developmental Disabilities Awareness Month

Vickie Harshbarger, Senior Community Relations Manager from Mosaic Garden City/Liberal requested the attached Proclamation.

Recommendation:

City of Liberal Office of the Mayor

Executive Order PROCLAMATION

GREETINGS:

WHEREAS, the month of March 2024 has been designated as “National Intellectual and Developmental Disabilities Awareness Month” in order to celebrate and recognize people with intellectual and developmental disabilities; and

WHEREAS, disability is a natural part of the human experience and in no way diminishes the right of people with disabilities to make choices, contribute to society and experience in full the many blessings of American society; and

WHEREAS, family members, friends and the community at large all play a role in supporting people with disabilities as they pursue their dreams; and

WHEREAS, the goals of this city properly include helping people with disabilities realize full access to housing, employment and the recreational activities which they choose to help them lead fulfilling and meaningful lives on their own terms.

NOW, THEREFORE, I, Jose Lara, Mayor of the City of Liberal, do hereby proclaim the month of March 2024 as:

Intellectual and Developmental Disabilities Awareness Month

in the City of Liberal, I call upon the citizens of Liberal to observe the month with appropriate programs and activities. Furthermore, I encourage the citizens of Liberal to seek information from those organizations with expertise on how they can support and include people with disabilities.

IN TESTIMONY WHEREOF, I have set my hand and confirmed this proclamation with the great seal of the City of Liberal, at the Mayor’s Office, this 12th day of March 2024.

*In witness whereof, I have hereunto set my
hand and caused this seal to be affixed.*

Jose Lara, Mayor



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 3.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Alicia Hidalgo, City Clerk

RE: February 27, 2024, Regular Meeting Minutes.

Attached are the February 27, 2024, Regular Meeting Minutes.

Recommendation:

Staff recommends approval of the February 27, 2024, Regular Meeting Minutes.

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION
February 27, 2024

The regular meeting of the Liberal City Commission was held at 5:30 p.m. at City Commission Chambers located at 950 S. Grant Ave., on Tuesday, February 27, 2024.

Commission Present: Mayor Jose Lara, Vice Mayor Jeff Parsons, Matt Landry, Janeth Vazquez, and Ron Warren.

City Staff Present: City Manager Rusty Varnado, Assistant City Manager Brad Beer, Assistant City Manager Chris Ford, City Clerk Alicia Hidalgo, Special Projects Manager Steve Carroll, Public Affairs Director Keeley Moree, Airport Manager Brian Fornwalt, and City Attorney Lynn Koehn.

Mayor Lara called the meeting to order. City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited and Tyler Prater gave the invocation.

1. AWARDS, PROCLAMATIONS, PRESENTATIONS. *No items.*

2. APPROVAL OF AGENDA.

Commissioner Warren moved to approve the agenda, as printed, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

3. MINUTES: - February 13, 2024 Regular Meeting Minutes.

Commissioner Warren moved to approve the February 13, 2024, regular meeting minutes, with Commissioner Vazquez seconding the motion.

- Vice Mayor Parsons stated there was one correction - a motion was made by "Mayor Parsons" and needs to read "Vice Mayor Parsons."

Commissioner Warren moved to approve the February 13, 2024, regular meeting minutes, as amended, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

4. Items from Citizens.

Mayor Lara read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- Patricia Torres, Immunize Kansas, requests to waive fees for a building in the city with a kitchen for one of their presentation they want to do to promote vaccinations. They will provide food. There is no charge as it's to educate the public.

- City Manager Varnado referred back to the fee structure that denied a fee waiver; there is a Non-Profit fee application. Other facilities have kitchen access. The Commission can't waive the fee. Contact him for additional information.

5. Items from Groups. *No items were presented.*

6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a. Acknowledge Receipt of Minutes:

a. Lease #56.01 James Mongold

b. Lease #56.03 James Mongold

Commissioner Vazquez moved to approve the consent agenda, as printed, with Commissioner Landry seconding the motion. The motion carried unanimously.

7. Enterprise Fleet Management.

- Special Project Manager Steve Carroll stated Staff met with Ken Olsen, Enterprise Fleet Management Senior Account Executive for Kansas and Missouri on this project. Mr. Olsen is in attendance. Enterprise Fleet Management is a full-service vehicle management company. This proposal is to begin selling off the used vehicles and leasing new ones. The City will benefit from safety, cost, and customer support. The current fleet consists of 97 vehicles ranging from 1995-2019. Staff requests consideration of replacing 56 vehicles in 2024. The estimated commercial market of the 56 vehicles is \$262,000; this amount may change. The lease cost is \$421,178.08. The maintenance cost is \$23,587.25. The total cost is \$444,765.33 and will be funded from the Equipment Reserve Fund.
- Ken Olsen, Enterprise Fleet Management Senior Account Executive for Kansas and Missouri gave an overview of the strategy they have for the City of Liberal.
- It was noted this can be a recruitment tool and some vehicles may be cut to get the PD vehicles equipped with the necessary equipment.
- Additional discussion was held.
- City Manager Varnado noted the packet says 56 vehicles; however, the number of vehicles may vary as Staff will stretch the \$450,000. Staff is requesting a dollar figure, not vehicle numbers.

Vice Mayor Parsons moved to approve the agreement with Enterprise Fleet Management to replace vehicles in an amount not to exceed \$450,000 with Commissioner Vazquez seconding the motion. The motion carried unanimously.

8. Solar Panel Project.

- City Manager Varnado stated Jacob will give a short overview of the work session the Commission had before.
- Jacob with Solar Grids thanked the Commission for allowing them back. They had a work session previously where they discussed solar and what it would look like to work for the City. They took the city utility bills to figure out where most of the usage was, where the easiest offsets are, and where the City could have potential savings for turnaround on that as well as starting a green initiative. The facilities they will start with are City Hall, the Wastewater Treatment Plant which will consist of four separate meters, the Rec Center, and the Police Department. These locations will have the best return to make the project as beneficial as possible for the City.
- City Manager Varnado stated Staff is asking for approval of the project, and, if approved, then he and Scarlett will get back to work on the funding source. They had originally reached out to the state revolving fund in the hopes of using sales tax money to pay for the other facilities and the SRF to use because of the better rate. After consultation, they did not believe because of our population size and the type of project, we would be competitive for an SRF loan. In working with Gilmore & Bell, the City would take out a temporary note for up to \$3.7 million. The City will hold that for about a year because they anticipate the IRS Direct Pay to come in April 2025 at which point will leave about \$2.6 million in debt then we bond that amount once it's completed. The bond is coming in at about 4%. We have a couple of options. Staff recommends taking the \$600,000 from Streets, Drainage, and Other Capital Improvements or borrow from ourselves from on hand reserves from the Streets, Drainage, and Other Capital Improvements in order to initiate the project. They would get to work and the City would pay as we go until the temp note was realized and could pay them off. Then sometime in the early second quarter next year, we would get our Direct Pay from the IRS then we bond the project and make an initial principal payment of \$1.1 million or the amount of the Direct Pay. Then over the next 15 years, we continue to budget at the level that we

budget; however, we create a reserve fund so the savings in the 40-year breakdown would go into that fund in order to pay the debt service. The idea is we wouldn't raise taxes, the mill levy, or rates to facilitate this. The debt service would come about from the savings generated from the money we were going to spend anyway. Staff picked the 15-year because that keeps us from dipping into our pockets. If the calculations are correct, the savings generated will produce enough revenue to pay the debt service. We run into the same problem that we did with the cars, as we were not able to get an exact amount for the property insurance increase, but it's estimated to be about 2% of what we currently spend which is \$800,000. The estimated insurance premium is about \$16,000/year to cover the additional panels that will be on top of the buildings.

- The panels are rated to sustain 80-100mph wind and golf ball-sized hail coming down at 80mph. They have a 25-year warranty.
- Discussion was held on the savings, loan rate, and the numbers discussed at the work session.
- City Manager Varnado stated we have one company in Liberal that does this. It's not that we didn't seek out other companies. There are subsidiaries that we could have gotten bids from, but there is only one company that is local, provides the service, and is looking to move its corporate headquarters. We have a contingent of Solar Grids here. Sunray, which is in Florida, is looking to move its corporate headquarters to Liberal so they can do projects around the country but be based out of here. So not only is that helping us from a financial standpoint for the city but it also brings a corporate headquarters to our town. That is why we have a single source proposal in lieu of going to Garden, Dodge, or major corporations.
- Mayor Lara stated this is a good project to try and get into if solar does maintain. If what we are seeing, with the newer technology, it has a better life span and usage. Its percentage doesn't degrade as quickly as the old technology.
- Degradation has decreased in number so that it lasts a lot longer and increases production longer.
- City Manager Varnado noted Karen and Keeley can tell you how many grants come through asking if we meet the green requirement.
- Staff requests approval of the project and the first \$800,000 to be spent from the Streets, Drainage, and Other Capital Improvements so they can initiate work. It may take one to two months working with Gilmore & Bell to get the temp note finalized for Commission approval. The \$800,000 is roughly everything minus the Wastewater facility. That is for the Police Department, City Hall, and the Rec Center. We anticipate the savings to do the same on those three facilities as it did on the collective project.
- The loan, rates, and financing were discussed again.
- City Manager Varnado understands the risk and what the opportunity costs is in line and the risk is within tolerance to move forward based on their assessment.

Mayor Lara motioned to move forward with the project and designate \$800,000 from the Streets, Drainage, and Other Capital Improvements portion of the One Cent Sales Tax, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

9. Protective Gear Purchase.

- City Manager Varnado stated Chief Kirk is out at the fire. The Fire Department requests to purchase five sets of protective gear. It is on a 5-7-year replacement rotation. They are working to purchase two sets per firefighter. Staff received three quotes. Municipal Emergency Services (MES) bid FireDex gear and was the lowest bid. FireDex was the brand purchased last year and it's beneficial to stay in the same brand of gear when possible. Staff requests to purchase five sets of protective coats and pants from MES in an amount not to exceed \$13,000.

Vice Mayor Parsons moved to purchase five sets of protective coats and pants from MES in an amount not to exceed \$13,000, with Commissioner Landry seconding the motion. The motion carried unanimously.

10. Railroad Overpass Grant – Supplemental Agreement.

- Public Affairs Director Keeley Moree stated the Department of Transportation has scheduled the notice of funding opportunity for the Federal Railroad Administration's Railroad Crossing Elimination grant to open in Spring 2024. In preparation for applying, Staff requested a supplemental agreement proposal from Professional Engineering Consultants (PEC) to assemble the Statement of Work, Project Timeline, and Project Budget components of the grant application. In addition, PEC will provide two reviews of the overall grant narrative developed by Staff. This supplemental agreement totals \$29,000.
- The \$29,000 can be funded from Streets, Drainage, and Other Capital Improvements or ARPA funds. *Vice Mayor Parsons moved to approve the Supplemental Agreement in an amount not to exceed \$29,000 with funds to come out of remaining ARPA funds, with Commissioner Warren seconding the motion. The motion carried unanimously.*

11. Compact Track Loader.

- Airport Manager Brian Fornwalt stated the Liberal Airport needs a compact track loader for work on the airport. This will help with dirt work around the edges of the runway and not leave ruts like a wheeled skid steer would. Staff is also getting pallet forks and a pickup broom to help clean up the areas the big broom cannot get to. Staff requested quotes from Caterpillar, Case, Bobcat. The quotes all looked to be about the same type of machine with the same attachments with minor differences in the machine due to the different manufacturers. Bobcat came back with a total price of \$68,637.05. Keating tractor came back with a price of \$69,500. Caterpillar was priced at \$70,756.08, and Case with a price of \$73,725. This was budgeted for this year to come out of the Land Sale account. Staff recommends the Bobcat machine as other departments have Bobcat attachments that will fit this machine, so we will be able to use those attachments as well. *Commissioner Vazquez moved to approve the purchase of the Compact Track Loader from Bobcat not to exceed \$70,000 which was budgeted from the Land Sales fund, with Commissioner Landry seconding the motion. The motion carried unanimously.*

12. Additional Crack and Chip Seal.

- Assistant City Manager Beer stated Staff recently discovered that Western Avenue is deteriorating due to a lack of correct maintenance. Staff is highly recommending to crack seal and chip seal Western Avenue south from 15th Street to 54 Highway and add it to this year's program. The additional cost to crack seal will be \$40,000. Staff recommends using B&H Paving, who is currently doing our crack sealing and was the only bidder on the project. The 2024 Chip Seal Project will go out for bid soon. We will need to add an additional 50,000 square yards of chip seal material to the bid packet for Western Avenue.
- It will be funded from One Cent Sales Tax. The original amount is out of the Special Highway Fund. *Vice Mayor Parsons moved to approve B & H Paving to Crack Seal Western from 15th Street to Highway 54 in an amount not to exceed \$40,000 to come from Streets, Drainage, and Other Capital Improvements, with Commissioner Landry seconding the motion. The motion carried unanimously.*

13. CITY STAFF.

- Assistant City Manager Beer stated the Street Department and Parks are working on the batting cages on the 15th Street fields which were paid for with a grant. The high school and college spring sports have started so our guys have plenty to do out there. The park lights at McCray should go up in the next two weeks. The Water Department is working on a water line project from 11th to 15th between Carlton and Westhaven and replacing that alley. Thursday is the bid opening for the big water project. There has been a lot of graffiti in Light Park. Staff spent about 40 hours last week cleaning it up and then they did it again that night. We will catch them. If people see anything, let us know. We will catch them.

- Assistant City Manager Ford invited the Commission to Darrell Kennedy's retirement reception on March 6 at 2 pm at Blue Bonnet Community Building.

14. CITY MANAGER REPORT

- City Manager Varnado stated the Supervisor Leadership Training is starting month two and they had great feedback on the first month. He sends condolences to the Shank family. Al was a pillar just like his father was, for years of service to our community. He sends best wishes to the family.

15. ITEMS FROM COMMISSIONERS

Commissioner Landry Thank you for coming out today. Thanks to the community firefighters out there today. It's been crazy with the wind. He travels from Sublette from work and couldn't see on 83. He's never seen anything like that. You can see the damage to buildings, and it took down his fence this afternoon. Condolences to Al Shank's family. To all the City Staff for the hard work that they do all the time, he appreciates everything that you guys are doing and what you do. He appreciates everything that is going on

Vice Mayor Parsons Condolences to the Shank family. Al certainly will be missed for sure. Thanks to Staff for what you do. It's appreciated. Congratulations to Brad on becoming a grandfather again.

Commissioner Warren Will say again because you can't say it enough, what a part Al Shank was to this community. Our thoughts and prayers are with his family. Baseball is coming up and we've talked about the signs at the ballfield. He knows some are getting old but he has too many things going on so do we let it be or does he need to get Orlando and get him active on it.

- City Manager Varnado stated it was discussed. It may be best to get with Orlando on the project.

Commissioner Warren He will get with him and it will create some income. Almost all the signs need to be renewed. He has a list and talked to Versus. He will visit with Orlando and go over it with him and go from there.

Commissioner Vazquez Like the other Commissioners, she could speak for hours on what a great individual Al Shank was. Condolences to his family. He truly cared about Liberal, had a servant heart, and was really a great leader. He will be very missed. Thank you to the Fire Department and all the firefighters. They have been working hard these last couple of days and are still out there right now. Thank you to all the City Staff for all of your hard work.

Mayor Lara Thank you to City Staff for all that you do. Right now, all our First Responders are dealing with current fires as well as responding to all the fires throughout the community yesterday and today. Condolences to the Shank family. Al was definitely a mentor to him between the hospital board, City Commission, and the fact that he is an insurance agent too. He is actually in his old building. He was a mentor he spoke to often so he will be missed. Yesterday he went to the town hall the college hosted. At the current time, they are looking for ideas on what to do with the pool. He let them know the City is currently not interested in running or maintaining the current pool, but if they present us a partnership with a future project, that is something we probably should look into. He mentioned the Commission has not been brought into this yet, so when it's time for that presentation, he is sure Rusty will bring it. They had a very good turnout with easily 60 to 100 people. It was full. It is something the community is interested in – an indoor pool with a lot of use. So, it is definitely something we need to look into once a true plan comes through. We can partner with them, the school district, and hopefully the County as well. With all the other programs, he is hoping that this will help us move forward. There's a lot of conversations being had for other projects throughout the community. He got to speak to a lot of the School District Board members yesterday since they were meeting one of their candidates before the pool conversation so they were all there. They have a lot of ideas where they want to partner with us. He thinks it would be good for the boards to meet and get that organized. He thinks things are going great. Thank you to all Staff for what they do.

16. VOUCHERS:

\$ \$1,578,072.52 dated February 27, 2024.

*Commissioner Warren moved to approve the vouchers, with Commissioner Landry seconding the motion.
The motion carried unanimously.*

The meeting was adjourned by Mayor Lara.

Jose Lara, Mayor

ATTEST:

Alicia Hidalgo, CMC, City Clerk

DRAFT



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 6.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Keith Bridenstine, Building Services Director

RE: January 2024 P/Z meeting minutes

Attached are the signed meeting minutes form the January 11th Planning and Zoning meeting

Recommendation:

MINUTES REGULAR MEETING LIBERAL BOARD OF ZONING APPEALS

The Board of Zoning Appeals regular meeting on January 11, 2024 at 7:00 PM, in the City Commission Chambers, 950 S Grant.

<u>Members</u>	<u>Present Today</u>	<u>No. of Meetings Held in 2024</u>	<u>No. of Meetings Attended in 2024</u>
Steve Merz, Chairman	Yes	1	1
Edgar Ortuno, Vice Chairman	Yes	1	1
Monalicia Arredondo	Yes	1	1
Jeff Hall	Yes	1	1
Jairo Vazquez	Yes	1	1
Nick Schwindt	Yes	1	1
Vacant			

Staff members: Keith Bridenstine, Zoning Administrator; Arlene Rosales, Secretary of the Board.

Steve Merz calls the meeting to session at 7:00PM. Steve notes we have a quorum.

Item #1

Election of Chairman & Vice-Chairman

Steve opens the floor for nominations & a motion for Chairman.

Jairo Vazquez nominates Steve Merz as Chairman. With Edgar Ortuno seconding the motion.

AYES: Schwindt, Vazquez, Hall, Arredondo, Ortuno

NAYES: None

ABSTAIN: Merz.

ABSENT: None.

All in favor, motion carried unanimously.

Steve opens the floor for nominations & a motion for Vice-Chairman.

Mona Arredondo nominates Edgar Ortuno as Vice-Chairman. With Jairo Vazquez seconding the motion.

AYES: Schwindt, Vazquez, Hall, Arredondo, Merz

NAYES: None

ABSTAIN: Ortuno

ABSENT: None.

All in favor, motion carried unanimously.

Item #2

a. Approval of the BZA Minutes of November 9, 2023 Regular Meeting.

Edgar Ortuno makes a motion to accept the minutes of November 9, 2023 as presented with Nick Schwindt seconding the motion.

AYES: Merz, Schwindt, Vazquez, Hall, Arredondo, Ortuno.

NAYES: None

ABSTAIN: None

ABSENT: None

All in favor, motion carried unanimously.

b. Approval of the BZA Minutes of November 30, 2023 Special Meeting.

Jairo Vazquez makes a motion to accept the Special Meeting minutes of November 30, 2023 as presented with Mona Arredondo seconding the motion.

AYES: Merz, Schwindt, Vazquez, Hall, Arredondo, Ortuno.

NAYES: None

ABSTAIN: None

ABSENT: None.

All in favor, motion carried unanimously.

Item #3

Case BZ-23-11: The owner is requesting a Special Use for a Home Occupation. This is allowed with a Special Use Permit in Article VI Section 1 (C)(15)(d) of the Zoning Ordinance, will apply to the following described property:

Nellie Tucker 7th Addn, Block 3, Lot 5 to the City of Liberal, Seward County, Kansas. [Parcel: 088-149-29-0-30-17-003.00-0] [Location: 2124 Nevada Dr.]

Keith Bridenstine states this is for a Home Occupation at 2124 Nevada Dr. to be used as a home Phycologist office. The required publications and mailing have been made. I had received multiple in-person and phone related objections for this Special Use, I also received an official letter from Klenda Austerman Attorney at Law, LLC, objection on behalf of the residence of six (6) neighborhood homes. The letter cites safety concerns with higher victim rates among Phycologist for homicide and assault. *Keith reads letter out loud.* Upon review of specific zoning rules this meets the definition of a medical, dental or health clinic under Article III #67. In Article XX Section 8 (5)(f) states, medical or dental office, clinics or hospitals. Shall not be included as a home occupation. Your approval or denial for this Special Use application will be recommended to the City Commission after the 14-day statutory waiting appeal February 13, 2024

Chairman Merz opens the public portion of the meeting.

Laura Noblejas, Licensed Phycologist, 2124 Nevada Dr., I get everyone's concerns especially with the laws of the mass shooters that has happened in this country. I think it is valid that people are afraid. God Blessed me with knowing I wanted to be a Phycologist since the 7th grade & educate people about mental illness. There is a lot of negative stigma, flaws and unfair beliefs of people with mental illness. I feel like I grew up in a psych office, I worked in one since age 18 and for the next 4 years, I was a secretary then I was a psychiatric technician. The first year I was there I witnessed a patient being restrained, it was scary so I get why everyone is scared. There will be no traffic congestion, we have 4 parking spaces in our driveway including the two inside the garage. Doctors, physicians and surgeons they have a higher likelihood of being shot than phycologist do. I don't see schizophrenia or substance abuse patients, those are the two more likely to commit a violent crime I haven't had a schizophrenic patient since 2012-2013. If I would have my office in my home it increases some confidentiality. What

qualifies as a mental illness are clients who have lost husbands, daughters, sons, family members who are grieving. When people think of mental illness they think of schizophrenic, the command hallucinations. Because of COVID, 30-40% of patients don't even come into my office, they use telehealth. Most of my clients are attorneys, doctors' nurses, other medical profession, National Beef & Seaboard employees. I see youth patients ages 5-17. Carol Huddleston lives on 7th St. she has had her practice at home for years, she is grandfathered in. I encourage you to look at the data from 2003-2020 of medical professions were killed in this time, 27% of psychologist & 73% of physicians. There is a commercial building used as a Church practically behind my home. My office now is also very close to a residential area. I am by myself most times in the afternoon and I am not afraid of these patients.

Jeff Hall asks are you currently operating in your home now?

Mrs. Noblejas states she is operating at 18 Plaza Dr.

Jairo Vazquez asks what does your screening process look like?

Mrs. Noblejas states she has an access form, they ask questions over the phone and are able to determine whether they can see the patients or not. I give them a referral to another specialist.

Chairman Merz ask how do you handle seeing a patient in person and realizing it is not something you can take in office?

Mrs. Noblejas states I let them know right then and there that I won't be able to help them and refer them to 3 different people I know would help them.

Chairman Merz asks do you keep any psychotic drugs in your possession?

Mrs. Noblejas states she does not.

Erika Garibay, ER Nurse, 2149 Nevada Dr., states Dr. Noblejas advertises on her website she deals with anger issues. Ask yourselves would you feel safe if your kids are left home alone and theses patients are roaming around looking for her address? She also says she sees patients till 9pm at night. I have teenage kids who sometimes stay home alone, one of these angry patients come up to the wrong door, it only takes one time to make them upset. Patients won't admit over the phone if they are on drugs. Her office would not be more private in her home, neighbors are outside constantly.

John Zirkle, 2113 Nevada Dr., I have 2 little boys. You can't always screen anyone correctly. The patients have the telehealth options as well. I am against this.

Krystal Kinsinger, 2116 Nevada Dr., states she is also against this Special Use Permit.

City Manager Varnado states they city is exceptionally supportive of mental health. We have one of the strongest employee assistance programs. The danger you are facing is once you say yes then the doors open. The city staff will have difficulty recommending approval to our commission.

Dr. Mona Rane, 2132 Nevada Dr. spoke against this Special Use Permit due to safety concerns.

Luz Lopez 2117 Nevada Dr. fully objects to this Special Use Permit

Lisbet De La Cruz, 2141 Nevada Dr, stated she recently move into the neighborhood. She is against this Special Use due to safety concerns

Chairman Merz closes the public portion of the meeting

Vice-Chairman Ortuno states he empathizes with both parties. I do believe in order to reserve the integrity of the neighborhood there is certain boundaries we need to respect. There is also this concern with the planning and zoning perspective, if we do agree with this what does that open the door too in the future?

Jeff Hall states we all need to take in consideration of what our last speaker said "would you want this in your neighborhood?". I know there are a lot of home business in town, Keith do you have a number on how many we have in town? City Manager Varnado stated we have approx. 1,064 and 210 actual registered business.

Nick Schwindt states I am very sympathetic to the neighborhood when we have that many people come before the board. We are not going to ignore that. I wouldn't want it in my neighborhood either.

Chairman Merz states I respect and thank everyone for having the courage to stand up and speak for yourself. I also have to agree with our City Manager, we have to be very careful with opening the door to variance and Special Uses, we get something started we can't contain or we triple the work load on the Building Department. Even though we are not elected officials here we are Stewards of the community.

Jairo Vazquez states one thing that concerns me is the liability. If we would say yes and anything were to happen, it would be really hard for me to live with myself if God forbid something happened.

Monalicia Arredondo states listening to all the concerns and the factual information and being a commercial owner, I understand that residence should be kept as residence. I would have to deny this.

Jeff Hall makes a motion to deny the Special Use Permit for the Home Occupation with Nick Schwindt seconding the motion.

AYES: Merz, Schwindt, Vazquez, Hall, Arredondo, Ortuno.

NAYES: None

ABSTAIN: None

ABSENT: None

All in favor, motion carried unanimously.

Item #4

Case BZ-23-12: The owner is requesting a variance, in order to install an advertising sign in a C-2 zone & an exception to a distance setback, which can be permitted to be placed at this location by majority vote by the Planning Commission in accordance with the Zoning Ordinance in Article XXIV, Section 10. The requested Variance will apply to the following described property:

SURFACE AND SURFACE RIGHTS ONLY, in and to: S34, T34, R33, BEG 1960'E & 1450'S NW COR SEC 34 TH SELY336.4'; SWLY931'; NWLY822'; NWLY40'; NELY250' TO POB to the City of Liberal, Seward County, Kansas. (Address: 1200 E Pancake Blvd.).

Keith states this sign will be at the Red Barn Truck Wash, they will take down an existing billboard that is out there. They are asking for two variances to the zoning code. One is for the zone in which advertising signs are allowed the other is for the separation

distance we require between advertising signs. Article XVI only allows for advertising signs on property zoned I-2 Industrial. The current zones are a C-2 Commercial for the first proposed billboard & I-2 for the second billboard. The distance of billboard signs is not less than 660 ft. The proposed location for the 2nd billboard will be 330 ft from the first billboard. The 330 ft separation will still exceed what KDOT requires, they have a required if 300 ft separation. If approved from this board it will still require an approval letter from KDOT with their okay. I received one phone correspondence regarding this case who was not opposed to this.

Chairman Merz opens the public portion of the meeting.

Nathan Haskell, Luminous Neon Sign Company, states he is happy to answer any questions.

Nick schwindt asks is 300 ft the max of the distance he can get?

Mr. Haskell states 300 ft is the regulation for KDOT but he is asking for 330 ft. The reason we are requesting the spacing portion of this is the potential change on 54, the further West we could push these billboard signs the better.

Nick states if they could go 420 ft? I think the signs are too close together.

Mr. Haskell states on the West side of town, we own a cluster of 4 signs which do have the 300 ft spacing. These are static boards and not electronic boards due to traffic safety.

Jairo states what is the foundation for these billboards?

Mr. Haskell states the steel structure, we direct bury 24in steel base bolt. We've been doing a 36"-auger footing that goes 14 ft deep.

Chairman Merz states if he has had any discussion with the state with this information?

Nathan states he has been talking to them. They need the City approval first before they decide.

Steve closed the public portion of the meeting.

Board members discuss.

Monalicia Arredondo makes a motion to grant the Sign Variance, with Edgar Ortuno seconding the motion.

AYES: Merz, Vazquez, Hall, Arredondo, Ortuno

NAYES: Schwindt

ABSTAIN: None

ABSENT: None

All in favor, motion carried unanimously.

Item #5

Chikas Fresas Color Scheme Discussion.

Keith Bridenstine states Article XXVIII of the Zoning Regulation states exterior of building colors from Pancake to 6th St. have to be approved by the Planning & Zoning Board, the code states the color has to be a mutual agreeable color, but It lays out no agreeable or preferred color scheme. They received a stop work order, now they are here before you.

City Manager Varnado states the owners complied right away and came in to speak to us and we laid out a plan to get this before you. I did allow them to finish painting the front of the building. I care that the business pays for their Business license, pays for their sales tax & pay for their property tax. I appreciate the partnership with the owners

and their willingness to come in. When the owner came in to discuss the site plan, she and Keith discussed the inside & the exterior never made it to the right spot.

Citlali Reyes & Erika Marino, owners of Chikas Fresas, states the color pink represents what our business is. My mom used to sell chocolate covered strawberries from her house for family or friends, that is where "Fresas" comes in. "Chikas" my mom has 3 other daughters. When you walk into our restaurant you just get hit with pink. We sell desserts we sell food. We would really appreciate if we were to get your approval to keep the pink, it brings color to Liberal.

Nick Schwindt ask where are they located now?

Ms. Reyes states we are at 7 Village Plaza.

Edgar states if the owners can walk him through the process of getting the building, getting approval of plans & permits.

Ms. Reyes states they got the building first and it took them about 6-7 months to come up with idea on the building and then hired a contractor and from there we started getting permits.

Erika Marino via City of Liberal employee translator, Erika Villa, states Ms. Marino has come into City hall to talk to me since the beginning of buying the building. She did ask about the painting of the building & we told her no and she can paint herself. She did not know about the requirement or rule on having to ask before starting. When Ms. Marino talked to people within City Hall they didn't even realize there was some kind of code regarding the painting of the building. Ms. Marino likes the color pink and brings something colorful to Liberal. They want to bring new things to Liberal.

Ms. Reyes states they asked surrounding business neighbors if they were okay with the color pink and they got mostly yes

Steve ask if they received any opposed?

Ms. Marino states they did not get any testimonies.

Ms. Reyes states the business cattycorner to them was not okay with the color at first but they saw the finished product and are fine with it now.

Steve asks when we do a change of use classification for a building, that does not come before us?

Keith states no it does not.

Steve ask should it come before us?

City Manager Varnado states when you do a change of use its more about maintain the fire code then it is coming before the P&Z board.

Steve closes the public portion of the meeting.

Jairo states this is just a personal opinion but I feel like the social media got out of hand, I think overall as a board and as a City we are doing a good job on changing and making it easier on business that want to do cool things like this possible. There were a lot of negative things said about the City, it was a little bit too much.

Steve states pink is not his color and has no problem with it at all but he is excited about this new business in town.

Nick states it is a beautiful color of pink.

Jeff states it looks great, who's to says what's a good color or what's a bad color.

Edgar states he is all for the color.

Steve Merz states all in favor of the pink say aye, all ayes.

Motion carried unanimously.

AYES: Merz, Vazquez, Hall, Arredondo, Ortuno, Schwindt

NAYES: None

ABSTAIN: None

ABSENT: None

Item # 6

Repeal of the Kansas Ave Overlay District, Article XXVIII.

Keith Bridenstine states the Kansas Ave Overlay District mostly just repeats verbiage elsewhere in the code, where it does differ is the requirements of business owner to paint their building and that code only lays out a mutual agreeable color and not a preferred color. The idea is we take out Article XXVIII entirely from the zoning code. It does not change anything other than the requirement for business owners to ask permission before they paint their building between Pancake and 6th St.

Mayor Jose Lara states we are trying to make things easier for businesses to expand. I did not like that we have a district that only those specific building owners have to come and get permission to paint. I would recommend we go ahead and repeal that and get rid of one more step business have to come through and deal with.

Nick state when repealing that, doesn't It open the doors to anything? What would be your approved colors or unapproved colors?

Mayor Lara states as long as it's not foul or offensive I don't find a color is our jurisdiction to deal with.

Further discussion held.

Edgar Ortuno makes a motion to repeal The Kansas Ave Overlay District Article XXVIII and forward it to the City Commission for final approval with Jeff Hall seconding the motion.

AYES: Merz, Schwindt, Vazquez, Hall, Arredondo, Ortuno.

NAYES: None

ABSTAIN: None

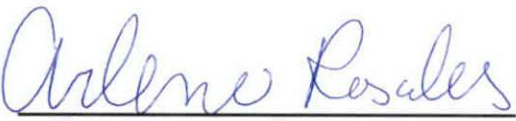
ABSENT: None

All in favor, motion carried unanimously.

Meeting closed.


Steve Merz, Chairman

ATTEST:


Arlene Rosales, Secretary

MINUTES **REGULAR MEETING** **LIBERAL METROPOLITAN AREA**

The Liberal Metropolitan Area Planning Commission convened for the public hearing in the City Commission Chambers, 950 S Grant. on January 11, 2024 at 7:00 pm

<u>Members</u>	<u>Present</u> <u>Today</u>	<u>No. of Meetings</u> <u>Held in</u> <u>2024</u>	<u>No. of Meetings</u> <u>Attended in</u> <u>2024</u>
Steve Merz, Chairman	Yes	1	1
Edgar Ortuno, Vice Chairman	Yes	1	1
Monalicia Arredondo	Yes	1	1
Nick Schwindt	Yes	1	1
Jeff Hall	Yes	1	1
Jairo Vazquez	Yes	1	1
Vacant			

Staff members: Keith Bridenstine, Zoning Administrator; Arlene Rosales, Secretary of the Board;

Steve Merz calls the meeting to order at 7:00PM. Steve notes there is a quorum present.

Item #1

Approval of the PZA Minutes of November 9th, 2023 Regular Meeting.

Nick Schwindt makes a motion to approve the PZA November 9th 2023 minutes as presented, with Monalicia Arredondo seconding the motion.

AYES: Schwindt, Hall, Vazquez, Merz, Arredondo, Ortuno

NAYES: None

ABSTAIN: None

ABSENT: None

All in favor, motion carried unanimously.

Item #2

Administrators Report.

Keith Bridenstine states we had a kick off zoom meeting in reference to the Comp plan. Rusty, Keeley and I are supposed to put together a steering committee of 30-40 people. There might be a variance application coming forward to waive the minimum 600 sq. ft for a single-family residence. The City Commission did vote to vacate Ernesto seat due to disqualification for non-attendance. We have an open-City seat if anyone knows of someone have them come to my office for an application.

Item #3

Items from Members.

Jairo Vazquez- When will we look at changing the zoning regulation?

Keith states anytime you come across something to change to something else email it to me and I have draft copy and I can make those proposed changes.

Nick Schwandt- It makes a big difference when you have that many citizens voice their opposition to something in their neighborhood, we do not take that lightly.

Steve Merz- Thank you for coming out tonight. Thank you to the Fire Dept., Building Dept, City Manager, Mayor and Vice Mayor and Keylee it is much appreciated to have that support.

Monalicia Arredondo- I apologize for being late. I was at a LEAD meeting. It is a great program to get more leaders involved.

Jeff Hall- I apologize for being late. I talked to City crews and we just had a big storm and I thought we are recovering pretty quickly from that.

Edgar Ortuno- I appreciate everyone who came out today. We need to have more of the community present at these meetings. I hope we can continue working to fix anything that needs to be fixed. I'm hoping to see a lot of change and a more positive outcome.

Chairman Steve Merz makes motion to adjourn the meeting.
All in favor.
Meeting Adjourned.

ATTEST:


Steve Merz, Chairman


Arlene Rosales, Secretary



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 6.b.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Keith Bridenstine, Building Services Director

RE: February 2024 C.E. stats

The Code Enforcement stats for the month of February 2024:

Enviromental cases - 48
Stop work Orders - 3
Vehicle violations - 12
Substandard structures - 3
Park in Yard - 32
General Complaint - 2
Exterior violations - 1
TOTAL - 101

Recommendation:



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 6.c.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Alicia Hidalgo, City Clerk

RE: CMB - El Rancho Supermarket, 901 S. Kansas Ave.

The attached CMB application is for El Rancho Supermarket, located at 901 S. Kansas Avenue.

Recommendation:

Staff recommends approval of the CMB application for El Rancho Supermarket.

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of**LIBERAL****SECTION 1 - LICENSE TYPE**Check One: ☒ New License ☐ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.**SECTION 2 - APPLICANT INFORMATION**

Kansas Sales Tax Registration Number (required):

036-384098513F-01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation CELAYA FOODS LLC		FEIN 85-2148422	
Corporation Street Address 211 E 7TH STREET SUITE 620		Corporation City AUSTIN	State TX
Date of Incorporation 09/26/2018		Zip Code 78701	
Resident Agent Name CORPORATION SERVICE COMPANY		Articles of Incorporation are on file with the Secretary of State. ☒ Yes ☐ No	
Residence Street Address 211 E 7TH STREET SUITE 620		Phone No. 5122886866	
		City AUSTIN	State TX
		Zip Code 78701	

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name EL RANCHO SUPERMARKET	Name CELAYA FOODS LLC		
Business Location Address 901 S KANSAS AVE	Address 2601 E GUASTI RD		
City LIBERAL	City ONTARIO		
State KS	State CA		
Zip 67901	Zip 91761		
Email Address(s) Please separate values with a comma. AMY@AMYHARRISONCONSULTING.COM			
Business Phone No. 9099237426	☐ Applicant owns the proposed business location. ☒ Applicant does not own the proposed business location.		
Business Location Owner Name(s) OMEGA REH LLC			

SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name MEXICO FOODS LLC	Position MANAGER	Date of Birth 04/02/2007
Residence Street Address 2501 E GUASTI RD	City ONTARIO	State CA
		Zip Code 91761
Spouse Name N/A	Position	Date of Birth
Residence Street Address	City	State
		Zip Code
Name KARST, DARREN, WYANE	Position CFO	Date of Birth 01/18/1960
Residence Street Address 829 KNIGHTSBRIDGE COURT	City LAKE FOREST	State IL
		Zip Code 60045
Spouse Name KARST, TERESA E.	Position SPOUSE ONLY	Age 64
Residence Street Address SAME AS ABOVE	City	State
		Zip Code
Name STOVER, ERIC, KARL	Position CEO	Date of Birth 12/08/1968
Residence Street Address 11414 E CARSON ST	City SCOTTSDALE	State AZ
		Zip Code 85259
Spouse Name STOVER, CHRISTINA	Position SPOUSE ONLY	Age 45
Residence Street Address SAME AS SPOUSE ABOVE	City	State
		Zip Code



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 6.d.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Judy Hernandez, Accountant I

RE: Lease #21.06 Tudor Garage

Recommendation:

Staff requests Commission consideration to approve the attached Lease Agreement #21.06 with Tudor Garage.

AIRPORT LEASE

THIS AGREEMENT, entered into this 1st day of March, 2024, by and between the City of Liberal ("Lessor") and **Tudor Garage, 2007 W 7th St Lot 7 Liberal, KS. 67901, Phone: (917) 392-3068 or (917) 484-1242 ("Lessee")**.

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Lot 7, 8 of Block 13
Lot 7 = 180' x 319' = 57,600 sq. ft.
Lot 8 = 172' x 319' = 54, 868 sq. ft.

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.
2. Term. The term of this Lease is for **One (1) Year beginning on March 1, 2024.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.
3. Rental. Lessee agrees to pay Lessor **\$4,926.10 per year or \$410.51 per month.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.
4. Security Deposit. No security deposit is required under this lease.
5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:
 - a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials: TS

- b. Rules and regulations of the Federal Aviation Administration;
- c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
- d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not be used for dwelling purposes;
- e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers;
- f. Lessee shall not be authorized or granted an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958;
- g. Lessor reserves the right to further development or improve the landing area and all publicly owned air and navigation facilities of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance by Lessee;
- h. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which in the opinion of the Lessor would limit the usefulness of the airport or constitute a hazard to aircrafts;
- i. During time of war or national emergency, Lessor shall have the right to enter into an agreement with the United States government for military/naval use of all or part of the landing area, the publicly owned air navigation facilities, and/or other areas or facilities of the Liberal Mid-America Regional Airport, including the leased premises. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the United States Government, shall be suspended;
- j. This Agreement shall be subordinate to the provisions of any outstanding Agreement between Lessor and the United States relative to the maintenance, operation or development of the airport;
- k. Lessee agrees to abide by all laws, rules, and regulations affecting the leased premises or Lessee's use of the leased premises, and in particular will not jeopardize

Lessee Initials: TS

any reasonable function of the Liberal Mid-America Regional Airport or its ability to receive federal funding;

l. Lessee agrees that in connection with the use of the leased premises, Lessee shall not discriminate against any person on the grounds of race, color, or national origin, or be otherwise subject to discrimination in connection with Lessee's the use of the leased premises; that any construction of improvements on, over or under the leased premises in the furnishing of service thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination; and that Lessee shall use the premises in compliance with all other requirements imposed by 49 C.F.R. Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation;

m. No rights granted by this Agreement will be exercised in a manner which would interfere with or adversely affect the use, operation, maintenance or development of the airport;

n. There is hereby reserved to the Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the air space above the leased premises, together with the right to cause in said air space such noise as may be inherent in the operation of the aircraft, now known or hereafter used for navigation of or flight in the air, using said air space or landing at, taking off from, or operating on or about the Liberal Mid-America Regional Airport;

o. Lessee shall not cut down or remove any tree from the leased premises without the written consent of the Lessor;

p. Lessee shall keep the leased premises clean, neat, and presentable, shall not increase any existing fire hazards, and shall not use the leased premises in a manner which would in any way annoy or interfere with the other tenants or users of the Liberal Mid-America Regional Airport. The Lessee shall keep the lot or piece of land free and clear of all weeds and obnoxious growths and shall such cut such weeds and obnoxious vegetation growths before the same blossoms or matures or attains a size sufficient to interfere in any manner with the health, convenience or pleasure of persons living near or adjacent to such premises or of persons using the streets, alleys or sidewalks and shall not permit the seeds therefrom to be scattered upon the same or adjacent property.

In the event Lessor, in its sole discretion, believes the premises violate the requirements of sub (p), then Lessor shall give written notice to Lessee of the items in violation. Lessee shall have five (5) days from receipt of said notice to cure said violation(s). In the event Lessee fails to cure such violation(s), then Lessor may elect to cure the violation(s)

Lessee Initials: TS

and assess the costs to the Lessee for immediate payment. The costs to cure the violation(s) shall include any and all reasonable fees including but not limited to hourly work per worker not to exceed \$20 per hour, mileage, etc. Costs shall be documented and provided to Lessee with the amount to be paid in writing. Failure to timely pay shall be considered a breach of the lease agreement;

q. Lessee shall comply with all federal, state, and local regulations upon the installation of above ground or below ground storage tanks, and shall obtain the prior written consent of the Lessor before any such installation.

r. In the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49CFR Part 21, Non-Discrimination Federally Assisted Programs of the Department of Transportation and as said regulations may be amended.

t. Alcohol Consumption on City Airport Property Prohibited. Lessee shall comply with City ordinances regarding the prohibited consumption of any type of alcoholic liquor upon City Airport property.

u. Animals at Large. Lessee shall comply with City ordinances prohibiting the owning, harboring or having the custody or possession of any dog to cause or allow such animal to run at large within the City and City Airport property. Off-leash dogs on the airport not only present a nuisance to other airport tenants, but to the general safety of airport operations.

v. Land Purchase. In the event Lessor makes the determination to sell the leased premises, Lessee shall have first right of refusal to pursue said purchase.

6. Liability and Insurance. Lessee shall hold Lessor free, including reasonable attorneys' fees, and harmless from all claims, damages, suits, or causes of action resulting from injuries to persons or property and arising thereon or out of the use, occupancy, or condition of the leased premises and shall carry, maintain and **deposit proof with the Lessor of liability insurance with an insurance company**, satisfactory to Lessor, insuring Lessor as an additional named insured, against liability in the minimum amount of \$1,000,000 per occurrence arising on or about the leased premises, together with \$25,000 property damage insurance. In addition thereto, Lessee shall obtain and maintain adequate fire, accident, casualty, and extended coverage insurance covering the replacement value of contents (including fixtures and attached improvements not considered part of the building for insurance purposes) of any building or personal property owned by Lessor on the leased premises, and again provide Lessor with proof of same and name Lessor as an additional insured. If Lessor is required to resort to an attorney

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to defend or enforce any of its rights against Lessee and prevails in such litigation, Lessee shall pay Lessor's reasonable attorney's fees and court costs.

7. Utilities. Lessee shall pay promptly all charges for heat, light, gas, water and power used by Lessee in or upon the leased premises; shall pay promptly for garbage and sewage removal and waste removal, if any.

8. Taxes. Lessee shall pay all annual taxes and assessments levied against any buildings, fixtures, attached improvements, or real estate on the leased premises, and in addition thereto Lessee shall pay all taxes and special assessments assessed against the personal property or real property located on the leased premises. Lessee's tax payment shall be due at the time it would be due if Lessee were the owner of the leased premises.

9. Inspection. Lessor and its agent shall have free access to the leased premises during all reasonable hours for the purpose of examining the same and to ascertain if they are in good repair, and to make reasonable repairs which the Lessor may require or desire to make. Lessee, by taking possession of the property accepts it in that condition existing at the time of occupancy and waives any claim Lessee may have concerning the condition of the property. Lessee acknowledges that taking possession includes a full and complete inspection of the property. Lessor shall not be liable for any defects, latent or otherwise, on the leased premises.

10. Repairs and Modification. Lessee agrees that any repairs or modifications made to City owned buildings or personal property leased hereunder can be made at the Lessee's own expense if less than \$100.00, if it does not devalue the property or do structural damage to the property. Under all other situations including when Lessee wants Lessor to pay, Lessee shall obtain prior approval from the Airport Manager, with the right to appeal any repairs and modifications greater than \$300.00 to the City Manager. If approval is not received, Lessee can be required to pay for the cost of repair or modification or remove it at Lessee's expense, at Lessor's discretion. All requests for approval of the Airport Manager or City Manager shall be accompanied by two estimates for the repair or modification.

11. Environmental Hazard.

a. Environmental Studies. Lessee acknowledges that Lessee has obtained (at its sole cost and expense) a Phase I environmental site assessment report with respect to the leased premises (the "Phase I Report"), has ordered and shall obtain (at its sole cost and expense) a Phase II environmental site assessment report with respect to the leased premises (the "Phase I Report" and, together with the Phase I Report, the "Environmental Reports"), and upon receipt shall share a copy of such reports with Lessor. Upon completion of "Phase II Study", Lessee and the Lessor will evaluate the findings and if the condition of the site is acceptable to both parties, then both parties shall execute this lease. Lessee will then take possession of the premises.

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b. Release and Indemnity by Lessor. Lessor and Lessee acknowledge and agree that Lessee shall not have any liability or responsibility whatsoever for claims, costs, damages or expenses arising from the presence of "Hazardous Materials" (as defined below) on or about the leased premises. In furtherance of the foregoing:

(i) Waiver. Lessor hereby waives and releases Lessee, its members, managers, officers, directors, other agents, and their respective successors and assigns (all such persons collectively, the "Lessee Parties"), from and against all claims, costs, damages, and expenses (including but not limited to all attorneys' fees, investigation costs and remediation costs) arising from or in any way relating to the presence of any Hazardous Materials on or about the leased premises as of the commencement of this Airport Lease or at any time prior to the commencement of this Airport Lease, including but not limited to any contamination or Hazardous Materials disclosed in the Environmental Reports.

(ii) Indemnity. Lessor at its sole cost and expense and at no cost to Lessee shall indemnify, defend, and hold the Lessee Parties free and harmless from and against all claims, costs, damages, and expenses (including but not limited to all attorneys' fees, investigation costs and remediation costs with respect to any Hazardous Materials) arising from or in any way relating to the presence of any Hazardous Materials on or about the leased premises as of the commencement of this Airport Lease or at any time prior to the commencement of this Airport Lease, including but not limited to any contamination or Hazardous Materials disclosed in the Environmental Reports. If an event occurs that entitles Lessee, or that Lessee believes entitles it, to indemnification pursuant to this Section 11(b)(ii) with respect to a third party claim, Lessee shall promptly notify Lessor thereof. Lessee shall cooperate reasonably with Lessor and its counsel in the defense of such claim and shall be entitled to full access to information with respect thereto and to participate in the defense thereof at its own cost and expense. Any compromise, settlement or offer of settlement of such claim by Lessor shall require the prior written consent of Lessee, which consent shall not be unreasonably withheld. Unless such consent is obtained, Lessor shall continue the defense of such claim.

(iii) Hazardous Materials. For purposes of this Airport Lease, the term:

(A) "Hazardous Materials" means (i) "hazardous substance," as defined in the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. section 9601, et seq.), as amended, or any successor statute, (ii) "hazardous material," as defined in the Hazardous Materials Transportation Act (49 U.S.C. section 1801, et seq.), as amended, or any successor statute, (iii) "hazardous

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waste," "solid waste," "sludge," "used oil," "recycled oil," "lubricating oil," and "re-refined oil," as defined in the Resource Conservation and Recovery Act of 1976 (42 U.S.C. section 6901, et seq.), as amended, or any successor statute, (iv) asbestos or products containing asbestos, or (v) any substances, materials or wastes listed in (A) the United States Department of Transportation Hazardous Materials Table (49 C.F.R. section 172.101), as amended, (B) the Environmental Protection Agency List (40 C.F.R. Part 302), as amended, or (C) any other list published by any federal or state governmental entity now or in the future.

(B) "Hazardous Materials Laws" means federal, State, and local laws, rules, regulations, and ordinances that are applicable to the Property or Lessee's use thereof, and that regulate the use, storage, release, or remediation of the release of Hazardous Materials.

c. Warranty by Lessee. Subject to the obligations of Lessor under the foregoing provisions of this Section 11, for the duration of this Lease, Lessee warrants that it will not use, or permit to be used, Hazardous Materials on the leased premises, except in compliance with Hazardous Materials Laws. As soon as Lessee becomes aware of any violation or potential violation of Hazardous Materials Laws on the leased premises, or any investigation, complaint or inquiry regarding the same, Lessee immediately shall inform Lessor. Lessee shall keep current all licenses or permits concerning air, water, underground tanks, dumping, storage, or other uses of the leased premises. Lessee further agrees to indemnify, defend, and hold Lessor harmless from and against any liability, loss, cost, damage, or expense, including, without limitation, reasonable attorney fees, arising from any violation by Lessee of its warranty under this Section 11(c).

d. Phase I Report at Expiration or Termination. Prior to the expiration or termination of the term of this Lease, Lessee at its sole cost and expense shall procure a Phase I environmental site assessment of the leased premises as of the expiration or termination of the term of this Lease and deliver a copy thereof to Lessor and follow any recommendations contained.

12. Oil and Gas Leases. All existing oil and gas leases covering the leased premises are prior in right and time to this Lease and this Lease is subject to its terms and conditions insofar as the use of the surface of the leased premises is concerned. Lessor reserves the right to enter into future oil and gas leases covering all or part of the leased premises, and in such event, the oil and gas Lessee shall pay reasonable damages to the Lessee named herein for the interference to the Lessee's use of the surface and Lessor will make an equitable abatement of rent based on the square footage of the surface taken by the oil and gas Lessee. The City will use its best efforts to limit any interference caused to Lessee by oil and gas leasing operations.

Lessee Initials: TS

13. Assignment and Sublease. Lessee may not assign or sublease all or any part of the premises, and any attempt to do so is void, unless expressly approved in writing by Lessor.

14. Default. Lessee shall be in default if any of the following occur:

- a. Rent is more than ten (10) days past due, even though the late payment fee will continue to accrue;
- b. Failure to perform any term, condition, or covenant of this Lease;
- c. Lessee becomes bankrupt or insolvent, or has a Petition in bankruptcy or for the appointment of a receiver filed by or against Lessee;
- d. Lessee makes an assignment for the benefit of creditors;
- e. Lessee abandons the premises;
- f. Lessee has any part of the leased premises taken by writ of execution;
- g. Lessee allows any type of lien to attach to the leased premises;
- h. Lessee fails to timely pay any tax assessment becoming due during the Lease term.

In the event of default by Lessee, Lessor, besides other rights or remedies it may have according to law, shall have the immediate right of re-entry and may remove all persons and property from the leased premises, with such property removed (or secured) and stored in a public warehouse or elsewhere at the cost of, and for the account of Lessee, all without service or notice or resort to legal process and without being deemed guilty of or liable for trespass or becoming liable for any loss or damage which may be occasioned thereby. Additionally, Lessor may take all reasonable steps to bring the lease into compliance and assess the cost incurred in bringing the lease into compliance against the Lessee.

15. Non-Waiver. Any waiver by Lessor of a breach by the Lessee of any covenant, term, or condition contained in this lease shall not be construed to be a waiver of any subsequent breach of the same or other covenant, term, or condition.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

Lessee Initials: IS

17. Attorneys' Fees. If any action is commenced to construe this Airport Lease or to enforce the rights or duties of either party hereto, then the party prevailing in that action shall be entitled to recover its attorneys' fees in that action as well as all attorneys' fees, costs and expenses of enforcing any judgment entered therein.

IN WITNESS WHEREOF, the parties hereof have executed this Airport Lease the day and year first above written.

CITY OF LIBERAL

By: _____
Mayor

ATTEST: _____
City Clerk

LESSEE

By:  _____

TUDOR STAN
(Typed/Printed Name of Lessee)

Lessee Initials: TS



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 7.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Keith Bridenstine, Building Services Director

RE: Update on Demolition Resolution 2400 for 809 N Pennsylvania

Resolution 2400 was passed by the Commission for abatement of a substandard structure at 809 N Pennsylvania. The owner requested a public hearing on the matter and in November 2023 the Commission allowed the homeowner one month to clean exterior conditions of the property. In December 2023 the Commission heard the matter again and decided the homeowner had met the requirements set for him. The Commission decided to grant an additional 3 months for the homeowner to complete weatherization of the exterior of the structure.

In the 3-month period, no additional work has been completed and portions of the fence that were repaired during the first one-month extension are already falling down. The homeowner is asking for a greater extension for the exterior weatherization, citing health problems.

Recommendation:

Staff recommends the commission allow the demolition to proceed, as it appears the homeowner is not going to make proper or timely renovation of the property.









**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 8.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Karen LaFreniere, Grants Director

RE: RESOLUTION NO. 2411 to Set Public Hearing for RHID, Ortuno Addition

The previous Resolution No. 2407 to set the hearing date and time for the Ortuno Addition RHID project was not printed in the newspaper to give proper notice of hearing.

Resolution No. 2411 will set the hearing date and time and begin the process again.

Recommendation:

Staff requests approval of Resolution No. 2411 Establishing a Rural Housing Incentive District for the Development of Housing and Public Facilities and Establishing a Public Hearing on the matter on April 23, 2024, at 5:30 p.m.

RESOLUTION NO. 2411

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS DETERMINING THAT THE CITY IS CONSIDERING ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY AND ADOPTING A PLAN FOR THE DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES IN SUCH PROPOSED DISTRICT; ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING ON SUCH MATTER, AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING. (ORTUNO ADDITION).

WHEREAS, K.S.A. 12-5241 *et seq.* (the Act) authorizes any city incorporated in accordance with the laws of the state of Kansas (the State) with a population of less than 60,000 located in a county with a population of less than 80,000, to designate rural housing incentive districts within such city; and

WHEREAS, prior to such designation the governing body of such city shall conduct a housing needs analysis to determine what, if any, housing needs exist within its community; and

WHEREAS, after conducting such analysis, the governing body of such city may adopt a resolution making certain findings regarding the establishment of a rural housing incentive district and providing legal description of property to be contained therein; and

WHEREAS, after publishing such resolution, the governing body of such city shall send a copy thereof to the Secretary of Commerce of the State (the Secretary) requesting that the Secretary agree with the finding contained in such resolution; and

WHEREAS, if the Secretary agrees with such findings, such city may proceed with the establishment of a rural housing incentive district within such city and adopt a plan for the development or redevelopment of housing and public facilities in the proposed district; and

WHEREAS, the City of Liberal, Kansas (the City) has an estimated population of approximately 19,650, is located in Seward County, Kansas, which has an estimated population of approximately 23,547, and therefore constitutes a Rural City as said term is defined in the Act; and

WHEREAS, the Governing Body of the City has performed a Housing Needs Analysis updated August, 2012 (the Analysis), a copy of which is on file in the office of the City Clerk, 324 N. Kansas Avenue, Liberal, Kansas.

WHEREAS, the Governing Body of the City has heretofore adopted Resolution No. 2186 which made certain findings relating to the need for financial incentives for the construction of quality housing within the City, declared it advisable to establish a Rural Housing Incentive District pursuant to the Act and authorized the submission of such Resolution and a Housing Needs Analysis to the Kansas Department of Commerce in accordance with the provisions of the Act; and

WHEREAS, the Secretary of the Kansas Department of Commerce, pursuant to a letter dated June 3, 2014 authorized the City to proceed with the establishment of a Rural Housing Incentive District pursuant to the Act (the District); and

WHEREAS, the City has caused to be prepared a plan for the development or redevelopment of housing and public facilities in the proposed District in accordance with the provisions of the Act (the Plan); and

WHEREAS, the Plan includes:

1. The legal description and map required by subsection (a) of K.S.A. 12-5245;
2. The existing assessed valuation of the real estate in the proposed District listing the land and improvement values separately;
3. A list of the names and addresses of the owners of record of all real estate parcels within the proposed District;
4. A description of the housing and public facilities project or projects that are proposed to be constructed or improved in the District, and the location thereof;
5. A listing of the names, addresses and specific interests in real estate in the proposed District of the developers responsible for development of the housing and public facilities in the proposed District;
6. The contractual assurances, if any, the Governing Body has received from such developers, guaranteeing the financial feasibility of specific housing tax incentive projects in the proposed District;
7. A comprehensive analysis of the feasibility of providing housing tax incentives in the proposed District as provided in the Act, which shows the public benefits derived from such District will exceed the costs and that the income therefrom, together with all public and private sources of funding, will be sufficient to pay for the public improvements that may be undertaken in such District, and

WHEREAS, the Governing Body of the City proposes to continue proceedings necessary to create a Rural Housing Incentive District, in accordance with the provisions of the Act, and adopt the Plan, by the calling of a public hearing on such matters.

THEREFORE BE IT RESOLVED by the Governing Body of the City of Liberal, Kansas as follows:

Section 1. Proposed Rural Housing Incentive District. The Governing Body hereby declares intent to establish within the City a Rural Housing Incentive District. The District is proposed to be formed within the boundaries of the real estate legally described in **Exhibit A** attached herein, and shown on the map depicting the existing parcels of land attached herein as **Exhibit B**. A list of the names and addresses of the owners of record of all real estate parcels within the proposed District and the existing assessed valuation of said real estate, listing the land improvement values separately is attached hereto as **Exhibit C**.

Section 2. Proposed Plan. The Governing Body hereby further declares intent to adopt the Plan in substantially the form presented to the Governing Body on this date. A copy of the Plan shall be filed in the office of the City Clerk and be available for public inspection during normal business hours. A description of the housing and public facilities projects that are proposed to be constructed or improved in the proposed District, and the location thereof are described in **Exhibit D** attached hereto. A summary

of the contractual assurances by the developer and the comprehensive feasibility analysis is contained in **Exhibit E** attached hereto.

Section 3. Public Hearing. Notice is hereby given that a public hearing will be held by the Governing Body of the City to consider the establishment of the District and adoption of the Plan on April 23, 2024, at the City Commission Meeting Room, 950 S. Grant, Liberal, Kansas 67901; the public hearing to commence at 5:30 p.m. or as soon thereafter as the Governing Body can hear the matter. At the public hearing, the Governing Body will receive public comment on such matters, and may, after the conclusion of such public hearing, consider the findings necessary for establishment of the District and adoption of the Plan, all pursuant to the Act.

Section 4. Notice of Public Hearing. The City Clerk is hereby authorized and directed to provide for notice of the public hearing by taking the following actions;

1. A certified copy of this resolution shall be delivered to:
 - A. The Board of County Commissions of Seward County, Kansas;
 - B. The Board of Education of U.S.D. 480;
 - C. The Board of Trustees of Seward County Community College; and
 - D. The Planning Commission of the City.
2. This Resolution, specifically including **Exhibit A** thru **E** attached hereto, shall be published at least once in the official newspaper of the City not less than one week or more than two weeks preceding the date of the public hearing.

Section 5. Further Action. The Mayor, City Manager, City Clerk and the officials and employees of the City, including the City Attorney, are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Resolution.

Section 6. Effective Date. This Resolution shall take effect after its adoption by the Governing Body.

ADOPTED by the Governing Body of the City of Liberal, Kansas on March 12, 2024.

Jose Lara Mayor

Alicia Hidalgo, City Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2411 adopted by the Governing Body of the City on March 12, 2024, as the same appear of record in my office.

DATED: _____, 2024

Alicia Hidalgo, City Clerk

EXHIBIT A

**LEGAL DESCRIPTION OF PROPOSED RURAL HOUSING INCENTIVE DISTRICT BOUNDARIES FOR THE
ORTUNO ADDITION PROJECT**

LEGAL DESCRIPTION

A parcel of land located in the Northeast Quarter of Section 8, Township 35 South, Range 33 West of the 6th Principal Meridian, Seward County, Kansas, also located in part of Tracts B and C of McCray Addition and Tract D of McCray Second Addition to the City of Liberal, Seward County, Kansas, more particularly described as follows by Thad C. Reynolds L.S. #1354 on October 22, 2022;

Commencing at the Southeast Corner of said Northeast Quarter, thence N01°17'51"E along the East Line of said Quarter a distance of 677.84 feet, thence N88°41'57"W a distance of 40.07 feet to the Point of Beginning of the parcel to be described;

-thence continuing N88°41'57"W a distance of 520.98 feet

-thence along a tangent curve to the right with an arc length of 331.79 feet, a radius of 470.00 feet, a chord bearing of N68°28'05"W, and a chord distance of 324.94 feet;

-thence N48°14'58"W a distance of 135.59 feet;

-thence N41°45'44"E a distance of 9.99 feet;

-thence along a tangent curve to the left with an arc length of 158.87 feet, a radius of 225.00 feet, a chord bearing of N21°32'00"E, and a chord distance of 155.59';

-thence N01°18'19"E a distance of 446.81 feet;

-thence along a tangent curve to the left with an arc length of 194.57 feet, a radius of 225.00 feet, a chord bearing of N23°28'07"W, and a chord distance of 188.56';

-thence N48°06'40"W a distance of 154.65 feet;

-thence N49°32'43"E a distance of 128.38 feet;

-thence S88°14'59"E a distance of 121.15 feet;

-thence S48°22'15"E a distance of 231.24 feet;

-thence S01°17'33"W a distance of 285.00 feet;

-thence S88°32'30"E a distance of 341.90 feet;

-thence S01°17'46"W a distance of 185.92 feet;

-thence S88°40'56"E a distance of 330.30 feet;

-thence S01°19'50"W a distance of 535.51 feet to the POINT OF BEGINNING.

Said parcel contains 15.08 Acres, more or less, and is subject to easements, restrictions and reservations of record.

EXHIBIT C

**LIST OF NAMES AND ADDRESSES OF THE OWNERS OF RECORD OF ALL REAL ESTATE PARCELS WITHIN
THE PROPOSED DISTRICT**

OA, LLC
Manuel Ortuno
401 Country Estates Road
Liberal, KS 67901

EXHIBIT D

DESCRIPTION OF THE HOUSING AND PUBLIC FACILITIES PROJECT OR PROJECTS THAT ARE PROPOSED TO BE CONSTRUCTED OR IMPROVED IN THE PROPOSED RURAL HOUSING INCENTIVE DISTRICT ORTUNO ADDITION

Housing Facilities: Eight multi-family homes and 37 single-family homes.

Public Facilities-City of Liberal Infrastructure Improvements

Public improvements will include construction of infrastructure improvements located within the boundaries of the District, including streets, utilities, and drainage.

Developer Improvements –

Sidewalks, site work, driveways, sewer taps, water meters, permit fees, realtor fees, purchase of property, and architect expenses. Infrastructure improvements will be constructed concurrently with the project.

EXHIBIT E

SUMMARY OF THE CONTRACTUAL ASSURANCES BY THE DEVELOPER AND OF THE COMPREHENSIVE FEASIBILITY ANALYSIS

Contractual Assurances

The Governing Body of the City of Liberal has entered into a development agreement with OA LLC. This agreement, as supplemented and amended, includes the project construction schedule, a description of projects to be constructed, financial obligations of the developer and financial and administrative support from the City of Liberal.

Feasibility Study

The City conducted a study to determine whether the public benefits derived from the rebate would be sufficient to pay for the public improvements to be undertaken in the District. The analysis estimates the property tax revenues that will be generated from the Development, less existing property taxes to determine the revenue stream available to support the costs of the public infrastructure. The estimates indicate that the revenue realized from the project would be adequate to pay the costs of the public infrastructure.

CERTIFICATE OF DELIVERY AND PUBLICATION

STATE OF KANSAS)

) §:

COUNTY OF SEWARD)

The undersigned, City Clerk of the City of Liberal Kansas (the City), does hereby certify, as follows:

- (a) On March _____, 2024, I caused a certified copy of Resolution No. 2411 with ***Exhibits A*** thru ***E*** attached (the Resolution), to be delivered to the following:
- 1) The Board of County Commissioners of Seward County, Kansas;
 - 2) The Board of Education of U.S.D. 480;
 - 3) The Board of Trustees of Seward County Community College; and
 - 4) The Planning Commission of the City.
- (b) I caused a copy of the Resolution to be published one time in ***The Leader and Times***, the official newspaper of the City, on April 11, 2024, which date was not less than one week nor more than two weeks preceding the date fixed for the public hearing. A true copy of the affidavit of publication of the Resolution is attached to this Certificate.

WITNESS my hand and seal on _____, 2024.

Alicia Hidalgo, City Clerk



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 9.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Brian Fornwalt, Airport Manager, Kelly Kirk, Fire Chief

RE: Memorandum of Agreement

The Liberal Airport, being a Part 139 airport, is required to provide fire service for commercial service. We are also required to have yearly live fire training for all the firefighters that can be stationed at the airport. This memorandum of agreement is with the University of Kansas and the Liberal Fire Department. The cost of the training is \$11,000.

Recommendation:

Staff recommends that commission approve the memorandume of agreement for the training to be sent back to KU and for the cost to not exceed \$12,000.



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 10.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

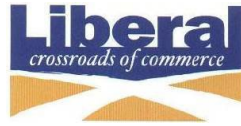
Date: March 12, 2024

From: Tim Lunceford, Information Technology Director

RE: 2024 IT Project Purchases

The 2024 Budget season outlined the purchase of half of the City's fleet of computers in addition to specific security service licensing purchases for all firewalls and access points. This purchase will replace machines for the Police, Fire and Municipal Court Departments. The attached documents detail the requested items, which include the current vendor submitted bid pricing. The pricing includes all applicable State of Kansas discounts. The bids have been separated into two different purchases due to being funded from different line items in the 2024 budget. In addition to the items described above, I have included the 2024 Capital Expenditure narrative to help supplement the explanation of this purchase in more detail.

Recommendation:



**CITY OF LIBERAL
CITY COMMISSION MEETING
03/12/2024**

AGENDA ITEM # _____

TO: Mayor Jose Lara
Vice-Mayor Jeff Parsons
Commissioner Matt Landry
Commissioner Janeth Vazquez
Commissioner Ron Warren

FROM: Tim Lunceford

DATE: 03/12/2024

RE: **City of Liberal IT Project Purchases**

Topics for discussion

- Justification of Purchases
- Project Bids
- Recommendations
- Funding

Justification of the Purchase

The 2024 Budget season outlined the purchase of half of the City's fleet of computers in addition to specific security service licensing purchases for all firewalls and access points. The attached documents detail the requested items, which include the current vendor submitted bid pricing. The pricing includes all applicable State of Kansas discounts. The bids have been separated into two different purchases due to being funded from different line items in the 2024 budget.

Quoted amounts from Vendors for the City of Liberal IT Hardware Refresh Project

Bid requests were submitted to the following vendors:

- *SHI*
- *CDWG*
- *CONNECTION*

All quotes are an apples-to-apples comparison with no substitutions from vendors. However, for the 2024 IT Hardware Refresh project, the vendor CONNECTION could not quote all of the requested items. Their bid was unfortunately rejected.

Official quotes are attached to this memo.

The quotes are listed below from Lowest to Highest:

CDWG	\$119,441.68
SHI	\$120,411.34

Staff recommends for consideration awarding the City of Liberal 2024 IT Hardware Refresh Project to CDWG in the amount of \$119,441.68. This item will be funded from the 100-4180-47045 budget line.

Quoted amounts from Vendors for the City of Liberal Sonicwall Licensing purchase

Bid requests were submitted to the following vendors:

- SHI
- CDWG
- CONNECTION

All quotes are an apples-to-apples comparison with no substitutions from vendors.

Official quotes are attached to this memo.

The quotes are listed below from Lowest to Highest:

CDWG	\$30,410.05
CONNECTION	\$30,682.40
SHI	\$31,783.02

Staff recommends for consideration awarding the City of Liberal 2024 Sonicwall Licensing purchase to CDWG in the amount of \$30,410.05. This item will be funded from the 100-4180-46028 budget line.

Thank you!
Respectfully,

Tim Lunceford | MBA
Director of Information Technology
City of Liberal
620.626.2225
www.cityofliberal.org



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

TIM LUNCEFORD,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CD02YP	1/2/2024	CITY OF LIBERAL 2024 IT PROJ.	0795145	\$119,441.68

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Gamber-Johnson Docking Station Kit for TOUGHBOOK CF-33 Tablet Mfg. Part#: 7170-0684-00 UNSPSC: 43211602 Contract: Southeast Kansas ESC (022-G)	6	5587162	\$1,029.53	\$6,177.18
SIIG Universal Hybrid Dual 4K Video Docking Station - USB Mfg. Part#: JU-DK0H11-S1 Contract: Southeast Kansas ESC (022-G)	2	6442508	\$180.95	\$361.90
Lenovo ThinkPad E14 Gen 5 - 14" - Intel Core i7 - 1355U - 16 GB RAM - 512 G Mfg. Part#: 21JK0053US Contract: Southeast Kansas ESC (022-G)	13	7520163	\$1,008.20	\$13,106.60
Windows 11 Pro - license - 1 license Mfg. Part#: FQC-10572 Electronic distribution - NO MEDIA Contract: Southeast Kansas ESC (022-G)	65	6956145	\$186.58	\$12,127.70
HP LaserJet Pro 3001dw Wireless Black & White Printer Mfg. Part#: 3G650F#BGJ Contract: Southeast Kansas ESC (022-G)	6	7098431	\$136.91	\$821.46
Fujitsu Fi-8150 Color Duplex Document Scanner Mfg. Part#: PA03810-B105 Contract: Southeast Kansas ESC (022-G)	7	7090268	\$847.77	\$5,934.39
Lenovo ThinkCentre M75q Gen 2 - tiny - Ryzen 7 Pro 5750GE 3.2 GHz - 16 GB - Mfg. Part#: 11JN002RUS	33	7568280	\$924.40	\$30,505.20

QUOTE DETAILS (CONT.)

Contract: Southeast Kansas ESC (022-G)

Lenovo ThinkCentre Tiny-In-One 24 Gen5 23.8" Full HD Dual Port HDMI Monitor

72

7459976

\$268.54

\$19,334.88

Mfg. Part#: 12NAGAR1US

Contract: Southeast Kansas ESC (022-G)

Lenovo ThinkStation P358 - tower - Ryzen 7 Pro 5845 3.4 GHz - AMD PRO - 16

1

7154631

\$1,395.83

\$1,395.83

Mfg. Part#: 30GL0020US

Contract: Southeast Kansas ESC (022-G)

Panasonic Toughbook 33 - 12" - Intel Core i7 - 1270P - 32 GB RAM - 512 GB S

6

7630842

\$4,946.09

\$29,676.54

Mfg. Part#: CF-334Z-0SAM

Contract: Southeast Kansas ESC (022-G)

SUBTOTAL \$119,441.68**SHIPPING** \$0.00**SALES TAX** \$0.00**GRAND TOTAL** **\$119,441.68****PURCHASER BILLING INFO****Billing Address:**CITY OF LIBERAL
ACCTS PAYABLE
PO BOX 2199
LIBERAL, KS 67905-2199
Phone: (620) 626-2225**Payment Terms:** Net 30 Days-Govt State/Local**DELIVER TO****Shipping Address:**CITY OF LIBERAL
TIM LUNCEFORD
324 NORTH KANSAS AVENUE
LIBERAL, KS 67901
Phone: (620) 626-2225
Shipping Method: UPS Ground**Please remit payments to:**CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515**Sales Contact Info****Jack O'Connell** | (877) 693-4690 | jack.oconnell@cdw.com**LEASE OPTIONS**

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$119,441.68	\$3,169.98/Month	\$119,441.68	\$3,670.44/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.

- **Technology Refresh.** Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- **Bundle Costs.** You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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Pricing Proposal
Quotation #: 24520588
Created On: 2/20/2024
Valid Until: 3/20/2024

KS-City of Liberal Hall

Tim Lunceford

324 North Kansas Avenue
Liberal, KS 67905
United States
Phone: (620) 626-2225
Fax:
Email: tim.lunceford@cityofliberal.org

Inside Account Executive

Josh Barnwell

290 Davidson Ave, Somerset, NJ
08873
Phone: 7328688887
Fax:
Email: josh_barnwell@shi.com

[Click here](#) to order this quote

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Gamber-Johnson Docking Station - No RF - Docking station - 120 Watt - with LIND 120W Auto Power Adapter - for Panasonic Toughbook 33 Gamber-Johnson - Part#: 7170-0684-00 Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	6	\$926.97	\$5,561.82
2 SIIG Universal Hybrid Dual 4K Video Docking Station - Docking station - USB 3.0 - 2 x HDMI, 2 x DP - GigE SIIG - Part#: JU-DK0H11-S1 Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	2	\$168.23	\$336.46
3 Lenovo ThinkPad E14 Gen 5 21JK - Intel Core i7 - 1355U / up to 5 GHz - Win 11 Pro - Intel Iris Xe Graphics - 16 GB RAM - 512 GB SSD TCG Opal Encryption 2, NVMe - 14" IPS touchscreen 1920 x 1200 - 802.11a/b/g/n/ac/ax - graphite black - kbd: US Lenovo - Part#: 21JK0053US Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	13	\$1,022.02	\$13,286.26
4 HP LaserJet Pro 3001dw - Printer - B/W - Duplex - laser - A4/Legal - 1200 x 1200 dpi - up to 35 ppm - capacity: 250 sheets - USB 2.0, LAN, Wi-Fi(n), Bluetooth LE HP, Inc. - Part#: 3G650F#BGJ Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	6	\$134.44	\$806.64
5 FI-8150 Ricoh - Part#: PA03810-B105 Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	7	\$817.68	\$5,723.76

6	Lenovo ThinkCentre M75q Gen 2 11JN - Tiny - Ryzen 7 Pro 5750GE / 3.2 GHz - RAM 16 GB - SSD 512 GB - TCG Opal Encryption, NVMe - Radeon Graphics - GigE - WLAN: 802.11a/b/g/n/ac, Bluetooth 5.1 - Win 11 Pro - monitor: none - keyboard: US - black - TopSeller Lenovo - Part#: 11JN002RUS Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	33	\$923.61	\$30,479.13
7	Lenovo ThinkCentre Tiny-In-One 24 Gen 5 - LED monitor - 24" (23.8" viewable) - 1920 x 1080 Full HD (1080p) @ 60 Hz - IPS - 250 cd/m - 1000:1 - 4 ms - HDMI, DisplayPort - speakers - raven black Lenovo - Part#: 12NAGAR1US Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	72	\$260.95	\$18,788.40
8	Lenovo ThinkStation P358 30GL - Tower - 1 x Ryzen 7 Pro 5845 / 3.4 GHz - AMD PRO - RAM 16 GB - SSD 512 GB - TCG Opal Encryption, NVMe, Performance - T400 - GigE - Win 11 Pro - monitor: none - keyboard: English - TopSeller - with 3 Years Lenovo Premier Su Lenovo - Part#: 30GL0020US Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	1	\$1,357.61	\$1,357.61
9	Panasonic Toughbook 33 - Rugged - tablet - Intel Core i7 - 1270P / up to 4.8 GHz - Win 11 Pro - Intel Iris Xe Graphics - 32 GB RAM - 512 GB SSD TCG Opal Encryption, NVMe - 12" touchscreen 2160 x 1440 (QHD) - 802.11a/b/g/n/ac/ax (Wi-Fi 6E) - 4G LTE - with Panasonic - Part#: CF-334Z-0SAM Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	6	\$5,317.86	\$31,907.16
10	Windows 11 Pro - License - 1 license - ESD - 64-bit, National Retail - All Languages Microsoft - Part#: FQC-10572 Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	65	\$187.14	\$12,164.10
			Subtotal	\$120,411.34
			Total	\$120,411.34

Additional Comments

Please Note: Panasonic has a zero returns policy for their Toughbooks and Toughpads

Please Note: Lenovo has a zero returns policy on any custom build machines. Lenovo also does not allow returns on open box/phased out products. For these products, orders are non-cancellable and non-returnable from point of order.

Please Note: HP, Inc. has a zero returns policy on custom build PCs. Ink and toner are also considered non-returnable. For these products, orders are non-cancellable and non-returnable from point of order.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

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TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

TIM LUNCEFORD,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NSZG076	2/14/2024	SONICWALL	0795145	\$30,410.05

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
SonicWall Support 24X7 - extended service agreement - 1 year - shipment Mfg. Part#: 01-SSC-2471 UNSPSC: 81111811 Electronic distribution - NO MEDIA Contract: MARKET	23	5034562	\$103.66	\$2,384.18
SonicWall Essential Protection Service Suite - subscription license (1 year) Mfg. Part#: 02-SSC-7349 Electronic distribution - NO MEDIA Contract: MARKET	3	6490905	\$2,423.51	\$7,270.53
SonicWall Essential Protection Service Suite - subscription license (1 year) Mfg. Part#: 02-SSC-6625 Electronic distribution - NO MEDIA Contract: MARKET	23	6337117	\$460.40	\$10,589.20
SonicWall Upgrade to Advanced Secure Cloud WiFi Management and Support - ex Mfg. Part#: 03-SSC-0447 Electronic distribution - NO MEDIA Contract: MARKET	31	6981825	\$327.94	\$10,166.14

SUBTOTAL \$30,410.05

SHIPPING \$0.00

SALES TAX \$0.00

GRAND TOTAL **\$30,410.05**

PURCHASER BILLING INFO

DELIVER TO

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Cherokee McClaskie
Phone:
Fax:
Email: cherokee.mcclaskie@connection.com

25594947.02

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 2/12/2024
Valid Through: 3/13/2024
Account #:

Customer Contact: Tim Lunceford
Email: tim.lunceford@cityofliberal.org

Phone: (620) 626-2225
Fax: (316) 626-0173

QUOTE PROVIDED TO:	SHIP TO:
AB#: 4686498 THE CITY OF LIBERAL ACCOUNTS PAYABLE PO BOX 2199 LIBERAL, KS 67905 US (620) 626-2273	AB#: 15522173 CITY OF LIBERAL TIM LUNCEFORD 324 N KANSAS AVE LIBERAL, KS 67901 US (620) 626-2225

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	.00 lbs	Net 30	

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	31	41647432	03-SSC-0447	1AP-1Y SONICWAVE 641 SERIES ADVLCIS SECURE CLOUD WIFI MNGT AND SUPP Sonicwall - Licensing	Sonicwall - Licensing	\$ 334.09	\$ 10,356.79
2	3	41248900	02-SSC-7349	Essentials Protection Service Suite for NSA 3700 1 Year Sonicwall - Licensing	Sonicwall - Licensing	\$ 2,440.93	\$ 7,322.79
3	23	41162317	01-SSC-2471	SonicWall Service / Support - 1 Year Extended Service - Service - 24 x 7 Next Business Day Sonicwall - Licensing	Sonicwall - Licensing	\$ 104.92	\$ 2,413.16
4	23	41205837	02-SSC-6625	Essential Protection Service Suite for TZ370 - 1 Year License Subscription Sonicwall - Licensing	Sonicwall - Licensing	\$ 460.42	\$ 10,589.66
						Subtotal	\$ 30,682.40
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	Exempt!
						Total	\$ 30,682.40



ORDERING INFORMATION
GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

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If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:
SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019



Pricing Proposal

Quotation #:	24533725
Description:	Sonicwall
Created On:	Feb-22-2024
Valid Until:	Mar-20-2024

KS-City of Liberal Hall

Tim Lunceford

324 North Kansas Avenue
Liberal, KS 67905
United States
Phone: (620) 626-2225
Fax:
Email: tim.lunceford@cityofliberal.org

Inside Account Executive

Josh Barnwell

290 Davidson Ave, Somerset, NJ 08873
Phone: 7328688887
Fax:
Email: josh_barnwell@shi.com

[Click here](#) to order this quote

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 SonicWall Upgrade to Advanced Secure Cloud WiFi Management and Support - Extended service agreement - advance hardware replacement - 1 year - shipment - response time: NBD - for SonicWave 641 SonicWall - Part#: 03-SSC-0447 Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	31	\$346.11	\$10,729.41
2 SonicWall Essential Protection Service Suite - Subscription license (1 year) - for P/N: 02-SSC-4326, 02-SSC-7368, 02-SSC-8718, 02-SSC-8719 SonicWall - Part#: 02-SSC-7349 Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	3	\$2,528.73	\$7,586.19
3 SonicWall Support 24X7 - Extended service agreement - advance hardware replacement - 1 year - shipment - response time: NBD - for SonicWave 432e, 432i, 432o SonicWall - Part#: 01-SSC-2471 Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	23	\$108.56	\$2,496.88
4 SonicWall Essential Protection Service Suite - subscription SonicWall - Part#: 02-SSC-6625 Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Subcontract #: 50147	23	\$476.98	\$10,970.54
Total			\$31,783.02

Additional Comments

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set

above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

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TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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Pricing Proposal
Quotation #: 24533725
Created On: 2/22/2024
Valid Until: 3/20/2024

KS-City of Liberal Hall

Tim Lunceford

324 North Kansas Avenue
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Fax:
Email: tim.lunceford@cityofliberal.org

Inside Account Executive

Josh Barnwell

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08873
Phone: 7328688887
Fax:
Email: josh_barnwell@shi.com

[Click here](#) to order this quote

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
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Subtotal			\$31,783.02
Total			\$31,783.02

Additional Comments

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TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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City of Liberal

2024 – 2028 Capital Expenditure Justification Narrative

Information Technology Department
6-22-2023

Contents

Technology Upgrade Plan (2024 – 2028).....	2
Phase I (Completed).....	2
Phase II.....	2
Windows 11 on the Horizon	2
DESKTOP REPLACEMENTS (2024) (Phase II)	3
LAPTOP REPLACEMENTS (2024) (Phase II).....	3
MDT REPLACEMENTS 2024) (Phase II).....	3
WINDOWS 11 LICENSING (2024) (Phase II).....	3
PHONE SYSTEM MIGRATION (PD, MC, AC, WP, REC) (2024) (Phase II).....	4
COURT PRINTER REFRESH (2024) (Phase II).....	4
COURT SCANNER REFRESH (2024) (Phase II)	5
Phase III.....	5
DESKTOP REPLACEMENTS (2025) (Phase III)	5
LAPTOP REPLACEMENTS (2025) (Phase III).....	5
MDT REPLACEMENTS (2025) (Phase III).....	5
WINDOWS 11 LICENSING (2025) (Phase III).....	6
Phase IV.....	6
SERVER REPLACEMENT (2026) (Phase IV).....	6
TOUGHPAD REPLACEMENT (2026) (Phase IV)	6
Phase V.....	6
SYNOLOGY STORAGE SYSTEM (2027) (Phase V)	6
Phase VI.....	7
OFFSITE ARCHIVAL STORAGE (2028).....	7
Questions?	7

Technology Upgrade Plan (2024 – 2028)

As you can imagine, the City utilizes a massive amount of technology for its day to day business. As time passes, this technology ages and has to be replaced at reasonable age levels. The issue with technology is typically the cost. I have prepared a five-year plan that provides a somewhat clear line of sight to where we need to be at the end of that five-year span and accomplish that goal within a reasonable level of expenditures over the course of that timeframe. I have broken the overall technology refresh up into roughly five phases that will accomplish several different goals. Security, longevity and overall risk mitigation. The following proposal explains the uses, justification and projected costs of this project in a logical, phased approach.

Phase I (Completed)

In 2023 we completed Phase I of the previously outlined technology proposal. To recap, we upgraded our datacenter which included upgrading to VMWare Standard, purchasing new Lenovo virtual hosts and upgraded our aging storage arrays to devices that were not end-of-life. The upcoming 2024 year we will continue with our phased refresh of City technology.

Phase II

Windows 11 on the Horizon

The City of Liberal has in its inventory 92 workstations that need replacement. In 2025 the support for Windows 10 officially expires and we will be forced to make the move to Windows 11. The requirements for desktop hardware to be able to support Windows 11 are much more stringent and have to meet very specific requirements in order to even install Windows 11 on to the workstation. The requirements for the computer hardware are this: They must meet the minimum requirements for Windows 11 which requires a TPM 2.0 module and an approved CPU as well as other minor specifications. Previous Windows editions did not require specific CPU specifications nor TPM module requirements. Almost all workstations that were produced after 2015 have at least the TPM 2.0 module built into their motherboard, but are at risk of not meeting the minimum CPU requirements. Most of the workstations that the City has in operation do not meet these minimum requirements as they were purchased in 2014. However, some workstations that were purchased more recently than 2015 do meet the minimum requirements and should be fine for the upcoming Windows 11 migration.

DESKTOP REPLACEMENTS (2024) (Phase II)

Phase II of the Technology Upgrade Plan is to replace ½ of the City's fleet of workstations in 2024. This is to mitigate the impact to the overall budget. The estimated cost of each workstation is approximately \$1,500.00. The estimated cost for this phase of the Workstation replacement plan is \$56,000. This cost can and will fluctuate. This number is as close to what is believed that workstation costs will run in 2024. Workstations will be ordered with Windows 10 Professional and migrated to Windows 11 Professional once we are certain that all existing programs are 100% compatible with Windows 11 Professional.

LAPTOP REPLACEMENTS (2024) (Phase II)

Phase II of the Technology Upgrade Plan is to replace ½ of the City's fleet of laptops. Most of the City's laptops were purchased in 2014 along side with the Workstations and do not meet the strict Windows 11 hardware requirements. It is estimated that this laptop replacement phase will cost approximately \$16,000.00.

MDT REPLACEMENTS 2024) (Phase II)

The Liberal Police Department utilizes the Panasonic CF31 and CF33 laptops for their in-car MDTs (Mobile Data Terminals). These are vital to the daily work of all patrol vehicles. The MDTs that are slated to be replaced were purchased in 2019 and unfortunately are EOL and cannot be replaced with the same model if one should fail. The cost of the replacement MDTs is estimated to be \$37,000 which includes the cost of the required in-car docking stations.

WINDOWS 11 LICENSING (2024) (Phase II)

In the enterprise environment, Windows customers must have current licenses for all current and future workstations. All replacement workstations that are ordered in 2024 will be ordered with Windows 10 Professional and upgraded to a Windows 11 Pro license once we are confident that all programs and processes are compatible with Windows 11 Professional. To minimize the budget impact of this component, we are proposing to order ½ of the licensing to match the workstations that are ordered during this specific phase of the technology upgrade plan. The proposed cost of the licensing is estimated to be \$13,000.

PHONE SYSTEM MIGRATION (PD, MC, AC, WP, REC) (2024) (Phase II)

In 2021 the City migrated away from legacy AT&T Plexar phone service to VOIP phone service with hopes of trimming costs and gaining functionality. Prior to that, in 2019 four City departments transitioned away from Plexar or needed phone service at new physical locations or existing facilities. These departments are, Police, Municipal Court, Animal Control, Water Plant and Recreation. After migrating to our new 3cx based VOIP phone system, it was quickly realized that we could take advantage of additional cost savings afforded to us by our newly acquired VOIP system and migrate over the five departments that currently reside with other VOIP service providers. Our current VOIP service providers are At&t, IdeaTek and United Wireless. We are looking at transitioning PD, Municipal Court, Animal Control and Water Plant away from Ideatek in 2024. There will be no additional cost incurred from AT&t. Additionally, there will be no additional cost added to our existing license for our 3cx PBX. The only costs that will be realized for this project will be for the purchase of the phones. This cost is estimated to be \$12,000. I am estimating that the cost savings from making the transition will be \$18,000 the first year and \$30,000 every following year. This is due in part to the City not leasing phone hardware and network equipment from the VOIP provider and absorbing PD, Municipal Court, Animal Control and Water Plant into our existing phone system.

Recreation will not be transitioned in 2024 due to the existing contract currently in place with United Wireless. The existing contract was first signed in 2019 and will come up for renewal in 2025. At that time, the Rec department will be transitioned away from United Wireless and integrated into our existing 3cx phone system. The estimated cost savings for transitioning from United Wireless will be approximately \$6,548.42 per year following the transition away from United Wireless. The total cost savings for this project is estimated to be in the amount of \$36,548.52 per year after year two (2026 – 2027).

COURT PRINTER REFRESH (2024) (Phase II)

Municipal Court utilizes individual printers for each workstation. These printers help with efficiency and customer service. The existing printers at Municipal Court have not been replaced in several years and are due for a refresh. After speaking with the Municipal Court Director, she informed me that they are in need of six new printers for their operation. Pricing for these printers is estimated to be no more than \$1,500 for the six desktop laser printers.

COURT SCANNER REFRESH (2024) (Phase II)

Municipal Court utilizes individual desktop scanners for each workstation. Due to the desire to be as paperless as possible, the scanners are a necessary tool for their operation. They currently utilize seven (7) Fujitsu 7160 desktop scanners. The scanners were originally purchased in 2018 and are due for a refresh. The cost is estimated to be \$5,866.49 for the seven (7) Fujitsu FI-8150 scanners.

Phase III

DESKTOP REPLACEMENTS (2025) (Phase III)

Phase III of the Technology Upgrade Plan is to replace ½ of the City's fleet of workstations in 2025. This is to mitigate the impact to the overall budget. The estimated cost of each workstation is approximately \$1,500.00. The estimated cost for this phase of the Workstation replacement plan is \$60,000. This cost can and will fluctuate. This number is as close to what is believed that workstation costs will run in 2025. Workstations will be ordered with Windows 10 Professional and migrated to Windows 11 Professional once we are certain that all existing programs are 100% compatible with Windows 11 Professional.

LAPTOP REPLACEMENTS (2025) (Phase III)

Phase III of the Technology Upgrade Plan is to replace remaining inventory of the City's fleet of operational laptops. Most of the City's laptops were purchased 2014 along side with the Workstations and do not meet the strict Windows 11 hardware requirements. It is estimated that phase II of the laptop replacement plan will cost approximately \$7,000.

MDT REPLACEMENTS (2025) (Phase III)

The Liberal Police Department utilizes the Panasonic CF31 and CF33 laptops for their in-car MDTs (Mobile Data Terminals). These are vital to the daily work of all patrol vehicles. The MDTs that are slated to be replaced were purchased in 2019 and unfortunately are EOL and cannot be replaced with the same model if one should fail. The cost of the replacement MDTs is estimated to be \$31,000 which includes the cost of the required in-car docking stations.

WINDOWS 11 LICENSING (2025) (Phase III)

As mentioned before in the previous licensing narrative, this will be the second half of the licenses required to satisfy Microsoft licensing requirements for Workstations. All replacement workstations that are ordered in 2025 will be ordered with Windows 10 Professional and upgraded to a Windows 11 Pro license once we are confident that all programs and processes are compatible with Windows 11 Professional. To minimize the budget impact of this component, we are proposing to order the remaining ½ of the licensing to match the workstations that are ordered during this specific phase of the technology upgrade plan. The proposed cost of the licensing is estimated to be \$9,100.

Phase IV

SERVER REPLACEMENT (2026) (Phase IV)

The Police Department currently utilizes two Dell Poweredge servers that were originally installed in 2012. These machines serve as Microsoft domain controllers for the Police Department, Communications and Municipal Court. They perform the tasks of managing login requests, being the dedicated print server as well as various other duties. They are in need of replacement as parts for them are not available any longer and improvements in speed and technology coupled with improvements to the recently upgraded switches, will make the end user experience better. The proposed cost of the upgraded servers is estimated to be \$14,000.00.

TOUGHPAD REPLACEMENT (2026) (Phase IV)

The City of Liberal utilizes Panasonic FZG1 Toughpads for the Building and Water Departments. These Windows based tablets are utilized for all field work outside of the office. They are weatherproof, drop-proof devices that were originally placed in service in 2015 and 2019 respectfully. Due to the age and constant use of these devices, we are looking to replace these devices at an estimated total cost of \$31,200.

Phase V

SYNOLOGY STORAGE SYSTEM (2027) (Phase V)

The Police Department utilizes two network attached storage arrays that were placed into service in 2016. The EOL for those storage devices are not advertised on the manufacturers web site, however I do feel that due to the age that those systems will be, they will be close to needing to be retired from service. If by then, the chassis are still receiving firmware updates, simple hard drive upgrades can be utilized to minimize cost. The units have been ultra-reliable and have not given the City any issues. The major issue that can be foreseen is the usable capacity diminishing. The estimated cost of replacement

storage arrays that are similar to the units specified for the City data center are approximately \$26,000. This is a very rough estimate as there is a significant space in time between now and the proposed replacement date.

Phase VI

OFFSITE ARCHIVAL STORAGE (2028)

The City of Liberal houses hundreds of terabytes of data. This data is crucial to our daily operations. Preserving all historical information is crucial, but additionally maintaining a living archive of the data that the City produces. The single goal of this project is to create a secure and robust data archive located in a secure location offsite from all other City owned buildings. This project will consist of 3-4 Synology Storage arrays that will provide the appropriate offsite location to house all of the historical documents and files that the City has created. This project is estimated to cost between \$40,000 - \$60,000.

Questions?

Respectfully,

Tim Lunceford | MBA
Director of Information Technology
City of Liberal
620.626.2225
www.cityofliberal.org



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 10.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Tim Lunceford, Information Technology Director

RE: City of Liberal 2024 IT Hardware Refresh

Item A: City of Liberal 2024 IT Hardware Refresh Project

Bid requests were submitted to the following vendors:

- *SHI*
- *CDWG*
- *CONNECTION*

All quotes are an apples-to-apples comparison with no substitutions from vendors. However, for the 2024 IT Hardware Refresh project, the vendor CONNECTION could not quote all the requested items. Their bid was unfortunately rejected.

Official quotes are attached to this memo.

The quotes are listed below from Lowest to Highest:

CDWG	\$119,441.68
<i>SHI</i>	<i>\$120,411.34</i>

Recommendation:

Staff recommends for consideration to award the City of Liberal 2024 IT Hardware Refresh Project to CDWG in the amount of \$119,441.68. This item will be funded from the 100-4180-47045 budget line.



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 10.b.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Tim Luncford, Information Technology Director

RE: City of Liberal 2024 Sonicwall Licensing Purchase

Quoted amounts from Vendors for the City of Liberal 2024 Sonicwall Licensing purchase

Bid requests were submitted to the following vendors:

- *SHI*
- *CDWG*
- *CONNECTION*

All quotes are an apples-to-apples comparison with no substitutions from vendors.

Official quotes are attached to this memo.

The quotes are listed below from Lowest to Highest:

<i>CDWG</i>	<i>\$30,410.05</i>
<i>CONNECTION</i>	<i>\$30,682.40</i>
<i>SHI</i>	<i>\$31,783.02</i>

Recommendation:

Staff recommends for consideration awarding the City of Liberal 2024 Sonicwall Licensing purchase to CDWG in the amount of \$30,410.05. This item will be funded from the 100-4180-46028 budget line.



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 11.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From: Keeley Moree, Director of Public Affairs

RE: Steering Committee Roster

Community engagement is a key component of the Launch Liberal 2035 comprehensive plan. Community surveys, stakeholder meetings, and public pop-up events will be used to conduct vision exercises and planning sessions to formulate our long-range development plans. A steering committee made of community members, as well as members of the plan's core team, will be responsible for reviewing community feedback, prioritizing action plans, and helping to review the content of the final comprehensive plan document to be presented to City Commissioners for adoption. Our consultants at PEC and Wichita State University will facilitate 2-3 steering committee meetings through 2024 as part of the comprehensive plan process.

The following 44 individuals have committed to participate in the comprehensive plan steering committee:

Alonso, Kathleen
Altman, Randy
Aragon, Dean
Arredondo, Leticia
Arredondo, Jaime
Banuelos, Sergio
Barnett, Cory
Bennett, Brad
Bridenstein, Keith*
Burtzloff, Kay
Cano, Ruben
Carr, Brad
Carr, Scott
Diseker, Jason
Dodge, Norma Jean
Fuller, Presephoni
Gallegos, Albert
Gallo, Karem
Hammond, Christine
Hood, McKensie
Hook-Gray, Lidia

Jones, Amber
Kitts, Royce
Lam, Kevin
Lara, Jose*
Lewis, Rod
Love, Jr., Ivanhoe
Lukwago, Susan
Mendez, Grace
Merz, Steve*
Moree, Keeley*
Moreno, Yazmin
Ortuno, Edgar*
Parsons, Jeff*
Stafford, Summer
Stanton, Todd
Svaty, Eli
Threatt, Darrel
Torres, Patricia
Varnado, Rusty*
Vazquez, Jairo
Warden, April
Watt, Earl
Webb, Rozelle
* denotes core team member

Recommendation:

Staff recommends that the Commission approve the steering committee roster as presented.



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 12.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

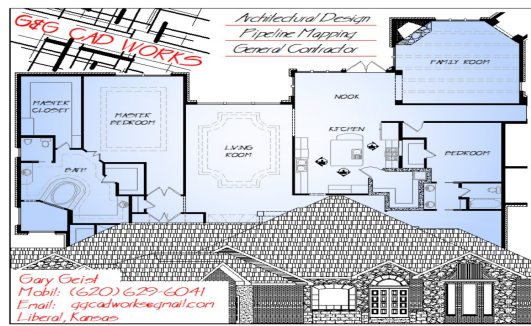
Date: March 12, 2024

From: Rusty Varnado, City Manager

RE: Gun Range at Arkalon Park

Attached is the proposal from G&G Cad Works for the joint civilian/law enforcement gun range at Arkalon Park.

Recommendation:



COST ESTIMATE

Scope of Work:

Survey a specific portion of land at the Arkalon Park. Design three (3) buildings, layout proposed gun range including perimeter fence / barriers with gates, and a road to access the gun range.

Building designs include: Restrooms, 20'x 20' Maintenance Building, and a 40' x 60' Sim. House.

Work with City, local Police Dept., & Local Fire Marshall, to meet the Owners design needs.

Hazardous Environment Concern:

No hazardous conditions for this project.

Proposed Cost & Rates:

Mr. Varnado, I appreciate the opportunity to work on this project for you.

I would prefer to price this project on a milestone basis with the total amount not to exceed \$9,995.00.

Milestones Shall Include;

Survey = \$1,500.00

Gun Range = \$4,000.00

Restrooms = \$1,800.00

20'x 20' Maintenance Building = \$1,500.00

40'x 60' Sim. House = \$500.00

Access Road = \$695.00

Time Frame:

I would request 12 to 15 weeks in order to complete the Plan Set to meet your satisfaction and City approval.

Agreement:

If you approve the rates and time frame I will email you a Purchase Agreement for signature.

I Appreciate the Opportunity to Work with You,

Gary Geist

G&G Cad Works

(620) 629-6041



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 14.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From:

RE: CITY MANAGER'S REPORT

Recommendation:



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 16.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From:

RE: 03/12/24 VOUCHERS

Voucher Summary List:

Accounts Payable Vouchers: \$2,959,492.76

Rec Center Officials & Special Runs: \$171,560.39

HR Expense Vouchers: \$240,451.84

Total: \$3,371,504.99

Recommendation:



**Voucher Summary List
City Commission Meeting
03/12/24**

Accounts Payable Vouchers: \$2,959,492.76

Rec Center Officials & Special Runs: \$171,560.39

HR Expense Vouchers: \$ 240,451.84

TOTAL: \$ 3,371,504.99

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4100 - NON DEPARTMENTAL				
100-4100-45080	TABLE FOR 6/ROSA PARKS SCHOLARSHIP BANQUET	BLACK HISTORY COMMITTEE	02/14/24	\$150.00
100-4100-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$1,300.96
100-4100-46028	INTERNET BILLING	EPIC TOUCH	CITY HALL/MAR 20	\$304.50
Subtotal for Department 4100 :				\$1,755.46
Department: 4110 - LEGISLATIVE				
100-4110-45080	REFRESHMENTS	DILLONS CUSTOMER CHARGES	1323867836_24217	\$26.95
Subtotal for Department 4110 :				\$26.95
Department: 4120 - MUNICIPAL COURT/DIVERSION				
100-4120-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$286.03
Subtotal for Department 4120 :				\$286.03
Department: 4160 - BUILDING MAINTENANCE				
100-4160-44031	FITTINGS	HAVOC SUPPLY	D417	\$83.62
100-4160-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$107.79
Subtotal for Department 4160 :				\$191.41
Department: 4180 - I.T. DEPARTMENT				
100-4180-46028	SUBSCRIPTION/ROCKET THEME	SUNFLOWER BANK	T LUNCEFORD JA	\$58.00
100-4180-46028	SOFTWARE	SUNFLOWER BANK	T LUNCEFORD JA	\$32.93
100-4180-46028	SOFTWARE	SUNFLOWER BANK	T LUNCEFORD JA	\$65.44
100-4180-46028	SUBSCRIPTION/JOOMLASHACK	SUNFLOWER BANK	T LUNCEFORD JA	\$151.24
100-4180-46028	SUBSCRIPTION/ZOOM	SUNFLOWER BANK	T LUNCEFORD JA	\$159.90
100-4180-46028	INTRANET AUTHENTICATION MECHANISM	SUNFLOWER BANK	T LUNCEFORD JA	\$548.00
Subtotal for Department 4180 :				\$1,015.51

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4210 - POLICE ADMINISTRATION				
100-4210-44030	8GB MEMORY	SUNFLOWER BANK	T LUNCEFORD JA	\$58.41
100-4210-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$2,344.71
Subtotal for Department 4210 :				\$2,403.12
Department: 4211 - ANIMAL CONTROL DIVISION				
100-4211-44031	AIR FILTERS	HAVOC SUPPLY	D382	\$85.54
100-4211-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$794.69
100-4211-46028	INTERNET BILLING	EPIC TOUCH	ANIMAL CONTROL	\$162.75
100-4211-46615	RUBBER HOSE	JOHN DEERE/BIG R	JANUARY 2024	\$56.99
100-4211-46620	TRANSPORT DRIVER - KANSAS CITY 02/19/24	SKINNER, LAWRENCE	CV 90914	\$150.00
100-4211-46620	TRANSPORT DRIVER-AURORA CO 02/23/24	TOVILLA, ANA	CV 90915	\$150.00
Subtotal for Department 4211 :				\$1,399.97
Department: 4220 - FIRE				
100-4220-44032	FITTINGS	JOHN DEERE/BIG R	JANUARY 2024	\$12.98
100-4220-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$1,480.07
100-4220-46026	BAR & CHAIN OIL	JOHN DEERE/BIG R	JANUARY 2024	\$49.95
100-4220-46028	INTERNET BILLING	EPIC TOUCH	FIRE STATION/MA	\$162.75
Subtotal for Department 4220 :				\$1,705.75
Department: 4290 - TRAFFIC CONTROL MAINT DIV				
100-4290-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$795.48
100-4290-46070	RUBBER TAPE/ELECTRICAL TAPE	JOHN DEERE/BIG R	JANUARY 2024	\$23.94
100-4290-46088	UTILITY BAG	JOHN DEERE/BIG R	JANUARY 2024	\$19.99
Subtotal for Department 4290 :				\$839.41

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Department: 4300 - STREET/HIGHWAY

100-4300-44031	SWITCH	HAVOC SUPPLY	D355	\$56.93
100-4300-44031	SWTICH	HAVOC SUPPLY	D356	\$56.93
100-4300-44031	FITTINGS	HAVOC SUPPLY	D364	\$152.27
100-4300-44031	HEX DRIVERS	HAVOC SUPPLY	D378	\$54.84
100-4300-44031	LIMITED SWITCH	HAVOC SUPPLY	D395	\$186.64
100-4300-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$19.94
100-4300-46028	INTERNET BILLING	EPIC TOUCH	STREET/MAR 2024	\$162.75
207-4300-46062	BACKPACK SPRAYER	JOHN DEERE/BIG R	JANUARY 2024	\$79.99
Subtotal for Department 4300 :				\$770.29

Department: 4320 - REFUSE

510-4320-44032	PAINT SCRATCH FILLER/UNIT #57	BUMPER TO BUMPER AUTO PARTS LIB	515319	\$23.08
510-4320-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$411.72
510-4320-46028	INTERNET BILLING	EPIC TOUCH	SANITATION DEPT	\$162.75
Subtotal for Department 4320 :				\$597.55

Department: 4330 - FLEET MAINTENANCE

100-4330-44030	HEAT GUN/CIRCUIT TESTER/IMPACT SOCKET	BUMPER TO BUMPER AUTO PARTS LIB	515593	\$52.09
100-4330-46089	CREDIT/RETURN OLD FILTERS	BUMPER TO BUMPER AUTO PARTS LIB	100433046089	(\$569.98)
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB	515247	\$301.64
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB	515358	\$27.97
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB	515531	\$173.30
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB	515627	\$100.25
100-4330-46089	STOCK ROOM SUPPLIES	BUMPER TO BUMPER AUTO PARTS LIB	515696	\$73.82
Subtotal for Department 4330 :				\$159.09

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4350 - SEWER ADMINISTRATIVE				
520-4350-46028	INTERNET BILLING	EPIC TOUCH	WASTEWATER/MA	\$162.75
Subtotal for Department 4350 :				\$162.75
Department: 4351 - SEWER LINE CLEANING				
520-4351-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$605.87
Subtotal for Department 4351 :				\$605.87
Department: 4352 - SEWER PLANT OPERATION				
520-4352-44030	PLIERS	JOHN DEERE/BIG R	JANUARY 2024	\$23.98
520-4352-44030	ADHESIVE/SLEDGE HAMMER	JOHN DEERE/BIG R	JANUARY 2024	\$48.98
520-4352-44031	RUN CAPACITATOR	HAVOC SUPPLY	D381	\$7.70
520-4352-44031	SWITCH	HAVOC SUPPLY	D386	\$56.93
520-4352-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$21,275.34
Subtotal for Department 4352 :				\$21,412.93
Department: 4370 - STREET LIGHTING				
100-4370-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$25,052.22
Subtotal for Department 4370 :				\$25,052.22
Department: 4500 - RECREATION ADMINISTRATION				
100-4500-44030	BRAILLE TACTICAL SIGN/MOUNTING TAPE	JOHN DEERE/BIG R	JANUARY 2024	\$41.96
100-4500-44030	WEBCAMS	SUNFLOWER BANK	T LUNCEFORD JA	\$129.98
100-4500-44031	AIR FILTERS	HAVOC SUPPLY	D397	\$99.69
100-4500-44031	HAMMER DRILL BITS/NO PARKING SIGN	JOHN DEERE/BIG R	JANUARY 2024	\$38.96
100-4500-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$248.58
Subtotal for Department 4500 :				\$559.17

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4520 - RECREATION				
100-4520-30919	TEAM REFUND	SPORTS TOURNAMENT PETTY CASH	CV 91010	\$25.00
100-4520-46220	REF/BASKETBALL	CAMARILLO, EVETTE	02/21/24	\$770.00
100-4520-46220	REF/BASKETBALL	ESSIX, ERIC	02/21/24	\$770.00
100-4520-46239	VIDEO PRODUCTION	FAM DIGITAL MARKETING	1195	\$675.00
100-4520-46239	REIMBURSEMENT/OFFICIALS/DELUXE CHECKS	SPORTS TOURNAMENT PETTY CASH	CV 91009	\$676.74
100-4520-46239	REIMBURSE/SPORTS OFFICIALS	SPORTS TOURNAMENT PETTY CASH	CV 91011	\$1,680.00
Subtotal for Department 4520 :				\$4,596.74
Department: 4540 - SWIMMING POOL				
100-4540-45030	INTERNET BILLING	EPIC TOUCH	WATER PARK/MA	\$131.25
100-4540-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$1,202.97
Subtotal for Department 4540 :				\$1,334.22
Department: 4550 - GOLF COURSE				
100-4550-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$358.51
100-4550-46026	MOTOR OIL/HYDRAULIC FLUID	JOHN DEERE/BIG R	JANUARY 2024	\$213.92
100-4550-46028	DOMAIN REGISTRATION/PROTECTION	SUNFLOWER BANK	T LUNCEFORD JA	\$138.82
Subtotal for Department 4550 :				\$711.25
Department: 4560 - PARKS				
100-4560-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$1,715.78
100-4560-46090	DUST MASKS	JOHN DEERE/BIG R	JANUARY 2024	\$51.98
Subtotal for Department 4560 :				\$1,767.76
Department: 4570 - PARKS				
100-4570-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$1,103.18

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4570-46028	INTERNET BILLING	EPIC TOUCH	B/SB COMPLEX/M	\$162.75
100-4570-46028	INTERNET BILLING	EPIC TOUCH	MAHURON/MAR 20	\$162.75
100-4570-46028	INTERNET BILLING	EPIC TOUCH	SCOUT HUT/MAR	\$130.50
Subtotal for Department 4570 :				\$1,559.18

Department: 4612 - GRIER HOUSE

100-4612-44031	SWITCH	HAVOC SUPPLY	D352	\$56.93
100-4612-45030	INTERNET BILLING	EPIC TOUCH	GRIER HOUSE/MA	\$162.75
Subtotal for Department 4612 :				\$219.68

Department: 4920 - CEMETERY

100-4920-44024	PAINT	JOHN DEERE/BIG R	JANUARY 2024	\$20.99
100-4920-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$67.16
Subtotal for Department 4920 :				\$88.15

Department: 4940 - WATER UTILITY ADMIN

530-4940-44030	FITTINGS	JOHN DEERE/BIG R	JANUARY 2024	\$22.98
530-4940-44030	GASKET	JOHN DEERE/BIG R	JANUARY 2024	\$2.99
530-4940-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$411.74
530-4940-46028	INTERNET BILLING	EPIC TOUCH	WATER TOWERS/	\$63.00
Subtotal for Department 4940 :				\$500.71

Department: 4941 - WATER UTILITY

530-4941-44026	EXHAUST FAN	HAVOC SUPPLY	D357	\$363.24
530-4941-44026	FITTINGS/WELL #34	JOHN DEERE/BIG R	JANUARY 2024	\$55.22
530-4941-44026	UTILITY HEATER	JOHN DEERE/BIG R	JANUARY 2024	\$299.90
530-4941-44026	FITTINGS/STATION #4	JOHN DEERE/BIG R	JANUARY 2024	\$56.27

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4941-44026	FITTINGS/STATION #4	JOHN DEERE/BIG R	JANUARY 2024	\$47.43
530-4941-44026	FITTINGS/STATION #4	JOHN DEERE/BIG R	JANUARY 2024	\$19.53
530-4941-44026	CUT-OFF WHEEL	JOHN DEERE/BIG R	JANUARY 2024	\$1.49
530-4941-44026	GRINDING/CUT-OFF WHEEL	JOHN DEERE/BIG R	JANUARY 2024	\$3.49
530-4941-44026	FITTINGS/STATION #4	JOHN DEERE/BIG R	JANUARY 2024	\$6.98
530-4941-44026	FITTINGS/STATION #4	JOHN DEERE/BIG R	JANUARY 2024	\$5.36
530-4941-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$36,878.68

Subtotal for Department 4941 : \$37,737.59

Department: 4942 - WATER DISTRIBUTION

530-4942-44029	STOP VALVE	JOHN DEERE/BIG R	JANUARY 2024	\$16.99
530-4942-44029	GAS/PROPANE CYLINDER	JOHN DEERE/BIG R	JANUARY 2024	\$61.94
530-4942-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$139.20

Subtotal for Department 4942 : \$218.13

Department: 4950 - AIRPORT UTILITY

501-4950-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$2,530.85
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Subtotal for Department 4950 : \$2,530.85

Department: 4951 - AIRPORT IMPROVEMENTS

503-4951-43034-100	PROFESSIONAL SVCS NOV 25 TO DEC 29 2023	LOCHNER	CO0319657-7	\$6,548.62
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Subtotal for Department 4951 : \$6,548.62

Department: 4953 - AIR MUSEUM

504-4953-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$1,082.20
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Subtotal for Department 4953 : \$1,082.20

Department: 5050 - CONSTRUCTION IMPROVEMENTS

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
301-5050-44031-412	ELECTRICAL SUPPLIES	STANION WHOLESALE ELECTRIC CO	5673433-00	\$576.88
301-5050-46022-700	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$944.20
Subtotal for Department 5050 :				\$1,521.08
Department: 6010 - GENERAL OPERATIONS				
260-6010-44030	MATTOCK HEAD	JOHN DEERE/BIG R	JANUARY 2024	\$19.99
260-6010-44032	ADAPTER/UNIT #87	JOHN DEERE/BIG R	JANUARY 2024	\$20.99
Subtotal for Department 6010 :				\$40.98
Department: 6014 - DRAINAGE IMPROVEMENTS				
260-6014-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$22.74
Subtotal for Department 6014 :				\$22.74
Department: 6020 - ECONOMIC DEVELOPMENT				
261-6020-46028	CHATGPT PLUS SUBSCRIPTION	SUNFLOWER BANK	T LUNCEFORD JA	\$20.00
Subtotal for Department 6020 :				\$20.00
Department: 6050 - BEAUTIFICATION				
264-6050-44024	MASKING TAPE	JOHN DEERE/BIG R	JANUARY 2024	\$36.97
264-6050-44024	FITTINGS	JOHN DEERE/BIG R	JANUARY 2024	\$5.21
264-6050-44024	HOG RINGS/PLIERS	JOHN DEERE/BIG R	JANUARY 2024	\$32.94
264-6050-44030	SAW BLADE	JOHN DEERE/BIG R	JANUARY 2024	\$54.99
264-6050-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	FEB #2 2024	\$207.57
Subtotal for Department 6050 :				\$337.68

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$119,781.04

Department Totals		
Department	Dept. Description	Department Total
4100	NON DEPARTMENTAL	\$1,755.46
4110	LEGISLATIVE	\$26.95
4120	MUNICIPAL COURT/DIVE	\$286.03
4160	BUILDING MAINTENANCE	\$191.41
4180	I.T. DEPARTMENT	\$1,015.51
4210	POLICE ADMINISTRATION	\$2,403.12
4211	ANIMAL CONTROL DIVISI	\$1,399.97
4220	FIRE	\$1,705.75
4290	TRAFFIC CONTROL MAIN	\$839.41
4300	STREET/HIGHWAY	\$770.29
4320	REFUSE	\$597.55
4330	FLEET MAINTENANCE	\$159.09
4350	SEWER ADMINISTRATIVE	\$162.75
4351	SEWER LINE CLEANING	\$605.87
4352	SEWER PLANT OPERATIO	\$21,412.93
4370	STREET LIGHTING	\$25,052.22
4500	RECREATION ADMINISTR	\$559.17
4520	RECREATION	\$4,596.74

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
	4540	SWIMMING POOL		\$1,334.22
	4550	GOLF COURSE		\$711.25
	4560	PARKS		\$1,767.76
	4570	PARKS		\$1,559.18
	4612	GRIER HOUSE		\$219.68
	4920	CEMETERY		\$88.15
	4940	WATER UTILITY ADMIN		\$500.71
	4941	WATER UTILITY		\$37,737.59
	4942	WATER DISTRIBUTION		\$218.13
	4950	AIRPORT UTILITY		\$2,530.85
	4951	AIRPORT IMPROVEMENT		\$6,548.62
	4953	AIR MUSEUM		\$1,082.20
	5050	CONSTRUCTION IMPROV		\$1,521.08
	6010	GENERAL OPERATIONS		\$40.98
	6014	DRAINAGE IMPROVEMEN		\$22.74
	6020	ECONOMIC DEVELOPMEN		\$20.00
	6050	BEAUTIFICATION		\$337.68
		Grand Total:		\$119,781.04

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4100 - NON DEPARTMENTAL				
100-4100-48090	COFFEE	PRAIRIE FIRE COFFEE	1552889	\$123.80
Subtotal for Department 4100 :				\$123.80
Department: 4211 - ANIMAL CONTROL DIVISION				
100-4211-46620	TRANSPORT DRIVER-AURORA CO 03/01/24	TOVILLA, ANA	CV 90916	\$150.00
Subtotal for Department 4211 :				\$150.00
Department: 4320 - REFUSE				
510-4320-44030	FITTING	CF SERVICE & SUPPLY LLC	167983	\$14.25
510-4320-44030	TRANSMISSION FLUID/STOCK	NAPA OF LIBERAL	687777	\$1,679.52
510-4320-44032	FITTINGS/UNIT #54	BEARING HEADQUARTERS COMPANY	5956175	\$47.56
510-4320-44032	AIR SYSTEM GOVERNOR VALVE/UNIT #94	TRUCK CENTER COMPANIES	XA102041001:01	\$111.16
Subtotal for Department 4320 :				\$1,852.49
Department: 4323 - REFUSE EQUIPMENT RESERVE				
511-4323-44032	REPAIR UNIT #59	ARMENDARIZ DIESEL REPAIR	011964	\$37,237.94
Subtotal for Department 4323 :				\$37,237.94
Department: 4330 - FLEET MAINTENANCE				
100-4330-44030	WELDING TIPS	AIRGAS MID SOUTH INC	9146303591	\$19.40
100-4330-46026	DIESEL EXHAUST FLUID/MOTOR OIL	MADDEN OIL CO	24014232	\$438.18
100-4330-46026	MOTOR OIL/ZEE LINE HAND PUMP	MADDEN OIL CO	24014759	\$2,045.99
100-4330-46026	FUEL	MADDEN OIL CO	4330/2401088960	\$185.83
Subtotal for Department 4330 :				\$2,689.40
Department: 4352 - SEWER PLANT OPERATION				
520-4352-44024	BARE GROUND APPLICATION	PRO-TECH SPRAYING SERVICE	316125-1	\$4,258.65

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4352 :				\$4,258.65
Department: 4520 - RECREATION				
100-4520-46220	REF/BASKETBALL	CAMARILLO, EVETTE	02/28/24	\$315.00
100-4520-46220	REF/BASKETBALL	ESSIX, ERIC	02/28/24	\$315.00
100-4520-46239	TROPHIES	HASTY AWARDS	01242171	\$551.42
Subtotal for Department 4520 :				\$1,181.42
Department: 4560 - PARKS				
100-4560-34804	REFUND/GIRL SCOUT BUILDING	ALMA CARDENAS	CV 91983	\$400.00
Subtotal for Department 4560 :				\$400.00
Department: 4941 - WATER UTILITY				
530-4941-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	316071	\$120.00
530-4941-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	316072	\$120.00
530-4941-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	316073	\$120.00
530-4941-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	327890	\$131.10
530-4941-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	327891	\$131.10
530-4941-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	327892	\$131.10
Subtotal for Department 4941 :				\$753.30
Department: 6010 - GENERAL OPERATIONS				
260-6010-44030	GRAPHITE	TEAM LABORATORY CHEMICAL LLC	INV0039594	\$172.00
260-6010-44032	GLASS CLEANER	TEAM LABORATORY CHEMICAL LLC	INV0039594	\$70.00
260-6010-44062	ROAD PATCH	TEAM LABORATORY CHEMICAL LLC	INV0039594	\$1,023.00
Subtotal for Department 6010 :				\$1,265.00
Department: 6050 - BEAUTIFICATION				

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
264-6050-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	303403-1	\$75.84
264-6050-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	303408-1	\$178.44
264-6050-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	303410-1	\$933.36
264-6050-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	313245-1	\$296.24
264-6050-44024	HERBICIDE	PRO-TECH SPRAYING SERVICE	314313-1	\$383.47
Subtotal for Department 6050 :				\$1,867.35
Grand Total :				\$51,779.35

Department Totals		
Department	Dept. Description	Department Total
4100	NON DEPARTMENTAL	\$123.80
4211	ANIMAL CONTROL DIVISI	\$150.00
4320	REFUSE	\$1,852.49
4323	REFUSE EQUIPMENT RES	\$37,237.94
4330	FLEET MAINTENANCE	\$2,689.40
4352	SEWER PLANT OPERATIO	\$4,258.65
4520	RECREATION	\$1,181.42
4560	PARKS	\$400.00
4941	WATER UTILITY	\$753.30
6010	GENERAL OPERATIONS	\$1,265.00
6050	BEAUTIFICATION	\$1,867.35
Grand Total:		\$51,779.35

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 0000 - NONDEPARTMENTAL				
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$911.45
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$292.81
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$314.91
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$422.79
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$431.52
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$480.49
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$508.39
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$664.31
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$6,868.26
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$904.24
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$235.03
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$976.16
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$1,004.94
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$1,145.19
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$1,252.00
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$1,346.53
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$1,606.29
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$3,685.80
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$862.00
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$121.53
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$7.51
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$28.42
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$39.59
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$46.47

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$1.76
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$98.88
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$100.92
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$267.84
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$118.90
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$248.75
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$155.36
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$169.31
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$178.28
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$198.82
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$211.48
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$213.16
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$228.31
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$58.17
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$112.38
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$41.69
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$257.65
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$776.30
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$411.65
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$350.40
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$349.25
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$273.41
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$214.31
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$271.56
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$631.47

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$128.11
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$161.06
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$185.41
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$280.17
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$187.93
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$201.11
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$114.53
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$1,860.15
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$825.89
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$941.17
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$998.20
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$1,097.95
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$1,099.32
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$426.70
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$1,501.82
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$587.10
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$13,732.57
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$20,363.51
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$738.39
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$714.09
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$680.61
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$379.34
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$1,134.50
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$221.70
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$230.09

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$325.23
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$314.04
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$290.15
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$327.73
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$414.60
202-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$353.03
202-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$1,509.39
202-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$1,047.45
202-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$1,000.54
202-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$449.81
206-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$77.68
206-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$332.15
206-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$265.18
206-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$284.49
207-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$44.38
207-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$189.77
207-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$314.04
261-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$201.92
261-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$863.28
261-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$930.32
261-0000-20400	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$61.35
261-0000-20400	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$262.31
261-0000-20400	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$434.08
501-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$101.26
501-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$433.03

Operator: sdiseker

2/29/2024 10:42:45 AM

Page 4 of 7

Report ID: APLT33D

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
501-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$716.60
504-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$599.40
504-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$140.17
504-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$57.94
504-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$271.57
504-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$527.68
510-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$21.84
510-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$93.39
510-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$418.54
510-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$1,789.68
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$383.28
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$106.24
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$162.39
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$558.80
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$673.90
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$1,077.02
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$154.55
520-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$204.17
520-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$237.04
520-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$872.98
520-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$1,013.53
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$207.02
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$162.38
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$208.47
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$252.64

Operator: sdiseker

2/29/2024 10:42:45 AM

Page 5 of 7

Report ID: APLT33D

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$456.28
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$742.18
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$1,029.16
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$63.74
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$45.30
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$193.74
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$214.11
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$322.88
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$915.46
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$1,380.60
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$161.32
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$1,117.60
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$167.30
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$246.84
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$320.60
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$321.05
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$758.89
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$839.78
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$144.33
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$42.50
601-0000-28111	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$7,505.08
601-0000-28111	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$32,090.61
601-0000-28112	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$33,738.49
601-0000-28113	Automatic Invoice From Payroll	STATE EMPLOYEE TAXES	PR-22920248144	\$22,113.97
601-0000-28121	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$10,617.25

Operator: sdiseker

2/29/2024 10:42:45 AM

Page 6 of 7

Report ID: APLT33D

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
601-0000-28131	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$21,136.85
601-0000-28131	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$495.53
601-0000-28141	Automatic Invoice From Payroll	EMPOWER RETIREMENT	PR-22920248142	\$590.00
601-0000-28141	Automatic Invoice From Payroll	EMPOWER RETIREMENT	PR-22920248142	\$151.00
601-0000-28150	SW-2023-LM-000213	LAW OFFICE OF BREHM	PR-22920248147	\$458.40
601-0000-28152	SW08DM000058 PEREZ JUAREZ	KANSAS PAYMENT CENTER	PR-22920248145	\$174.92
601-0000-28152	SW10DM000115 KULOW	KANSAS PAYMENT CENTER	PR-22920248145	\$203.08
601-0000-28152	SW17DM000180	KANSAS PAYMENT CENTER	PR-22920248145	\$323.08
601-0000-28152	000680496001 TORRES MASIAS	OKLAHOMA CENTRALIZED SUPPORT	PR-22920248146	\$138.46
601-0000-28152	REMITTANCE ID: 1084293	STATE OF WISCONSIN DEPARTMENT OF CHILDREN	PR-22920248149	\$132.49
601-0000-28152	0012037437FA090532	TX CHILD SUPPORT SDU	PR-22920248148	\$138.46
722-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$27.04
722-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-22920248143	\$115.63
722-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-22920248141	\$191.35

Subtotal for Department 0000 : \$240,451.84

Grand Total : \$240,451.84

Department Totals		
Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	\$240,451.84
Grand Total:		\$240,451.84



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM # 17.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From:

RE: EXECUTIVE SESSION- A ten (10) minute Executive Session per K.S.A 75-4319 (b)(1) –
Personnel matters of nonelected personnel.

Recommendation:



**CITY OF LIBERAL
CITY COMMISSION MEETING
March 12, 2024
AGENDA ITEM #**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Matt Landry

Date: March 12, 2024

From:

RE: ADJOURNMENT

Recommendation: