



City Commission Agenda  
Tuesday, December 26, 2023, 5:30 PM  
City Commission Chambers, 950 S. Grant Ave.

- Call to Order
  - Roll Call
  - Pledge of Allegiance
  - Invocation
1. AWARDS, PROCLAMATIONS, PRESENTATIONS:
  2. APPROVAL OF AGENDA
  3. MINUTES -
    - a. December 12, 2023, Regular Meeting.
  4. ITEMS FROM CITIZENS

*Rules of the Commission: Any citizen desiring to address the Commission shall be recognized by the Chair, advance to the podium, state his/her name and address in an audible tone for the record. Presentations shall be limited to five (5) minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.*
  5. ITEMS FROM GROUPS
  6. CONSENT AGENDA

*All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.*

    - a. Lease #29.04 Monty D Elmore
    - b. Lease #34.02 Gary Classen
    - c. Lease #36.00 First National Oil
    - d. Lease #92.03 Papa's Properties LLC
    - e. Lease #98.00 Roy's Electric Service
    - f. Lease #143.00 W.H. Rentals
    - g. Lease #C-18.06 Willow Tree Golf Course
    - h. CMB - Fruteria Ojinaga, 621 S. Kansas Ave.

7. 2023 Budget Amendments:
  - a. Public Hearing
  - b. Ordinance No. 4610 - Amend the Fiscal Year 2023 Budget
8. Fiscal Year 2023 Transfers
9. Reclassification of Delinquent Accounts Receivable & Utility Accounts
10. CITY STAFF
11. CITY MANAGER REPORT
12. ITEMS FROM COMMISSIONERS
13. VOUCHERS
  - a. 12/26/2023 VOUCHERS
    - ADJOURNMENT



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 3.a.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Alicia Hidalgo, City Clerk

RE: December 12, 2023, Regular Meeting.

Attached are the December 12, 2023, Regular Meeting minutes.

**Recommendation:**

Staff recommends approval of the December 12, 2023, Regular Meeting minutes.

## THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION December 12, 2023

The regular meeting of the Liberal City Commission was held at 5:30 p.m. at City Commission Chambers located at 950 S. Grant Ave., on Tuesday, December 12, 2023.

Commission Present: Mayor Jose Lara, Vice Mayor Jeff Parsons, Chris Linenbroker, Janeth Vazquez, and Ron Warren.

City Staff Present: Assistant City Manager Brad Beer, Assistant City Manager Chris Ford, City Clerk Alicia Hidalgo, and City Attorney Lynn Koehn.

Mayor Lara called the meeting to order. City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited and Commissioner Warren gave the invocation.

1. AWARDS, PROCLAMATIONS, PRESENTATIONS. The following employees received Service Awards:

**10 Years of Service**

Israel Nieves  
Andrew Williams

**15 Years of Service**

Warren Headrick  
Elivorio Navarrete  
Jeremiah Potter  
Hiram Gutierrez  
Jose Rosales  
Tim Lunceford

**20 Years of Service**

Santiago Cardoza  
Jose Torres  
Fidel Barboza

**25 Years of Service**

Melissa Cowan

**30 Years of Service**

Kimberly Clinkingbeard  
Skeety Poulton

**40 Years of Service**

Kiddie Bond

Mayor Lara thanked everyone and noted the City wouldn't run without the employees.

2. APPROVAL OF AGENDA.

*Commissioner Linenbroker moved to approve the agenda, as printed, with Commissioner Warren seconding the motion. The motion carried unanimously.*

3. MINUTES: - November 28, 2022 Regular Meeting Minutes.

*Commissioner Linenbroker moved to approve the November 28, 2022 regular meeting minutes, as printed, with Commissioner Vazquez seconding the motion. The motion carried unanimously.*



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4. Items from Citizens.

Mayor Lara read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Mayor Lara read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a. Airport Leases
- b. Cereal Malt Beverage Licenses
- c. Caseworkers in the Community
- d. Code Enforcement Stats - November 2023

*Commissioner Warren moved to approve the consent agenda, as printed, with Commissioner Linenbroker seconding the motion. The motion carried unanimously.*

7. SCDC Update.

- SCDC Executive Director Eli Svaty gave a review of 2023 and an update on the plans and goals for 2024.

8. Wastewater Rates.

- Pete Earles, Earles Engineering, stated he and Chris Ford put together a Sewer and Water Rate Study in early 2023. Both rates are currently set to go up 3% each year. The water rate study showed that is adequate. The sewer side is not. Mr. Earles referred to the charts and discussed the different rates and percentages for the wastewater rates.
- After a lengthy discussion, it was noted Mr. Earles will return on January 9, 2024, for additional discussion on the rates, transfer amount, percentage increase, and/or flat fee increase along with the water rates.

*Commission consensus was to have Mr. Earles return on January 9, 2024.*

9. CITY STAFF.

- City Clerk Hidalgo stated on Wednesday, December 13, City Offices will close at 2:30 p.m. for employees to attend a year-end bowling event at Billy's Ayr Lanes from 2:30 p.m. – 4:30 p.m. On Thursday, December 14 is the employee breakfast from 8 a.m. – 10 a.m. at the Blue Bonnet Community Building. The Commission is invited to attend both events.
- The commission meeting on December 26 will be a Zoom meeting and will be streamed online.
- Assistant City Manager Brad Beer stated that Blue Bonnet and Mahuron have new playground equipment, and both sets are impressive. They are a big asset to the community. He gave an update on General Welch and noted there was a \$24,000 change order for the subsurface that had to be removed. The road should be open on Friday. He thanked all his departments as they've worked their tails off this year, and we are going to do it again next year. There are a lot of things coming.
- Fire Chief Kelly Kirk stated the ladder truck drove into town yesterday. It is named Tower 11 and is at the South Fire Station. If needed, we could use it today, but it will be two or three weeks before it's outfitted with all the additional equipment. They will get formal training from Rosenbauer in the first week of January. It is a huge technological upgrade from the 1995 ladder truck. He thanked the Commission

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and City Manager for making the purchase; it will carry the City 25-30 years into the future with the aerial platform firefighting capability.

14. CITY MANAGER REPORT. *No items.*

15. ITEMS FROM COMMISSIONERS

**Commissioner Linenbroker** thanked all the Staff. You can tell by the people who were given awards for their years of service that once you become a City employee you stay. He also thanked everybody who's supported him over the last four years. Hopefully, next year goes just as good as it has been.

**Vice Mayor Parsons** stated this is always his favorite meeting because it shows the years of service that Staff has put in. Ten-plus years is phenomenal. Thank you all, not just those receiving awards; it takes a certain kind of dedication, and a certain kind of person, to do that. He appreciates everything Staff does. Have a Merry Christmas.

**Commissioner Warren** appreciates all of the employees. Some may not have reached that milestone yet, but we appreciate all employees. He congratulates those who reached the milestones this year, and it does say something to see so many of them here for so many years. We hope that we provide good jobs working for the City. Hopefully, it continues to be that way. Congratulations and thank you for sticking with the City. He appreciates them. He wishes everyone a Merry Christmas. He enjoyed serving with Commissioner Linenbroker for the last four years.

**Commissioner Vazquez** thanked all the employees for their years of service and all of their hard work. She thanked Commissioner Linenbroker for his years of hard work, especially for the leadership during the pandemic. Happy Holidays to everybody.

**Mayor Lara** thanked everyone again. The people that matter are the ones they saw today and all the other employees. He's done this for two years, so he's been able to see the 10+ years and luckily, he gets to be here for another four years to see the rest that are going through that process. Thank you to everyone who does everything that is required to take care of the citizens of this town and for the many years of service that everyone puts in. Much like Chris said, once you are an employee you stay that way and he hopes we continue to create an atmosphere that makes you comfortable remaining an employee of the City. Merry Christmas and Happy New Year.

16. VOUCHERS:

\$463,055.97 dated December 12, 2023.

*Commissioner Linenbroker moved to approve the vouchers, with Vice Mayor Parsons seconding the motion. The motion carried unanimously.*

The meeting was adjourned by Mayor Lara.

ATTEST:

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Jose Lara, Mayor

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Alicia Hidalgo, CMC, City Clerk



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 6.a.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Judy Hernandez, Accountant I

RE: Lease #29.04 Monty D Elmore

**Recommendation:**

Staff requests Commission consideration to approve the attached Lease Agreement #29.04 with Monty D Elmore.



## AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of January, 2024**, by and between the City of Liberal ("Lessor") and **Monty D. Elmore Family Trust, 2133 Sierra Drive, Liberal, KS. 67901, Phone Number: (620) 629-1451** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**Part of Lot 4, Block 5  
405' x 100' = 40,500 square feet**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1, 2024**. There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminate in any way.

3. Rental. Lessee agrees to pay Lessor **\$1,773.90 per year in advance**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

b. Rules and regulations of the Federal Aviation Administration;

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c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;

d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;

e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers;

f. Lessee shall not be authorized or granted an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958;

g. Lessor reserves the right to further development or improve the landing area and all publicly owned air and navigation facilities of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance by Lessee;

h. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which in the opinion of the Lessor would limit the usefulness of the airport or constitute a hazard to aircrafts;

i. During time of war or national emergency, Lessor shall have the right to enter into an agreement with the United States government for military/naval use of all or part of the landing area, the publicly owned air navigation facilities, and/or other areas or facilities of the Liberal Mid-America Regional Airport, including the leased premises. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the United States Government, shall be suspended;

j. This Agreement shall be subordinate to the provisions of any outstanding Agreement between Lessor and the United States relative to the maintenance, operation or development of the airport;

k. Lessee agrees to abide by all laws, rules, and regulations affecting the leased premises or Lessee's use of the leased premises, and in particular will not jeopardize any reasonable function of the Liberal Mid-America Regional Airport or its ability to receive federal funding;

l. Lessee agrees that no person on the grounds of race, color, or national origin shall be excluded from participating in, denied the benefits of, or be otherwise subject to discrimination in the use of the Liberal Mid-America Regional Airport; that any construction of improvements on, over or under the leased premises in the furnishing of service thereon, no person on the

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grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination; and that Lessee shall use the premises in compliance with all other requirements imposed by 49 C.F.R. Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation;

m. No rights granted by this Agreement will be exercised in a manner which would interfere with or adversely affect the use, operation, maintenance or development of the airport;

n. There is hereby reserved to the Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the air space above the leased premises, together with the right to cause in said air space such noise as may be inherent in the operation of the aircraft, now known or hereafter used for navigation of or flight in the air, using said air space or landing at, taking off from, or operating on or about the Liberal Mid-America Regional Airport;

o. Lessee shall not cut down or remove any tree from the leased premises without the written consent of the Lessor;

p. Lessee shall keep the leased premises clean, neat, and presentable, shall not increase any existing fire hazards, and shall not use the leased premises in a manner which would in any way annoy or interfere with the other tenants or users of the Liberal Mid-America Regional Airport. The Lessee shall keep the lot or piece of land free and clear of all weeds and obnoxious growths and shall cut such weeds and obnoxious vegetation growths before the same blossoms or matures or attains a size sufficient to interfere in any manner with the health, convenience or pleasure of persons living near or adjacent to such premises or of persons using the streets, alleys or sidewalks and shall not permit the seeds therefrom to be scattered upon the same or adjacent property.

In the event Lessor, in its sole discretion, believes the premises violate the requirements of sub (p), then Lessor shall give written notice to Lessee of the items in violation. Lessee shall have five (5) days from receipt of said notice to cure said violation(s). In the event Lessee fails to cure such violation(s), then Lessor may elect to cure the violation(s) and assess the costs to the Lessee for immediate payment. The costs to cure the violation(s) shall include any and all reasonable fees including but not limited to hourly work per worker not to exceed \$20 per hour, mileage, etc. Costs shall be documented and provided to Lessee with the amount to be paid in writing. Failure to timely pay shall be considered a breach of the lease agreement;

q. Lessee shall comply with all federal, state, and local regulations upon the installation of above ground or below ground storage tanks, and shall obtain the prior written consent of the Lessor before any such installation.

r. In the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall

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maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49CFR Part 21, Non-Discrimination Federally Assisted Programs of the Department of Transportation and as said regulations may be amended.

s. **Alcohol Consumption on City Airport Property Prohibited.** Lessee shall comply with City ordinances regarding the prohibited consumption of any type of alcoholic liquor upon City Airport property.

t. **Animals at Large.** Lessee shall comply with City ordinances prohibiting the owning, harboring or having the custody or possession of any dog to cause or allow such animal to run at large within the City and City Airport property. Off-leash dogs on the airport not only present a nuisance to other airport tenants, but to the general safety of airport operations.

u. **Land Purchase.** In the event Lessor makes the determination to sell the leased premises, Lessee shall have first right of refusal to pursue said purchase.

6. **Liability and Insurance.** Lessee shall hold Lessor free, including reasonable attorneys' fees, and harmless from all claims, damages, suits, or causes of action resulting from injuries to persons or property and arising thereon or out of the use, occupancy, or condition of the leased premises and shall carry, maintain and **deposit proof with the Lessor of liability insurance with an insurance company**, satisfactory to Lessor, insuring Lessor as an additional named insured, against liability in the minimum amount of \$1,000,000 per occurrence arising on or about the leased premises, together with \$25,000 property damage insurance. In addition thereto, Lessee shall obtain and maintain adequate fire, accident, casualty, and extended coverage insurance covering the replacement value of contents (including fixtures and attached improvements not considered part of the building for insurance purposes) of any building or personal property owned by Lessor on the leased premises, and again provide Lessor with proof of same and name Lessor as an additional insured. If Lessor is required to resort to an attorney to defend or enforce any of its rights against Lessee and prevails in such litigation, Lessee shall pay Lessor's reasonable attorney's fees and court costs.

7. **Utilities.** Lessee shall pay promptly all charges for heat, light, gas, water and power used by Lessee in or upon the leased premises; shall pay promptly for garbage and sewage removal and waste removal, if any.

8. **Taxes.** Lessee shall pay all annual taxes and assessments levied against any buildings, fixtures, attached improvements, or real estate on the leased premises, and in addition thereto Lessee shall pay all taxes and special assessments assessed against the personal property or real property located on the leased premises. Lessee's tax payment shall be due at the time it would be due if Lessee were the owner of the leased premises.

9. **Inspection.** Lessor and its agent shall have free access to the leased premises during all reasonable hours for the purpose of examining the same and to ascertain if they are in good

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repair, and to make reasonable repairs which the Lessor may require or desire to make. Lessee, by taking possession of the property accepts it in that condition existing at the time of occupancy and waives any claim Lessee may have concerning the condition of the property. Lessee acknowledges that taking possession includes a full and complete inspection of the property. Lessor shall not be liable for any defects, latent or otherwise, on the leased premises.

10. Repairs and Modification. Lessee agrees that any repairs or modifications made to City owned buildings or personal property leased hereunder can be made at the Lessee's own expense if less than \$100.00, if it does not devalue the property or do structural damage to the property. Under all other situations including when Lessee wants Lessor to pay, Lessee shall obtain prior approval from the Airport Manager, with the right to appeal any repairs and modifications greater than \$300.00 to the City Manager. If approval is not received, Lessee can be required to pay for the cost of repair or modification or remove it at Lessee's expense, at Lessor's discretion. All requests for approval of the Airport Manager or City Manager shall be accompanied by two estimates for the repair or modification.

11. Environmental Hazard. For the duration of this Lease, Lessee warrants that it will not use, or permit to be used, the leased premises in a manner that would permit hazardous substances, pollutants, or other controlled substances in violation of environmental laws, rules, or regulations to exist on the leased premises. As soon as Lessee becomes aware of any such violation or potential violation existing on the leased premises, or any investigation, complaint or inquiry regarding the same, Lessee shall immediately inform Lessor. Lessee shall keep current all licenses or permits concerning air, water, underground tanks, dumping, storage, or other uses of the leased premises. Lessee further agrees to indemnify, defend, and hold Lessor harmless from and against any liability, loss, cost, damage, or expense, including, without limitation, reasonable attorney fees, arising from any lien, clean up, or removal costs under any hazardous substances, environmental protection, clean air and water act, or other local, state or federal law or regulation in connection with the leased premises, unless the violation is solely caused by Lessor. Lessor and Lessee shall not be required to perform an environmental audit, survey, testing, or other review of the property before entering into this Lease, though Lessee may do so at Lessee's sole risk and expense.

12. Oil and Gas Leases. All existing oil and gas leases covering the leased premises are prior in right and time to this Lease and this Lease is subject to its terms and conditions insofar as the use of the surface of the leased premises is concerned. Lessor reserves the right to enter into future oil and gas leases covering all or part of the leased premises, and in such event, the oil and gas Lessee shall pay reasonable damages to Lessee named herein for the interference to the Lessee's use of the surface and Lessor will make an equitable abatement of rent based on the square footage of the surface taken by the oil and gas Lessee.

13. Assignment and Sublease. Lessee may not assign or sublease all or any part of the premises, and any attempt to do so is void, unless expressly approved in writing by Lessor.

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14. Default. Lessee shall be in default if any of the following occur:

- a. Rent is more than ten (10) days past due, even though the late payment fee will continue to accrue;
- b. Failure to perform any term, condition, or covenant of this Lease;
- c. Lessee becomes bankrupt or insolvent, or has a Petition in bankruptcy or for the appointment of a receiver filed by or against Lessee;
- d. Lessee makes an assignment for the benefit of creditors;
- e. Lessee abandons the premises;
- f. Lessee has any part of the leased premises taken by writ of execution;
- g. Lessee allows any type of lien to attach to the leased premises.
- h. Lessee fails to timely pay any tax assessment becoming due during the Lease term.

In the event of default by Lessee, Lessor, besides other rights or remedies it may have according to law, shall have the immediate right of re-entry and may remove all persons and property from the leased premises, with such property removed (or secured) and stored in a public warehouse or elsewhere at the cost of, and for the account of Lessee, all without service or notice or resort to legal process and without being deemed guilty of or liable for trespass or becoming liable for any loss or damage which may be occasioned thereby. Additionally, Lessor may take all reasonable steps to bring the lease into compliance and assess the cost incurred in bringing the lease into compliance against the Lessee.

15. Non-Waiver. Any waiver by Lessor of a breach by the Lessee of any covenant, term, or condition contained in this lease shall not be construed to be a waiver of any subsequent breach of the same or other covenant, term, or condition.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

IN WITNESS WHEREOF, the parties hereof have executed this Airport Lease the day and year first above written.

Lessee Initials 

CITY OF LIBERAL

ATTEST: \_\_\_\_\_  
City Clerk

By \_\_\_\_\_  
Mayor

LESSEE

By Monty Elmore  
monty Elmore  
(Typed/Printed Name of Lessee)

Lessee Initials \_\_\_\_\_



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 6.b.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Judy Hernandez, Accountant I

RE: Lease #34.02 Gary Classen

**Recommendation:**

Staff requests Commission consideration to approve the attached Lease Agreement #34.02 with Gary Classen.

## AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of October, 2023**, by and between the City of Liberal ("Lessor") and **Gary Classen, 1306 S. Cain, Liberal, KS 67901, Phone: (620)624-6817 (h), (620)626-6100 (w), (620)629-0063 (c)** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**Part of Lot 9 and 10, Block 10 (16,000 square feet)  
Lot 9 (25' x 160') & Lot 10 (75' x 160')**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **October 1, 2023**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$700.80 per year in advance or \$58.40 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

- a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
- b. Rules and regulations of the Federal Aviation Administration;

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c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;

d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;

e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers;

f. Lessee shall not be authorized or granted an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958;

g. Lessor reserves the right to further development or improve the landing area and all publicly owned air and navigation facilities of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance by Lessee;

h. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which in the opinion of the Lessor would limit the usefulness of the airport or constitute a hazard to aircrafts;

i. During time of war or national emergency, Lessor shall have the right to enter into an agreement with the United States government for military/naval use of all or part of the landing area, the publicly owned air navigation facilities, and/or other areas or facilities of the Liberal Mid-America Regional Airport, including the leased premises. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the United States Government, shall be suspended;

j. This Agreement shall be subordinate to the provisions of any outstanding Agreement between Lessor and the United States relative to the maintenance, operation or development of the airport;

k. Lessee agrees to abide by all laws, rules, and regulations affecting the leased premises or Lessee's use of the leased premises, and in particular will not jeopardize any reasonable function of the Liberal Mid-America Regional Airport or its ability to receive federal funding;

l. Lessee agrees that no person on the grounds of race, color, or national origin shall be excluded from participating in, denied the benefits of, or be otherwise subject to discrimination in the use of the Liberal Mid-America Regional Airport; that any construction of improvements on, over or under the leased premises in the furnishing of service thereon, no person on the

Lessee Initials



grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination; and that Lessee shall use the premises in compliance with all other requirements imposed by 49 C.F.R. Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation;

m. No rights granted by this Agreement will be exercised in a manner which would interfere with or adversely affect the use, operation, maintenance or development of the airport;

n. There is hereby reserved to the Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the air space above the leased premises, together with the right to cause in said air space such noise as may be inherent in the operation of the aircraft, now known or hereafter used for navigation of or flight in the air, using said air space or landing at, taking off from, or operating on or about the Liberal Mid-America Regional Airport;

o. Lessee shall not cut down or remove any tree from the leased premises without the written consent of the Lessor;

p. Lessee shall keep the leased premises clean, neat, and presentable, shall not increase any existing fire hazards, and shall not use the leased premises in a manner which would in any way annoy or interfere with the other tenants or users of the Liberal Mid-America Regional Airport. The Lessee shall keep the lot or piece of land free and clear of all weeds and obnoxious growths and shall cut such weeds and obnoxious vegetation growths before the same blossoms or matures or attains a size sufficient to interfere in any manner with the health, convenience or pleasure of persons living near or adjacent to such premises or of persons using the streets, alleys or sidewalks and shall not permit the seeds therefrom to be scattered upon the same or adjacent property.

In the event Lessor, in its sole discretion, believes the premises violate the requirements of sub (p), then Lessor shall give written notice to Lessee of the items in violation. Lessee shall have five (5) days from receipt of said notice to cure said violation(s). In the event Lessee fails to cure such violation(s), then Lessor may elect to cure the violation(s) and assess the costs to the Lessee for immediate payment. The costs to cure the violation(s) shall include any and all reasonable fees including but not limited to hourly work per worker not to exceed \$20 per hour, mileage, etc. Costs shall be documented and provided to Lessee with the amount to be paid in writing. Failure to timely pay shall be considered a breach of the lease agreement;

q. Lessee shall comply with all federal, state, and local regulations upon the installation of above ground or below ground storage tanks, and shall obtain the prior written consent of the Lessor before any such installation.

r. In the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall

Lessee Initials





maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49CFR Part 21, Non-Discrimination Federally Assisted Programs of the Department of Transportation and as said regulations may be amended.

s. **Alcohol Consumption on City Airport Property Prohibited.** Lessee shall comply with City ordinances regarding the prohibited consumption of any type of alcoholic liquor upon City Airport property.

t. **Animals at Large.** Lessee shall comply with City ordinances prohibiting the owning, harboring or having the custody or possession of any dog to cause or allow such animal to run at large within the City and City Airport property. Off-leash dogs on the airport not only present a nuisance to other airport tenants, but to the general safety of airport operations.

u. **Land Purchase.** In the event Lessor makes the determination to sell the leased premises, Lessee shall have first right of refusal to pursue said purchase.

6. **Liability and Insurance.** Lessee shall hold Lessor free, including reasonable attorneys' fees, and harmless from all claims, damages, suits, or causes of action resulting from injuries to persons or property and arising thereon or out of the use, occupancy, or condition of the leased premises and shall carry, maintain and **deposit proof with the Lessor of liability insurance with an insurance company**, satisfactory to Lessor, insuring Lessor as an additional named insured, against liability in the minimum amount of \$1,000,000 per occurrence arising on or about the leased premises, together with \$25,000 property damage insurance. In addition thereto, Lessee shall obtain and maintain adequate fire, accident, casualty, and extended coverage insurance covering the replacement value of contents (including fixtures and attached improvements not considered part of the building for insurance purposes) of any building or personal property owned by Lessor on the leased premises, and again provide Lessor with proof of same and name Lessor as an additional insured. If Lessor is required to resort to an attorney to defend or enforce any of its rights against Lessee and prevails in such litigation, Lessee shall pay Lessor's reasonable attorney's fees and court costs.

7. **Utilities.** Lessee shall pay promptly all charges for heat, light, gas, water and power used by Lessee in or upon the leased premises; shall pay promptly for garbage and sewage removal and waste removal, if any.

8. **Taxes.** Lessee shall pay all annual taxes and assessments levied against any buildings, fixtures, attached improvements, or real estate on the leased premises, and in addition thereto Lessee shall pay all taxes and special assessments assessed against the personal property or real property located on the leased premises. Lessee's tax payment shall be due at the time it would be due if Lessee were the owner of the leased premises.

9. **Inspection.** Lessor and its agent shall have free access to the leased premises during all reasonable hours for the purpose of examining the same and to ascertain if they are in good

Lessee Initials 

repair, and to make reasonable repairs which the Lessor may require or desire to make. Lessee, by taking possession of the property accepts it in that condition existing at the time of occupancy and waives any claim Lessee may have concerning the condition of the property. Lessee acknowledges that taking possession includes a full and complete inspection of the property. Lessor shall not be liable for any defects, latent or otherwise, on the leased premises.

10. Repairs and Modification. Lessee agrees that any repairs or modifications made to City owned buildings or personal property leased hereunder can be made at the Lessee's own expense if less than \$100.00, if it does not devalue the property or do structural damage to the property. Under all other situations including when Lessee wants Lessor to pay, Lessee shall obtain prior approval from the Airport Manager, with the right to appeal any repairs and modifications greater than \$300.00 to the City Manager. If approval is not received, Lessee can be required to pay for the cost of repair or modification or remove it at Lessee's expense, at Lessor's discretion. All requests for approval of the Airport Manager or City Manager shall be accompanied by two estimates for the repair or modification.

11. Environmental Hazard. For the duration of this Lease, Lessee warrants that it will not use, or permit to be used, the leased premises in a manner that would permit hazardous substances, pollutants, or other controlled substances in violation of environmental laws, rules, or regulations to exist on the leased premises. As soon as Lessee becomes aware of any such violation or potential violation existing on the leased premises, or any investigation, complaint or inquiry regarding the same, Lessee shall immediately inform Lessor. Lessee shall keep current all licenses or permits concerning air, water, underground tanks, dumping, storage, or other uses of the leased premises. Lessee further agrees to indemnify, defend, and hold Lessor harmless from and against any liability, loss, cost, damage, or expense, including, without limitation, reasonable attorney fees, arising from any lien, clean up, or removal costs under any hazardous substances, environmental protection, clean air and water act, or other local, state or federal law or regulation in connection with the leased premises, unless the violation is solely caused by Lessor. Lessor and Lessee shall not be required to perform an environmental audit, survey, testing, or other review of the property before entering into this Lease, though Lessee may do so at Lessee's sole risk and expense.

12. Oil and Gas Leases. All existing oil and gas leases covering the leased premises are prior in right and time to this Lease and this Lease is subject to its terms and conditions insofar as the use of the surface of the leased premises is concerned. Lessor reserves the right to enter into future oil and gas leases covering all or part of the leased premises, and in such event, the oil and gas Lessee shall pay reasonable damages to Lessee named herein for the interference to the Lessee's use of the surface and Lessor will make an equitable abatement of rent based on the square footage of the surface taken by the oil and gas Lessee.

13. Assignment and Sublease. Lessee may not assign or sublease all or any part of the premises, and any attempt to do so is void, unless expressly approved in writing by Lessor.

Lessee Initials 



14. Default. Lessee shall be in default if any of the following occur:

- a. Rent is more than ten (10) days past due, even though the late payment fee will continue to accrue;
- b. Failure to perform any term, condition, or covenant of this Lease;
- c. Lessee becomes bankrupt or insolvent, or has a Petition in bankruptcy or for the appointment of a receiver filed by or against Lessee;
- d. Lessee makes an assignment for the benefit of creditors;
- e. Lessee abandons the premises;
- f. Lessee has any part of the leased premises taken by writ of execution;
- g. Lessee allows any type of lien to attach to the leased premises.
- h. Lessee fails to timely pay any tax assessment becoming due during the Lease term.

In the event of default by Lessee, Lessor, besides other rights or remedies it may have according to law, shall have the immediate right of re-entry and may remove all persons and property from the leased premises, with such property removed (or secured) and stored in a public warehouse or elsewhere at the cost of, and for the account of Lessee, all without service or notice or resort to legal process and without being deemed guilty of or liable for trespass or becoming liable for any loss or damage which may be occasioned thereby. Additionally, Lessor may take all reasonable steps to bring the lease into compliance and assess the cost incurred in bringing the lease into compliance against the Lessee.

15. Non-Waiver. Any waiver by Lessor of a breach by the Lessee of any covenant, term, or condition contained in this lease shall not be construed to be a waiver of any subsequent breach of the same or other covenant, term, or condition.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

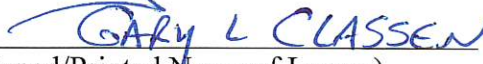
IN WITNESS WHEREOF, the parties hereof have executed this Airport Lease the day and year first above written.

Lessee Initials 

CITY OF LIBERAL

By \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Clerk

LESSEE  
By  \_\_\_\_\_  
  
(Typed/Printed Name of Lessee)

Lessee Initials \_\_\_\_\_



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 6.c.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Judy Hernandez, Accountant I

RE: Lease #36.00 First National Oil

**Recommendation:**

Staff requests Commission consideration to approve the attached Lease Agreement #36.00 with First National Oil.

## AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of January, 2024**, by and between the City of Liberal ("Lessor") and **First National Oil, Attn: Montgomery Escue, P.O. Box 31866, Edmond, OK 73003 Phone: (407) 365-2500** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**Part of Lots 9, 10 and 11, Block 11**

**Lot 9 = 95' x 130' = 12,350 sf Lot 10 = 20' x 95' (1,900 sf) & 80' x 190' (15,200 sf)  
Lot 11 = 50' x 190' = 9,500 sf Total = 38,950 square feet**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1, 2024**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$1,706.01 per year in advance or \$142.17 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

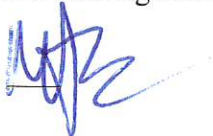
4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

b. Rules and regulations of the Federal Aviation Administration;

Lessee Initials





c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;

d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;

e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers;

f. Lessee shall not be authorized or granted an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958;

g. Lessor reserves the right to further development or improve the landing area and all publicly owned air and navigation facilities of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance by Lessee;

h. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which in the opinion of the Lessor would limit the usefulness of the airport or constitute a hazard to aircrafts;

i. During time of war or national emergency, Lessor shall have the right to enter into an agreement with the United States government for military/naval use of all or part of the landing area, the publicly owned air navigation facilities, and/or other areas or facilities of the Liberal Mid-America Regional Airport, including the leased premises. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the United States Government, shall be suspended;

j. This Agreement shall be subordinate to the provisions of any outstanding Agreement between Lessor and the United States relative to the maintenance, operation or development of the airport;

k. Lessee agrees to abide by all laws, rules, and regulations affecting the leased premises or Lessee's use of the leased premises, and in particular will not jeopardize any reasonable function of the Liberal Mid-America Regional Airport or its ability to receive federal funding;

l. Lessee agrees that no person on the grounds of race, color, or national origin shall be excluded from participating in, denied the benefits of, or be otherwise subject to discrimination in the use of the Liberal Mid-America Regional Airport; that any construction of improvements on, over or under the leased premises in the furnishing of service thereon, no person on the

Lessee Initials



grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination; and that Lessee shall use the premises in compliance with all other requirements imposed by 49 C.F.R. Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation;

m. No rights granted by this Agreement will be exercised in a manner which would interfere with or adversely affect the use, operation, maintenance or development of the airport;

n. There is hereby reserved to the Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the air space above the leased premises, together with the right to cause in said air space such noise as may be inherent in the operation of the aircraft, now known or hereafter used for navigation of or flight in the air, using said air space or landing at, taking off from, or operating on or about the Liberal Mid-America Regional Airport;

o. Lessee shall not cut down or remove any tree from the leased premises without the written consent of the Lessor;

p. Lessee shall keep the leased premises clean, neat, and presentable, shall not increase any existing fire hazards, and shall not use the leased premises in a manner which would in any way annoy or interfere with the other tenants or users of the Liberal Mid-America Regional Airport. The Lessee shall keep the lot or piece of land free and clear of all weeds and obnoxious growths and shall cut such weeds and obnoxious vegetation growths before the same blossoms or matures or attains a size sufficient to interfere in any manner with the health, convenience or pleasure of persons living near or adjacent to such premises or of persons using the streets, alleys or sidewalks and shall not permit the seeds therefrom to be scattered upon the same or adjacent property.

In the event Lessor, in its sole discretion, believes the premises violate the requirements of sub (p), then Lessor shall give written notice to Lessee of the items in violation. Lessee shall have five (5) days from receipt of said notice to cure said violation(s). In the event Lessee fails to cure such violation(s), then Lessor may elect to cure the violation(s) and assess the costs to the Lessee for immediate payment. The costs to cure the violation(s) shall include any and all reasonable fees including but not limited to hourly work per worker not to exceed \$20 per hour, mileage, etc. Costs shall be documented and provided to Lessee with the amount to be paid in writing. Failure to timely pay shall be considered a breach of the lease agreement;

q. Lessee shall comply with all federal, state, and local regulations upon the installation of above ground or below ground storage tanks, and shall obtain the prior written consent of the Lessor before any such installation.

r. In the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall

Lessee Initials \_\_\_\_\_

maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49CFR Part 21, Non-Discrimination Federally Assisted Programs of the Department of Transportation and as said regulations may be amended.

s. **Alcohol Consumption on City Airport Property Prohibited.** Lessee shall comply with City ordinances regarding the prohibited consumption of any type of alcoholic liquor upon City Airport property.

t. **Animals at Large.** Lessee shall comply with City ordinances prohibiting the owning, harboring or having the custody or possession of any dog to cause or allow such animal to run at large within the City and City Airport property. Off-leash dogs on the airport not only present a nuisance to other airport tenants, but to the general safety of airport operations.

u. **Land Purchase.** In the event Lessor makes the determination to sell the leased premises, Lessee shall have first right of refusal to pursue said purchase.

6. **Liability and Insurance.** Lessee shall hold Lessor free, including reasonable attorneys' fees, and harmless from all claims, damages, suits, or causes of action resulting from injuries to persons or property and arising thereon or out of the use, occupancy, or condition of the leased premises and shall carry, maintain and **deposit proof with the Lessor of liability insurance with an insurance company**, satisfactory to Lessor, insuring Lessor as an additional named insured, against liability in the minimum amount of \$1,000,000 per occurrence arising on or about the leased premises, together with \$25,000 property damage insurance. In addition thereto, Lessee shall obtain and maintain adequate fire, accident, casualty, and extended coverage insurance covering the replacement value of contents (including fixtures and attached improvements not considered part of the building for insurance purposes) of any building or personal property owned by Lessor on the leased premises, and again provide Lessor with proof of same and name Lessor as an additional insured. If Lessor is required to resort to an attorney to defend or enforce any of its rights against Lessee and prevails in such litigation, Lessee shall pay Lessor's reasonable attorney's fees and court costs.

7. **Utilities.** Lessee shall pay promptly all charges for heat, light, gas, water and power used by Lessee in or upon the leased premises; shall pay promptly for garbage and sewage removal and waste removal, if any.

8. **Taxes.** Lessee shall pay all annual taxes and assessments levied against any buildings, fixtures, attached improvements, or real estate on the leased premises, and in addition thereto Lessee shall pay all taxes and special assessments assessed against the personal property or real property located on the leased premises. Lessee's tax payment shall be due at the time it would be due if Lessee were the owner of the leased premises.

9. **Inspection.** Lessor and its agent shall have free access to the leased premises during all reasonable hours for the purpose of examining the same and to ascertain if they are in good

Lessee Initials \_\_\_\_\_





repair, and to make reasonable repairs which the Lessor may require or desire to make. Lessee, by taking possession of the property accepts it in that condition existing at the time of occupancy and waives any claim Lessee may have concerning the condition of the property. Lessee acknowledges that taking possession includes a full and complete inspection of the property. Lessor shall not be liable for any defects, latent or otherwise, on the leased premises.

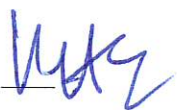
10. Repairs and Modification. Lessee agrees that any repairs or modifications made to City owned buildings or personal property leased hereunder can be made at the Lessee's own expense if less than \$100.00, if it does not devalue the property or do structural damage to the property. Under all other situations including when Lessee wants Lessor to pay, Lessee shall obtain prior approval from the Airport Manager, with the right to appeal any repairs and modifications greater than \$300.00 to the City Manager. If approval is not received, Lessee can be required to pay for the cost of repair or modification or remove it at Lessee's expense, at Lessor's discretion. All requests for approval of the Airport Manager or City Manager shall be accompanied by two estimates for the repair or modification.

11. Environmental Hazard. For the duration of this Lease, Lessee warrants that it will not use, or permit to be used, the leased premises in a manner that would permit hazardous substances, pollutants, or other controlled substances in violation of environmental laws, rules, or regulations to exist on the leased premises. As soon as Lessee becomes aware of any such violation or potential violation existing on the leased premises, or any investigation, complaint or inquiry regarding the same, Lessee shall immediately inform Lessor. Lessee shall keep current all licenses or permits concerning air, water, underground tanks, dumping, storage, or other uses of the leased premises. Lessee further agrees to indemnify, defend, and hold Lessor harmless from and against any liability, loss, cost, damage, or expense, including, without limitation, reasonable attorney fees, arising from any lien, clean up, or removal costs under any hazardous substances, environmental protection, clean air and water act, or other local, state or federal law or regulation in connection with the leased premises, unless the violation is solely caused by Lessor. Lessor and Lessee shall not be required to perform an environmental audit, survey, testing, or other review of the property before entering into this Lease, though Lessee may do so at Lessee's sole risk and expense.

12. Oil and Gas Leases. All existing oil and gas leases covering the leased premises are prior in right and time to this Lease and this Lease is subject to its terms and conditions insofar as the use of the surface of the leased premises is concerned. Lessor reserves the right to enter into future oil and gas leases covering all or part of the leased premises, and in such event, the oil and gas Lessee shall pay reasonable damages to Lessee named herein for the interference to the Lessee's use of the surface and Lessor will make an equitable abatement of rent based on the square footage of the surface taken by the oil and gas Lessee.

13. Assignment and Sublease. Lessee may not assign or sublease all or any part of the premises, and any attempt to do so is void, unless expressly approved in writing by Lessor.

Lessee Initials





14. Default. Lessee shall be in default if any of the following occur:

- a. Rent is more than ten (10) days past due, even though the late payment fee will continue to accrue;
- b. Failure to perform any term, condition, or covenant of this Lease;
- c. Lessee becomes bankrupt or insolvent, or has a Petition in bankruptcy or for the appointment of a receiver filed by or against Lessee;
- d. Lessee makes an assignment for the benefit of creditors;
- e. Lessee abandons the premises;
- f. Lessee has any part of the leased premises taken by writ of execution;
- g. Lessee allows any type of lien to attach to the leased premises.
- h. Lessee fails to timely pay any tax assessment becoming due during the Lease term.

In the event of default by Lessee, Lessor, besides other rights or remedies it may have according to law, shall have the immediate right of re-entry and may remove all persons and property from the leased premises, with such property removed (or secured) and stored in a public warehouse or elsewhere at the cost of, and for the account of Lessee, all without service or notice or resort to legal process and without being deemed guilty of or liable for trespass or becoming liable for any loss or damage which may be occasioned thereby. Additionally, Lessor may take all reasonable steps to bring the lease into compliance and assess the cost incurred in bringing the lease into compliance against the Lessee.

15. Non-Waiver. Any waiver by Lessor of a breach by the Lessee of any covenant, term, or condition contained in this lease shall not be construed to be a waiver of any subsequent breach of the same or other covenant, term, or condition.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

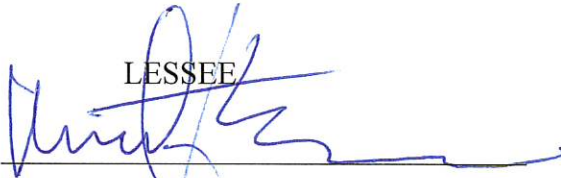
IN WITNESS WHEREOF, the parties hereof have executed this Airport Lease the day and year first above written.

Lessee Initials

CITY OF LIBERAL

ATTEST: \_\_\_\_\_  
City Clerk

By \_\_\_\_\_  
Mayor

LESSEE  
By   
MONTGOMERY ESCUE  
(Typed/Printed Name of Lessee)  


Lessee Initials 



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 6.d.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Judy Hernandez, Accountant I

RE: Lease #92.03 Papa's Properties LLC

**Recommendation:**

Staff requests Commission consideration to approve the attached Lease Agreement #92.03 with Papa's Properties LLC.



## AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of February, 2024**, by and between the City of Liberal ("Lessor") and **Papa's Properties, LLC., P.O. Box 1385, Liberal, KS 67905-1385, Phone Number: (620) 626-5211** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**Part of Lots 2 and 3, Block 14**  
**Lots 2 and 3 = 225' x 242' = 54,450 square feet**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **February 1, 2024**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$2,384.91 per year in advance or \$198.74 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

- a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
- b. Rules and regulations of the Federal Aviation Administration;

Lessee Initials CF

c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;

d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;

e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers;

f. Lessee shall not be authorized or granted an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958;

g. Lessor reserves the right to further development or improve the landing area and all publicly owned air and navigation facilities of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance by Lessee;

h. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which in the opinion of the Lessor would limit the usefulness of the airport or constitute a hazard to aircrafts;

i. During time of war or national emergency, Lessor shall have the right to enter into an agreement with the United States government for military/naval use of all or part of the landing area, the publicly owned air navigation facilities, and/or other areas or facilities of the Liberal Mid-America Regional Airport, including the leased premises. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the United States Government, shall be suspended;

j. This Agreement shall be subordinate to the provisions of any outstanding Agreement between Lessor and the United States relative to the maintenance, operation or development of the airport;

k. Lessee agrees to abide by all laws, rules, and regulations affecting the leased premises or Lessee's use of the leased premises, and in particular will not jeopardize any reasonable function of the Liberal Mid-America Regional Airport or its ability to receive federal funding;

l. Lessee agrees that no person on the grounds of race, color, or national origin shall be excluded from participating in, denied the benefits of, or be otherwise subject to discrimination in the use of the Liberal Mid-America Regional Airport; that any construction of improvements

Lessee Initials CF

on, over or under the leased premises in the furnishing of service thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination; and that Lessee shall use the premises in compliance with all other requirements imposed by 49 C.F.R. Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation;

m. No rights granted by this Agreement will be exercised in a manner which would interfere with or adversely affect the use, operation, maintenance or development of the airport;

n. There is hereby reserved to the Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the air space above the leased premises, together with the right to cause in said air space such noise as may be inherent in the operation of the aircraft, now known or hereafter used for navigation of or flight in the air, using said air space or landing at, taking off from, or operating on or about the Liberal Mid-America Regional Airport;

o. Lessee shall not cut down or remove any tree from the leased premises without the written consent of the Lessor;

p. Lessee shall keep the leased premises clean, neat, and presentable, shall not increase any existing fire hazards, and shall not use the leased premises in a manner which would in any way annoy or interfere with the other tenants or users of the Liberal Mid-America Regional Airport. The Lessee shall keep the lot or piece of land free and clear of all weeds and obnoxious growths and shall such cut such weeds and obnoxious vegetation growths before the same blossoms or matures or attains a size sufficient to interfere in any manner with the health, convenience or pleasure of persons living near or adjacent to such premises or of persons using the streets, alleys or sidewalks and shall not permit the seeds therefrom to be scattered upon the same or adjacent property.

In the event Lessor, in its sole discretion, believes the premises violate the requirements of sub (p), then Lessor shall give written notice to Lessee of the items in violation. Lessee shall have five (5) days from receipt of said notice to cure said violation(s). In the event Lessee fails to cure such violation(s), then Lessor may elect to cure the violation(s) and assess the costs to the Lessee for immediate payment. The costs to cure the violation(s) shall include any and all reasonable fees including but not limited to hourly work per worker not to exceed \$20 per hour, mileage, etc. Costs shall be documented and provided to Lessee with the amount to be paid in writing. Failure to timely pay shall be considered a breach of the lease agreement;

q. Lessee shall comply with all federal, state, and local regulations upon the installation of above ground or below ground storage tanks, and shall obtain the prior written consent of the Lessor before any such installation.

r. In the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease for a purpose for which a DOT program or activity is extended or

Lessee Initials CF

for another purpose involving the provision of similar services or benefits, the Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49CFR Part 21, Non-Discrimination Federally Assisted Programs of the Department of Transportation and as said regulations may be amended.

s. **Alcohol Consumption on City Airport Property Prohibited.** Lessee shall comply with City ordinances regarding the prohibited consumption of any type of alcoholic liquor upon City Airport property.

t. **Animals at Large.** Lessee shall comply with City ordinances prohibiting the owning, harboring or having the custody or possession of any dog to cause or allow such animal to run at large within the City and City Airport property. Off-leash dogs on the airport not only present a nuisance to other airport tenants, but to the general safety of airport operations.

u. **Land Purchase.** In the event Lessor makes the determination to sell the leased premises, Lessee shall have first right of refusal to pursue said purchase.

6. **Liability and Insurance.** Lessee shall hold Lessor free, including reasonable attorneys' fees, and harmless from all claims, damages, suits, or causes of action resulting from injuries to persons or property and arising thereon or out of the use, occupancy, or condition of the leased premises and shall carry, maintain and **deposit proof with the Lessor of liability insurance with an insurance company**, satisfactory to Lessor, insuring Lessor as an additional named insured, against liability in the minimum amount of \$1,000,000 per occurrence arising on or about the leased premises, together with \$25,000 property damage insurance. In addition thereto, Lessee shall obtain and maintain adequate fire, accident, casualty, and extended coverage insurance covering the replacement value of contents (including fixtures and attached improvements not considered part of the building for insurance purposes) of any building or personal property owned by Lessor on the leased premises, and again provide Lessor with proof of same and name Lessor as an additional insured. If Lessor is required to resort to an attorney to defend or enforce any of its rights against Lessee and prevails in such litigation, Lessee shall pay Lessor's reasonable attorney's fees and court costs.

7. **Utilities.** Lessee shall pay promptly all charges for heat, light, gas, water and power used by Lessee in or upon the leased premises; shall pay promptly for garbage and sewage removal and waste removal, if any.

8. **Taxes.** Lessee shall pay all annual taxes and assessments levied against any buildings, fixtures, attached improvements, or real estate on the leased premises, and in addition thereto Lessee shall pay all taxes and special assessments assessed against the personal property or real property located on the leased premises. Lessee's tax payment shall be due at the time it would be due if Lessee were the owner of the leased premises.

9. **Inspection.** Lessor and its agent shall have free access to the leased premises during

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all reasonable hours for the purpose of examining the same and to ascertain if they are in good repair, and to make reasonable repairs which the Lessor may require or desire to make. Lessee, by taking possession of the property accepts it in that condition existing at the time of occupancy and waives any claim Lessee may have concerning the condition of the property. Lessee acknowledges that taking possession includes a full and complete inspection of the property. Lessor shall not be liable for any defects, latent or otherwise, on the leased premises.

10. Repairs and Modification. Lessee agrees that any repairs or modifications made to City owned buildings or personal property leased hereunder can be made at the Lessee's own expense if less than \$100.00, if it does not devalue the property or do structural damage to the property. Under all other situations including when Lessee wants Lessor to pay, Lessee shall obtain prior approval from the Airport Manager, with the right to appeal any repairs and modifications greater than \$300.00 to the City Manager. If approval is not received, Lessee can be required to pay for the cost of repair or modification or remove it at Lessee's expense, at Lessor's discretion. All requests for approval of the Airport Manager or City Manager shall be accompanied by two estimates for the repair or modification.

11. Environmental Hazard. For the duration of this Lease, Lessee warrants that it will not use, or permit to be used, the leased premises in a manner that would permit hazardous substances, pollutants, or other controlled substances in violation of environmental laws, rules, or regulations to exist on the leased premises. As soon as Lessee becomes aware of any such violation or potential violation existing on the leased premises, or any investigation, complaint or inquiry regarding the same, Lessee shall immediately inform Lessor. Lessee shall keep current all licenses or permits concerning air, water, underground tanks, dumping, storage, or other uses of the leased premises. Lessee further agrees to indemnify, defend, and hold Lessor harmless from and against any liability, loss, cost, damage, or expense, including, without limitation, reasonable attorney fees, arising from any lien, clean up, or removal costs under any hazardous substances, environmental protection, clean air and water act, or other local, state or federal law or regulation in connection with the leased premises, unless the violation is solely caused by Lessor. Lessor and Lessee shall not be required to perform an environmental audit, survey, testing, or other review of the property before entering into this Lease, though Lessee may do so at Lessee's sole risk and expense.

12. Oil and Gas Leases. All existing oil and gas leases covering the leased premises are prior in right and time to this Lease and this Lease is subject to its terms and conditions insofar as the use of the surface of the leased premises is concerned. Lessor reserves the right to enter into future oil and gas leases covering all or part of the leased premises, and in such event, the oil and gas Lessee shall pay reasonable damages to Lessee named herein for the interference to the Lessee's use of the surface and Lessor will make an equitable abatement of rent based on the square footage of the surface taken by the oil and gas Lessee.

13. Assignment and Sublease. Lessee may not assign or sublease all or any part of the premises, and any attempt to do so is void, unless expressly approved in writing by Lessor.

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14. Default. Lessee shall be in default if any of the following occur:

- a. Rent is more than ten (10) days past due, even though the late payment fee will continue to accrue;
- b. Failure to perform any term, condition, or covenant of this Lease;
- c. Lessee becomes bankrupt or insolvent, or has a Petition in bankruptcy or for the appointment of a receiver filed by or against Lessee;
- d. Lessee makes an assignment for the benefit of creditors;
- e. Lessee abandons the premises;
- f. Lessee has any part of the leased premises taken by writ of execution;
- g. Lessee allows any type of lien to attach to the leased premises.
- h. Lessee fails to timely pay any tax assessment becoming due during the Lease term.

In the event of default by Lessee, Lessor, besides other rights or remedies it may have according to law, shall have the immediate right of re-entry and may remove all persons and property from the leased premises, with such property removed (or secured) and stored in a public warehouse or elsewhere at the cost of, and for the account of Lessee, all without service or notice or resort to legal process and without being deemed guilty of or liable for trespass or becoming liable for any loss or damage which may be occasioned thereby. Additionally, Lessor may take all reasonable steps to bring the lease into compliance and assess the cost incurred in bringing the lease into compliance against the Lessee.

15. Non-Waiver. Any waiver by Lessor of a breach by the Lessee of any covenant, term, or condition contained in this lease shall not be construed to be a waiver of any subsequent breach of the same or other covenant, term, or condition.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

IN WITNESS WHEREOF, the parties hereof have executed this Airport Lease the day and year first above written.

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CITY OF LIBERAL

ATTEST: \_\_\_\_\_  
City Clerk

By \_\_\_\_\_  
Mayor

LESSEE

By Clark Foster  
Papa's Properties LLC  
(Typed/Printed Name of Lessee)

Lessee Initials CF



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 6.e.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Judy Hernandez, Accountant I

RE: Lease #98.00 Roy's Electric Service

**Recommendation:**

Staff requests Commission consideration to approve the attached Lease Agreement #98.00 with Roy's Electric Service.



## AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of January, 2024**, by and between the City of Liberal ("Lessor") and **Roy's Electric Service, Attn: Roy Rypma, P.O. Box 1476, Liberal, KS 67905-1476 Phone Number: (620) 624-7653** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**Part of Lot 4, Block 4  
20' x 60' = 1,200 square feet  
West portion of City-owned Building #532**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1, 2024**. There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$1,500.00 per year in advance or \$750.00 semi-annually**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

b. Rules and regulations of the Federal Aviation Administration;

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c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;

d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;

e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers;

f. Lessee shall not be authorized or granted an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958;

g. Lessor reserves the right to further development or improve the landing area and all publicly owned air and navigation facilities of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance by Lessee;

h. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which in the opinion of the Lessor would limit the usefulness of the airport or constitute a hazard to aircrafts;

i. During time of war or national emergency, Lessor shall have the right to enter into an agreement with the United States government for military/naval use of all or part of the landing area, the publicly owned air navigation facilities, and/or other areas or facilities of the Liberal Mid-America Regional Airport, including the leased premises. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the United States Government, shall be suspended;

j. This Agreement shall be subordinate to the provisions of any outstanding Agreement between Lessor and the United States relative to the maintenance, operation or development of the airport;

k. Lessee agrees to abide by all laws, rules, and regulations affecting the leased premises or Lessee's use of the leased premises, and in particular will not jeopardize any reasonable function of the Liberal Mid-America Regional Airport or its ability to receive federal funding;

l. Lessee agrees that no person on the grounds of race, color, or national origin shall be excluded from participating in, denied the benefits of, or be otherwise subject to discrimination in the use of the Liberal Mid-America Regional Airport; that any construction of improvements on, over or under the leased premises in the furnishing of service thereon, no person on the

Lessee Initials





grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination; and that Lessee shall use the premises in compliance with all other requirements imposed by 49 C.F.R. Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation;

m. No rights granted by this Agreement will be exercised in a manner which would interfere with or adversely affect the use, operation, maintenance or development of the airport;

n. There is hereby reserved to the Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the air space above the leased premises, together with the right to cause in said air space such noise as may be inherent in the operation of the aircraft, now known or hereafter used for navigation of or flight in the air, using said air space or landing at, taking off from, or operating on or about the Liberal Mid-America Regional Airport;

o. Lessee shall not cut down or remove any tree from the leased premises without the written consent of the Lessor;

p. Lessee shall keep the leased premises clean, neat, and presentable, shall not increase any existing fire hazards, and shall not use the leased premises in a manner which would in any way annoy or interfere with the other tenants or users of the Liberal Mid-America Regional Airport.. The Lessee shall keep the lot or piece of land free and clear of all weeds and obnoxious growths and shall such cut such weeds and obnoxious vegetation growths before the same blossoms or matures or attains a size sufficient to interfere in any manner with the health, convenience or pleasure of persons living near or adjacent to such premises or of persons using the streets, alleys or sidewalks and shall not permit the seeds therefrom to be scattered upon the same or adjacent property.

In the event Lessor, in its sole discretion, believes the premises violate the requirements of sub (p), then Lessor shall give written notice to Lessee of the items in violation. Lessee shall have five (5) days from receipt of said notice to cure said violation(s). In the event Lessee fails to cure such violation(s), then Lessor may elect to cure the violation(s) and assess the costs to the Lessee for immediate payment. The costs to cure the violation(s) shall include any and all reasonable fees including but not limited to hourly work per worker not to exceed \$20 per hour, mileage, etc. Costs shall be documented and provided to Lessee with the amount to be paid in writing. Failure to timely pay shall be considered a breach of the lease agreement;

q. Lessee shall comply with all federal, state, and local regulations upon the installation of above ground or below ground storage tanks, and shall obtain the prior written consent of the Lessor before any such installation.

r. In the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall

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maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49CFR Part 21, Non-Discrimination Federally Assisted Programs of the Department of Transportation and as said regulations may be amended.

s. **Alcohol Consumption on City Airport Property Prohibited.** Lessee shall comply with City ordinances regarding the prohibited consumption of any type of alcoholic liquor upon City Airport property.

t. **Animals at Large.** Lessee shall comply with City ordinances prohibiting the owning, harboring or having the custody or possession of any dog to cause or allow such animal to run at large within the City and City Airport property. Off-leash dogs on the airport not only present a nuisance to other airport tenants, but to the general safety of airport operations.

u. **Land Purchase.** In the event Lessor makes the determination to sell the leased premises, Lessee shall have first right of refusal to pursue said purchase.

6. **Liability and Insurance.** Lessee shall hold Lessor free, including reasonable attorneys' fees, and harmless from all claims, damages, suits, or causes of action resulting from injuries to persons or property and arising thereon or out of the use, occupancy, or condition of the leased premises and shall carry, maintain and **deposit proof with the Lessor of liability insurance with an insurance company**, satisfactory to Lessor, insuring Lessor as an additional named insured, against liability in the minimum amount of \$1,000,000 per occurrence arising on or about the leased premises, together with \$25,000 property damage insurance. In addition thereto, Lessee shall obtain and maintain adequate fire, accident, casualty, and extended coverage insurance covering the replacement value of contents (including fixtures and attached improvements not considered part of the building for insurance purposes) of any building or personal property owned by Lessor on the leased premises, and again provide Lessor with proof of same and name Lessor as an additional insured. If Lessor is required to resort to an attorney to defend or enforce any of its rights against Lessee and prevails in such litigation, Lessee shall pay Lessor's reasonable attorney's fees and court costs.

7. **Utilities.** Lessee shall pay promptly all charges for heat, light, gas, water and power used by Lessee in or upon the leased premises; shall pay promptly for garbage and sewage removal and waste removal, if any.

8. **Taxes.** Lessee shall pay all annual taxes and assessments levied against any buildings, fixtures, attached improvements, or real estate on the leased premises, and in addition thereto Lessee shall pay all taxes and special assessments assessed against the personal property or real property located on the leased premises. Lessee's tax payment shall be due at the time it would be due if Lessee were the owner of the leased premises.

9. **Inspection.** Lessor and its agent shall have free access to the leased premises during all reasonable hours for the purpose of examining the same and to ascertain if they are in good

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repair, and to make reasonable repairs which the Lessor may require or desire to make. Lessee, by taking possession of the property accepts it in that condition existing at the time of occupancy and waives any claim Lessee may have concerning the condition of the property. Lessee acknowledges that taking possession includes a full and complete inspection of the property. Lessor shall not be liable for any defects, latent or otherwise, on the leased premises.

10. Repairs and Modification. Lessee agrees that any repairs or modifications made to City owned buildings or personal property leased hereunder can be made at the Lessee's own expense if less than \$100.00, if it does not devalue the property or do structural damage to the property. Under all other situations including when Lessee wants Lessor to pay, Lessee shall obtain prior approval from the Airport Manager, with the right to appeal any repairs and modifications greater than \$300.00 to the City Manager. If approval is not received, Lessee can be required to pay for the cost of repair or modification or remove it at Lessee's expense, at Lessor's discretion. All requests for approval of the Airport Manager or City Manager shall be accompanied by two estimates for the repair or modification.

11. Environmental Hazard. For the duration of this Lease, Lessee warrants that it will not use, or permit to be used, the leased premises in a manner that would permit hazardous substances, pollutants, or other controlled substances in violation of environmental laws, rules, or regulations to exist on the leased premises. As soon as Lessee becomes aware of any such violation or potential violation existing on the leased premises, or any investigation, complaint or inquiry regarding the same, Lessee shall immediately inform Lessor. Lessee shall keep current all licenses or permits concerning air, water, underground tanks, dumping, storage, or other uses of the leased premises. Lessee further agrees to indemnify, defend, and hold Lessor harmless from and against any liability, loss, cost, damage, or expense, including, without limitation, reasonable attorney fees, arising from any lien, clean up, or removal costs under any hazardous substances, environmental protection, clean air and water act, or other local, state or federal law or regulation in connection with the leased premises, unless the violation is solely caused by Lessor. Lessor and Lessee shall not be required to perform an environmental audit, survey, testing, or other review of the property before entering into this Lease, though Lessee may do so at Lessee's sole risk and expense.

12. Oil and Gas Leases. All existing oil and gas leases covering the leased premises are prior in right and time to this Lease and this Lease is subject to its terms and conditions insofar as the use of the surface of the leased premises is concerned. Lessor reserves the right to enter into future oil and gas leases covering all or part of the leased premises, and in such event, the oil and gas Lessee shall pay reasonable damages to Lessee named herein for the interference to the Lessee's use of the surface and Lessor will make an equitable abatement of rent based on the square footage of the surface taken by the oil and gas Lessee.

13. Assignment and Sublease. Lessee may not assign or sublease all or any part of the premises, and any attempt to do so is void, unless expressly approved in writing by Lessor.

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14. Default. Lessee shall be in default if any of the following occur:

- a. Rent is more than ten (10) days past due, even though the late payment fee will continue to accrue;
- b. Failure to perform any term, condition, or covenant of this Lease;
- c. Lessee becomes bankrupt or insolvent, or has a Petition in bankruptcy or for the appointment of a receiver filed by or against Lessee;
- d. Lessee makes an assignment for the benefit of creditors;
- e. Lessee abandons the premises;
- f. Lessee has any part of the leased premises taken by writ of execution;
- g. Lessee allows any type of lien to attach to the leased premises.
- h. Lessee fails to timely pay any tax assessment becoming due during the Lease term.

In the event of default by Lessee, Lessor, besides other rights or remedies it may have according to law, shall have the immediate right of re-entry and may remove all persons and property from the leased premises, with such property removed (or secured) and stored in a public warehouse or elsewhere at the cost of, and for the account of Lessee, all without service or notice or resort to legal process and without being deemed guilty of or liable for trespass or becoming liable for any loss or damage which may be occasioned thereby. Additionally, Lessor may take all reasonable steps to bring the lease into compliance and assess the cost incurred in bringing the lease into compliance against the Lessee.

15. Non-Waiver. Any waiver by Lessor of a breach by the Lessee of any covenant, term, or condition contained in this lease shall not be construed to be a waiver of any subsequent breach of the same or other covenant, term, or condition.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

IN WITNESS WHEREOF, the parties hereof have executed this Airport Lease the day and year first above written.

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CITY OF LIBERAL

ATTEST: \_\_\_\_\_  
City Clerk

By \_\_\_\_\_  
Mayor

LESSEE  
By Roy E. Rypma  
Roy E. Rypma  
(Typed/Printed Name of Lessee)

Lessee Initials RE



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 6.f.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Judy Hernandez, Accountant I

RE: Lease #143.00 W.H. Rentals

**Recommendation:**

Staff requests Commission consideration to approve the attached Lease Agreement #143.00 with W.H. Rentals.



## AIRPORT LEASE

THIS AGREEMENT, entered into 1st day of February, 2024, by and between the City of Liberal ("Lessor") and **W.H. Rentals, Attn: Tony Herrman, 1306 North Calhoun, Liberal, KS. 67901, Phone Number: (620) 629-7256** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**Part of Lot 4, Block 14  
70' x 160' = 11,200 square feet**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **February 1, 2024**. There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$490.56 per year in advance**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

- a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
- b. Rules and regulations of the Federal Aviation Administration;

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c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;

d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;

e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers;

f. Lessee shall not be authorized or granted an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958;

g. Lessor reserves the right to further development or improve the landing area and all publicly owned air and navigation facilities of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance by Lessee;

h. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which in the opinion of the Lessor would limit the usefulness of the airport or constitute a hazard to aircrafts;

i. During time of war or national emergency, Lessor shall have the right to enter into an agreement with the United States government for military/naval use of all or part of the landing area, the publicly owned air navigation facilities, and/or other areas or facilities of the Liberal Mid-America Regional Airport, including the leased premises. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the United States Government, shall be suspended;

j. This Agreement shall be subordinate to the provisions of any outstanding Agreement between Lessor and the United States relative to the maintenance, operation or development of the airport;

k. Lessee agrees to abide by all laws, rules, and regulations affecting the leased premises or Lessee's use of the leased premises, and in particular will not jeopardize any reasonable function of the Liberal Mid-America Regional Airport or its ability to receive federal funding;

l. Lessee agrees that no person on the grounds of race, color, or national origin shall be excluded from participating in, denied the benefits of, or be otherwise subject to discrimination in the use of the Liberal Mid-America Regional Airport; that any construction of improvements on, over or under the leased premises in the furnishing of service thereon, no person on the

Lessee Initials 

grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination; and that Lessee shall use the premises in compliance with all other requirements imposed by 49 C.F.R. Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation;

m. No rights granted by this Agreement will be exercised in a manner which would interfere with or adversely affect the use, operation, maintenance or development of the airport;

n. There is hereby reserved to the Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the air space above the leased premises, together with the right to cause in said air space such noise as may be inherent in the operation of the aircraft, now known or hereafter used for navigation of or flight in the air, using said air space or landing at, taking off from, or operating on or about the Liberal Mid-America Regional Airport;

o. Lessee shall not cut down or remove any tree from the leased premises without the written consent of the Lessor;

p. Lessee shall keep the leased premises clean, neat, and presentable, shall not increase any existing fire hazards, and shall not use the leased premises in a manner which would in any way annoy or interfere with the other tenants or users of the Liberal Mid-America Regional Airport. The Lessee shall keep the lot or piece of land free and clear of all weeds and obnoxious growths and shall cut such weeds and obnoxious vegetation growths before the same blossoms or matures or attains a size sufficient to interfere in any manner with the health, convenience or pleasure of persons living near or adjacent to such premises or of persons using the streets, alleys or sidewalks and shall not permit the seeds therefrom to be scattered upon the same or adjacent property.

In the event Lessor, in its sole discretion, believes the premises violate the requirements of sub (p), then Lessor shall give written notice to Lessee of the items in violation. Lessee shall have five (5) days from receipt of said notice to cure said violation(s). In the event Lessee fails to cure such violation(s), then Lessor may elect to cure the violation(s) and assess the costs to the Lessee for immediate payment. The costs to cure the violation(s) shall include any and all reasonable fees including but not limited to hourly work per worker not to exceed \$20 per hour, mileage, etc. Costs shall be documented and provided to Lessee with the amount to be paid in writing. Failure to timely pay shall be considered a breach of the lease agreement;

q. Lessee shall comply with all federal, state, and local regulations upon the installation of above ground or below ground storage tanks, and shall obtain the prior written consent of the Lessor before any such installation.

r. In the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall

Lessee Initials 

maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49CFR Part 21, Non-Discrimination Federally Assisted Programs of the Department of Transportation and as said regulations may be amended.

s. **Alcohol Consumption on City Airport Property Prohibited.** Lessee shall comply with City ordinances regarding the prohibited consumption of any type of alcoholic liquor upon City Airport property.

t. **Animals at Large.** Lessee shall comply with City ordinances prohibiting the owning, harboring or having the custody or possession of any dog to cause or allow such animal to run at large within the City and City Airport property. Off-leash dogs on the airport not only present a nuisance to other airport tenants, but to the general safety of airport operations.

u. **Land Purchase.** In the event Lessor makes the determination to sell the leased premises, Lessee shall have first right of refusal to pursue said purchase.

6. **Liability and Insurance.** Lessee shall hold Lessor free, including reasonable attorneys' fees, and harmless from all claims, damages, suits, or causes of action resulting from injuries to persons or property and arising thereon or out of the use, occupancy, or condition of the leased premises and shall carry, maintain and **deposit proof with the Lessor of liability insurance with an insurance company**, satisfactory to Lessor, insuring Lessor as an additional named insured, against liability in the minimum amount of \$1,000,000 per occurrence arising on or about the leased premises, together with \$25,000 property damage insurance. In addition thereto, Lessee shall obtain and maintain adequate fire, accident, casualty, and extended coverage insurance covering the replacement value of contents (including fixtures and attached improvements not considered part of the building for insurance purposes) of any building or personal property owned by Lessor on the leased premises, and again provide Lessor with proof of same and name Lessor as an additional insured. If Lessor is required to resort to an attorney to defend or enforce any of its rights against Lessee and prevails in such litigation, Lessee shall pay Lessor's reasonable attorney's fees and court costs.

7. **Utilities.** Lessee shall pay promptly all charges for heat, light, gas, water and power used by Lessee in or upon the leased premises; shall pay promptly for garbage and sewage removal and waste removal, if any.

8. **Taxes.** Lessee shall pay all annual taxes and assessments levied against any buildings, fixtures, attached improvements, or real estate on the leased premises, and in addition thereto Lessee shall pay all taxes and special assessments assessed against the personal property or real property located on the leased premises. Lessee's tax payment shall be due at the time it would be due if Lessee were the owner of the leased premises.

9. **Inspection.** Lessor and its agent shall have free access to the leased premises during all reasonable hours for the purpose of examining the same and to ascertain if they are in good

Lessee Initials 



repair, and to make reasonable repairs which the Lessor may require or desire to make. Lessee, by taking possession of the property accepts it in that condition existing at the time of occupancy and waives any claim Lessee may have concerning the condition of the property. Lessee acknowledges that taking possession includes a full and complete inspection of the property. Lessor shall not be liable for any defects, latent or otherwise, on the leased premises.

10. Repairs and Modification. Lessee agrees that any repairs or modifications made to City owned buildings or personal property leased hereunder can be made at the Lessee's own expense if less than \$100.00, if it does not devalue the property or do structural damage to the property. Under all other situations including when Lessee wants Lessor to pay, Lessee shall obtain prior approval from the Airport Manager, with the right to appeal any repairs and modifications greater than \$300.00 to the City Manager. If approval is not received, Lessee can be required to pay for the cost of repair or modification or remove it at Lessee's expense, at Lessor's discretion. All requests for approval of the Airport Manager or City Manager shall be accompanied by two estimates for the repair or modification.

11. Environmental Hazard. For the duration of this Lease, Lessee warrants that it will not use, or permit to be used, the leased premises in a manner that would permit hazardous substances, pollutants, or other controlled substances in violation of environmental laws, rules, or regulations to exist on the leased premises. As soon as Lessee becomes aware of any such violation or potential violation existing on the leased premises, or any investigation, complaint or inquiry regarding the same, Lessee shall immediately inform Lessor. Lessee shall keep current all licenses or permits concerning air, water, underground tanks, dumping, storage, or other uses of the leased premises. Lessee further agrees to indemnify, defend, and hold Lessor harmless from and against any liability, loss, cost, damage, or expense, including, without limitation, reasonable attorney fees, arising from any lien, clean up, or removal costs under any hazardous substances, environmental protection, clean air and water act, or other local, state or federal law or regulation in connection with the leased premises, unless the violation is solely caused by Lessor. Lessor and Lessee shall not be required to perform an environmental audit, survey, testing, or other review of the property before entering into this Lease, though Lessee may do so at Lessee's sole risk and expense.

12. Oil and Gas Leases. All existing oil and gas leases covering the leased premises are prior in right and time to this Lease and this Lease is subject to its terms and conditions insofar as the use of the surface of the leased premises is concerned. Lessor reserves the right to enter into future oil and gas leases covering all or part of the leased premises, and in such event, the oil and gas Lessee shall pay reasonable damages to Lessee named herein for the interference to the Lessee's use of the surface and Lessor will make an equitable abatement of rent based on the square footage of the surface taken by the oil and gas Lessee.

13. Assignment and Sublease. Lessee may not assign or sublease all or any part of the premises, and any attempt to do so is void, unless expressly approved in writing by Lessor.

Lessee Initials 

14. Default. Lessee shall be in default if any of the following occur:

- a. Rent is more than ten (10) days past due, even though the late payment fee will continue to accrue;
- b. Failure to perform any term, condition, or covenant of this Lease;
- c. Lessee becomes bankrupt or insolvent, or has a Petition in bankruptcy or for the appointment of a receiver filed by or against Lessee;
- d. Lessee makes an assignment for the benefit of creditors;
- e. Lessee abandons the premises;
- f. Lessee has any part of the leased premises taken by writ of execution;
- g. Lessee allows any type of lien to attach to the leased premises.
- h. Lessee fails to timely pay any tax assessment becoming due during the Lease term.

In the event of default by Lessee, Lessor, besides other rights or remedies it may have according to law, shall have the immediate right of re-entry and may remove all persons and property from the leased premises, with such property removed (or secured) and stored in a public warehouse or elsewhere at the cost of, and for the account of Lessee, all without service or notice or resort to legal process and without being deemed guilty of or liable for trespass or becoming liable for any loss or damage which may be occasioned thereby. Additionally, Lessor may take all reasonable steps to bring the lease into compliance and assess the cost incurred in bringing the lease into compliance against the Lessee.

15. Non-Waiver. Any waiver by Lessor of a breach by the Lessee of any covenant, term, or condition contained in this lease shall not be construed to be a waiver of any subsequent breach of the same or other covenant, term, or condition.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

IN WITNESS WHEREOF, the parties hereof have executed this Airport Lease the day and year first above written.

Lessee Initials



CITY OF LIBERAL

ATTEST: \_\_\_\_\_  
City Clerk

By \_\_\_\_\_  
Mayor

LESSEE

By WH Rentals  
Tony HERRMAN  
(Typed/Printed Name of Lessee)

Lessee Initials TH



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 6.g.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Judy Hernandez, Accountant I

RE: Lease #C-18.06 Willow Tree Golf Course

**Recommendation:**

Staff requests Commission consideration to approve the attached Lease Agreement #C-18.06 with Willow Tree Golf Course.



## AIRPORT LEASE

THIS AGREEMENT, entered into **1st day of January, 2024**, by and between the City of Liberal (Lessor") and **Willow Tree Golf Course, 1800 West Fifteenth Street, Liberal, KS 67905-2199 Phone Number: (620) 626-0175** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**The North Half (N/2) of Section 31, and the Southwest Quarter (SW/4) of Section 30,  
Township Thirty-Four South (T34S), Range Thirty-Three West (T33W),  
Liberal, Seward County, Kansas      150 acres**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One Year** beginning on **January 1, 2024**. There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee's agrees to pay Lessor a total of **\$4,175.50 per year**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials DK

- b. Rules and regulations of the Federal Aviation Administration;
- c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;
- d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;
- e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers;
- f. Lessee shall not be authorized or granted an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958;
- g. Lessor reserves the right to further development or improve the landing area and all publicly owned air and navigation facilities of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance by Lessee;
- h. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which in the opinion of the Lessor would limit the usefulness of the airport or constitute a hazard to aircrafts;
- i. During time of war or national emergency, Lessor shall have the right to enter into an agreement with the United States government for military/naval use of all or part of the landing area, the publicly owned air navigation facilities, and/or other areas or facilities of the Liberal Mid-America Regional Airport, including the leased premises. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the United States Government, shall be suspended;
- j. This Agreement shall be subordinate to the provisions of any outstanding Agreement between Lessor and the United States relative to the maintenance, operation or development of the airport;
- k. Lessee agrees to abide by all laws, rules, and regulations affecting the leased premises or Lessee's use of the leased premises, and in particular will not jeopardize any reasonable function of the Liberal Mid-America Regional Airport or its ability to receive federal funding;
- l. Lessee agrees that no person on the grounds of race, color, or national origin shall be excluded from participating in, denied the benefits of, or be otherwise subject to discrimination in the use of the Liberal Mid-America Regional Airport; that any construction of improvements

Lessee Initials DK

on, over or under the leased premises in the furnishing of service thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination; and that Lessee shall use the premises in compliance with all other requirements imposed by 49 C.F.R. Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation;

m. No rights granted by this Agreement will be exercised in a manner which would interfere with or adversely affect the use, operation, maintenance or development of the airport;

n. There is hereby reserved to the Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the air space above the leased premises, together with the right to cause in said air space such noise as may be inherent in the operation of the aircraft, now known or hereafter used for navigation of or flight in the air, using said air space or landing at, taking off from, or operating on or about the Liberal Mid-America Regional Airport;

o. Lessee shall not cut down or remove any tree from the leased premises without the written consent of the Lessor;

p. Lessee shall keep the leased premises clean, neat, and presentable, shall not increase any existing fire hazards, and shall not use the leased premises in a manner which would in any way annoy or interfere with the other tenants or users of the Liberal Mid-America Regional Airport. The Lessee shall keep the lot or piece of land free and clear of all weeds and obnoxious growths and shall such cut such weeds and obnoxious vegetation growths before the same blossoms or matures or attains a size sufficient to interfere in any manner with the health, convenience or pleasure of persons living near or adjacent to such premises or of persons using the streets, alleys or sidewalks and shall not permit the seeds therefrom to be scattered upon the same or adjacent property.

In the event Lessor, in its sole discretion, believes the premises violate the requirements of sub (p), then Lessor shall give written notice to Lessee of the items in violation. Lessee shall have five (5) days from receipt of said notice to cure said violation(s). In the event Lessee fails to cure such violation(s), then Lessor may elect to cure the violation(s) and assess the costs to the Lessee for immediate payment. The costs to cure the violation(s) shall include any and all reasonable fees including but not limited to hourly work per worker not to exceed \$20 per hour, mileage, etc. Costs shall be documented and provided to Lessee with the amount to be paid in writing. Failure to timely pay shall be considered a breach of the lease agreement;

q. Lessee shall comply with all federal, state, and local regulations upon the installation of above ground or below ground storage tanks, and shall obtain the prior written consent of the Lessor before any such installation.

r. In the event facilities are constructed, maintained, or otherwise operated on the said

Lessee Initials PK

property described in this lease for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49CFR Part 21, Non-Discrimination Federally Assisted Programs of the Department of Transportation and as said regulations may be amended.

s. **Alcohol Consumption on City Airport Property Prohibited.** Lessee shall comply with City ordinances regarding the prohibited consumption of any type of alcoholic liquor upon City Airport property.

t. **Animals at Large.** Lessee shall comply with City ordinances prohibiting the owning, harboring or having the custody or possession of any dog to cause or allow such animal to run at large within the City and City Airport property. Off-leash dogs on the airport not only present a nuisance to other airport tenants, but to the general safety of airport operations.

u. **Land Purchase.** In the event Lessor makes the determination to sell the leased premises, Lessee shall have first right of refusal to pursue said purchase.

6. **Liability and Insurance.** Lessee shall hold Lessor free, including reasonable attorneys' fees, and harmless from all claims, damages, suits, or causes of action resulting from injuries to persons or property and arising thereon or out of the use, occupancy, or condition of the leased premises and shall carry, maintain and **deposit proof with the Lessor of liability insurance with an insurance company**, satisfactory to Lessor, insuring Lessor as an additional named insured, against liability in the minimum amount of \$1,000,000 per occurrence arising on or about the leased premises, together with \$25,000 property damage insurance. In addition thereto, Lessee shall obtain and maintain adequate fire, accident, casualty, and extended coverage insurance covering the replacement value of contents (including fixtures and attached improvements not considered part of the building for insurance purposes) of any building or personal property owned by Lessor on the leased premises, and again provide Lessor with proof of same and name Lessor as an additional insured. If Lessor is required to resort to an attorney to defend or enforce any of its rights against Lessee and prevails in such litigation, Lessee shall pay Lessor's reasonable attorney's fees and court costs.

7. **Utilities.** Lessee shall pay promptly all charges for heat, light, gas, water and power used by Lessee in or upon the leased premises; shall pay promptly for garbage and sewage removal and waste removal, if any.

8. **Taxes.** Lessee shall pay all annual taxes and assessments levied against any buildings, fixtures, attached improvements, or real estate on the leased premises, and in addition thereto Lessee shall pay all taxes and special assessments assessed against the personal property or real property located on the leased premises. Lessee's tax payment shall be due at the time it would be due if Lessee were the owner of the leased premises.

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9. Inspection. Lessor and its agent shall have free access to the leased premises during all reasonable hours for the purpose of examining the same and to ascertain if they are in good repair, and to make reasonable repairs which the Lessor may require or desire to make. Lessee, by taking possession of the property accepts it in that condition existing at the time of occupancy and waives any claim Lessee may have concerning the condition of the property. Lessee acknowledges that taking possession includes a full and complete inspection of the property. Lessor shall not be liable for any defects, latent or otherwise, on the leased premises.

10. Repairs and Modification. Lessee agrees that any repairs or modifications made to City owned buildings or personal property leased hereunder can be made at the Lessee's own expense if less than \$100.00, if it does not devalue the property or do structural damage to the property. Under all other situations including when Lessee wants Lessor to pay, Lessee shall obtain prior approval from the Airport Manager, with the right to appeal any repairs and modifications greater than \$300.00 to the City Manager. If approval is not received, Lessee can be required to pay for the cost of repair or modification or remove it at Lessee's expense, at Lessor's discretion. All requests for approval of the Airport Manager or City Manager shall be accompanied by two estimates for the repair or modification.

11. Environmental Hazard. For the duration of this Lease, Lessee warrants that it will not use, or permit to be used, the leased premises in a manner that would permit hazardous substances, pollutants, or other controlled substances in violation of environmental laws, rules, or regulations to exist on the leased premises. As soon as Lessee becomes aware of any such violation or potential violation existing on the leased premises, or any investigation, complaint or inquiry regarding the same, Lessee shall immediately inform Lessor. Lessee shall keep current all licenses or permits concerning air, water, underground tanks, dumping, storage, or other uses of the leased premises. Lessee further agrees to indemnify, defend, and hold Lessor harmless from and against any liability, loss, cost, damage, or expense, including, without limitation, reasonable attorney fees, arising from any lien, clean up, or removal costs under any hazardous substances, environmental protection, clean air and water act, or other local, state or federal law or regulation in connection with the leased premises, unless the violation is solely caused by Lessor. Lessor and Lessee shall not be required to perform an environmental audit, survey, testing, or other review of the property before entering into this Lease, though Lessee may do so at Lessee's sole risk and expense.

12. Oil and Gas Leases. All existing oil and gas leases covering the leased premises are prior in right and time to this Lease and this Lease is subject to its terms and conditions insofar as the use of the surface of the leased premises is concerned. Lessor reserves the right to enter into future oil and gas leases covering all or part of the leased premises, and in such event, the oil and gas Lessee shall pay reasonable damages to Lessee named herein for the interference to the Lessee's use of the surface and Lessor will make an equitable abatement of rent based on the square footage of the surface taken by the oil and gas Lessee.

13. Assignment and Sublease. Lessee may not assign or sublease all or any part of the

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premises, and any attempt to do so is void, unless expressly approved in writing by Lessor.

14. Default. Lessee shall be in default if any of the following occur:

- a. Rent is more than ten (10) days past due, even though the late payment fee will continue to accrue;
- b. Failure to perform any term, condition, or covenant of this Lease;
- c. Lessee becomes bankrupt or insolvent, or has a Petition in bankruptcy or for the appointment of a receiver filed by or against Lessee;
- d. Lessee makes an assignment for the benefit of creditors;
- e. Lessee abandons the premises;
- f. Lessee has any part of the leased premises taken by writ of execution;
- g. Lessee allows any type of lien to attach to the leased premises.
- h. Lessee fails to timely pay any tax assessment becoming due during the Lease term.

In the event of default by Lessee, Lessor, besides other rights or remedies it may have according to law, shall have the immediate right of re-entry and may remove all persons and property from the leased premises, with such property removed (or secured) and stored in a public warehouse or elsewhere at the cost of, and for the account of Lessee, all without service or notice or resort to legal process and without being deemed guilty of or liable for trespass or becoming liable for any loss or damage which may be occasioned thereby. Additionally, Lessor may take all reasonable steps to bring the lease into compliance and assess the cost incurred in bringing the lease into compliance against the Lessee.

15. Non-Waiver. Any waiver by Lessor of a breach by the Lessee of any covenant, term, or condition contained in this lease shall not be construed to be a waiver of any subsequent breach of the same or other covenant, term, or condition.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

IN WITNESS WHEREOF, the parties hereof have executed this Airport Lease the day and year first above written.

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CITY OF LIBERAL

ATTEST: \_\_\_\_\_  
City Clerk

By \_\_\_\_\_  
Mayor

LESSEE  
By Darrell Kennedy  
Darrell Kennedy  
(Typed/Printed Name of Lessee)

Lessee Initials DK



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 6.h.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Alicia Hidalgo, City Clerk

RE: CMB - Fruteria Ojinaga, 621 S. Kansas Ave.

Attached is the CMB application for Fruteria Ojinaga, 621 S. Kansas Ave.

**Recommendation:**

Staff requests approval of the CMB application for Fruteria Ojinaga, 621 S. Kansas Ave.

**INDIVIDUAL/SOLE PROPRIETOR  
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

☐ City or ☐ County of \_\_\_\_\_

**SECTION 1 – LICENSE TYPE**

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensee's premises.

**SECTION 2 – APPLICANT INFORMATION**

Kansas Sales Tax Registration Number (required): 004 86-3662387 F-01

I have registered as an Alcohol Dealer with the TTB. ☐ Yes (required for new application)

|                               |                          |                       |
|-------------------------------|--------------------------|-----------------------|
| Name: Pedro Ignacio Hernandez | Phone No.: (620) 655-335 | Date of Birth: 2-9-76 |
| SSN/EIN: 461-436990           | Drivers' License Number: |                       |

Email Address(s). Please separate values with comma

|                                          |               |           |                 |
|------------------------------------------|---------------|-----------|-----------------|
| Residence Street Address: 758 South Cain | City: Liberal | State: KS | Zip Code: 67901 |
|------------------------------------------|---------------|-----------|-----------------|

**Applicant Spousal Information**

|                          |           |                |
|--------------------------|-----------|----------------|
| Spouse Name              | Phone No. | Date of Birth  |
| Residence Street Address | City      | State Zip Code |

**SECTION 3 – LICENSED PREMISE**

| Licensed Premise<br>(Business Location or Location of Special Event) | Mailing Address<br>(If different from business address)                                                                                 |
|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| DBA Name: FRUTERIA QUINAGA                                           | Name:                                                                                                                                   |
| Business Location Address: 621 SOUTH KANSAS                          | Address:                                                                                                                                |
| City: LIBERAL State: KS Zip: 67901                                   | City: State: Zip:                                                                                                                       |
| Business Phone No.: (620) 624-2455                                   | <input type="checkbox"/> I own the proposed business location.<br><input type="checkbox"/> I do not own the proposed business location. |
| Business Location Owner Name(s):                                     |                                                                                                                                         |

**SECTION 4 – APPLICANT QUALIFICATION**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| I am a U.S. Citizen                                                                                                                                                                                                                                                                                                                                                                                                                            | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| I am at least 21 years of age                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| I have had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act revoked for a violation of such acts?                                                                                                                                                                                                                                                   | Yes <input type="checkbox"/> No <input type="checkbox"/>            |
| I have been a resident of Kansas for at least _____ years prior to the submission of this application.                                                                                                                                                                                                                                                                                                                                         |                                                                     |
| Within 2 years immediately preceding the date of this application, neither I nor my spouse* have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes:<br>(1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law. | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| My spouse has previously held a CMB license.                                                                                                                                                                                                                                                                                                                                                                                                   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| My spouse has never been convicted of one of the crimes mentioned above while licensed.                                                                                                                                                                                                                                                                                                                                                        | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |





**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 7.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Scarlett Diseker, Finance Director

RE: 2023 Budget Amendments:

**Recommendation:**



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 7.a.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Scarlett Diseker, Finance Director

RE: Public Hearing

It is necessary to amend our 2023 Fiscal Year Budget that was adopted on September 13, 2022. Enclosed, please find the proposed State of Kansas Amended Budget Forms. The Notice of Budget Hearing was published on December 14, 2023. Detailed descriptions of the necessary fund adjustments and their explanations are as follows:

| Item | Fund                         | 2023 Fiscal<br>Year Adopted<br>Budget | Increase<br>Amount | Proposed<br>Amended<br>2023 Fiscal<br>Year<br>Budget |
|------|------------------------------|---------------------------------------|--------------------|------------------------------------------------------|
| 1    | Employee Benefits            | \$0                                   | 600,000            | 600,000                                              |
| 2    | Bond & Interest              | 1,047,000                             | 2,263,000          | 3,310,000                                            |
| 3    | Convention & Tourism         | 474,000                               | 51,000             | 525,000                                              |
| 4    | Special Highway              | 689,000                               | 411,000            | 1,100,000                                            |
| 5    | Communications               | 1,004,000                             | 46,000             | 1,050,000                                            |
| 6    | Special Alcohol<br>Treatment | 64,000                                | 11,000             | 75,000                                               |
| 7    | Economic Incentives          | 1,250,000                             | 200,000            | 1,450,000                                            |
| 8    | ½ % Educate Sales<br>Tax     | 2,400,000                             | 170,000            | 2,570,000                                            |
| 9    | City 1% Sales Tax            | 5,410,000                             | 1,315,000          | 6,725,000                                            |
| 10   | Airport Utility              | 518,500                               | 471,500            | 990,000                                              |
| 11   | Wastewater Utility           | 4,014,000                             | 326,000            | 4,340,000                                            |

**Item 1 – Employee Benefits:** Amendment required to liquidate the Employee Benefits Fund into the General Fund.

**Item 2 – Bond & Interest:** Amendment required to account for the current year's transfer of previous year's bond proceeds to the projects that they financed.

**Item 3 – Convention & Tourism:** Amendment required to account for higher than anticipated expenses.

**Item 4 – Special Highway:** Amendment required to account for higher expenses incurred due to increased frequency of chip seal and crack seal of City streets.

**Item 5 – Communications:** Amendment required to account for higher than anticipated expenses.

**Item 6 – Special Alcohol Treatment:** Amendment required to account for the City portion of Drug Court expenses to date.

**Item 7 – Economic Incentives:** Amendment required to account for higher than anticipated collections.

**Item 8 – City ½% Educational Sales Tax:** Amendment required to account for higher than anticipated collections.

**Item 9 – City 1% Sales Tax:** Amendment required to account for higher than anticipated collections and additional projects that were approved but not previously included in the original budget.

**Item 10 – Airport Utility:** Amendment required to account for higher expenses incurred due to grants received.

**Item 11 – Wastewater Utility:** Amendment required to liquidate Wastewater NBP Fund into the Wastewater Fund.

**Recommendation:**



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 7.b.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Scarlett Diseker, Finance Director

RE: Ordinance No. 4610 - Amend the Fiscal Year 2023 Budget

**Recommendation:**

Staff requests Commission consideration to adopt Ordinance No. 4610, amending the 2023 Fiscal Year Budget for the City of Liberal for the Employee Benefits Fund, the Bond & Interest Fund, the Convention & Tourism Fund, the Special Highway Fund, the Communications Fund, the Special Alcohol Treatment Fund, the Economic Incentives Fund, the City ½% Educational Sales Tax Fund, the City 1% Sales Tax Fund, the Airport Utility Fund, and the Wastewater Utility Fund.

## **ORDINANCE NO. 4610**

AN ORDINANCE AMENDING THE 2023 FISCAL YEAR BUDGET APPROPRIATIONS FOR THE EMPLOYEE BENEFITS FUND, BOND & INTEREST FUND, CONVENTION & TOURISM FUND, SPECIAL HIGHWAY FUND, COMMUNICATIONS FUND, SPECIAL ALCOHOL TREATMENT FUND, ECONOMIC INCENTIVES FUND, CITY ½% EDUCATIONAL SALES TAX FUND, CITY 1% SALES TAX FUND, AIRPORT UTILITY FUND, AND WASTEWATER UTILITY FUND.

BE IT ORDAINED by the Governing Body of the City of Liberal, Seward County Kansas to wit:

SECTION 1. An amendment to the Employee Benefits Fund, Bond & Interest Fund, Convention & Tourism Fund, Special Highway Fund, Communications Fund, Special Alcohol Treatment Fund, Economic Incentives Fund, City ½% Educational Sales Tax Fund, City 1% Sales Tax Fund, Airport Utility Fund, and the Wastewater Utility Fund for the Fiscal Year 2023 Budget for the City of Liberal, as approved for submission to the State of Kansas, Division of Municipal Services and the County Clerk, Seward County, Kansas, is hereby approved in accordance with K.S.A. 79-2929(a) where no additional tax levies are needed.

SECTION 2. The amended budget, as approved with the County Clerk, shall constitute and shall hereafter be declared to be an appropriation of the amended funds.

SECTION 3. That this Ordinance shall become effective upon its passage and adoption by the Governing Body of the City of Liberal, Kansas.

PASSED AND APPROVED by the Governing Body of the City of Liberal, Kansas, this 26<sup>th</sup> day of December, 2023.

The City of Liberal, Kansas

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Jose Lara, Mayor

ATTEST:

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Alicia Hidalgo, City Clerk



**Amended  
Certificate  
For Calendar Year 2023**

To the Clerk of Seward, State of Kansas  
We, the undersigned, duly elected, qualified, and acting officers of  
**Liberal**  
certify that: (1) the hearing mentioned in the attached publication was  
held;(2) after the Budget Hearing this Budget was duly approved and  
adopted as the maximum expenditure for the various funds for the year.

|                           |               |             | 2023<br>Amended Budget                   |                                 |                                          |
|---------------------------|---------------|-------------|------------------------------------------|---------------------------------|------------------------------------------|
|                           |               |             | Amount of<br>2022<br>Tax that was Levied | Adopted<br>2023<br>Expenditures | Proposed Amended<br>2023<br>Expenditures |
| Table of Contents:        |               | Page<br>No. |                                          |                                 |                                          |
| <b>Fund</b>               | <b>K.S.A.</b> |             |                                          |                                 |                                          |
| Employee Benefits         | 12-16, 102    | 2           |                                          | 0                               | 600,000                                  |
| Bond & Interest Fund      | 10-113        | 3           | 101,631                                  | 1,047,000                       | 3,310,000                                |
| Convention & Tourism      |               | 4           |                                          | 474,000                         | 525,000                                  |
| Special Highway           |               | 5           |                                          | 689,000                         | 1,100,000                                |
| Communications            |               | 6           |                                          | 1,004,000                       | 1,050,000                                |
| Special Alcohol Treatment |               | 7           |                                          | 64,000                          | 75,000                                   |
| Economic Incentives       |               | 8           |                                          | 1,250,000                       | 1,450,000                                |
| 1/2% Educate Sales Tax    |               | 9           |                                          | 2,400,000                       | 2,570,000                                |
| City 1% Sales Tax         |               | 10          |                                          | 5,410,000                       | 6,725,000                                |
| Airport Utility           |               |             |                                          | 518,500                         | 990,000                                  |
| Wastewater Utility        |               |             |                                          | 4,014,000                       | 4,340,000                                |
| Totals                    |               | xxxxxxxx    | 101,631                                  | 16,870,500                      | 22,735,000                               |
| Summary of Amendments     |               | 13          |                                          |                                 |                                          |

Attested date: \_\_\_\_\_

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Jose Lara, Mayor

Assisted by:  
\_\_\_\_\_

\_\_\_\_\_  
Jeff Parsons, Vice-Mayor

Address:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Chris Linenbroker, Commissioner

Email:  
\_\_\_\_\_

\_\_\_\_\_  
Janeth Vazquez, Commissioner

\_\_\_\_\_  
Ron Warren, Commissioner

Governing Body

CPA Summary

## Adopted Budget

| Employee Benefits                     | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 0                         | 600,000                    |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        | 0                         | 0                          |
| Delinquent Tax                        | 0                         | 0                          |
| Motor Vehicle Tax                     | 0                         | 0                          |
| Recreational Vehicle Tax              | 0                         | 0                          |
| 16/20M Vehicle Tax                    | 0                         | 0                          |
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| Interest on Idle Funds                |                           |                            |
| <b>Total Receipts</b>                 | <b>0</b>                  | <b>0</b>                   |
| <b>Resources Available:</b>           | <b>0</b>                  | <b>600,000</b>             |
| Expenditures:                         |                           |                            |
| Employer Taxes/Employee Expenses      | 0                         | 600,000                    |
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| <b>Total Expenditures</b>             | <b>0</b>                  | <b>600,000</b>             |
| Unencumbered Cash Balance December 31 | 0                         | 0                          |

CPA Summary

## Adopted Budget

| Bond & Interest Fund                  | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 0                         | 2,263,000                  |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        | 101,631                   | 101,631                    |
| Delinquent Tax                        | 2,077                     | 2,077                      |
| Motor Vehicle Tax                     | 14,316                    | 14,316                     |
| Recreational Vehicle Tax              | 76                        | 76                         |
| 16/20M Vehicle Tax                    | 0                         | 0                          |
| Special Assessments                   | 61,400                    | 61,400                     |
| GO Bond Proceeds                      | 0                         | 0                          |
| Transfers: General Fund               | 0                         | 0                          |
| 1% City Sales Tax                     | 225,500                   | 225,500                    |
| Water Utility                         | 642,000                   | 642,000                    |
| Interest on Idle Funds                | 0                         | 0                          |
|                                       |                           |                            |
|                                       |                           |                            |
| Interest on Idle Funds                |                           |                            |
| <b>Total Receipts</b>                 | <b>1,047,000</b>          | <b>1,047,000</b>           |
| <b>Resources Available:</b>           | <b>1,047,000</b>          | <b>3,310,000</b>           |
| Expenditures:                         |                           |                            |
| Debt Service                          | 1,047,000                 | 3,310,000                  |
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| <b>Total Expenditures</b>             | <b>1,047,000</b>          | <b>3,310,000</b>           |
| Unencumbered Cash Balance December 31 | 0                         | 0                          |

CPA Summary

## Adopted Budget

| Convention & Tourism                  | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 109,000                   | 160,000                    |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        | 0                         | 0                          |
| Delinquent Tax                        | 0                         | 0                          |
| Motor Vehicle Tax                     | 0                         | 0                          |
| Recreational Vehicle Tax              | 0                         | 0                          |
| 16/20M Vehicle Tax                    | 0                         | 0                          |
| Transient Guest Tax                   | 350,000                   | 350,000                    |
| Tourist Center Revenue                | 15,000                    | 15,000                     |
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| Interest on Idle Funds                |                           |                            |
| <b>Total Receipts</b>                 | <b>365,000</b>            | <b>365,000</b>             |
| <b>Resources Available:</b>           | <b>474,000</b>            | <b>525,000</b>             |
| Expenditures:                         |                           |                            |
| Personnel Expenses                    | 183,800                   | 183,800                    |
| Operations & Maintenance              | 244,200                   | 295,200                    |
| Promotional Expenses                  | 45,500                    | 45,500                     |
| Capital Expenses                      | 0                         | 0                          |
| Miscellaneous                         | 500                       | 500                        |
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| <b>Total Expenditures</b>             | <b>474,000</b>            | <b>525,000</b>             |
| Unencumbered Cash Balance December 31 | 0                         | 0                          |

CPA Summary

## Adopted Budget

| Special Highway                       | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 327,664                   | 411,000                    |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        | 0                         | 0                          |
| Delinquent Tax                        | 0                         | 0                          |
| Motor Vehicle Tax                     | 0                         | 0                          |
| Recreational Vehicle Tax              | 0                         | 0                          |
| 16/20M Vehicle Tax                    | 0                         | 0                          |
| State of Kansas Gas Tax               | 533,100                   | 533,100                    |
| Federal Funds Exchange                | 155,900                   | 155,900                    |
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| Interest on Idle Funds                |                           |                            |
| <b>Total Receipts</b>                 | <b>689,000</b>            | <b>689,000</b>             |
| <b>Resources Available:</b>           | <b>1,016,664</b>          | <b>1,100,000</b>           |
| Expenditures:                         |                           |                            |
| Personnel Expenses                    | 343,300                   | 343,300                    |
| Operations & Maintenance              | 345,200                   | 756,200                    |
| Miscellaneous                         | 500                       | 500                        |
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| <b>Total Expenditures</b>             | <b>689,000</b>            | <b>1,100,000</b>           |
| Unencumbered Cash Balance December 31 | 327,664                   | 0                          |

CPA Summary



## Adopted Budget

| Communications                        | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 150,000                   | 196,000                    |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        | 0                         | 0                          |
| Delinquent Tax                        | 0                         | 0                          |
| Motor Vehicle Tax                     | 0                         | 0                          |
| Recreational Vehicle Tax              | 0                         | 0                          |
| 16/20M Vehicle Tax                    | 0                         | 0                          |
| City of Liberal                       | 503,700                   | 503,700                    |
| Seward County                         | 350,300                   | 350,300                    |
|                                       |                           |                            |
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| Interest on Idle Funds                | 0                         |                            |
| <b>Total Receipts</b>                 | <b>854,000</b>            | <b>854,000</b>             |
| <b>Resources Available:</b>           | <b>1,004,000</b>          | <b>1,050,000</b>           |
| Expenditures:                         |                           |                            |
| Personnel Expenses                    | 801,500                   | 801,500                    |
| Operations & Maintenance              | 193,500                   | 239,500                    |
| Capital Expenses                      | 9,000                     | 9,000                      |
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| <b>Total Expenditures</b>             | <b>1,004,000</b>          | <b>1,050,000</b>           |
| Unencumbered Cash Balance December 31 | 0                         | 0                          |

CPA Summary

## Adopted Budget

| Special Alcohol Treatment             | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 39,091                    | 11,000                     |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        |                           |                            |
| Delinquent Tax                        |                           |                            |
| Motor Vehicle Tax                     |                           |                            |
| Recreational Vehicle Tax              |                           |                            |
| 16/20M Vehicle Tax                    |                           |                            |
| Alcoholic Beverage Tax                | 64,000                    | 64,000                     |
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| Interest on Idle Funds                |                           |                            |
| <b>Total Receipts</b>                 | <b>64,000</b>             | <b>64,000</b>              |
| <b>Resources Available:</b>           | <b>103,091</b>            | <b>75,000</b>              |
| Expenditures:                         |                           |                            |
| Drug Court Expense                    | 64,000                    | 75,000                     |
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| <b>Total Expenditures</b>             | <b>64,000</b>             | <b>75,000</b>              |
| Unencumbered Cash Balance December 31 | 39,091                    | 0                          |

CPA Summary

## Adopted Budget

| Economic Incentives                   | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 0                         | 200,000                    |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        |                           |                            |
| Delinquent Tax                        |                           |                            |
| Motor Vehicle Tax                     |                           |                            |
| Recreational Vehicle Tax              |                           |                            |
| 16/20M Vehicle Tax                    |                           |                            |
| Community Improvement District        | 300,000                   | 300,000                    |
| Rural Housing Incentive District      | 250,000                   | 250,000                    |
| Transient Guest Tax Rebate            | 250,000                   | 250,000                    |
| Tax Increment Financing               | 450,000                   | 450,000                    |
| Interest on Idle Funds                | 0                         | 0                          |
|                                       |                           |                            |
|                                       |                           |                            |
|                                       |                           |                            |
| Interest on Idle Funds                |                           |                            |
| <b>Total Receipts</b>                 | <b>1,250,000</b>          | <b>1,250,000</b>           |
| <b>Resources Available:</b>           | <b>1,250,000</b>          | <b>1,450,000</b>           |
| Expenditures:                         |                           |                            |
| Community Improvement District        | 300,000                   | 500,000                    |
| Rural Housing Incentive District      | 250,000                   | 250,000                    |
| Transient Guest Tax Rebate            | 250,000                   | 250,000                    |
| Tax Increment Financing               | 450,000                   | 450,000                    |
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| <b>Total Expenditures</b>             | <b>1,250,000</b>          | <b>1,450,000</b>           |
| Unencumbered Cash Balance December 31 | 0                         | 0                          |

CPA Summary

## Adopted Budget

| 1/2% Educate Sales Tax                | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 176,784                   | 170,000                    |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        |                           |                            |
| Delinquent Tax                        |                           |                            |
| Motor Vehicle Tax                     |                           |                            |
| Recreational Vehicle Tax              |                           |                            |
| 16/20M Vehicle Tax                    |                           |                            |
| 1/2% Educational Sales Tax            | 2,400,000                 | 2,400,000                  |
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| Interest on Idle Funds                |                           |                            |
| <b>Total Receipts</b>                 | <b>2,400,000</b>          | <b>2,400,000</b>           |
| <b>Resources Available:</b>           | <b>2,576,784</b>          | <b>2,570,000</b>           |
| Expenditures:                         |                           |                            |
| Appropriations                        | 2,399,900                 | 2,569,900                  |
| Operational Expenses                  | 100                       | 100                        |
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|                                       |                           |                            |
| <b>Total Expenditures</b>             | <b>2,400,000</b>          | <b>2,570,000</b>           |
| Unencumbered Cash Balance December 31 | 176,784                   | 0                          |

CPA Summary

## Adopted Budget

| City 1% Sales Tax                     | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 1,371,300                 | 2,386,300                  |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        |                           |                            |
| Delinquent Tax                        |                           |                            |
| Motor Vehicle Tax                     |                           |                            |
| Recreational Vehicle Tax              |                           |                            |
| 16/20M Vehicle Tax                    |                           |                            |
| Streets, Drainage, Other Cap Imp      | 2,100,000                 | 2,400,000                  |
| Economic Development                  | 1,033,700                 | 1,033,700                  |
| Crime Prevention Drugs & Alcohol      | 175,000                   | 175,000                    |
| Housing & Community Development       | 530,000                   | 530,000                    |
| Beautification                        | 180,000                   | 180,000                    |
| Interest on Idle Funds                | 20,000                    | 20,000                     |
| Miscellaneous                         | 0                         | 0                          |
|                                       |                           |                            |
| Interest on Idle Funds                |                           |                            |
| <b>Total Receipts</b>                 | <b>4,038,700</b>          | <b>4,338,700</b>           |
| <b>Resources Available:</b>           | <b>5,410,000</b>          | <b>6,725,000</b>           |
| Expenditures:                         |                           |                            |
| Streets, Drainage, Other Cap Imp      | 2,305,000                 | 3,620,000                  |
| Economic Development                  | 1,055,000                 | 1,055,000                  |
| Crime Prevention Drugs & Alcohol      | 197,000                   | 197,000                    |
| Housing & Community Development       | 822,000                   | 822,000                    |
| Beautification                        | 428,000                   | 428,000                    |
| Transfers: General Fund               | 175,000                   | 175,000                    |
| Debt Service                          | 228,000                   | 228,000                    |
| Airport                               | 200,000                   | 200,000                    |
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| <b>Total Expenditures</b>             | <b>5,410,000</b>          | <b>6,725,000</b>           |
| Unencumbered Cash Balance December 31 | 0                         | 0                          |

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## Adopted Budget

| Airport Utility                       | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 26,500                    | 498,000                    |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        |                           |                            |
| Delinquent Tax                        |                           |                            |
| Motor Vehicle Tax                     |                           |                            |
| Recreational Vehicle Tax              |                           |                            |
| 16/20M Vehicle Tax                    |                           |                            |
| Leases                                | 255,000                   | 255,000                    |
| Grant Proceeds                        | 0                         | 0                          |
| Landing Fees                          | 19,000                    | 19,000                     |
| Royalties                             | 10,000                    | 10,000                     |
| Property Tax Reimbursements           | 30,000                    | 30,000                     |
| Transfer: Economic Development        | 173,000                   | 173,000                    |
| Interest on Idle Funds                | 1,000                     | 1,000                      |
|                                       | 4,000                     | 4,000                      |
| Interest on Idle Funds                |                           |                            |
| <b>Total Receipts</b>                 | <b>492,000</b>            | <b>492,000</b>             |
| <b>Resources Available:</b>           | <b>518,500</b>            | <b>990,000</b>             |
| Expenditures:                         |                           |                            |
| Personnel Expenses                    | 275,000                   | 275,000                    |
| Operations & Maintenance              | 241,100                   | 712,600                    |
| Capital Expenses                      | 0                         | 0                          |
| Miscellaneous                         | 2,400                     | 2,400                      |
|                                       |                           |                            |
|                                       |                           |                            |
|                                       |                           |                            |
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|                                       |                           |                            |
|                                       |                           |                            |
|                                       |                           |                            |
|                                       |                           |                            |
| <b>Total Expenditures</b>             | <b>518,500</b>            | <b>990,000</b>             |
| Unencumbered Cash Balance December 31 | 0                         | 0                          |

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## Adopted Budget

| Wastewater Utility                    | 2023<br>Adopted<br>Budget | 2023<br>Proposed<br>Budget |
|---------------------------------------|---------------------------|----------------------------|
| Unencumbered Cash Balance January 1   | 42,500                    | 368,500                    |
| Receipts:                             |                           |                            |
| Ad Valorem Tax                        |                           |                            |
| Delinquent Tax                        |                           |                            |
| Motor Vehicle Tax                     |                           |                            |
| Recreational Vehicle Tax              |                           |                            |
| 16/20M Vehicle Tax                    |                           |                            |
| Sales & Charges                       | 3,964,500                 | 3,964,500                  |
| Wastewater Treatment NBP              | 0                         | 0                          |
| Miscellaneous                         | 2,000                     | 2,000                      |
|                                       |                           |                            |
|                                       |                           |                            |
|                                       |                           |                            |
|                                       |                           |                            |
|                                       |                           |                            |
| Interest on Idle Funds                | 5,000                     | 5,000                      |
| <b>Total Receipts</b>                 | <b>3,971,500</b>          | <b>3,971,500</b>           |
| <b>Resources Available:</b>           | <b>4,014,000</b>          | <b>4,340,000</b>           |
| Expenditures:                         |                           |                            |
| Personnel Expenses                    | 964,000                   | 964,000                    |
| Operations & Maintenance              | 2,649,100                 | 2,975,100                  |
| Wastewater Treatment NBP              | 103,000                   | 103,000                    |
| Capital Expenses                      | 0                         | 0                          |
| Transfer: Sewer Equip Reserve         | 294,800                   | 294,800                    |
| Miscellaneous                         | 3,100                     | 3,100                      |
|                                       |                           |                            |
|                                       |                           |                            |
|                                       |                           |                            |
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|                                       |                           |                            |
|                                       |                           |                            |
|                                       |                           |                            |
|                                       |                           |                            |
| <b>Total Expenditures</b>             | <b>4,014,000</b>          | <b>4,340,000</b>           |
| Unencumbered Cash Balance December 31 | 0                         | 0                          |

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**Notice of Budget Hearing for Amending the  
2023 Budget**

The governing body of

**Liberal**

will meet on the day of December 26, 2023 at 5:30 PM at City Commission Chambers, Liberal Recreation Center, 950 S. Grant Ave for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at City Clerk's Office, Liberal City Hall, 324 N. Kansas Ave and will be available at this hearing.

**Summary of Amendments**

| <b>Fund</b>               | 2023<br>Adopted Budget |                                  |              | 2023<br>Proposed Amended<br>Expenditures |
|---------------------------|------------------------|----------------------------------|--------------|------------------------------------------|
|                           | Actual<br>Tax Rate     | Amount of Tax<br>that was Levied | Expenditures |                                          |
| Employee Benefits         | 0.000                  | 0                                | 0            | 600,000                                  |
| Bond & Interest Fund      | 0.816                  | 101,631                          | 1,047,000    | 3,310,000                                |
| Convention & Tourism      |                        |                                  | 474,000      | 525,000                                  |
| Special Highway           |                        |                                  | 689,000      | 1,100,000                                |
| Communications            |                        |                                  | 1,004,000    | 1,050,000                                |
| Special Alcohol Treatment |                        |                                  | 64,000       | 75,000                                   |
| Economic Incentives       |                        |                                  | 1,250,000    | 1,450,000                                |
| 1/2% Educate Sales Tax    |                        |                                  | 2,400,000    | 2,570,000                                |
| City 1% Sales Tax         |                        |                                  | 5,410,000    | 6,725,000                                |
| Airport Utility           |                        |                                  | 518,500      | 990,000                                  |
| Wastewater Utility        |                        |                                  | 4,014,000    | 4,340,000                                |

Scarlette Diseker  
Official Title: Director of Finance



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 8.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Scarlett Diseker, Finance Director

RE: Fiscal Year 2023 Transfers

Staff has identified the attached necessary Fiscal Year 2023 fund transfers, for which sufficient budget authority exists.

**Recommendation:**

Staff recommends City Commission consideration to approve the Fiscal Year 2023 fund transfers, as presented.

| <b>Transfer From</b>                                 | <b>Transfer To</b>              | <b>Description</b>                                                   | <b>Amount</b> |
|------------------------------------------------------|---------------------------------|----------------------------------------------------------------------|---------------|
| Employee Benefits                                    | General                         | Liquidate Employee Benefits Fund                                     | 447,771.43    |
| Special Parks & Recreation                           | General – Rec Facilities, Parks | Reallocate Rec Facilities Expenses to Special Parks & Recreation     | 64,000.00     |
| 1% Sales Tax – Streets, Drainage, Other Improvements | Capital Projects                | Fund “ARKHST” (Arkalon Camp Host Cabin) Expenses                     | 10,000.00     |
| 1% Sales Tax – Streets, Drainage, Other Improvements | Capital Projects                | Fund “BALLCX” (Softball Fields Project) Expenses                     | 1,500,000.00  |
| 1% Sales Tax – Streets, Drainage, Other Improvements | Capital Projects                | Fund “HOLLY” (Holly Ridge 4 <sup>th</sup> Addition Project) Expenses | 1,600,000.00  |
| 1% Sales Tax – Streets, Drainage, Other Improvements | Capital Projects                | Fund “RANDALL” (Randall Pond Project) Expenses                       | 15,000.00     |
| 1% Sales Tax – Streets, Drainage, Other Improvements | Capital Projects                | Fund “RASHPD” (Rash Pond Project) Expenses                           | 80,000.00     |
| 1% Sales Tax – Streets, Drainage, Other Improvements | Capital Projects                | Fund “STREET” (Street Building Project) Expenses                     | 20,000.00     |
| 1% Sales Tax – Streets, Drainage, Other Improvements | Capital Projects                | Fund “2NDSTW” (2 <sup>nd</sup> Street West Project) Expenses         | 470,000.00    |
| 1% Sales Tax – Crime Prevention, Drugs, & Alcohol    | Capital Projects                | Fund “OLDCTY” (PD/Municipal Court Building Remodel Project) Expenses | 75,000.00     |
| 1% Sales Tax – Housing & Community Development       | Capital Projects                | Fund “DEPOT4” (Grier House Remodel Project) Expenses                 | 220,000.00    |
| 1% Sales Tax – Housing & Community Development       | Capital Projects                | Fund “MHRNPK2” (Mahuron Park Phase 2 Project) Expenses               | 15,000.00     |
| Wastewater NBP                                       | Wastewater Utility              | Liquidate Wastewater NBP Fund                                        | 311,424.78    |



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 9.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From: Scarlette Diseker, Finance Director

RE: Reclassification of Delinquent Accounts Receivable & Utility Accounts

City Commission approval is necessary to reclassify accounts receivable and utility account delinquencies that are over 120 days past due, as these are not bookable, quality assets. We last reclassified delinquent accounts as of December 27, 2022.

For your consideration, the breakdown of these delinquency amounts requiring reclassification is as follows:

|                            | <b>Total</b>        |
|----------------------------|---------------------|
| Accounts Receivable        | \$ 16,086.96        |
| Water Delinquency          | 21,341.80           |
| Sewer Delinquency          | 18,694.58           |
| Refuse Delinquency         | 10,272.10           |
| <b>Total Delinquencies</b> | <b>\$ 66,395.44</b> |

The accounts receivable balance is composed primarily of non-utility amounts (mowing, property damage, City leases and roll-off trash charges) that we cannot assess to those who incurred them, as either the property ownership has changed or there is no property ownership available to assess the charges to.

As we have been strictly enforcing monthly shut-offs for non-pay utility accounts, our overall delinquency rate has been favorable. Before utility service is reconnected, we collect the entire balance due, including any reconnection fees and additional billings. On a monthly basis, the utility accounts are sent to the Kansas State Setoff Program after they become 120 days delinquent.

The total utility sales delinquent reclassification percentage is computed as follows:

|                                    | <b>Total</b>    |
|------------------------------------|-----------------|
| Utilities - Total Sales            | \$12,509,586.02 |
| Utilities – Delinquencies          | 50,308.48       |
| <b>Total Utilities Delinquency</b> | <b>.4022%</b>   |
| <b>Reclassification %</b>          |                 |



Although the delinquent accounts receivable and utility charges will be reclassified from quality assets, staff will continue aggressive collection efforts on these accounts. We continue to collect on past-reclassified utility delinquencies and have had favorable results either through the Kansas State Setoff Program or subsequent collection from the delinquent utility account holder.

**Recommendation:**

Staff requests City Commission consideration to approve the reclassification of delinquent accounts receivable and utility accounts in the total amount of \$66,395.44.



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 11.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From:

RE: CITY MANAGER REPORT

**Recommendation:**



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM # 13.a.**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From:

RE: 12/26/2023 VOUCHERS

Voucher Summary List:

Accounts Payable Vouchers: \$2,860,106.16

Rec Center Officials & Special Runs: \$224,253.30

HR Expense Vouchers: \$551,065.70

Stepping Stone Shelter: \$3,112.34

**Total: \$3,638,537.50**

**Recommendation:**



**Voucher Summary List  
City Commission Meeting  
12/26/23**

Accounts Payable Vouchers: \$2,860,106.16

Rec Center Officials & Special Runs: \$224,253.30

HR Expense Vouchers: \$551,065.70

Stepping Stone Shelter: \$3,112.34

**TOTAL: \$3,638,537.50**

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                                    | Description              | Vendor Name    | Invoice    | Amount             |
|-------------------------------------------|--------------------------|----------------|------------|--------------------|
| <b>Department: 0000 - NONDEPARTMENTAL</b> |                          |                |            |                    |
| 530-0000-27200                            | METERS                   | CORE & MAIN LP | T939444    | \$24,586.50        |
| 601-0000-28175                            | HEALTH EQUITY/WAGE WORKS | WAGEWORKS, INC | INV5593118 | \$517.81           |
| 601-0000-28175                            | HEALTH EQUITY/WAGE WORKS | WAGEWORKS, INC | INV5626096 | \$921.29           |
| <b>Subtotal for Department 0000 :</b>     |                          |                |            | <b>\$26,025.60</b> |

**Department: 4100 - NON DEPARTMENTAL**

|                |                                                   |                               |                 |            |
|----------------|---------------------------------------------------|-------------------------------|-----------------|------------|
| 100-4100-43031 | CITY ATTORNEY FEES                                | KOEHN LAW FIRM LLC            | DECEMBER 2023   | \$4,000.00 |
| 100-4100-44023 | MONTHLY CLEAN/CITY HALL                           | PATTERSON CLEANING            | 3905            | \$1,784.75 |
| 100-4100-44030 | DISPENSER/AIR FRESHENER                           | SERVICE JANITORIAL SUPPLY INC | 327902          | \$33.00    |
| 100-4100-44031 | CITY HALL THERMOSTAT                              | GRAINGER                      | 9917347305      | \$151.49   |
| 100-4100-44031 | FERNCO 4X4                                        | HAVOC SUPPLY                  | D202            | \$13.70    |
| 100-4100-44031 | EXT TUBE SLIP JOINT                               | HAVOC SUPPLY                  | D208            | \$3.19     |
| 100-4100-44031 | EXT TUBE FLANGED                                  | HAVOC SUPPLY                  | D210            | \$1.85     |
| 100-4100-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749 RE-ISSUE | HAVOC SUPPLY                  | D35             | \$11.38    |
| 100-4100-44032 | CAR WASH                                          | SQUEAKY CLEAN CAR WASH LLC    | 4188            | \$13.00    |
| 100-4100-44043 | NOVEMBER COPY CHARGES                             | SOUTHERN OFFICE SUPPLY INC    | 309797          | \$55.00    |
| 100-4100-44043 | NOVEMBER COPY CHARGES                             | SOUTHERN OFFICE SUPPLY INC    | 309798          | \$55.00    |
| 100-4100-44052 | PITNEY BOWES RENTAL CHARGE                        | PITNEY BOWES                  | 3318367499      | \$1,406.64 |
| 100-4100-46010 | EXPANDABLE FILE FOLDERS                           | SOUTHERN OFFICE SUPPLY INC    | 310657          | \$94.11    |
| 100-4100-46011 | CLEANING CLOTHS                                   | SERVICE JANITORIAL SUPPLY INC | 327792          | \$47.45    |
| 100-4100-46021 | GAS SERVICE BILLING                               | BLACK HILLS CORPORATION       | DECEMBER #2 202 | \$405.86   |
| 100-4100-46022 | ELECTRIC SERVICE BILLING                          | SOUTHERN PIONEER ELECTRIC CO  | DECEMBER #2 202 | \$1,395.91 |
| 100-4100-46090 | WATER FILTERS                                     | SUNFLOWER BANK                | C FORD NOVEMBE  | \$18.24    |
| 100-4100-46090 | FINANCE-SHREDDING                                 | UNDERGROUND VAULTS & STORAGE  | 1038358         | \$25.00    |

Operator: daisy.torres

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                   | Vendor Name                   | Invoice        | Amount     |
|----------------|-------------------------------|-------------------------------|----------------|------------|
| 100-4100-48086 | ADMIN FEE/EPLAZA CID          | LIBERAL PLAZA, LLC            | 11/27/23       | (\$323.73) |
| 100-4100-48086 | ADMIN FEE/2704 CENTENNIAL     | LIBERAL RESTAURANT LLC        | 11/27/23       | (\$125.87) |
| 100-4100-48086 | ADMIN FEE/OMEGA REH CID       | OMEGA REH, LLC                | 11/27/23       | (\$231.33) |
| 100-4100-48086 | ADMIN FEE/2867 CENTENNIAL     | PINNACLE DEVELOPMENTS LLC     | 11/27/2023     | (\$131.65) |
| 100-4100-48086 | ADMIN FEE/501 HOTEL DRIVE     | VAS HOTELS LLC                | 11/27/23       | (\$970.70) |
| 100-4100-48086 | ADMIN FEE/VENTURE KANSAS CID  | VENTURE KANSAS, LLC           | 11/27/23       | (\$158.68) |
| 100-4100-48090 | DOT DRUG TESTING              | COMPLIANCEONE                 | 310809         | \$125.52   |
| 100-4100-48090 | BACKGROUND CHECKS             | INFORMATION NETWORK OF KANSAS | 4057438        | \$309.00   |
| 100-4100-48090 | COFFEE                        | PRAIRIE FIRE COFFEE           | 1536307        | \$64.90    |
| 100-4100-48090 | POP FOR BREAK ROOM MACHINE    | SUNFLOWER BANK                | A HIDALGO NOVE | \$112.64   |
| 100-4100-48090 | HOLIDAY DÉCOR/CITY HALL       | SUNFLOWER BANK                | S DISEKER NOVE | \$368.17   |
| 735-4100-44031 | INSTALL NEW GAS LINES         | PERFIX LLC                    | 10566          | \$3,500.00 |
| 735-4100-44031 | ARPA PROJECT/OVERHEAD HEATERS | PERFIX LLC                    | 10567          | \$431.00   |
| 735-4100-45080 | LODGING/CPM                   | SUNFLOWER BANK                | A HIDALGO NOVE | \$956.86   |
| 735-4100-45080 | MEAL/CPM                      | SUNFLOWER BANK                | A HIDALGO NOVE | \$25.53    |
| 735-4100-45080 | MEAL/CPM                      | SUNFLOWER BANK                | A HIDALGO NOVE | \$24.42    |
| 735-4100-45080 | MEAL/CPM                      | SUNFLOWER BANK                | A HIDALGO NOVE | \$16.90    |
| 735-4100-45080 | MEAL/CPM                      | SUNFLOWER BANK                | A HIDALGO NOVE | \$12.26    |
| 735-4100-45080 | MEAL/CPM                      | SUNFLOWER BANK                | A HIDALGO NOVE | \$4.43     |
| 735-4100-45080 | MEAL/CPM                      | SUNFLOWER BANK                | A HIDALGO NOVE | \$11.41    |
| 735-4100-45080 | MEALS/CPM                     | SUNFLOWER BANK                | B FORNWALT NOV | \$64.56    |
| 735-4100-45080 | MEAL/CPM                      | SUNFLOWER BANK                | M QUINT NOVEMB | \$68.89    |
| 735-4100-45080 | MEALS/CPM                     | SUNFLOWER BANK                | S CARROLL NOVE | \$102.86   |
| 735-4100-45080 | FUEL/CPM                      | SUNFLOWER BANK                | S CARROLL NOVE | \$15.53    |
| 735-4100-46026 | FUEL/CPM                      | SUNFLOWER BANK                | A HIDALGO NOVE | \$30.02    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                      | Vendor Name        | Invoice        | Amount       |
|----------------|----------------------------------|--------------------|----------------|--------------|
| 735-4100-46026 | FUEL/CPM                         | SUNFLOWER BANK     | A HIDALGO NOVE | \$34.09      |
| 735-4100-46090 | CAR WASH/CPM                     | SUNFLOWER BANK     | A HIDALGO NOVE | \$5.00       |
| 735-4100-46090 | CAR WASH/CPM                     | SUNFLOWER BANK     | A HIDALGO NOVE | \$17.00      |
| 735-4100-47042 | ROSENBAUER AERIAL PLATFORM TRUCK | ROSENBAUER AERIALS | 68546          | \$457,774.00 |
| 735-4100-47044 | EVIDENCE LIBRARY ANNUAL FEE      | MOTOROLA SOLUTIONS | 1411011458     | \$2,925.00   |

**Subtotal for Department 4100 : \$474,573.60**

**Department: 4110 - LEGISLATIVE**

|                |                                 |                    |                |            |
|----------------|---------------------------------|--------------------|----------------|------------|
| 100-4110-44030 | LVO L14 G4 I5-1345U 256/16 W11P | CDW GOVERNMENT INC | NF04376        | \$1,252.99 |
| 100-4110-45080 | MEALS                           | SUNFLOWER BANK     | R VARNADO NOVE | \$572.50   |

**Subtotal for Department 4110 : \$1,825.49**

**Department: 4120 - MUNICIPAL COURT/DIVERSION**

|                |                            |                                     |                    |             |
|----------------|----------------------------|-------------------------------------|--------------------|-------------|
| 100-4120-34108 | RESTITUTION/S EMERY        | SHANE EMERY                         | 12/11/23           | \$50.00     |
| 100-4120-43024 | PRO-TEM JUDGE/L FRYMIRE    | YOXALL, ANTRIM, FOREMAN & FRYMIR    | CV 92114           | \$1,406.25  |
| 100-4120-43035 | CITY OF LIB V. A MEJIA     | BROOKS & ASSOCIATES                 | 2020-95, 2023-1435 | \$532.00    |
| 100-4120-43035 | CITY OF LIB V. A TORRES    | BROOKS & ASSOCIATES                 | 2021-1214, 2021-13 | \$785.75    |
| 100-4120-43035 | CITY OF LIB V. J FERNANDEZ | BROOKS & ASSOCIATES                 | 2022-861/REVOCA    | \$228.50    |
| 100-4120-43035 | CITY OF LIB V. K SANCHEZ   | BROOKS & ASSOCIATES                 | 2023-719           | \$200.00    |
| 100-4120-43035 | CITY VS CARRILLO           | TATE AND KITZKE LLC                 | LIB/CARRILLO/PAT   | \$169.14    |
| 100-4120-43035 | CITY VS RIOS               | TATE AND KITZKE LLC                 | LIB/RIOS.DANIEL.6  | \$209.14    |
| 100-4120-43035 | CITY VS SANDOVAL           | TATE AND KITZKE LLC                 | LIB/SANDOVAL/JO    | \$328.28    |
| 100-4120-43039 | PROSECUTION SERVICE        | KOEHN LAW FIRM LLC                  | DECEMBER 2023      | \$10,000.00 |
| 100-4120-43080 | KMJA ANNUAL DUES           | KANSAS MUNICIPAL JUDGES ASSOCIATION | 2024               | \$25.00     |
| 100-4120-44031 | KEYS                       | MORGAN LOCKSMITHING                 | 10716              | \$3.00      |
| 100-4120-44043 | NOVEMBER COPY CHARGES      | SOUTHERN OFFICE SUPPLY INC          | 309802             | \$225.00    |

Operator: daisy.torres

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                     | Vendor Name                      | Invoice         | Amount     |
|----------------|---------------------------------|----------------------------------|-----------------|------------|
| 100-4120-45030 | MONTHLY PHONE SERVICE           | AT&T                             | NOV 2023        | \$101.26   |
| 100-4120-45060 | MONTHLY CLEANING MUN COURT      | HARDING, ELAINE L                | DECEMBER 2023   | \$100.00   |
| 100-4120-45070 | INTERPRETER                     | VILLAVIZAR, LUIS                 | 12/01/23        | \$1,200.00 |
| 100-4120-45080 | CREDIT VOUCHER/LODGING          | SUNFLOWER BANK                   | K CLINKINGBEARD | (\$146.26) |
| 100-4120-46013 | MONTHLY POSTAGE                 | RESERVE ACCOUNT                  | NOV 23          | \$65.49    |
| 100-4120-46022 | ELECTRIC SERVICE BILLING        | SOUTHERN PIONEER ELECTRIC CO     | DECEMBER #2 202 | \$313.90   |
| 100-4120-46028 | ZOOM PAYMENT                    | SUNFLOWER BANK                   | K CLINKINGBEARD | \$163.76   |
| 100-4120-46028 | DIGI SIGNER ANNUAL SUBSCRIPTION | SUNFLOWER BANK                   | K CLINKINGBEARD | \$131.10   |
| 100-4120-48033 | JUDICIAL BRANCH EDUCATION       | KANSAS STATE TREASURER           | NOVEMBER 2023   | \$124.00   |
| 100-4120-48034 | REINSTATEMENT FEES              | KANSAS STATE TREASURER           | NOVEMBER 2023   | \$1,177.50 |
| 100-4120-48036 | LAW ENFORCEMENT TRAINING        | KANSAS STATE TREASURER           | NOVEMBER 2023   | \$2,450.00 |
| 100-4120-48038 | JUDICIAL BRANCH SURCHARGE       | KANSAS STATE TREASURER           | NOVEMBER 2023   | \$154.00   |
| 100-4120-48041 | SEATBELT FINES                  | KANSAS STATE TREASURER           | NOVEMBER 2023   | \$120.00   |
| 100-4120-48044 | REINSTATEMENT FIXED FEES        | KANSAS STATE TREASURER           | NOVEMBER 2023   | \$99.00    |
| 100-4120-48090 | GIFT CERTIFICATES FOR EMPLOYEES | LIBERAL AREA CHAMBER OF COMMERCE | 1057            | \$300.00   |
| 100-4120-48840 | CORRECTION SUPERVISION FEE      | KANSAS STATE TREASURER           | NOVEMBER 2023   | \$1,705.00 |
| 722-4120-43035 | DRUG COURT-JANUARY              | BROOKS & ASSOCIATES              | JANUARY 2023    | \$1,666.67 |
| 722-4120-43040 | LIBERAL DRUG COURT              | NEW CHANCE, INC.                 | JAN-2024        | \$291.66   |
| 722-4120-43042 | DRUG COURT                      | TRI-STATE AREA BEHAVIORAL HEALTH | 0015            | \$500.00   |
| 722-4120-43043 | MEAL/TRANSPORT                  | SUNFLOWER BANK                   | K CLINKINGBEARD | \$13.12    |
| 722-4120-43060 | SWEAT PATCH ANALYSIS            | PHARMCHEM INC                    | INV429027       | \$95.85    |
| 722-4120-43060 | SWEAT PATCH ANALYSIS            | PHARMCHEM INC                    | INV429073       | \$31.95    |
| 722-4120-43060 | DRUG TEST HANDLING FEE          | REDWOOD TOXICOLOGY LABORATORY    | 110589202311    | \$30.34    |
| 722-4120-43238 | LIBERAL DRUG COURT              | SOUTHWEST GUIDANCE CENTER        | 01/01/24        | \$833.33   |
| 722-4120-45080 | MEALS/TRAINING                  | SUNFLOWER BANK                   | K CLINKINGBEARD | \$76.81    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                                       | Description                                 | Vendor Name                     | Invoice         | Amount                |
|----------------------------------------------|---------------------------------------------|---------------------------------|-----------------|-----------------------|
| Subtotal for Department 4120 :               |                                             |                                 |                 | \$25,760.54           |
| Department: 4121 - MUNICIPAL COURT/DRUG COUR |                                             |                                 |                 |                       |
| 209-4121-43063-004                           | GIFT CARD/INCENTIVES                        | SUNFLOWER BANK                  | K CLINKINGBEARD | \$290.00              |
| Subtotal for Department 4121 :               |                                             |                                 |                 | \$290.00              |
| Department: 4130 - CITY MANAGER              |                                             |                                 |                 |                       |
| 100-4130-43022                               | KACM FALL CONFERENCE REGISTRATION-R VARNADO | LEAGUE OF KANSAS MUNICIPALITIES | 8084            | \$175.00              |
| 100-4130-43022                               | LEADERSHP/FORD                              | SUNFLOWER BANK                  | C FORD NOVEMBE  | \$15.00               |
| 100-4130-43080                               | MEMBERSHIP DUES                             | NOON KIWANIS OF LIBERAL         | 1325            | \$12.00               |
| 100-4130-44030                               | FUJITSU FI-8150 COLOR DUPLEX DOC SCN        | CDW GOVERNMENT INC              | NF70324         | \$860.04              |
| 100-4130-44030                               | IPAD/ACCESSORIES REPLACEMENTS               | SUNFLOWER BANK                  | R VARNADO NOVE  | \$1,532.00            |
| 100-4130-45080                               | DUES/FOOD/EMPLOYEE HOLIDAY FUND             | LIBERAL COUNTRY CLUB            | 11/30/23        | \$522.98              |
| 100-4130-45080                               | MEAL/CCMFOA                                 | SUNFLOWER BANK                  | A HIDALGO NOVE  | \$24.43               |
| 100-4130-45080                               | MEAL/CCMFOA                                 | SUNFLOWER BANK                  | A HIDALGO NOVE  | \$27.58               |
| 100-4130-45080                               | LODGING/CCMFOA                              | SUNFLOWER BANK                  | A HIDALGO NOVE  | \$377.85              |
| 100-4130-45080                               | MEAL/CCMFOA                                 | SUNFLOWER BANK                  | A HIDALGO NOVE  | \$16.75               |
| 100-4130-46010                               | TONER/ ADMIN & ECO DEVO                     | SOUTHERN OFFICE SUPPLY INC      | 310913          | \$254.99              |
| 100-4130-46026                               | FUEL/CCMFOA                                 | SUNFLOWER BANK                  | A HIDALGO NOVE  | \$60.50               |
| 100-4130-46090                               | CAR WASH/CCMFOA                             | SUNFLOWER BANK                  | A HIDALGO NOVE  | \$17.00               |
| 100-4130-48090                               | CCMFOA/RAFFLE BASKET ITEMS                  | SUNFLOWER BANK                  | A HIDALGO NOVE  | \$37.81               |
| Subtotal for Department 4130 :               |                                             |                                 |                 | \$3,933.93            |
| Department: 4150 - FINANCE DEPARTMENT        |                                             |                                 |                 |                       |
| 100-4150-43022                               | KS MUNICIPAL AUDIT & ACCOUNTING GUIDE       | SUNFLOWER BANK                  | S DISEKER NOVE  | \$98.33               |
| 100-4150-46013                               | MONTHLY POSTAGE                             | RESERVE ACCOUNT                 | NOV 23          | \$299.34              |
| Operator: daisy.torres                       |                                             |                                 |                 | 12/20/2023 6:31:47 PM |
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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description     | Vendor Name    | Invoice        | Amount  |
|----------------|-----------------|----------------|----------------|---------|
| 100-4150-46090 | EZ BUSINESS FEE | SUNFLOWER BANK | C FORD NOVEMBE | \$13.00 |
| 100-4150-48090 | EMBROIDERY      | SIGN EXPRESS   | 4290           | \$18.00 |

**Subtotal for Department 4150 : \$428.67**

**Department: 4152 - PERSONNEL DEPARTMENT**

|                |                       |                            |               |          |
|----------------|-----------------------|----------------------------|---------------|----------|
| 100-4152-43080 | HR MEMBERSHIP ACCOUNT | SUNFLOWER BANK             | A ARROYO NOVE | \$244.00 |
| 100-4152-46010 | POCKET FODERS         | SOUTHERN OFFICE SUPPLY INC | 310346        | \$16.80  |
| 100-4152-46010 | CERTIFICATE HOLDERS   | SOUTHERN OFFICE SUPPLY INC | 310348        | \$41.40  |
| 100-4152-46010 | TONER CARTRIDGE       | SOUTHERN OFFICE SUPPLY INC | 311133        | \$191.24 |
| 100-4152-46010 | HANGING FOLDERS       | SUNFLOWER BANK             | A ARROYO NOVE | \$170.78 |
| 100-4152-46013 | MONTHLY POSTAGE       | RESERVE ACCOUNT            | NOV 23        | \$14.49  |

**Subtotal for Department 4152 : \$678.71**

**Department: 4160 - BUILDING MAINTENANCE**

|                |                          |                              |                 |          |
|----------------|--------------------------|------------------------------|-----------------|----------|
| 100-4160-44030 | BATTERIES                | MEAD LUMBER DO IT CENTER     | 10032267        | \$19.99  |
| 100-4160-46021 | GAS SERVICE BILLING      | BLACK HILLS CORPORATION      | DECEMBER #2 202 | \$179.06 |
| 100-4160-46022 | ELECTRIC SERVICE BILLING | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$96.99  |
| 100-4160-46026 | FUEL                     | MADDEN OIL CO                | 4212/2311087769 | \$248.29 |

**Subtotal for Department 4160 : \$544.33**

**Department: 4180 - I.T. DEPARTMENT**

|                |                                 |                                  |                |          |
|----------------|---------------------------------|----------------------------------|----------------|----------|
| 100-4180-46028 | PRINTER                         | RICOH USA INC                    | 5068476474     | \$332.78 |
| 100-4180-46028 | EHOST RENEWAL                   | SUNFLOWER BANK                   | T LUNCEFORD NO | \$29.98  |
| 100-4180-48090 | GIFT CERTIFICATES FOR EMPLOYEES | LIBERAL AREA CHAMBER OF COMMERCE | 1057           | \$120.00 |

**Subtotal for Department 4180 : \$482.76**

**Department: 4210 - POLICE ADMINISTRATION**

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                                                     | Vendor Name                    | Invoice        | Amount     |
|----------------|-----------------------------------------------------------------|--------------------------------|----------------|------------|
| 100-4210-43036 | PRISONER PRESCRIPTIONS                                          | SEWARD COUNTY SHERIFF'S OFFICE | 11/06/2023     | \$270.75   |
| 100-4210-43036 | CONTRACT MEDICAL SERVICES                                       | SEWARD COUNTY SHERIFF'S OFFICE | 11/06/23       | \$1,000.00 |
| 100-4210-43036 | CONTRACT MEDICAL SERVICES                                       | SEWARD COUNTY SHERIFF'S OFFICE | 12/11/2023     | \$1,000.00 |
| 100-4210-43036 | PRISONER PRESCRIPTIONS                                          | SEWARD COUNTY SHERIFF'S OFFICE | 12-11-23       | \$422.16   |
| 100-4210-43080 | MARCAN MEMBERSHIP                                               | SUNFLOWER BANK                 | C PINKSTON NOV | \$35.00    |
| 100-4210-44030 | TACTICAL DOUBLE MAG POUCH                                       | GALLS LLC                      | 026252263      | (\$143.97) |
| 100-4210-44030 | ASP ROTATIG SCABBARD/CHAIN<br>HANDCUFFS/EXPANDABLE BATON        | GALLS LLC                      | 026311833      | \$866.74   |
| 100-4210-44030 | CAMERA/TRAINING                                                 | SUNFLOWER BANK                 | TRAVEL 4 NOVEM | \$173.87   |
| 100-4210-44030 | CREDIT/RETURN CAMERA                                            | SUNFLOWER BANK                 | TRAVEL 4 NOVEM | (\$173.87) |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                   | D35            | \$20.63    |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                   | D35            | \$6.79     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                   | D35            | \$6.53     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE            | HAVOC SUPPLY                   | D35            | \$5.63     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                   | D35            | \$2.94     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                   | D35            | \$2.84     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                   | D35            | \$8.35     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                   | D35            | \$6.61     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                   | D35            | \$9.06     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                   | D35            | \$9.27     |

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                                                     | Vendor Name                             | Invoice         | Amount      |
|----------------|-----------------------------------------------------------------|-----------------------------------------|-----------------|-------------|
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                            | D35             | \$13.77     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                            | D35             | \$20.65     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                            | D35             | \$34.07     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                            | D35             | \$56.79     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                            | D35             | \$56.80     |
| 100-4210-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                            | D35             | \$11.80     |
| 100-4210-44031 | LUMBER                                                          | MEAD LUMBER DO IT CENTER                | 10004197        | \$6.52      |
| 100-4210-44031 | BI MONTHLY PEST CONTROL                                         | RINE EXTERMINATING INC                  | 95960791        | \$50.00     |
| 100-4210-44032 | NOVEMBER FLEET CHARGES                                          | STONE CREEK DEVELOPMENT LLC             | 2023-659        | \$92.00     |
| 100-4210-45030 | CELLULAR/PD                                                     | VERIZON WIRELESS                        | 9950859967      | \$1,213.43  |
| 100-4210-45060 | MONTHLY CLEANING POLICE DEPT                                    | HARDING, ELAINE L                       | DECEMBER 2023   | \$833.33    |
| 100-4210-45061 | PRISONER MEALS                                                  | SEWARD COUNTY SHERIFF'S OFFICE          | 12/11/23        | \$11,460.00 |
| 100-4210-45061 | PRISONER MAINTENANCE                                            | SEWARD COUNTY TREAS-PRISONER M<br>ADMIN | 11/07/23        | \$11,575.00 |
| 100-4210-45062 | PRISONER MEALS                                                  | SEWARD COUNTY SHERIFF'S OFFICE          | 11/07/23        | \$13,380.00 |
| 100-4210-45062 | PRISONER MAINTENANCE                                            | SEWARD COUNTY TREAS-PRISONER M<br>ADMIN | 12/11/23        | \$9,850.00  |
| 100-4210-46010 | NOVEMBER COPY CHARGES                                           | SOUTHERN OFFICE SUPPLY INC              | 309799          | \$111.89    |
| 100-4210-46010 | NOVEMBER COPY CHARGES                                           | SOUTHERN OFFICE SUPPLY INC              | 309800          | \$128.17    |
| 100-4210-46010 | INDEX CARDSTOCK                                                 | SOUTHERN OFFICE SUPPLY INC              | 310433          | \$21.75     |
| 100-4210-46011 | TISSUE PAPER/PAPER TOWELS/STIR STRAWS                           | SERVICE JANITORIAL SUPPLY INC           | 327799          | \$185.45    |
| 100-4210-46013 | MONTHLY POSTAGE                                                 | RESERVE ACCOUNT                         | NOV 23          | \$38.52     |
| 100-4210-46013 | SHIPPING/EVIDENCE                                               | SUNFLOWER BANK                          | C PINKSTON NOV  | \$19.25     |
| 100-4210-46022 | ELECTRIC SERVICE BILLING                                        | SOUTHERN PIONEER ELECTRIC CO            | DECEMBER #2 202 | \$2,358.97  |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                                     | Vendor Name                        | Invoice        | Amount       |
|----------------|-------------------------------------------------|------------------------------------|----------------|--------------|
| 100-4210-46028 | ANNUAL DEVICE LICENSE FOR BODY CAMS/2021 & 2022 | MOTOROLA SOLUTIONS                 | 8230403705     | \$14,820.00  |
| 100-4210-46045 | CARDBOARD TARGETS                               | SUNFLOWER BANK                     | C PINKSTON NOV | \$551.35     |
| 100-4210-46085 | MAXWELL ROW ARMOR                               | BAYSINGER POLICE SUPPLY INC        | 1063495        | \$1,680.00   |
| 100-4210-46085 | TAC LITE PANT                                   | GALLS LLC                          | 026252413      | (\$172.11)   |
| 100-4210-46087 | NEW BODY ARMOR FOR K QUESADA & K JONES          | BAYSINGER POLICE SUPPLY INC        | 1063283        | \$3,300.00   |
| 100-4210-46090 | FURRING STRIP                                   | MEAD LUMBER DO IT CENTER           | 10013520       | \$22.00      |
| 100-4210-46090 | (6) 5 GALLON WATER                              | SCHEOPNER'S WATER CONDITIONING LLC | 113466         | \$42.00      |
| 100-4210-46090 | OVERLIMIT FEE                                   | SUNFLOWER BANK                     | C PINKSTON NOV | \$25.00      |
| 100-4210-46090 | DJI CARE REFRESH/1-YEAR PLAN                    | SUNFLOWER BANK                     | C PINKSTON NOV | \$79.00      |
| 100-4210-46090 | SHRED SERVICE/PD                                | UNDERGROUND VAULTS & STORAGE       | 1035781        | \$25.00      |
| 100-4210-46612 | PHONE PING FOR INV CASE                         | AT&T/PD                            | 487471         | \$325.00     |
| 100-4210-46612 | USB DRIVE                                       | SUNFLOWER BANK                     | C PINKSTON NOV | \$138.76     |
| 100-4210-46612 | BATTERIES                                       | SUNFLOWER BANK                     | TRAVEL 4 NOVEM | \$8.60       |
| 100-4210-48090 | GIFT CERTIFICATES FOR EMPLOYEES                 | LIBERAL AREA CHAMBER OF COMMERCE   | 1057           | \$355.00     |
| 100-4210-48092 | TRAINING COURSES                                | SUNFLOWER BANK                     | C PINKSTON NOV | \$1,500.00   |
| 100-4210-48092 | LODGING/TRAINING COURSE                         | SUNFLOWER BANK                     | C PINKSTON NOV | \$538.81     |
| 100-4210-48092 | LODGING/TRAINING                                | SUNFLOWER BANK                     | C PINKSTON NOV | \$230.36     |
| 100-4210-48092 | REFUND/AIRPLANE TICKETS                         | SUNFLOWER BANK                     | C PINKSTON NOV | (\$1,500.00) |
| 100-4210-48092 | MEALS/TRAINING                                  | SUNFLOWER BANK                     | TRAVEL 3 NOVEM | \$159.68     |
| 100-4210-48092 | LODGING/TRAINING                                | SUNFLOWER BANK                     | TRAVEL 3 NOVEM | \$1,006.90   |
| 100-4210-48092 | LODGING/TRAINING COURSE                         | SUNFLOWER BANK                     | TRAVEL 4 NOVEM | \$883.96     |
| 100-4210-48092 | LODGING/TRAINING                                | SUNFLOWER BANK                     | TRAVEL 4 NOVEM | \$90.33      |
| 100-4210-48092 | CREDIT VOUCHERS/EXPEDIA                         | SUNFLOWER BANK                     | TRAVEL 4 NOVEM | (\$883.96)   |
| 100-4210-48092 | MEALS/TRAINING                                  | SUNFLOWER BANK                     | TRAVEL 4 NOVEM | \$109.81     |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                         | Description                  | Vendor Name               | Invoice        | Amount             |
|--------------------------------|------------------------------|---------------------------|----------------|--------------------|
| 100-4210-48093                 | OCCUPANCY-SHAWN CONEY        | COMFORT SUITES            | 70098579       | \$226.84           |
| 100-4210-48093                 | OCCUPANCY-TELLO GEORGE       | COMFORT SUITES            | 70130460       | \$124.39           |
| 100-4210-48093                 | OCCUPANCY-TYLER REEK         | COMFORT SUITES            | 70246617       | \$113.42           |
| 100-4210-48093                 | PRE-EMPLOYMENT TESTS         | NATIONAL SCREENING BUREAU | 2311184        | \$131.70           |
| 100-4210-48093                 | AIRPLANE TICKETS/RECRUITMENT | SUNFLOWER BANK            | C PINKSTON NOV | \$1,069.58         |
| 100-4210-48093                 | PREFERRED ZONE SEATS         | SUNFLOWER BANK            | C PINKSTON NOV | \$101.00           |
| 100-4210-48093                 | MEAL/RECRUITING              | SUNFLOWER BANK            | C PINKSTON NOV | \$25.54            |
| 100-4210-48093                 | TRANSCRIPT REQUEST           | SUNFLOWER BANK            | C PINKSTON NOV | \$3.95             |
| 209-4210-48090                 | GIFT CARDS/SAFE PROGRAM      | SUNFLOWER BANK            | TRAVEL 4 NOVEM | \$350.00           |
| 209-4210-48090-004             | GIFT CARDS/SAFE PROGRAM      | SUNFLOWER BANK            | TRAVEL 3 NOVEM | \$350.00           |
| 209-4210-48090-004             | GIFT CARDS/SAFE PROGRAM      | SUNFLOWER BANK            | TRAVEL 3 NOVEM | \$350.00           |
| Subtotal for Department 4210 : |                              |                           |                | <b>\$81,229.40</b> |

## Department: 4211 - ANIMAL CONTROL DIVISION

|                                |                                                                 |                                       |                 |                   |
|--------------------------------|-----------------------------------------------------------------|---------------------------------------|-----------------|-------------------|
| 100-4211-34504                 | L PARKS - SPAY/NEUTER                                           | LINDSAY PARKS                         | 05/30/23        | \$150.00          |
| 100-4211-44031                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                          | D35             | \$5.28            |
| 100-4211-44031                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                          | D35             | \$163.50          |
| 100-4211-44031                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                          | D35             | \$63.25           |
| 100-4211-44031                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                          | D35             | (\$14.21)         |
| 100-4211-46010                 | (5) 5 GALLON WATER                                              | SCHEOPNER'S WATER CONDITIONING<br>LLC | 90272613        | \$50.00           |
| 100-4211-46022                 | ELECTRIC SERVICE BILLING                                        | SOUTHERN PIONEER ELECTRIC CO          | DECEMBER #2 202 | \$649.00          |
| 100-4211-48090                 | EMBROIDERY                                                      | SIGN EXPRESS                          | 4290            | \$49.00           |
| Subtotal for Department 4211 : |                                                                 |                                       |                 | <b>\$1,115.82</b> |

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                                | Description                         | Vendor Name                      | Invoice         | Amount                |
|---------------------------------------|-------------------------------------|----------------------------------|-----------------|-----------------------|
| <b>Department: 4220 - FIRE</b>        |                                     |                                  |                 |                       |
| 100-4220-43022                        | REIMBURSE EMT RECERTIFICATION FEE   | KULOW, TYLER                     | CV 92410        | \$30.00               |
| 100-4220-43022                        | REIMBURSE EMT RECERTIFICATION FEE   | VELA, HENRY                      | CV 92411        | \$30.00               |
| 100-4220-43080                        | IAFC/MISSOURI VALLEY DUES           | SUNFLOWER BANK                   | K KIRK NOVEMBE  | \$215.00              |
| 100-4220-44030                        | FLAT HEAD SHOVEL                    | JOHN DEERE/BIG R                 | NOVEMBER 2023   | \$18.99               |
| 100-4220-44030                        | SPARK PLUGS                         | NAPA OF LIBERAL                  | 683455          | \$20.67               |
| 100-4220-44031                        | SERVICE CALL                        | SOUTHWEST GLASS & DOOR INC       | 106026          | \$180.00              |
| 100-4220-44031                        | SCISSOR LIFT RENTAL                 | UNITED RENTALS INC               | 227118689-001   | \$929.54              |
| 100-4220-44032                        | PROPANE/UNIT #14                    | SOUTHWEST GAS EQUIPMENT CO INC   | I064768         | \$13.92               |
| 100-4220-44032                        | NOVEMBER FLEET WASH                 | SQUEAKY CLEAN CAR WASH LLC       | 4193            | \$19.57               |
| 100-4220-44043                        | NOVEMBER COPY CHARGES               | SOUTHERN OFFICE SUPPLY INC       | 309803          | \$40.00               |
| 100-4220-45035                        | HULU SUBSCRIPTION                   | SUNFLOWER BANK                   | K KIRK NOVEMBE  | \$273.63              |
| 100-4220-45042                        | BANNER                              | VERSUS SIGNS                     | 10904           | \$250.00              |
| 100-4220-45080                        | TAXI/LADDER TRUCK INSPECTION        | SUNFLOWER BANK                   | K KIRK NOVEMBE  | \$67.35               |
| 100-4220-45080                        | MEALS/LADDER TRUCK INSPECTION       | SUNFLOWER BANK                   | K KIRK NOVEMBE  | \$50.23               |
| 100-4220-45080                        | THANKSGIVING MEAL/ON DUTY PERSONNEL | SUNFLOWER BANK                   | K KIRK NOVEMBE  | \$125.00              |
| 100-4220-46013                        | MONTHLY POSTAGE                     | RESERVE ACCOUNT                  | NOV 23          | \$2.94                |
| 100-4220-46022                        | ELECTRIC SERVICE BILLING            | SOUTHERN PIONEER ELECTRIC CO     | DECEMBER #2 202 | \$1,385.78            |
| 100-4220-46026                        | FUEL                                | MADDEN OIL CO                    | 4220/2311087770 | \$1,552.56            |
| 100-4220-46085                        | UNIFORMS-CLASS A DRESS              | BAYSINGER POLICE SUPPLY INC      | 1063613         | \$628.00              |
| 100-4220-47042                        | ROSENBAUER AERIAL PLATFORM TRUCK    | ROSENBAUER AERIALS               | 68546           | \$1,000,000.00        |
| 100-4220-48090                        | GIFT CERTIFICATES FOR EMPLOYEES     | LIBERAL AREA CHAMBER OF COMMERCE | 1057            | \$435.00              |
| <b>Subtotal for Department 4220 :</b> |                                     |                                  |                 | <b>\$1,006,268.18</b> |

## Department: 4240 - BUILDING INSPECTION SVC

Operator: daisy.torres

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                         | Description             | Vendor Name           | Invoice         | Amount     |
|--------------------------------|-------------------------|-----------------------|-----------------|------------|
| 100-4240-44064                 | FLYING J                | EISENHAUER, STEPHEN E | 23-DJD-618      | \$440.00   |
| 100-4240-44064                 | RIGHT AWAY @ FREEMAN    | EISENHAUER, STEPHEN E | 23-DJD--619     | \$100.00   |
| 100-4240-44064                 | RIGHT AWAY @ ARTURO     | EISENHAUER, STEPHEN E | 23-DJD-620      | \$100.00   |
| 100-4240-45080                 | LODGING/KACE CONFERENCE | SUNFLOWER BANK        | K BRIDENSTINE N | \$962.28   |
| 100-4240-45080                 | MEALS/KACE CONFERENCE   | SUNFLOWER BANK        | TRAVEL 1 NOVEM  | \$223.02   |
| 100-4240-46013                 | MONTHLY POSTAGE         | RESERVE ACCOUNT       | NOV 23          | \$180.81   |
| 100-4240-46026                 | FUEL/KACE CONFERENCE    | SUNFLOWER BANK        | TRAVEL 1 NOVEM  | \$42.50    |
| 100-4240-46040                 | IRC FLASHCARDS          | SUNFLOWER BANK        | K BRIDENSTINE N | \$97.00    |
| 100-4240-46090                 | TOOL BAG                | SUNFLOWER BANK        | K BRIDENSTINE N | \$34.99    |
| Subtotal for Department 4240 : |                         |                       |                 | \$2,180.60 |

## Department: 4250 - COMMUNICATIONS

|                                |                                |                            |                  |            |
|--------------------------------|--------------------------------|----------------------------|------------------|------------|
| 202-4250-44043                 | NOVEMBER COPY CHARGES          | SOUTHERN OFFICE SUPPLY INC | 309851           | \$191.77   |
| 202-4250-45030                 | COMMUNICATIONS MONTHLY BILLING | AT&T                       | 0742047047-11252 | \$500.00   |
| 202-4250-45030                 | COMMUNICATIONS MONTHLY BILLING | AT&T                       | 0742048048-11252 | \$500.00   |
| 202-4250-46010                 | COPY PAPER                     | SOUTHERN OFFICE SUPPLY INC | 310569           | \$102.50   |
| 202-4250-46010                 | PLANNER/CALENDAR/STICKY NOTES  | SOUTHERN OFFICE SUPPLY INC | 310589           | \$28.65    |
| 202-4250-46010                 | CALENDAR/STICKY NOTES          | SOUTHERN OFFICE SUPPLY INC | 310627           | \$72.40    |
| 202-4250-46028                 | MS GSA OFFICE PRO 2021 LTSC    | CDW GOVERNMENT INC         | NF47041          | \$1,673.92 |
| Subtotal for Department 4250 : |                                |                            |                  | \$3,069.24 |

## Department: 4290 - TRAFFIC CONTROL MAINT DIV

|                |                                    |                              |                 |          |
|----------------|------------------------------------|------------------------------|-----------------|----------|
| 100-4290-46021 | GAS SERVICE BILLING                | BLACK HILLS CORPORATION      | DECEMBER #2 202 | \$179.06 |
| 100-4290-46022 | ELECTRIC SERVICE BILLING           | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$807.01 |
| 100-4290-46026 | FUEL                               | MADDEN OIL CO                | 4340/2311087775 | \$265.13 |
| 100-4290-46070 | SIDE OF POLE BRACKET YELLOW FINISH | GADES SALES CO INC           | 0085663-IN      | \$491.74 |

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| Ledger         | Description      | Vendor Name      | Invoice       | Amount     |
|----------------|------------------|------------------|---------------|------------|
| 100-4290-46072 | PAVEMENT MARKING | GEVEKO MARKINGS  | 10305011402   | \$1,990.27 |
| 100-4290-46090 | DEGREASER        | JOHN DEERE/BIG R | NOVEMBER 2023 | \$15.99    |

**Subtotal for Department 4290 : \$3,749.20**

**Department: 4300 - STREET/HIGHWAY**

|                |                                     |                                     |                 |            |
|----------------|-------------------------------------|-------------------------------------|-----------------|------------|
| 100-4300-45042 | PRE-EMPLOYMENT TESTS                | NATIONAL SCREENING BUREAU           | 2311184         | \$108.20   |
| 100-4300-46022 | ELECTRIC SERVICE BILLING            | SOUTHERN PIONEER ELECTRIC CO        | DECEMBER #2 202 | \$19.94    |
| 100-4300-46026 | FUEL                                | MADDEN OIL CO                       | 4300/2311087772 | \$4,865.50 |
| 100-4300-48090 | GIFT CERTIFICATES FOR EMPLOYEES     | LIBERAL AREA CHAMBER OF COMMERCE    | 1057            | \$240.00   |
| 207-4300-43013 | PROJECT MGMT/CHIP SEAL              | EARLES ENGINEERING & INSPECTION INC | 16980           | \$890.00   |
| 207-4300-46062 | NEW TIRE FOR SNOW REMOVAL EQUIPMENT | EMPIRE MOTORS LLC                   | 1224            | \$1,888.00 |
| 207-4300-46062 | NEW TIRES AND INSTALLATION          | EMPIRE MOTORS LLC                   | 1257            | \$2,088.00 |

**Subtotal for Department 4300 : \$10,099.64**

**Department: 4320 - REFUSE**

|                |                            |                                 |             |          |
|----------------|----------------------------|---------------------------------|-------------|----------|
| 510-4320-44030 | BATTERY CHARGER            | NAPA OF LIBERAL                 | 682977      | \$155.00 |
| 510-4320-44031 | HEATER INST & REPAIR PARTS | HAVOC SUPPLY                    | D171        | \$32.47  |
| 510-4320-44031 | BUILDING PARTS             | HAVOC SUPPLY                    | D173        | \$18.50  |
| 510-4320-44031 | BUILDING PLUMBING PARTS    | HAVOC SUPPLY                    | D175        | \$62.63  |
| 510-4320-44031 | BUILDING PARTS             | HAVOC SUPPLY                    | D193        | \$57.33  |
| 510-4320-44032 | UNIT #51 FLAT TIRE REPAIR  | EMPIRE MOTORS LLC               | 1227        | \$45.00  |
| 510-4320-44032 | UNIT #51 TIRE REPLACEMENT  | EMPIRE MOTORS LLC               | 1242        | \$40.00  |
| 510-4320-44032 | UNIT #94 FLNG TOP          | FASTENAL COMPANY                | KSLIB102502 | \$10.80  |
| 510-4320-44032 | FITTINGS/UNIT #54          | KEATING TRACTOR & EQUIPMENT INC | 344268      | \$43.01  |
| 510-4320-44032 | REPAIR ALTERNATOR/UNIT #90 | LIBERAL MAGNETO CO              | 120036      | \$43.50  |
| 510-4320-44032 | VOLTAGE REGULATOR/UNIT #90 | NAPA OF LIBERAL                 | 682807      | \$27.58  |

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## Invoices Selected for Payment - By Department

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| Ledger                         | Description                             | Vendor Name                      | Invoice         | Amount      |
|--------------------------------|-----------------------------------------|----------------------------------|-----------------|-------------|
| 510-4320-44032                 | UNIT #62 REPAIR-FUEL LEAKS              | TIM EKKEL DIESEL REPAIR          | WI009364        | \$2,156.69  |
| 510-4320-44032                 | RADIATOR CORE TANK/UNIT #94             | TRUCK CENTER COMPANIES           | XA102038512:01  | \$1,138.14  |
| 510-4320-44032                 | BRAKE ADJUSTERS/FITTINGS/UNIT #94       | TRUCK CENTER COMPANIES           | XA102038584:01  | \$227.52    |
| 510-4320-44032                 | FITTINGS/UNIT #91                       | TRUCK CENTER COMPANIES           | XA102038877:01  | \$72.16     |
| 510-4320-44032                 | BRAKE DRUMS/UNIT #91                    | TRUCK CENTER COMPANIES           | XA102038887:01  | \$406.36    |
| 510-4320-44032                 | FITTINGS/UNIT #94                       | TRUCK CENTER COMPANIES           | XA102038924:01  | \$12.05     |
| 510-4320-44032                 | FITTING/UNIT #91                        | TRUCK CENTER COMPANIES           | XA102039064:01  | \$62.78     |
| 510-4320-45015                 | LANDFILL CHARGES                        | SEWARD COUNTY LANDFILL           | OCTOBER 2023    | \$49,753.00 |
| 510-4320-45016                 | LANDFILL CHARGES                        | SEWARD COUNTY LANDFILL           | OCTOBER 2023    | \$18.90     |
| 510-4320-45042                 | PRE-EMPLOYMENT TESTS                    | NATIONAL SCREENING BUREAU        | 2311184         | \$10.00     |
| 510-4320-46010                 | TONER                                   | SOUTHERN OFFICE SUPPLY INC       | 310791          | \$428.11    |
| 510-4320-46021                 | GAS SERVICE BILLING                     | BLACK HILLS CORPORATION          | DECEMBER #2 202 | \$535.29    |
| 510-4320-46022                 | ELECTRIC SERVICE BILLING                | SOUTHERN PIONEER ELECTRIC CO     | DECEMBER #2 202 | \$292.34    |
| 510-4320-46026                 | MOTOR OIL                               | MADDEN OIL CO                    | 23118156        | \$3,327.37  |
| 510-4320-46026                 | LUBRICANT                               | MADDEN OIL CO                    | 23118410        | \$2,897.65  |
| 510-4320-46026                 | DEGREASER                               | MADDEN OIL CO                    | 23118601        | \$406.25    |
| 510-4320-46026                 | FUEL                                    | MADDEN OIL CO                    | 4320/2311087773 | \$6,792.56  |
| 510-4320-46050                 | FLAT WASHER/ NYLOCK/ HCS 1/2- BULK      | FASTENAL COMPANY                 | KSLIB102587     | \$321.58    |
| 510-4320-46050                 | 1/2X5X10 PLATE/PLASMA TABLE RATE PER HR | NEW IRON & METAL OF LIBERAL INC  | 7273            | \$1,727.00  |
| 510-4320-48090                 | GIFT CERTIFICATES FOR EMPLOYEES         | LIBERAL AREA CHAMBER OF COMMERCE | 1057            | \$135.00    |
| Subtotal for Department 4320 : |                                         |                                  |                 | \$71,256.57 |

## Department: 4330 - FLEET MAINTENANCE

|                |                     |                         |                 |          |
|----------------|---------------------|-------------------------|-----------------|----------|
| 100-4330-44030 | BATTERIES           | JOHN DEERE/BIG R        | NOVEMBER 2023   | \$12.99  |
| 100-4330-46021 | GAS SERVICE BILLING | BLACK HILLS CORPORATION | DECEMBER #2 202 | \$750.77 |

## Invoices Selected for Payment - By Department

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| Ledger                         | Description                                               | Vendor Name                     | Invoice         | Amount     |
|--------------------------------|-----------------------------------------------------------|---------------------------------|-----------------|------------|
| 100-4330-46026                 | ENGINE OIL                                                | MADDEN OIL CO                   | 23117503        | \$458.70   |
| 100-4330-46026                 | FUEL                                                      | MADDEN OIL CO                   | 4330/2311087774 | \$148.44   |
| 100-4330-46088                 | FUEL LINE DISCONN OEM                                     | AUTO ZONE COMMERCIAL PROGRAM    | 1640200942      | \$21.54    |
| 100-4330-46088                 | WRENCH SET                                                | SUNFLOWER BANK                  | J CARDENAS NOV  | \$59.99    |
| 100-4330-46089                 | VAN SICKLE GLOSS WHITE & BLACK                            | BEARING HEADQUARTERS COMPANY    | 5940975         | \$60.46    |
| 100-4330-46089                 | OIL FILTER                                                | BUMPER TO BUMPER AUTO PARTS LIB | 514341          | \$15.87    |
| 100-4330-46089                 | STOCK ROOM SUPPLIES FUEL FILTER                           | BUMPER TO BUMPER AUTO PARTS LIB | 514393          | \$9.25     |
| 100-4330-46089                 | STOCK ROOM SUPPLIES-WIPER<br>BLADES/LIGHT BULB/OIL FILTER | BUMPER TO BUMPER AUTO PARTS LIB | 514453          | \$72.00    |
| 100-4330-46089                 | STOCK ROOM SUPPLIES-OIL FILTERS                           | BUMPER TO BUMPER AUTO PARTS LIB | 514470          | \$68.77    |
| Subtotal for Department 4330 : |                                                           |                                 |                 | \$1,678.78 |

## Department: 4340 - ENGINEERING

|                                |                   |                                   |       |          |
|--------------------------------|-------------------|-----------------------------------|-------|----------|
| 100-4340-43013                 | CITY ENGINEER/NOV | EARLES ENGINEERING & INSPECTION I | 16984 | \$360.00 |
| Subtotal for Department 4340 : |                   |                                   |       | \$360.00 |

## Department: 4350 - SEWER ADMINISTRATIVE

|                |                                                                 |                                 |                |          |
|----------------|-----------------------------------------------------------------|---------------------------------|----------------|----------|
| 520-4350-43080 | KDHE MEMBERSHIP                                                 | SUNFLOWER BANK                  | J RANGLES NOVE | \$20.00  |
| 520-4350-44030 | FITTINGS                                                        | JOHN DEERE/BIG R                | NOVEMBER 2023  | \$8.99   |
| 520-4350-44030 | FITTINGS                                                        | JOHN DEERE/BIG R                | NOVEMBER 2023  | \$11.99  |
| 520-4350-44043 | NOVEMBER COPY CHARGES                                           | SOUTHERN OFFICE SUPPLY INC      | 309801         | \$50.46  |
| 520-4350-46010 | TOTAL COLIFORM/FECAL COLIFOMRM/E.COLI<br>COUNT                  | ADVANCED ANALYTICAL SOLUTIONS L | 34384          | \$195.36 |
| 520-4350-46016 | LOW LEVEL RESIDUAL<br>CHLORINE/DEMANDS/SIMPLE NUTRIENT/PH       | ADVANCED ANALYTICAL SOLUTIONS L | 34501          | \$260.00 |
| 520-4350-46016 | TOTAL COLIFORM/RESIDUAL<br>CHLORINE/DEMANDS/PH/SIMPLE NUTRIENTS | ADVANCED ANALYTICAL SOLUTIONS L | 35054          | \$458.11 |
| 520-4350-46016 | TESTING SUPPLIES                                                | ADVANCED ANALYTICAL SOLUTIONS L | 35273          | \$535.78 |

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|--------------------------------|--------------------|------------------------------|------------|------------|
| 520-4350-46016                 | ANALYTICAL CHARGES | PACE ANALYTICAL SERVICES INC | 2360195976 | \$458.00   |
| 520-4350-46016                 | ANALYTICAL CHARGES | PACE ANALYTICAL SERVICES INC | 2360196295 | \$458.00   |
| Subtotal for Department 4350 : |                    |                              |            | \$2,456.69 |

## Department: 4351 - SEWER LINE CLEANING

|                                |                                                                 |                              |                 |            |
|--------------------------------|-----------------------------------------------------------------|------------------------------|-----------------|------------|
| 520-4351-44030                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$5.70     |
| 520-4351-44030                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$10.37    |
| 520-4351-44030                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$7.80     |
| 520-4351-44030                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$6.50     |
| 520-4351-44030                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | (\$14.21)  |
| 520-4351-44030                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$64.60    |
| 520-4351-44038                 | HIGH HEAT GRANULAR ALUMINUM NEEDLES                             | GREEN PRO SOLUTIONS          | 23741           | \$1,809.19 |
| 520-4351-45030                 | MONTHLY PHONE SERVICE                                           | AT&T                         | NOV 2023        | \$774.61   |
| 520-4351-46022                 | ELECTRIC SERVICE BILLING                                        | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$638.19   |
| Subtotal for Department 4351 : |                                                                 |                              |                 | \$3,302.75 |

## Department: 4352 - SEWER PLANT OPERATION

|                |                                                 |                                      |               |            |
|----------------|-------------------------------------------------|--------------------------------------|---------------|------------|
| 520-4352-44030 | GENERATOR-C/S ALARM GOING OFF<br>EMERGENCY STOP | CENTRAL POWER SYSTEMS & SERVIC<br>FC | R103002838:01 | \$1,068.00 |
| 520-4352-44030 | MINIATURE LED BULB YELLOW                       | GRAINGER                             | 9910011940    | \$91.38    |
| 520-4352-44030 | RATCHET SET/BREAKER BAR                         | JOHN DEERE/BIG R                     | NOVEMBER 2023 | \$98.98    |
| 520-4352-44030 | FITTINGS                                        | JOHN DEERE/BIG R                     | NOVEMBER 2023 | \$21.97    |
| 520-4352-44030 | FITTINGS                                        | JOHN DEERE/BIG R                     | NOVEMBER 2023 | \$16.48    |
| 520-4352-44030 | FITTINGS                                        | JOHN DEERE/BIG R                     | NOVEMBER 2023 | \$8.98     |

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| Ledger                         | Description                         | Vendor Name                  | Invoice           | Amount      |
|--------------------------------|-------------------------------------|------------------------------|-------------------|-------------|
| 520-4352-44030                 | FLARED SEALING RING                 | KAESER COMPRESSORS           | 916430572         | \$235.69    |
| 520-4352-44030                 | STEP LADDER                         | MEAD LUMBER DO IT CENTER     | 9983663           | \$139.99    |
| 520-4352-44030                 | FITTING                             | SOUTHWEST ENERGY PRODUCTS    | 326090            | \$50.41     |
| 520-4352-44030                 | REPLACE DISK FILTER PANEL & STARTUP | VEOLIA WATER TECHNOLOGIES    | 23001163 RI 05700 | \$24,575.42 |
| 520-4352-44031                 | AIR FILTERS                         | CIRCLE D APPLIANCE INC       | 16734             | \$57.44     |
| 520-4352-44031                 | HEAT SHRINK TUBING                  | JOHN DEERE/BIG R             | NOVEMBER 2023     | \$26.52     |
| 520-4352-44032                 | TIRES/UNIT #30                      | M & M TIRE SERVICE           | 154635            | \$480.48    |
| 520-4352-46022                 | ELECTRIC SERVICE BILLING            | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202   | \$18,966.87 |
| 520-4352-46026                 | DIESEL                              | RASH OIL COMPANY             | 051024            | \$392.89    |
| Subtotal for Department 4352 : |                                     |                              |                   | \$46,231.50 |

## Department: 4353 - WASTEWATER SYSTEM-NBP

|                                |                          |                              |                 |          |
|--------------------------------|--------------------------|------------------------------|-----------------|----------|
| 524-4353-46022                 | ELECTRIC SERVICE BILLING | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$185.54 |
| Subtotal for Department 4353 : |                          |                              |                 | \$185.54 |

## Department: 4370 - STREET LIGHTING

|                                |                          |                              |                 |             |
|--------------------------------|--------------------------|------------------------------|-----------------|-------------|
| 100-4370-46022                 | ELECTRIC SERVICE BILLING | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$25,210.98 |
| Subtotal for Department 4370 : |                          |                              |                 | \$25,210.98 |

## Department: 4500 - RECREATION ADMINISTRATION

|                |                            |                            |               |          |
|----------------|----------------------------|----------------------------|---------------|----------|
| 100-4500-44030 | RELOCATE WIRE FOR INTERNET | LOBOS ELECTRIC LLC         | 1743          | \$650.00 |
| 100-4500-44031 | DRILL BIT/FITTING          | JOHN DEERE/BIG R           | NOVEMBER 2023 | \$8.28   |
| 100-4500-44031 | SWITCH                     | JOHN DEERE/BIG R           | NOVEMBER 2023 | \$1.99   |
| 100-4500-44031 | WIRE MESH                  | JOHN DEERE/BIG R           | NOVEMBER 2023 | \$50.97  |
| 100-4500-44031 | CEILING TILE               | MEAD LUMBER DO IT CENTER   | 10014039      | \$143.97 |
| 100-4500-44043 | NOVEMBER COPY CHARGES      | SOUTHERN OFFICE SUPPLY INC | 309804        | \$42.25  |
| 100-4500-45015 | LANDFILL CHARGES           | SEWARD COUNTY LANDFILL     | OCTOBER 2023  | \$113.40 |

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| Ledger                         | Description                                           | Vendor Name                   | Invoice         | Amount      |
|--------------------------------|-------------------------------------------------------|-------------------------------|-----------------|-------------|
| 100-4500-45030                 | NOVEMBER/PHONE INTERNET                               | UNITED TELEPHONE ASSOCIATION  | 2120366         | \$815.06    |
| 100-4500-45040                 | ADVENTURE BAY-YEARBOOK ADVERTISING                    | EISENHOWER MIDDLE SCHOOL      | 11/20/2023      | \$85.00     |
| 100-4500-45040                 | LIBERAL RECREATION-YEARBOOK ADVERTISING               | EISENHOWER MIDDLE SCHOOL      | 11/20/2023.2    | \$85.00     |
| 100-4500-45040                 | DIGITAL PRINTED GRAPHICS FOR REC WELLNESS WINDOWS     | FJ WRAPZ & GRAPHIX            | 1087            | \$1,670.00  |
| 100-4500-46010                 | ENVELOPES                                             | SOUTHERN OFFICE SUPPLY INC    | 310561          | \$30.53     |
| 100-4500-46010                 | CREDIT/RETURN FOLDERS                                 | SOUTHERN OFFICE SUPPLY INC    | 310564          | (\$19.38)   |
| 100-4500-46011                 | DUSTPANS                                              | JOHN DEERE/BIG R              | NOVEMBER 2023   | \$49.98     |
| 100-4500-46011                 | JANITORIAL SUPPLIES                                   | SERVICE JANITORIAL SUPPLY INC | 327812          | \$282.70    |
| 100-4500-46011                 | CLEANER                                               | SERVICE JANITORIAL SUPPLY INC | 327893          | \$246.80    |
| 100-4500-46022                 | ELECTRIC SERVICE BILLING                              | SOUTHERN PIONEER ELECTRIC CO  | DECEMBER #2 202 | \$248.58    |
| 100-4500-46090                 | COMPULOCKS SURFACE PRO 8-9 SPACE ENCLOSURE WALL MOUNT | AMAZON CAPITAL SERVICES       | 1R9T-P9MD-WN96  | \$239.04    |
| 209-4500-47090-004             | HOOD SYSTEM/ROOF PENETRATION/SEAL & PATCH             | B & G SERVICES                | 2061            | \$37,607.50 |
| Subtotal for Department 4500 : |                                                       |                               |                 | \$42,351.67 |

## Department: 4520 - RECREATION

|                |                               |                         |                |          |
|----------------|-------------------------------|-------------------------|----------------|----------|
| 100-4520-45237 | BASEBALL CONCESSIONS          | RETAILERS' SALES TAX    | NOVEMBER 2023  | \$11.77  |
| 100-4520-46212 | REC CONCESSIONS               | AMAZON CAPITAL SERVICES | 1MFY-KW7T-VRJG | \$253.23 |
| 100-4520-46212 | REC CONCESSIONS               | BEN E KEITH FOODS       | 43363989       | \$916.73 |
| 100-4520-46212 | REC CENTER CONCESSIONS        | RETAILERS' SALES TAX    | NOVEMBER 2023  | \$208.32 |
| 100-4520-46213 | ROSEL FIELD CONCESSIONS       | RETAILERS' SALES TAX    | NOVEMBER 2023  | \$10.16  |
| 100-4520-46239 | ADULT & YOUTH SPORTS TROPHIES | HASTY AWARDS            | 12230336       | \$222.93 |
| 100-4520-46239 | TEE POSTS/TARPS/HOOKS         | JOHN DEERE/BIG R        | NOVEMBER 2023  | \$66.55  |
| 100-4520-46239 | WEBSITE SERVICES              | QUICKSCORES LLC         | 232660         | \$555.00 |

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| Ledger                         | Description                                       | Vendor Name             | Invoice        | Amount     |
|--------------------------------|---------------------------------------------------|-------------------------|----------------|------------|
| 100-4520-46239                 | TOURNAMENT SCHEDULING                             | SUNFLOWER BANK          | M QUINT NOVEMB | \$75.00    |
| 100-4520-46242                 | SOLAR CHRISTMAS-LIGHT OUTDOOR<br>CHRISTMAS EVENTS | AMAZON CAPITAL SERVICES | 1PCP-7L46-VNF1 | \$73.98    |
| 100-4520-46242                 | ORGANIZED EVENTS-CHRISTMAS                        | FUN EXPRESS             | 72825196201    | \$457.00   |
| 100-4520-48090                 | GUN RANGE TARGET SALES                            | RETAILERS' SALES TAX    | NOVEMBER 2023  | \$12.02    |
| Subtotal for Department 4520 : |                                                   |                         |                | \$2,862.69 |

## Department: 4550 - GOLF COURSE

|                                |                                                     |                              |                 |            |
|--------------------------------|-----------------------------------------------------|------------------------------|-----------------|------------|
| 100-4550-42501                 | BAGS (NOT ORDERED)-CR 7525748 CA USED<br>08/08/2023 | CLEVELAND GOLF INC           | 7495469 SO      | \$708.00   |
| 100-4550-42502                 | CONCESSIONS/PRO-SHOP                                | WILLOW TREE GOLF PETTY CASH  | #2065           | \$134.00   |
| 100-4550-44030                 | STARTER                                             | LIBERAL MAGNETO CO           | 119986          | \$165.00   |
| 100-4550-44030                 | SPARK PLUGS                                         | NAPA OF LIBERAL              | 681945          | \$10.44    |
| 100-4550-45017                 | CREDIT CARD FEES/NOV                                | CATALIS PAYMENTS LLC         | INV308308338    | \$174.65   |
| 100-4550-45035                 | YOUTUBE TV/GOLF                                     | SUNFLOWER BANK               | C FORD NOVEMBE  | \$79.74    |
| 100-4550-45040                 | RDDD 2023                                           | KKBS-FM                      | 6530-1          | \$1,000.00 |
| 100-4550-46013                 | MONTHLY POSTAGE                                     | RESERVE ACCOUNT              | NOV 23          | \$0.63     |
| 100-4550-46021                 | GAS SERVICE BILLING                                 | BLACK HILLS CORPORATION      | DECEMBER #2 202 | \$185.43   |
| 100-4550-46022                 | ELECTRIC SERVICE BILLING                            | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$396.59   |
| 100-4550-46026                 | FUEL                                                | MADDEN OIL CO                | 1114/2310087458 | \$66.32    |
| 100-4550-48012                 | GOLF SALES TAX                                      | RETAILERS' SALES TAX         | NOVEMBER 2023   | \$706.08   |
| Subtotal for Department 4550 : |                                                     |                              |                 | \$3,626.88 |

## Department: 4560 - PARKS

|                                |                                 |                                      |               |          |
|--------------------------------|---------------------------------|--------------------------------------|---------------|----------|
| 100-4560-46088                 | PIPE CUTTER                     | JOHN DEERE/BIG R                     | NOVEMBER 2023 | \$19.99  |
| 100-4560-48090                 | GIFT CERTIFICATES FOR EMPLOYEES | LIBERAL AREA CHAMBER OF COMMER<br>CE | 1057          | \$110.00 |
| Subtotal for Department 4560 : |                                 |                                      |               | \$129.99 |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                                              | Description                                | Vendor Name                      | Invoice          | Amount          |
|-----------------------------------------------------|--------------------------------------------|----------------------------------|------------------|-----------------|
| <b>Department: 4580 - ARKALON RECREATIONAL AREA</b> |                                            |                                  |                  |                 |
| 100-4580-45030                                      | CELLULAR/ARKALON                           | AT&T MOBILITY                    | 287312814717X120 | \$3.24          |
| 100-4580-45030                                      | CELLULAR/ARKALON                           | AT&T MOBILITY                    | 287313663236X120 | \$50.27         |
| <b>Subtotal for Department 4580 :</b>               |                                            |                                  |                  | <b>\$53.51</b>  |
| <b>Department: 4612 - GRIER HOUSE</b>               |                                            |                                  |                  |                 |
| 100-4612-44030                                      | BILLBOARD/GRIER HOUSE                      | LUMINOUS NEON INC                | PSV-INV010514    | \$335.00        |
| 100-4612-44031                                      | QUARTERLY FIRE SPRINKLER INSPECTION        | AMERICAN FIRE SPRINKLER CORP     | 55256            | \$290.00        |
| 100-4612-44031                                      | BI MONTHLY PEST CONTROL                    | RINE EXTERMINATING INC           | 95960791         | \$50.00         |
| 100-4612-45030                                      | MONTHLY PHONE SERVICE                      | AT&T                             | NOV 2023         | \$188.87        |
| <b>Subtotal for Department 4612 :</b>               |                                            |                                  |                  | <b>\$863.87</b> |
| <b>Department: 4920 - CEMETERY</b>                  |                                            |                                  |                  |                 |
| 100-4920-44024                                      | LANDFILL CHARGES                           | SEWARD COUNTY LANDFILL           | OCTOBER 2023     | \$15.00         |
| 100-4920-46013                                      | MONTHLY POSTAGE                            | RESERVE ACCOUNT                  | NOV 23           | \$4.41          |
| 100-4920-48090                                      | GIFT CERTIFICATES FOR EMPLOYEES            | LIBERAL AREA CHAMBER OF COMMERCE | 1057             | \$135.00        |
| <b>Subtotal for Department 4920 :</b>               |                                            |                                  |                  | <b>\$154.41</b> |
| <b>Department: 4930 - UTILITY BILLING</b>           |                                            |                                  |                  |                 |
| 100-4930-46013                                      | MONTHLY POSTAGE                            | RESERVE ACCOUNT                  | NOV 23           | \$782.64        |
| <b>Subtotal for Department 4930 :</b>               |                                            |                                  |                  | <b>\$782.64</b> |
| <b>Department: 4940 - WATER UTILITY ADMIN</b>       |                                            |                                  |                  |                 |
| 530-4940-44030                                      | HOSE KIT/WRNGR COMBO                       | FASTENAL COMPANY                 | KSLIB102545      | \$441.13        |
| 530-4940-44030                                      | OIL DRY                                    | KOST TRUCK SUPPLY INC            | 355785           | \$57.56         |
| 530-4940-44030                                      | COMPUTER SCREEN                            | SUNFLOWER BANK                   | T LUNCEFORD NO   | \$75.75         |
| 530-4940-44031                                      | GENERAC GENERATORS FOR E & W SHOP BUILDING | J & T ELECTRIC                   | 1694             | \$22,120.00     |

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                         | Description                        | Vendor Name                      | Invoice         | Amount      |
|--------------------------------|------------------------------------|----------------------------------|-----------------|-------------|
| 530-4940-44031                 | TERMITE INSPECTION                 | LIBERAL PEST CONTROL LLC         | 1571            | \$190.00    |
| 530-4940-44031                 | ELECTRICAL SUPPLIES                | STANION WHOLESALE ELECTRIC CO    | 5645184-00      | \$172.64    |
| 530-4940-44031                 | FITTINGS                           | STANION WHOLESALE ELECTRIC CO    | 5645447-00      | \$11.58     |
| 530-4940-46010                 | INK CARTRIDGES                     | SALINA BLUEPRINT                 | 119331          | \$1,049.59  |
| 530-4940-46010                 | NOVEMBER COPY CHARGES              | SOUTHERN OFFICE SUPPLY INC       | 309805          | \$19.22     |
| 530-4940-46013                 | MONTHLY POSTAGE                    | RESERVE ACCOUNT                  | NOV 23          | \$0.63      |
| 530-4940-46022                 | ELECTRIC SERVICE BILLING           | SOUTHERN PIONEER ELECTRIC CO     | DECEMBER #2 202 | \$341.77    |
| 530-4940-46026                 | FUEL                               | MADDEN OIL CO                    | 4940/2311087778 | \$67.46     |
| 530-4940-48090                 | FIRST AID KIT SERVICE              | CINTAS FIRST AID & SAFETY        | 5186456058      | \$127.32    |
| 530-4940-48090                 | GIFT CERTIFICATES FOR EMPLOYEES    | LIBERAL AREA CHAMBER OF COMMERCE | 1057            | \$275.00    |
| 530-4940-48090                 | COFFEE                             | PRAIRIE FIRE COFFEE              | 1537681         | \$65.90     |
| 530-4940-48110                 | TRANSACTION FEES FOR NOVEMBER 2023 | PAYMENTUS                        | INV-15-142135   | \$32.85     |
| 530-4940-48892                 | IDEATEK WATER TOWER LEASE SHARE    | LIBERAL COUNTRY CLUB             | DECEMBER 2023   | \$412.00    |
| Subtotal for Department 4940 : |                                    |                                  |                 | \$25,460.40 |

## Department: 4941 - WATER UTILITY

|                |                                                   |                              |                |             |
|----------------|---------------------------------------------------|------------------------------|----------------|-------------|
| 530-4941-44026 | WELLS #16 & 52 LUBRIPLATE HYD OIL                 | BEARING HEADQUARTERS COMPANY | 5940666        | \$144.27    |
| 530-4941-44026 | FINISH WATER WELL AT WELL 27                      | J & T ELECTRIC               | 1689           | \$9,025.00  |
| 530-4941-44026 | REPLACE BROKEN DISCONNECT ITH NEW PANNELBOAR ST 4 | J & T ELECTRIC               | 1704           | \$15,900.00 |
| 530-4941-44026 | PIPE INSULATION/CABLE TIES                        | JOHN DEERE/BIG R             | NOVEMBER 2023  | \$7.77      |
| 530-4941-44026 | SEALANT                                           | JOHN DEERE/BIG R             | NOVEMBER 2023  | \$6.99      |
| 530-4941-44026 | LEVEL SWITCH/WELL #27                             | RJ MANN AND ASSOCIATES INC   | 181762         | \$98.16     |
| 530-4941-44026 | CEILING MOUNT HEATER                              | SUNFLOWER BANK               | J ROSALES NOVE | \$214.16    |
| 530-4941-44026 | HORNET & WASP SPRAY                               | TEAM LABORATORY CHEMICAL LLC | INV0038916     | \$428.50    |
| 530-4941-44026 | DE-ICER                                           | TEAM LABORATORY CHEMICAL LLC | INV0038954     | \$370.00    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                                      | Vendor Name                     | Invoice         | Amount      |
|----------------|--------------------------------------------------|---------------------------------|-----------------|-------------|
| 530-4941-44026 | SPLIT CASE/BOOSTER PUMP                          | WALTERS IRRIGATION              | 4846            | \$29,895.00 |
| 530-4941-44026 | LABOR/PULL PUMP/STATION 3                        | WALTERS IRRIGATION              | 4847            | \$47,745.00 |
| 530-4941-44027 | FITTINGS                                         | JOHN DEERE/BIG R                | NOVEMBER 2023   | \$11.87     |
| 530-4941-44027 | REPAIRS IN WATER TOWER                           | T & T ELECTRICAL                | 418             | \$2,014.26  |
| 530-4941-44027 | TANK CLEANING & INSPECTION                       | VIKING INDUSTRIAL PAINTING      | PS-INV104193    | \$3,600.00  |
| 530-4941-44032 | PIGTAIL DURALAST CONNECTOR                       | AUTO ZONE COMMERCIAL PROGRAM    | 1604186327      | \$22.99     |
| 530-4941-44032 | CAMSHAFT POSITION DURALAST HALL                  | AUTO ZONE COMMERCIAL PROGRAM    | 1640190954      | \$29.92     |
| 530-4941-44032 | UNIT #26- FUEL HANGER SPECTRA SENDER ASSEMBLY    | AUTO ZONE COMMERCIAL PROGRAM    | 1640191743      | \$105.99    |
| 530-4941-44032 | CR- UNIT #26 FUEL HANGER SPECTRA SENDER ASSEMBLY | AUTO ZONE COMMERCIAL PROGRAM    | 1640191744      | (\$105.99)  |
| 530-4941-44032 | DISCON COIL WIRE SINGLE SPARK PLUG               | AUTO ZONE COMMERCIAL PROGRAM    | 1640192902      | \$2.08      |
| 530-4941-44032 | PIPE INSULATION/MOTOR OIL/WIRE CUTTER/CABLE TIES | JOHN DEERE/BIG R                | NOVEMBER 2023   | \$45.96     |
| 530-4941-44032 | FLAT REPAIR/UNIT #30                             | M & M TIRE SERVICE              | 154767          | \$26.00     |
| 530-4941-44032 | WELD RACK/UNIT #41                               | NEW IRON & METAL OF LIBERAL INC | 7329            | \$56.40     |
| 530-4941-44032 | FILTER/U-JOINT/BRAKE CALIPER/UNIT #26            | O'REILLY AUTOMOTIVE STORES INC  | 1453-328801     | \$55.96     |
| 530-4941-44032 | CREDIT/CORE RETURN                               | O'REILLY AUTOMOTIVE STORES INC  | 1453-328988     | (\$15.00)   |
| 530-4941-44032 | CRANKSHAFT SENSOR/UNIT #26                       | O'REILLY AUTOMOTIVE STORES INC  | 1453-329162     | \$59.90     |
| 530-4941-46017 | CHLORINE GAS 150# CYL                            | BRENNTAG SOUTHWEST INC          | BSW509715       | \$727.97    |
| 530-4941-46017 | CHLORINE GAS 150# CYL                            | BRENNTAG SOUTHWEST INC          | BSW509716       | \$727.97    |
| 530-4941-46017 | CHLORINE GAS 150# CYL                            | BRENNTAG SOUTHWEST INC          | BSW509717       | \$970.63    |
| 530-4941-46017 | CHLORINE GAS 150# CYL                            | BRENNTAG SOUTHWEST INC          | BSW509718       | \$970.63    |
| 530-4941-46017 | CHLORINE GAS 150# CYL                            | BRENNTAG SOUTHWEST INC          | BSW509719       | \$485.32    |
| 530-4941-46021 | GAS SERVICE BILLING                              | BLACK HILLS CORPORATION         | DECEMBER #2 202 | \$1,381.95  |
| 530-4941-46022 | ELECTRIC SERVICE BILLING                         | SOUTHERN PIONEER ELECTRIC CO    | DECEMBER #2 202 | \$31,538.95 |



## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                         | Description                       | Vendor Name                      | Invoice         | Amount       |
|--------------------------------|-----------------------------------|----------------------------------|-----------------|--------------|
| 530-4941-46026                 | FUEL                              | MADDEN OIL CO                    | 23118835        | \$858.23     |
| 530-4941-46026                 | FUEL                              | MADDEN OIL CO                    | 23118836        | \$815.13     |
| 530-4941-46026                 | FUEL                              | MADDEN OIL CO                    | 4942/2311087779 | \$652.45     |
| 530-4941-48090                 | DOT DRUG TESTING                  | COMPLIANCEONE                    | 310809          | \$87.00      |
| 530-4941-48090                 | CIVIL PENALTY OF WATER RIGHT 2022 | KANSAS DEPARTMENT OF AGRICULTURE | FILE NO. SW-002 | \$1,000.00   |
| 530-4941-48090                 | PRE-EMPLOYMENT TESTS              | NATIONAL SCREENING BUREAU        | 2311184         | \$10.00      |
| Subtotal for Department 4941 : |                                   |                                  |                 | \$149,971.42 |

## Department: 4942 - WATER DISTRIBUTION

|                |                                              |                                |                |             |
|----------------|----------------------------------------------|--------------------------------|----------------|-------------|
| 530-4942-44011 | REGULAR LOCATE FEE 145 LOCATES               | KANSAS ONE-CALL SYSTEM INC     | 3110350        | \$174.00    |
| 530-4942-44029 | 10" HYDROVERSE METER                         | CORE & MAIN LP                 | S980550        | \$10,072.92 |
| 530-4942-44029 | STOCK ANG BMV NO LEAD                        | CORE & MAIN LP                 | T418483        | \$1,851.48  |
| 530-4942-44029 | METER VALVES 1X3/4 ANG BMV                   | CORE & MAIN LP                 | U017644        | \$3,240.09  |
| 530-4942-44029 | BRASS NO LEAD                                | CORE & MAIN LP                 | U017706        | \$1,796.20  |
| 530-4942-44030 | ADHESIVE                                     | JOHN DEERE/BIG R               | NOVEMBER 2023  | \$7.99      |
| 530-4942-44030 | NOZZLES                                      | SUNFLOWER BANK                 | J ROSALES NOVE | \$196.50    |
| 530-4942-44030 | SOCKET ADAPTER                               | SUNFLOWER BANK                 | J ROSALES NOVE | \$26.73     |
| 530-4942-44032 | MTR BX WRENCH 2 LRG & 1 PENTAGON             | FERGUSON ENTERPRISES LLC #3326 | WW049041       | \$163.75    |
| 530-4942-44032 | INSPECTION/OIL FILTER CHANGE/AIR FILTER REPL | FOSS MOTOR CO INC              | 6010240/1      | \$150.93    |
| 530-4942-44032 | SEALANT                                      | JOHN DEERE/BIG R               | NOVEMBER 2023  | \$14.98     |
| 530-4942-44032 | FITTINGS                                     | JOHN DEERE/BIG R               | NOVEMBER 2023  | \$5.36      |
| 530-4942-44032 | OIL FILTER                                   | NAPA OF LIBERAL                | 683629         | \$7.99      |
| 530-4942-44032 | OIL FILTERS                                  | NAPA OF LIBERAL                | 683648         | \$30.00     |
| 530-4942-44032 | MOTOR OIL/FILTER/UNIT #77                    | NAPA OF LIBERAL                | 683891         | \$319.39    |
| 530-4942-44032 | LED LIGHTS/UNIT #77                          | SUPERIOR SIGNALS INC           | 21164114       | \$192.00    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                                                     | Vendor Name    | Invoice | Amount     |
|----------------|-----------------------------------------------------------------|----------------|---------|------------|
| 530-4942-44036 | PARTS FOR LINES/TUBING/METER VALVE/CPLG                         | CORE & MAIN LP | U012090 | \$2,784.20 |
| 530-4942-44036 | PAINT PURPLE & GREEN                                            | CORE & MAIN LP | U037746 | \$345.00   |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$13.60    |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$6.46     |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$6.56     |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$8.41     |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$10.25    |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$16.16    |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$40.77    |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$15.12    |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$21.39    |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$5.61     |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$23.81    |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$10.25    |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$3.74     |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$18.28    |
| 530-4942-44036 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY   | D35     | \$2.11     |

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                         | Description                                                     | Vendor Name                  | Invoice         | Amount      |
|--------------------------------|-----------------------------------------------------------------|------------------------------|-----------------|-------------|
| 530-4942-44036                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$3.36      |
| 530-4942-44036                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$1.00      |
| 530-4942-44036                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$3.79      |
| 530-4942-44036                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$3.93      |
| 530-4942-44036                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$4.41      |
| 530-4942-44036                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$4.63      |
| 530-4942-44036                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$5.22      |
| 530-4942-44036                 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                 | D35             | \$5.59      |
| 530-4942-44447                 | REPLACEMENT WATER METERS                                        | CORE & MAIN LP               | T525144         | \$72,026.20 |
| 530-4942-46022                 | ELECTRIC SERVICE BILLING                                        | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$38.32     |
| 530-4942-46026                 | FUEL                                                            | MADDEN OIL CO                | 4942/2311087779 | \$1,535.54  |
| 530-4942-46630                 | MU EXTENSION KIT                                                | CORE & MAIN LP               | T978992         | \$2,229.39  |
| Subtotal for Department 4942 : |                                                                 |                              |                 | \$97,443.41 |

## Department: 4943 - WATER NON OPERATIONAL

|                                |              |                      |               |            |
|--------------------------------|--------------|----------------------|---------------|------------|
| 530-4943-48012                 | UT SALES TAX | RETAILERS' SALES TAX | NOVEMBER 2023 | \$5,128.51 |
| Subtotal for Department 4943 : |              |                      |               | \$5,128.51 |

## Department: 4950 - AIRPORT UTILITY

|                |                           |                  |           |          |
|----------------|---------------------------|------------------|-----------|----------|
| 501-4950-44030 | FILLER CAP                | LIBERAL KENWORTH | 03P148254 | \$135.60 |
| 501-4950-44030 | WINDSHIELD WASH           | NAPA OF LIBERAL  | 680461    | \$26.16  |
| 501-4950-44031 | 2-1/2 SHEAVE WHEEL W PINS | FULFAB INC       | 10113     | \$288.28 |

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## Invoices Selected for Payment - By Department

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| Ledger                         | Description                           | Vendor Name                  | Invoice         | Amount       |
|--------------------------------|---------------------------------------|------------------------------|-----------------|--------------|
| 501-4950-44032                 | BULBS/UNIT #17                        | NAPA OF LIBERAL              | 682666          | \$38.49      |
| 501-4950-44034                 | GENERAL WELCH RAPAIR/3RD PAYMENT      | FRENCH CONSTRUCTION LLC      | 1028819         | \$111,660.04 |
| 501-4950-44034                 | GENERAL WELCH RD REPAIR/FINAL PAYMENT | FRENCH CONSTRUCTION LLC      | 1028827         | \$135,700.38 |
| 501-4950-46013                 | MONTHLY POSTAGE                       | RESERVE ACCOUNT              | NOV 23          | \$28.32      |
| 501-4950-46022                 | ELECTRIC SERVICE BILLING              | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$2,548.55   |
| 501-4950-46028                 | ADOBE MONTHLY PAYMENT                 | SUNFLOWER BANK               | B FORNWALT NOV  | \$21.84      |
| Subtotal for Department 4950 : |                                       |                              |                 | \$250,447.66 |

## Department: 4951 - AIRPORT IMPROVEMENTS

|                                |                                             |         |               |            |
|--------------------------------|---------------------------------------------|---------|---------------|------------|
| 503-4951-43034-100             | PROFESSIONAL SERVICES JULY 29 - AUG 25 2023 | LOCHNER | CO0319657-C04 | \$4,012.67 |
| 503-4951-43034-100             | PROFESSIONAL SVCS AUG 26 - SEP 29, 2023     | LOCHNER | CO0319657-C05 | \$1,209.40 |
| 503-4951-43034-100             | PROFESSIONAL SVCS OCT 28 - NOV 24, 2023     | LOCHNER | CO0319657-C06 | \$4,200.00 |
| Subtotal for Department 4951 : |                                             |         |               | \$9,422.07 |

## Department: 4953 - AIR MUSEUM

|                                |                                        |                              |                 |            |
|--------------------------------|----------------------------------------|------------------------------|-----------------|------------|
| 504-4953-44035                 | SIMPLISAFE ALARM SYSTEM                | SUNFLOWER BANK               | R IMELL NOVEMB  | \$29.99    |
| 504-4953-45017                 | CREDIT CARD FEES/NOV                   | CATALIS PAYMENTS LLC         | INV308308341    | \$38.61    |
| 504-4953-46013                 | SHIP MERCHANDISE                       | SUNFLOWER BANK               | R IMELL NOVEMB  | \$11.80    |
| 504-4953-46021                 | GAS SERVICE BILLING                    | BLACK HILLS CORPORATION      | DECEMBER #2 202 | \$648.39   |
| 504-4953-46022                 | ELECTRIC SERVICE BILLING               | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$1,012.14 |
| 504-4953-46028                 | INTERNET BILLING/TERMINATED APRIL 2023 | ZITO MEDIA                   | AIR MUSEUM-07/3 | \$512.70   |
| 504-4953-48012                 | AIR MUSEUM SALES TAX                   | RETAILERS' SALES TAX         | NOVEMBER 2023   | \$140.41   |
| Subtotal for Department 4953 : |                                        |                              |                 | \$2,394.04 |

## Department: 4956 - AIR MUSEUM/ROBOTICS

|                    |                              |                |                |          |
|--------------------|------------------------------|----------------|----------------|----------|
| 209-4956-48090-004 | TEAM REGISTRATION/SEASON KIT | SUNFLOWER BANK | C FORD NOVEMBE | \$372.00 |
|--------------------|------------------------------|----------------|----------------|----------|

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| Ledger                         | Description                       | Vendor Name    | Invoice        | Amount   |
|--------------------------------|-----------------------------------|----------------|----------------|----------|
| 209-4956-48090-004             | AD FOR LEGO EVENT                 | SUNFLOWER BANK | M QUINT NOVEMB | \$30.00  |
| 209-4956-48090-004             | LEGO TEAM REGISTRATION/SEASON KIT | SUNFLOWER BANK | M QUINT NOVEMB | \$372.00 |
| Subtotal for Department 4956 : |                                   |                |                | \$774.00 |

## Department: 4970 - CONVENTION/TOURISM

|                                |                                                |                               |                 |            |
|--------------------------------|------------------------------------------------|-------------------------------|-----------------|------------|
| 206-4970-44043                 | NOVEMBER COPY CHARGES                          | SOUTHERN OFFICE SUPPLY INC    | 309813          | \$40.00    |
| 206-4970-44047                 | BILLBOARD/PRATT                                | LUMINOUS NEON INC             | PSV-INV010719   | \$260.00   |
| 206-4970-44047                 | BILLBOARD/GREAT BEND                           | LUMINOUS NEON INC             | PSV-INV010720   | \$215.00   |
| 206-4970-44047                 | BILLBOARD/GARDEN CITY                          | LUMINOUS NEON INC             | PSV-INV010721   | \$360.00   |
| 206-4970-45017                 | CREDIT CARD FEES/NOV                           | CATALIS PAYMENTS LLC          | INV308308339    | \$12.19    |
| 206-4970-45040                 | KSCB-AM DIGITAL DISPLAY                        | SEWARD COUNTY BROADCASTING CO | 3551-00002-0009 | \$1,220.40 |
| 206-4970-45040                 | 2023 - 2024 COMMUNITY COST FOR ROOSTER ROUNDUP | WILD WEST COUNTRY INC         | 01/31/23        | \$1,090.92 |
| 206-4970-46013                 | MONTHLY POSTAGE                                | RESERVE ACCOUNT               | NOV 23          | \$43.26    |
| 206-4970-49774                 | CAPS/T SHIRTS                                  | KREATIVE STITCHES             | 1252023         | \$582.75   |
| Subtotal for Department 4970 : |                                                |                               |                 | \$3,824.52 |

## Department: 5050 - CONSTRUCTION IMPROVEMENTS

|                    |                           |                                   |                 |             |
|--------------------|---------------------------|-----------------------------------|-----------------|-------------|
| 301-5050-43013-500 | ENGINEERING SVC/WWTPUP    | EARLES ENGINEERING & INSPECTION I | 16981           | \$6,804.00  |
| 301-5050-43013-500 | ENGINEERING SVC/WATINF2   | EARLES ENGINEERING & INSPECTION I | 16922           | \$1,126.50  |
| 301-5050-43013-500 | ENGINEERING SVC/WATINF2   | EARLES ENGINEERING & INSPECTION I | 16982           | \$4,746.50  |
| 301-5050-43013-700 | ENGINEERING SVC/RANDALL   | EARLES ENGINEERING & INSPECTION I | 16983           | \$4,050.00  |
| 301-5050-43013-700 | ENGINEERING SVC/HOLLY     | EARLES ENGINEERING & INSPECTION I | 16985           | \$14,193.50 |
| 301-5050-44050-500 | VOUCHER #44/WWTPUP        | WALTERS-MORGAN CONSTRUCTION I     | 12/11/23        | \$18,326.00 |
| 301-5050-44050-700 | DESK/COMM CHAMBERS/CENTER | B & G SERVICES                    | 2062            | \$12,709.85 |
| 301-5050-44050-700 | PV#8/HOLLY                | FRENCH CONSTRUCTION LLC           | 12/13/23        | \$60,638.71 |
| 301-5050-46022-700 | ELECTRIC SERVICE BILLING  | SOUTHERN PIONEER ELECTRIC CO      | DECEMBER #2 202 | \$944.36    |

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## Invoices Selected for Payment - By Department

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| Ledger                                   | Description                                | Vendor Name                     | Invoice         | Amount       |
|------------------------------------------|--------------------------------------------|---------------------------------|-----------------|--------------|
| Subtotal for Department 5050 :           |                                            |                                 |                 | \$123,539.42 |
| Department: 6010 - GENERAL OPERATIONS    |                                            |                                 |                 |              |
| 260-6010-43013                           | FLOODPLAIN MAPPING-STORM SEWER INVENTORY   | BENESCH                         | 266270          | \$18,600.00  |
| 260-6010-44032                           | UNIT 106 NEW BATTERY FOR DUMP TRUCK        | BUMPER TO BUMPER AUTO PARTS LIB | 514348          | \$282.66     |
| 260-6010-44032                           | UNIT 106-FUEL PUMP                         | BUMPER TO BUMPER AUTO PARTS LIB | 514353          | \$79.80      |
| 260-6010-44032                           | UNIT 180 DUMP TRUCK BATTERIES              | BUMPER TO BUMPER AUTO PARTS LIB | 514445          | \$453.96     |
| 260-6010-44032                           | BELT TENSER/UNIT #117                      | O'REILLY AUTOMOTIVE STORES INC  | 1453-334419     | \$41.09      |
| 260-6010-44062                           | CURVE AND GUTTER REPAIR 500 BLK N NEBRASKA | CROELL INC                      | 809511          | \$661.00     |
| Subtotal for Department 6010 :           |                                            |                                 |                 | \$20,118.51  |
| Department: 6014 - DRAINAGE IMPROVEMENTS |                                            |                                 |                 |              |
| 260-6014-46022                           | ELECTRIC SERVICE BILLING                   | SOUTHERN PIONEER ELECTRIC CO    | DECEMBER #2 202 | \$22.74      |
| Subtotal for Department 6014 :           |                                            |                                 |                 | \$22.74      |
| Department: 6020 - ECONOMIC DEVELOPMENT  |                                            |                                 |                 |              |
| 261-6020-45080                           | FOOD & DRINKS/TOWN HALL MEETING            | SUNFLOWER BANK                  | R VARNADO NOVE  | \$8.52       |
| 261-6020-45080                           | FOOD & DRINKS/TOWN HALL MEETING            | SUNFLOWER BANK                  | R VARNADO NOVE  | \$43.70      |
| 261-6020-45090                           | PROFESSIONAL FEES                          | WATKINS PUBLIC STRATEGIES       | 775             | \$6,500.00   |
| 261-6020-46010                           | NAME BADGE/K MOREE                         | SOUTHERN OFFICE SUPPLY INC      | 310585          | \$22.27      |
| 261-6020-46010                           | TONER/ ADMIN & ECO DEVO                    | SOUTHERN OFFICE SUPPLY INC      | 310913          | \$254.99     |
| 261-6020-46010                           | TONER CARTRIDGE                            | SOUTHERN OFFICE SUPPLY INC      | 311133          | \$191.24     |
| 261-6020-46026                           | FUEL                                       | SUNFLOWER BANK                  | S DISEKER NOVE  | \$19.51      |
| 261-6020-46028                           | CHAT GPT PLUS SUBSCRIPTION                 | SUNFLOWER BANK                  | T LUNCEFORD NO  | \$20.00      |
| 261-6020-47043                           | OFFICE CHAIR                               | SOUTHERN OFFICE SUPPLY INC      | 310397          | \$568.00     |
| 261-6020-48991                           | FAÇADE REIMBURSEMENT GRANT                 | SOUTHERN OFFICE SUPPLY INC      | 09/11/23        | \$10,000.00  |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                                   | Description                                                       | Vendor Name                            | Invoice         | Amount      |
|------------------------------------------|-------------------------------------------------------------------|----------------------------------------|-----------------|-------------|
| Subtotal for Department 6020 :           |                                                                   |                                        |                 | \$17,628.23 |
| Department: 6021 - PUBLIC TRANSPORTATION |                                                                   |                                        |                 |             |
| 261-6021-44032                           | UNIT 218-OIL SERVICE/TIRE ROTATION/ENGINE<br>DIAGNOSE/LIFT ADJUST | CHANCE'S SERVICE CENTER                | 0059968         | \$306.05    |
| 261-6021-44032                           | UNIT 202- OIL SERV & TIRE ROTATION                                | CHANCE'S SERVICE CENTER                | 0059991         | \$125.98    |
| 261-6021-44032                           | UNIT 215-STARTER INSTALL/CLEAN AIR FLOW<br>SENSOR                 | CHANCE'S SERVICE CENTER                | 0059995         | \$602.97    |
| 261-6021-44032                           | CAR WASH/UNIT #201                                                | SQUEAKY CLEAN CAR WASH LLC             | 4189            | \$17.00     |
| 261-6021-44032                           | CAR WASH/UNIT #202                                                | SQUEAKY CLEAN CAR WASH LLC             | 4189            | \$17.00     |
| 261-6021-45040                           | ADVERTISEMENT CHARGE                                              | DEX-YP                                 | 610059314929    | \$62.00     |
| 261-6021-45040                           | CITIBUS PACKAGE 2023                                              | HIGH PLAINS DAILY LEADER AND TIME<br>^ | 113275          | \$180.00    |
| 261-6021-46010                           | TONER CARTRIDGE                                                   | SOUTHERN OFFICE SUPPLY INC             | 311133          | \$191.25    |
| 261-6021-46026                           | FUEL                                                              | MADDEN OIL CO                          | 4610/2311087777 | \$4,382.82  |
| Subtotal for Department 6021 :           |                                                                   |                                        |                 | \$5,885.07  |
| Department: 6030 - CRIME/DRUG PREVENTION |                                                                   |                                        |                 |             |
| 262-6030-48095                           | PORTABLE TOILET SERVICE                                           | J AND J SERVICE                        | M9698           | \$262.50    |
| 262-6030-48095                           | SUPPLIES/LIBERAL NIGHT OUT                                        | SUNFLOWER BANK                         | C PINKSTON NOV  | \$182.12    |
| Subtotal for Department 6030 :           |                                                                   |                                        |                 | \$444.62    |
| Department: 6040 - HOUSING               |                                                                   |                                        |                 |             |
| 263-6040-46010                           | TONER CARTRIDGE                                                   | SOUTHERN OFFICE SUPPLY INC             | 311133          | \$191.24    |
| 263-6040-48050                           | STEPPING STONE- 30X29 GLASS                                       | ALL GLASS                              | 2721            | \$132.00    |
| 263-6040-48050                           | LANDFILL CHARGES                                                  | SEWARD COUNTY LANDFILL                 | OCTOBER 2023    | \$20.30     |
| 263-6040-48050                           | GAS RANGE                                                         | SUNFLOWER BANK                         | B BEER NOVEMBE  | \$5,657.20  |
| 263-6040-48851                           | 402 YALE AVE-R MARTINEZ                                           | AMERICAN TITLE & ABSTRACT SPEC IN<br>^ | 12/13/2023      | \$3,000.00  |
| 263-6040-48851                           | 803 ELM BLVD-M CORONADO JR                                        | AMERICAN TITLE & ABSTRACT SPEC IN<br>^ | 12/13/2023.2    | \$3,000.00  |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                  | Vendor Name        | Invoice | Amount     |
|----------------|------------------------------|--------------------|---------|------------|
| 263-6040-48851 | 405 S PENNSYLVANIA-M MORALES | CHAIDEZ REMODELING | 769244  | \$3,000.00 |
| 263-6040-48851 | PAINT PROGRAM/1104 N CAIN    | SHERWIN WILLIAMS   | 2494-5  | \$349.88   |

**Subtotal for Department 6040 : \$15,350.62**

**Department: 6050 - BEAUTIFICATION**

|                |                                                                 |                                 |               |            |
|----------------|-----------------------------------------------------------------|---------------------------------|---------------|------------|
| 264-6050-44024 | BOLT HOOKS                                                      | JOHN DEERE/BIG R                | NOVEMBER 2023 | \$15.98    |
| 264-6050-44024 | WIRE ROPE CLIPS                                                 | JOHN DEERE/BIG R                | NOVEMBER 2023 | \$5.16     |
| 264-6050-44024 | FITTINGS                                                        | STANION WHOLESALE ELECTRIC CO   | 5649404-00    | \$6.85     |
| 264-6050-44030 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                    | D35           | \$51.89    |
| 264-6050-44030 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                    | D35           | (\$14.21)  |
| 264-6050-44030 | AXLE DUST CAPS FOR DUMP TRAILER                                 | HILL'S TRUCK & EQUIPMENT        | 025623        | \$16.25    |
| 264-6050-44030 | ANTIFREEZE                                                      | JOHN DEERE/BIG R                | NOVEMBER 2023 | \$12.99    |
| 264-6050-44030 | BLADE SET                                                       | JOHN DEERE/BIG R                | NOVEMBER 2023 | \$30.99    |
| 264-6050-44030 | REPAIR MOWER                                                    | KEATING TRACTOR & EQUIPMENT INC | 344543        | \$1,139.06 |
| 264-6050-44030 | DUST CAP                                                        | O'REILLY AUTOMOTIVE STORES INC  | 1453-334396   | \$6.56     |
| 264-6050-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                    | D35           | \$0.53     |
| 264-6050-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                    | D35           | \$6.71     |
| 264-6050-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                    | D35           | \$4.32     |
| 264-6050-44031 | PARTS FOR MAINT-MULTIPLE DEPT/ CK 232749<br>RE-ISSUE 11/28/2023 | HAVOC SUPPLY                    | D35           | \$1.19     |
| 264-6050-44031 | QUARTERLY PEST CONTROL                                          | RINE EXTERMINATING INC          | 95960792      | \$250.00   |
| 264-6050-44032 | TRANSMISSION FLUID                                              | O'REILLY AUTOMOTIVE STORES INC  | 1453-334396   | \$32.99    |
| 264-6050-45015 | LANDFILL CHARGES                                                | SEWARD COUNTY LANDFILL          | OCTOBER 2023  | \$59.85    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                         | Description              | Vendor Name                  | Invoice         | Amount            |
|--------------------------------|--------------------------|------------------------------|-----------------|-------------------|
| 264-6050-46011                 | HAND CLEANER             | JOHN DEERE/BIG R             | NOVEMBER 2023   | \$21.98           |
| 264-6050-46021                 | GAS SERVICE BILLING      | BLACK HILLS CORPORATION      | DECEMBER #2 202 | \$285.06          |
| 264-6050-46022                 | ELECTRIC SERVICE BILLING | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$1,712.78        |
| 264-6050-46022                 | ELECTRIC SERVICE BILLING | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$224.60          |
| 264-6050-46022                 | ELECTRIC SERVICE BILLING | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$1,202.97        |
| 264-6050-46022                 | ELECTRIC SERVICE BILLING | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$56.01           |
| 264-6050-46022                 | ELECTRIC SERVICE BILLING | SOUTHERN PIONEER ELECTRIC CO | DECEMBER #2 202 | \$944.37          |
| 264-6050-46026                 | MOTOR OIL                | JOHN DEERE/BIG R             | NOVEMBER 2023   | \$49.98           |
| 264-6050-46026                 | FUEL                     | MADDEN OIL CO                | 1113/2311087763 | \$1,178.50        |
| 264-6050-46026                 | FUEL                     | MADDEN OIL CO                | 1117/2311087764 | \$75.32           |
| 264-6050-46026                 | FUEL                     | MADDEN OIL CO                | 4211/2311087768 | \$143.34          |
| 264-6050-46026                 | FUEL                     | MADDEN OIL CO                | 4352/2311087776 | \$302.05          |
| 264-6050-46026                 | FUEL                     | MADDEN OIL CO                | 5100/2311087781 | \$196.56          |
| Subtotal for Department 6050 : |                          |                              |                 | <b>\$8,020.63</b> |

## Department: 8050 - EDUCATION 1/2% SALES TAX

|                                |                       |                     |          |                     |
|--------------------------------|-----------------------|---------------------|----------|---------------------|
| 245-8050-48040                 | USD 480 APPROPRIATION | EQUITY BANK/USD 480 | 12/10/23 | \$227,542.57        |
| Subtotal for Department 8050 : |                       |                     |          | <b>\$227,542.57</b> |

## Department: 8060 - COMM IMPROVEMENT DISTRICT

|                    |                           |                           |            |             |
|--------------------|---------------------------|---------------------------|------------|-------------|
| 242-8060-48086-240 | CID REIMB/EPLAZA CID      | LIBERAL PLAZA, LLC        | 11/27/23   | \$6,474.51  |
| 242-8060-48086-240 | CID REIMB/2704 CENTENNIAL | LIBERAL RESTAURANT LLC    | 11/27/23   | \$2,517.41  |
| 242-8060-48086-240 | CID REIMB/2867 CENTENNIAL | PINNACLE DEVELOPMENTS LLC | 11/27/2023 | \$2,633.05  |
| 242-8060-48086-240 | CID REIMB/OMEGA REH       | OMEGA REH, LLC            | 11/27/23   | \$11,566.57 |
| 242-8060-48086-240 | CID REIMB/501 HOTEL DRIVE | VAS HOTELS LLC            | 11/27/23   | \$19,414.07 |
| 242-8060-48086-240 | CID REIMB/VENTURE KANSAS  | VENTURE KANSAS, LLC       | 11/27/23   | \$7,934.24  |

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Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                                     | Description                   | Vendor Name               | Invoice  | Amount      |
|--------------------------------------------|-------------------------------|---------------------------|----------|-------------|
| Subtotal for Department 8060 :             |                               |                           |          | \$50,539.85 |
| Department: 8063 - TAX INCREMENT FINANCING |                               |                           |          |             |
| 242-8063-48888-240                         | TIF 1% TAX RB/2867 CENTENNIAL | PINNACLE DEVELOPMENTS LLC | 11/27/23 | \$2,383.69  |
| Subtotal for Department 8063 :             |                               |                           |          | \$2,383.69  |

Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger | Description | Vendor Name | Invoice | Amount |
|--------|-------------|-------------|---------|--------|
|--------|-------------|-------------|---------|--------|

Grand Total : \$2,860,106.16

| Department Totals |                        |                  |
|-------------------|------------------------|------------------|
| Department        | Dept. Description      | Department Total |
| 0000              | NONDEPARTMENTAL        | \$26,025.60      |
| 4100              | NON DEPARTMENTAL       | \$474,573.60     |
| 4110              | LEGISLATIVE            | \$1,825.49       |
| 4120              | MUNICIPAL COURT/DIVE   | \$25,760.54      |
| 4121              | MUNICIPAL COURT/DRUG   | \$290.00         |
| 4130              | CITY MANAGER           | \$3,933.93       |
| 4150              | FINANCE DEPARTMENT     | \$428.67         |
| 4152              | PERSONNEL DEPARTMEN    | \$678.71         |
| 4160              | BUILDING MAINTENANCE   | \$544.33         |
| 4180              | I.T. DEPARTMENT        | \$482.76         |
| 4210              | POLICE ADMINISTRATION  | \$81,229.40      |
| 4211              | ANIMAL CONTROL DIVISI  | \$1,115.82       |
| 4220              | FIRE                   | \$1,006,268.18   |
| 4240              | BUILDING INSPECTION SV | \$2,180.60       |
| 4250              | COMMUNICATIONS         | \$3,069.24       |
| 4290              | TRAFFIC CONTROL MAIN   | \$3,749.20       |
| 4300              | STREET/HIGHWAY         | \$10,099.64      |
| 4320              | REFUSE                 | \$71,256.57      |

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger | Description | Vendor Name          | Invoice | Amount       |
|--------|-------------|----------------------|---------|--------------|
|        | 4330        | FLEET MAINTENANCE    |         | \$1,678.78   |
|        | 4340        | ENGINEERING          |         | \$360.00     |
|        | 4350        | SEWER ADMINISTRATIVE |         | \$2,456.69   |
|        | 4351        | SEWER LINE CLEANING  |         | \$3,302.75   |
|        | 4352        | SEWER PLANT OPERATIO |         | \$46,231.50  |
|        | 4353        | WASTEWATER SYSTEM-N  |         | \$185.54     |
|        | 4370        | STREET LIGHTING      |         | \$25,210.98  |
|        | 4500        | RECREATION ADMINISTR |         | \$42,351.67  |
|        | 4520        | RECREATION           |         | \$2,862.69   |
|        | 4550        | GOLF COURSE          |         | \$3,626.88   |
|        | 4560        | PARKS                |         | \$129.99     |
|        | 4580        | ARKALON RECREATIONA  |         | \$53.51      |
|        | 4612        | GRIER HOUSE          |         | \$863.87     |
|        | 4920        | CEMETERY             |         | \$154.41     |
|        | 4930        | UTILITY BILLING      |         | \$782.64     |
|        | 4940        | WATER UTILITY ADMIN  |         | \$25,460.40  |
|        | 4941        | WATER UTILITY        |         | \$149,971.42 |
|        | 4942        | WATER DISTRIBUTION   |         | \$97,443.41  |
|        | 4943        | WATER NON OPERATION  |         | \$5,128.51   |
|        | 4950        | AIRPORT UTILITY      |         | \$250,447.66 |
|        | 4951        | AIRPORT IMPROVEMENT  |         | \$9,422.07   |
|        | 4953        | AIR MUSEUM           |         | \$2,394.04   |

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Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger | Description | Vendor Name            | Invoice | Amount         |
|--------|-------------|------------------------|---------|----------------|
|        | 4956        | AIR MUSEUM/ROBOTICS    |         | \$774.00       |
|        | 4970        | CONVENTION/TOURISM     |         | \$3,824.52     |
|        | 5050        | CONSTRUCTION IMPROV    |         | \$123,539.42   |
|        | 6010        | GENERAL OPERATIONS     |         | \$20,118.51    |
|        | 6014        | DRAINAGE IMPROVEMEN    |         | \$22.74        |
|        | 6020        | ECONOMIC DEVELOPMEN    |         | \$17,628.23    |
|        | 6021        | PUBLIC TRANSPORTATIO   |         | \$5,885.07     |
|        | 6030        | CRIME/DRUG PREVENTIO   |         | \$444.62       |
|        | 6040        | HOUSING                |         | \$15,350.62    |
|        | 6050        | BEAUTIFICATION         |         | \$8,020.63     |
|        | 8050        | EDUCATION 1/2% SALES T |         | \$227,542.57   |
|        | 8060        | COMM IMPROVEMENT DI    |         | \$50,539.85    |
|        | 8063        | TAX INCREMENT FINANC   |         | \$2,383.69     |
|        |             | Grand Total:           |         | \$2,860,106.16 |

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                                            | Description                                          | Vendor Name                  | Invoice            | Amount                        |
|---------------------------------------------------|------------------------------------------------------|------------------------------|--------------------|-------------------------------|
| <b>Department: 4210 - POLICE ADMINISTRATION</b>   |                                                      |                              |                    |                               |
| 100-4210-48090                                    | Invoice J HAMPTON 2023                               | AL SHANK INSURANCE INC       | ReInv-103945-2023- | \$50.00                       |
| 100-4210-48090                                    | Invoice J HAMPTON 2023                               | KANSAS SECRETARY OF STATE    | ReInv-100260-2023- | \$25.00                       |
| <b>Subtotal for Department 4210 :</b>             |                                                      |                              |                    | <b>\$75.00</b>                |
| <b>Department: 4240 - BUILDING INSPECTION SVC</b> |                                                      |                              |                    |                               |
| 100-4240-44064                                    | Invoice 23-DJD-372                                   | TRI STATE POWERWASHING LLC   | ReInv-107372-2023- | \$100.00                      |
| 100-4240-44064                                    | Invoice 23-DJD-371                                   | TRI STATE POWERWASHING LLC   | ReInv-107372-2023- | \$100.00                      |
| 100-4240-44064                                    | Invoice 23-DJD-370                                   | TRI STATE POWERWASHING LLC   | ReInv-107372-2023- | \$100.00                      |
| 100-4240-44064                                    | Invoice 23-DJD-369                                   | TRI STATE POWERWASHING LLC   | ReInv-107372-2023- | \$100.00                      |
| 100-4240-44064                                    | Invoice 23-DJD-367                                   | TRI STATE POWERWASHING LLC   | ReInv-107372-2023- | \$100.00                      |
| 100-4240-44064                                    | Invoice 23-DJD-366                                   | TRI STATE POWERWASHING LLC   | ReInv-107372-2023- | \$100.00                      |
| 100-4240-44064                                    | Invoice 23-DJD-365                                   | TRI STATE POWERWASHING LLC   | ReInv-107372-2023- | \$100.00                      |
| 100-4240-44064                                    | Invoice 23-DJD-373                                   | TRI STATE POWERWASHING LLC   | ReInv-107372-2023- | \$100.00                      |
| <b>Subtotal for Department 4240 :</b>             |                                                      |                              |                    | <b>\$800.00</b>               |
| <b>Department: 4352 - SEWER PLANT OPERATION</b>   |                                                      |                              |                    |                               |
| 520-4352-44030                                    | MATERIAL AND LABOR FOR RELOCATION OF CONTROL PANELS  | SHELLEY ELECTRIC, INC        | 23199-1            | \$43,383.50                   |
| 520-4352-44031                                    | MATERIAL AND LABOR FOR RELOCATION OF CONTROL PANELS  | SHELLEY ELECTRIC, INC        | 23199-1            | \$8,114.50                    |
| <b>Subtotal for Department 4352 :</b>             |                                                      |                              |                    | <b>\$51,498.00</b>            |
| <b>Department: 4520 - RECREATION</b>              |                                                      |                              |                    |                               |
| 100-4520-30919                                    | REIMBURSEMENT FOR TOURNAMENT REFUNDS-NOT ENOUGH TEAM | SPORTS TOURNAMENT PETTY CASH | 90785              | \$225.00                      |
| 100-4520-46239                                    | CONCESSION; SCORES                                   | ALONSO, MARCO                | 12/04/2023         | \$250.00                      |
| 100-4520-46239                                    | SCOREKEEPER-BASKETBALL                               | ALONSO, MARCO                | 12/11/2023         | \$192.00                      |
| <b>Operator: daisy.torres</b>                     |                                                      |                              |                    | <b>12/13/2023 10:48:40 AM</b> |
| <b>Report ID: APLT33D</b>                         |                                                      |                              |                    | <b>Page 1 of 3</b>            |

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                                | Vendor Name                          | Invoice    | Amount     |
|----------------|--------------------------------------------|--------------------------------------|------------|------------|
| 100-4520-46239 | CONCESSION FUTSAL                          | AMADOR, ADAN                         | 12/04/2023 | \$100.00   |
| 100-4520-46239 | GATE BASKETBALL                            | AMADOR, ADAN                         | 12/11/2023 | \$70.00    |
| 100-4520-46239 | BASKETBALL                                 | ARMENDARIZ MARTA, ADRIANA            | 12/04/2023 | \$135.00   |
| 100-4520-46239 | BASKETBALL                                 | ARMENDARIZ MARTA, MARIANA G          | 12/04/2023 | \$200.00   |
| 100-4520-46239 | BASKETBALL                                 | BURCIAGA, KAYLIE                     | 12/04/2023 | \$135.00   |
| 100-4520-46239 | SCOREKEEPER-BASKETBALL                     | EIDSON, AMANDA                       | 12/04/2023 | \$185.00   |
| 100-4520-46239 | GATE- BASKETBALL & FUTSAL                  | GARCIA, CANDELARIA                   | 12/04/2023 | \$325.00   |
| 100-4520-46239 | GATE BASKETBALL                            | GARCIA, CANDELARIA                   | 12/11/2023 | \$70.00    |
| 100-4520-46239 | BASKETBALL GATE                            | GARCIA, MELISSA                      | 12/04/2023 | \$150.00   |
| 100-4520-46239 | CONCESSION BASKETBALL                      | GONZALEZ CERVANTEZ, GUMARO ARA<br>F, | 12/04/2023 | \$150.00   |
| 100-4520-46239 | SCOREKEEPER-BASKETBALL                     | GONZALEZ CERVANTEZ, GUMARO ARA<br>F, | 12/11/2023 | \$160.00   |
| 100-4520-46239 | SUP/GATE BASKETBALL                        | HERNANDEZ, SEBASTIAN                 | 12/04/2023 | \$225.00   |
| 100-4520-46239 | SCOREKEEPER-BASKETBALL                     | LIRA, EREK                           | 12/04/2023 | \$200.00   |
| 100-4520-46239 | BASKETBALL GATE                            | PAVIA, DIEGO                         | 12/04/2023 | \$150.00   |
| 100-4520-46239 | GATE BASKETBALL                            | PAVIA, DIEGO                         | 12/11/2023 | \$126.00   |
| 100-4520-46239 | SCOREKEEPER-BASKETBALL                     | QUINT, SHAWNA                        | 12/04/2023 | \$200.00   |
| 100-4520-46239 | SCOREKEEPER-FUTSAL                         | RESENDIZ, AARON                      | 12/04/2023 | \$130.00   |
| 100-4520-46239 | SCOREKEEPER-BASKETBALL                     | RESENDIZ, AARON                      | 12/11/2023 | \$160.00   |
| 100-4520-46239 | BASKETBALL CONCESSION                      | RIOS FAVELA, ARELY                   | 12/04/2023 | \$150.00   |
| 100-4520-46239 | BASKETBALL GATE                            | ROSALES, MELANIE                     | 12/04/2023 | \$110.00   |
| 100-4520-46239 | BASKETBALL CONCESSION                      | ROSALES, MELANIE                     | 12/11/2023 | \$105.00   |
| 100-4520-46239 | FUTSAL/BASKETBALL/FLAG FOOTBALL<br>HELPERS | SPORTS TOURNAMENT PETTY CASH         | 90797      | \$600.00   |
| 100-4520-46239 | REFS/SUPERVISOR/JHELPER REIMBURSEMETN      | SPORTS TOURNAMENT PETTY CASH         | 90798      | \$6,420.00 |
| 100-4520-46239 | BASKETBALL; OFFICIALS & SUPERVISORS        | SPORTS TOURNAMENT PETTY CASH         | 91000      | \$3,405.00 |

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Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description               | Vendor Name             | Invoice    | Amount   |
|----------------|---------------------------|-------------------------|------------|----------|
| 100-4520-46239 | SCOREKEEPER-BASKETBALL    | WASHINGTON, MARGARITA G | 12/04/2023 | \$150.00 |
| 100-4520-46239 | SCOREKEEPER-BASKETBALL    | WASHINGTON, MARGARITA G | 12/11/2023 | \$128.00 |
| 100-4520-46240 | SCOREKEEPER-INDOOR SOCCER | ALEXANDER, MCKENNA LYNN | 112823     | \$198.00 |
| 100-4520-46240 | OFFICIAL-INDOOR SOCCER    | GALINDO, EDGAR          | 12723      | \$198.00 |
| 100-4520-46240 | OFFICIAL-INDOOR SOCCER    | NEAVE LIRA, KARIME      | 112023     | \$234.00 |
| 100-4520-46240 | OFFICIAL-INDOOR SOCCER    | WERNER, JAMES           | 112823     | \$180.00 |
| 100-4520-46240 | OFFICIAL-INDOOR SOCCER    | YADIER CASAS MEDINA     | 112823     | \$208.00 |

Subtotal for Department 4520 : \$15,624.00

Grand Total : \$67,997.00

| Department Totals |                        |                  |
|-------------------|------------------------|------------------|
| Department        | Dept. Description      | Department Total |
| 4210              | POLICE ADMINISTRATION  | \$75.00          |
| 4240              | BUILDING INSPECTION SV | \$800.00         |
| 4352              | SEWER PLANT OPERATIO   | \$51,498.00      |
| 4520              | RECREATION             | \$15,624.00      |
| Grand Total:      |                        | \$67,997.00      |

Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                                       | Description           | Vendor Name                    | Invoice    | Amount       |
|----------------------------------------------|-----------------------|--------------------------------|------------|--------------|
| Department: 4100 - NON DEPARTMENTAL          |                       |                                |            |              |
| 100-4100-48090                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$12,964.80  |
| 100-4100-48090                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$614.47     |
| Subtotal for Department 4100 :               |                       |                                |            | \$13,579.27  |
| Department: 4500 - RECREATION ADMINISTRATION |                       |                                |            |              |
| 100-4500-48090                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$101,916.92 |
| Subtotal for Department 4500 :               |                       |                                |            | \$101,916.92 |
| Department: 4540 - SWIMMING POOL             |                       |                                |            |              |
| 100-4540-48090                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$185.50     |
| Subtotal for Department 4540 :               |                       |                                |            | \$185.50     |
| Department: 4580 - ARKALON RECREATIONAL AREA |                       |                                |            |              |
| 100-4580-48025                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$678.13     |
| 100-4580-48025                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$259.77     |
| Subtotal for Department 4580 :               |                       |                                |            | \$937.90     |
| Department: 4612 - GRIER HOUSE               |                       |                                |            |              |
| 100-4612-48025                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$9,212.05   |
| Subtotal for Department 4612 :               |                       |                                |            | \$9,212.05   |
| Department: 4940 - WATER UTILITY ADMIN       |                       |                                |            |              |
| 530-4940-48090                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$9,143.52   |
| Subtotal for Department 4940 :               |                       |                                |            | \$9,143.52   |
| Department: 4941 - WATER UTILITY             |                       |                                |            |              |
| 530-4941-48090                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$232.44     |
| Subtotal for Department 4941 :               |                       |                                |            | \$232.44     |

Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                                       | Description           | Vendor Name                    | Invoice    | Amount      |
|----------------------------------------------|-----------------------|--------------------------------|------------|-------------|
| Department: 4950 - AIRPORT UTILITY           |                       |                                |            |             |
| 501-4950-48025                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$16,704.39 |
| 501-4950-48025                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$1,794.36  |
| Subtotal for Department 4950 :               |                       |                                |            | \$18,498.75 |
| Department: 5050 - CONSTRUCTION IMPROVEMENTS |                       |                                |            |             |
| 301-5050-43013-700                           | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$19.53     |
| Subtotal for Department 5050 :               |                       |                                |            | \$19.53     |
| Department: 6017 - RECREATION IMPROVEMENTS   |                       |                                |            |             |
| 260-6017-48090                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$1,235.73  |
| Subtotal for Department 6017 :               |                       |                                |            | \$1,235.73  |
| Department: 6040 - HOUSING                   |                       |                                |            |             |
| 263-6040-48090                               | 1ST HALF PROPERTY TAX | SEWARD COUNTY TREAS-PROPERTY T | 12/07/2023 | \$56.59     |
| Subtotal for Department 6040 :               |                       |                                |            | \$56.59     |

Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger | Description | Vendor Name | Invoice | Amount |
|--------|-------------|-------------|---------|--------|
|--------|-------------|-------------|---------|--------|

Grand Total : \$155,018.20

| Department Totals |                      |                  |
|-------------------|----------------------|------------------|
| Department        | Dept. Description    | Department Total |
| 4100              | NON DEPARTMENTAL     | \$13,579.27      |
| 4500              | RECREATION ADMINISTR | \$101,916.92     |
| 4540              | SWIMMING POOL        | \$185.50         |
| 4580              | ARKALON RECREATIONA  | \$937.90         |
| 4612              | GRIER HOUSE          | \$9,212.05       |
| 4940              | WATER UTILITY ADMIN  | \$9,143.52       |
| 4941              | WATER UTILITY        | \$232.44         |
| 4950              | AIRPORT UTILITY      | \$18,498.75      |
| 5050              | CONSTRUCTION IMPROV  | \$19.53          |
| 6017              | RECREATION IMPROVEM  | \$1,235.73       |
| 6040              | HOUSING              | \$56.59          |
| Grand Total:      |                      | \$155,018.20     |

Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger | Description | Vendor Name | Invoice | Amount |
|--------|-------------|-------------|---------|--------|
|--------|-------------|-------------|---------|--------|

Department: 4211 - ANIMAL CONTROL DIVISION

|                                |                     |                       |       |         |
|--------------------------------|---------------------|-----------------------|-------|---------|
| 100-4211-46620                 | TRANSPORT-NORMAN OK | OLIVAS, HANNAH ALEXIS | 90905 | \$75.00 |
| Subtotal for Department 4211 : |                     |                       |       | \$75.00 |

Department: 4520 - RECREATION

|                                |                          |                          |            |          |
|--------------------------------|--------------------------|--------------------------|------------|----------|
| 100-4520-45249                 | OFFICIAL-ADAPTIVE SPORTS | SMALLDRIDGE, ANASTASIA L | 12/07/2023 | \$160.00 |
| 100-4520-46239                 | GATE-FUTSAL              | EIDSON, AMANDA           | 12/13/2023 | \$140.00 |
| 100-4520-46239                 | CONCESSION-FUTSAL        | MCGOWAN, JADA            | 12/13/2023 | \$135.00 |
| 100-4520-46239                 | CONCESSION-FUTSAL        | MEDINA, MELANY           | 12/13/2023 | \$135.00 |
| 100-4520-46239                 | SCORES-BASKETBALL        | TORRES, ZOEY S           | 12/02/2023 | \$160.00 |
| 100-4520-46239                 | SCORES-FUTSAL            | WASHINGTON, MARGARITA G  | 12/13/2023 | \$176.00 |
| Subtotal for Department 4520 : |                          |                          |            | \$906.00 |

Department: 4940 - WATER UTILITY ADMIN

|                                |                                                         |              |       |          |
|--------------------------------|---------------------------------------------------------|--------------|-------|----------|
| 530-4940-48090                 | S LEE-REIMBURSE (3) WATER BILL CHARGED TO WRONG ACCOUNT | SHERELLE LEE | 92365 | \$257.10 |
| Subtotal for Department 4940 : |                                                         |              |       | \$257.10 |

Grand Total : \$1,238.10

| Department Totals |                       |                  |
|-------------------|-----------------------|------------------|
| Department        | Dept. Description     | Department Total |
| 4211              | ANIMAL CONTROL DIVISI | \$75.00          |
| 4520              | RECREATION            | \$906.00         |
| 4940              | WATER UTILITY ADMIN   | \$257.10         |
| Grand Total:      |                       | \$1,238.10       |

Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                             | Description                    | Vendor Name   | Invoice        | Amount     |
|------------------------------------|--------------------------------|---------------|----------------|------------|
| Department: 0000 - NONDEPARTMENTAL |                                |               |                |            |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$737.56   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$213.54   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$236.66   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$258.22   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$277.93   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$378.43   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$387.19   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$411.24   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$1,219.33 |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$660.11   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$185.70   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$792.61   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$794.04   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$828.77   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$913.11   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$1,011.92 |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$1,104.09 |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$2.03     |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$485.79   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$88.51    |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$2.31     |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$2.38     |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$8.69     |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-12720238208 | \$9.86     |

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name             | Invoice        | Amount     |
|----------------|--------------------------------|-------------------------|----------------|------------|
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$10.17    |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$26.08    |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$36.79    |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$193.83   |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$44.38    |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$189.76   |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$96.18    |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$111.49   |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$113.60   |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$154.38   |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$157.32   |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$158.10   |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$185.37   |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$1,761.54 |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$36.98    |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$3,153.71 |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$7,532.01 |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-12720238208 | \$1,188.44 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$220.20   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$391.82   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$379.93   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$336.28   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$303.49   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$292.04   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$288.97   |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name             | Invoice        | Amount      |
|----------------|--------------------------------|-------------------------|----------------|-------------|
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$278.14    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$274.15    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$253.25    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$637.17    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$171.28    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$165.92    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$165.10    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$140.28    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$104.30    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$94.30     |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$258.36    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$1,018.47  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$22,489.62 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$11,796.26 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$1,726.76  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$1,591.27  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$1,325.90  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$1,057.74  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$403.35    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$1,042.17  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$519.46    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$937.61    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$935.43    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$833.34    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-12720238203 | \$790.26    |

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Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name                              | Invoice        | Amount      |
|----------------|--------------------------------|------------------------------------------|----------------|-------------|
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$708.70    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$684.19    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$233.94    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$1,044.00  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$200.14    |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$12.88     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$54.60     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$54.60     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$51.88     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$46.80     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$46.80     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$40.96     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$31.20     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$31.20     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$15.60     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$7.80      |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$54.60     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$322.92    |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$132.60    |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$101.40    |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$93.60     |
| 100-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$23.40     |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$18,288.36 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$562.15    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$562.15    |

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name              | Invoice        | Amount      |
|----------------|--------------------------------|--------------------------|----------------|-------------|
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$573.76    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$675.99    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$322.74    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$10,374.16 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$8,787.87  |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$8,128.16  |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$6,483.85  |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$6,096.12  |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$4,064.08  |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$4,064.08  |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$675.99    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$299.40    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$143.44    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$116.85    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$179.30    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$179.64    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$179.64    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$179.64    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$239.52    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$562.15    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$271.67    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$77.90     |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$310.48    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$3,411.21  |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$107.58    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name              | Invoice        | Amount     |
|----------------|--------------------------------|--------------------------|----------------|------------|
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$4,064.08 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$107.58   |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$107.58   |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$77.90    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$119.76   |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$107.58   |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,207.16 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,376.26 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,376.26 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,351.98 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,351.98 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,351.98 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,351.98 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,296.77 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,296.77 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,296.77 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$4,055.94 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,296.77 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,376.26 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,207.16 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,207.16 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,207.16 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,137.07 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,137.07 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,137.07 |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name              | Invoice        | Amount     |
|----------------|--------------------------------|--------------------------|----------------|------------|
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,137.07 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,137.07 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,124.30 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$718.56   |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,296.77 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,027.97 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$77.90    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$3,564.16 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$143.44   |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,752.52 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,752.52 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,703.96 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,593.54 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,248.60 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,032.04 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,032.04 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,376.26 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,032.04 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,376.26 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,027.97 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,027.97 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,027.97 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,782.08 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,782.08 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,782.08 |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name              | Invoice        | Amount     |
|----------------|--------------------------------|--------------------------|----------------|------------|
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,686.45 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,686.45 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$1,465.82 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$4,064.08 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$2,032.04 |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$38.81    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$77.62    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$143.44   |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$35.86    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$35.86    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$35.86    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$675.99   |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$38.81    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$38.81    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$38.81    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$38.81    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$38.95    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$38.95    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$59.88    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$38.95    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$38.95    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$59.88    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$59.88    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$71.72    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD | PR-12720238202 | \$59.88    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name                         | Invoice        | Amount     |
|----------------|--------------------------------|-------------------------------------|----------------|------------|
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$71.72    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$59.88    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$59.88    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$59.88    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$38.95    |
| 100-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$38.81    |
| 202-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$1,365.06 |
| 202-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$319.26   |
| 202-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$424.13   |
| 202-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$944.08   |
| 202-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$844.62   |
| 202-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$93.60    |
| 202-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$38.95    |
| 202-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$5,187.08 |
| 202-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$155.24   |
| 202-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$179.30   |
| 202-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,137.07 |
| 202-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,351.98 |
| 202-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$2,248.60 |
| 202-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$59.88    |
| 206-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$323.77   |
| 206-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$75.73    |
| 206-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$226.54   |
| 206-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$287.32   |
| 206-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$20.68    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name                         | Invoice        | Amount     |
|----------------|--------------------------------|-------------------------------------|----------------|------------|
| 206-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$107.58   |
| 206-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,296.77 |
| 206-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,351.98 |
| 207-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$174.32   |
| 207-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$40.77    |
| 207-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$274.15   |
| 207-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$7.80     |
| 207-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,376.26 |
| 207-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$38.95    |
| 209-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$5.60     |
| 209-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$1.31     |
| 261-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$800.23   |
| 261-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$187.16   |
| 261-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$903.02   |
| 261-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$30.04    |
| 261-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$7.80     |
| 261-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$2,248.60 |
| 261-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,376.26 |
| 261-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,376.26 |
| 261-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$675.99   |
| 261-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$215.16   |
| 261-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$38.95    |
| 261-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$38.95    |
| 261-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,207.16 |
| 261-0000-20400 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$54.08    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name                         | Invoice        | Amount     |
|----------------|--------------------------------|-------------------------------------|----------------|------------|
| 261-0000-20400 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$231.24   |
| 261-0000-20400 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$362.69   |
| 501-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$411.93   |
| 501-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$96.34    |
| 501-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$643.81   |
| 501-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$31.20    |
| 501-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$2,027.97 |
| 501-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$107.58   |
| 504-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$349.05   |
| 504-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$81.63    |
| 504-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$457.86   |
| 504-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$58.81    |
| 504-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$23.40    |
| 504-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$71.72    |
| 504-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,351.98 |
| 510-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$1,378.39 |
| 510-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$322.38   |
| 510-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$80.46    |
| 510-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$18.82    |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$199.65   |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$597.17   |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$965.40   |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$90.59    |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$135.81   |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$357.15   |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name                              | Invoice        | Amount     |
|----------------|--------------------------------|------------------------------------------|----------------|------------|
| 510-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$94.78    |
| 510-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$5.08     |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$2,414.32 |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$3,379.95 |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$58.22    |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$59.88    |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$77.90    |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$119.76   |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$179.30   |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$568.54   |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$1,296.77 |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$2,032.04 |
| 510-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD                 | PR-12720238202 | \$4,064.08 |
| 520-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                            | PR-12720238208 | \$671.64   |
| 520-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                            | PR-12720238208 | \$914.38   |
| 520-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                            | PR-12720238208 | \$157.08   |
| 520-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                            | PR-12720238208 | \$213.84   |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$1,138.48 |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$662.93   |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$222.17   |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$187.92   |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$165.35   |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$137.51   |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES                  | PR-12720238203 | \$54.35    |
| 520-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF K<br>ANICAC | PR-12720238201 | \$41.34    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name                         | Invoice        | Amount     |
|----------------|--------------------------------|-------------------------------------|----------------|------------|
| 520-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$70.20    |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,376.26 |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,782.08 |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$59.88    |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,351.98 |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$2,032.04 |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$2,032.04 |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,351.98 |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,296.77 |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,124.30 |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$341.12   |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$119.76   |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$108.63   |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$89.26    |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$562.15   |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$71.72    |
| 520-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$77.90    |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$1,194.61 |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$131.14   |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$279.39   |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$81.10    |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$560.76   |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$346.79   |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$732.91   |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$545.11   |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name                         | Invoice        | Amount     |
|----------------|--------------------------------|-------------------------------------|----------------|------------|
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$124.99   |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$218.95   |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$739.82   |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$119.94   |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$826.16   |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$36.24    |
| 530-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$23.40    |
| 530-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$32.76    |
| 530-0000-20400 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$78.00    |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$562.15   |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$227.41   |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$38.81    |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$38.81    |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$38.95    |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$46.43    |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$71.72    |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$71.72    |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$77.90    |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,296.77 |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$179.30   |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$2,027.97 |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$4,064.08 |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,296.77 |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,296.77 |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,351.98 |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name                  | Invoice         | Amount      |
|----------------|--------------------------------|------------------------------|-----------------|-------------|
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD     | PR-12720238202  | \$1,351.98  |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD     | PR-12720238202  | \$1,376.26  |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD     | PR-12720238202  | \$1,686.45  |
| 530-0000-20400 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD     | PR-12720238202  | \$119.76    |
| 601-0000-28111 | Automatic Invoice From Payroll | FEDERAL TAXES                | PR-12720238208  | \$7,123.95  |
| 601-0000-28111 | Automatic Invoice From Payroll | FEDERAL TAXES                | PR-12720238208  | \$30,024.53 |
| 601-0000-28112 | Automatic Invoice From Payroll | FEDERAL TAXES                | PR-12720238208  | \$33,762.96 |
| 601-0000-28113 | Automatic Invoice From Payroll | STATE EMPLOYEE TAXES         | PR-12720238209  | \$20,846.94 |
| 601-0000-28121 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES      | PR-12720238203  | \$11,016.97 |
| 601-0000-28131 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES      | PR-12720238203  | \$578.11    |
| 601-0000-28131 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES      | PR-12720238203  | \$791.96    |
| 601-0000-28131 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES      | PR-12720238203  | \$20,776.40 |
| 601-0000-28141 | Automatic Invoice From Payroll | EMPOWER RETIREMENT           | PR-12720238207  | \$126.00    |
| 601-0000-28141 | Automatic Invoice From Payroll | EMPOWER RETIREMENT           | PR-12720238207  | \$490.00    |
| 601-0000-28150 | 23-10131                       | CARL B DAVIS                 | PR-127202382014 | \$247.50    |
| 601-0000-28150 | Automatic Invoice From Payroll | LAW OFFICE OF BREHM          | PR-127202382012 | \$302.57    |
| 601-0000-28152 | SW08DM000058 PEREZ JUAREZ      | KANSAS PAYMENT CENTER        | PR-127202382010 | \$174.92    |
| 601-0000-28152 | SW10DM000115 KULOW             | KANSAS PAYMENT CENTER        | PR-127202382010 | \$203.08    |
| 601-0000-28152 | SW17DM000180                   | KANSAS PAYMENT CENTER        | PR-127202382010 | \$323.08    |
| 601-0000-28152 | 000680496001 TORRES MASIAS     | OKLAHOMA CENTRALIZED SUPPORT | PR-127202382011 | \$138.46    |
| 601-0000-28152 | 0012037437FA090532             | TX CHILD SUPPORT SDU         | PR-127202382013 | \$138.46    |
| 601-0000-28160 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD     | PR-12720238202  | \$2,805.00  |
| 601-0000-28160 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD     | PR-12720238202  | \$1,895.00  |
| 601-0000-28160 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD     | PR-12720238202  | \$475.00    |
| 601-0000-28160 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD     | PR-12720238202  | \$682.50    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                         | Description                    | Vendor Name                         | Invoice        | Amount       |
|--------------------------------|--------------------------------|-------------------------------------|----------------|--------------|
| 601-0000-28160                 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,071.00   |
| 601-0000-28160                 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,217.00   |
| 601-0000-28160                 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,407.00   |
| 601-0000-28160                 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,782.00   |
| 601-0000-28160                 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$2,232.00   |
| 601-0000-28160                 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$3,955.00   |
| 601-0000-28160                 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,416.00   |
| 601-0000-28165                 | Automatic Invoice From Payroll | AFLAC INSURANCE COMPANY             | PR-12720238204 | \$3,327.54   |
| 601-0000-28165                 | Automatic Invoice From Payroll | AFLAC INSURANCE COMPANY             | PR-12720238204 | \$1,342.79   |
| 601-0000-28191                 | Automatic Invoice From Payroll | FIREMANS FUND                       | PR-12720238206 | \$803.32     |
| 601-0000-28192                 | Automatic Invoice From Payroll | UNITED WAY                          | PR-12720238205 | \$12.00      |
| 722-0000-20100                 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$22.76      |
| 722-0000-20100                 | Automatic Invoice From Payroll | FEDERAL TAXES                       | PR-12720238208 | \$97.31      |
| 722-0000-20100                 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES             | PR-12720238203 | \$156.63     |
| 722-0000-20400                 | Automatic Invoice From Payroll | ADVANCE INSURANCE COMPANY OF KANSAS | PR-12720238201 | \$7.80       |
| 722-0000-20400                 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$1,296.77   |
| 722-0000-20400                 | Automatic Invoice From Payroll | BLUE CROSS - BLUE SHIELD            | PR-12720238202 | \$38.81      |
| Subtotal for Department 0000 : |                                |                                     |                | \$495,125.29 |

Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger | Description | Vendor Name | Invoice | Amount |
|--------|-------------|-------------|---------|--------|
|--------|-------------|-------------|---------|--------|

Grand Total : \$495,125.29

| Department Totals |                   |                  |
|-------------------|-------------------|------------------|
| Department        | Dept. Description | Department Total |
| 0000              | NONDEPARTMENTAL   | \$495,125.29     |
| Grand Total:      |                   | \$495,125.29     |

## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger                             | Description                    | Vendor Name   | Invoice         | Amount     |
|------------------------------------|--------------------------------|---------------|-----------------|------------|
| Department: 0000 - NONDEPARTMENTAL |                                |               |                 |            |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$306.84   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$1,460.70 |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$117.62   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$124.00   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$125.77   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$214.47   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$215.54   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$111.78   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$272.49   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$82.67    |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$310.97   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$316.29   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$341.61   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$347.85   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$477.95   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$917.03   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$248.00   |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$58.00    |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$14.50    |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$7.52     |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$27.38    |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$27.51    |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$29.00    |
| 100-0000-20100                     | Automatic Invoice From Payroll | FEDERAL TAXES | PR-121420231512 | \$29.41    |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name             | Invoice         | Amount   |
|----------------|--------------------------------|-------------------------|-----------------|----------|
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$117.07 |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$50.40  |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$19.34  |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$62.00  |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$71.76  |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$72.73  |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$73.20  |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$73.97  |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$81.36  |
| 100-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$32.15  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$188.60 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$98.90  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$25.33  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$14.30  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$48.90  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$31.44  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$9.43   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$153.90 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$282.90 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$165.98 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$178.07 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$178.90 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30  |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$188.60 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$38.72  |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name             | Invoice         | Amount     |
|----------------|--------------------------------|-------------------------|-----------------|------------|
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$188.60   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$194.80   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$246.16   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$272.82   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$282.90   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$3,913.36 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$3,381.17 |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$384.46   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$377.20   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$377.20   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$324.50   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$299.01   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$188.60   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$85.64    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$80.06    |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$159.67   |
| 100-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30    |
| 202-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$525.63   |
| 202-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$122.93   |
| 202-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$377.20   |
| 202-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$374.16   |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name             | Invoice         | Amount   |
|----------------|--------------------------------|-------------------------|-----------------|----------|
| 202-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$48.12  |
| 206-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$35.84  |
| 206-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$153.26 |
| 206-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$138.81 |
| 206-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30  |
| 207-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$62.00  |
| 207-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$14.50  |
| 207-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30  |
| 261-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$59.93  |
| 261-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$256.29 |
| 261-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$389.80 |
| 261-0000-20400 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$2.15   |
| 261-0000-20400 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$9.18   |
| 261-0000-20400 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$13.96  |
| 501-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$101.04 |
| 501-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$23.64  |
| 501-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$153.69 |
| 504-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$111.08 |
| 504-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$25.98  |
| 504-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$168.96 |
| 510-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$2.20   |
| 510-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$9.40   |
| 510-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$116.18 |
| 510-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$496.74 |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$14.30  |

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## Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name             | Invoice         | Amount   |
|----------------|--------------------------------|-------------------------|-----------------|----------|
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$19.07  |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$76.28  |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$120.61 |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$282.90 |
| 510-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$256.65 |
| 520-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$40.87  |
| 520-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$72.19  |
| 520-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$174.75 |
| 520-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$308.73 |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30  |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$9.43   |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30  |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$162.05 |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$365.86 |
| 520-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$9.43   |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$17.33  |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$32.68  |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$74.10  |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$102.79 |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$139.74 |
| 530-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$439.47 |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$281.79 |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$282.90 |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$203.11 |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$112.71 |

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Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger         | Description                    | Vendor Name             | Invoice         | Amount     |
|----------------|--------------------------------|-------------------------|-----------------|------------|
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$94.30    |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$9.43     |
| 530-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$9.43     |
| 601-0000-28111 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$8,457.21 |
| 601-0000-28111 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$1,987.38 |
| 601-0000-28112 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$4,732.45 |
| 601-0000-28113 | Automatic Invoice From Payroll | STATE EMPLOYEE TAXES    | PR-121420231513 | \$4,173.58 |
| 601-0000-28121 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$2,366.87 |
| 601-0000-28131 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$170.20   |
| 601-0000-28131 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$6,237.50 |
| 722-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$14.23    |
| 722-0000-20100 | Automatic Invoice From Payroll | FEDERAL TAXES           | PR-121420231512 | \$60.86    |
| 722-0000-20100 | Automatic Invoice From Payroll | KANSAS PUBLIC EMPLOYEES | PR-121420231511 | \$92.56    |

Subtotal for Department 0000 : \$55,940.41

Grand Total : \$55,940.41

| Department Totals |                   |                  |
|-------------------|-------------------|------------------|
| Department        | Dept. Description | Department Total |
| 0000              | NONDEPARTMENTAL   | \$55,940.41      |
| Grand Total:      |                   | \$55,940.41      |

Invoices Selected for Payment - By Department

City of Liberal, KS

| Ledger | Description | Vendor Name | Invoice | Amount |
|--------|-------------|-------------|---------|--------|
|--------|-------------|-------------|---------|--------|

Department: 6040 - HOUSING

|                                |                                                   |                            |              |            |
|--------------------------------|---------------------------------------------------|----------------------------|--------------|------------|
| 263-6040-48050                 | COPY MACHINE LEASE                                | SOS LEASING                | DEC 2023-SSS | \$274.43   |
| 263-6040-48050                 | STEPPING STONE-SERV COPIES COLOR SHARK MX03031919 | SOUTHERN OFFICE SUPPLY INC | 310113       | \$40.00    |
| 263-6040-48050                 | PAYROLL REIMBURSEMENT 11/17 - 11/30               | STEPPING STONE SHELTER     | 12/11/2023   | \$2,797.91 |
| Subtotal for Department 6040 : |                                                   |                            |              | \$3,112.34 |
| Grand Total :                  |                                                   |                            |              | \$3,112.34 |

| Department Totals |                   |                  |
|-------------------|-------------------|------------------|
| Department        | Dept. Description | Department Total |
| 6040              | HOUSING           | \$3,112.34       |
| Grand Total:      |                   | \$3,112.34       |



**CITY OF LIBERAL  
CITY COMMISSION MEETING  
December 26, 2023  
AGENDA ITEM #**

To: Mayor Jose Lara  
Vice Mayor Jeff Parsons  
Commissioner Chris Linenbroker  
Commissioner Janeth Vazquez  
Commissioner Ron Warren

Date: December 26, 2023

From:

RE: ADJOURNMENT

**Recommendation:**