

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

April 9, 2013

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, April 9, 2013.

Commissioners Present: Vice Mayor Joe Denoyer, Larry Koochel and Janet Willimon. Absent was Mayor Tim Long.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Economic Development Director Jeff Parsons, Fire Chief Kelly Kirk, Deputy Fire Chief Skeety Poulton, Housing & Community Development Director Karen LaFreniere, Chief of Police Al Sill and City Attorney Shirla McQueen.

Vice Mayor Denoyer declared the meeting called to order and City Clerk Giskie read the roll call declaring all members present. The Pledge of Allegiance was recited and the invocation was given by Ann Holman of the Risen Glory Church.

1. Awards/Proclamations/Presentations. *Vice Mayor Denoyer Housing & Community Development Director Karen LaFreniere with a proclamation designating April as Fair Housing Month.*

- Airport Manager Giskie presented the award given to the Liberal Mid-America Regional Airport from the Federal Aviation Administration for the 2013 Part 139 Certification Inspection. She noted this is the first perfect inspection received and advised it is a team effort shared with Airport staff, Liberal Fire Department staff and Lyddon Aero Center.

2. Approval of Agenda.

Vice Mayor Denoyer requested approval of the agenda.

Commissioner Koochel moved to approve the agenda, as presented, with Commissioner Harrison seconding the motion. The motion carried by a vote of 4 to 0, with Mayor Long absent.

3. Approval of Minutes.

Commissioner Harrison moved to approve the minutes of the March 26, 2013 regular meeting, as presented. The motion was seconded by Commissioner Willimon and carried by a vote of 4 to 0, with Mayor Long absent.

4. Items from Citizens.

Vice Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Vice Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

6. Consent Agenda:

a. Acknowledge Receipt of Minutes:

1. Liberal Memorial Library, March 19, 2013.
2. Liberal Convention & Tourism Board, March 21, 2013.

Vice Mayor Denoyer inquired if the Commission wished to remove any items for further discussion.

Commissioner Koochel moved to approve the Consent Agenda, as presented, with Commissioner Willimon seconding the motion. The motion carried by a vote of 4 to 0, with Mayor Long absent.

7. Retail Attractions.

Economic Development Director Parsons advised he hoped to have a presentation by Rickey Hayes of Retail Attractions tonight, but Mr. Hayes was unable to attend due to his schedule and the weather. Mr. Parsons suggested tabling this item to a later date, possibly next Monday evening, when Mr. Hayes is available. City Manager Hall advised his office would check with the incoming commissioners to set a time and date.

Commissioner Harrison moved to table this matter until such time as the city manager can inform the public of a new meeting date for the presentation. The motion was seconded by Commissioner Willimon, which carried by a vote of 4 to 0, with Mayor Long absent.

8. Acceptance of Grant for Thermal Imager.

Deputy Fire Chief Poulton reported the City has received charitable grant funds to purchase two additional thermal imaging cameras with accessories. He displayed a T4 thermal imaging camera that was purchased last year with grant funds and noted they propose to purchase identical cameras this year. Deputy Chief Poulton recommended acceptance of the grant and approve the purchase of duplicate thermal imaging cameras.

Commissioner Koochel moved to accept the grant funds and to approve the purchase of duplicate thermal imaging cameras, as presented. Commissioner Harrison seconded the motion, which carried by a vote of 4 to 0, with Mayor Long absent.

Presentation of Awards:

Commissioner Harrison called upon Mrs. Terri Long to come forward to accept a plaque of appreciation on behalf of her husband, Mayor Tim Long, since he was out-of-town on business. Commissioner Harrison presented Mrs. Long with a plaque of appreciation for his dedicated service to the City as Commissioner from April 13, 2009 to April 9, 2013 and as Mayor from April 13, 2010 to April 9, 2013. Mrs. Long read a statement from Mayor Long extending his appreciation to everyone for the past four years and sent best wishes to the City of Liberal.

Vice Mayor Denoyer presented Commissioner Koochel with a plaque of appreciation for his dedicated service to the City as Commissioner from April 10, 2007 to April 9, 2013 and as Mayor from April 10, 2007 to April 8, 2008. Commissioner Koochel thanked the Commission, City staff and public for their support over the last six years.

Chief Sill presented Commissioner Koochel the designation of honorary member of the police department for his leadership and support to the citizens of Liberal and the police department throughout the years.

9. REORGANIZATION

a. Swearing in of New Commissioners. City Clerk Giskie administered the oath of office to incoming City Commissioners Dean Aragon, Joe Denoyer, Dave Harrison and Ron Warren. They took a seat at the bench.

b. Election of Mayor.

Commissioner Aragon moved to nominate Commissioner Harrison as Mayor, which was seconded by Commissioner Willimon. Commissioner Warren nominated Commissioner Denoyer as Mayor, which died for lack of a second. The motion carried by a vote of 3 to 2, with Commissioners Denoyer and Warren against.

Commissioner Harrison was declared the Mayor.

c. Election of Vice Mayor.

Commissioner Aragon moved to nominate Commissioner Denoyer as Vice Mayor, which was seconded by Commissioner Willimon. Commissioner Denoyer declined the nomination. Commissioner Denoyer moved to nominate Commissioner Willimon as Vice Mayor, which was seconded by Commissioner Harrison. The motion carried unanimously. Commissioner Willimon was declared the Vice Mayor.

The Commission reconvened following a fifteen (15) minute recess.

10. Fire Department Server Purchase.

Fire Chief Kirk referred to the memorandum and explained the fire department's computer server needs to be replaced as a result of recent failures. He recommended purchase of a Lenovo server and a Netgear external storage drive at a total cost not to exceed \$4,596.91.

Commissioner Denoyer moved to approve the purchase of the server and external drive at a total cost not to exceed \$4,596.91, as presented. Vice Mayor Willimon seconded the motion, which carried unanimously.

11. Liberal Housing Authority Board Appointment.

City Manager Hall referred to the recommendation from the Housing Authority to reappoint Sue Lepper to a four (4) year term.

Commissioner Denoyer moved to reappoint Sue Lepper to a four (4) year term on the Liberal Housing Authority Board, as recommended. The motion was seconded by Commissioner Warren and carried unanimously.

12. Police Department:

a. Ammunition Purchase.

Chief Sill reviewed the memorandum in the packet for the purchase of ammunition for the year and recommended the purchase from BitterRoot Valley Ammo, who has the State contract in the amount of \$6,531.50.

Commissioner Denoyer moved to accept the recommendation to purchase ammunition in the amount of \$6,531.50, as presented, with Commissioner Aragon seconding the motion. The motion carried unanimously.

b. Purchase of AR-15 Rifles.

Police Chief Sill referred to the memorandum in the packet and explained they found out the supplier from Olathe cannot supply the guns due to manufacturer's demands. He noted they went to another supplier and will receive a lower price due to the additional trade-in value. After further discussion, Chief Sill recommended the purchase of ten (10) AR-15 rifles from Phoenix Distributors for \$11,000 upfront and with a trade-in value of \$6,000 to be reimbursed.

Commissioner Denoyer moved to authorize the purchase of ten (10) AR-15 rifles with trade-in in the amount of \$11,000 upfront and a refund of \$6,000, as presented. The motion was seconded by Commissioner Warren and carried unanimously.

c. SRT/Light Holster Purchase.

Police Chief Sill referred to the memorandum outlining the SRT holster and light purchase from OMB Guns and recommended the purchase, as listed, in the amount of \$2,520.

Commissioner Denoyer moved to authorize the purchase of the SRT/Light Holster from OMG Guns in the amount of \$2,520, as presented. The motion was seconded by Vice Mayor Willimon and carried unanimously.

d. Purchase of Line Cars.

Police Chief Sill referred to the memorandum, bid tabulation sheet and illustrations included in the packet. He discussed the fact that full-size vehicles are no longer available and the reduced sized vehicles don't suit their needs, therefore, they researched utility vehicles. He reviewed the differences in the models and indicated the Chevrolet Tahoe has a good police package and that several other cities are changing over to the utility vehicles.

- Chief Sill advised the bid tabulation in the packet does not contain the bid of Chrysler Corner for a Dodge Durango at \$28,484 and also noted the first bid line item from Don Hatton Chevrolet is no longer available, since the deadline for order has now passed. He reported that the second bid line item from Don Hatton Chevrolet is for three 2013 Chevrolet Tahoe's that are in stock with an additional cost of \$274 per vehicle and have a 2-3 day delivery.
- Chief Sill pointed out the vehicles were available as of 4:00 p.m. today and advised if the purchase is approved tonight and they are no longer available, they would rebid the vehicles later this year when the 2014 models are available.

Commissioner Denoyer moved to authorize the three (3) 2013 Chevrolet Tahoe's from Don Hatton Chevrolet in the amount of \$73,200, as presented. Vice Mayor Willimon seconded the motion, which carried unanimously.

e. Purchase of Line Car Equipment.

Police Chief Sill referred to the memorandum listing the equipment needed to equip the three (3) Tahoe line vehicles approved this evening at a total cost of \$35,024 from the vendors listed.

Commissioner Denoyer moved to approve the purchase of the line equipment for the Chevrolet Tahoe's, as presented. Vice Mayor Willimon seconded the motion, which carried unanimously.

13. CITY MANAGER'S REPORT.

City Manager Hall welcomed the Commissioners and reported a tour of the City would be set up at their convenience. He reported City staff is preparing for the Kansas Sampler Festival and getting ready for the spring season. Mr. Hall noted the packet contains an update on the pool.

- Commissioner Denoyer questioned how soon a joint meeting could be set up with all the taxing entities to discuss issues, such as housing and economic development. Mr. Hall indicated the new school board members wouldn't serve until July and suggested talking about those issues at the monthly council of governments meeting.

14. ITEMS FROM COMMISSIONERS.

Commissioner Warren expressed appreciation to the community for giving him this opportunity. He commended Mayor Long and Commissioner Koochel for their years of service and was looking forward to working with this commission.

Commissioner Aragon thanked the voters for their support and also expressed appreciation to Mayor Long and Commissioner Koochel for their service to the community. He looked forward to working on the many exciting things to come.

Commissioner Denoyer thanked Mayor Long and Commissioner Koochel for their service as well as their families. He thanked the voters for their support and was excited to serve again. He noted Mayor Harrison and Vice Mayor Willimon will do a great job and is looking forward to discussing important issues, such as housing, economic development and employee retention.

Vice Mayor Willimon advised it has been an honor and learning experience serving with Mayor Long and Commissioner Koochel. She welcomed Commissioners Aragon and Warren and welcomed back Commissioner Denoyer and Mayor Harrison. She noted there is a lot of challenging work ahead and she was looking forward to the next two years.

Mayor Harrison thanked City staff and looked forward to this commission working together to plan for the future. He noted this is a wonderful place to live and encouraged the public to take pride in their community.

15. VOUCHERS.

\$552,543.45, dated April 9, 2013. Commissioner Denoyer moved to approve the vouchers, as presented, with Vice Mayor Willimon seconding the motion. The motion passed unanimously.

The meeting was adjourned by motion of Commissioner Denoyer.

Dave Harrison, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk