



City Commission Agenda
Monday, September 11, 2023, 5:30 PM
City Commission Chambers, 950 S. Grant Ave

- Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Invocation
1. AWARDS, PROCLAMATIONS, PRESENTATIONS:
 - a. Constitution Week Proclamation
 - b. Direct Support Week Proclamation
 2. APPROVAL OF AGENDA
 3. MINUTES -
 - a. August 22, 2023, Regular Meeting
 4. ITEMS FROM CITIZENS

Rules of the Commission: Any citizen desiring to address the Commission shall be recognized by the Chair, advance to the podium, state his/her name and address in an audible tone for the record. Presentations shall be limited to five (5) minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.
 5. ITEMS FROM GROUPS
 6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

 - a. Tourism Board Minutes
 - b. CMB Application: Phat KatzXXX, 141 West Pancake
 - c. August 2023 Code Enforcement numbers
 - d. Lease #183.01 Merit Energy Co.
 7. Resolution 2400 Public Appeal Hearing
 8. Comprehensive Plan

9. Acceptance of Hackberry Street Dedication
 10. Kansas Department of Wildlife & Parks Grant Award
 11. USDA Housing Preservation Grant
 12. Tourism Board Appointment
 13. Placer AI Subscription
 14. Budget Review
 15. CITY STAFF
 16. CITY MANAGER REPORT
 17. ITEMS FROM COMMISSIONERS
 18. VOUCHERS
 - a. 09/12/2023 VOUCHERS
- ADJOURNMENT



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 1.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From:

RE: Constitution Week Proclamation

Recommendation:

Office of the Mayor
Liberal, Kansas

Proclamation

WHEREAS, September 17, 2023 marks the two hundred and thirty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW, THEREFORE, I, Jose Lara, Mayor of the City of Liberal, Kansas, do hereby proclaim September 17 through 23, 2023 to be

CONSTITUTION WEEK

in Liberal, Kansas, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

*In witness whereof I have hereunto set my
hand and caused this seal to be affixed.*

Jose Lara, Mayor

Attest: _____
Alicia Hidalgo, CMC, City Clerk
Date: September 12, 2023





**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 1.b.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From:

RE: Direct Support Week Proclamation

Recommendation:

City of Liberal

Office of the Mayor

Executive Order

PROCLAMATION

GREETINGS:

WHEREAS, the week of **September 10, 2023**, has been designated as “National Direct Support Professional Recognition Week” in order to celebrate and recognize professionals who provide support to millions of individuals with intellectual and developmental disabilities; and

WHEREAS, this celebration recognizes the dedication and vital role of direct support professionals in enhancing the lives and protecting the well-being of individuals with disabilities of all ages; and

WHEREAS, the community plays a role in lifting up direct support professionals as integral in supporting the needs of people with disabilities and their families through service systems across the United States; and

WHEREAS, the goals of this city properly give recognition to those who directly help people with disabilities gain full access to housing, employment and the recreation activities which help create productive and satisfying lives, and to live as independently as possible.

NOW, THEREFORE, I, **Jose Lara**, Mayor of the City of Liberal, do hereby proclaim the week of September 10, 2023 as:

Direct Support Professional Recognition Week

in the City of Liberal, and call upon the citizens of Liberal to observe the week with appropriate programs and activities. Furthermore, I encourage the citizens of Liberal to seek information from those organizations with expertise in matters concerning professionals who support individuals with intellectual and developmental disabilities.

IN TESTIMONY WHEREOF, I have set my hand and confirmed this proclamation with the great seal of the City of Liberal at the Mayor’s Office, this 5th day of September 2023.

Mayor **Jose Lara**, City of Liberal



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 3.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From: Alicia Hidalgo, City Clerk

RE: August 22, 2023, Regular Meeting

August 22, 2023, Regular Meeting

Recommendation:

Staff requests approval of the August 22, 2023, Regular Meeting minutes.

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION
August 22, 2023

The regular meeting of the Liberal City Commission was held at 5:30 p.m. at City Commission Chambers located at 950 S. Grant Ave., on Tuesday, August 22, 2023.

Commission Present: Mayor Jose Lara, Vice Mayor Jeff Parsons, Chris Linenbroker, Janeth Vazquez, and Ron Warren.

City Staff Present: City Manager Rusty Varnado, Assistant City Manager Brad Beer, Assistant City Manager Chris Ford, City Clerk Alicia Hidalgo, Recreation Director Matt Quint, Public Affairs Director Keeley Moree, and City Attorney Lynn Koehn.

Mayor Lara called the meeting to order. City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited and Cody Berntsen gave the invocation.

1. AWARDS, PROCLAMATIONS, PRESENTATIONS. *No items.*

2. APPROVAL OF AGENDA.

Commissioner Warren moved to approve the agenda, as presented, with Commissioner Linenbroker seconding the motion. The motion carried unanimously.

3. MINUTES: August 8, 2023, Regular Meeting Minutes.

Commissioner Linenbroker moved to approve the August 8, 2023, regular meeting minutes, as printed, with Commissioner Warren seconding the motion. The motion carried unanimously.

4. Items from Citizens.

Mayor Lara read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- Hayden Olive spoke regarding the Food Sales Tax Reduction and stated not all the stores are charging the correct amounts.

5. Items from Groups.

Mayor Lara read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- Melinda Cline, Meadowlark, requested a waiver for use of the shelter at Mahuron Park from 5-7 p.m. Mayor Lara moved to waive the fee for the Mahuron Park shelter from 5-7 p.m. for the USD 480 event on September 7, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a. Approval of Airport Lease Renewals:

1. Lease #137.02 Butch & Linny Dick.

Commissioner Linenbroker moved to approve the consent agenda, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

7. Rental Building Contract.

- Recreation Director Matt Quint stated the contract states Government and Non-Profit Entities shall be charged 50% of the rental rate and the deposit shall be waived for Government Entities.
- It was noted a work session should be held with the other entities.
- Additional discussion was held.

Vice Mayor Parsons moved to approve the Rental Building Contract, with Commissioner Warren seconding the motion. The motion carried by a vote of 3 to 2, with Mayor Lara and Commissioner Vazquez against.

8. Adventure Bay Water Park - Pumps.

- Staff requests to replace three pumps at Adventure Bay Water Park. The pumps are specialty items so one quote was received from Fluid Equipment. The estimated lead time is 18-20 weeks. Staff proposes funding from the Housing and Community Development portion of the One Cent Sales Tax, in an amount not to exceed \$61,000.00.
- Discussion was held.

Commissioner Warren moved to approve the purchase of three pumps to be funded from the Housing and Community Development portion of the One Cent Sales Tax, in an amount not to exceed \$61,000, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

9. Willow Tree Golf Course - Sprayer.

- Assistant City Manager Chris Ford stated the current sprayer was purchased in 2000 and is no longer operable. Staff received a quote from Kansas Golf & Turf for a B&B Technologies TT200XD sprayer that can be moved from one piece of equipment to another. It will include a mounting stand to assist in the storage and mounting of the spray unit. The funding for the purchase of the spray unit will come from the Equipment Reserve Fund, in an amount not to exceed \$18,000.

Commissioner Warren moved to approve the purchase of the TT200XD sprayer from B&B Technologies from Kansas Golf & Turf to be funded from the Equipment Reserve Fund, in an amount not to exceed \$18,000, with Vice Mayor Parsons seconding the motion. The motion carried unanimously.

10. Railroad Overpass Grant Application.

- Public Affairs Director Keeley Moree stated under the Bipartisan Infrastructure Bill significant grant funding is available through the Federal Railroad Administrative Crossing Elimination Grant Program to fund the construction of grade separation overpasses to enhance public safety. The City has two potential rail crossing sites for the overpass construction – Pershing Avenue or Western Avenue. Either location is eligible for grant funding with a 20% local match required. Staff requests direction on a preferred overpass site: Pershing Avenue, Western Avenue, or both sites.
- Costs were discussed.
- It was noted Staff will also apply for other grants to get the City's portion down.
- First Responders prefer Western Avenue.
- Additional discussion was held.

It is Commission consensus to pursue both locations.

11. CITY STAFF.

- Assistant City Manager Brad Beer stated the comparisons on facility usage are readily available. He has the information in his office for anyone to review. Fall tree sales go on sale tomorrow at 8:30 a.m. at the Rec Center. He recommends purchasing them early. The trees will be delivered about September 24. The

tree program is held twice a year – in the Fall and in the Spring. They usually have 100 trees each time depending on availability.

12. CITY MANAGER'S REPORT

- City Manager Varnado stated the budget is 95% done with no change in the mill levy. A lot of things will be taken care of for 2024. If anyone thinks City Staff doesn't take care of equipment - Chuy has a 1990 and a 1997 that they maintained all this time.
- He proposed a budget work session on Friday, September 8 starting at 9 or 10 and going until it's completed. The RNR hearing will be on the 12th, with the budget published on the 14th and the budget approved on the 26th.
- Commissioner Vazquez suggested starting at 7 a.m.
- City Manager Varnado stated they will have the Non-profits hearing in early October after budget.
- He'll be gone next week for his son's basic training graduation. He will be in the office Monday and Friday.

13. ITEMS FROM COMMISSIONERS

Commissioner Linenbroker stated it's wonderful to be at a desk and not at a folding table. He drove around and reported yards with massive amounts of trash. He wishes citizens would clean up a little bit. The alleys are an eyesore. We need to get to the public and say we've got to get this fixed. It's bringing the whole town down. It's beautiful, hot weather.

Vice Mayor Parsons stated this is awesome and he knows Staff has worked really hard on it. Thank you to everyone that worked on it. He agrees about the cleanup. Last week someone dumped an old refrigerator right behind his mother-in-law's back fence and drove off. It's very disappointing. You can call the City and schedule a pickup; it's very disappointing. Thank you to Staff. It's very impressive what they do with equipment and how long they can make a vehicle or piece of equipment last.

Commissioner Warren thanked everyone for coming here for the first meeting. He thanked all the people who put hours and hours and hours of work to make this facility possible. Connie was saying earlier they thought about it for a lot of years. It's good to see we finally get to use it and the rest of the facility that Matt has a lot of plans for. They do a good job keeping it busy and he is glad Staff makes use of it. He appreciates the comments about the town. It would be nice if everyone took pride in their property. It was tough when it was raining all the time and the weeds were growing fast. It would be nice if everyone picked up their trash.

Commissioner Vazquez thanked everyone for coming. It is a very exciting and historic day. She would like to see a room full of people at the next meeting. They like public engagement. The Health Fair is October 7. She thanked the City as they will provide free transportation. There is a LEAD class tomorrow at 7 a.m. and 12 p.m. so make sure to sign up. They are starting to see an increase of Covid cases again so please be mindful and wash your hands. She is very excited and thankful for all the Staff, the hard work, and all of the former people who made this day possible.

Mayor Lara thanked Staff and everyone who is here for the wonderful ribbon cutting. He is excited about the progress that the City is making. We have a facility we can be proud of so thank you to everyone who put in hard work and many years into making this happen. Also, just where we are going even with the overpass, even if the application doesn't go through, once we have those numbers, I think the community will begin wanting us to push forward so I'm excited that regardless what direction we go, we're getting more information to us to make good and educated decisions for the community that will benefit the community and it's been a long time coming. Now, we actually accomplish what we set out to do so I'm excited to see that continue going forward.

14. VOUCHERS:

\$1,703,744.81, dated August 22, 2023.

Commissioner Warren moved to approve the vouchers, with Commissioner Linenbroker seconding the motion. The motion carried unanimously.

The meeting was adjourned by Mayor Lara.

Jose Lara, Mayor

ATTEST:

Alicia Hidalgo, CMC, City Clerk

DRAFT



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 6.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From: Sally Fuller, Convention & Visitors Bureau Director

RE: Tourism Board Minutes

Minutes from 8/17/23

Recommendation:

LIBERAL CONVENTION AND TOURISM BOARD
August 17, 2023 Tourist Information Center

	Service On Board	Meetings Attended	Term	Attendance Today
Jay Bhakta Chair	08/2008/2026	4	5	Present
Chuck Lamberson	07/2009/2023	3	3	Present
Rosa Castenada	10/2015/2024	4	2	Absent
Diana Villarreal	10/2022/2024	3	1	Present
Devon Ponder	10/2022/2026	0	1	Absent
Sally Fuller, Director				Present

Meeting was called to order at 1:35 p.m. by Chair Jay Bhakta.

Minutes were reviewed and approved following a motion by Chuck Lamberson, seconded by Diana Villarreal. Financials were reviewed and Transient Guest Tax collections discussed.

Fuller presented her Directors Report (attached).

Chuck Lamberson, whose appointment expires in September, reapplied to be the oil and gas representative on the board. Letters have been mailed to all the lodging and restaurants looking for representatives to fill the two empty positions. Since that has not worked, members suggested Fuller advertise for applicants.

Fuller handed out statistics on the July digital campaign being run with KSN.

Meeting adjourned at 2:05 p.m.

The next scheduled meeting will be Thursday, September 21, 2023 at 1:30 p.m. at the Tourist Information Center.

Convention and Tourism Director's Report

July

I will be in Wichita at the end of the month with the Wild West Country group at the Kansas Media Event. The state is bringing in 48 travel writers/bloggers/influencers to meet with representatives from across the state for story ideas. Wild West Country has put together a handout about "legends" from the area and reps will be dressing as the legend from their community. I will be representing S.S. Rogers and handing out free bottles of water.

Right after we sent the new Visitors Guide file to the printers, they had a major software crash and have been scrambling to get things fixed since. So, we are a little behind on getting the new guides here but should have them sometime this month. We will be providing hotels with the new guide as well as a 4 by 9 rack card listing the restaurants that they can give out separately. The restaurants were changing so quickly it just did not make sense to put them in a guide we plan to use for 2 years. This way the card can be updated quickly and printed in-house.

The food truck Saturdays are going well and there will be another one in Light Park this week. While there have been some minor glitches, the event is being well received by most and seems to be appreciated by the community. There is a lot going on this weekend with the food truck event and the rodeo both Friday and Saturday evenings. Baker Arts is also showing a movie Friday evening as it was rescheduled from last Saturday.

Ozfest will be held Saturday, October 21. Nathan Dowell, director at Coronado Museum and Dorothy's House, is going to start slow but plans to build the event in the future. This year he is bringing in a Chuckwagon Roundup, will have free games and contests and discounted tours.

Christy has been working to expand our "made in Kansas" section in the gift shop. We had a lot of suppliers go out of business during the pandemic but are starting to find alternatives. If you have visitors who are interested in authentic Kansas products as souvenirs let them know we can help them. Also, if you see a product produced in Kansas you think would work here, let Christy know so she can research it. We are adding Alma Creamery cheese curds and Grandma Horner's jams and sauces very soon.

Upcoming Trade Shows/Events:

Kansas Tourism Media Event	August 30, 2023	Wichita
Kansas Tourism Conference	Oct. 16-18, 2023	Dodge City

Upcoming Events

Farmers Market	Every Saturday	Liberal Plaza
Movie in the Backyard	Aug. 18	Baker Arts Center
PRCA Rodeo	Aug. 18-19	Rodeo Arena
Oz Man Triathlon	Aug. 19	Adventure Bay
Food Truck Saturday	Aug. 19	Light Park
Leadership Classes	Aug. 23	Ag Building
Keating Antique Tractor Show	Aug. 26	Keating Tractor
Logan Mize Concert	Aug. 26	VFW Backyard
Community Concert	Sept. 17	LHS Auditorium

July Totals

Welcome Bags: 0

Donations: 0

Visitor Packets Mailed: 103

Hunting Packets Mailed: 0

Pinned Visitors to TIC: 148 International Visitors: 6 from Korea and India



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 6.b.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From:

RE: CMB Application: Phat KatzXXX, 141 West Pancake
CMB Application for Phat KatzXXX.

Recommendation:

\$ 200

**INDIVIDUAL/SOLE PROPRIETOR
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

☐ City or ☒ County of Seward

SECTION 1 – LICENSE TYPE

Check One: ☒ New License ☐ Renew License ☐ Special Event Permit

Check One:

- ☒ License to sell cereal malt beverages for consumption on the premises.
☐ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensee's premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required):

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name <u>Shaqueba S. Cornwell</u>	Phone No. <u>316 832 8482</u>	Date of Birth <u>5/18/90</u>
SSN/EIN <u>92-2763788</u>	Drivers' License Number <u>K02-44-7120</u>	
Email Address(es). Please separate values with comma <u>phatkat2xxx@gmail.com</u>		
Residence Street Address <u>7388c31st N</u>	City <u>Wichita</u> State <u>KS</u>	Zip Code

Applicant Spousal Information

Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	State Zip Code

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name <u>Shaqueba Cornwell</u>	Name
Business Location Address <u>141 W. Pancake Blvd.</u>	Address
City <u>Liberia</u> State <u>KS</u> Zip <u>67226</u>	City State Zip
Business Phone No. <u>620-604-5061</u>	☐ I own the proposed business location. ☒ I do not own the proposed business location.
Business Location Owner Name(s) <u>Ben Smith</u>	

SECTION 4 – APPLICANT QUALIFICATION

I am a U.S. Citizen	☒ Yes ☐ No
I am at least 21 years of age	☒ Yes ☐ No
I have had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act revoked for a violation of such acts?	☐ Yes ☒ No
I have been a resident of Kansas for at least _____ years prior to the submission of this application.	
Within 2 years immediately preceding the date of this application, neither I nor my spouse* have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	☐ Yes ☒ No
My spouse has previously held a CMB license.	☐ Yes ☒ No
My spouse has never been convicted of one of the crimes mentioned above while licensed.	☐ Yes ☒ No

SECTION 5 – MANAGER OR AGENT QUALIFICATION

My place of business or special event will be conducted by a manager or agent.

☒ Yes☒ No ^{SL}

If yes, provide the following:

Manager/Agent Name

Phone No.

Date of Birth

Residence Street Address

City

Zip Code

Manager or Agent Spousal Information

Spouse Name

Phone No.

Date of Birth

Residence Street Address

City

Zip Code

Qualification Statement

My manager/agent and his/her spouse* meets all of the qualifications in Section 4.

☐ Yes☐ No**SECTION 6 – DURATION OF SPECIAL EVENT**

Start Date

Time

☐ AM☐ PM

End Date

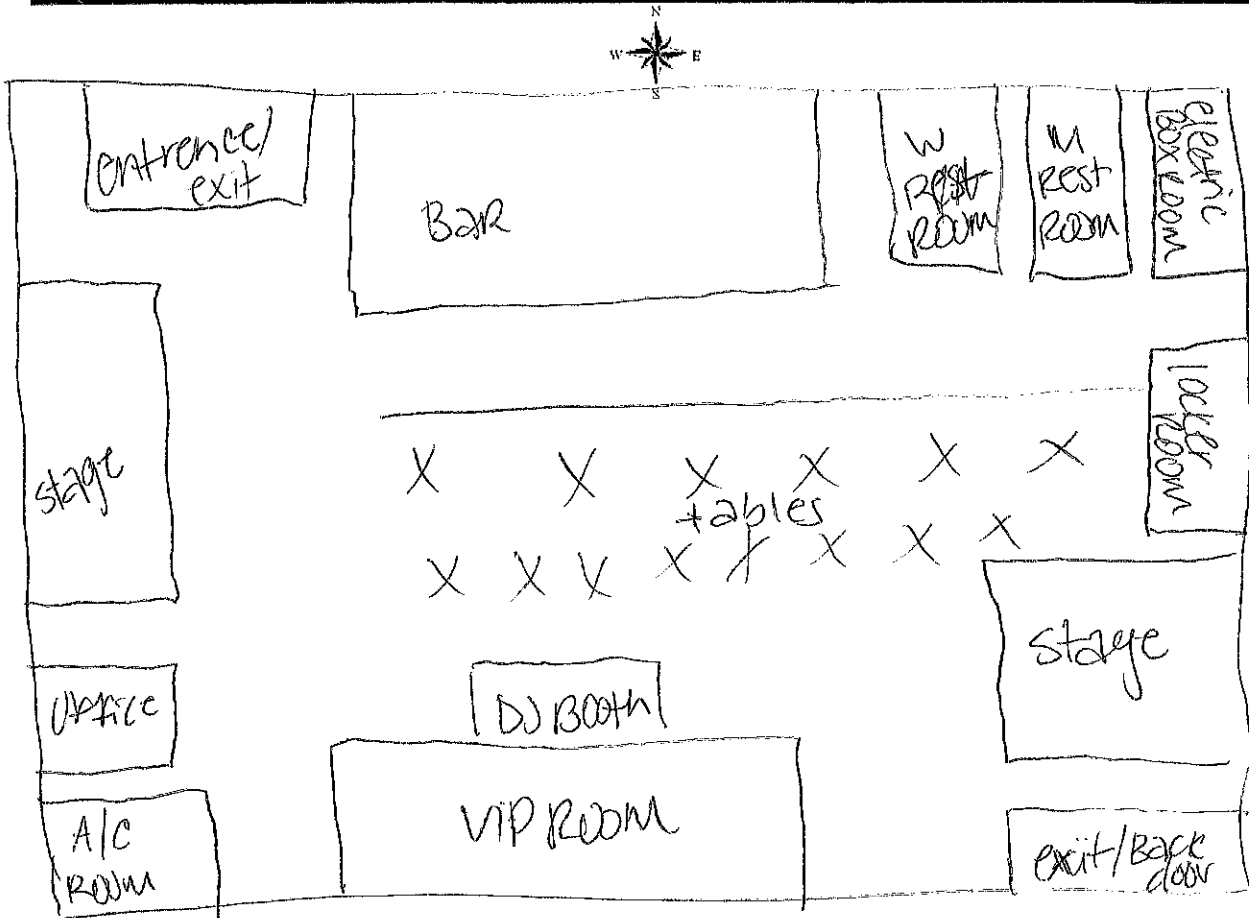
Time

☐ AM☐ PM

Proceed to Section 7 on the next page.

SECTION 7 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☐ 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct. (K.S.A. 52-601)

SIGNATURE

[Handwritten Signature]

DATE

8/2/2023

FOR CITY/COUNTY OFFICE USE ONLY:

☐ License Fee Received Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

☐ \$25 CMB Stamp Fee Received Date _____

☐ Background Investigation

☐ Completed Date _____

☐ Qualified ☐ Disqualified

☐ Verified applicant has registered with the TTB as an Alcohol Dealer

☐ New License Approved

Valid From Date _____ to _____ By: _____

☐ License Renewed

Valid From Date _____ to _____ By: _____

☐ Special Event Permit Approved

Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet the citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 6.c.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

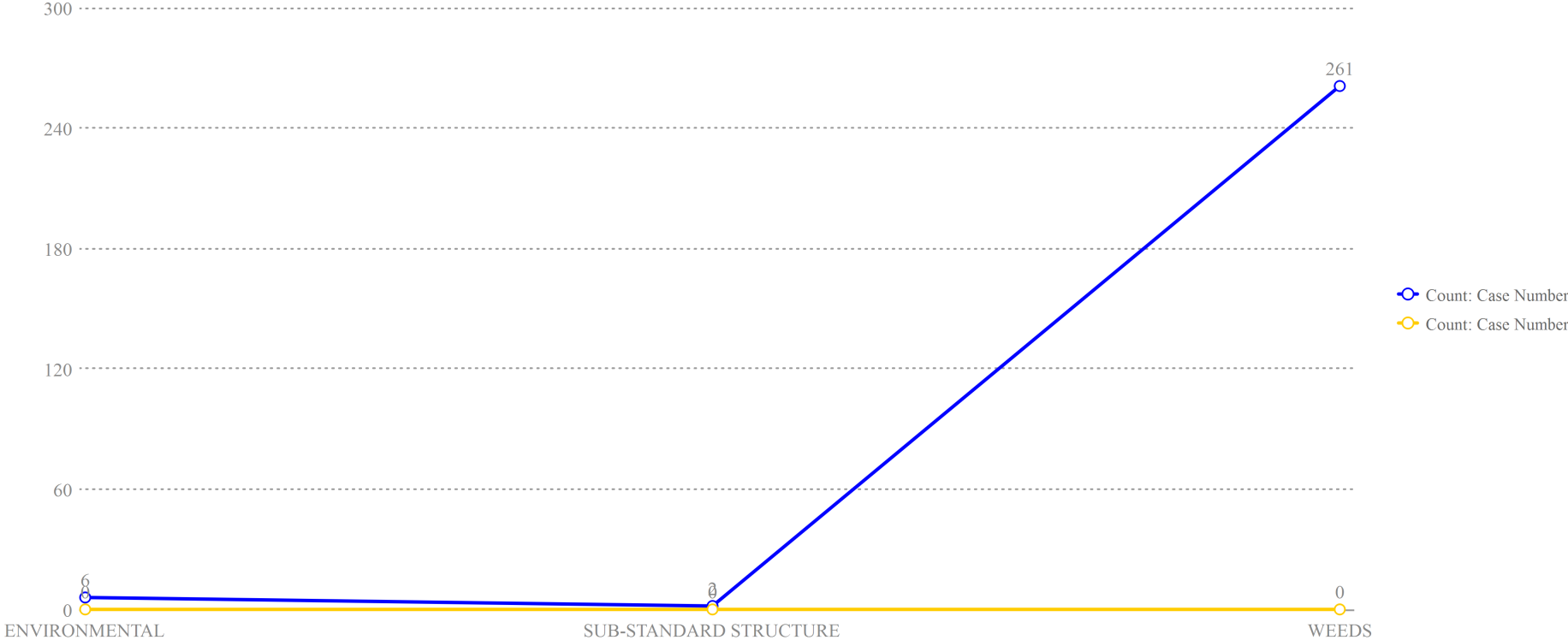
Date: September 11, 2023

From:

RE: August 2023 Code Enforcement numbers

Recommendation:

Monthly C.E. stats



ENVIRONMENTAL

Case Number	Site Address	Case Description	Date Submitted	Case Assignee	Case Type	Case Description	Case Number
Count: 6		Count: 6			Count: 6	Count: 0	Count: 0

SUB-STANDARD STRUCTURE

Case Number	Site Address	Case Description	Date Submitted	Case Assignee	Case Type	Case Description	Case Number
Count: 2		Count: 2			Count: 2	Count: 0	Count: 0

WEEDS

Case Number	Site Address	Case Description	Date Submitted	Case Assignee	Case Type	Case Description	Case Number
Count: 261		Count: 261			Count: 261	Count: 0	Count: 0

Monthly C.E. stats

WEEDS

Case Number	Site Address	Case Description	Date Submitted	Case Assignee	Case Type	Case Description	Case Number
Report Totals							
Count: 269		Count: 269			Count: 269	Count: 0	Count: 0



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 6.d.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From:

RE: Lease #183.01 Merit Energy Co.

Recommendation:

Staff requests Commission consideration to approve the attached Lease Agreement #183.01 with Merit Energy Co.

AIRPORT LEASE

THIS AGREEMENT, entered into **1st day of October, 2023**, by and between the City of Liberal ("Lessor") and **Merit Energy Company, Attn: Nick Pool, P.O. Box 1293, Liberal, KS. 67905-1293, Phone: 620-629-4228** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**Part of Lots 3 and 4, Block 18 = 82,777 square feet
Lot 3 (90' x 200') & Lot 4 (211' x 307')**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **October 1, 2023**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$3,625.63 per year in advance or \$302.14 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

- a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;
- b. Rules and regulations of the Federal Aviation Administration;

Lessee Initials **NP**

c. All other laws and regulations of the United States, State of Kansas, or any other governmental entity's laws, rules, and regulations applicable to said premises;

d. No mobile homes or house trailers for living quarters may be placed on the leased premises and the premises shall not to be used for dwelling purposes;

e. Lessee agrees to furnish service on a fair, equal, and not unjustly discriminatory basis to all of its users, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers;

f. Lessee shall not be authorized or granted an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958;

g. Lessor reserves the right to further development or improve the landing area and all publicly owned air and navigation facilities of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance by Lessee;

h. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which in the opinion of the Lessor would limit the usefulness of the airport or constitute a hazard to aircrafts;

i. During time of war or national emergency, Lessor shall have the right to enter into an agreement with the United States government for military/naval use of all or part of the landing area, the publicly owned air navigation facilities, and/or other areas or facilities of the Liberal Mid-America Regional Airport, including the leased premises. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the United States Government, shall be suspended;

j. This Agreement shall be subordinate to the provisions of any outstanding Agreement between Lessor and the United States relative to the maintenance, operation or development of the airport;

k. Lessee agrees to abide by all laws, rules, and regulations affecting the leased premises or Lessee's use of the leased premises, and in particular will not jeopardize any reasonable function of the Liberal Mid-America Regional Airport or its ability to receive federal funding;

l. Lessee agrees that no person on the grounds of race, color, or national origin shall be excluded from participating in, denied the benefits of, or be otherwise subject to discrimination in the use of the Liberal Mid-America Regional Airport; that any construction of improvements on, over or under the leased premises in the furnishing of service thereon, no person on the

Lessee Initials **NP**

grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination; and that Lessee shall use the premises in compliance with all other requirements imposed by 49 C.F.R. Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation;

m. No rights granted by this Agreement will be exercised in a manner which would interfere with or adversely affect the use, operation, maintenance or development of the airport;

n. There is hereby reserved to the Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the air space above the leased premises, together with the right to cause in said air space such noise as may be inherent in the operation of the aircraft, now known or hereafter used for navigation of or flight in the air, using said air space or landing at, taking off from, or operating on or about the Liberal Mid-America Regional Airport;

o. Lessee shall not cut down or remove any tree from the leased premises without the written consent of the Lessor;

p. Lessee shall keep the leased premises clean, neat, and presentable, shall not increase any existing fire hazards, and shall not use the leased premises in a manner which would in any way annoy or interfere with the other tenants or users of the Liberal Mid-America Regional Airport. The Lessee shall keep the lot or piece of land free and clear of all weeds and obnoxious growths and shall cut such weeds and obnoxious vegetation growths before the same blossoms or matures or attains a size sufficient to interfere in any manner with the health, convenience or pleasure of persons living near or adjacent to such premises or of persons using the streets, alleys or sidewalks and shall not permit the seeds therefrom to be scattered upon the same or adjacent property.

In the event Lessor, in its sole discretion, believes the premises violate the requirements of sub (p), then Lessor shall give written notice to Lessee of the items in violation. Lessee shall have five (5) days from receipt of said notice to cure said violation(s). In the event Lessee fails to cure such violation(s), then Lessor may elect to cure the violation(s) and assess the costs to the Lessee for immediate payment. The costs to cure the violation(s) shall include any and all reasonable fees including but not limited to hourly work per worker not to exceed \$20 per hour, mileage, etc. Costs shall be documented and provided to Lessee with the amount to be paid in writing. Failure to timely pay shall be considered a breach of the lease agreement;

q. Lessee shall comply with all federal, state, and local regulations upon the installation of above ground or below ground storage tanks, and shall obtain the prior written consent of the Lessor before any such installation.

r. In the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall

Lessee Initials **NP**

maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49CFR Part 21, Non-Discrimination Federally Assisted Programs of the Department of Transportation and as said regulations may be amended.

s. **Alcohol Consumption on City Airport Property Prohibited.** Lessee shall comply with City ordinances regarding the prohibited consumption of any type of alcoholic liquor upon City Airport property.

t. **Animals at Large.** Lessee shall comply with City ordinances prohibiting the owning, harboring or having the custody or possession of any dog to cause or allow such animal to run at large within the City and City Airport property. Off-leash dogs on the airport not only present a nuisance to other airport tenants, but to the general safety of airport operations.

u. **Land Purchase.** In the event Lessor makes the determination to sell the leased premises, Lessee shall have first right of refusal to pursue said purchase.

6. **Liability and Insurance.** Lessee shall hold Lessor free, including reasonable attorneys' fees, and harmless from all claims, damages, suits, or causes of action resulting from injuries to persons or property and arising thereon or out of the use, occupancy, or condition of the leased premises and shall carry, maintain and **deposit proof with the Lessor of liability insurance with an insurance company**, satisfactory to Lessor, insuring Lessor as an additional named insured, against liability in the minimum amount of \$1,000,000 per occurrence arising on or about the leased premises, together with \$25,000 property damage insurance. In addition thereto, Lessee shall obtain and maintain adequate fire, accident, casualty, and extended coverage insurance covering the replacement value of contents (including fixtures and attached improvements not considered part of the building for insurance purposes) of any building or personal property owned by Lessor on the leased premises, and again provide Lessor with proof of same and name Lessor as an additional insured. If Lessor is required to resort to an attorney to defend or enforce any of its rights against Lessee and prevails in such litigation, Lessee shall pay Lessor's reasonable attorney's fees and court costs.

7. **Utilities.** Lessee shall pay promptly all charges for heat, light, gas, water and power used by Lessee in or upon the leased premises; shall pay promptly for garbage and sewage removal and waste removal, if any.

8. **Taxes.** Lessee shall pay all annual taxes and assessments levied against any buildings, fixtures, attached improvements, or real estate on the leased premises, and in addition thereto Lessee shall pay all taxes and special assessments assessed against the personal property or real property located on the leased premises. Lessee's tax payment shall be due at the time it would be due if Lessee were the owner of the leased premises.

9. **Inspection.** Lessor and its agent shall have free access to the leased premises during all reasonable hours for the purpose of examining the same and to ascertain if they are in good

Lessee Initials **NP**

repair, and to make reasonable repairs which the Lessor may require or desire to make. Lessee, by taking possession of the property accepts it in that condition existing at the time of occupancy and waives any claim Lessee may have concerning the condition of the property. Lessee acknowledges that taking possession includes a full and complete inspection of the property. Lessor shall not be liable for any defects, latent or otherwise, on the leased premises.

10. Repairs and Modification. Lessee agrees that any repairs or modifications made to City owned buildings or personal property leased hereunder can be made at the Lessee's own expense if less than \$100.00, if it does not devalue the property or do structural damage to the property. Under all other situations including when Lessee wants Lessor to pay, Lessee shall obtain prior approval from the Airport Manager, with the right to appeal any repairs and modifications greater than \$300.00 to the City Manager. If approval is not received, Lessee can be required to pay for the cost of repair or modification or remove it at Lessee's expense, at Lessor's discretion. All requests for approval of the Airport Manager or City Manager shall be accompanied by two estimates for the repair or modification.

11. Environmental Hazard. For the duration of this Lease, Lessee warrants that it will not use, or permit to be used, the leased premises in a manner that would permit hazardous substances, pollutants, or other controlled substances in violation of environmental laws, rules, or regulations to exist on the leased premises. As soon as Lessee becomes aware of any such violation or potential violation existing on the leased premises, or any investigation, complaint or inquiry regarding the same, Lessee shall immediately inform Lessor. Lessee shall keep current all licenses or permits concerning air, water, underground tanks, dumping, storage, or other uses of the leased premises. Lessee further agrees to indemnify, defend, and hold Lessor harmless from and against any liability, loss, cost, damage, or expense, including, without limitation, reasonable attorney fees, arising from any lien, clean up, or removal costs under any hazardous substances, environmental protection, clean air and water act, or other local, state or federal law or regulation in connection with the leased premises, unless the violation is solely caused by Lessor. Lessor and Lessee shall not be required to perform an environmental audit, survey, testing, or other review of the property before entering into this Lease, though Lessee may do so at Lessee's sole risk and expense.

12. Oil and Gas Leases. All existing oil and gas leases covering the leased premises are prior in right and time to this Lease and this Lease is subject to its terms and conditions insofar as the use of the surface of the leased premises is concerned. Lessor reserves the right to enter into future oil and gas leases covering all or part of the leased premises, and in such event, the oil and gas Lessee shall pay reasonable damages to Lessee named herein for the interference to the Lessee's use of the surface and Lessor will make an equitable abatement of rent based on the square footage of the surface taken by the oil and gas Lessee.

13. Assignment and Sublease. Lessee may not assign or sublease all or any part of the premises, and any attempt to do so is void, unless expressly approved in writing by Lessor.

Lessee Initials **NP**

14. Default. Lessee shall be in default if any of the following occur:

- a. Rent is more than ten (10) days past due, even though the late payment fee will continue to accrue;
- b. Failure to perform any term, condition, or covenant of this Lease;
- c. Lessee becomes bankrupt or insolvent, or has a Petition in bankruptcy or for the appointment of a receiver filed by or against Lessee;
- d. Lessee makes an assignment for the benefit of creditors;
- e. Lessee abandons the premises;
- f. Lessee has any part of the leased premises taken by writ of execution;
- g. Lessee allows any type of lien to attach to the leased premises.
- h. Lessee fails to timely pay any tax assessment becoming due during the Lease term.

In the event of default by Lessee, Lessor, besides other rights or remedies it may have according to law, shall have the immediate right of re-entry and may remove all persons and property from the leased premises, with such property removed (or secured) and stored in a public warehouse or elsewhere at the cost of, and for the account of Lessee, all without service or notice or resort to legal process and without being deemed guilty of or liable for trespass or becoming liable for any loss or damage which may be occasioned thereby. Additionally, Lessor may take all reasonable steps to bring the lease into compliance and assess the cost incurred in bringing the lease into compliance against the Lessee.

15. Non-Waiver. Any waiver by Lessor of a breach by the Lessee of any covenant, term, or condition contained in this lease shall not be construed to be a waiver of any subsequent breach of the same or other covenant, term, or condition.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

16. Total Agreement and Modifications in Writing. This Agreement contains the entire agreement between the parties and cannot be changed or terminated except by written instrument subsequently executed by the parties. This Agreement and the terms and conditions applied and are binding on the heirs, legal representatives, successors, and assigns of both parties.

IN WITNESS WHEREOF, the parties hereof have executed this Airport Lease the day and year first above written.

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CITY OF LIBERAL

By _____
Mayor

ATTEST: _____
City Clerk

LESSEE

By Nick Pool - Merit Energy
NICK POOL
(Typed/Printed Name of Lessee)

Lessee Initials NP



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 7.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From: Keith Bridenstine, Building Services Director

RE: Resolution 2400 Public Appeal Hearing

Resolution 2400 for the demolition of the structures located at 809 N Pennsylvania was passed by the Commission on July 11th 2023. The owner has requested a hearing before the governing body to repeal the decision.

Recommendation:

City staff recommends upholding the decision unless a strict timeline of return to compliance can be set.

RESOLUTION NO. 2400

AUTHORIZING THE ABATEMENT OF CONDITIONS WHICH ARE INJURIOUS TO THE HEALTH, SAFETY AND GENERAL WELFARE OF THE RESIDENTS OF THE CITY OF LIBERAL, KANSAS, PURSUANT TO SECTION 8-205, CODE OF THE CITY OF LIBERAL, KANSAS.

BE IT RESOLVED, by the Governing Body of the City of Liberal, Kansas:

WHEREAS, the Governing Body of the City of Liberal, Kansas has declared it unlawful to allow to exist conditions which are detrimental to the general health, safety and welfare of the residents of the City of Liberal; and

WHEREAS, the owner of the property address Lots 17-18 of Block 19, Farmer-Terwilliger Addition to the City of Liberal, also known as 809 N Pennsylvania, has been issued a preliminary notice pursuant to Section 8-207(c) of the code of Ordinances and have failed to abate the nuisance. The property is in violation of one or more of the following conditions:

- [X] Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the approved building or fire code of the jurisdiction as related to the requirements for existing buildings.
- [X] The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.
- [X] Any portion of a building, structure, or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.
- [X] The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.
- [X] The building or structure is neglected, damaged, dilapidated, unsecured, or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals, or immoral persons, or enable persons to resort to the building or structure for committing a nuisance or an unlawful act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

SECTION 1. The City Manager or his designee is authorized to issue an order requiring the owner to remove and abate from the property the thing or things below-described as a nuisance within fifteen (15) days following the passage of this Resolution. Said order shall state that, before the expiration of the fifteen (15) day waiting period, the owner may request a hearing before the governing body or its designated representative. Should the owner fail to abate the nuisance or request a hearing, the Public Officer is hereby authorized to abate the following structural nuisance located on Lots 17-18 of Block 19, Farmer-Terwilliger Addition to the City of Liberal, also known as 809 N Pennsylvania.

1. Protective treatments, all exterior surfaces will need appropriate protective treatments
2. All structural deficiencies need to be brought up to current code.
3. Both the home and detached garage will need to be secured.
4. Interior flooring and ceiling's will need to be repaired / installed.

5. Electrical will need to be brought up to current code.
6. Plumbing will need to be brought up to current code
7. HVAC will need to be brought to current code.

SECTION 2. The abatement costs incurred by the City shall be charged against the lots of ground on which the items were removed.

PASSED AND APPROVED by the Governing Body of the City of Liberal, Kansas, this 11 day of July, 2023.



Jose Lara, Mayor

ATTEST:





Darla Harper, Deputy City Clerk



















**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 8.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From:

RE: Comprehensive Plan

The City of Liberal has a comprehensive plan that is dated from the early part of the 2000's. Staff solicited bids from Kansas University, Wichita State University, and Crit Workshop, LLC. KU stated that they did not have the personnel on hand to complete the project in a timely manner. WSU provided a robust proposal that offers not only long term goals but short-term, achievable objectives. Crit's proposal was approximately \$88,000 and did not provide as many components. WSU's plan is \$85,000. Both submissions are attached. The city has a \$10,000 grant waiting to be executed. The remainder will be funded through the Community Development portion of the one cent sales tax.

Recommendation:

The staff's assessment is that the WSU proposal provides the city with the best product as well as the best value.

A PROJECT PROPOSAL

City of Liberal - Comprehensive Plan Update

2022.09.27

Dear Keith Bridenstine-

I respectfully submit this project proposal to the City of Liberal, Kansas on behalf of CRIT Workshop LLC as a response to the request for quote Liberal Kansas Comprehensive Plan.

I am grateful for the opportunity to offer my planning expertise to your community, residents, and City staff in the creation of a meaningful update to the 2002 Comprehensive Plan, and most importantly a shared vision of future development for the next twenty years.

CRIT is a certified woman-owned, small business in Springfield, MO. Founded in February 2022, CRIT already has projects across the country - from Arizona to the Upper Peninsula and from Massachusetts to the Oregon Coast! Personally, I have extensive experience in master planning, comprehensive planning, feasibility studies, and economic development projects. Attached are my resume and capabilities statement for reference.

CRIT's project approach is extensive and specifically tailored to your needs. Together, we will have a balanced project approach that offers meaningful engagement opportunities, in-person collaboration, and inclusive outreach.

Please let me know if you have any questions or would like to adjust scope elements to best progress your needs.

Thank you for the opportunity,



Elizabeth Schultz

CRIT Workshop LLC | **Founder & CEO**, AIA, NCARB, AICP, EcoDistrict AP

Attachments.

Closing Date: September 27, 2022 at 2:00 PM
Bid Opening: 2:05 PM
ITEM: Liberal Kansas Comprehensive Plan

Keith Bridenstine:

We submit a proposal to furnish requirements during the contract period in accordance with the Request for Quote.

LEGAL NAME OF PERSON, FIRM OR CORPORATION (JOINT PAYMENT WILL BE MADE USING THIS LEGAL NAME AND ADDRESS INFORMATION LISTED BELOW):

COMPANY NAME: CRIT WORKSHOP LLC

ESTIMATED AMOUNT OF TIME TO COMPLETE PROJECT: 17 WEEKS

TELEPHONE NUMBER: 513-545-6322

E-MAIL: LIZ@CRITWORKSHOP.COM

ADDRESS: 5725 E CATALPA ST

CITY: SPRINGFIELD STATE: MO

ZIP CODE: 65809

PRINTED NAME: ELIZABETH SCHULTZ

SIGNATURE: Elizabeth Schultz

TITLE: FOUNDER & CEO DATE: 9/19/2022

F.E.I.N.: 87-1611619

WEBSITE ADDRESS: WWW.CRITWORKSHOP.COM

NOTE: This form must be completed, signed by an authorized official of your company and returned with your bid.

AS OF 9/19/2022, NO ADDENDAs WERE RECEIVED.
EA

OVERVIEW

Please accept this project proposal as an attachment to the submitted Quote for professional planning services to update the 2002 City of Liberal, Kansas Comprehensive Plan. As this is a quote, it is important to understand the service details included in this initial price. Should the City of Liberal (the City) desire additional services or changes CRIT Workshop LLC will be able to submit the necessary adjustments as and when appropriate. Below outlines the goal, scopes of work in quote, fee estimates, schedule, and rates:

GOAL

Prepare an updated comprehensive plan to replace the current plan adopted by the City of Liberal in 2022, ensuring a vision for the community that is a physical plan and policy guide for staff and decision makers regarding future development for the next twenty years.

SCOPES

1. **SCOPE 1 - Updated Comprehensive Plan** Text, photo, and graphic updates to the 2002 Comprehensive Plan will be in the original Word document provided by the City and will follow the format established. Updates/Amendments will be highlighted and called out as appropriate in content. If desired, replaced and/or out-dated materials will be removed from the body of text and placed in an Archives section at the end of the document.
2. **SCOPE 2 - Kick-off Meeting** Virtual meeting organized by CRIT with Designated City Staff (DCS) to discuss the schedule and coordination of meetings, exchange contact details, review invoicing procedure, and other business matters.
3. **SCOPE 3 - Department Questionnaires** To be written by CRIT and distributed by DCS electronically to various department staff. Intent is to glean insights on content areas needing adjustments, give opportunity to share knowledge, and allow for incorporation of staff expertise. Response time for completion of the questionnaire to be two (2) weeks and at least one (1) week prior to Department Meetings.
4. **SCOPE 4 - Department Meetings** Four (4) small group 60-minute meetings will be held with select staff from various departments. Scheduling with attendees and coordination of venues to be done by key contact.
5. **SCOPE 5 - Steering Committee Questionnaires** To be written by CRIT and distributed by DCS electronically to various department staff. Intent is to glean insights on content areas needing adjustments, give opportunity to share knowledge, and allow for incorporation of staff expertise. Response time for completion of the questionnaire to be two (2) weeks and at least one (1) week prior to the Steering Committee's first meeting.
6. **SCOPE 6 - Steering Committee Meetings** A series of three (3) meetings with steering committee members to be led and facilitated by CRIT. Each meeting will be 1.5-2 hours in length. Scheduling with attendees and coordination of venues to be done by DCS.

7. **SCOPE 7 - Community Engagement Events** Three (3) independent events with different audiences and specific content created for feedback. CRIT is open to conversation on audience, location, and event type, however is proposing:
 - a. Main Street and Business Event - location to be determined with invitations target to economic development stakeholders and local residents with small Q&A
 - b. Young Resident Event - hosted at a school location with image boards, polling, and survey with informal Q&A
 - c. Community Open House - hosted at City Hall or a Community Center with image boards, polling, and survey with small Q&A
8. **SCOPE 8 - Community Surveys** To be written by CRIT and distributed by DCS electronically. Ideally these would be hosted on a third-party survey website (i.e. Survey Monkey or similar) with a direct link from the City main webpage.
 - a. Main Street and Business
 - b. Housing
 - c. Young Residents
 - d. Parks and Recreation
9. **SCOPE 9 - Interviews** Four (4) one-on-one interviews with key stakeholders.
10. **SCOPE 10 - Future Land Use Coordination Meeting** Three (3) virtual meetings with the City's designated independent consultant to review and analyze the three options for future land use.
11. **SCOPE 11 - Presentation to Governing Body and Planning Commission** Attendance and participation at two (2) meetings. It is assumed these meetings will take place after Week 15.
12. **SCOPE 12 - Final Deliverable** An Executive Summary, appropriate graphics, and final document in Word format will be submitted digitally.

FEE ESTIMATES*

Professional Consultation Services

Weeks 1-15	\$75,000
Weeks 16 and 17	\$6,000
	\$81,000

Travel

Estimated to be for each 5-day/4-night Trip - \$1,440	\$4,320
Estimated to be for each 3-day/2-night Trip - \$1,040	\$2,080
	\$6,400

Communication

Estimated to be six months - \$100 each	\$600
	\$600

Notes:

1. A 10% deposit due at notice to proceed and must be paid prior to Week 1.
2. Additional services and time will follow the appropriate approval process and be billed according to the rate schedule.
3. Reimbursables, travel, and printing will be billed according to the rate schedule.
4. 100% payment due prior final submission of editable documents. All documents prior will be stamped "DRAFT NOT FOR PUBLIC RELEASE".

Assumptions:

1. The City will provide all relevant maps (utility, street, parcel, topographic, etc) and aerial backgrounds to CRIT for use in preparation of graphics.
2. The City will provide current demographic, retail, sales, housing, and population data for analysis and use.
3. The independent consultant working on the Future Land Use is responsible for submitting all documentation and written content from their analysis in a finished Word document for incorporation into the final deliverable.
4. Any and all distribution, publishing, and printing of the document will be coordinated by the City.
5. Any and all scheduling of meetings and events to be done by the City.
6. Communications with residents to be done by the City. CRIT will provide formatted content for distribution for both digital and print.
7. Comments and feedback to drafts will be combined digitally by DCS prior to distribution to CRIT or the City will allow use of a Google document for comment.

Exclusions:

1. Only the scope of work outlined is a part of the quoted fee.
2. Other services the City may desire for the comprehensive plan, but are excluded from CRIT's scope are: architectural services, engineering, surveying, traffic studies, market studies, and housing studies.
3. Photorealistic rendering is not included.
4. GIS mapping is not included.
5. Additional insurance required by the City that is outside the present CRIT general and professional liability.

SCHEDULE

- Week 1** - Kick-off Meeting / Department & Steering Committee Questionnaires
- Week 2** - CRIT to review 2002 CP / Preparation of Meetings and Engagements
- Week 3** - DCS to collect and share Questionnaires with CRIT
- Week 4** - Trip #1 (Department Meetings / Steering Committee Meeting #1)
- Week 5** - Community Surveys Open / CRIT to share meeting notes with DCS
- Week 6** - Future Land Use Coordination Meeting #1
- Week 7** - Trip #2 (Steering Committee Meeting #2 / Community Engagement #1 and #2)
- Week 8** - CRIT to share meeting notes with DCS
- Week 9** - Future Land Use Coordination Meeting #2 / 50% DRAFT to DCS
- Week 10** - Trip #3 (Steering Committee Meeting #3 / Community Engagement #3)
- Week 11** - Community Surveys Close / Future Land Use Coordination Meeting #3 / CRIT to share meeting notes with DCS / 50% DRAFT comments to CRIT
- Week 12** - Submit 90% DRAFT document for review and comment to DCS
- Week 13** - CRIT to final edit document and will be available for small coordination sessions virtually
- Week 14** - DCS to collect and share 90% comments to CRIT
- Week 15** - CRIT to incorporate comments and submit 95% DRAFT (pending comments)

*Note: CRIT's preferred start date is **November 14, 2022**, refer to attachment for week-by-week.*

Response Disclaimer: It is the responsibility of the City of Liberal to timely respond with requests for information. Time extensions either requested by the City or DCS, as well as those deemed necessary by CRIT due to lack or insufficient response which result in project delays may affect the schedule and incur additional professional services fee at CRIT's weekly rate.

Weather Disclaimer: Should incimate weather affect the schedule, both parties are harmless and time will be added to the schedule as mutually agreeable..

Health and Wellness Disclaimer: Should personal illness/injury, familial emergency, or public health concern arise in the schedule both parties are harmless and time will be added to the schedule as mutually agreeable.

Digital Meetings Disclaimer: To be held via Zoom with audio and video capabilities. Recording will only take place with all parties in agreement or requested by the City.

SCHEDULE

Start date: November 14

Scope	Week 0	11/14 Week 1	11/21 Week 2	11/28 Week 3	12/5 Week 4	12/12 Week 5	12/19 Week 6	12/19 Week 6	1/2 Week 7	1/9 Week 8	1/16 Week 9	1/23 Week 10	1/30 Week 11	2/6 Week 12	2/13 Week 13	2/20 Week 14	2/27 Week 15	March Week 16	April Week 17
1 - Updated Comp Plan			Review CP								50% DRAFT			90% DRAFT			95% DRAFT		100%
2 - Kick-off Meeting																			
3 - Dept Questionnaires																			
4 - Dept Meetings				#1-#4															
5 - SC Questionnaires																			
6 - SC Meetings				#1					#2			#3							
7 - Community Events									#1 & #2			#3							
8 - Community Surveys																			
9 - Interviews																			
10 - FLU Coord. Meeting							#1				#2		#3						
11 - Presentation																			
12 - Final Deliverable																			
Indicates Trip to Liberal				#1					#2			#3							
Indicates Invoice Week																			

RATES*

<i>Professional Consultation Services</i>	<i>per week \$5,000</i>
<i>Professional Retainer (applies from start date thru Week 15, if project held)</i>	<i>per week \$1,500</i>
<i>Interactive Workshop (up to 6 people)</i>	<i>\$2,500</i>
<i>Community Engagement Event (plus 1 week on schedule)</i>	<i>\$4,000</i>
<i>Travel</i>	
<i>Mileage (approx. 472 miles from Springfield, MO to/from Liberal, KS)</i>	<i>62.5 cents per mile</i>
<i>Lodging (billed at booked rate +10%)</i>	<i>estimated at \$150</i>
<i>Per day meal allowance on trip days</i>	<i>\$50</i>
<i>Printing</i>	<i>at cost +10%</i>
<i>Monthly Communication Fee (applies each month of contract period)</i>	<i>\$100</i>

**Rates subject to change with a 30-day notice shared with the client prior to the rate changes effective date.*

Capability Statement

CRIT Workshop LLC

Springfield, Missouri
816 373 8783 | 417 895 9054
www.critworkshop.com
liz@critworkshop.com

CRIT Workshop's expertise empowers governmental agencies, cities, neighborhoods, organizations, and developers with tools and insights into the design decision-making process utilizing *creative, responsive, innovative thinking* (CRIT).

CORE COMPETENCIES

Full service community planning and architectural practice. CRIT specializes in a whole systems approach to planning, urban design, architecture, and development which aligns goals and objectives of multiple interest groups, offers increased opportunity for collaboration and fosters success for emerging opportunities. Integrating sustainable design, we look at all projects through various lenses and investigate potential connections to leverage support.

CRIT offers professional facilitation services that bring governmental agencies, planning authorities, stakeholders and citizens together to make design decisions. CRIT has the unique ability to plan, guide and manage workshops to ensure goal attainment. We effectively facilitate through an interactive, objective, and unbiased approach in public outreach events and stakeholder meetings. Incorporating facilitation will bring focus by setting up opportunities to learn and understand, as well as integrate enlightening questions that reveal greater potential.

SERVICES & SPECIALTIES

Planning: community engagement, community surveys, master planning, neighborhood revitalization, corridor redevelopment feasibility, density analysis, market trends, and campus learning space assessments

Urban Design: transportation system alignments, transit oriented development studies, streetscape design, and innovative place making

Interior Design: space planning, tenant improvements, furniture layouts, color and finish selection, programming, and needs assessments

Architecture: conceptual and schematic design, construction drawings, construction administration, post-occupancy assessments, and quality assurance - quality control reviews (QAQC)

MARKET SECTORS

Commercial, Community & Civic, Conference Centers, Economic Development & Redevelopment, Education, Mixed-use Developments, Office, Residential, Retail, Streetscapes, Transportation



ELIZABETH SCHULTZ

Founder & CEO

AIA, NCARB, AICP, EcoDistricts AP

COMPANY INFORMATION

UEI # NHZ1N1LQDBA3

Woman Business Enterprise (WBE)

NAICS CODES

541310 *Architecture - Primary*
541410 *Interior Design*
541430 *Graphic Design*
541611 *Administrative/General Management Consulting*
611430 *Professional/Mgmt Development Training*
813319 *Other Social Advocacy Organizations*

PROFESSIONAL LICENSES, CERTIFICATIONS & MEMBERSHIPS

Licensed Architect - District of Columbia ARC103102 *Since 2016*

Licensed Architect - Missouri A2021026883 *Since 2021*

Certified Community Planner - AICP Certified *Since 2016*

American Institute of Architects - AIA Member *Since 2012*

American Planning Association - AICP Member *Since 2012*

EcoDistricts Accredited

Professional - EcoDistricts *Since 2021*

International Economic

Development Council - *Since 2022*

Breadth of Experience We bring ideas together!



Neighborhood + Corridor Planning

DC Streetcar Anacostia Alignments / Washington, DC
Southwest EcoDistrict / Washington, DC
DDOT Maryland Ave Study / Washington, DC
Swope Parkway Blue Parkway / Kansas City, MO
Mt Cleveland Neighborhood / Kansas City, MO
Campbell Study / Kansas City, MO
Mission Cliffs / Kansas City, KS
Wendell Phillips Neighborhood / Kansas City, MO

Campus Master Planning

Stoke-on-Trent Master Plan / England
University of Washington Learning Space Assessment / Seattle, WA
The Evergreen State College / Olympia, WA

Residential

Credenhill House / England
Stadium Place / Seattle, WA
ArtsBlock / Kansas City, MO
27th and Troost / Kansas City, MO
27th and McGee / Kansas City, MO
Columbus Park - CP Lofts Phase 2+3 / Kansas City, MO
Mt Cleveland Chick Site / Kansas City, MO
19th and Oak / Kansas City, MO
The Overlook at Mission Cliffs / Kansas City, KS
UNI Wendell Phillips / Kansas City, MO
25th and Troost / Kansas City, MO

Mixed Use Developments

Mt Baker Transit Oriented Development / Seattle, WA
7th and Quincy / Topeka, KS

Education

University of Pittsburgh Medical Center / Pittsburgh, PA
George Mason - Potomac Science Center / Woodbridge, VA
SUNY / New Paltz, NY
Virginia Tech Signature Engineering Building / Blacksburg, VA
Evergreen Lecture Hall / Olympia, WA
East Kapiolani School / Kapiolani, HI

Commercial + Corporate + Civic

Microsoft Building 44 / Redmond, WA
Downtown Seattle Association / Seattle, WA
Swope + Chestnut Study / Kansas City, MO
Bluford Library / Kansas City, MO
Warren Place Event Center / Gardner, KS

Transportation

District Department of Transportation - Car Barn Training Center / Washington, DC
Sacramento Valley Station / Sacramento, CA
Seattle Tacoma International Airport - International Arrivals Facility / Seattle, WA
Kansas City Airport - New Single Terminal / Kansas City, MO

Streetscapes

12th Street / Washington DC
Pike Street / Seattle, WA
Main Avenue / Spokane, WA
Locust Street / Kansas City, MO
52nd Street / Kansas City, MO
28th Street Corridor / Kansas City, MO
Crossroads - Southwest Blvd / Kansas City, MO

NOTE: CRIT Workshop LLC is a private practice opened on February 28, 2022. ALL projects listed above were completed under the employment of other firms - Aedas Architects, KPF Associates, ZGF Architects, Miller Hull Partnership, and DRAW Architecture + Urban Design. Liz was a significant team lead or member on these projects - however these projects are/were not under contract with CRIT Workshop LLC. Ensuring and respecting the rights of her previous employers, Liz will be able to share details of her role and tasks on specific projects as appropriate upon request.

Elizabeth Schultz

Founder & CEO, AIA, NCARB, AICP, EcoDistricts AP

Springfield, Missouri
816 373 8783 | 417 895 9054
www.critworkshop.com
liz@critworkshop.com

EXPERIENCE

CRIT Workshop LLC, Springfield, MO

Founder & CEO

FEBRUARY 2022 - PRESENT

Drury University, Springfield, MO

Hammons School of Architecture Adjunct Instructor

AUGUST 2022 - PRESENT

Non-profit Community Development Corporation, Kansas City

Director of Strategic Initiatives and Community Development

JUNE 2019 - JANUARY 2022

DRAW Architecture + Urban Design, Kansas City

Senior Associate, Architect & Planner

APRIL 2017 - MAY 2019

Miller Hull Partnership, Seattle

Architect & Planner

FEBRUARY 2016 - APRIL 2017

ZGF Architects, Seattle & Washington DC

Architectural Designer

JULY 2012 - FEBRUARY 2016

EDUCATION

University of Cincinnati, College of Design Architecture, Art & Planning (DAAP) Cincinnati

Master of Architecture

JUNE 2010 - JUNE 2012

Master of Community Planning in Urban Design

JUNE 2010 - JUNE 2012

Bachelor of Science in Architecture

SEPTEMBER 2006 - JUNE 2010

SPECIALTIES

Campus & Master Planning
Charrettes & Workshops
Commercial & Workspaces
Community & Civic
Comprehensive Planning
Economic Development & Redevelopment
Education & Learning Spaces
Residential - Multi-family
Strategic Initiatives & Visioning
Streetscapes & Transportation

SKILLS

Project Management
Feasibility Studies
Pipeline Development
Granting Writing Support
Initial Needs Assessments
Consensus Building

PROFESSIONAL LICENSES, CERTIFICATIONS & MEMBERSHIPS

Licensed Architect - District of Columbia ARC103102 *Since 2016*

Licensed Architect - Missouri A2021026883 *Since 2021*

Certified Community Planner - AICP Certified *Since 2016*

American Institute of Architects - AIA Member *Since 2012*

American Planning Association - AICP Member *Since 2012*

EcoDistricts Accredited

Professional - EcoDistricts *Since 2021*

International Economic Development Council - *Since 2022*

COOPERATIVE EDUCATION EXPERIENCE

ZGF Architects, Washington DC

KPF Associates, NYC

Aedas Architects, Birmingham UK

Elizabeth Schultz

Founder & CEO, AIA, AICP, EcoDistricts AP

With over a decade of experience, Liz's extensive breadth of knowledge for planning, architectural, and development projects is highly-sought-after and one-of-a-kind. Her technical guidance and support has contributed to built works on a variety scales in the midwest, west coast, east coast, and abroad.

For Liz, no two projects are alike and they are never treated that way. Every project benefits from her CRIT (Creative Responsive Innovative Thinking) approach to developing a project's vision, goals, and aspirations by immersing clients in a Workshop-style engagement during the conceptual and pre-development stages. By undergoing this process, clients gain a clear perspective of the potential feasible options and increased confidence in their unique design decision-making process.

Liz is an adamant advocate for project consensus building and sustainable support. Her strong organizational and communication skills keep clients, consultants, contractors, and communities aware of the projects' intentions, proposals, and timelines.

Liz's attention to detail and communication skills show strongly in her site analysis, project programming, conceptual design development, and iterative design thinking. Her master planning experience includes: neighborhood revitalization, corridor redevelopment feasibility, density analysis, market trends, and campus learning space assessments. Her urban design projects include: transportation system alignments, transit oriented development studies, streetscape design, and innovative place making.

Liz's technical knowledge and creative energy fosters a thoughtful design process for her teams. Her focus on multi-disciplinary design coordination and efficient workflows develop scenarios that articulate client visions for projects. Her architectural project experience includes: mixed-use developments, commercial-office, higher-education, health care, multi-family and single-family residential, conference centers, small civic buildings, and airport facilities.

Liz has refined expertise in urban revitalization with non-profit community development in low-income and disinvested neighborhoods. She understands the value of building consensus, strong partnerships, and multi-layered financing of development projects. Additionally, she is a successful grant writer, EcoDistricts accredited professional, and is a member of International Economic Development Council and Female Founders Collective.



LIBERAL KANSAS

Community Action Plan



WICHITA STATE
UNIVERSITY

PUBLIC POLICY & MANAGEMENT CENTER

AUGUST 2023



August 17, 2023

Mr. Rusty Varnado
City Manager
City of Liberal
324 N Kansas Avenue
Liberal, KS 67901

Re: Comprehensive Plan Update

Dear Mr. Varnado:

It was great meeting with you earlier this month to discuss Liberal's need for an updated, practical, and inviting Comprehensive Plan. We call our approach to comprehensive plans a **Community Action Plan**, because we recognize the need for these documents to not only set a vision for the community, but to also to provide clear and action-oriented steps towards accomplishing goals. The Plan we craft for Liberal will include a long-range vision that focuses on short-term action steps for the next five years. Building off of the renewed unity between local governments, we will utilize community engagement to create a plan that is cohesive with other community visions, while representing the collective goals of Liberal.

Great comprehensive plans open up opportunities for community growth. **Professional Engineering Consultants, PA (PEC)** and our team that includes **The Public Policy & Management Center (PPMC) at Wichita State University**, is committed to working collaboratively with City staff, community leaders, and local residents to create a Community Action Plan, an update to the existing Comprehensive Plan, uniquely tailored to the City of Liberal.

We know Liberal – its people and its values. We've worked on several projects in the City of Liberal, including the recent U.S. 54 Expansion and Overpass Concepts at the Western Avenue Union Pacific Railroad (UPRR) crossing. Through this work, we built relationships with local government staff/officials, and became familiar with the opportunities and constraints facing Liberal. We care about the future of Liberal.

We have the right mix of in-house planners, engineers, and specialists. PEC's planners have a wealth of experience and know how communities work. We have extensive experience in community planning, community engagement, land use planning, zoning, regulations, economic development, grant funding, main streets, transportation, and parks and recreation. Our engineering expertise includes facilities, transportation, and city infrastructure – streets, water, sewer, and stormwater. PPMC will bring extensive experience in community engagement and applied research. Through this partnership, we have the experience to create a Plan for the City.

We take a practical approach to planning. We pride ourselves on our practical approach to planning. Our focus is always on developing a framework to allow the City to set priorities and implement them. Our experience and relationships with regional, state, and federal entities can be leveraged to the City's benefit. We have an exclusive understanding of the local and regional attitudes, politics, people, and expectations. Our experience producing comprehensive plans and working with City staff, planning commissions, stakeholders, and the public will also bring extra value to the City.

Thank you for the opportunity to submit this proposal. We look forward to discussing the role we can play in successfully updating this important plan. Please reach out to Matthew Williams, project manager, with any questions. 316.206.1334 or Matt.Williams@pec1.com

Respectfully submitted,

PROFESSIONAL ENGINEERING CONSULTANTS P.A.

Benjamin M. Mabry, PE
Principal-in-Charge

Matthew Williams, AICP
Project Manager



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About PEC and PPMC

About PEC and PPMC



For more than half a century, we have been at the forefront of developing innovative solutions with a level of engineering excellence that fosters prosperity and brings opportunity to communities.

Founded in 1965, Professional Engineering Consultants (PEC) is a full-service firm providing holistic and sustainable solutions to both public and private sectors across the United States and beyond. With offices spanning Kansas, Missouri, Oklahoma, and Colorado, we have more than 350 employees and PE licenses in all 50 states.

We are a team of proactive problem solvers and take pride in the diversity of expertise within our company. Our deep understanding of the market, technology, and regulations that govern the work we do allows us to create forward-thinking solutions that are effective and economical for our clients and create value for their communities.

We understand the crucial role the community plays in shaping and influencing businesses, regardless of size or sector. Our expertise works quietly in the background, positioning you as the champion for your community. From the roads and bridges connecting them, and the energy powering them, to the hospitals healing them, and schools teaching them, we know when you succeed — your community succeeds, and that is what matters most.

OUR SERVICES

Civil Engineering

Airports
Drainage/Stormwater
Industrial Water Treatment
Land Development
Municipal Services
Municipal Transportation
Traffic Engineering
Transportation
Water/Wastewater
Water Resources

Facilities Engineering

Arc Flash
Commissioning
Electrical
Mechanical
Plumbing
Specialty Foundations
Specialty Lighting
Structural
Technology
Validation

Field Services

Construction Materials Testing
Construction Observation
Geotechnical Engineering
Special Inspections
Survey

Specialty Services

3D Laser Scanning
Architectural Lighting Design
Audio/Visual Design
Automated Control Systems
Computational Fluid Dynamics
Construction/Project Management
Electro-Acoustic Simulation
Geographic Information Systems (GIS)
Ground Penetrating Radar (GPR)
Infrared Thermography
Landscape Architecture
Planning
Site Design
Virtual Design & Construction



WICHITA

303 S Topeka Street
Wichita, KS 67202
316-262-2691

TULSA

1924 S Utica, Suite 1400
Tulsa, OK 74104
918-664-5400

TOPEKA

400 S Kansas Ave, Suite 200
Topeka, KS 66612
785-233-8300

OKLAHOMA CITY

10921 S Western Ave, Suite 100
Oklahoma City, OK 73170
405-735-8939

LAWRENCE

623 Massachusetts, Suite 200
Lawrence, KS 66044
785-842-6464

FORT COLLINS

351 Linden Street, Suite 110
Fort Collins, CO 80524
970-232-9558

PITTSBURG

104 S Pine
Pittsburg, KS 66762
620-235-0195

KANSAS CITY

1100 Main Street, Suite 1800
Kansas City, MO 64105
816-702-0000

**PUBLIC POLICY & MANAGEMENT CENTER**

PPMC Service Areas

**Access and Engagement**

Create inclusive community initiatives and engagement to improve access and equity.

- Increase access to services in underrepresented communities
- Create a variety of new DEI services for organizations to impact public good
- Continue implementing Recovery Connect outreach services to engage underserved communities in Sedgwick County

**Applied Research and Collaboration**

Address organizational and community needs through applied research, evaluation, and strategic collaboration.

- Create an integrated data lab
- Address multifaceted issues in our communities through data-driven collaborations
- Elevate program evaluations, surveys, economic analysis, and quantitative data research projects

**Talent and Organizational Success**

Advance communities through planning, talent, workforce, and organizational initiatives.

- Enhance marketing of strategic planning services
- Develop, market, and deliver new talent/workforce services
- Expand collaborative professional development services

About the PPMC

Aspiration: The PPMC is the go-to resource in Kansas to help build thriving communities and advance public good.

Purpose: Enhancing public service to best serve your community.

Strategic Driver: The PPMC helps decision makers get the most out of their resources to improve public service and impact communities through applied research, evaluation, community initiatives, and talent development.

Commitments:

- **Provide Unbiased Information:** We are data driven. We believe good information helps you provide the best services to your community.
- **Use Resources Wisely:** We know financial and human resources are limited. We utilize resources to best serve your organization.
- **Ensure Diverse Perspectives:** We include a multitude of voices and sources. We believe diversity in all forms makes organizations and communities stronger.
- **Elevate Community Service:** We believe community service is critical work. We want you to be your best so our communities and our residents can thrive.
- **Create Value:** We ensure our work has a positive impact for your organization and your purpose.



Project Understanding



Project Understanding

We understand the need to have a comprehensive plan that addresses Liberal's unique vision and needs and also complies with state statutes. Our team has developed comprehensive plans for communities around Kansas, and we are intimately familiar with the state requirements for content, approval process, notification procedures, and publication. We will provide you with a comprehensive plan that not only meets these requirements, but also exceeds your expectations.

We understand that the focus is creating a new plan to replace the out-of-date Comprehensive Plan from 2003. Our approach will build on successful elements of the existing Comprehensive Plan with a special focus on:

- **Specific vision for the City**
- **Existing and future land use maps**
- **Demographic/economic overview**
- **Existing conditions overview**
- **Infrastructure review**
- **Community growth assessment**
- **Growth decision making framework**
- **Community priorities**
- **Action steps**

We also understand the opportunities in the City of Liberal. Previous investments have created a desirable community with common values, good schools, athletics, and community pride. Events like the Farmer's Market, the Five State Fair, and the Cinco De Mayo Festival have created opportunity and a sense of inclusiveness. We are excited to lead the community through the comprehensive planning process that will develop consensus on community goals and create policies to address concerns and achieve the vision for the community.

Developing a community comprehensive plan requires an understanding of the individual threads of the community and how they are woven together to create the fabric of the community. PEC has not only developed comprehensive plans. We have also crafted water and wastewater master plans, sub-area and neighborhoods plans, transportation plans, corridor plans, bicycle and pedestrian plans, utility plans, and site plans. We have an unmatched understanding of the systems and infrastructure that allows our communities to function and provide a high quality of life. We also have experience applying and updating community zoning codes and subdivision regulations. These two items are the primary means of implementing a land use plan and development policies. We offer our expertise not only in comprehensive planning, but also how it will ultimately be implemented.

We have provided you with a custom approach and tasks that will meet your needs. However, we are flexible in our approach. Our team is excited to have an open discussion with Liberal to understand your expectations and ensure your ideas and concerns are addressed during the process. We want to make sure you get the scope of work that meets your expectations and budget.

Project Team

Project Team

KNOWLEDGE OF KANSAS LAND USE, COMMUNITY PLANNING, AND ENGAGEMENT

PEC's planners and land development engineers have over 70 years of combined experience serving communities and developers through the land development process in Kansas. From serving as on-call planners in City Planning Departments (handling everything from reviewing cases, writing staff reports, and presenting at planning commissions), to facilitating zoning code amendments, to crafting comprehensive plans - our team has the experience to handle this project.

We have an in-depth understanding of the state statutes relating to zoning codes, land use law, and common land use policy/planning practices across the state. We are well versed in how cities finance, regulate, and report on growth, development, and re-development of existing areas.

Our planning, GIS, and land development team tracks the development issues and demands on cities in Kansas. We understand there is an intense demand for housing, a need to diversify local economies, and a desire to tap into community pride and history, all while facing a public that might not support local government as it once did.

PPMC's specialists and researchers provide qualitative research, conversation facilitation, and program support to generate community change. Focused on finding solutions, PPMC creates environments where collective learning builds strong, resilient communities and coalitions.

Drawing on decades of experience across government administration and data-driven research — PPMC focuses on engagement strategies that yield practical and insights that effectively inform strategic planning.

PLANNING SERVICES AND SPECIALTIES

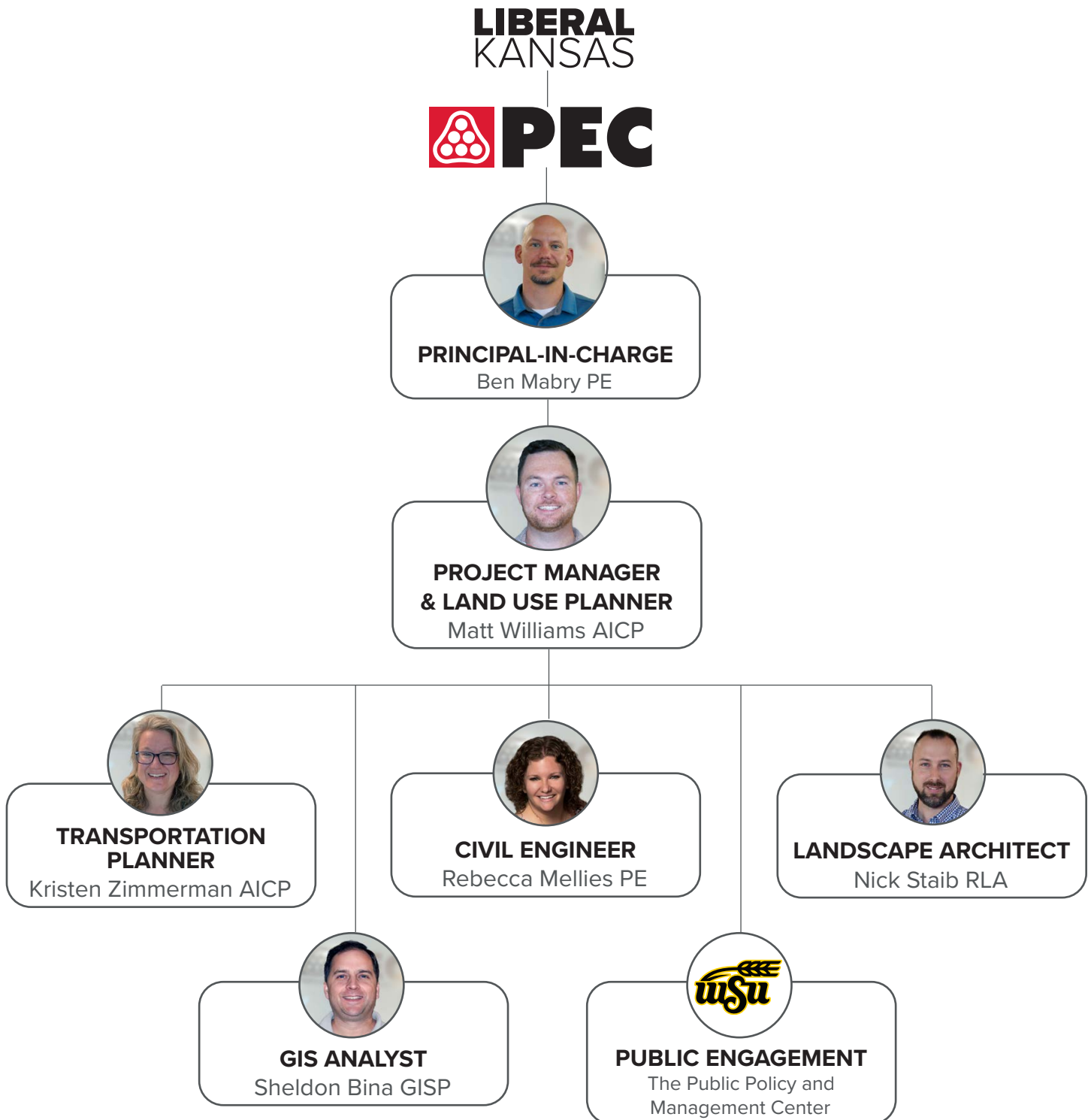
PEC offers a full range of planning related services. Our planning staff is supported by experts in fields ranging from landscape architecture to geographic information systems (GIS) to the traditional engineering disciplines. We can plan, manage and design projects of any size and scope. We provide the planning and support services you need to get answers – sustainable answers – and livable solutions that will enhance the quality of life in your community.

- Comprehensive Plans
- Development Codes
- Pedestrian/Bicycle Plans
- Public Involvement
- Downtown Plans
- Public Visioning
- Statistical Analysis
- Conflict Resolution
- Group Facilitation
- Economic Development
- Sustainability Planning
- Strategic Planning
- Grant Writing
- GIS Mapping

AVAILABILITY

Our team has the ability to perform the work for, and devote the resources to, the City of Liberal's Comprehensive Plan. The project fits comfortably into our teams present work schedule. Our planners, engineers, specialists, and technicians can begin work immediately upon written notice to proceed. The team commits to meeting your project schedule and has the available hours to dedicate to your project. We are flexible to any revisions the City of Liberal may have, as the project progresses.

Organizational Chart and Resumes



**YEARS OF EXPERIENCE**

18

EDUCATION

Kansas State University,
Bachelor of Civil
Engineering, 2005

**LICENSES/
CERTIFICATIONS**

Professional Engineer:
CO, KS, OK

**YEARS OF EXPERIENCE**

11

EDUCATION

University of Kansas,
Master of Urban Planning,
2016

University of Kansas,
Bachelor of Geography, 2011

**LICENSES/
CERTIFICATIONS**

American Institute of
Certified Planners (AICP)

BENJAMIN M. MABRY PE**PRINCIPAL-IN-CHARGE**

Ben is the VP of Municipal Transportation Engineering. Ben's experience as city engineer in several communities in Kansas, provides a real-world perspective and an appreciation for the challenges local governments face. As principal-in-charge, Ben will be responsible for ensuring all project challenges are met by the design team.

SELECT PROJECT EXPERIENCE

Academy Avenue Improvement Design | Maize, KS

Arts and Business District Master Plan | Kechi, KS

Comprehensive Plan Map Update | Sedgwick, KS

Comprehensive Plan | South Hutchinson, KS

Comprehensive Plan, Zoning Code, and Subdivision Regulations | Kechi, KS

Future Land Use and Development Plan | Bel Aire, KS

MATTHEW WILLIAMS AICP**PROJECT MANAGER AND LAND USE PLANNER**

Matt is responsible for project management and support on a variety of land use, municipal, and transportation planning projects. Areas of focus include land use, community engagement, and geographic information systems (GIS). Matt also supports land development projects that include platting, zoning, and development. He worked for five years in the Wichita – Sedgwick County Metropolitan Area Planning Department, and is familiar with land use regulations and processes.

SELECT PROJECT EXPERIENCE

Planning Services On-Call | Cities of Haysville, Hutchinson, Lawrence, and Kechi, KS

Comprehensive Strategic Plan | Marion, KS

Ballpark Village Master Plan | Wichita, KS*

Delano Neighborhood Plan | Wichita, KS*

Places for People Plan | Wichita, KS*

** project completed prior to PEC*

**KRISTEN ZIMMERMAN AICP**
TRANSPORTATION PLANNER

Kristen's responsibilities including project management and support for a variety of land use, municipal, and transportation planning projects, geographic information systems (GIS), and grant writing. She serves as the liaison for the Kansas Department of Transportation (KDOT) Planning Bureau. Kristen's professional background includes experience with Metropolitan Planning Organizations (MPOs) and she has extensive knowledge of state and federal funding opportunities for transportation projects. She is a results-oriented professional, known for her ability to build relationships.

YEARS OF EXPERIENCE

26

EDUCATION

University of Arizona,
Master of Geography 2003

Kansas State University,
Bachelor of Geography,
2001

**LICENSES/
CERTIFICATIONS**

American Institute of
Certified Planners (AICP)

SELECT PROJECT EXPERIENCE

2022 Strategic and Comprehensive Planning | Kechi, KS

Academy Avenue Improvement Design | Maize, KS

Comprehensive Strategic Plan | Marion, KS

Land Use Planning On-Call | Hutchinson, KS

WAMPO Planning Services On-Call | Wichita, KS

**REBECCA MELLIES PE**
CIVIL ENGINEER

Becca has a background in land development and city engineering and she brings valuable knowledge to the City. Becca previously worked in the City Engineering office at the City of Wichita prior to joining PEC. Her responsibilities at PEC have included performing utility and right-of-way coordination for municipal roadway and utility projects, along with management of land development projects.

YEARS OF EXPERIENCE

9

EDUCATION

Kansas State University,
Bachelor of Civil
Engineering, 2013

**LICENSES/
CERTIFICATIONS**

Professional Engineer: KS

SELECT PROJECT EXPERIENCE

City Engineer for the Cities of Rose Hill, Wellington, and Great Bend, KS

Shawnee County Robinson Family Trail Head | Topeka, KS

Master Plan, Park Concept, and Bike Path | Edwardsville, KS

Bicycle and Pedestrian Plan and Community Engagement | Bel Aire, KS

Business Park Infrastructure | Kechi, KS

Decarsky Park | Derby, KS

Pride and Progress Comprehensive Plan | Augusta, KS



YEARS OF EXPERIENCE
18

EDUCATION
Kansas State University,
Bachelor of Landscape
Architecture, 2003

**LICENSES/
CERTIFICATIONS**
Landscape Architect:
AR, CA, CO, KS, MO, NE,
NM, OH, OK, TX

NICHOLAS L. STAIB RLA
LANDSCAPE ARCHITECT

Nick is responsible for master planning parks and sports park design, urban design, fountains, large-scale master planned communities, municipal streetscape plans, planned unit developments, golf course communities, as well as residential and commercial community unit plans. Nick's background includes extensive work with park design, master planning, as well as zoo master planning and exhibit design.

SELECT PROJECT EXPERIENCE

Arts and Business District Master Plan | Kechi, KS

Aquatic Master Plan | Wichita, KS

Community Park and Pond Master Plan | Rose Hill, KS

Comprehensive Plan, Zoning Code, and Subdivision Regulations | Augusta, KS

Engweiler Park Master Plan Update | Haven, KS

Master Pedestrian and Bicycle Plan | Maize, KS

WAMPO Long Range Transportation Plan | Wichita, KS



YEARS OF EXPERIENCE
28

EDUCATION
Fort Hays State University,
Bachelor of General Studies,
Concentration in GIS, 2011

Kansas State University
Salina, Associate of Civil
Engineering Technology,
1994

**LICENSES/
CERTIFICATIONS**
Certified GIS Professional
(GISP) Systems Professional

SHELDON V. BINA GISP
GIS ANALYST

Sheldon is PEC's GIS manager and oversees data collection, data compilation, data management, data analysis, QA/QC processes, and configuration of applications. He has experience collecting data utilizing Leica and Trimble GNSS equipment, ESRI Field Maps, ESRI Survey123, and Artificial Intelligence (AI). He specializes in ESRI's ArcMap, ArcGISPro, and ArcGIS Online to accomplish data compilation, management, and analysis. He is very thorough in ensuring the GIS deliverables comply with the client's mapping standards. As GIS has evolved into mobile and web applications, Sheldon has been at the forefront of configuring these applications to increase time efficiency, data accuracy, and collaboration.

SELECT PROJECT EXPERIENCE

Academy Avenue Improvement Design | Maize, KS

Comprehensive Plan | South Hutchinson, KS

Comprehensive Plan, Zoning Code, and Subdivision Regulations | Kechi, KS

Master Pedestrian and Bicycle Plan | Maize, KS

North Junction Concept Study | Wichita, KS

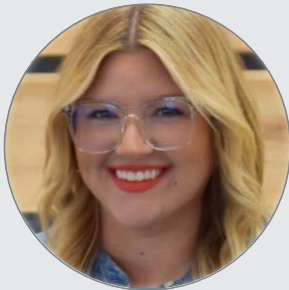
WAMPO Long Range Transportation Plan | Wichita, KS

West End Development Plan | Derby, KS

**EDUCATION**

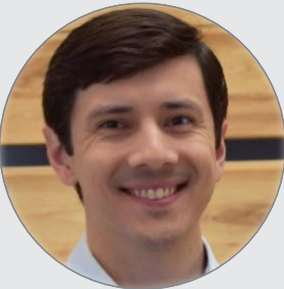
Wichita State University,
Master of Public Administration,

Doane University,
Bachelor of Political Science

**EDUCATION**

Wichita State University,
Master of Public Administration

Kansas State University,
Bachelor of Public Relations

**EDUCATION**

Rice University, Ph.D in Economics

Wichita State University,
Master of Economics
Bachelor of Finance

MISTY R. BRUCKNER MPA
PUBLIC ENGAGEMENT | DIRECTOR

Misty joined The Public Policy and Management Center (PPMC) at Wichita State University in 2008. She is responsible for assisting governments and nonprofits with special projects, policy development, program evaluation, community surveys, facilitation, and training efforts. Misty has worked in the Office of the City Manager, City of Wichita, as assistant to the city manager. Misty is a recipient of the Excellence in Public Service Award and the Sedgwick County Sheriff's Office Bronze Medal Award for Public Service – the highest honor for a civilian. She was selected to participate in the Kansas Leadership Center's Community Collaboration Academy aimed at advancing facilitation and collaboration efforts across the state of Kansas.

ABIGAIL HAMMACK
PUBLIC ENGAGEMENT | STRATEGIC COMMUNICATIONS MANAGER

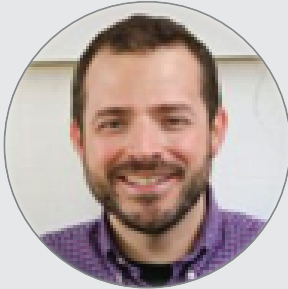
Abigail has led communications efforts for the PPMC since 2021. She manages the center's external communications and communications support for PPMC clients. Before returning to Wichita, she served as the Director of Marketing & Communications for a regional economic development organization in Virginia. Abigail's experience in economic development gives her a unique perspective and thought process, while her expertise in communications and design helps the PPMC, and the PPMC's clients, communicate effectively.

DR. NIGEL SORIA
PUBLIC ENGAGEMENT | RESEARCH ECONOMIST & DATA SCIENTIST

Nigel uses data and economic theory to study programs and address questions that impact individuals, families, and communities. His expertise includes applied econometrics, causal inference (a component of program evaluation), and predictive modeling. Specific fields of interest include labor economics, health economics, and child and family welfare. Prior to joining Wichita State, he held roles at Koch Industries Flint Hills Resources, Rice University, and the Kansas Department of Commerce.

**EDUCATION**

University of Tulsa,
Bachelor of Political Science

**EDUCATION**

Wichita State University,
Master of Public Administration
with certification in City and County
Management and Public Finance

Emporia State University,
Bachelor of Political Science
and Philosophy

**EDUCATION**

Wichita State University,
Master of Public Administration

University of Kansas,
Bachelor of History

ISABEL EBERSOLE

PUBLIC ENGAGEMENT | RESEARCH PROJECT MANAGER



PUBLIC POLICY & MANAGEMENT CENTER

Isabel, a Wichita native, joined the PPMC in 2021. In her role as a Research Project Manager, she works with the Applied Research & Collaboration team to conduct focus groups, create and administer surveys, conduct research, and write reports. Isabel holds a BA in Political Science from the University of Tulsa.

MATT STILES

PUBLIC ENGAGEMENT | PROGRAM MANAGER



PUBLIC POLICY & MANAGEMENT CENTER

Matt Stiles has been working in local government management since 2008. Matt is currently the City Administrator in Hillsboro, Kansas. Previously, he served as the City Administrator for the City of South Hutchinson, KS and Assistant City Manager in the City of Bel Aire, KS. Matt also spent two years as Program Manager for the Public Policy and Management Center at Wichita State University. Matt is also an ongoing instructor for the MPA program in the Hugo Wall School at WSU. Since 2016, Matt has been an ICMA Credentialed Manager. During his career, Matt has specialized in community partnership building, public financial management, economic development and community development.

JAMES ROBERTS

PUBLIC ENGAGEMENT | ADVISOR



PUBLIC POLICY & MANAGEMENT CENTER

James Roberts has over 15 years of experience in communications, operations, marketing, and campaign management with organizations across industries, serving as a senior adviser to local, statewide and federal offices, industry-leading start-ups, small businesses, and advocacy campaigns. He enjoys challenges and working with teams on solutions that require bringing people and ideas together to work collaboratively and efficiently. His strengths include balancing the big picture with critical details and translating complex projects and goals among stakeholders. He believes measurable outcomes are essential to learning and producing high quality results.



Project Approach

Project Approach

TASK 1 PROJECT MANAGEMENT



TASK 2 INFORMATION GATHERING & ANALYSIS



TASK 3 MAPPING/ GIS



TASK 4 COMMUNITY ENGAGEMENT



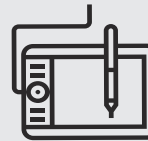
TASK 5 PLAN DEVELOPMENT



TASK 6 IMPLEMENTATION PLAN



TASK 7 DOCUMENT PREPARATION



TASK 8 PLAN APPROVAL



TASK 1 PROJECT MANAGEMENT

Effective project management is essential to conducting a comprehensive plan that is completed on time and efficiently utilizes City resources. In managing planning projects, we recommend working with a core team comprised of members of the consultant team and key City staff representatives. The core team serves as the primary contact for communications, provides day-to-day project coordination, and reviews project materials. Regular meetings will be scheduled to monitor project status and review work activities.



TASK 2 INFORMATION GATHERING AND ANALYSIS

The development of any type of plan begins with data collection and analysis. We will review existing plans including the 2003 Comprehensive Plan, new county, hospital, and school district plans, any utility master plans, and any planned infrastructure projects. We will review existing census data, recent community investments, demographic trends, economic conditions, and land use trends. Information will be acquired from a variety of sources including, but not limited to the City of Liberal, rural water districts, the State of Kansas, the U.S. Census Bureau, Environmental Systems Research Institute, Inc. (ESRI), community residents, and local businesses.

The analyzed information will be prepared in a Report of Findings that informs the planning process. The Report will be formatted as a brief synopsis of the information outlined above. The Report of Findings will provide a detailed understanding of important community assets, capacity to serve growth, and potential future development areas, along with their opportunities and constraints. These findings will be integrated into the final Plan to demonstrate how the analysis was used to develop plan recommendations.

PEC will also conduct a City tour with other members of the core team to manually collect information, review key areas of interest, and take pictures throughout the planning area.

**TASK 3****MAPPING/GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

After data has been collected, much of it can be illustrated graphically using Geographic Information System (GIS) mapping. Detailed and intuitive maps are critical to an effective comprehensive plan. They often convey a large amount of information to the public that is easy to read and vital to understanding current information and future scenarios. PEC has the latest versions of ArcGIS software to analyze data and produce high quality maps that will be used as visual aids during the planning process and as supporting graphics in the final Plan.

Mapping will include, at minimum, existing and future land use, public facilities, parks, historic resources, and recreational and cultural attractions.

**TASK 4****COMMUNITY ENGAGEMENT**

We propose a robust community engagement approach that is carefully interwoven into the plan development process. The community and stakeholders will provide vital input at key points during the process. Our team's approach is to listen carefully to the many voices in and around the community before we begin to identify issues and solutions. We are experts at engaging the community in planning projects. All will have the opportunity to participate and be heard during the community engagement processes.

We will listen first, then bring together the many voices into a consensus-based vision and engagement strategy for the community. We want all voices to have the opportunity to engage, which means we want to be accessible to all ages, languages, physical access, schedule limitations, and other barriers which prevent participation.

We also understand that the comprehensive planning process is not an extremely intriguing concept for much of the population. These processes typically do not generate a great deal of community interest and input. Our team understands this and we will develop a flexible process that capitalizes on topics of interest to the community. Our community engagement includes careful planning to start the process and allows for changing direction to focus on strategies and tools that are successful in engaging the community.

PHASE 1 – PLANNING

We will begin by developing a Community Engagement Plan specifically tailored for the City of Liberal that will describe:

- Engagement goals
- Outreach tools that inform and collect feedback
- Implementation strategies that outline engagement activities and tools to be used
- Project contact list of stakeholders and key community members and organizations

PHASE 2 - DEVELOPMENT AND DEPLOYMENT

Once the Community Engagement Plan is finalized, our team will develop and coordinate the items below into the Plan.

Project Website

Our team will utilize ArcGIS Storymap to create and regularly update a project website. Many communities struggle with keeping a website current. We will ensure an up-to-date, project-specific website that clearly describes the plan development process, presents current information about the project, and promotes engagement activities.

Steering Committee Meetings

Our team will work with the City to identify a diverse group of community stakeholders to serve on the project steering committee. Representatives typically include representatives of the Planning Commission, governing body, City representatives, citizens groups, business and economic development organizations, schools or school district, and many other community stakeholders. Given other organizations in Liberal recently completing planning (strategic, capital, comprehensive) efforts, it is important the City of Liberal coordinate with those efforts and avoid participant confusion and fatigue in the process.

The team will coordinate up to five meetings with the committee throughout the process. We will have interactive discussions of issues, challenges, opportunities, and engagement strategies. The committee will be involved in workshops to create a vision for the City of Liberal, review potential policy options, and determine the optimal means of implementations. The steering committee will also help inform the community engagement plan and help promote engagement opportunities.

Two of these meetings will be in person; and three will be virtual. The budget also includes regular check-in phone calls and check-ins with staff.

Stakeholder Meetings

Our team will conduct six in-person stakeholder meetings with businesses, community organizations, or civic groups regarding priority issues. Engagement will consist of one-on-one listening sessions with each group independently.

Virtual Stakeholder Meetings

Our team will conduct three virtual stakeholder meetings to ensure additional participation in the process.

Public Events

To reach the various demographics, the team will coordinate two pop-up events where our staff brings project materials to key community events, like the Cinco De Mayo festival, shopping destinations like the farmer's market on Kansas Avenue, or other locations where residents gather. We will engage with community members at places where they congregate to ensure we reach a large cross-section of the community. Although this engagement style results in rather quick interactions, when paired with a project website or another on-line engagement activity, it is extremely successful.

Survey

We will explore the possibility of an online community survey that allows the community to provide vital input into the process. This input will be essential for Our team to understand the key issues and preferences of the existing residents and businesses, as well as to ascertain public consensus on priorities. We have also found that the quantifiable data from surveys is very important to decision-makers.

PHASE 3 – SUMMARIZE

Our team will develop a summary of all the input provided from the multiple engagement opportunities.



TASK 5 PLAN DEVELOPMENT

Through the engagement process, we will define and refine overall and topic-specific goals and policies. These will serve as the framework and guiding light for the development of the Plan.

Our team will utilize the Report of Findings, community engagement summary, goals, and policies to create a future land use scenario for the planning area that identifies potential residential/industrial growth and redevelopment areas. We will analyze the future land use scenario using GIS and other tools to describe its opportunities and constraints. An analysis of impacts and costs will aid in communicating how the community will be affected by the growth scenario. The scenario will be refined through community feedback and area-specific analyses. We will utilize the scenario to identify topic-specific policies and recommendations. Goals and policies for each topic will not only inform the future land use plan, but ultimately complement and reinforce it.

Comprehensive Plan key topic areas will include:

- Specific vision for the city
- Existing and future land use maps
- Demographic/economic overview
- Existing conditions overview
- Infrastructure review
- Community growth assessment
- Growth decision making framework
- Community priorities
- Action steps



TASK 6 IMPLEMENTATION PLAN

The key to creating a pragmatic community plan with achievable goals is to outline a solid plan for strategic implementation. The implementation element must be developed in close coordination with stakeholders, Steering Committee, and City staff. There must also be a degree of accountability built into the implementation process. Each action must be carried out by an individual, group or organization.

The Implementation Plan element will include a comprehensive Implementation toolbox plus specific implementation strategies for each planning goal that describes elements such as responsible parties, available assets, priority, timeframe, cost factors, and funding sources. The implementation plan will have goals and actions related to each of the key topic area as stated above.



TASK 7 DOCUMENT PREPARATION

There are many options for formatting the deliverable documents. Options to consider include page size, cover design, page design, etc. The selected formatting options will impact the Plan's readability and production costs. We will coordinate with the core team to determine the appropriate format for the final document.

We stress the significance of graphic communications in planning documents. It is of equal importance as the language component. Effective graphics convey complicated information in a manner that is easy to understand. Our team uses a variety of graphic methods including maps, photographs, infographics, charts, graphs, renderings, cross-sections, plans, bird's eye views, and isometric drawings.



TASK 8 PLAN APPROVAL

Our team will guide the City through the approval process and we will provide the necessary presentations and workshops with the Planning Commission and City Commission.

Deliverable

We will begin by developing a Community Engagement Plan specifically tailored for the City of Liberal that will include:

- Community Engagement Plan
- Report of Findings
- Summary of Community Input
- Draft Comprehensive Plan
- Final Comprehensive Plan
- Maps and Graphics
- GIS Database(s)

MOVING FORWARD

The City is making a worthwhile investment in planning for the future. At the end of the process, you will have a valuable document that provides a clear vision and direction for the City of Liberal. **At PEC, we work to ensure the investment doesn't just sit on the shelf.** We understand how the Comprehensive Plan should be used, as well as how it can be used. We will identify opportunities to utilize the City's investment such as infrastructure planning, CIP planning, and policy development. We are invested in our communities and our work and do what we can to ensure their success.

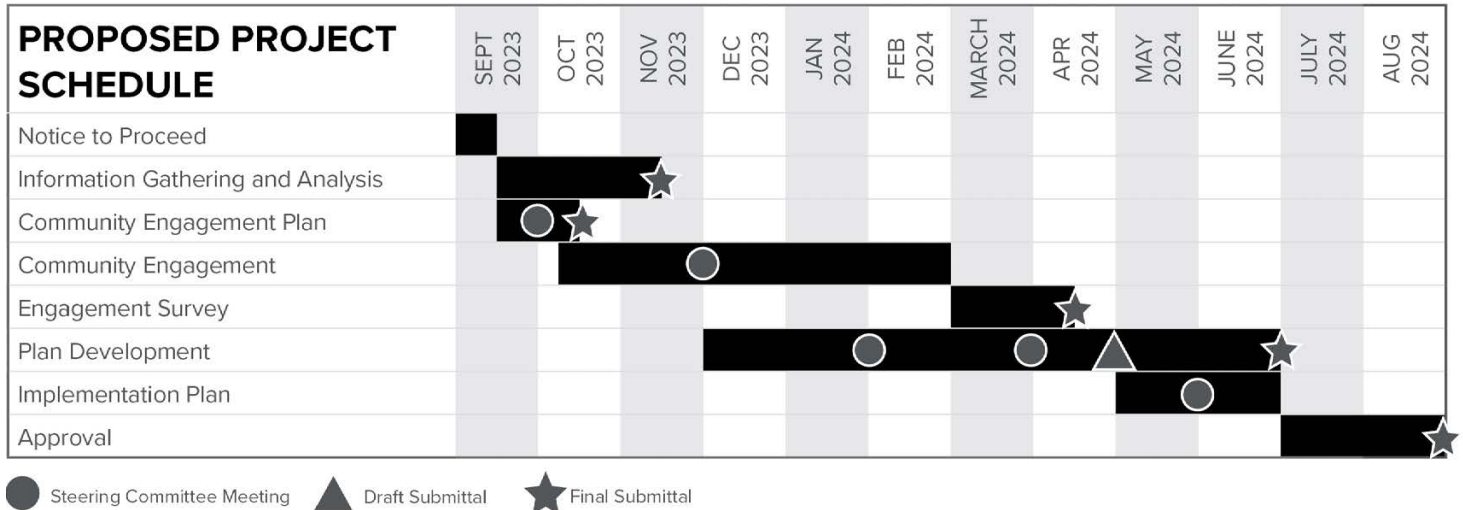
We understand the City uses the Comprehensive Plan when evaluating development proposals. We will develop the Comprehensive Plan with this in mind, ensuring clear interpretation of Plan policies and how they relate to zoning and the subdivision of land.

Our scope includes providing progress memos at six months and one year after plan adoption that details the progress various stakeholders have made towards plan action items.

ABILITY TO COMPLETE PROJECTS ON TIME

We meet our clients' expectations for quality projects on time. Schedule requires constant attention. This begins by establishing clear roles and responsibilities set in a realistic time frame. Our detailed schedules of events, milestones, and activities are distributed to each team member. The schedule identifies our deadlines and who will meet them. Having time and tasks charted and available at our finger tips assists us in managing and tracking individual activities. Our team commits our resources to complete your projects within your time frames.

QUALITY ASSURANCE/QUALITY CONTROL

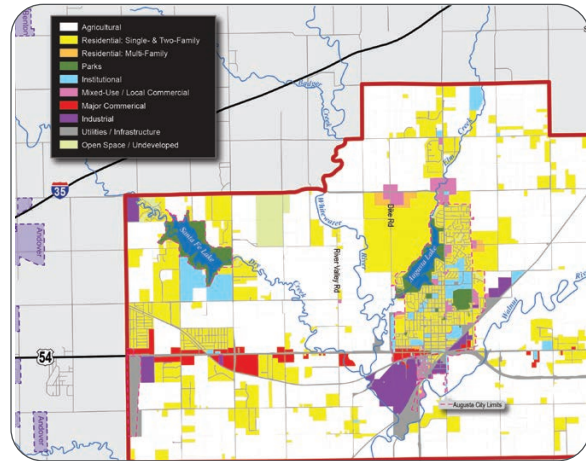


Quality assurance and quality control (QA/QC) begins with the first day of project effort and continues until the final acceptance of the work product. The most cost-effective QA/QC efforts of a financial project are exerted during the project planning phase of the study. The project manager, as the day-to-day leader of quality control, establishes criteria for progress milestones, cross-checking of calculations, coordination reviews, and detailed evaluation of work products. Additionally, the project manager continually emphasizes quality control concerns by holding strategically scheduled discussions among project team members and the City as the work progresses. The project manager assigned to your project will constantly monitor results, validate assumptions, and address issues resulting from the planning efforts.



Prior Experience

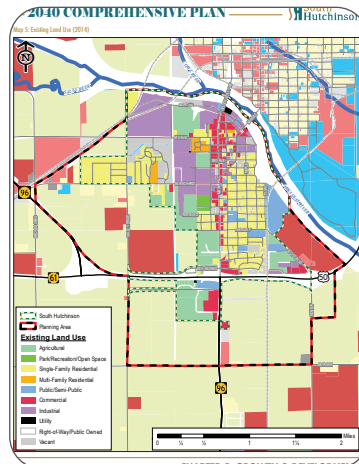
Prior Experience



COMPREHENSIVE PLAN, ZONING CODE, AND SUBDIVISION REGULATIONS AUGUSTA, KS

PEC completed an engaging comprehensive planning process for the City of Augusta. The comprehensive plan process was led by a steering committee of community leaders and citizens to ensure diverse viewpoints. The community engagement process involved tactical and traditional public open houses to get ideas, obtain feedback, and validate progress. The plan reflects the community's new vision, renewed focus on placemaking, spurring business development, corridor beautification, harnessing opportunities from robust infrastructure, and fiscal responsibility. The city has been struggling with inconsistent annexation practices and a lack of continuity in decision-making around expansion. PEC provided guidance on this issue and documented a consistent policy with criteria for city limits expansion and annexation.

PEC also rewrote Augusta's zoning code and subdivision regulations with the intent to implement the new community vision and comprehensive plan goals which included supporting graphics. The regulations were updated and processes streamlined to reflect current planning practices and address recurring issues with the current regulations. PEC provided modernized, user-friendly documents that facilitate the community's growth goals.



COMPREHENSIVE PLAN SOUTH HUTCHINSON, KS

PEC completed a full rewrite of the City's 1997 comprehensive plan. South Hutchinson has rebranded in recent years and implemented a marketing plan to attract new growth. The plan leverages the City's community-building efforts with an emphasis on corridor and neighborhood-based strategies for future growth. Development policies focus on promoting compatibility between adjacent land uses and establishing an efficient development pattern. Comprehensive plan implementation policies work in unison with the City's strategic plan to achieve the community's vision and measure progress.

The 2040 Comprehensive Plan was adopted in February 2016 with strong support from the Planning Commission and City Council.

COMPREHENSIVE PLAN, ZONING CODE, AND SUBDIVISION REGULATIONS KECHI, KS

PEC completed a Comprehensive Plan for the Kechi community, between Wichita and Newton, that focused on providing the flexibility to meet changing community demands and a multi-faceted economic development strategy to facilitate desired growth. The idea of an Arts and Business District (A&B District) was a focal point of the Comprehensive Plan. As part of the Comprehensive Plan, PEC worked with team member, Vireo, and developed the A&B District Redevelopment Design Concept to enable the community to visualize the conversion of a traditional residential development into an artisan village type development that focuses on the arts and includes live-work spaces. PEC then facilitated and developed a 5-year Strategic Plan that took priority goals and policies from the Comprehensive Plan and detailed a specific implementation plan with action steps, funding sources, responsible parties, and measures of progress.

Next, PEC updated the Zoning Code and Subdivision Regulations for Kechi with streamlined processes and abundant supporting graphics. Most of these updates focused on the modification of an existing central business district zone classification to facilitate and guide the development of the A&B District. The final element of the overall engagement was PEC's development of the A&B District Master Plan, which created detailed concepts for public right-of-way improvements within the district to ensure public infrastructure facilities and capacities match the transitional development of the A&B District.



CURRENT PROJECTS

PEC is actively engaged in comprehensive plan updates for other communities around Kansas including Bel Aire, Concordia, and Kechi. These plans are at various scales and stages of completion.



ON-CALL PLANNING

PEC currently provides on-call planning support for the following communities. Our planning support includes everything from providing staff reports for land use cases to following through with goals of comprehensive or strategic plan initiatives.

- Haysville, KS
- Kechi, KS
- Hutchinson, KS
- Lawrence, KS



OTHER RELEVANT PROJECT EXPERIENCE

- Comprehensive Plan | Girard, KS
- Multi-Modal Accommodation Policy and Street Design Guidelines | Wichita, KS
- Maize in Motion (Bicycle & Pedestrian Master Plan) | Maize, KS
- Pedestrian Study | Rose Hill, KS
- Pedestrian & Bicycle Master Plan Update | Bel Aire, KS
- Casino Area Transportation Plan | Sumner County, KS
- Downtown Wayfinding Plan | Mulvane, KS
- Pedestrian & Bicycle Facilities Master Plan | Valley Center, KS



References

References

There is no greater measure of success than a satisfied client. Satisfied clients are repeat clients. A significant volume of the services performed by our team members occurs for existing clients. They benefit from our dedication to quality solutions, timeliness, and cost control.

Quality is echoed in a contractor's statement **"we can trust PEC's plans to be right and we don't have to guess how to build something."** This trust produces the best bid prices and the most well-constructed projects for our clients. Our reputation and ability to provide exceptional engineering services is verified by our high number of satisfied clients. The following client references will attest to the integrity, quality of service, and competence of PEC and we invite you to contact them for additional information.



Josh Shaw
City of Augusta
City Manager
316-775-4510
jshaw@augustagov.org



Kamme Sroufe
City of Kechi
City Administrator
316-744-9287
ksroufe@kechiks.gov



Jim Seitnater
City of Hutchinson
Interim Planning Director
620-694-2677
jim.seitnater@hutchgov.com



Andy Ens, PE
City of Lawrence
Engineering Program Manager
785-832-7812
aensz@lawrenceks.org



Scott Rickard
City of El Dorado
Director of Community Development
316-321-9100
srickard@eldoks.com

Project Cost



Project Cost

Our team can deliver exactly what the City of Liberal is looking for. We have provided a cost estimate below that breaks out a few items that we feel are important, but may be modified based on the needs of the City. Should our team be selected, we will happily work with the City to craft this project to any specific wants or needs.

COST ESTIMATE

TASK	COST
Task 1. Project Management	\$7,000
Task 2. Information Gathering & Analysis	\$3,000
Task 3. Mapping/GIS	\$2,500
Task 4. Community Engagement (8 Stakeholder Meetings, 4 Pop-ups)	\$24,000
- Project Website	\$7,000
- Public Events	\$7,000
- Survey	\$7,000
Task 5. Plan Development (with Infrastructure Review)	\$7,000
- Infrastructure Review	\$8,000
Task 6. Implementation Plan	\$4,000
Task 7. Document Preparation	\$5,500
Task 8. Approval	\$3,000
TOTAL	\$85,000



303 S. Topeka | Wichita, KS 67202
316.262.2691
www.pec1.com



PUBLIC POLICY & MANAGEMENT CENTER

1845 Fairmount Street | 3rd Floor
Wichita, KS 67260 | 316.948.3456
www.wichita.edu/services/ppmc



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 9.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From: Keith Bridenstine, Building Services Director

RE: Acceptance of Hackberry Street Dedication

On December 15th 2017 John Smith filed a quit claim deed transferring a portion of block 5 lot 18 of the Park Properties Fourth Addition to the City of Liberal for the purpose of a street. The City Commission had previously declined the dedication of the property as a street. To clear the use for street purposes, the Commission would need to vote to accept the dedication.

Recommendation:

City staff recommends the Commission to accept the street dedication to create street continuity and for the continued development of Liberal.

STATE OF KANSAS } FEE \$ 69.20
 SEWARD COUNTY }
 This instrument was filed for record
September 01, 2023
 at 11:20 o'clock A M. and recorded
 in Vol. 746 at page 588
 KAREN J. WARDEN, Register of Deeds
Karen J. Warden

AFFIDAVIT of LAND TRANSFERS and OWNERSHIP

STATE OF KANSAS, COUNTY OF SEWARD, ss:

The undersigned, being a person of lawful age and being first duly sworn, on oath, does depose and state the following:

- 1) I am John T. Smith, mail address 404 N Kansas, Liberal, Ks 67901, and I am the manager and a member of **Tree Street Development, LC**, a Kansas Corporation, hereinafter referred to as "Developer," and said company is the successor to Park Properties, Inc.
- 2) Circa 1999 Developer was the owner of all lots described as PARK PROPERTIES THIRD ADDITION ('PkP 3rd Addn') and PARK PROPERTIES FOURTH ADDITION ('PkP 4th Addn') to the City of Liberal, Kansas, said lots being part of a planned residential neighborhood in the above plats, and said lots illustrated on the accompanying 'PLAT EXHIBIT' #325' dtd 2/1/99; except:
 - a) Lots 1 - 5, Block 2, Park Properties Third Addition; and
 - b) Lot 27, Block 2, Park Properties Fourth Addition; and
 - c) Lots 2 - 12, Block 3, Park Properties Fourth Addition.
- 3) Over the following approximate 15+ years additional lot sales & development took place, including Lots 1-7, Blk 4, and Lots 23-24, Blk 5, 'PkP 4th Addn', which were subsequently built on.
- 4) As a result of condemnation proceedings circa 2015 by the Liberal Unified School District 480 ('USD 480'), Developer's vacant and undeveloped property remaining was significantly altered and major portions of the of the PkP 4th Addn were taken & replatted (accompanying 'PRELIM PLAT' dtd 2/22/16).
- 5) Further required replatting included 'MEADOWLARK & OSAGE CT Replat' dtd 5/25/17. The condemnation proceedings also necessitated the dedication of Lot 18, Blk 5, PkP 4th Addn for street continuity purpose of Hackberry (deed Bk 696, Pg 147).
- 6) Developer received a reverting park lot from the City (Lot 1, Blk 3, PkP 3rd Addn; Bk 735, Pg 264).
- 7) Developer lastly sold Lot 1, Blk 3, PkP 3rd Addn, and Lot 25, Blk 5, PkP 4th Addn.
- 8) The above recital is to say that as of the end of August '23 it is my opinion and belief that from the various sales, exchanges, and court proceedings, that there are approximately 90 residential lots in the Park Properties Neighborhood Area including Osage Court, approximately 28 lots built on, leaving approximately 62 vacant lots of which Developer is the owner of record.

Further affiant sayeth not.

Executed this 1st day of September, 2023.

John T. Smith
 John T. Smith

ACKNOWLEDGMENT

STATE OF KANSAS, COUNTY OF SEWARD) SS:

Before me, the undersigned, a Notary Public, within and for said County and State, on this 1 day of September 2023, personally appeared John T. Smith, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year last above written.

My commission expires:

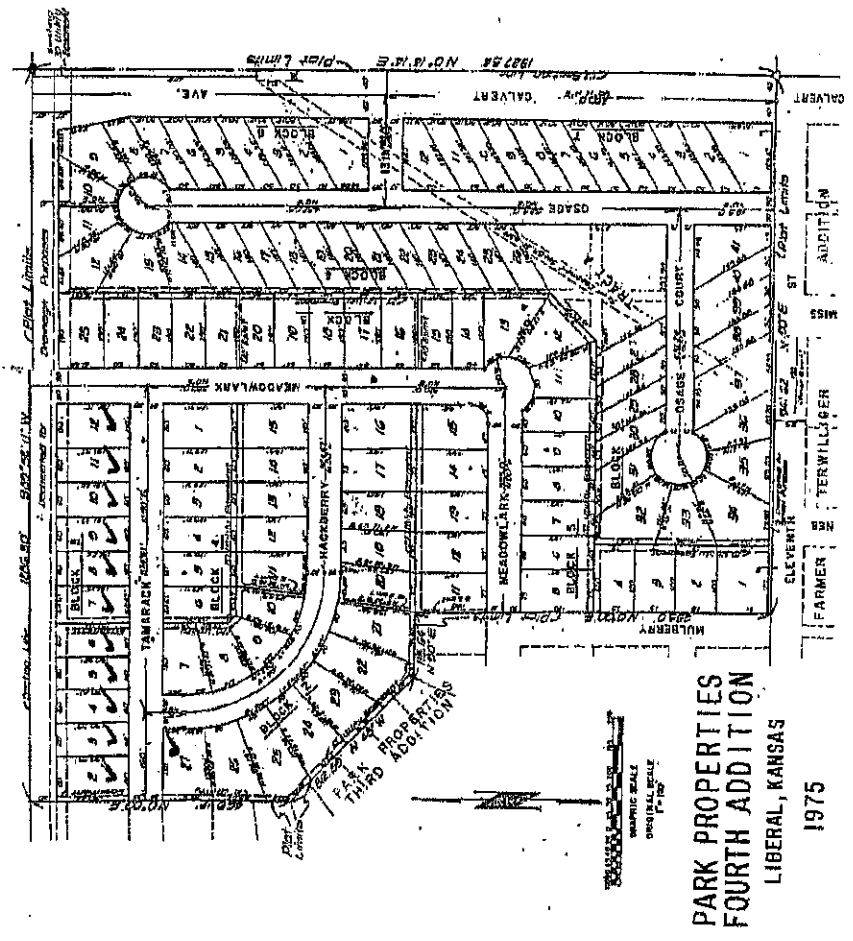
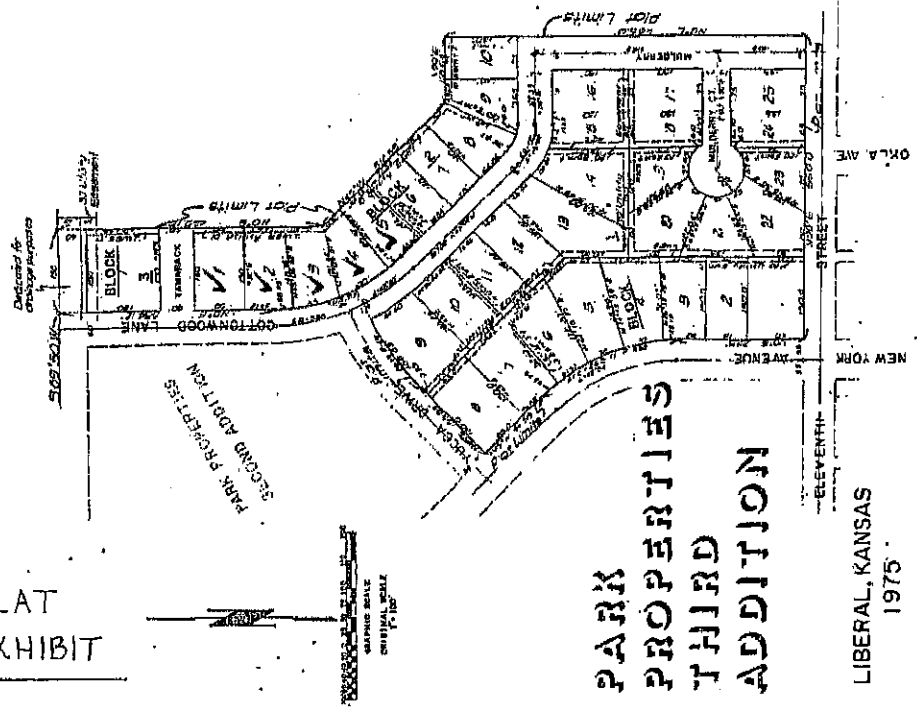
Kim Chesbro
 Notary Public



BOOK 746 PAGE 588

Affidavit re ownership tsd 1.1

PLAT
EXHIBIT



2/1/99 325

- HOLD -
City refused this
per Kevin
02-13-18
898

STATE OF KANSAS
 SEWARD COUNTY

FEE \$14⁰⁰/₄⁰⁰

This instrument was filed for record

December 15 20 17

at 8:45 o'clock A. M. and recorded

in Vol. 696 at page 147

KAREN J. WARDEN, Register of Deeds

Karen J. Warden

QUIT CLAIM DEED

Tree Street Development, LC, a corporation duly organized, incorporated and existing under and by virtue of the laws of Kansas and having its principal place of business at Liberal, Seward County, in the State of Kansas, as "FIRST PARTY,"

QUIT CLAIMS to **CITY OF LIBERAL**, a municipal corporation, of Seward County, Kansas, to wit:

The surface only to the south sixty (60') feet of Lot 18, Block 5 for public street, utility and access purposes (to be known as **Hackberry street**), Park Properties Fourth Addition, Liberal, Seward County, Kansas; the remaining north 2 foot portion of which shall be attached to and made a part of Lot 19, Block 5, Park Properties Fourth Addition, and hereafter the 2 foot remainder combined with Lot 19 shall be identified as **Lot 19, Block 5, Park Properties Fourth Addition**, (see also Book 695, Page 1043), [KSA 79-1437e, Exemption (13) ...conveyance of right-of-way.]

for the sum of Ten and No/100 dollars (\$10.00) and other good and valuable consideration.

IN WITNESS WHEREOF, the undersigned hereto have caused this instrument to be signed by its duly authorized representatives to do so, and to be effective the day and year first above written.

Tree Street Development, LC
 John T Smith Associates, Inc., Optg. Mgr.

By

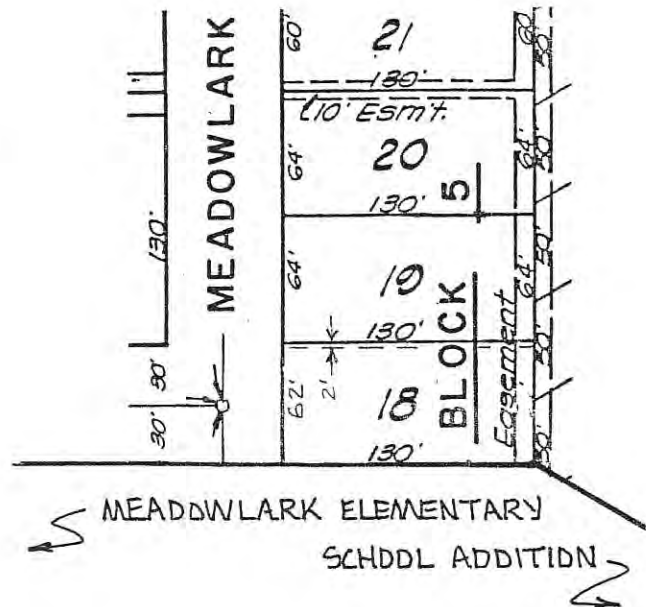
John T Smith
 John T Smith, Pres.

STATE OF KANSAS, COUNTY OF SEWARD, SS:

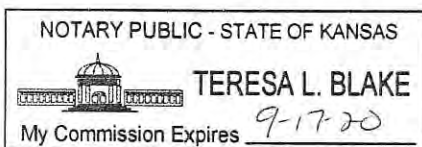
BE IT REMEMBERED, that on this 15 day of December, 20 17, before me the undersigned, a Notary Public, in for the County and State aforesaid, came John T Smith who is personally known to me to be the same person who executed and acknowledged the above agreement.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above mentioned.

My Commission Expires: 9-17-20



Teresa L. Blake
 Notary Public



\\deed qc tsd-city L19-18 B5



The

CITY of LIBERAL

BUILDING & CODE ENFORCEMENT ~ P.O. BOX 2199 ~ LIBERAL, KS. 67905-2199 ~ (620) 626-2261

June 23, 2017

Tree Street Development, LC,

After careful review of the Street Dedication Agreement presented to the City of Liberal by Tree Street Development, LC, it is the City's stance that we respectfully decline the street dedication at this time. When Park Properties Fourth Addition is developed, the street has been laid in and meets the City of Liberal Street Design Standards; then the City would consider the Street Dedication. This could also be accomplished without a dedication by re platting the Addition.

Any questions and concerns, please contact the City of Liberal Building Department at 324 North Kansas Ave. or 620-626-2261.

Thank you,

Kevin Kirk/ Zoning Administrator

Lisa

From: Kevin Kirk <kevin.kirk@cityofliberal.org>
Sent: Wednesday, January 10, 2018 4:48 PM
To: Lisa
Subject: Re: MEADOWLARK

No the City did not accept this.

On Wed, Jan 10, 2018 at 3:32 PM, Lisa <lolson@sewardcountyks.org> wrote:

Did you guys accept this? Last I knew you said the City wouldn't accept it from him until he developed his subdivision. Just checking before I draw the changes.

Thanks,

Lisa

Entered in Transfer Record in my office
this 18th day of December, 2017
Stacia D. Long
County Clerk

STATE OF KANSAS } FEE \$ 14.00
SEWARD COUNTY }

This instrument was filed for record
December 15, 2017

at 8:45 o'clock A. M. and record
in Vol. 696 at page 147

KAREN J. WARDEN, Register of Deeds
Karen J. Warden

QUIT CLAIM DEED

Tree Street Development, LC, a corporation duly organized, incorporated and existing under and by virtue of the laws of Kansas and having its principal place of business at Liberal, Seward County, in the State of Kansas, as "FIRST PARTY,"

QUIT CLAIMS to CITY OF LIBERAL, a municipal corporation, of Seward County, Kansas, to wit:

The surface only to the south sixty (60') feet of Lot 18, Block 5 for public street, utility and access purposes (to be known as Hackberry street), Park Properties Fourth Addition, Liberal, Seward County, Kansas; the remaining north 2 foot portion of which shall be attached to and made a part of Lot 19, Block 5, Park Properties Fourth Addition, and hereafter the 2 foot remainder combined with Lot 19 shall be identified as Lot 19, Block 5, Park Properties Fourth Addition, (see also Book 695, Page 1043), [KSA 79-1437c, Exemption (13) ...conveyance of right-of-way.]

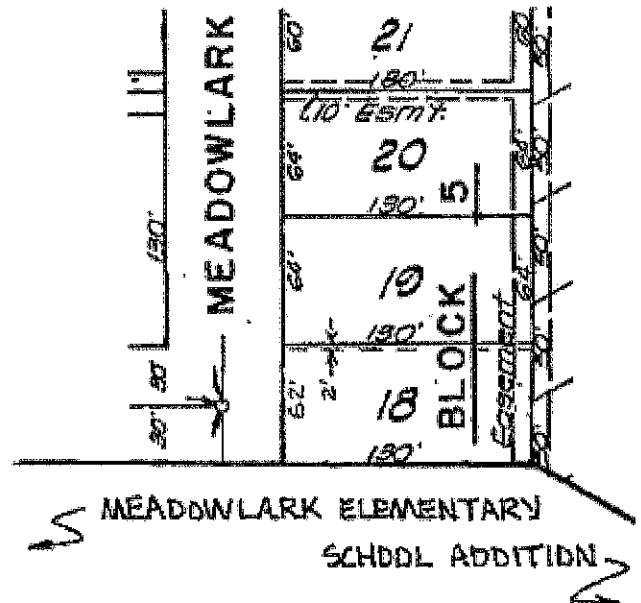
for the sum of Ten and No/100 dollars (\$10.00) and
other good and valuable consideration.

IN WITNESS WHEREOF, the undersigned
hereto have caused this instrument to be signed by its
duly authorized representatives to do so, and to be
effective the day and year first above written.

Tree Street Development, LC
John T Smith Associates, Inc., Optg. Mgr.

By

John T Smith
John T Smith, Pres.



STATE OF KANSAS, COUNTY OF SEWARD, SS:

BE IT REMEMBERED, that on this 15 day of
December, 2017, before me the undersigned, a Notary
Public, in for the County and State aforesaid, came John T Smith
who is personally known to me to be the same person who executed
and acknowledged the above agreement.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above
mentioned.

James L. Blake
Notary Public

My Commission Expires: 9-17-20

--

Kevin Kirk, CBO

Director of Building Services, Zoning Administrator
City of Liberal
324 N Kansas
Liberal, KS 67901
Work (620) 626-2262
Fax (620) 626-0572

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City of Liberal, 324 North Kansas Avenue, Liberal, Kansas 67901, www.cityofliberal.org

STATE OF KANSAS } FEE \$44⁰⁰/₁₀₀
SEWARD COUNTY }This instrument was filed for record
December 6 20 17
at 4:10 o'clock P. M. and recorded
in Vol. 695 at page 1043

KAREN J. WARDEN, Register of Deeds

Karen J. Warden**AFFIDAVIT of DEDICATION**

STATE OF KANSAS, COUNTY OF SEWARD, ss:

The undersigned, being a person of lawful age
and being first duly sworn, on oath, does depose and
state the following:

1. I am **John T. Smith**, with mailing address of 404 N. Kansas, Liberal, Kansas 67901.
2. I am the current manager and a member of **Tree Street Development, LC**, a Kansas limited liability company, which is active and in good standing in the State of Kansas.
3. Individually, and through my management company, John T Smith Associates, Inc., I have been affiliated in various ownership and management roles with Tree Street Development, LC since its inception.
4. Tree Street Development, LC owned numerous lots in Block 5 and Block 6 of Park Properties Fourth Addition, Liberal, Seward County Kansas prior to February 2015.
5. On or about February 10, 2015 Liberal Unified School District 480 did take certain portions of some Lot(s) in said Blocks for a school site through the condemnation process, which taking was cause for the necessity to replat remaining portions of some Lot(s) in said Blocks.
6. Plat approvals through the replatting process calling for the extension of Hackberry Street through Block 6 to connect with the Osage Court replat was unanimous (see attached copy of Liberal Metropolitan Area Planning Commission Minutes, May 11, 2017, pgs 2-3, Agenda Item '4. CASE PZ-03-17'). To provide for such an extension a conveyance or dedication for street extensions or public purposes outside a plat boundary can be made by separate instrument.
7. Subsequent approval of the Osage Court Final Plat by the governing body acknowledging meeting the requirements of the City of Liberal was unanimous (see attached copy of Liberal City Commission Minutes, May 23, 2017, pg 2, Agenda Item '8. Final Plat of Osage Court Addition').
8. The Osage Court Final Plat was recorded May 25, 2017 in Vol II, Page 164 of the records of the Seward County Register of Deeds.
9. Further affiant sayeth not.

Executed this 6th day of December, 2017.

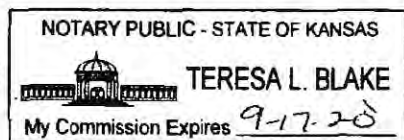
John T. Smith
ACKNOWLEDGMENT

STATE OF KANSAS, COUNTY OF SEWARD) SS:

Before me, the undersigned, a Notary Public, within and for said County and State, on this 6th day of December, 2017, personally appeared John T Smith, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year last above written.

My commission expires: 9-17-20

Teresa L. Blake
Notary Public
**BOOK 695 PAGE 1043**

Affidavit of land use tsd

Thad Reynolds replied that setback distances changed with zoning, so they are not normally added unless specifically requested by the client. Reynolds stated a change in zoning could make the plat incorrect.

Nick Schwindt asked if all the correct changes had been made to the plat since the first submission. Schwindt stated he believed the road was different on the original submission.

Kevin Kirk presented the preliminary plat to show it was the same. Kirk asked John Smith in the audience about a different layout to the street.

John Smith from the audience stated the original plan was to have a shared road, but the school did not participate.

There being no others present to speak for or against the item, the public portion of the meeting is closed.

William Hockett asked if the Hackberry street on the plat continued through to the west once it left the plat.

Kevin Kirk stated Hackberry was to extend through to the west.

Nick Schwindt motioned to recommend the plat to the City Commission for approval, with Steven Norton seconding the motion. All in favor, motion carried.

AYES: Frauli, Hockett, Schwindt, Norton, Gutierrez, Arredondo

NAYES: None

ABSTAIN: None

ABSENT: None

5. CASE PZ-04-17: This is a request of Preliminary Re-Plat of the Prairie Breeze Subdivision Phase III, to be brought back to the Metropolitan Area Planning Commission as a final plat for recommendation to the City Commission.

A parcel of land located in lots 1-15 Block 5, Lots 1-18 Block 6, and Lots 9-11 and the North 48-45 feet of Lot 8 Block 7 of Prairie Breeze Subdivision Phase II, Liberal, Seward County, Kansas.

Kevin Kirk stated the matter was the preliminary re-plat for Prairie Breeze Subdivision Phase III. Kirk stated application has been made and paid, publications have been published in the official newspaper twenty days in advance, and all landowners within two hundred feet have been notified. Kirk stated the property owner has submitted an engineered drawing which was reviewed by the zoning administrator and the City Engineer. Kirk stated that staff recommend that the Board approve the preliminary re-plat. Kirk stated the plat was sent to all utilities and the only concern was from the City Water Department about the incorrect measurement of a water line, but this could be corrected prior to a final plat.

Kevin Frauli opened the public portion of the meeting and asked if there was anyone present to speak in favor of the item.

Thad Reynolds, with Earl's Engineering, approached the podium. Reynolds stated the re-plat simply removed some streets which went north into an area that is now a school and reformatting the lots that are more conducive for the clients use.

Nick Schwindt asked about the water line error.

dh
Sec CHECKED SEP 14 2017

BOOK 695 PAGE 1045

7. Ordinance No. 4484 - Rezone "R-2" Two-Family Dwelling District to an "R3" Multiple Family Dwelling District in Lots 1-15 Block 5 and of Lots 1-8, Block Six (6) and Lots 9-11 and the North 48.45 feet of Lot 8 Block 7 of Prairie Breeze Subdivision Phase II.

Mayor Denoyer requested Commission consideration of Ordinance No. 4484, entitled, "AN ORDINANCE AMENDING THE "OFFICIAL ZONING DISTRICT MAP" OF THE CITY OF LIBERAL, KANSAS BY REZONING LOTS 1-15 BLOCK Five, LOTS 1-8 BLOCK 6, and Lots 9-11 and the North 48.45 feet of Lot 8 Block 7 of PRAIRIE BREEZE SUBDIVISION PHASE II ADDITION OF LIBERAL, SEWARD COUNTY, KANSAS, FROM "R-2" TWO-FAMILY DWELLING DISTRICT, TO "R3" MULTI-FAMILY DWELLING DISTRICT."

- Zoning Director Kevin Kirk stated Ordinance 4484 would rezone the lots as listed above from a "R-2" Two-Family Dwelling District to an "R3" Multiple Family Dwelling District. The Planning Board recommended the Planners forward the rezone of Prairie Breeze Subdivision Phase II to the City Commission for acceptance.

Commissioner Carlile moved to approve Ordinance No. 4484, as presented, with Commissioner Aragon seconding the motion. The motion carried unanimously.

8. Final Plat of Osage Court Addition.

- Zoning Director Kevin Kirk stated on May 11, 2017 the Liberal Metropolitan Area Planning Commission reviewed the final plat of the Osage Court Addition. It meets all of the requirements of the City of Liberal. The Planners recommended to forward the final plat of Osage Court Addition to City Commission for acceptance.

Commissioner Harrison moved to accept the final plat of Osage Court Addition, as presented, with Vice Mayor Martinez seconding the motion. The motion carried unanimously.

9. Resolution No. 2261 - Establishing Date and Time for Hearing on Tax Increment Financing Redevelopment Plan for Redevelopment Project Area 1 of the North Liberal Redevelopment District.

Mayor Denoyer requested Commission consideration of Resolution No. 2261, entitled, "A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS DETERMINING THAT THE CITY IS CONSIDERING ADOPTION OF A REDEVELOPMENT PROJECT PLAN WITHIN THE BOUNDARIES OF THE NORTH LIBERAL REDEVELOPMENT DISTRICT; ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING ON SUCH MATTER; AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING."

- City Manager Hall noted Mr. Parsons is out of town recruiting businesses.
- Resolution No. 2261 sets a time and date for a hearing for the creation of a Redevelopment District in accordance with the Kansas Tax Increment Financing (TIF) Act. This resolution calls for a public hearing on June 27, 2017 at 5:30 p.m.

Commissioner Harrison moved to adopt Resolution No. 2261, as presented, with Commissioner Carlile seconding the motion. The motion carried unanimously.

10. Resolution No. 2262- Determining the Advisability of Issuing Taxable Industrial Revenue Bonds.

Mayor Denoyer requested Commission consideration of Resolution No. 2262, entitled, "A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE CONSTRUCTION AND EQUIPPING OF A COMMERCIAL FACILITY TO BE LOCATED IN SAID CITY; AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS."

- Pinnacle Developments LLC requested Industrial Revenue Bond financing for a proposed commercial facility. The business is responsible for the bond repayment. The City is not responsible for bond repayment and the issuance does not put the City in any financial risk.
- It was noted tax payers are at no risk.



project economically feasible. Parson stated the process was started by the City Commission and there had been public hearings the 23rd day of April for approving the TIF ordinance, which passed unanimously. Parsons stated the plan for the Redevelopment is the addition of multiple commercial restaurants. Parsons asked the Board for a finding that the Project matched the intent of the City.

There being no others present to speak for or against the item, the public portion of the meeting is closed.

Tracy Gutierrez motioned to recommend the North Liberal Redevelopment District-Redevelopment Project Area 1 to the City Commission, with Monalicia Arredondo seconding the motion. All in favor, motion carries as follows.

AYES: Frauli, Hockett, Schwindt, Norton, Gutierrez, Arredondo

NAYES: None

ABSTAIN: None

ABSENT: None

4. CASE PZ-03-17: This is a request for Final Plat for a Parcel of land located in Block 6 of Park Properties Fourth Addition to the City of Liberal, Seward County, Kansas, more particularly described as follows;

Commencing at the Northeast corner of the Northwest Quarter of Section 33, Township 34 South, Range 33 West of the 6th Principal Meridian, Seward County, Kansas thence S01°42'11"W along the East line of said Northwest Quarter a distance of 50.80 feet, thence N88°17'49"W a distance of 105.01 feet to the Northeast corner of Lot 9, Block 6, said point being the point of beginning;

-Thence S10°03'44"E a distance of 122.58 feet;

-Thence S01°42'11"W a distance of 497.23 feet;

-Thence N88°32'00"W a distance of 128.11 feet;

-Thence N58°26'48"W a distance of 209.46 feet;

-Thence N01°28'01"E a distance of 511.80 feet;

-Thence S88°38'21"E a distance of 286.91 feet to the point of beginning.

Said parcel contains 4.15 acres, more or less, and is subject to easements, reservations, and restrictions of record.

Kevin Kirk stated the matter was the final plat for Osage Court and the preliminary plat had been presented to the board in May of 2016. Kirk stated the matter had been published twenty days prior to the meeting, all landowners within two hundred feet of the property had been notified and the plans had been prepared by a licensed engineer. Kirk stated the plat has been reviewed by the Zoning Administrator and city engineer. Kirk stated that staff recommend that the Board recommend the plat to the City Commission for approval.

Kevin Frauli opened the public portion of the meeting and asked if there was anyone present to speak in favor of the item.

Thad Reynolds, with Earl's Engineering, approached the podium.

William Hockett asked why there were no setback measurements listed on the plat.



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 10.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From: Karen LaFreniere, Grants Director

RE: Kansas Department of Wildlife & Parks Grant Award

The Kansas Department of Wildlife & Parks has approved two grant awards for park improvements in Mahuron Park and Blue Bonnet Park. The award letter and Project Agreement for each grant are attached.

- a. Mahuron Park Playground in the amount of \$47,941.50, with \$47,941.50 in matching funds from the City.
- b. Blue Bonnet Park Playground in the amount of \$16,419.59, with \$16,419.59 in matching funds from the City.

Both grants include site work, equipment and installation of playgrounds.

Recommendation:

- a. Staff requests consideration for the approval of the Mahuron Park Grant award from the Kansas Department of Wildlife & Parks as presented, with the City's matching funds in the amount of \$47,941.50 to be funded by the Housing and Community Development portion of the 1-Cent Sales Tax, and to authorize the Mayor and City Staff to execute necessary grant agreements and documents.
- b. Staff requests consideration for the approval of the Blue Bonnet Park Grant award from the Kansas Department of Wildlife & Parks as presented, with the City's matching funds in the amount of \$16,419.59 to be funded from the Housing and Community Development portion of the 1-Cent Sales Tax, and to authorize the Mayor and City Staff to execute any necessary grant agreements and documents.

August 24, 2023

Karen LaFreniere, Grant Director
City of Liberal
P.O. Box 2199
Liberal, KS 67901

RE: NPS Project No. 20-00821 City of Liberal – Mahuron Park Playground

Dear Karen,

Please consider this official notice of the approval of National Park Service LWCF project number 20-00821 at Mahuron Park. The approved action allows \$47,941.50 of funding for the City of Liberal for improvement projects. Project funding will be available through July 31, 2026

Due to the nature of the Land and Water Conservation Fund program, the park facility must remain opened to the public for outdoor recreation in perpetuity. Enclosed are two copies of the Project Agreement for the above referenced LWCF project. Please have the appropriate official sign both copies and return them to our office. A fully executed copy will be returned to your office. These documents must be signed and returned before any reimbursement will be allowed. To apply for reimbursement after work has been completed and paid for you need to:

1. Make copies of all invoices paid on the project and send them to our office. You will only be reimbursed for approved invoices that you have already paid. These invoices should coincide with the project scope you originally submitted. Reimbursement information and forms can be sent upon request.
2. Keep accurate records of all "in-kind" labor or donations that you will be using for the overall project.
3. Keep copies of all documents for your records.

If you should have any questions, please contact me at 620-672-0741.

Sincerely,



Riston Landwehr
LWCF Grant Coordinator
KDWP - State Parks Division
Email: riston.landwehr@ks.gov

**KANSAS DEPARTMENT OF WILDLIFE, PARKS AND TOURISM
LAND AND WATER CONSERVATION FUND PROGRAM**

COUNTY: Seward
PROJECT NO.: 20-00821

PROJECT AGREEMENT

NAME OF PARTICIPATING AGENCY: City of Liberal
ADDRESS: P.O. Box 2199 Liberal, KS 67901
PROJECT TITLE: Mahuron Park Playground
PROJECT PERIOD: August 14, 2023 through July 31, 2026
PROJECT SCOPE: (Description of Project)

The City of Liberal will be replacing an existing playground structure with new playground equipment at Mahuron Park. The new playground equipment will provide for a more accessible outdoor space.

The City of Liberal shall comply with Section 70914 of the Bipartisan Infrastructure Laws of the Build America, Buy America Act effective January 13, 2023. See Exhibit A included in this agreement.

PROJECT SEGMENT COVERED BY THIS AGREEMENT:

PROJECT COST:

Total Cost	\$ <u>95,883.00</u>
Fund (LWCF) amount not to exceed 50%	
Fund (LWCF) Amount	\$ <u>47,941.50</u>
Cost of this Segment	\$ <u>95,883.00</u>
Assistance this Segment	\$ <u>47,941.50</u>

ATTACHMENTS:

1. General Provisions
(Dated:) December 2015

Project Agreement (Cont.)

The State of Kansas and the local agency named on the previous page, mutually agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964) as amended, with the general provisions attached hereto and made a part hereof, and with the approved project proposal including attachments and any amendment thereto which have been or will be submitted for this project.

The State hereby promises, pending the execution of this agreement by the above named political subdivision, to take the necessary steps and action and to attempt to enter an agreement and any necessary amendments to obtain federal cost-sharing for that portion of the project cost referred to on the reverse side as "Fund Amount," to accept such funds from the United States and disburse the same to reimburse the local agency that portion of the total project cost that is the United States' share. It is understood by the parties hereto that this agreement shall not obligate State of Kansas funds for the project costs described herein, to execute the project or project segment described on the reverse side in accordance with the terms of the agreement. It is further understood that incurred costs will not be reimbursed without written approval that such federal funds have been encumbered.

The following special project terms and conditions were added to this agreement before the parties signed it hereto:

A final billing for reimbursement shall be submitted to the State not later than 90 days following the expiration of the project period. Failure to do so shall, at the discretion of the State, be cause for termination of the project with no further reimbursement of funds.

The grantee shall comply with 43 CFR Part 12, Subpart B -Audit Requirements for State and Local Governments.

STATE OF KANSAS

LOCAL AGENCY

By: _____
Linda Lanterman, SLO Kansas State Parks Director
Kansas Department of Wildlife and Parks

By: _____
Signature

Name & Title

Date

August 24, 2023

Karen LaFreniere, Grant Director
City of Liberal
P.O. Box 2199
Liberal, KS 67901

RE: NPS Project No. 20-00822 City of Liberal – Bluebonnet Park Playground

Dear Karen,

Please consider this official notice of the approval of National Park Service LWCF project number 20-00822 at Bluebonnet Park. The approved action allows \$16,416.59 of funding for the City of Liberal for improvement projects. Project funding will be available through July 31, 2026

Due to the nature of the Land and Water Conservation Fund program, the park facility must remain opened to the public for outdoor recreation in perpetuity. Enclosed are two copies of the Project Agreement for the above referenced LWCF project. Please have the appropriate official sign both copies and return them to our office. A fully executed copy will be returned to your office. These documents must be signed and returned before any reimbursement will be allowed. To apply for reimbursement after work has been completed and paid for you need to:

1. Make copies of all invoices paid on the project and send them to our office. You will only be reimbursed for approved invoices that you have already paid. These invoices should coincide with the project scope you originally submitted. Reimbursement information and forms can be sent upon request.
2. Keep accurate records of all "in-kind" labor or donations that you will be using for the overall project.
3. Keep copies of all documents for your records.

If you should have any questions, please contact me at 620-672-0741.

Sincerely,



Riston Landwehr
LWCF Grant Coordinator
KDWP - State Parks Division
Email: riston.landwehr@ks.gov

**KANSAS DEPARTMENT OF WILDLIFE, PARKS AND TOURISM
LAND AND WATER CONSERVATION FUND PROGRAM**

COUNTY: Seward
PROJECT NO.: 20-00822

PROJECT AGREEMENT

NAME OF PARTICIPATING AGENCY: City of Liberal
ADDRESS: P.O. Box 2199 Liberal, KS 67901
PROJECT TITLE: Bluebonnet Park Playground
PROJECT PERIOD: August 14, 2023 through July 31, 2026
PROJECT SCOPE: (Description of Project)

The City of Liberal will be replacing an existing playground structure with new playground equipment at Bluebonnet Park.

The City of Liberal shall comply with Section 70914 of the Bipartisan Infrastructure Laws of the Build America, Buy America Act effective January 13, 2023. See Exhibit A included in this agreement.

PROJECT SEGMENT COVERED BY THIS AGREEMENT:

PROJECT COST:

Total Cost	\$ <u>32,833.18</u>
Fund (LWCF) amount not to exceed 50%	
Fund (LWCF) Amount	\$ <u>16,416.59</u>
Cost of this Segment	\$ <u>32,833.18</u>
Assistance this Segment	\$ <u>16,416.59</u>

ATTACHMENTS:

1. General Provisions
(Dated:) December 2015

Project Agreement (Cont.)

The State of Kansas and the local agency named on the previous page, mutually agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964) as amended, with the general provisions attached hereto and made a part hereof, and with the approved project proposal including attachments and any amendment thereto which have been or will be submitted for this project.

The State hereby promises, pending the execution of this agreement by the above named political subdivision, to take the necessary steps and action and to attempt to enter an agreement and any necessary amendments to obtain federal cost-sharing for that portion of the project cost referred to on the reverse side as "Fund Amount," to accept such funds from the United States and disburse the same to reimburse the local agency that portion of the total project cost that is the United States' share. It is understood by the parties hereto that this agreement shall not obligate State of Kansas funds for the project costs described herein, to execute the project or project segment described on the reverse side in accordance with the terms of the agreement. It is further understood that incurred costs will not be reimbursed without written approval that such federal funds have been encumbered.

The following special project terms and conditions were added to this agreement before the parties signed it hereto:

A final billing for reimbursement shall be submitted to the State not later than 90 days following the expiration of the project period. Failure to do so shall, at the discretion of the State, be cause for termination of the project with no further reimbursement of funds.

The grantee shall comply with 43 CFR Part 12, Subpart B -Audit Requirements for State and Local Governments.

STATE OF KANSAS

LOCAL AGENCY

By: _____
Linda Lanterman, SLO Kansas State Parks Director
Kansas Department of Wildlife and Parks

By: _____
Signature

Name & Title

Date



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 11.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From: Karen LaFreniere, Grants Director

RE: USDA Housing Preservation Grant

The City of Liberal has been awarded a 2023 USDA Housing Preservation Grant in the amount of \$60,000. The City will contribute \$25,000 in matching funds; matching funds may be from the already existing low-income homeowner rehabilitation program. This program will allow additional repairs to qualified applicants' homes.

Recommendation:

Staff requests approval of the 2023 Housing Preservation Grant and approval for the Mayor and City Staff to execute any necessary grant documents.



August 30, 2023

City of Liberal
324 N Kansas Ave
Liberal, KS 67901-2199

Re: Fiscal Year 2023 Housing Preservation Grant (HPG) Letter of Conditions

Dear Karen LaFreniere:

This letter establishes conditions under which USDA-Rural Development (RD) will execute the Grant Agreement for a Housing Preservation Grant (HPG) awarded to City of Liberal.

Any changes to the project cost, source of funds, statement of activities, or any other significant changes in the applicant or project must be reported to and approved by RD in accordance with RD Instruction 1944-N, 1944.684. Any changes that are not approved by RD could result in a loss of grant funding.

1. MAXIMUM AMOUNT OF GRANT/PROJECT COST:

The project is based on the following funding breakdown:

HPG: \$60,000	Amount of HPG Funds
Leveraged Funds: \$25,000	Amount of Leveraged Funds
Total Cost: \$85,000	Total amount

2. USE OF GRANT FUNDS. The application for a housing preservation grant has been selected for \$60,000 for a 2-year term to finance the repair and rehabilitation throughout Liberal, Seward CO, Kansas. City of Liberal agrees to use the grant funds for the purposes outlined in the Statement of Activities approved by Rural Development.
3. The following conditions must be understood and agreed to before your grant is approved.

Please review the grant agreement and the statement of activities. Modifications to the statement of activities must be approved by Rural Development prior to implementation.

If you agree to these conditions, please complete and return Form RD 1942-46, "Letter of Intent to Meet Conditions" as soon as possible (within 15 days).

Rural Development • Kansas

Hays Office
2715 Canterbury Drive
Hays, KS 67601
Phone: (785) 628-3081, Ext. 4
Fax: (877) 470-3801

Iola Office
202 W. Miller Road
Iola, KS 66749
Phone: (620) 365-2901, Ext. 4
Fax: (877) 470-3801

Newton Office
1405 South Spencer Road
Newton, KS 67114
Phone: (316) 283-0370, Ext. 4
Fax: (877) 470-3801

Topeka Office
1303 SW First American Pl, Ste 100
Topeka, KS 66604-4040
Phone: (786) 271-2700, Ext. 2
Fax: (877) 470-3801

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

The office address for the Kansas State Office is KSDirect@ks.usda.gov. You may contact Jeremy at 316 282-3481 or jeremy.barton@usda.gov.

We look forward to working with you in successfully administering the Housing Preservation Grant program.

Sincerely,



TRACY MCCUBBIN
SFH Program Director

Enclosure(s)

RD Instruction 1944-N Exhibit A, "Grant Agreement"
Form RD 1942-46 "Letter of Intent to Meet Conditions"

LETTER OF INTENT TO MEET CONDITIONS

Date 08-30-2023

TO: United States Department of Agriculture

Rural Development

(Name of USDA Agency)

1405 South Spencer Road
Newton, KS 67114(USDA Agency Office Address)

We have reviewed and understand the conditions set forth in your letter dated 08-30-2023. It is our intent to meet all of them not later than 09-15-2023.

City of Liberal

(Name of Association)

BY _____

(Title)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a persons is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0570-0062. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data. needed, and completing and reviewing the collection of information.

HOUSING PRESERVATION GRANT AGREEMENT

This agreement dated _____, is between
City of Liberal (name),
324 North Kansas Ave, Liberal, KS 67901-2199 (address), the
grantee, organized and operating under KSA 79-3606(b) & (d)
(authorizing State statute), and
the United States of America acting through the Rural Development. Rural
Development agrees to grant a sum not to exceed \$ 60,000,
subject to the terms and conditions of this agreement; provided, however,
that the grant funds actually advanced and not needed for grant purposes
shall be returned immediately to Rural Development. The Housing Preservation
Grant (HPG) statement of activities approved by Rural Development, is
attached, and shall commence within 10 days of the date of execution of this
agreement by Rural Development and be completed by 9/24/2025
(date). Rural Development may terminate the grant in whole, or in part, at
any time before the date of completion, whenever it is determined that the
grantee has failed to comply with the conditions of this grant agreement or
Rural Development regulations related hereto. The grantee may appeal adverse
decisions in accordance with Rural Development's appeal procedures contained
in Subpart B of Part 1900 of this chapter.

In consideration of said grant by Rural Development to the grantee, to be
made pursuant to Section 533 of the Housing Act of 1949, HPG program, the
grantee will provide such a program in accordance with the terms of this
grant agreement and applicable Rural Development regulations.

PART A Definitions.

1. "Beginning date" means the date this agreement is executed by
Rural Development and costs can be incurred.
2. "Ending date" means the date this agreement is scheduled to
be completed. It is also the latest date grant funds will be
provided under this agreement, without an approved extension.
3. "Disallowed costs" are those charges to a grant which Rural
Development determines cannot be authorized in accordance with
applicable Federal cost principles contained in 7 CFR Parts 3015
and 3016, as appropriate.
4. "Grant closeout" is the process by which the grant operation
is concluded at the expiration of the grant period or following a
decision to terminate the grant.

5. "Termination" of the grant means the cancellation of Federal assistance, in whole or in part, at any time before the date of completion.

PART B Terms of agreement.

Rural Development and the grantee agree that:

1. All grant activities shall be limited to those authorized in this subpart.
2. This agreement shall be effective when executed by both parties.
3. The HPG activities approved by Rural Development shall commence and be completed by the date indicated above, unless earlier terminated under paragraph B, 18, of this grant agreement, or extended.
4. The grantee shall carry out the HPG activities and processes as described in the approved statement of activities which is made a part of this agreement. Grantee will be bound by the activities and processes set forth in the statement of activities and the further conditions set forth in this grant agreement. If the statement of activities is inconsistent with this grant agreement, the latter will govern. A change of any activities and processes must be in writing and must be signed by the approval official.
5. The grantee shall use grant funds only for the purposes and activities approved by Rural Development in the HPG budget. Any uses not provided for in the approved budget must be approved in writing by Rural Development in advance.
6. If the grantee is a private nonprofit corporation, expenses charged for travel or per diem will not exceed the rates paid to Federal employees or (if lower) an amount authorized by the grantee for similar purposes. If the grantee is a public body, the rates will be those that are allowable under the customary practice in the government of which the grantee is a party; if none are customary, the Rural Development rates will be the maximum allowed.

7. Grant funds will not be used for any of the following:

- (a) To pay obligations incurred before the beginning date or after the ending date of this agreement;
- (b) For any entertainment purposes;
- (c) To pay for any capital assets, the purchase of real estate or vehicles, the improvement or renovation of the grantee's office space, or for the repair or maintenance of privately owned vehicles;
- (d) Any other purpose specified in §1944.664 (g) or §1944.664 (b) of this subpart; or
- (e) For administrative expenses exceeding 20 percent of the HPG grant funds.

8. The grant funds shall not be used to substitute for any financial support previously provided and currently available or assured from any other source.

9. The dispersal of grants shall be governed as follows:

- (a) In accordance with Treasury Circular 1075 (fourth revision) Part 205, Chapter II, Title 31 of the Code of Federal Regulations, grant funds will be provided by Rural Development as cash advances on an as needed basis not to exceed one advance every 90 days. The advance will be made by direct Treasury check to the grantee. In addition, the grantee must submit Standard Form (SF) 282, "Federal Cash Transactions Report," each time an advance of funds is made. This report shall be used by Rural Development to monitor cash advances made to the grantee. The financial management system of the recipient organization shall provide for effective control over and accountability for all Federal funds as stated in 2 CFR Part 200 as adopted by USDA through 2 CFR part 400. (Revised 07-11-22, SPECIAL PN.)

(b) Cash advances to the grantee shall be limited to the minimum amounts needed and shall be timed to be in accord only with the actual, immediate cash requirements of the grantee in carrying out the purpose of the planned project. The timing and amount of cash advances shall be as close as administratively feasible to the actual disbursements by the grantee for direct program costs (as identified in the grantee's statement of activities and budget and fund use plan) and proportionate share of any allowable indirect costs.

(c) Grant funds should be promptly refunded to the Rural Development and redrawn when needed if the funds are erroneously drawn in excess of immediate disbursement needs. The only exceptions to the requirement for prompt refunding are when the funds involved:

(i) Will be disbursed by the recipient organization within 30 calendar days from the date of the Treasury check; or

(ii) Are less than \$10,000 and will be disbursed within 30 calendar days from the date of the Treasury check.

(d) Grantee shall provide satisfactory evidence to Rural Development that all officers of the grantees' organization authorized to receive and/or disburse Federal funds are covered by fidelity bonds in an amount not to exceed the grant amount to protect Rural Development's interests.

10. The grantee will submit performance, financial, and annual reports as indicated in this subpart to the appropriate Rural Development office. These reports must be reconciled to the grantees' accounting records, especially in the final report.

(a) As needed, but not more frequently than once every 30 calendar days, submit an original and two copies of SF-270, "Request for Advance or Reimbursement." In addition, the grantee must submit an SF-272, each time an advance of funds is made. This report shall be used by Rural Development to monitor cash advances made to the grantee.

(b) Quarterly reports will be submitted within 15 days, but no later than 45 days after the end of each calendar quarter. An original and one copy of SF-269, "Financial Status Report," and a quarterly performance report in accordance with §1944.683 of this subpart. Item 10, g (total program outlays) of SF-269, should be less any rebates, refunds, or other discounts.

(c) Within 90 days after the termination or expiration of the grant agreement, an original and two copies of SF-269, and a final performance report which will include a summary of the project's accomplishments, problems, and planned future activities of the grantee for HPG. Final reports may serve as the last quarterly report.

(d) Rural Development may require performance reports more frequently if deemed necessary.

11. In accordance with Office of Management and Budget (OMB) Circular No. 1, "Cost Principles for State and Local Governments" (available in any Rural Development office), compensation for employees will be considered reasonable to the extent that such compensation is consistent with that paid for similar work in other activities of the State or local government.

12. If the grant exceeds \$100,000, cumulative transfers among direct cost budget categories totaling more than 5 percent of the total budget must have prior written approval by Rural Development.

13. The results of the program assisted by grant funds may be published by the grantee without prior review by Rural Development, provided that such publications acknowledge the support provided by funds pursuant to the provisions of Title V of the Housing Act of 1949, as amended, and that five copies of each such publications are furnished to Rural Development.

14. The grantee certifies that no person or organization has been employed or retained to solicit or secure this grant for a commission, percentage, brokerage, or contingent fee.

15. No person in the United States shall, on the grounds of race, religion, color, sex, familial status, age, national origin, or handicap, be excluded from participating in, be denied the proceeds of, or be subject to discrimination in connection with the use of grant funds. Grantee will comply with the nondiscrimination regulations of Rural Development contained in Subpart E of Part 1901 of this chapter.

16. In all hiring or employment made possible by or resulting from this grant, the grantee:

(a) Will not discriminate against any employee or applicant for employment because of race, religion, color, sex, familial status, age, national origin, or handicap, and

(b) Will take affirmative action to insure that employees are treated during employment without regard to their race, religion, color, sex, familial status, age, national origin, or handicap. This requirement shall apply to, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship.

(c) In the event grantee signs a contract related to this grant which would be covered by any Executive Order, law, or regulation prohibiting discrimination, grantee shall include in the contract the "Equal Employment Clause" as specified by Form RD 190-2, "Equal Opportunity Agreement."

17. The grantee accepts responsibility for accomplishing the HPG program as submitted and included in its pre-application, application, including its statement of activities. The grantee shall also:

(a) Endeavor to coordinate and provide liaison with State and local housing organizations, where they exist.

(b) Provide continuing information to Rural Development on the status of grantee HPG programs, projects, related activities, and problems.

(c) Inform Rural Development as soon as the following types of conditions become known:

(i) Problems, delays, or adverse conditions which materially affect the ability to attain program objectives, prevent the meeting of time schedules or goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken or contemplated, new time schedules required and any Rural Development assistance needed to resolve the situation.

(ii) Favorable developments or events which enable meeting time schedules and goals sooner than anticipated or producing more work units than originally projected.

18. The grant closeout and termination procedures will be as follows:

(a) Promptly after the date of completion or a decision to terminate a grant, grant closeout actions are to be taken to allow the orderly discontinuation of grantee activity.

(i) The grantee shall immediately refund to Rural Development any uncommitted balance of grant funds.

(ii) The grantee will furnish to Rural Development within 90 calendar days after the date of completion of the grant, SF-26, and all financial, performance, and other reports required as a condition of the grant, including a final audit report, as required by 7 CFR Parts 3015 and 3016.

(iii) The grantee shall account for any property acquired with HPG grant funds or otherwise received from Rural Development.

(iv) After the grant closeout, Rural Development retains the right to recover any disallowed costs which may be discovered as a result of an audit.

(b) When there is reasonable evidence that the grantee has failed to comply with the terms of this grant agreement, the State Director can, on reasonable notice, suspend the grant pending corrective action or terminate the grant in accordance with paragraph B, 18 (c) of this grant agreement. In such instances, Rural Development may reimburse the grantee for eligible costs incurred prior to the effective date of the suspension or termination and may allow all necessary and proper costs which the grantee could not reasonably avoid. Rural Development will withhold further advances and grantees are prohibited from further use of grant funds, pending corrective action.

(c) Grant termination will be based on the following:

(i) Termination for cause. This grant may be terminated in whole, or in part, at any time before the date of completion, whenever Rural Development determines that the grantee has failed to comply with the terms of this agreement. The reasons for termination may include, but are not limited to, such problems as:

(A) Failure to make reasonable and satisfactory progress in attaining grant objectives.

(B) Failure of grantee to use grant funds only for authorized purposes.

(C) Failure of grantee to submit adequate and timely reports of its operation.

(D) Violation of any of the provisions of any laws administered by Rural Development or any regulation issued thereunder.

(E) Violation of any nondiscrimination or equal opportunity requirement administered by Rural Development in connection with any Rural Development programs.

(F) Failure to maintain an accounting system acceptable to Rural Development.

(ii) Termination for convenience. Rural Development or the grantee may terminate the grant in whole, or in part, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date and, in case of partial termination, the portion to be terminated.

(d) Rural Development shall notify the grantee in writing of the determination and the reasons for and the effective date of the suspension or termination. Except for termination for convenience, grantees have the opportunity to appeal a suspension or termination under Rural Development's appeal procedure, Subpart B of Part 1900 of this chapter.

19. Upon default under its representatives or agreements set forth in this instrument, the grantee, at the option and demand of Rural Development, will, to the extent legally permissible, repay to Rural Development forthwith the grant funds received with interest at the rate of 5 percent per annum from the date of the default. The provisions of this grant agreement may be enforced by Rural Development, at its options and without regard to prior waivers by Rural Development of previous defaults of the grantee, by judicial proceedings to require specific performance of the terms of this grant agreement or by such other proceedings in law or equity, in either Federal or State court, as may be deemed necessary by Rural Development to assure compliance with the provisions of this grant agreement and the laws and regulations under which this grant is made.

20. Extension of this grant agreement, modifications of the statement of activities, or changes in the grantee's budget may be approved by Rural Development provided, in Rural Development's opinion, the extension or modification is justified and there is a likelihood that the grantee can accomplish the goals set out and approved in the statement of activities during the period of the extension and/or modifications as specified in §1944.684 of this subpart.

PART C Grantee agrees:

1. To comply with property management standards for expendable and nonexpendable personal property established by 2 CFR Part 200 as adopted by USDA through 2 CFR part 400. (Revised 07-11-22, SPECIAL PN.)

2. To provide a financial management system which will include:

(a) Accurate, current, and complete disclosure of the financial results of each grant. Financial reporting will be on a cash basis. The financial management system shall include a tracking system to ensure that all program income, including loan repayments, are used properly. (Revised 07-11-22, SPECIAL PN.)

(b) Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.

(c) Effecting control and accountability for all funds, property, and other assets. Grantee shall adequately safeguard all such assets and shall assure that they are solely for authorized purposes.

(d) Accounting records supported by source documentation.

3. To retain financial records, supporting documents, statistical records, and all other records pertinent to the grant for a period of at least 3 years after the submission of the final performance report, in accordance with paragraph B 10 (c) of this grant agreement, except in the following situations:

(a) If any litigation, claim, audit, or investigation is commenced before the expiration of the 3-year period, the records shall be retained until all litigations, claims, audit, or investigative findings involving the records have been resolved.

(b) Records for nonexpendable property acquired by Rural Development, the 3-year retention requirement is not applicable.

(c) When records are transferred to or maintained by Rural Development, the 3-year retention requirement is not applicable.

(d) Microfilm copies may be substituted in lieu of original records. Rural Development and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the grantee which are pertinent to the specific grant program for the purpose of making audits, examinations, excerpts, and transcripts.

4. To provide information as requested by Rural Development concerning the grantee's actions in soliciting citizen participation in the applications process, including published notices of public meetings, actual public meetings held, and content of written comments received.

5. Not to encumber, transfer, or dispose of the property or any part thereof, furnished by Rural Development or acquired wholly or in part with HPG funds without the written consent of Rural Development.

6. To provide Rural Development with such periodic reports of grantee operations as may be required by authorized representatives of Rural Development.

7. To execute Form RD 400-1 and to execute any other agreements required by Rural Development to implement the civil rights requirements.

8. To include in all contracts in excess of \$10,000, a provision for compliance with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, 42 U.S.C. §1875C-9, as amended. Violations shall be reported to Rural Development and the Regional Office of the Environmental Protection Agency.

9. That no member of Congress shall be admitted to any share or part of this grant or any benefit that may arise therefrom, but this provision shall not be construed to bar as a contractor under the grant a public-held corporation whose ownership might include a member of Congress.

10. That all nonconfidential information resulting from its activities shall be made available to the general public on an equal basis.

11. That the purpose for which this grant is made may complement, but shall not duplicate programs for which monies have been received, are committed, or are applied for from other sources, public and private.

12. That the grantee shall relinquish any and all copyrights and/or privileges to the materials developed under this grant, such material being the sole property of the Federal Government. In the event anything developed under this grant is published in whole or in part, the material shall contain a notice and be identified by language to the following effect: "The material is the result of tax supported research and as such is not copyrightable. It may be freely reprinted with the customary crediting of the source."

13. That the grantee shall abide by the policies promulgated in 2 CFR part 200 as adopted by USDA through 2 CFR part 400, as applicable, which provides standards for use by grantees in establishing procedures for the procurement of supplies, equipment, and other services with Federal grant funds. (Revised 07-11-22, SPECIAL PM)

14. That it is understood and agreed that any assistance granted under this grant agreement will be administered subject to the limitations of Title V of the Housing Act of 1949, as amended, 42 U.S.C 1471, et. seq., and related regulations, and that all rights granted to Rural Development herein or elsewhere may be exercised by it in its sole discretion to carry out the purposes of the assistance, and protect Rural Development's financial interest.

15. That the grantee will adopt a standard of conduct that provides that, if an employee, officer, or agency of the grantee, or such person's immediate family members conducts business with the grantee, the grantee must not:

- (a) Participate in the selection, award, or administration of a contract to such persons for which Federal funds are used;

- (b) Knowingly permit the award or administration of the contract to be delivered to such persons or other immediate family members or to any entity (i.e., partnerships, corporations, etc.) in which such persons or their immediate family members have an ownership interest; or
- (c) Permit such person to solicit or accept gratuities, favors, or anything of monetary value from landlords or developers of rental or ownership housing projects or any other person receiving HPG assistance.
16. That the grantee will be in compliance with and provide the necessary forms concerning the Debarment and Suspension and the Drug-free Workplace requirements found in §1944.654 of this subpart.
17. That the grantee will comply with the requirements in respect to rental properties and cooperatives (co-ops) and will execute an agreement with the owners or co-op as found in §§1944.661 and 1944.663 of this subpart, specifically:
- (a) If the co-op or rental property owner(s) or their successors in interest fail to carry out the requirements of this grant agreement, the ownership agreement, or any requirements noted in this subpart during the applicable period, they shall make a payment to Rural Development in an amount that equals the total amount of the assistance provided by the grantee plus interest thereon (without compounding) for each year and any fraction thereof that the assistance was outstanding. The interest rate shall be that as determined by Rural Development at the time of infraction taking into account the average yield on outstanding marketable long-term obligations of the United States during the month preceding the month in which the assistance was initially made available.
- (b) Notwithstanding any other provision of law, any assistance provided shall constitute a debt, which is payable in the case of any failure to carry out the agreement between the grantee and the rental property owner(s) or co-op and shall be secured by the security instruments provided by them to Rural Development.
18. That all requirements of this subpart concerning HPG's will be followed.

PART D Rural Development agrees:

1. That it will assist the grantee, within available appropriations, with such technical and management assistance as needed in coordinating the statement of activities with local officials, comprehensive plans, and any State or area plans for improving housing for very low- and low-income households in the area in which the project or program is located.

2. That at its sole discretion, Rural Development may at any time give any consent, deferment, subordination, release, satisfaction, or termination of any or all of the grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as the grantor may determine to be:

(a) Advisable to further the purposes of the grant or to protect Rural Development's financial interests therein; and

(b) Consistent with the statutory purposes of the grant and the limitations of the statutory authority under which it is made and Rural Development's regulations.

PART E Attachments:

The statement of activities is attached and made a part of this grant agreement.

This grant agreement is subject to current Rural Development regulations
and any future regulations not inconsistent with the express terms hereof.
Grantee has caused this grant agreement to be executed by its duly
authorized _____,
properly attested to and its corporate seal affixed by its duly
authorized _____.

Attest:

Grantee:

By: _____

CHRISTOPHER FORD, Assistant City Manager

(Title)

Date of Execution of Grant Agreement by Grantee:

United States Of America
Rural Development

By: _____

CHRISTY DAVIS, Kansas State Director

(Title)

Date of Execution of Grant Agreement by Rural
Development:

oOo

STATEMENT OF ACTIVITIES

All applicants to be considered will be very-low income homeowners. The program will allow up to \$10,000 per home for quality of life home repairs. Eligible repairs will include: repairing or replacing foundations, roofs, insulation, electrical wiring, heating systems, water and waste disposal systems, and accessibility. Rental properties and mobile homes will not be eligible for the City of Liberal Housing Preservation Grant program.

Recipient Selection/Project Selection Criteria. After a detailed screening process, a point-based system will be used to determine applicant priority. Using a points-based system, the administrator will assign each applicant points based on a set of characteristics or identities. Then, applicants with the greatest number of points are assisted first. As it relates to the Home Preservation program, the administrator may overlay the first-come, first-served method with a points-based system to separate out priority applications from the general pool of eligible applicants. The administrator implementing a points-based system will need to understand who in their community is most in need.

The administrator will assign points based on the applicant's level of need. Applicants with the most points will be selected to receive assistance first, with the other priority groups to follow. The city is transparent about who makes up the priority populations, advertising to educate households on their eligibility.

An example of the points system is as follows:

Extremely low income 50% or less AMI	20 points
Very-low income 51%-65% AMI	15 points
Low income 66% to 80% AMI	10 points
Low-income 66% to 80% AMI	5 points
Disabled	10 points
Elderly	10 points

The City anticipates being able to help up to 10 households. All other applications will be considered after priority points are assigned.

Coordination with Other Public and Private Organizations and Programs that Provide Assistance in Rehabilitation of Historic Properties in Accordance with 7 CFR 1944.673.

The City of Liberal does not have any homes listed on the state or federal register of historic properties. Any properties that are more than 50 years old will be submitted to the Kansas State Historical Society to determine if the property may qualify to be listed on the State Historic Register.

No other rehabilitation programs similar to the proposed project exist in the City of Liberal

Environmental Impacts. To identify potential environmental impacts in accordance with §1944.672(b), *Exhibit F-1* has been adopted. All properties are existing homes will have very little environmental impact under rehabilitation. Each eligible property will need a Second-Tier environmental review to show eligibility. All properties being rehabbed should be *Categorically Excluded, Subject To*. The Tier II worksheet will address: Contamination and Toxic Substances; Floodplain location; Historic Preservation; Noise Abatement and Control; Airport Hazards; Flood Insurance; Summary of Findings; and, any necessary mitigation on the property.

Development Standards. All repairs will be done to meet City of Liberal Building Codes using 2015 International Building Codes. All work will be inspected by City of Liberal building inspectors.

Time Schedule for Completing this Program. Applications will be taken immediately upon notification of funding. The program will take approximately one year to complete.

Staffing required for the Program. The program will not require additional staffing. Current city staff including the Building Programs Coordinator, Grant Director and Building Inspector will oversee each project. Staff will bid and hire outside licensed contractors for work such as plumbing, electrical, HVAC, roofing, painting, siding, and any other necessary renovations. The Building Coordinator will spend 20% of her time working on the project. The Grant Director will spend approximately 10% of her time working on the project. The Building Inspector will spend approximately 10% of his time working on the project.

The Estimated Number of Low and Very-Low Income Minority and Non-Minority Persons Assisted with HPG Funding. A previous HOME Rehab Grant shows that 70% of program funds assisted Hispanic applicants; 5% of the applicants assisted were Black and 25% of the assisted applicants were White. Of those applicants, 41% were elderly (of any race) and 12% were disabled (of any race). This demographic is consistent with the makeup of Liberal, Kansas according to Census information. It is estimated that with the proposed grant funding, 10 homeowners will receive assistance. All homeowners will be low to very-low income. An estimate of 6 Hispanic families, 3 White families and one Black family will receive assistance according to demographic information.

The Geographic Area to be Served. The geographic area to be served is within the City Limits of Liberal, Kansas. Liberal is located in southwest Kansas intersected by U.S. Highway 83 and U.S. Highway 54. A map showing city limits is included.

Budget.

The proposed budget only includes direct program costs. The City is requesting funding in the amount of \$60,000 for equipment, supplies, and contracts for the Housing Preservation Grant. In addition to requested funding, the City of Liberal will match the funding with \$25,000 in order to assist additional homeowners. The City of Liberal is not requesting funding for administrative purposes.

The proposed budget would be used by making lump sum draws at the completion of each home rehabilitation project.

Indirect Cost Rate. The Indirect Cost Rate Agreement is not applicable to the City of Liberal.

1. The City of Liberal does not have a current (unexpired), federally approved indirect cost rate; and
2. The City of Liberal elects not to use the "de minimis" indirect cost rate described in the Part 200 Uniform Requirements, as set out at 2 C.F.R. 200.414(f).

Accounting System Used.

The accounting and reporting policies of the City conform to accounting principles generally accepted in the United States of America applicable to state and local governments. Generally

accepted accounting principles for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants in the publication entitled *Audits of State and Local Governmental Units* and by the Financial Accounting Standards Board (when applicable). As allowed in Section P80 of GASB's *Codification of Governmental Accounting and Financial Reporting Standards*, the City has elected to not to apply Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee of Accounting Procedure issued after November 30, 1989.

An audit of all City of Liberal accounts is performed annually, including, but not limited to fund accounts, departments, investments, loans, debt, capital projects, assets, liabilities, net position and equity. The annual audit also includes *Notes to the Basic Financial Statements* with a *Summary of Significant Accounting Policies*. An A-133 Audit is also performed when the \$750,000 threshold is met. The last audit performed was for fiscal year 2021. The 2022 fiscal year audit will be completed in late 2023.

Source and Estimated Amount of Other Financial Resources. The City of Liberal uses funds from the Housing & Community Development portion of the one-cent sales tax that allows the City to enhance programs with additional funding. The City will contribute \$25,000 in additional funding for the Housing Preservation Grant program. The contribution will make funding available to help more eligible homeowners make necessary improvements.

No Program Income is Anticipated. The program will not require homeowners to contribute, and no program income is anticipated.

Outreach Efforts Outlined in §1944.671(b) of this subpart. Outreach efforts will be made to interested persons residing within the city limits of Liberal, Kansas. Outreach will follow the Fair Housing Act. Discrimination is prohibited in all City of Liberal programs. The City of Liberal does not discriminate on the basis of race, color, religion, sex, national origin, age, familial status, or handicap/disability.

Outreach is to include:

1. Contacts to community organizations, community leaders including minority leaders, by name, race and date contacted. Local organizations contacted will include, but not be limited to: NELL Group, Liberal Area Coalition for Families, United Way, and Mexican American Ministries.
2. Advertising will be done in local newspapers and local Facebook posts. Radio stations will be utilized in both English and Spanish advertisements.
3. Copies of any printed material will be kept on file. All advertisements will include: "*This is an Equal Opportunity Program.*"

Statement Regarding Overcrowding. The proposed project will be to assist very-low to low income homeowners. Rental occupancy guidelines will not pertain to the project. If funding is available, additions or modifications to any dwelling will be considered, to alleviate overcrowding or to remove health hazards to the occupant.

Intergovernmental Review: The Liberal City Commission approved Resolution No. 2397 on May 9, 2023, approving the prospective Housing Preservation Grant and its activities. (Resolution No. 2397 is attached).

Evidence of 15-Day Publishing Requirement. A publication to announce the availability of activities was made on May 14, 2023. Comments will be received until May 31, 2023. (Proof of Publication is attached).

Comments received. No comments were received as a result of the publication.

Other Activities. Since 2009, the City of Liberal has offered housing programs to low to moderate income residents in Liberal, Kansas. The City offers a First-Time Homebuyer program in the amount of \$2,500 for first-time homebuyers, or people who have not owned a home for more than 3 years. The City of Liberal offers home repair programs of up to \$3,000 for senior citizens and disabled homeowners. The City offers a paint program of up to \$350 for any Liberal homeowner to paint the exterior of their home. The City also furnishes smoke and carbon monoxide detectors to Liberal residents upon request. These programs will continue and enhance the Housing Preservation Grant, if awarded.

The City also offers incentives to builders and developers with Rural Housing Incentive District tax rebates.

Funding Availability. The City of Liberal has a dedicated housing fund from the City's one-cent sales tax. The funding is used to leverage grants and offer programs to homeowners within the City.

Environmental Review. Each home will receive a Tier II Environmental Assessment to evaluate and analyze environmental impacts to that specific property. All properties should be determined to be Categorically Excluded under 24 CFR §58.35(a). Since all properties will be existing homes, the Tier II Environmental Assessment should determine:

- If the home is potentially a historic property.
- If the home is located in a flood area.
- Anticipated removal of roofing, siding, tile or any potentially asbestos product.
- Is the property located in a designated EPA Zone I?
- The proximity of contamination or hazardous substances.
- If any hazardous substances will be released as a result of HVAC replacement, replacement of a freon-based A/C unit.
- Other potential environmental impacts.

DUN's Number: 09-1437988

Unique Entity Identifier (UEI): RG86AU1RJBS6

xii. **Method of Evaluation for Quarterly Reports.** The City of Liberal will report to USDA RD in accordance with 7 CFR 1944.683(b). The City of Liberal will follow the guidelines of reporting as recommended by USDA Rural Development.

xv. **Plan for Property Disposition.** The Plan for Property Disposition is not applicable, as there are no loan funds involved. All funding will be grant funds to the qualified applicants.

Reporting Requirements.

Quarterly performance reports shall be submitted by grantees with SF-269, in an original and two copies (see exhibit E-1 or this subpart which is available in any Rural Development office.) The quarterly report should relate the activities during the report period to the project's objectives and analyze the effectiveness of the program. As part of the grantee's preapplication submission, as required by [§ 1944.676\(b\) of this subpart](#), the grantee establishes its objectives for the HPG program, including its method of evaluation to determine its effectiveness. Accordingly, the report must include, but need not be limited to, the following:

- (1) Use of HPG funds for administration and housing preservation activities.
- (2) The following specific information for each unit or dwelling assisted:
 - (i) Name(s), address, and income(s) of each homeowner assisted or the name and address of the owner(s) or co-op for each rental property (single or multi-unit) or co-op assisted;
 - (ii) Total cost of repair/rehabilitation, a list of major repairs made, amount financed by HPG, and amount financed from which other sources;
 - (iii) Type of assistance provided (interest subsidy, loan, grant, etc.); and
 - (iv) Results of implementing the environmental process contained in [§ 1944.672 of this subpart](#) and the historic preservation process contained in [§ 1944.673 of this subpart](#).
- (3) The use of HPG and any other funds for replacement housing.
- (4) A comparison of actual accomplishments to the objectives set for that period, including:
 - (i) The number of very low- and low-income, minority and nonminority persons assisted in obtaining adequate housing by the HPG program through repair and rehabilitation as well as for replacement housing; and
 - (ii) The average cost of assistance provided to each household.
- (5) Reasons why, if established objectives are not met.
- (6) Problems, delays, or adverse conditions which will materially affect attainment of the HPG grant objectives, prevent the meeting of time schedules or objectives, or preclude the attainment of program work elements during established time periods. This disclosure shall be accompanied by a statement of the action taken or contemplated and any Federal or other assistance needed to relieve the situation.
- (7) Objectives established for the next reporting period, sufficiently detailed to identify the type of assistance to be provided, the number and type of households to be assisted, etc.
- (8) A certification that the final building inspection reports for each rehabilitation or repair work financed as well as for replacement housing with HPG funds for that quarter is on file.



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 12.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From: Sally Fuller, Convention & Visitors Bureau Director

RE: Tourism Board Appointment

Chuck Lamberson's term on the Tourism Advisory Board expires this month and he has applied to be reappointed. He is the oil and gas representative and has served on the board since 2009.

Recommendation:

The tourism board recommends the commission reappoint Chuck Lamberson to a four-year term expiring in September 2027.

RESUME FOR CITY OF LIBERAL BOARD APPOINTMENTS

Name: Albert L. Lamberson Date: 8-17-23
 Mailing Address: Box 643 Home Telephone: 616-7888
 Residential Address: 1420 S Grant Occupation: Retired mng'r
 Office Telephone: _____ Office Address: _____
 Board Preference(s):

1. CUB
2. _____
3. _____

EMPLOYMENT:	Job/Title	Dates of Employment
	<u>Stewart & Stevenson Gen Mgr</u>	<u>2000-2017</u>
	<u>Pioneer Natural Resources Maint Tech</u>	<u>1995-2000</u>
	<u>Petroleum Eastern Maint Mgr.</u>	<u>1973-1995</u>

EDUCATION, VOLUNTEER SERVICES, OR OTHER APPLICABLE EXPERIENCE OR TRAINING:
President of Petroleum Education Board
1. Southwest Energy Advisory Board

REFERENCES:

	Name	Address	Position
1.	<u>Sally Fuller</u>		
2.			
3.			

Signature: A. Lamberson

PLEASE RETURN COMPLETED FORM TO: City Manager's Office
 P.O. Box 2199
 Liberal, KS 67905-2199
 (316) 626-0102

FOR STAFF USE ONLY	
Appointed to:	_____
For a term of:	_____

email address: hdfb05@gmail.com
 cell phone: 620 655-8435



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 13.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From:

RE: Placer AI Subscription

Placer AI is a tool used by many municipalities to learn how residents, employees, and tourists move throughout their areas. It is used in the collection of data that helps aid decision making related to demographic changes, economic patterns, trade patterns, and customer insights. The cost is typically \$100,000 however the company is offering the city a two-year contract for \$34,000 (\$17,000 per year). This product will replace the Data-Fi that is currently in use. The program will be funded from the Economic Development portion of the one cent sales tax.

Recommendation:

Staff recommends approval.

Total Investment: \$34,000

- 2-Year Subscription
- Paid Upfront

Subscription includes:

- Unlimited Nationwide Data
- Unlimited Users
- Unlimited Requests for new POIs
- Placer XTRA Custom Reports
- Customer Success Manager
 - Bi-weekly Training
 - Onboarding
 - Support
 - Best Practices
 - Advanced analysis

Primary Use Cases:

1. **Retail Attraction and Market Analysis:** Identify best fit retailers, maximize revenue, support local businesses. Identify areas of leakage, cross shopping, and impacts of openings and closings. Analyze specific business categories ex: retail, hotel, dining, apparel etc.
2. **Business Attraction:** Site selection and planned development data combine to inform civic and business leaders about the best location for expansions, relocations, and new development.
3. **Event Analysis:** Drive event attendance, optimize marketing, maximize sponsorship and vendors, measure true attendance. Reveal local economic impact of events (hotels, entertainment, dining)
4. **Revenue and Sales Tax Estimation:** Reveal sales data and trends for key locations, assess trends, predict future revenues, inform incentives and recruiting strategies, measure ROI.
5. **Public Realm, Safety, and Infrastructure:** Identify usage of streets, parks, and open spaces. Make data driven decisions to inform future investments.
6. **Travel and Tourism:** Reveal visitation to any attraction or destination. Discover home locations for visitors and routes to destinations. Understand visitor preferences for hotels, entertainment, dining, retail, and leisure. Optimize marketing to attract desired visitor profile. Reveal competitors and opportunities for future collaborators.
7. **COVID Recovery:** Identify economic impacts to any district, city, or county. Identify investment opportunities, support struggling businesses, measure performance of your efforts, optimize ARPA funding and reporting.
8. **Support Local Business:** Provide local businesses with insights to who visits their business (demographic profile and where they live/work), ideas for optimizing hours of operation, market to desired customers, and expand revenue while reducing leakage to stores outside the community.
9. **Marketing and Communications:** Inform marketing strategy with real-time data about residents, visitors, employees, and passers by. Leverage Placer Routes to identify best locations for digital advertising, wayfinding, and signage. Align marketing content with demographic profiles. Measure the ROI of marketing efforts.
10. **Reporting:** Provide partners and stakeholders with in-depth performance reporting of any location.



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 14.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From:

RE: Budget Review

This item is a review of any additions or deletions that resulted from the September 8, 2023 work session.

Recommendation:



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 16.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From:

RE: CITY MANAGER REPORT

Recommendation:



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM # 18.a.**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From:

RE: 09/12/2023 VOUCHERS

Voucher Summary List:

Accounts Payable Vouchers: \$1,045,863.09

Rec Center Officials & Special Runs: \$51,571.93

HR Expense Vouchers: \$224,257.37

Total: \$1,321,692.39

Recommendation:



**Voucher Summary List
City Commission Meeting
09/12/23**

Accounts Payable Vouchers: \$1,045,863.09

Rec Center Officials & Special Runs: \$51,571.93

HR Expense Vouchers: \$224,257.37

TOTAL: \$1,321,691.39

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4100 - NON DEPARTMENTAL				
100-4100-44031	BULBS	STANION WHOLESALE ELECTRIC CO	5595480-00	\$38.50
100-4100-44032	JULY CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4026	\$13.00
100-4100-44043	COPY MACHINE LEASE	SOS LEASING	OCTOBER 2023	\$276.85
100-4100-44043	COPY MACHINE LEASE	SOS LEASING	OCTOBER 2023	\$339.15
100-4100-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.80
100-4100-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$200.05
100-4100-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$127.73
100-4100-46010	TAPE	SOUTHERN OFFICE SUPPLY INC	304668	\$34.10
100-4100-46010	OFFICE SUPPLIES	SOUTHERN OFFICE SUPPLY INC	304679	\$152.44
100-4100-46010	TAPE	SOUTHERN OFFICE SUPPLY INC	304683	\$34.10
100-4100-46011	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	326375	\$417.45
100-4100-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$3.69
100-4100-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$31.98
100-4100-46013	WEEKLY CHARGE	UNITED PARCEL SERVICE	000066E179333	\$30.00
100-4100-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$3.77
100-4100-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$3.71
100-4100-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$2,900.83
100-4100-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$18.00
100-4100-46090	SHRED SERVICE	UNDERGROUND VAULTS & STORAGE	1015779	\$25.00
100-4100-46090	BLEACH	WESTLAKE HARDWARE INC	7708763	\$15.98
100-4100-48090	PREVIOUS BALANCE	ASCAP	08/20/2023	\$17.50
735-4100-44030	LIBERAL FIRE DEPT EQUIPMENT/2016 NFPA 1901 CH 8	CASCO INDUSTRIES INC	252649	\$4,455.00
735-4100-46090	PAPER PLATES AND NAPKINS	WALMART COMMUNITY BRC	AUGUST 2023	\$11.50

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4100 :				\$9,212.13
Department: 4110 - LEGISLATIVE				
100-4110-44030	COMMISSION CHAMBERS HDMI EXTENDER CORD	AMAZON CAPITAL SERVICES	16YR-KFW9-99QQ	\$108.64
100-4110-44030	MALE TO FEMALE CABLE/HDMI	AMAZON CAPITAL SERVICES	1DPY-WNVH-7WL	\$1,026.13
100-4110-44030	COMMISSION CHAMBERS MOUNTING EQUIP	AMAZON CAPITAL SERVICES	1PCY-PV4H-9FCV	\$890.93
100-4110-44030	COMMISSION CHAMBERS MIC CORDS/POWER SUPPLY	AMAZON CAPITAL SERVICES	1PV1-7DDY-7WL6	\$360.83
100-4110-44030	COMISSION CHAMBERS CABLES	AMAZON CAPITAL SERVICES	1TRK-VYFN-C4FY	\$52.35
100-4110-44030	OFFICE EQUIPMEMNT/HDMI & SMART TV	WALMART COMMUNITY BRC	AUGUST 2023	\$1,199.46
100-4110-44030	COMMISSION CHAMBERS TV	WALMART COMMUNITY BRC	AUGUST 2023	\$478.00
100-4110-45041	LEGALS: ORD 4605	HIGH PLAINS DAILY LEADER AND TIME	111269	\$162.00
100-4110-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$0.63
100-4110-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$90.00
100-4110-46040	SANDARD TRAFFIC ORDINANCE/PUBLIC OFFENSE CODE	LEAGUE OF KANSAS MUNICIPALITIES	7232	\$187.00
Subtotal for Department 4110 :				\$4,555.97
Department: 4120 - MUNICIPAL COURT/DIVERSION				
100-4120-30109	PENCILS	WALMART COMMUNITY BRC	AUGUST 2023	\$2.27
100-4120-34108	OVERPAYMENT	MAKENZIE FURLOW	2023000507	\$20.00
100-4120-43035	UPDATED BILLING-R LONG	BROOKS & ASSOCIATES	2021-2883,2021288	\$600.00
100-4120-43035	CITY OF LIB V. N NYOK	BROOKS & ASSOCIATES	2022-1327	\$197.50
100-4120-43035	CITY OF LIB V. L GUTIERREZ-RIVAS	BROOKS & ASSOCIATES	2023-1130	\$55.00
100-4120-44032	JULY CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4026	\$13.00
100-4120-44043	COPY MACHINE LEASE	SOS LEASING	OCTOBER 2023	\$255.62
100-4120-45060	WINDOW CLEANER	WALMART COMMUNITY BRC	AUGUST 2023	\$2.48

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4120-45070	INTERPRETER	PACIFIC INTERPRETERS INC	SIN255835	\$20.30
100-4120-46010	TONER	SOUTHERN OFFICE SUPPLY INC	304890	\$67.73
100-4120-46010	CLIPBOARDS	WALMART COMMUNITY BRC	AUGUST 2023	\$12.72
100-4120-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$194.46
100-4120-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$32.86
100-4120-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$33.18
100-4120-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$642.99
100-4120-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$180.00
100-4120-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$1,710.24
100-4120-46028	TYLER-MUNICIPAL JUSTICE ANNUAL FEE	TYLER TECHNOLOGIES INC	025-431623	\$16,191.86
100-4120-46040	SANDARD TRAFFIC ORDINANCE/PUBLIC OFFENSE CODE	LEAGUE OF KANSAS MUNICIPALITIES	7232	\$302.00
100-4120-48033	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	JULY 2023	\$98.00
100-4120-48034	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	JULY 2023	\$411.53
100-4120-48036	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	JULY 2023	\$1,968.00
100-4120-48038	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	JULY 2023	\$171.00
100-4120-48044	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	JULY 2023	\$75.00
100-4120-48840	MUNICIPAL COURT FEES	KANSAS STATE TREASURER	JULY 2023	\$2,290.00
722-4120-43035	DRUG COURT-SEPTEMBER	BROOKS & ASSOCIATES	SEPTEMBER 2023	\$1,666.67
722-4120-43040	LIBERAL DRUG COURT	NEW CHANCE, INC.	SEP-2023	\$291.66
722-4120-43041	SEPTEMBER DRUG COURT	CITY ON A HILL INC	523	\$1,000.00
722-4120-43042	DRUG COURT SEPT 2023	TRI-STATE AREA BEHAVIORAL HEALTH INC	0012	\$500.00
722-4120-43044	DRUG COURT/ENCRYPTED EMAILS	VIRTRU CORPORATION	INV-77677	\$1,508.00
722-4120-43238	LIBERAL DRUG COURT	SOUTHWEST GUIDANCE CENTER	09/01/23	\$833.33
722-4120-43337	MONTHLY FEE FOR PARTICIPATION IN DRUG COURT	HUDDLESTON, DR CAROLYN	09/01/2023	\$833.34

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
722-4120-45080	REIMBURSEMENT - LAC APPLICATION FEE	BURNETT, GENA	92105	\$51.25
Subtotal for Department 4120 :				\$32,231.99

Department: 4130 - CITY MANAGER

100-4130-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4130-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$121.37
100-4130-46010	BUSINESS CARDS/K MOORE	SOUTHERN OFFICE SUPPLY INC	304747	\$40.00
100-4130-46010	SPEAKER & MOUSE PAD	WALMART COMMUNITY BRC	AUGUST 2023	\$30.72
100-4130-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$113.81
Subtotal for Department 4130 :				\$367.50

Department: 4150 - FINANCE DEPARTMENT

100-4150-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4150-45541	LEGALS Q4 2022 RESTATED TREASURER'S REPORT	HIGH PLAINS DAILY LEADER AND TIME	110880	\$81.00
100-4150-45541	LEGALS: Q1 2023 RESTATED TREASURER REPORT	HIGH PLAINS DAILY LEADER AND TIME	110881	\$81.00
100-4150-46010	PEN REFILLS	SOUTHERN OFFICE SUPPLY INC	304407	\$2.91
100-4150-46010	INK STAMP	SOUTHERN OFFICE SUPPLY INC	304472	\$7.70
100-4150-46010	TONER	SOUTHERN OFFICE SUPPLY INC	304860	\$225.28
100-4150-46010	CALCULATOR RIBBON	SOUTHERN OFFICE SUPPLY INC	304881	\$11.35
100-4150-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$404.94
100-4150-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$126.00
Subtotal for Department 4150 :				\$1,001.78

Department: 4152 - PERSONNEL DEPARTMENT

100-4152-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4152-45042	PRE-EMPLOYMENT TEST	NATIONAL SCREENING BUREAU	2307198	\$77.70

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4152-46010	TONER	SOUTHERN OFFICE SUPPLY INC	304994	\$136.61
100-4152-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$18.09
100-4152-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$90.00
Subtotal for Department 4152 :				\$384.00

Department: 4160 - BUILDING MAINTENANCE

100-4160-44031	CLEANER	SERVICE JANITORIAL SUPPLY INC	326197	\$13.00
100-4160-44031	HEX DOGGING WRENCHES	SOUTHWEST GLASS & DOOR INC	105839	\$28.00
100-4160-44031	BIT/FITTINGS	WESTLAKE HARDWARE INC	7708817	\$5.99
100-4160-44031	DIESEL CAN	WESTLAKE HARDWARE INC	7709090	\$29.99
100-4160-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	JULY 2023	\$72.45
100-4160-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4160-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$82.96
100-4160-46010	KEY TAGS	WALMART COMMUNITY BRC	AUGUST 2023	\$3.62
100-4160-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$22.96
100-4160-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$29.05
100-4160-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$70.27
100-4160-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$122.43
100-4160-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$73.74
100-4160-46088	OPEN REEL TAPE/MARKING CHALK	MEAD LUMBER DO IT CENTER	9522758	\$36.38
100-4160-46088	LED CAP LIGHT	MEAD LUMBER DO IT CENTER	9532972	\$15.99
100-4160-46088	ELECTRICAL TESTER	STANION WHOLESALE ELECTRIC CO	5589993-00	\$199.99
100-4160-46090	PAPER TOWELS	SERVICE JANITORIAL SUPPLY INC	326268	\$92.15
Subtotal for Department 4160 :				\$960.57

Department: 4180 - I.T. DEPARTMENT

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4180-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4180-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$234.00
Subtotal for Department 4180 :				\$295.60
Department: 4190 - PLANNING & ZONING				
100-4190-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$11.97
Subtotal for Department 4190 :				\$11.97
Department: 4210 - POLICE ADMINISTRATION				
100-4210-43036	CONTRACT MEDICAL SERVICES	SEWARD COUNTY SHERIFF'S OFFICE	08/01/2023	\$1,000.00
100-4210-43036	PRISONER PRESCRIPTIONS	SEWARD COUNTY SHERIFF'S OFFICE	08/01/23	\$224.69
100-4210-43036	INMATE HEALTHCARE REPRICE	WELLPATH LLC	INV0109021	\$18.00
100-4210-44030	STOCK CUFF KEYS	GALLS LLC	025166679	\$78.35
100-4210-44030	Dist: 0	KUSTOM SIGNALS INC	605526	\$4,861.95
100-4210-44030	RADAR SERVICE	RADAR SHOP INC, THE	14925	\$717.00
100-4210-44030	CASES FOR LAP TOPS	WALMART COMMUNITY BRC	AUGUST 2023	\$51.88
100-4210-44030	WALMART CREDIT CARD EXPENSES	WALMART COMMUNITY BRC	AUGUST 2023	\$89.00
100-4210-44031	BI-MONTHLY PEST CONTROL	RINE EXTERMINATING INC	61702	\$50.00
100-4210-44031	KEYPAD ENTRY SYSTEMS	WESTLAKE HARDWARE INC	7709113	\$299.98
100-4210-44032	DURALAST TENSIONER	AUTO ZONE COMMERCIAL PROGRAM	1640110675	\$68.99
100-4210-44032	CR - DURALAST IDLER	AUTO ZONE COMMERCIAL PROGRAM	1640110679	(\$68.99)
100-4210-44032	PD 22 BLADE FUSES	AUTO ZONE COMMERCIAL PROGRAM	1640113914	\$4.74
100-4210-44032	DURALAST MOTOR MOUNT	AUTO ZONE COMMERCIAL PROGRAM	1640114569	\$29.99
100-4210-44032	FOUR SEASONS AC COMPRESSOR	AUTO ZONE COMMERCIAL PROGRAM	1640115152	\$450.99
100-4210-44032	UNIT 9 REARVIEW MIRRORS	AUTO ZONE COMMERCIAL PROGRAM	1640115261	\$26.32
100-4210-44032	OIL FILTER	AUTO ZONE COMMERCIAL PROGRAM	1640116482	\$2.19

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4210-44032	AIR FILTER	AUTO ZONE COMMERCIAL PROGRAM	1640116621	\$14.99
100-4210-44032	UNIT #259 WHITE KNIGHT BULGE ACORN LUG NUT SET	AUTO ZONE COMMERCIAL PROGRAM	1640118886	\$7.19
100-4210-44032	DORMAN BELT TENSIONER	AUTO ZONE COMMERCIAL PROGRAM	1640119097	\$73.99
100-4210-44032	PUSH IN NYLON RIVETS/INTERIOR DOOR HANLDE	AUTO ZONE COMMERCIAL PROGRAM	1640119098	\$50.38
100-4210-44032	AC VALVE CORE	AUTO ZONE COMMERCIAL PROGRAM	1640119106	\$7.59
100-4210-44032	ANIMAL 32 CONTINENTAL BATTERY	BUMPER TO BUMPER AUTO PARTS LIB	511714	\$112.76
100-4210-44032	PD 36 SERPENTINE BELT	BUMPER TO BUMPER AUTO PARTS LIB	511832	\$19.59
100-4210-44032	PD 259 CONTINENTAL BATTERY	BUMPER TO BUMPER AUTO PARTS LIB	511840	\$116.26
100-4210-44032	PD 33 CONTINENTAL BATTERY	BUMPER TO BUMPER AUTO PARTS LIB	511990	\$116.46
100-4210-44032	UNIT 23 REAR RT LAMP/REAR BUMPER COVER	HODGES COLLISION REPAIR LLC	13366	\$1,234.80
100-4210-44032	CUSTOM SIGNAL RADAR CABLE & INST	JR AUDIO	10553	\$190.00
100-4210-44032	UNIT 46 TIRE INSTALL	KANSASLAND TIRE CO	17477	\$318.24
100-4210-44032	UNIT 66 TIRE SERVICE	KANSASLAND TIRE CO	17538	\$27.46
100-4210-44032	JULY CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4028	\$185.84
100-4210-44032	JULY CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4047	\$87.00
100-4210-44032	JULY FLEET CARD CHARGES	STONE CREEK DEVELOPMENT LLC	2023-577	\$275.25
100-4210-44043	COPY MACHINE LEASE	SOS LEASING	OCTOBER 2023	\$270.30
100-4210-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$163.20
100-4210-45061	PRISONER MEALS	SEWARD COUNTY SHERIFF'S OFFICE	8/01/23	\$9,060.00
100-4210-45062	PRISONER MAINTENANCE	SEWARD COUNTY TREAS-PRISONER M	08/01/23	\$8,200.00
100-4210-46010	ENVELOPES	SOUTHERN OFFICE SUPPLY INC	304379	\$20.40
100-4210-46010	OFFICE SUPPLIES	SOUTHERN OFFICE SUPPLY INC	304848	\$93.51
100-4210-46010	CARDS	WALMART COMMUNITY BRC	AUGUST 2023	\$15.96
100-4210-46011	TISSUE PAPER/PAPER TOWELS	SERVICE JANITORIAL SUPPLY INC	326366	\$183.50

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4210-46011	DAWN SOAP FOR KITCHEN	WALMART COMMUNITY BRC	AUGUST 2023	\$9.94
100-4210-46011	DISINFECTANT	WALMART COMMUNITY BRC	AUGUST 2023	\$9.97
100-4210-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$279.66
100-4210-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$156.67
100-4210-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$158.91
100-4210-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$4,959.67
100-4210-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$1,182.19
100-4210-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$216.95
100-4210-46028	3 YEAR KEY FOB TOKENS	OPTIV SECURITY INC	INV-10025855200	\$273.95
100-4210-46028	POWER POLICY PROFESSIONAL SUBSCRIPTION	POWERDMS, INC.	INV-36705	\$6,541.09
100-4210-46028	Invoice INV75056	VECTOR SOLUTIONS	ReInv-107198-2023-	\$4,169.44
100-4210-46040	SANDARD TRAFFIC ORDINANCE/PUBLIC OFFENSE CODE	LEAGUE OF KANSAS MUNICIPALITIES	7232	\$902.26
100-4210-46085	OFFICER BANKS BOOTS	GALLS LLC	025123946	\$111.10
100-4210-46085	OFFICER RUIZ BOOTS	GALLS LLC	025124654	\$114.94
100-4210-46085	CPL ESPINOZA BOOT	GALLS LLC	025221399	\$186.95
100-4210-46085	BODY CAM HOLDER/BATTERY	MOTOROLA SOLUTIONS	8281689531	\$939.00
100-4210-46090	(6) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	108776	\$42.00
100-4210-46090	SHRED SERVICE	UNDERGROUND VAULTS & STORAGE	1015780	\$25.00
100-4210-46090	COFFEE CREAMER	WALMART COMMUNITY BRC	AUGUST 2023	\$6.88
100-4210-46090	POLY PLASTIC BAGS	WALMART COMMUNITY BRC	AUGUST 2023	\$2.00
100-4210-46612	URINE COLL KIT/VIAL WITH CAP/STERILE COTTON	LYNN PEAVEY COMPANY	401858	\$129.05
100-4210-46612	DRUG TESTING KITS	SIRCHIE ACQUISITION COMPANY, LLC	0604164-IN	\$125.70
100-4210-46612	DRUG TESTING KITS	SIRCHIE ACQUISITION COMPANY, LLC	0605383-IN	\$125.70

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4210-46612	CABLE TIES/POLY BAGS	ULINE	166662096	\$319.36
100-4210-46612	STEEL ASSEMBLY TABLE	ULINE	166719826	\$454.73
100-4210-48090	SUPPLIES TO STOCK & CLEAN KIDS INTERVIEW ROOM	WALMART COMMUNITY BRC	AUGUST 2023	\$47.46
100-4210-48092	TRNG FOR SGT CONNER COOK	AXON ENTERPRISES INC	INUS179520	\$495.00
100-4210-48092	ALERRT LEVEL 1- I NIEVES	KU EDWARDS CAMPUS	5594A55A	\$225.00
100-4210-48092	REIMBURSE TRAVEL EXPENSE	QUESADA, KEITH	07/23/23	\$2.76
100-4210-48092	TRAINING	STREET COP TRAINING LLC	INV-103958	\$225.00
100-4210-48092	TRAINING/BODY LANGUAGE	STREET COP TRAINING LLC	INV-103960	\$450.00
100-4210-48093	PERSONNEL TESTING: M SANCHES/W CUNHA	ASSESSMENT STRATEGIES LLC	05/02/2023	\$580.00
100-4210-48093	PERSONNEL TRAINING: J RUIZ	ASSESSMENT STRATEGIES LLC	08/01/2023	\$215.00
100-4210-48093	PRE-EMPLOYMENT TEST	NATIONAL SCREENING BUREAU	2307198	\$20.00
100-4210-48093	PRE-EMPLOYMENT TESTING	SOUTHWEST FAMILY MEDICINE LLC	07/11/23	\$95.00
Subtotal for Department 4210 :				\$52,548.08

Department: 4211 - ANIMAL CONTROL DIVISION

100-4211-34503	K GRANDY-RABIES VACCINE	KATHY GRANDY	08/17/2023	\$15.00
100-4211-34503	T MANGOLD - VACCINE	TERI MANGOLD	06/21/23	\$15.00
100-4211-34504	T MANGOLD - SPAY/NEUTER	TERI MANGOLD	06/21/23	\$150.00
100-4211-44031	MONTHLY PEST CONTROL	RINE EXTERMINATING INC	61698	\$150.00
100-4211-44031	TRUCK ITEMS	WALMART COMMUNITY BRC	AUGUST 2023	\$7.17
100-4211-44031	TRUCK ITEMS	WALMART COMMUNITY BRC	AUGUST 2023	\$110.56
100-4211-44031	SERVICE COOLING UNIT	WEBER REFRIGERATION AND HEATIN	492973	\$200.50
100-4211-44032	2020 CHEVROLET EXPRESS 2500 REGISTRATION/TAX	PETTY CASH	6442	\$48.75
100-4211-44032	TRUCK ITEMS	WALMART COMMUNITY BRC	AUGUST 2023	\$21.47

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4211-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$112.65
100-4211-46010	(5) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	90261535	\$50.00
100-4211-46010	BUSINESS CARDS/K GILBERT	SOUTHERN OFFICE SUPPLY INC	304780	\$40.00
100-4211-46010	TONER	SOUTHERN OFFICE SUPPLY INC	304991	\$508.07
100-4211-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$117.23
100-4211-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$4.87
100-4211-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$15.86
100-4211-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$75.85
100-4211-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$12.96
100-4211-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$1.26
100-4211-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$329.71
100-4211-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$325.62
100-4211-46026	FUEL	MADDEN OIL CO	5167/2307086269	\$478.20
100-4211-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$126.00
100-4211-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$180.86
100-4211-46085	EMBROIDERY	SIGN EXPRESS	4170	\$378.00
100-4211-46615	BLUE POLY DOOR REPLACEMENT	LGL ANIMAL CARE PRODUCTS INC	6423	\$150.00
100-4211-46615	DISINFECTANT	MWI ANIMAL HEALTH	49191519	\$372.72
100-4211-46615	TRASH BAGS/GLOVES	SERVICE JANITORIAL SUPPLY INC	326367	\$221.90
100-4211-46615	KENNEL SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$14.17
100-4211-46615	KENNEL SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$17.53
100-4211-46615	KENNEL SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$23.96
100-4211-46615	KENNEL SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$46.44
100-4211-46619	FOOD	WALMART COMMUNITY BRC	AUGUST 2023	\$239.66
100-4211-46619	FOOD	WALMART COMMUNITY BRC	AUGUST 2023	\$141.76

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4211-46619	FOOD	WALMART COMMUNITY BRC	AUGUST 2023	\$209.86
100-4211-46619	FOOD	WALMART COMMUNITY BRC	AUGUST 2023	\$39.97
100-4211-48093	PRE-EMPLOYMENT TEST	NATIONAL SCREENING BUREAU	2307198	\$90.70
Subtotal for Department 4211 :				\$5,044.26

Department: 4220 - FIRE

100-4220-44030	RESCUE MANNEQUIN FREIGHT	CASCO INDUSTRIES INC	252511	\$45.00
100-4220-44030	FIRE HOSE	CASCO INDUSTRIES INC	253889	\$1,996.00
100-4220-44030	RESCUE MANNEQUIN REPAIR THIGH JOINT	CASCO INDUSTRIES INC	253999	\$160.00
100-4220-44030	CR- RETURNED FIRE HOSE	CASCO INDUSTRIES INC	254210	(\$424.00)
100-4220-44030	CALIBRATION GAS	MID-CONTINENT SAFETY	53868271	\$186.60
100-4220-44030	FITTING	WESTLAKE HARDWARE INC	7708894	\$19.87
100-4220-44032	FILTER-RESCUE 1	KOST TRUCK SUPPLY INC	351188	\$9.74
100-4220-44032	FILTERS-RESCUE 1	LIBERAL KENWORTH	03P134524	\$54.94
100-4220-44032	JULY FLEET WASH	SQUEAKY CLEAN CAR WASH LLC	4033	\$8.60
100-4220-44032	SILICONE CAULK/UNIT #21	WESTLAKE HARDWARE INC	7709080	\$8.59
100-4220-44043	COPY MACHINE LEASE	SOS LEASING	OCTOBER 2023	\$184.76
100-4220-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4220-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$219.07
100-4220-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$22.47
100-4220-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$120.52
100-4220-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$118.15
100-4220-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3806277.2	\$43.23
100-4220-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3832377	\$33.45
100-4220-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$301.04

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4220-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$350.13
100-4220-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$80.00
100-4220-46040	SANDARD TRAFFIC ORDINANCE/PUBLIC OFFENSE CODE	LEAGUE OF KANSAS MUNICIPALITIES	7232	\$17.00
100-4220-46087	REIMBURSEMENT-SCUBA GEAR	LUMAN, AARON	08/11/2023	\$100.00
100-4220-46090	SPRAY PAINT	WESTLAKE HARDWARE INC	7709121	\$24.00
Subtotal for Department 4220 :				\$3,740.76

Department: 4240 - BUILDING INSPECTION SVC

100-4240-44064	MOW/00000 OHIO	COLLINS MOWING & LANDSCAPING	23-DJD-374	\$300.00
100-4240-44064	MOW/110 S GRANT	COLLINS MOWING & LANDSCAPING	23-DJD-375	\$100.00
100-4240-44064	MOW/722 OHIO	COLLINS MOWING & LANDSCAPING	23-DJD-379	\$100.00
100-4240-44064	MOW/409 N PERSHING	COLLINS MOWING & LANDSCAPING	23-DJD-383	\$100.00
100-4240-44064	FREEMAN ST RIGHT OF WAY	EISENHAUER, STEPHEN E	23-DJD-242.2	\$100.00
100-4240-44064	SAGE RIGHT OF WAY	EISENHAUER, STEPHEN E	23-DJD-311	\$160.00
100-4240-44064	1533 SUNSET	EISENHAUER, STEPHEN E	23-DJD-331	\$140.00
100-4240-44064	525 MISSOURI	EISENHAUER, STEPHEN E	23-DJD-385	\$100.00
100-4240-44064	710 E 7TH	EISENHAUER, STEPHEN E	23-DJD-386	\$140.00
100-4240-44064	MOW/1021 N LINCOLN	OUT ON A LIMB	23-DJD-381	\$120.00
100-4240-44064	MOW/714 N LINCOLN	OUT ON A LIMB	23-DJD-382	\$140.00
100-4240-44064	MOW/717 N PENNSYLVANIA	OUT ON A LIMB	23-DJD-384	\$140.00
100-4240-44064	MOW/106 E PANCAKE	OUT ON A LIMB	23-DJD-388	\$160.00
100-4240-44064	MOW/114 S SHERMAN	TRI STATE POWERWASHING LLC	23-DJD-376	\$100.00
100-4240-44064	MOW/116 S SHERMAN	TRI STATE POWERWASHING LLC	23-DJD-377	\$100.00
100-4240-44064	MOW/315 W 1ST	TRI STATE POWERWASHING LLC	23-DJD-378	\$100.00
100-4240-44064	MOW/105 S ROOSEVELT	TRI STATE POWERWASHING LLC	23-DJD-380	\$100.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4240-44064	MOW/809 N MISSOURI	TRI STATE POWERWASHING LLC	23-DJD-387	\$100.00
100-4240-44064	MOW/23 S CAIN	TRI STATE POWERWASHING LLC	23-DJD-391	\$100.00
100-4240-44064	MOW/OKLAHOMA TO NEBRASKA DRAINAGE	TRI STATE POWERWASHING LLC	23-DJD-393	\$100.00
100-4240-44064	MOW/NEBRASKA TO MISSOURI DRAINAGE	TRI STATE POWERWASHING LLC	23-DJD-394	\$100.00
100-4240-44064	MOW/MISSOURI TO CALVERT DRAINAGE	TRI STATE POWERWASHING LLC	23-DJD-395	\$180.00
100-4240-44064	MOW/ROW 8TH & KANSAS	TRI STATE POWERWASHING LLC	23-DJD-396	\$100.00
100-4240-44064	MOW/103 S PROSPECT	TRI STATE POWERWASHING LLC	23-DJD-397	\$100.00
100-4240-44064	MOW/416 S CALHOUN	TRI STATE POWERWASHING LLC	23-DJD-398	\$100.00
100-4240-44064	MOW/422 S CALHOUN	TRI STATE POWERWASHING LLC	23-DJD-399	\$100.00
100-4240-44064	MOW/1215 FAIRVIEW	TRI STATE POWERWASHING LLC	23-DKD-392	\$120.00
100-4240-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4240-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$265.60
100-4240-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$36.64
100-4240-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$72.00
100-4240-46040	SANDARD TRAFFIC ORDINANCE/PUBLIC OFFENSE CODE	LEAGUE OF KANSAS MUNICIPALITIES	7232	\$17.00
Subtotal for Department 4240 :				\$3,752.84

Department: 4250 - COMMUNICATIONS

202-4250-45030	MONTHLY PHONE SERVICE	AT&T	AUG 23	\$527.85
202-4250-46010	GEL PENS	SOUTHERN OFFICE SUPPLY INC	304567	\$26.55
202-4250-46010	TONER	SOUTHERN OFFICE SUPPLY INC	304762	\$341.55
202-4250-46022	ELECTRIC BILLING COMMUNICATIONS	CMS ELECTRIC COOP INC	860000/AUG 23	\$620.80
202-4250-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$252.00
202-4250-48090	ENGRAVED AWARDS	SOUTHERN OFFICE SUPPLY INC	304849	\$49.50

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
202-4250-48090	TABLE SERVICE FOR KIMS FAREWELL RECEPTION	WALMART COMMUNITY BRC	AUGUST 2023	\$25.43

Subtotal for Department 4250 : \$1,843.68

Department: 4290 - TRAFFIC CONTROL MAINT DIV

100-4290-44031	DEADBOLT	WESTLAKE HARDWARE INC	7708809	\$19.99
100-4290-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4290-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$41.35
100-4290-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$81.91
100-4290-46010	CLEANER	SERVICE JANITORIAL SUPPLY INC	326282	\$20.50
100-4290-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$40.76
100-4290-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$605.82
100-4290-46071	FITTINGS	WESTLAKE HARDWARE INC	7708962	\$12.76
100-4290-46072	CHALK POWDER/BUCKET GRID METAL	WESTLAKE HARDWARE INC	7708982	\$22.58
100-4290-46072	PAINT ROLLER FRAME	WESTLAKE HARDWARE INC	7709191	\$13.18
100-4290-46072	MOTOR OIL	WESTLAKE HARDWARE INC	7709219	\$1.99
100-4290-46088	WIRE BRUSH/ADHESIVE	WESTLAKE HARDWARE INC	7709022	\$23.77
100-4290-46090	SANDARD TRAFFIC ORDINANCE/PUBLIC OFFENSE CODE	LEAGUE OF KANSAS MUNICIPALITIES	7232	\$17.00

Subtotal for Department 4290 : \$963.21

Department: 4300 - STREET/HIGHWAY

100-4300-44031	CLEANER TO REPAIR AC AT THE STREET DEPT OFFICE	HAVOC SUPPLY	93287	\$43.21
100-4300-44031	SPRAY COIL CLEANER	HAVOC SUPPLY	93327	\$15.45
100-4300-44031	SPRAY BUBBLES QT/GAS LEAK DETECTOR	HAVOC SUPPLY	93338	\$25.63
100-4300-44031	PART TO REPAIR AC AT THE STREET DEPT	HAVOC SUPPLY	93550	\$508.87
100-4300-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60

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Ledger	Description	Vendor Name	Invoice	Amount
100-4300-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$65.55
100-4300-45042	PRE-EMPLOYMENT TEST	NATIONAL SCREENING BUREAU	2307198	\$145.40
100-4300-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$918.58
100-4300-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3806277.2	\$4.00
100-4300-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3832377	\$5.28
100-4300-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$19.94
100-4300-46026	FUEL	MADDEN OIL CO	4300/2307086258	\$3,960.78
100-4300-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$36.00
100-4300-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$80.00
100-4300-46090	HAND CLEANER FOR STREET SHOP USE	BEARING HEADQUARTERS COMPANY	5914899	\$95.61
Subtotal for Department 4300 :				\$5,985.90

Department: 4320 - REFUSE

510-4320-44030	TIRE/UTILITY TRAILER	M & M TIRE SERVICE	152498	\$115.25
510-4320-44030	ADAPTER/GAUGE	NAPA OF LIBERAL	674263	\$37.28
510-4320-44031	ENTRY KNOB	WESTLAKE HARDWARE INC	7708794	\$18.99
510-4320-44032	UNIT 92 OIL SEAL/TRANSMISSION MOUNT/FUEL FILTER/SENDER ASSMBLY	AUTO ZONE COMMERCIAL PROGRAM	1640108915	\$127.46
510-4320-44032	FLAT REPAIR/MOUNT & DISMOUNT/UNIT #59	M & M TIRE SERVICE	152478	\$96.00
510-4320-44032	2023 TEXAS BRAGG REGISTRATION/TAX	PETTY CASH	6443	\$28.75
510-4320-44032	27 YD PACKER CYLINDER/SWIVEL BUSHING RBC BEARING	SOUTHWESTERN EQUIPMENT CO	043271	\$7,439.70
510-4320-44032	CART DUMPER VALVE HANDLE/UNITS #62 & #54	WESTMAN EQUIPMENT, LLC	8894	\$106.00
510-4320-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	JULY 2023	\$59,070.80
510-4320-45016	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	JULY 2023	\$455.50
510-4320-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
510-4320-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$65.55
510-4320-45042	PRE-EMPLOYMENT TEST	NATIONAL SCREENING BUREAU	2307198	\$10.00
510-4320-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$642.63
510-4320-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$76.97
510-4320-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$163.56
510-4320-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3806277.2	\$11.99
510-4320-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3832377	\$13.99
510-4320-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$218.70
510-4320-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$18.00
510-4320-46090	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	326308	\$285.70
510-4320-48090	DRNK PWDRPK ASRTD 2.5 GAL	AIRGAS MID SOUTH INC	9140643789	\$172.63
510-4320-48090	LUMBER/FITTINGS/CEMENT	MEAD LUMBER DO IT CENTER	9518514	\$227.61
510-4320-48090	SPRAY PAINT	WALMART COMMUNITY BRC	AUGUST 2023	\$53.89
Subtotal for Department 4320 :				\$69,518.55

Department: 4330 - FLEET MAINTENANCE

100-4330-44030	CLAMPS TO REPLACE OLD ONES	AIRGAS MID SOUTH INC	9140165987	\$121.18
100-4330-44030	INDUSTRIAL NITROGEN/REG PURGE N2	AIRGAS MID SOUTH INC	9140918352	\$225.51
100-4330-44030	DRILL BITS TO REPLACE OLD ONES	BEARING HEADQUARTERS COMPANY	5910153	\$10.20
100-4330-44030	GREASE ZERK DRIVER TO REPLACE	KEATING TRACTOR & EQUIPMENT INC	333092	\$66.00
100-4330-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$101.97
100-4330-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$46.63
100-4330-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3806277.2	\$2.01
100-4330-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3832377	\$2.66
100-4330-46026	MOTOR OIL	MADDEN OIL CO	23076502	\$49.97

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4330-46089	JB WELD FOR STOCK ROOM	AUTO ZONE COMMERCIAL PROGRAM	1640120569	\$16.03
100-4330-46089	BOLTS AND NUTS FOR STOCK ROOM SUPPLIES	BEARING HEADQUARTERS COMPANY	5915261	\$152.13
100-4330-46089	SEALING TAPE AND OIL FILTERS	BUMPER TO BUMPER AUTO PARTS LIB	511779	\$18.59
100-4330-46089	CABIN & OIL FILTERS	BUMPER TO BUMPER AUTO PARTS LIB	511944	\$31.73
100-4330-46089	STOCK ROOM FILTERS	BUMPER TO BUMPER AUTO PARTS LIB	512071	\$88.25
100-4330-46089	CARBURETOR CLEANER SPRAY	BUMPER TO BUMPER AUTO PARTS LIB	512191	\$48.24
100-4330-46089	WINDSHIELD WASH/CARBURETOR CLEANER/FILTERS	BUMPER TO BUMPER AUTO PARTS LIB	512333	\$139.08
100-4330-46089	STOCK ROOM SUPPLIES	NAPA OF LIBERAL	673754	\$27.93
Subtotal for Department 4330 :				\$1,148.11

Department: 4340 - ENGINEERING

100-4340-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4340-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$36.00
Subtotal for Department 4340 :				\$97.60

Department: 4350 - SEWER ADMINISTRATIVE

520-4350-44031	MAIL SORTER/SHELVING UNIT/VACUUM	ULINE	166743271	\$1,673.17
520-4350-44031	CABINETS/POWER STRIP/PRINTER LABEL	ULINE	166966886	\$1,838.64
520-4350-44031	SHOP DOOR KEYS	WESTLAKE HARDWARE INC	7708815	\$17.94
520-4350-44043	COPY MACHINE LEASE	SOS LEASING	OCTOBER 2023	\$258.06
520-4350-45030	MONTHLY PHONE SERVICE	AT&T	AUG 2023	\$74.43
520-4350-45030	MONTHLY PHONE SERVICE	AT&T	AUG 2023	\$17.40
520-4350-45030	MONTHLY PHONE SERVICES	AT&T	AUG 2023	\$74.43
520-4350-45030	MONTHLY PHONE CHARGES	AT&T	AUG 2023	\$74.43
520-4350-45030	MONTHLY PHONE SERVICE	AT&T	AUG 2023	\$74.43

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City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
520-4350-45030	MONTHLY PHONE SERVICE	AT&T	AUG 2023	\$74.43
520-4350-45030	MONTHLY PHONE SERVICE	AT&T	AUG 2023	\$75.91
520-4350-45030	MONTHLY PHONE SERVICE	AT&T	AUG 2023	\$72.54
520-4350-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
520-4350-45030	MONTHLY PHONE SERVICE	AT&T	AUG 23	\$74.43
520-4350-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$106.90
520-4350-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$33.15
520-4350-46016	PRO WEIGH FILTERS	ENVIRONMENTAL EXPRESS	1000750577	\$800.50
520-4350-46016	CREDIT/ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2360180896	(\$1,682.40)
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2360183414	\$458.00
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2360188424	\$458.00
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2360188622	\$458.00
520-4350-46016	ANALYTICAL CHARGES	PACE ANALYTICAL SERVICES INC	2360189422	\$458.00
520-4350-46016	(4) 5 GALLON WATER	SCHEOPNER'S WATER CONDITIONING LLC	108800	\$28.00
520-4350-46016	WATER GALLONS/CHEMSCAN	WALMART COMMUNITY BRC	AUGUST 2023	\$30.50
520-4350-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$126.42
520-4350-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$122.46
520-4350-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$77.23
520-4350-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$50.00
Subtotal for Department 4350 :				\$5,986.60

Department: 4351 - SEWER LINE CLEANING

520-4351-44036	SEWER LINE REPLACEMENT/305 S CLAY	PERFIX LLC	10196	\$14,750.00
520-4351-44037	UNIT 189 HOSE FOR RODER VAC	CF SERVICE & SUPPLY LLC	163311	\$1,184.00
520-4351-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$24.20

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Ledger	Description	Vendor Name	Invoice	Amount
520-4351-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$137.63
Subtotal for Department 4351 :				\$16,095.83

Department: 4352 - SEWER PLANT OPERATION

520-4352-44024	WEEDER STRING/L BRACKETS	WESTLAKE HARDWARE INC	7708958	\$51.96
520-4352-44030	REPLACEMENT PARTS FOR FLOOD DAMAGE UV LIGHTS	EPEC	08142301	\$19,569.41
520-4352-44030	PROPANE	RASH OIL COMPANY	050826	\$56.40
520-4352-44030	WIRE/FITTINGS	TNT HYDRAULIC INC	30401	\$1,080.06
520-4352-44032	FLAT REPAIR/UNIT #30	M & M TIRE SERVICE	152303	\$26.00
520-4352-44032	REPAIR UNIT #189	TRUCK CENTER COMPANIES	RA102003150:01	\$1,424.85
520-4352-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$582.69
520-4352-46011	PAPER TOWELS	SERVICE JANITORIAL SUPPLY INC	326152	\$88.10
520-4352-46011	MOPHEAD	SERVICE JANITORIAL SUPPLY INC	326203	\$21.40
520-4352-46017	CHLORINE 2000# CONT	DPC ENTERPRISES, L.P.	DE28000321-23	\$250.00
520-4352-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$96.56
520-4352-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$96.21
520-4352-47041	HYD TRASH PUMP & POWER UNIT	SCHULTE SUPPLY INC	S1202985.001	\$2,352.00
520-4352-47041	HYD TRASH PUMP & POWER UNIT	SCHULTE SUPPLY INC	S1202985.002	\$7,995.00
520-4352-48090	SERVICE CHARGES	NAPA OF LIBERAL	SVC 63023/073123	\$2.50
Subtotal for Department 4352 :				\$33,693.14

Department: 4354 - SEWER DEBT SERVICE

520-4354-48030	KWPCRF PROJECT NO. C20 1391 01	KANSAS DEPT OF HEALTH & ENVIRON MAINT	08/24/2023	\$101,552.24
520-4354-48030	KWPCRF PROJECT NO. C20 1391 02	KANSAS DEPT OF HEALTH & ENVIRON MAINT	08/24/2023.2	\$100.00
520-4354-48031	KWPCRF PROJECT NO. C20 1391 01	KANSAS DEPT OF HEALTH & ENVIRON MAINT	08/24/2023	\$3,773.80
520-4354-48031	KWPCRF PROJECT NO. C20 1391 01	KANSAS DEPT OF HEALTH & ENVIRON MAINT	08/24/2023	\$29,435.64

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Ledger	Description	Vendor Name	Invoice	Amount
520-4354-48031	KWPCRF PROJECT NO. C20 1391 02	KANSAS DEPT OF HEALTH & ENVIRON MAINT	08/24/2023.2	\$40,551.11
520-4354-48031	KWPCRF PROJECT NO. C20 1391 02	KANSAS DEPT OF HEALTH & ENVIRON MAINT	08/24/2023.2	\$301,700.24

Subtotal for Department 4354 : \$477,113.03

Department: 4370 - STREET LIGHTING

100-4370-44030	STERNBERG LIGHT POLES	STANION WHOLESALE ELECTRIC CO	5507758-00	\$6,050.00
100-4370-44030	ADDITIONAL 2 LIGHT HEADS FROM PO 118799	STANION WHOLESALE ELECTRIC CO	5507758-00.2	\$4,835.00
100-4370-44030	FITTINGS	WESTLAKE HARDWARE INC	7709054	\$72.99
100-4370-44030	CREDIT/RETURN FITTINGS	WESTLAKE HARDWARE INC	7709056	(\$47.07)
100-4370-44030	FITTINGS	WESTLAKE HARDWARE INC	7709141	\$43.22
100-4370-44030	FITTINGS	WESTLAKE HARDWARE INC	7709145	\$31.98
100-4370-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$449.26

Subtotal for Department 4370 : \$11,435.38

Department: 4500 - RECREATION ADMINISTRATION

100-4500-44024	FITTINGS/VEGETATION KILLER	WESTLAKE HARDWARE INC	7708709	\$59.15
100-4500-44024	HOSE/ COLORANT	WESTLAKE HARDWARE INC	7708769	\$28.98
100-4500-44024	GRASS TRIMMER	WESTLAKE HARDWARE INC	7709045	\$249.99
100-4500-44030	WOOD SHIMS/FITTINGS	MEAD LUMBER DO IT CENTER	9520484	\$3.99
100-4500-44031	INSTALLED 30 LIGHTS ON HALLS ABC	LOBOS ELECTRIC LLC	1659	\$1,995.00
100-4500-44031	BI MONTHLY PEST CONTROL	RINE EXTERMINATING INC	61699	\$250.00
100-4500-44031	PAINT	SHERWIN WILLIAMS	0133-1	\$625.85
100-4500-44031	PRIMER	SHERWIN WILLIAMS	0212-3	\$35.96
100-4500-44031	ELECTRICAL SUPPLIES	STANION WHOLESALE ELECTRIC CO	5567982-00	\$163.06
100-4500-44031	FIRE ALARM CABLE	STANION WHOLESALE ELECTRIC CO	5568579-00	\$249.83
100-4500-44031	CONDUIT	STANION WHOLESALE ELECTRIC CO	5576396-00	\$166.45

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4500-44031	MICROFIBER MOPS	WESTLAKE HARDWARE INC	7708695	\$44.98
100-4500-44043	COPY MACHINE LEASE	SOS LEASING	OCTOBER 2023	\$205.96
100-4500-45030	AUGUST PHONE/INTERNET	UNITED TELEPHONE ASSOCIATION	2107362	\$805.09
100-4500-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$82.70
100-4500-45040	SNAP BACK TRUCKER CAPS	BLUE CHIP ATHLETIC	194155	\$232.50
100-4500-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$41.08
100-4500-46010	REIMBURSEMENT-METAL LETTERS FOR OFFICE	GARCIA, CLAUDIA	91978	\$49.42
100-4500-46010	FILE FOLDERS/PENCILS	WALMART COMMUNITY BRC	AUGUST 2023	\$23.28
100-4500-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$25.57
100-4500-46010	LAMINATE SHEETS	WALMART COMMUNITY BRC	AUGUST 2023	\$24.84
100-4500-46011	FURNITURE POLISH	SERVICE JANITORIAL SUPPLY INC	326300	\$60.00
100-4500-46011	CLEANING SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$22.48
100-4500-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$41.82
100-4500-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$70.78
100-4500-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$71.67
100-4500-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$3,132.46
100-4500-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$149.20
100-4500-48090	WATERS	WALMART COMMUNITY BRC	AUGUST 2023	\$10.72
Subtotal for Department 4500 :				\$8,922.81

Department: 4520 - RECREATION

100-4520-45211	BATTING CAGES CONCESSION	WALMART COMMUNITY BRC	AUGUST 2023	\$14.83
100-4520-45237	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$17.40
100-4520-45241	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$57.07
100-4520-46210	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$163.13

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City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4520-46210	SOFTBALL CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$125.00
100-4520-46210	SOFTBALL CONCESSION	WALMART COMMUNITY BRC	AUGUST 2023	\$36.18
100-4520-46212	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$115.42
100-4520-46212	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$106.16
100-4520-46213	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$16.57
100-4520-46218	CUTTER JERSEY	BLUE CHIP ATHLETIC	195704	\$511.75
100-4520-46219	FOLDERS FOR YOUTH SPORTS	WALMART COMMUNITY BRC	AUGUST 2023	\$10.00
100-4520-46222	ENGRAVED PLATES	HASTY AWARDS	07231958	\$6.50
100-4520-46242	OZ MAN T SHIRTS	PANHANDLE GYPSY	1316	\$601.00
100-4520-46242	ARKALON ASSAULT T-SHIRTS	PANHANDLE GYPSY	1320	\$1,999.00
100-4520-46242	ARKALON ASSAULT T-SHIRTS	PANHANDLE GYPSY	1321	\$682.00
100-4520-46242	OZ MAN TRIATHLON	WALMART COMMUNITY BRC	AUGUST 2023	\$388.23
100-4520-46242	ORGANIZED EVENT	WALMART COMMUNITY BRC	AUGUST 2023	\$40.24
100-4520-46242	OZ MAN TRIATHLON	WALMART COMMUNITY BRC	AUGUST 2023	\$116.82
100-4520-46242	SPLASH AND DASH SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$283.63
100-4520-46242	GLOW RUN/GLOW GOLF	WALMART COMMUNITY BRC	AUGUST 2023	\$233.33
100-4520-46246	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$30.61

Subtotal for Department 4520 : \$5,554.87

Department: 4521 - GRIFF GOLF

100-4521-44031	LANYARDS/DEADBOLT/COMBINATION CABLE LOCK	WESTLAKE HARDWARE INC	7709220	\$40.96
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Subtotal for Department 4521 : \$40.96

Department: 4540 - SWIMMING POOL

100-4540-42501	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$21.51
100-4540-42502	REIMBURSEMENT-CONCESSIONS	MCCARTER, HOLLY	90243	\$32.94

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Ledger	Description	Vendor Name	Invoice	Amount
100-4540-42502	PIZZA ORDER	PIZZA HUT	INV00075214	\$768.00
100-4540-42502	PIZZA ORDER	PIZZA HUT	INV00075249	\$488.00
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$83.01
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$9.44
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$21.90
100-4540-42502	POOL CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$26.90
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$64.95
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$72.72
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$88.06
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$84.38
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$151.09
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$170.88
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$212.30
100-4540-42502	CONCESSION FOOD	WALMART COMMUNITY BRC	AUGUST 2023	\$67.84
100-4540-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$166.67
100-4540-44030	TAYLOR K2006C SERVICE COMPLETE TEST KIT	ARLAN COMPANY INC	15294	\$165.20
100-4540-44030	GARDEN HOSE/COIL CHAIN	WESTLAKE HARDWARE INC	7708757	\$66.95
100-4540-44030	SCREWDRIVER BIT SET	WESTLAKE HARDWARE INC	7708863	\$19.99
100-4540-44030	CLARIFIER	WESTLAKE HARDWARE INC	7708966	\$79.39
100-4540-44030	HOSE/SHOWERHEAD	WESTLAKE HARDWARE INC	7709027	\$63.98
100-4540-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$12.24
100-4540-46011	CLEANING SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$66.50
100-4540-46011	CLEANING SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$19.21
100-4540-46017	CRAZY CLARIF	WALMART COMMUNITY BRC	AUGUST 2023	\$80.31
100-4540-46017	POOL CARE TEST STRIPS	WALMART COMMUNITY BRC	AUGUST 2023	\$66.08

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Ledger	Description	Vendor Name	Invoice	Amount
100-4540-46090	STAFF PARTY	WALMART COMMUNITY BRC	AUGUST 2023	\$45.48
100-4540-46090	STAFF PARTY RECOGNITION	WALMART COMMUNITY BRC	AUGUST 2023	\$164.82
100-4540-46110	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$1,510.04
100-4540-46273	DIGITAL MEDIA MARKETING	BRADY ALAN KAPPELMANN	016-23	\$300.00
100-4540-46273	MUSIC SERVICES	RODRIGUEZ FRANZ, ENRIQUE	1001	\$300.00

Subtotal for Department 4540 : \$5,490.78

Department: 4550 - GOLF COURSE

100-4550-42501	STAND BAG BLUE WHITE	CLEVELAND GOLF INC	7551733 SO	\$708.00
100-4550-42501	GOLF BALLS	TAYLOR MADE GOLF PRODUCTS INC	36860906	\$471.00
100-4550-42502	CONCESSIONS/PRO-SHOP	PEPSI-COLA COMPANY	12112003	\$591.64
100-4550-42502	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	326199	\$255.60
100-4550-42502	WRAPPED STRAW BOX	SERVICE JANITORIAL SUPPLY INC	326364	\$26.00
100-4550-42502	GOLF CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$36.12
100-4550-42502	GOLF CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$58.32
100-4550-42502	CONCESSIONS	WALMART COMMUNITY BRC	AUGUST 2023	\$16.56
100-4550-42502	CONCESSIONS/PRO-SHOP	WILLOW TREE GOLF PETTY CASH	#2057	\$58.50
100-4550-42503	PRE SOLD CLUBS	COBRA PUMA GOLF INC	G3397885	\$645.00
100-4550-42503	PRE-SOLD DRIVER	PING INC	17096130	\$392.02
100-4550-42503	PRE-SOLD WOOD	TAYLOR MADE GOLF PRODUCTS INC	36875200	\$187.76
100-4550-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4550-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$121.71
100-4550-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$7.97
100-4550-46011	JANITORIAL SUPPLIES	SERVICE JANITORIAL SUPPLY INC	326199	\$190.00
100-4550-46011	CLEANING SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$67.24

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4550-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$0.63
100-4550-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$44.90
100-4550-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$40.20
100-4550-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$236.75
100-4550-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$36.00
100-4550-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$80.00
100-4550-48012	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$2,635.77
Subtotal for Department 4550 :				\$6,969.29

Department: 4560 - PARKS

100-4560-34803	J HERNANDEZ-REFUND FOR LIGHT PARK RED SHELTER	JENNIFER HERNANDEZ	90834	\$50.00
100-4560-34804	A FRAIRE-REFUND GIRL SCOUT BLDG RENT	ANAHI FRAIRE	90833	\$400.00
100-4560-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	JULY 2023	\$138.85
100-4560-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4560-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$41.35
100-4560-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$540.71
100-4560-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$62.71
100-4560-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$50.00
100-4560-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$80.00
100-4560-46087	SAFETY REIMBURSEMENT-WORK BOOTS	HOLCOMB, BILL	08/22/2023	\$68.28
100-4560-46088	HEDGE TRIMMER ATTACHMENT	KEATING TRACTOR & EQUIPMENT INC	336219	\$179.00
Subtotal for Department 4560 :				\$1,672.50

Department: 4580 - ARKALON RECREATIONAL AREA

100-4580-45030	CELLULAR ARKALON	AT&T MOBILITY	287312814717X080	\$3.24
100-4580-45030	CELLULAR/ARKALON	AT&T MOBILITY	287313663236X080	\$50.16

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Ledger	Description	Vendor Name	Invoice	Amount
100-4580-45030	INTERNET SERVICE	IDEATEK TELCOM	348651	\$150.00
100-4580-48090	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$36.00

Subtotal for Department 4580 : **\$239.40**

Department: 4611 - DEPOT BUILDING FACILITY

100-4611-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$37.65
100-4611-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$37.52
100-4611-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$193.85

Subtotal for Department 4611 : **\$269.02**

Department: 4612 - GRIER HOUSE

100-4612-44031	GRIER HOUSE HOSE/COUPLINGS	CF SERVICE & SUPPLY LLC	162986	\$57.45
100-4612-44031	FIRE SPRINKLER SYSTEM CLAMP	KOST TRUCK SUPPLY INC	350698	\$9.74
100-4612-44031	BI-MONTHLY PEST CONTROL	RINE EXTERMINATING INC	61702	\$50.00
100-4612-44031	BREAKER	STANION WHOLESALE ELECTRIC CO	5582617-00	\$36.97
100-4612-44031	ELECTRICAL SUPPLIES	STANION WHOLESALE ELECTRIC CO	5583007-00	\$592.25
100-4612-44031	FITTING/SWITCH	STANION WHOLESALE ELECTRIC CO	5583581-00	\$34.53
100-4612-44031	FUSES	WESTLAKE HARDWARE INC	7708977	\$35.97
100-4612-44031	FITTINGS	WESTLAKE HARDWARE INC	7709146	\$6.50
100-4612-45030	MONTHLY PHONE SERVICE	AT&T	AUG 2023	\$652.69
100-4612-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$98.96
100-4612-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$102.14
100-4612-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$434.08

Subtotal for Department 4612 : **\$2,111.28**

Department: 4920 - CEMETERY

100-4920-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4920-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$41.35
100-4920-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$149.90
100-4920-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$7.56
100-4920-48090	CEMETERY DEEDS- COVARRUBIAS/HERNANDEZ/LOREDO	PETTY CASH	6441	\$63.00
100-4920-48090	INSECT REPELLENT	WESTLAKE HARDWARE INC	7709061	\$19.98
702-4920-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	322816	\$4,875.00
Subtotal for Department 4920 :				\$5,218.39

Department: 4930 - UTILITY BILLING

100-4930-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
100-4930-46010	CALCULATOR RIBBON	SOUTHERN OFFICE SUPPLY INC	304351	\$4.54
100-4930-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$1,703.37
100-4930-46013	CYCLE 1 AUGUST BILLS	UTILITY PETTY CASH FUND	CV 90863	\$2,829.87
100-4930-46013	CYCLE 2 AUGUST BILLS	UTILITY PETTY CASH FUND	CV 90864	\$2,626.98
100-4930-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$72.00
Subtotal for Department 4930 :				\$7,298.36

Department: 4940 - WATER UTILITY ADMIN

530-4940-44030	HOSE KIT	FASTENAL COMPANY	KSLIB101171	\$146.64
530-4940-44030	WASHER FLUID/FIBERGLASS CABLE	WALMART COMMUNITY BRC	AUGUST 2023	\$99.60
530-4940-44030	FILTERS/FITTINGS	WESTLAKE HARDWARE INC	7708799	\$93.02
530-4940-44032	FLASHLIGHTS/UNIT #127	WESTLAKE HARDWARE INC	7708959	\$38.98
530-4940-44043	COPY MACHINE LEASE	SOS LEASING	OCTOBER 2023	\$146.69
530-4940-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$86.07
530-4940-46011	EN MOTION BROWN ROLL TWST	FASTENAL COMPANY	KSLIB101324	\$157.77
530-4940-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$2.07

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4940-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$301.99
530-4940-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$199.32
530-4940-46026	FUEL	MADDEN OIL CO	4940/2307086263	\$65.31
530-4940-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$149.81
530-4940-46087	REIMBURSE WORK BOOTS	VOLDEN, STAN	08/20/23	\$76.48
530-4940-48090	WATER DEPT FIRST AID KIT SERVICE	CINTAS FIRST AID & SAFETY	5170701950	\$280.01
530-4940-48090	QWKSTK LEMON/TEA	FASTENAL COMPANY	KSLIB101162	\$26.23
530-4940-48090	SQWIN MIX 2.5 GAL	FASTENAL COMPANY	KSLIB101234	\$7.99
530-4940-48090	SERVICE CHARGES	NAPA OF LIBERAL	SVC 63023/073123	\$2.50
Subtotal for Department 4940 :				\$1,880.48

Department: 4941 - WATER UTILITY

530-4941-43014	ACCOUNT BALANCE	KANSAS DEPT OF HEALTH & ENVIRON HEALTH	62725	\$82.00
530-4941-44024	BATTERY	NAPA OF LIBERAL	674248	\$54.90
530-4941-44024	WEED KILLER	TEAM LABORATORY CHEMICAL LLC	INV0037316	\$1,286.00
530-4941-44026	WELL 27 LABOR TO CHANGE SEAL	GEARS PLUS	919	\$462.00
530-4941-44026	SERVICE CALL-ELECTRIC MOTOR ON WELL	HANCOCK ELECTRIC LLC	41198	\$155.65
530-4941-44026	SIEMENS FUSE BLOCK WELL 101	HANCOCK ELECTRIC LLC	41239	\$549.05
530-4941-44026	WELL 34 BATTERY/CABLES	KOST TRUCK SUPPLY INC	351203	\$388.16
530-4941-44026	STAINLESS NUT	KOST TRUCK SUPPLY INC	351244	\$3.56
530-4941-44026	STEEL SHEETS/WELL #34	NEW IRON & METAL OF LIBERAL INC	6397	\$202.40
530-4941-44026	SELECTOR SWITCH/WELL #34	RJ MANN AND ASSOCIATES INC	178194	\$128.15
530-4941-44026	SELECTOR CONTROL	RJ MANN AND ASSOCIATES INC	178195	\$51.89
530-4941-44026	INSULATION RESISTANCE TESTER	STANION WHOLESALE ELECTRIC CO	5583914-00	\$157.14
530-4941-44026	AQUAMATIC VALVE	VERNON MANUFACTURING	19723	\$1,365.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4941-44032	DURALAST COATED ROTORS	AUTO ZONE COMMERCIAL PROGRAM	1640109967	\$286.17
530-4941-44032	MOOG U JOINT	AUTO ZONE COMMERCIAL PROGRAM	1640110498	\$46.99
530-4941-44032	DURALAST REMAN BRACKETED CALIPER	AUTO ZONE COMMERCIAL PROGRAM	1640110686	\$80.39
530-4941-44032	CR - DURALAST BRACKETED CALIPER	AUTO ZONE COMMERCIAL PROGRAM	1640110691	(\$80.39)
530-4941-44032	SEAL	AUTO ZONE COMMERCIAL PROGRAM	1640111222	\$49.99
530-4941-44032	DURALAST GOLD BRAKE PADS	AUTO ZONE COMMERCIAL PROGRAM	1640113487	\$37.99
530-4941-44032	WATER 30	BUMPER TO BUMPER AUTO PARTS LIB	511766	\$16.50
530-4941-44032	EXPANSION VALVE/UNIT #30	O'REILLY AUTOMOTIVE STORES INC	1453-313037	\$40.01
530-4941-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$201.39
530-4941-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$142.60
530-4941-46013	WATER SAMPLES	UNITED PARCEL SERVICE	000066E179333	\$8.65
530-4941-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$433.06
530-4941-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$768.62
530-4941-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3806277.2	\$1,391.48
530-4941-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3832377	\$2,202.49
530-4941-46022	ELECTRIC BILLING WELL 62	CMS ELECTRIC COOP INC	12786/JULY & AUG	\$2,365.15
530-4941-46022	ELECTRIC BILLING WELL 61	CMS ELECTRIC COOP INC	12786/JULY & AUG	\$1,162.88
530-4941-46022	ELECTRIC BILLING WELL 63	CMS ELECTRIC COOP INC	12786/JULY & AUG	\$3,899.12
530-4941-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$54,795.77
530-4941-46026	FUEL	MADDEN OIL CO	4942/2307086264	\$759.90
530-4941-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$50.00
530-4941-48090	CIVIL PENALTY-OVERPUMPED WATER	KANSAS DEPARTMENT OF AGRICULTU	08/08/2023	\$2,000.00
Subtotal for Department 4941 :				\$75,544.66

Department: 4942 - WATER DISTRIBUTION

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4942-44029	3/4 IPERL	CORE & MAIN LP	T253529	\$1,970.45
530-4942-44029	4 FLG VALVE	CORE & MAIN LP	T400293	\$1,874.24
530-4942-44029	PARTS SPRINKLER 1411 S GRANT	HAVOC SUPPLY	93347	\$40.20
530-4942-44029	PARTS FOR METER 1010 S KANSAS	HAVOC SUPPLY	93659	\$65.52
530-4942-44029	RED PRINTED FLAGS	RED BUD SUPPLY INC	184618	\$199.05
530-4942-44029	SPLICE CONNECTOR	STANION WHOLESALE ELECTRIC CO	5587017-00	\$10.78
530-4942-44030	WAND ASSEMBLY	VERMEER GREAT PLAINS	P31133	\$650.55
530-4942-44032	TAPER SETS/DUST CAPS/BRAKE ROTOR/SEALS	AUTO ZONE COMMERCIAL PROGRAM	1640119631	\$187.33
530-4942-44032	FLAT REPAIR/UNIT #247	M & M TIRE SERVICE	152117	\$26.00
530-4942-44032	FUSES/UNIT #43	NAPA OF LIBERAL	674383	\$9.98
530-4942-44032	BEARING SETS/UNIT #33	O'REILLY AUTOMOTIVE STORES INC	1453-315453	\$27.94
530-4942-44032	FLASLIGHT/UNIT #43	WESTLAKE HARDWARE INC	7708959	\$21.99
530-4942-44036	BRASS STOCK	CORE & MAIN LP	T285528	\$380.04
530-4942-44036	CTS PE TUBING/ BRS SAD	CORE & MAIN LP	T298901	\$1,692.12
530-4942-44036	PVC UNIONS	CORE & MAIN LP	T313552	\$393.88
530-4942-44036	EPXY GALV B&N	CORE & MAIN LP	T330934	\$193.12
530-4942-44036	326 N WASHINGTON AVE/4000 PSI NO ASH	CROELL INC	759594	\$838.00
530-4942-44036	NE CORNER OF 7TH & WASHINGTON-4000 PSI NO ASH	CROELL INC	759639	\$686.00
530-4942-44036	11ST AND N CAIN-4000 PSI NO ASH	CROELL INC	761968	\$661.00
530-4942-44036	WRENCHES/DESCALER/SOCKETS	SCHULTE SUPPLY INC	S1202521.001	\$741.87
530-4942-44036	FITTINGS	SCHULTE SUPPLY INC	S1202549.001	\$1,254.18
530-4942-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$295.59
530-4942-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$530.03
530-4942-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$48.08

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-4942-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$50.03
530-4942-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$36.83
530-4942-46026	FUEL	MADDEN OIL CO	4942/2307086264	\$1,874.96
530-4942-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$402.22
Subtotal for Department 4942 :				\$15,161.98

Department: 4943 - WATER NON OPERATIONAL

530-4943-48012	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$6,481.82
Subtotal for Department 4943 :				\$6,481.82

Department: 4950 - AIRPORT UTILITY

501-4950-44023	MONTHLY CLEAN/AIRPORT	PATTERSON CLEANING	3865	\$941.75
501-4950-44031	PEST CONTROL	PLUNKETT'S PEST CONTROL	8153489	\$66.77
501-4950-45015	LANDFILL CHARGES	SEWARD COUNTY LANDFILL	JULY 2023	\$30.00
501-4950-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
501-4950-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$86.36
501-4950-45060	DEODORIZER	SERVICE JANITORIAL SUPPLY INC	326076	\$53.05
501-4950-45060	AUGUST UNIFORM SERVICE	UNIFIRST CORPORATION	AUGUST 2023	\$235.49
501-4950-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$29.73
501-4950-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$425.90
501-4950-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$182.54
501-4950-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$2,505.50
501-4950-46026	FUEL	MADDEN OIL CO	23074617	\$2,966.08
501-4950-46026	FUEL	MADDEN OIL CO	4210/2307086253	\$584.88
501-4950-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$54.00
501-4950-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$80.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
501-4950-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$80.00
501-4950-46028	AIRPORT ACCOUNT# 311100-353	ZITO MEDIA	724316	\$1,963.68
501-4950-48090	SERVICE CHARGES	NAPA OF LIBERAL	SVC 63023/073123	\$5.02
Subtotal for Department 4950 :				\$10,352.35

Department: 4951 - AIRPORT IMPROVEMENTS

503-4951-43034-100	ENGINEERING & INSPECTION APRON REHAB PROJECT	LOCHNER	CO0319657-C03	\$7,104.49
503-4951-43034-100	PLANNING RUNWAY LIGHTS PROJECT	LOCHNER	CO0119923-C01	\$2,602.60
Subtotal for Department 4951 :				\$9,707.09

Department: 4953 - AIR MUSEUM

504-4953-44030	CREDIT/RETURN BEARINGS	ULINE	165842519	(\$98.00)
504-4953-44030	FOLDING TABLES/COOLER	ULINE	166805129	\$866.73
504-4953-44035	WINDOW AIR CONDITIONER	MEAD LUMBER DO IT CENTER	9519137	\$379.99
504-4953-44035	PEST CONTROL	WALMART COMMUNITY BRC	AUGUST 2023	\$14.46
504-4953-44035	CONTAINERS FOR ARCHIVE ROOM	WALMART COMMUNITY BRC	AUGUST 2023	\$36.92
504-4953-44035	BUILDING MIANT	WALMART COMMUNITY BRC	AUGUST 2023	\$6.86
504-4953-44035	FAUCET HOSE EXTENDER	WESTLAKE HARDWARE INC	7709064	\$19.99
504-4953-44035	WASH TRAP REFILLS	WESTLAKE HARDWARE INC	7709110	\$15.18
504-4953-44035	BRACKETS	WESTLAKE HARDWARE INC	7709212	\$57.96
504-4953-44035	FITTINGS	WESTLAKE HARDWARE INC	7709233	\$25.24
504-4953-44043	COPY MACHINE LEASE	SOS LEASING	OCTOBER 2023	\$162.12
504-4953-45030	MONTHLY PHONE SERVICE	AT&T	AUG 2023	\$258.58
504-4953-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
504-4953-45040	STATEMENT 07/01/23-07/31/23	HIGH PLAINS DAILY LEADER AND TIME	07/31/2023	\$995.00
504-4953-45040	BAZAAR DAY	SEWARD COUNTY BROADCASTING CO	531000420000	\$275.00

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City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
504-4953-46010	COPY PAPER/SCISSORS	SOUTHERN OFFICE SUPPLY INC	304721	\$107.83
504-4953-46010	OFFICE SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$42.00
504-4953-46011	TISSUE PAPER	SERVICE JANITORIAL SUPPLY INC	326245	\$182.70
504-4953-46011	DUSTER REFILLS	SERVICE JANITORIAL SUPPLY INC	326289	\$560.00
504-4953-46011	CLEANING SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$20.91
504-4953-46011	JANITORIAL SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$26.89
504-4953-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$2.19
504-4953-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3806277.2	\$6.94
504-4953-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3832377	\$1.02
504-4953-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$2,703.73
504-4953-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$108.00
504-4953-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$80.00
504-4953-46610	LONG SLEEVE CORE BLEND TEE	DELUXE SMALL BUSINESS SALES	0903724955	\$1,046.44
504-4953-46610	GIFT SHOP RESALE ITEMS	NATIONAL WWII MUSEUM	9443	\$207.49
504-4953-48012	JULY SALES TAX	RETAILERS' SALES TAX	JULY 2023	\$252.33
504-4953-48084	EXHIBIT EXPENSES	ULINE	167184040	\$484.48
504-4953-48084	CROWD CONTROL POST	ULINE	167301530	\$55.50
504-4953-48084	FOAM PADDING & TABLE SHEET	WALMART COMMUNITY BRC	AUGUST 2023	\$41.38
504-4953-48084	PAINT NASA SHUTTLE	WALMART COMMUNITY BRC	AUGUST 2023	\$4.57
504-4953-48084	EXHIBIT EXPENSE	WALMART COMMUNITY BRC	AUGUST 2023	\$6.97
504-4953-48084	PAINT/HANGER STRAP	WESTLAKE HARDWARE INC	7708768	\$28.98
504-4953-48084	FITTINGS	WESTLAKE HARDWARE INC	7709110	\$5.58
504-4953-48084	FOAM BRUSHES	WESTLAKE HARDWARE INC	7709130	\$5.75
504-4953-48090	FOOD FOR MEETING	WALMART COMMUNITY BRC	AUGUST 2023	\$8.94

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4953 :				\$9,068.25
Department: 4956 - AIR MUSEUM/ROBOTICS				
209-4956-48090-004	CHALLENGE TEAM #54891	FIRST	90830	\$372.00
209-4956-48090-004	CHALLENGE TEAM #59691	FIRST	90831	\$372.00
209-4956-48090-004	EXPLORE TEAM #25565	FIRST	90832	\$143.00
209-4956-48090-004	HEMS FOR 23/24 FLL GOODY BAGS	FUN EXPRESS	72559289001	\$279.64
209-4956-48090-004	LEGO SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$168.00
Subtotal for Department 4956 :				\$1,334.64
Department: 4970 - CONVENTION/TOURISM				
206-4970-44043	COPY MACHINE LEASE	SOS LEASING	OCTOBER 2023	\$248.33
206-4970-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
206-4970-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$41.35
206-4970-45040	MONTLY KSN/KSNC/SOCIAL MEDIA COMMERCIALS	KSN	A3997090-3	\$2,480.00
206-4970-45080	WALMART CREDIT CARD EXPENSES	WALMART COMMUNITY BRC	AUGUST 2023	\$10.32
206-4970-46013	COLLECTIBLES/CANDY/MINI FRIDGE/SHOT GLASS	AMAZON CAPITAL SERVICES	1PV1-7DDY-7YQQ	\$19.97
206-4970-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$146.40
206-4970-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$31.21
206-4970-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$32.12
206-4970-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$89.21
206-4970-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$72.00
206-4970-46028	INTERNET SERVICE	IDEATEK TELCOM	348651	\$83.00
206-4970-46090	COLLECTIBLES/CANDY/MINI FRIDGE/SHOT GLASS	AMAZON CAPITAL SERVICES	1PV1-7DDY-7YQQ	\$199.99
206-4970-46090	WALMART CREDIT CARD EXPENSES	WALMART COMMUNITY BRC	AUGUST 2023	\$19.01

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City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
206-4970-46090	CABLE CORD	WALMART COMMUNITY BRC	AUGUST 2023	\$21.64
206-4970-46090	CLEANING ITEMS	WALMART COMMUNITY BRC	AUGUST 2023	\$84.03
206-4970-49770	COLLECTIBLES/CANDY/MINI FRIDGE/SHOT GLASS	AMAZON CAPITAL SERVICES	1PV1-7DDY-7YQQ	\$54.97
206-4970-49771	THANKS FOR DROPPING IN MAT	ALL U INC	106738	\$83.51
206-4970-49771	COLLECTIBLES/CANDY/MINI FRIDGE/SHOT GLASS	AMAZON CAPITAL SERVICES	1PV1-7DDY-7YQQ	\$69.90
206-4970-49771	GIFT SHOP RESALE ITEMS	PET-DELIGHTS	877	\$55.30
206-4970-49771	GIFT SHOP RESALE ITEMS	SCHLAEGEL'S HOMEGROWN POPCOR	6452	\$185.86
206-4970-49771	GIFT SHOP RESALE ITEMS	SPOONTIQUES INC	716793	\$432.60
206-4970-49771	GIFT SHOP RESALE ITEMS	TWISTED PEPPERS CO LLC	9094	\$107.51
206-4970-49779	DIGITAL MARKETING WEBSITE MANAGEMENT	GATEHOUSE MEDIA KANSAS HOLDING	0005765319	\$20.40
Subtotal for Department 4970 :				\$4,650.23

Department: 5050 - CONSTRUCTION IMPROVEMENTS

301-5050-43013-500	ENGINEERING SVC/WWTPUP	EARLES ENGINEERING & INSPECTION I	16734	\$13,908.50
301-5050-43013-500	ENGINEERING SVC/WATINF2	EARLES ENGINEERING & INSPECTION I	16735	\$23,050.00
301-5050-43013-700	ENGINEERING SVC/HOLLY	EARLES ENGINEERING & INSPECTION I	16737	\$10,545.25
301-5050-44031-700	REC CENTER FLOORING/CONCRETE PROJECT/FINAL PMT	ELITE CONCRETE COATINGS, LLC	INV0118	\$17,259.30
301-5050-44031-900	EXHAUST FAN SERVICE GRIER HOUSE	D & S ELECTRIC	1228	\$175.00
301-5050-44031-900	REPAIR CELLAR DOOR/GRIER HOUSE	MORGAN LOCKSMITHING	10592	\$103.00
301-5050-44031-900	HEX KEY	SOUTHWEST GLASS & DOOR INC	105749	\$8.50
301-5050-44031-900	HEX DOGGING WRENCHES	SOUTHWEST GLASS & DOOR INC	105839	\$14.00
301-5050-46021-700	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$335.52
301-5050-46021-700	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$317.15
301-5050-47041-700	AXIS VARIFOCAL DOME CAMERA	INA ALERT INC	14591-F.1	\$1,923.81

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 5050 :				\$67,640.03
Department: 6010 - GENERAL OPERATIONS				
260-6010-43013	FLOODPLAIN MAPPING-PROF SERVICES	BENESCH	254115	\$8,875.00
260-6010-43013	PROFESSIONAL SVC FEE	PROFESSIONAL ENGINEERING CONSU ITANIT	529364	\$19,975.00
260-6010-44030	BATTERIES REPLACE FOR ROAD GRADER #81	BUMPER TO BUMPER AUTO PARTS LIB FRAN	512233	\$285.42
260-6010-44030	PARTS TO SERVICE SKID STEERS #E97 & E98	FOLEY EQUIPMENT COMPANY	PS050062558	\$413.88
260-6010-44030	HOSE TO REPAIR HYD LEAK ON ROAD GRADER 81	FOLEY EQUIPMENT COMPANY	PS050062708	\$157.11
260-6010-44030	PARTS TO REPAIR AC ON ROAD GREADER 81	FOLEY EQUIPMENT COMPANY	PS050062814	\$1,243.27
260-6010-44032	UNIT 2 BATTERY REPLACEMENT	BUMPER TO BUMPER AUTO PARTS LIB FRAN	511753	\$116.46
260-6010-44032	TRUCK 149 TIRE REPLACEMENT	EMPIRE MOTORS LLC	1004	\$180.00
260-6010-44032	FLAT REPAIR/UNIT #117	R & E'S TIRE SHOP LLC	9337	\$15.00
260-6010-44032	FLAT REPAIR/UNIT #187	R & E'S TIRE SHOP LLC	9514	\$40.00
260-6010-44032	DOOR LOCK	RED EQUIPMENT LLC	P00289	\$71.97
260-6010-44032	REPAIR KIT/UNIT #187	RED EQUIPMENT LLC	P00312	\$312.24
260-6010-44032	BATTERIES/UNIT #84	TRUCK CENTER COMPANIES	XA102034528:01	\$228.00
260-6010-44061	TICKET 3677 4000 PSI MIX	LIBERAL CONCRETE, LLC	1588	\$461.50
260-6010-44062	STREET REPAIR GRANT & SHERMAN-4000 PSI NO ASH	CROELL INC	762375	\$547.00
260-6010-44062	BROOM FOR STREET REPAIR	FASTENAL COMPANY	KSLIB101311	\$30.00
260-6010-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$29.05
260-6010-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$29.68
Subtotal for Department 6010 :				\$33,010.58
Department: 6014 - DRAINAGE IMPROVEMENTS				
260-6014-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$115.55

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 6014 :				\$115.55
Department: 6020 - ECONOMIC DEVELOPMENT				
261-6020-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
261-6020-46010	TONER	SOUTHERN OFFICE SUPPLY INC	304994	\$136.62
261-6020-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$54.00
Subtotal for Department 6020 :				\$252.22
Department: 6021 - PUBLIC TRANSPORTATION				
261-6021-44032	UNIT 218 STARTER INSTALLATION/SIGNAL SWITCH/IGNITION REPLACE	CHANCE'S SERVICE CENTER	0059258	\$889.95
261-6021-44032	UNIT 201 TURN SIGNAL LIGHT BULB	CHANCE'S SERVICE CENTER	0059312	\$35.87
261-6021-44032	UNIT 220 REPLACE WHEEL STUD/BLOWER MOTOR/REPAIR FENDER	CHANCE'S SERVICE CENTER	0059342	\$874.26
261-6021-44032	RT CATCH RT UPPER & CENTER HINGE/RT SIDE GLASS	HODGES COLLISION REPAIR LLC	13368	\$1,142.05
261-6021-44032	JULY CAR WASHES	SQUEAKY CLEAN CAR WASH LLC	4027	\$60.00
261-6021-45030	AT&T SUBSCRIBER/ROUTER	AT&T	AUG 2023	\$61.60
261-6021-45042	PRE-EMPLOYMENT TEST	NATIONAL SCREENING BUREAU	2307198	\$116.20
261-6021-46010	TONER	SOUTHERN OFFICE SUPPLY INC	304994	\$136.62
261-6021-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$0.63
261-6021-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$36.00
Subtotal for Department 6021 :				\$3,353.18
Department: 6030 - CRIME/DRUG PREVENTION				
262-6030-48095	CADET TRAINING SUPPLIES	WALMART COMMUNITY BRC	AUGUST 2023	\$46.55
262-6030-48095	LATCH TOTES	WALMART COMMUNITY BRC	AUGUST 2023	\$33.96
262-6030-48095	CANDY FOR CADET RECRUIT	WALMART COMMUNITY BRC	AUGUST 2023	\$36.30

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 6030 :				\$116.81
Department: 6040 - HOUSING				
263-6040-45030	CELLULAR/TABLET SERVICE	VERIZON WIRELESS	9942609733	\$41.35
263-6040-45041	LEGALS: RESOLUTION 2399 CHANCE ROAD	HIGH PLAINS DAILY LEADER AND TIME	110894	\$72.00
263-6040-45041	LEGALS: RESOLUTION 2399	HIGH PLAINS DAILY LEADER AND TIME	110895	\$126.00
263-6040-46010	TONER	SOUTHERN OFFICE SUPPLY INC	304994	\$136.61
263-6040-46013	MONTLY POSTAGE	RESERVE ACCOUNT	JULY & AUG 2023	\$41.04
263-6040-46028	GOOGLE BUSINESS APPS	GOOGLE LLC	4795124607	\$36.00
263-6040-48851	1037 N OKLAHOMA-M HERNANDEZ	HECO HEATING AND COOLING	5024	\$1,500.00
263-6040-48851	PAINT PROGRAM/2413 LONG AVE	SHERWIN WILLIAMS	0073-9	\$340.42
263-6040-48851	PAINT PROGRAM/1321 NELSON AVE	SHERWIN WILLIAMS	0138-0	\$350.00
263-6040-48851	PAINT PROGRAM/1405 N CARLTON	SHERWIN WILLIAMS	9550-7	\$348.23
Subtotal for Department 6040 :				\$2,991.65
Department: 6050 - BEAUTIFICATION				
264-6050-44024	LUMBER	MEAD LUMBER DO IT CENTER	9566731	\$30.50
264-6050-44024	WEED CONTROL	PRO-TECH SPRAYING SERVICE	322816	\$4,875.00
264-6050-44024	FLAGS/TRASH BAGS	WESTLAKE HARDWARE INC	7709066	\$679.81
264-6050-44024	KEY	WESTLAKE HARDWARE INC	7709127	\$2.99
264-6050-44030	TRUCK #20 DURALAST BATTERY	AUTO ZONE COMMERCIAL PROGRAM	1640121069	\$152.99
264-6050-44030	JACOBSEN MOWER OIL FILTER	BUMPER TO BUMPER AUTO PARTS LIB	512222	\$5.29
264-6050-44030	JACOBSEN MOWERS OIL FILTER	BUMPER TO BUMPER AUTO PARTS LIB	512229	\$10.58
264-6050-44030	HUSTLER MOWER	KEATING TRACTOR & EQUIPMENT INC	334960	\$48.00
264-6050-44030	HUSTLER MOWER REPAIR`	KEATING TRACTOR & EQUIPMENT INC	335227`	\$330.55
264-6050-44030	SPINDLE & BOLD HUSTLER MOW/MARKER	KEATING TRACTOR & EQUIPMENT INC	335468	\$249.09

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
264-6050-44030	HUSTLER MOWER REPAIR	KEATING TRACTOR & EQUIPMENT INC	335923	\$962.66
264-6050-44030	HUSTLER MOWER OIL COOLER	KEATING TRACTOR & EQUIPMENT INC	336218	\$85.36
264-6050-44030	TIRES	M & M TIRE SERVICE	152322	\$331.58
264-6050-44030	SERVICE CALL/MOUNT & DISMOUNT	M & M TIRE SERVICE	152335	\$333.00
264-6050-44030	CREDIT/RETURN CORE	O'REILLY AUTOMOTIVE STORES INC	1453-307071	(\$25.00)
264-6050-44030	GASKET MAKER/TORCH HEAD/MENDER HOSE/PROPANE	WESTLAKE HARDWARE INC	7708698	\$43.96
264-6050-44030	FITTING	WESTLAKE HARDWARE INC	7708782	\$7.99
264-6050-44030	FITTING	WESTLAKE HARDWARE INC	7709061	\$0.99
264-6050-44030	O-RING FOR MOWER	WESTLAKE HARDWARE INC	7709208	\$1.90
264-6050-44031	ESTIMATE: 50% DUE- PANELS TO REPLACE BROKEN GLASS BLUE BONNET	ALL GLASS	182	\$1,185.00
264-6050-44031	INSTALL WATER SIGOT OUTSIDE BLDG PARTS	HAVOC SUPPLY	93445	\$82.02
264-6050-44031	DOOR REPLACEMENT	SOUTHWEST GLASS & DOOR INC	105844	\$1,160.00
264-6050-44031	BULBS	STANION WHOLESALE ELECTRIC CO	5589201-00	\$50.96
264-6050-44031	BALLAST	STANION WHOLESALE ELECTRIC CO	5589591-00	\$41.67
264-6050-44031	SOCKET	STANION WHOLESALE ELECTRIC CO	5589879-00	\$2.68
264-6050-44031	REPAIR DOOR	WEATHERCRAFT COMPANIES	8780	\$300.25
264-6050-44031	TOILETS/FLUSH VALVES	WESTERN SUPPLY CO INC	4104281	\$488.09
264-6050-44031	KEYS	WESTLAKE HARDWARE INC	7708961	\$20.95
264-6050-44032	LED MODULES	MCCONNELL & ASSOCIATES	2307-079482	\$697.00
264-6050-44032	STARTER/CORE EXCHANGE/UNIT #20	O'REILLY AUTOMOTIVE STORES INC	1453-317809	\$109.76
264-6050-46011	PAPER TOWELS/CLEANERS	SERVICE JANITORIAL SUPPLY INC	326263	\$134.65
264-6050-46011	GLOVES	SERVICE JANITORIAL SUPPLY INC	326278	\$7.45
264-6050-46011	TISSUE PAPER	WESTLAKE HARDWARE INC	7708976	\$359.94
264-6050-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$87.15

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
264-6050-46021	GAS BILLING SERVICE	BLACK HILLS CORPORATION	AUGUST #1 2023	\$32.24
264-6050-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$88.82
264-6050-46021	GAS SERVICE BILLING	BLACK HILLS CORPORATION	SEPTEMBER #1 20	\$32.62
264-6050-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3806277.2	\$2.77
264-6050-46021	GAS SERVICE BILLING	CONSTELLATION NEWENERGY	3832377	\$4.92
264-6050-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$210.91
264-6050-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$418.42
264-6050-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$658.13
264-6050-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$2,321.23
264-6050-46022	ELECTRIC SERVICE BILLING	SOUTHERN PIONEER ELECTRIC CO	SEPTEMBER #1 20	\$5,535.83
264-6050-46026	ENGINE OIL	WESTLAKE HARDWARE INC	7709037	\$263.76
264-6050-48090	SPINDLE & BOLD HUSTLER MOW/MARKER	KEATING TRACTOR & EQUIPMENT INC	335468	\$0.97
Subtotal for Department 6050 :				\$22,425.43

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$1,045,863.09

Department Totals		
Department	Dept. Description	Department Total
4100	NON DEPARTMENTAL	\$9,212.13
4110	LEGISLATIVE	\$4,555.97
4120	MUNICIPAL COURT/DIVE	\$32,231.99
4130	CITY MANAGER	\$367.50
4150	FINANCE DEPARTMENT	\$1,001.78
4152	PERSONNEL DEPARTMEN	\$384.00
4160	BUILDING MAINTENANCE	\$960.57
4180	I.T. DEPARTMENT	\$295.60
4190	PLANNING & ZONING	\$11.97
4210	POLICE ADMINISTRATION	\$52,548.08
4211	ANIMAL CONTROL DIVISI	\$5,044.26
4220	FIRE	\$3,740.76
4240	BUILDING INSPECTION SV	\$3,752.84
4250	COMMUNICATIONS	\$1,843.68
4290	TRAFFIC CONTROL MAIN	\$963.21
4300	STREET/HIGHWAY	\$5,985.90
4320	REFUSE	\$69,518.55
4330	FLEET MAINTENANCE	\$1,148.11

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
	4340	ENGINEERING		\$97.60
	4350	SEWER ADMINISTRATIVE		\$5,986.60
	4351	SEWER LINE CLEANING		\$16,095.83
	4352	SEWER PLANT OPERATIO		\$33,693.14
	4354	SEWER DEBT SERVICE		\$477,113.03
	4370	STREET LIGHTING		\$11,435.38
	4500	RECREATION ADMINISTR		\$8,922.81
	4520	RECREATION		\$5,554.87
	4521	GRIFF GOLF		\$40.96
	4540	SWIMMING POOL		\$5,490.78
	4550	GOLF COURSE		\$6,969.29
	4560	PARKS		\$1,672.50
	4580	ARKALON RECREATIONA		\$239.40
	4611	DEPOT BUILDING FACILIT		\$269.02
	4612	GRIER HOUSE		\$2,111.28
	4920	CEMETERY		\$5,218.39
	4930	UTILITY BILLING		\$7,298.36
	4940	WATER UTILITY ADMIN		\$1,880.48
	4941	WATER UTILITY		\$75,544.66
	4942	WATER DISTRIBUTION		\$15,161.98
	4943	WATER NON OPERATION		\$6,481.82
	4950	AIRPORT UTILITY		\$10,352.35

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
	4951	AIRPORT IMPROVEMENT		\$9,707.09
	4953	AIR MUSEUM		\$9,068.25
	4956	AIR MUSEUM/ROBOTICS		\$1,334.64
	4970	CONVENTION/TOURISM		\$4,650.23
	5050	CONSTRUCTION IMPROV		\$67,640.03
	6010	GENERAL OPERATIONS		\$33,010.58
	6014	DRAINAGE IMPROVEMEN		\$115.55
	6020	ECONOMIC DEVELOPMEN		\$252.22
	6021	PUBLIC TRANSPORTATIO		\$3,353.18
	6030	CRIME/DRUG PREVENTIO		\$116.81
	6040	HOUSING		\$2,991.65
	6050	BEAUTIFICATION		\$22,425.43
		Grand Total:		\$1,045,863.09

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4290 - TRAFFIC CONTROL MAINT DIV				
100-4290-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	Relnv-104104-2023-	\$341.39
Subtotal for Department 4290 :				\$341.39
Department: 4320 - REFUSE				
510-4320-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	Relnv-104104-2023-	\$31.48
Subtotal for Department 4320 :				\$31.48
Department: 4351 - SEWER LINE CLEANING				
520-4351-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	Relnv-104104-2023-	\$144.53
Subtotal for Department 4351 :				\$144.53
Department: 4370 - STREET LIGHTING				
100-4370-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	Relnv-104104-2023-	\$154.21
Subtotal for Department 4370 :				\$154.21
Department: 4500 - RECREATION ADMINISTRATION				
100-4500-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	Relnv-104104-2023-	\$7,235.66
Subtotal for Department 4500 :				\$7,235.66
Department: 4611 - DEPOT BUILDING FACILITY				
100-4611-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	Relnv-104104-2023-	\$707.95
Subtotal for Department 4611 :				\$707.95
Department: 4612 - GRIER HOUSE				
100-4612-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	Relnv-104104-2023-	\$912.96
Subtotal for Department 4612 :				\$912.96
Department: 4941 - WATER UTILITY				
530-4941-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	Relnv-104104-2023-	\$9,846.25

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4941 :				\$9,846.25
Department: 4970 - CONVENTION/TOURISM				
206-4970-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	ReInv-104104-2023-	\$241.02
Subtotal for Department 4970 :				\$241.02
Department: 6050 - BEAUTIFICATION				
264-6050-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	ReInv-104104-2023-	\$647.34
264-6050-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	ReInv-104104-2023-	\$276.83
264-6050-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	ReInv-104104-2023-	\$164.57
264-6050-46022	Invoice AUG #1 2023	SOUTHERN PIONEER ELECTRIC CO	ReInv-104104-2023-	\$33.15
Subtotal for Department 6050 :				\$1,121.89

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$20,737.34

Department Totals		
Department	Dept. Description	Department Total
4290	TRAFFIC CONTROL MAIN	\$341.39
4320	REFUSE	\$31.48
4351	SEWER LINE CLEANING	\$144.53
4370	STREET LIGHTING	\$154.21
4500	RECREATION ADMINISTR	\$7,235.66
4611	DEPOT BUILDING FACILIT	\$707.95
4612	GRIER HOUSE	\$912.96
4941	WATER UTILITY	\$9,846.25
4970	CONVENTION/TOURISM	\$241.02
6050	BEAUTIFICATION	\$1,121.89
Grand Total:		\$20,737.34

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4100 - NON DEPARTMENTAL				
735-4100-45080	REFRESHMENTS/LEADERSHIP	SUNFLOWER BANK	A HIDALGO JULY 2	\$131.10
735-4100-45080	LODGING/CPM	SUNFLOWER BANK	A HIDALGO JULY 2	\$253.38
735-4100-45080	REFRESHMENTS/LEADERSHIP MEETING	SUNFLOWER BANK	A HIDALGO JULY 2	\$109.90
735-4100-45080	CAR WASHES/CPM	SUNFLOWER BANK	A HIDALGO JULY 2	\$34.00
735-4100-45080	MEAL/CPM	SUNFLOWER BANK	A HIDALGO JULY 2	\$24.49
735-4100-45080	MEAL/CPM	SUNFLOWER BANK	A HIDALGO JULY 2	\$20.33
735-4100-45080	MEAL/CPM	SUNFLOWER BANK	A HIDALGO JULY 2	\$17.23
735-4100-45080	MEAL/CPM	SUNFLOWER BANK	A HIDALGO JULY 2	\$14.81
735-4100-45080	MEALS/CPM	SUNFLOWER BANK	B FORNWALT JUL	\$24.13
735-4100-45080	LODGING/CPM	SUNFLOWER BANK	B FORNWALT JUL	\$214.98
735-4100-45080	MEAL/CPM	SUNFLOWER BANK	B FORNWALT JUL	\$23.59
735-4100-45080	MEAL/ARPA	SUNFLOWER BANK	M QUINT JULY 202	\$15.45
735-4100-45080	LODGING/ARPA	SUNFLOWER BANK	M QUINT JULY 202	\$214.98
735-4100-45080	MEAL/ARPA	SUNFLOWER BANK	M QUINT JULY 202	\$9.75
735-4100-45080	MEAL/ARPA	SUNFLOWER BANK	M QUINT JULY 202	\$18.74
735-4100-45080	MEAL/ARPA	SUNFLOWER BANK	M QUINT JULY 202	\$22.33
735-4100-45080	LODGING/ARPA	SUNFLOWER BANK	M QUINT JULY 202	\$214.98
735-4100-45080	LODGING/CPM	SUNFLOWER BANK	R VARNADO JULY	\$540.59
735-4100-45080	FOOD PLATTERS/CPM	SUNFLOWER BANK	TRAVEL 3 JULY 20	\$624.69
735-4100-45080	MEALS/CPM	SUNFLOWER BANK	TRAVEL 3 JULY 20	\$60.14
735-4100-45080	FUEL/CPM	SUNFLOWER BANK	TRAVEL 3 JULY 20	\$47.07
735-4100-45080	WATER/CPM	SUNFLOWER BANK	TRAVEL 3 JULY 20	\$18.54
735-4100-46026	FUEL/CPM	SUNFLOWER BANK	A HIDALGO JULY 2	\$78.75

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4100 :				\$2,733.95
Department: 4110 - LEGISLATIVE				
100-4110-44030	CEILING SPEAKERS	SUNFLOWER BANK	T LUNCEFORD JU	\$240.33
100-4110-44030	CABLE TIES/ELECTRICAL TAPE	SUNFLOWER BANK	T LUNCEFORD JU	\$24.21
100-4110-44030	BATTERIES	SUNFLOWER BANK	T LUNCEFORD JU	\$25.12
100-4110-44030	PINE PLYWOOD	SUNFLOWER BANK	T LUNCEFORD JU	\$57.31
100-4110-44030	BIT SET/FITTINGS	SUNFLOWER BANK	T LUNCEFORD JU	\$38.20
100-4110-45080	LODGING/LKM ANNUAL MEETING	SUNFLOWER BANK	A HIDALGO JULY 2	\$808.45
Subtotal for Department 4110 :				\$1,193.62
Department: 4120 - MUNICIPAL COURT/DIVERSION				
722-4120-45080	AIRPLANE TICKET/NADCP	SUNFLOWER BANK	K CLINKINGBEARD	\$150.00
722-4120-45080	LODGING/NADCP	SUNFLOWER BANK	K CLINKINGBEARD	\$4,842.05
722-4120-45080	MEAL/NADCP	SUNFLOWER BANK	K CLINKINGBEARD	\$3.42
722-4120-45080	MEAL/NADCP	SUNFLOWER BANK	K CLINKINGBEARD	\$15.95
722-4120-45080	MEAL/NADCP	SUNFLOWER BANK	K CLINKINGBEARD	\$45.27
Subtotal for Department 4120 :				\$5,056.69
Department: 4150 - FINANCE DEPARTMENT				
100-4150-46090	EZ BUSINESS FEE	SUNFLOWER BANK	C FORD JULY 2023	\$13.00
Subtotal for Department 4150 :				\$13.00
Department: 4210 - POLICE ADMINISTRATION				
100-4210-44032	UNIT #33 DETAIL	SUNFLOWER BANK	C PINKSTON JULY	\$150.00
100-4210-45080	KTA TOLL CHARGES	SUNFLOWER BANK	C PINKSTON JULY	\$20.50
100-4210-45080	MEALS/CALEA CONFERENCE	SUNFLOWER BANK	C PINKSTON JULY	\$84.15

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4210-45080	FUEL/MEALS	SUNFLOWER BANK	TRAVEL 1 JULY 20	\$306.98
100-4210-48092	FBI-LEEDA REGISTRATION	SUNFLOWER BANK	C PINKSTON JULY	\$795.00
100-4210-48092	PARKING TICKETS	SUNFLOWER BANK	C PINKSTON JULY	\$56.35
100-4210-48092	LODGING SAUER ARMORER CERTIFICATION	SUNFLOWER BANK	C PINKSTON JULY	\$238.96
100-4210-48092	LODGING/CALEA CONFERENCE	SUNFLOWER BANK	C PINKSTON JULY	\$321.81
100-4210-48092	LODGING/REGISTRATION/MEALS	SUNFLOWER BANK	TRAVEL 1 JULY 20	\$6,809.30
100-4210-48092	CREDIT VOUCHER	SUNFLOWER BANK	TRAVEL 1 MAY 202	(\$1,385.74)
100-4210-48092	MEALS/TRAINING	SUNFLOWER BANK	TRAVEL 4 JULY 20	\$181.70

Subtotal for Department 4210 : \$7,579.01

Department: 4211 - ANIMAL CONTROL DIVISION

100-4211-45080	FUEL/PICK UP VAN	SUNFLOWER BANK	TRAVEL 2 JULY 20	\$262.75
100-4211-46090	ADOPTION FEES	SUNFLOWER BANK	C FORD JULY 2023	\$28.00

Subtotal for Department 4211 : \$290.75

Department: 4220 - FIRE

100-4220-43022	KS BOARD OF EMS APPLICATION	SUNFLOWER BANK	K KIRK	\$50.00
100-4220-43022	NREMT APPLICATION FEE/PENA	SUNFLOWER BANK	K KIRK	\$104.00
100-4220-45035	HULU SUBSCRIPTION	SUNFLOWER BANK	K KIRK	\$250.29
100-4220-45080	AIRFARE/NFA/J PARIS	SUNFLOWER BANK	K KIRK	\$528.80
100-4220-45080	TRAVEL MEAL	SUNFLOWER BANK	K KIRK	\$17.63
100-4220-45080	MEAL/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$5.45
100-4220-45080	MEAL/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$34.94
100-4220-45080	MEAL/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$4.91
100-4220-45080	MEALS/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$42.14
100-4220-45080	MEAL/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$45.64

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4220-45080	MEALS/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$19.14
100-4220-45080	MEAL/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$47.26
100-4220-45080	MEALS/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$48.14
100-4220-45080	FUEL/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$104.00
100-4220-45080	MEALS/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$43.67
100-4220-45080	MEALS/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$37.17
100-4220-45080	MEALS/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$38.55
100-4220-45080	MEAL/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$8.61
100-4220-45080	MEAL/STRUCTURAL COLLAPSE	SUNFLOWER BANK	TRAVEL 1 MAY 202	\$9.16
100-4220-46026	FUEL/TRAVEL	SUNFLOWER BANK	K KIRK	\$41.65
Subtotal for Department 4220 :				\$1,481.15

Department: 4350 - SEWER ADMINISTRATIVE

520-4350-46010	ACROBAT PRO SUBSCRIPTION	SUNFLOWER BANK	J RANGLES JULY 2	\$254.27
Subtotal for Department 4350 :				\$254.27

Department: 4520 - RECREATION

100-4520-46218	OFFICIAL-COED SOFTBALL	DEATON, KURT	08/14/2023	\$210.00
100-4520-46218	SCOREKEEPER-COED SOFTBALL	JORDAN, CONNIE	08/14/2023	\$80.00
100-4520-46218	SCOREKEEPER-COED SB	TODD, JOHN	08/14/2023	\$150.00
100-4520-46218	SCOREKEEPER-COED SB	TODD, BECKY	08/14/2023	\$160.00
100-4520-46218	OFFICIAL-COED SOFTBALL	TORRES, ELYSE	81523	\$140.00
100-4520-46218	OFFICIAL-COED	ZANGHI SR, ARDON	08/14/2023	\$280.00
Subtotal for Department 4520 :				\$1,020.00

Department: 4550 - GOLF COURSE

100-4550-45035	YOUTUBE TV/GOLF	SUNFLOWER BANK	C FORD JULY 2023	\$79.74
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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Subtotal for Department 4550 :				\$79.74
Department: 4930 - UTILITY BILLING				
100-4930-48090	THERMAL PAPER	SUNFLOWER BANK	T LUNCEFORD JU	\$254.86
Subtotal for Department 4930 :				\$254.86
Department: 4940 - WATER UTILITY ADMIN				
530-4940-45080	KSAWWA REGISTRATION	SUNFLOWER BANK	J ROSALES JULY 2	\$300.00
530-4940-47045	TOUGHPAD CHARGER	SUNFLOWER BANK	J ROSALES JULY 2	\$27.14
Subtotal for Department 4940 :				\$327.14
Department: 4950 - AIRPORT UTILITY				
501-4950-46028	ADOBE MONTHLY PAYMENT	SUNFLOWER BANK	B FORNWALT JUL	\$21.84
Subtotal for Department 4950 :				\$21.84
Department: 4953 - AIR MUSEUM				
504-4953-44030	VACUUM	SUNFLOWER BANK	R IMELL JULY 2023	\$199.99
504-4953-44030	DEHUMIDIFIER	SUNFLOWER BANK	R IMELL JULY 2023	\$269.99
504-4953-44030	REPLACEMENT FILTER	SUNFLOWER BANK	R IMELL JULY 2023	\$65.81
504-4953-44030	CREDIT/RETURN DEHUMIDIFIER	SUNFLOWER BANK	R IMELL JULY 2023	(\$254.36)
504-4953-44030	DEHUMIDIFIER	SUNFLOWER BANK	R IMELL JULY 2023	\$313.36
504-4953-44035	SIMPLISAFE ALARM SYSTEM	SUNFLOWER BANK	R IMELL JULY 2023	\$27.99
504-4953-45040	ADVERTISING STICKERS	SUNFLOWER BANK	R IMELL JULY 2023	\$265.00
504-4953-45040	SUPPLIES/ADVERTISING	SUNFLOWER BANK	R IMELL JULY 2023	\$271.00
504-4953-48084	NUMBER STICKERS	SUNFLOWER BANK	R IMELL JULY 2023	\$25.97
Subtotal for Department 4953 :				\$1,184.75
Department: 4970 - CONVENTION/TOURISM				

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
206-4970-45040	SOCIAL MEDIA MGMT/ANNUAL PLAN	SUNFLOWER BANK	S FULLER JULY 20	\$1,188.00
206-4970-45080	KTA TOLL CHARGES	SUNFLOWER BANK	S FULLER JULY 20	\$12.70
Subtotal for Department 4970 :				\$1,200.70
Department: 6030 - CRIME/DRUG PREVENTION				
262-6030-48095	CREDIT/SPEAKER RENTAL	SUNFLOWER BANK	C PINKSTON JULY	(\$10.00)
Subtotal for Department 6030 :				(\$10.00)

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$22,681.47

Department Totals		
Department	Dept. Description	Department Total
4100	NON DEPARTMENTAL	\$2,733.95
4110	LEGISLATIVE	\$1,193.62
4120	MUNICIPAL COURT/DIVE	\$5,056.69
4150	FINANCE DEPARTMENT	\$13.00
4210	POLICE ADMINISTRATION	\$7,579.01
4211	ANIMAL CONTROL DIVISI	\$290.75
4220	FIRE	\$1,481.15
4350	SEWER ADMINISTRATIVE	\$254.27
4520	RECREATION	\$1,020.00
4550	GOLF COURSE	\$79.74
4930	UTILITY BILLING	\$254.86
4940	WATER UTILITY ADMIN	\$327.14
4950	AIRPORT UTILITY	\$21.84
4953	AIR MUSEUM	\$1,184.75
4970	CONVENTION/TOURISM	\$1,200.70
6030	CRIME/DRUG PREVENTIO	(\$10.00)
Grand Total:		\$22,681.47

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 4100 - NON DEPARTMENTAL				
100-4100-46028	INTERNET BILLING	EPIC TOUCH	CITY HALL AUG 23	\$672.95
Subtotal for Department 4100 :				\$672.95
Department: 4211 - ANIMAL CONTROL DIVISION				
100-4211-46028	INTERNET BILLING	EPIC TOUCH	ANIMAL CONTROL	\$359.68
Subtotal for Department 4211 :				\$359.68
Department: 4220 - FIRE				
100-4220-46028	INTERNET BILLING	EPIC TOUCH	N FIRE STATION A	\$359.68
Subtotal for Department 4220 :				\$359.68
Department: 4300 - STREET/HIGHWAY				
100-4300-46028	INTERNET BILLING	EPIC TOUCH	STREET DEPT AU	\$363.00
Subtotal for Department 4300 :				\$363.00
Department: 4320 - REFUSE				
510-4320-46028	INTERNET BILLING	EPIC TOUCH	SANITATION AUG	\$363.00
Subtotal for Department 4320 :				\$363.00
Department: 4350 - SEWER ADMINISTRATIVE				
520-4350-46028	INTERNET BILLING	EPIC TOUCH	WASTE WATER A	\$359.68
Subtotal for Department 4350 :				\$359.68
Department: 4520 - RECREATION				
100-4520-46218	OFFICIAL-COED	DEATON, KURT	08/21/2023	\$175.00
100-4520-46218	SCOREKEEPER-COED SOFTBALL	JORDAN, CONNIE	08/22/2023	\$80.00
100-4520-46218	SCOREKEEPER-COED	SALAZAR, YESSENIA	08/21/2023	\$80.00
100-4520-46218	SCOREKEEPER-COED SB	TODD, JOHN	08/21/2023	\$150.00

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-4520-46218	SCOREKEEPER-COED	TODD, BECKY	08/21/2023	\$160.00
100-4520-46218	OFFICIAL-COED	TORRES, ELYSE	8/21/2023	\$45.00
100-4520-46218	OFFICIAL-COED	ZANGHI SR, ARDON	08/22/2023	\$140.00
100-4520-46239	Invoice 07/26/2023	ESSIX, ERIC	Relnv-105768-2023-	\$270.00
100-4520-46239	Invoice 721	ESSIX, ERIC	Relnv-105768-2023-	\$120.00
100-4520-46239	OFFICIAL-BASKETBALL	PORRAS, QUINTON XAVIER	1	\$144.00
Subtotal for Department 4520 :				\$1,364.00

Department: 4540 - SWIMMING POOL

100-4540-45030	INTERNET BILLING	EPIC TOUCH	ADVENTURE BAY	\$307.39
Subtotal for Department 4540 :				\$307.39

Department: 4570 - PARKS

100-4570-46028	INTERNET BILLING	EPIC TOUCH	BB/SB COMPLEX A	\$359.68
100-4570-46028	INTERNET BILLING	EPIC TOUCH	MAHURON AUG 23	\$359.68
100-4570-46028	INTERNET BILLING	EPIC TOUCH	SCOUT HUT AUG	\$305.20
Subtotal for Department 4570 :				\$1,024.56

Department: 4940 - WATER UTILITY ADMIN

530-4940-46028	INTERNET BILLING	EPIC TOUCH	WATER TOWERS	\$140.51
Subtotal for Department 4940 :				\$140.51

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Grand Total : \$5,314.45

Department Totals		
Department	Dept. Description	Department Total
4100	NON DEPARTMENTAL	\$672.95
4211	ANIMAL CONTROL DIVISI	\$359.68
4220	FIRE	\$359.68
4300	STREET/HIGHWAY	\$363.00
4320	REFUSE	\$363.00
4350	SEWER ADMINISTRATIVE	\$359.68
4520	RECREATION	\$1,364.00
4540	SWIMMING POOL	\$307.39
4570	PARKS	\$1,024.56
4940	WATER UTILITY ADMIN	\$140.51
Grand Total:		\$5,314.45

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
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Department: 4210 - POLICE ADMINISTRATION

100-4210-48092	DOUBLE TAP TARGET/ALPHA SILHOUTE	AR500-TARGETS.COM	08-23-2023	\$1,390.00
Subtotal for Department 4210 :				\$1,390.00

Department: 4520 - RECREATION

100-4520-46218	OFFICIAL-COED SOFTBALL	CAMARILLO, EVETTE	08/28/2023	\$280.00
100-4520-46218	SCOREKEEPER-COED	JORDAN, CONNIE	08/29/2023	\$80.00
100-4520-46218	SCOREKEEPER-C SOFTBALL	SALAZAR, YESSENIA	08/28/2023	\$80.00
100-4520-46218	SCOREKEEPER-SOFTBALL	TODD, JOHN	08/28/2023	\$150.00
100-4520-46218	SCOREKEEPER-COED SB	TODD, BECKY	08/28/2023	\$160.00
100-4520-46218	OFFICIAL-COED SB	ZANGHI SR, ARDON	08/28/2023	\$280.00
Subtotal for Department 4520 :				\$1,030.00

Department: 4612 - GRIER HOUSE

100-4612-45030	INTERNET BILLING	EPIC TOUCH	GRIER HOUSE AU	\$418.67
Subtotal for Department 4612 :				\$418.67

Grand Total : \$2,838.67

Department Totals		
Department	Dept. Description	Department Total
4210	POLICE ADMINISTRATION	\$1,390.00
4520	RECREATION	\$1,030.00
4612	GRIER HOUSE	\$418.67
Grand Total:		\$2,838.67

Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
Department: 0000 - NONDEPARTMENTAL				
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$832.86
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$267.64
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$383.68
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$406.22
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$421.58
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$481.60
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$512.34
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$519.77
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$6,202.27
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$799.24
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$204.92
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$843.13
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$923.29
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$1,103.21
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$1,144.33
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$1,450.54
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$1,802.63
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$2,222.48
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$799.03
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$112.64
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$0.67
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$2.85
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$17.46
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$26.16

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$36.92
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$47.04
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$47.90
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$258.01
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$95.00
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$215.93
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$119.82
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$157.88
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$186.85
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$186.92
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$194.77
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$197.18
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$201.12
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$111.86
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$74.63
100-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$89.73
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$167.34
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$541.89
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$510.99
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$827.75
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$278.14
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$288.39
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$165.96
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$666.81
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$171.84

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$187.53
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$200.14
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$367.23
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$233.94
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$250.83
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$253.25
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$629.54
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$274.15
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$699.88
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$806.61
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$18,669.32
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$8,656.63
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$1,490.84
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$1,460.13
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$1,170.66
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$991.71
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$985.20
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$930.80
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$909.44
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$846.99
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$585.90
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$346.36
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$319.47
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$303.49
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$386.31

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
100-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$362.69
202-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$1,700.45
202-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$397.67
202-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$1,035.94
202-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$792.66
202-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$354.34
206-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$77.45
206-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$331.16
206-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$287.32
206-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$226.54
207-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$40.77
207-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$174.32
207-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$274.15
209-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$80.48
209-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$344.01
261-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$854.85
261-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$199.91
261-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$872.74
501-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$396.29
501-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$92.69
501-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$607.83
504-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$106.42
504-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$455.05
504-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$581.23
504-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$70.25

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
510-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$1,334.50
510-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$18.82
510-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$80.46
510-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$312.11
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$135.81
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$201.14
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$318.35
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$594.79
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$907.56
510-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$90.59
520-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$142.49
520-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$161.17
520-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$609.29
520-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$689.18
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$54.35
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$186.70
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$222.17
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$636.50
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$905.10
520-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$54.00
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$58.82
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$131.87
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$251.45
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$284.08
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$563.80

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
530-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$1,214.67
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$698.89
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$36.24
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$124.99
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$348.64
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$723.84
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$907.15
530-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$247.75
601-0000-28111	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$28,332.06
601-0000-28111	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$6,626.05
601-0000-28112	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$27,620.06
601-0000-28113	Automatic Invoice From Payroll	STATE EMPLOYEE TAXES	PR-83120238525	\$18,602.74
601-0000-28121	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$8,831.30
601-0000-28131	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$495.53
601-0000-28131	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$19,295.26
601-0000-28141	Automatic Invoice From Payroll	EMPOWER RETIREMENT	PR-83120238523	\$510.00
601-0000-28141	Automatic Invoice From Payroll	EMPOWER RETIREMENT	PR-83120238523	\$126.00
601-0000-28150	Automatic Invoice From Payroll	ANIMAL HEALTH CENTER	PR-831202385210	\$345.55
601-0000-28150	2020 LM 0586	LAW OFFICE OF BREHM	PR-83120238528	\$307.78
601-0000-28152	SW08DM000058 PEREZ JUAREZ	KANSAS PAYMENT CENTER	PR-83120238526	\$174.92
601-0000-28152	SW10DM000115 KULOW	KANSAS PAYMENT CENTER	PR-83120238526	\$203.08
601-0000-28152	SW17DM000180	KANSAS PAYMENT CENTER	PR-83120238526	\$323.08
601-0000-28152	000680496001 TORRES MASIAS	OKLAHOMA CENTRALIZED SUPPORT	PR-83120238527	\$138.46
601-0000-28152	0012037437FA090532	TX CHILD SUPPORT SDU	PR-83120238529	\$138.46
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$721.50

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Invoices Selected for Payment - By Department

City of Liberal, KS

Ledger	Description	Vendor Name	Invoice	Amount
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$1,206.00
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$1,206.00
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$1,298.00
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$1,407.00
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$1,485.00
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$1,895.00
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$2,520.00
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$3,503.00
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$551.00
601-0000-28160	Automatic Invoice From Payroll	BLUE CROSS - BLUE SHIELD	PR-83120238521	\$2,805.00
722-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$123.01
722-0000-20100	Automatic Invoice From Payroll	FEDERAL TAXES	PR-83120238524	\$28.77
722-0000-20100	Automatic Invoice From Payroll	KANSAS PUBLIC EMPLOYEES	PR-83120238522	\$195.72

Subtotal for Department 0000 : \$224,257.37

Grand Total : \$224,257.37

Department Totals		
Department	Dept. Description	Department Total
0000	NONDEPARTMENTAL	\$224,257.37
Grand Total:		\$224,257.37



**CITY OF LIBERAL
CITY COMMISSION MEETING
September 11, 2023
AGENDA ITEM #**

To: Mayor Jose Lara
Vice Mayor Jeff Parsons
Commissioner Chris Linenbroker
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: September 11, 2023

From:

RE: ADJOURNMENT

Recommendation: