THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION
September 25, 2012

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, September 25, 2012.

Commissioners Present: Mayor Tim Long, Vice Mayor Joe Denoyer, Dave Harrison and Larry Koochel. Absent was Janet Willimon.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Chief of Police Al Sill, Economic Development Director Jeff Parsons, Fire Chief Kelly Kirk and City Attorney Shirla McQueen.

Mayor Long declared the meeting called to order, and City Clerk Giskie read the roll call declaring a quorum present. The Pledge of Allegiance was recited, and the invocation was given by Ann Holman of the Risen Glory Church.

1. Awards/Proclamations/Presentations. *Mayor Long presented Liberal Fire Department representatives with a proclamation designating October 7-13, 2012 as Fire Prevention Week.*

2. Approval of Agenda.
Mayor Long requested approval of the agenda.
Commissioner Koochel moved to approve the agenda, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried by a vote of 4 to 0 with Commissioner Willimon absent.

3. Approval of Minutes.
Vice Mayor Denoyer moved to approve the minutes of the September 11, 2012 regular meeting, as presented. The motion was seconded by Commissioner Harrison and carried by a vote of 4 to 0 with Commissioner Willimon absent.

4. Items from Citizens.
Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- *Julie Bunnell* appeared before the Commission to address the issue of pet over-population and presented some ideas regarding animal control and shelter improvements.
- *Wendy Dearing* appeared before the Commission in support of Ms. Bunnell and explained her experience on increasing pet adoption.
- *Louise Collins*, founder of Great Plains Angels for Animals, advised she would like to meet with City staff in order to address the issues.

5. Items from Groups.
Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

6. Consent Agenda.

a. Acknowledge Receipt of Minutes:
   1. Liberal Housing Authority, August 8, 2012.
   2. Joint Economic Development Council, September 10, 2012.

- Mayor Long inquired if the Commission wished to remove any items for further discussion.

Vice Mayor Denoyer moved to approve the Consent Agenda, as presented, with Commissioner Koochel seconding the motion. The motion carried by a vote of 4 to 0 with Commissioner Willimon absent.

7. Hay - Rice and Associates, Chartered.

a. 2011 Audit.

- Dustin Ormiston expressed appreciation to City administration for their assistance with the annual audit. He highlighted the audit report and reported the City is in good financial shape
- Commissioner Koochel commended City staff for their efforts and expressed appreciation to the working relationship between the City and Hay–Rice & Associates.

Vice Mayor Denoyer moved to accept the 2011 Audit Report. The motion was seconded by Commissioner Koochel and carried by a vote of 4 to 0, with Commissioner Willimon absent.

b. 2012 Audit Contract.

Vice Mayor Denoyer moved to enter into a contract with Hay-Rice and Associates, Chartered for the 2012 audit, as presented. Commissioner Harrison seconded the motion, which carried by a vote of 4 to 0 with Commissioner Willimon absent.

8. Police Department:

a. Funds for the School Resource Program.

- Chief Sill reminded the Commission that the City has successfully partnered with the school district to place some officers in the school. He noted last summer the school system sent some officers to basic resource officer schooling utilizing their own funds.
- He reported Attorney General Derek Schmidt has sent the Liberal Police Department a check for $600 and he asked the Commission's blessing to present the check to Superintendent Lance Stout to recoup some of their costs.

Commissioner Koochel moved to present U.S.D. 480 with the $600.00 check from the State to help recoup some of the costs for the school resource officer program. Vice Mayor Denoyer seconded the motion, which carried by a vote of 4 to 0 with Commissioner Willimon absent.

- Chief Sill presented Superintendent Lance Stout with the check from the State. Mr. Stout accepted the check and noted on behalf of the students and teachers, they are very appreciative for the City's assistance.

b. Presentation to PEO group.

- Chief Sill reported recently the ladies of the PEO had donated funds to provide Rex with a canine bullet-proof vest. He presented a framed picture of vested Rex to PEO representatives in the audience.

In addition, Chief Sill reported several officers rode the Union Pacific safety train yesterday for a safety train ride and were provided with a commemorative coin to present to the Mayor in honor of the 150 year anniversary. Mayor Long graciously accepted the coin.

9. CITY MANAGER'S REPORT.

- City Manager Hall reported that KDOT will hold a meeting at the Depot on October 2 regarding the Highway 54 project. He noted the public is invited to the informational meeting.
- Mr. Hall reminded the Commission of the Council of Governments meeting scheduled for 7:00 a.m. at SCCC on Thursday morning. He also noted a meeting would be scheduled with the community group in the near future.
- He reported the departments continue to work on numerous projects and are preparing for the winter projects, such as the Leete Family Park and the Fifteenth Street extension.
- Vice Mayor Denoyer questioned the status of naming the Fifteenth Street ball complex as discussed previously. Mr. Hall advised the family was in favor of doing so.

City Manager Hall asked Economic Development Director Parsons to come forward to offer a brief explanation on the CID program (Community Improvement District), including the misconceptions and an overall description of what the program is. Mr. Parsons outlined the program's details.

10. ITEMS FROM COMMISSIONERS.

Commissioner Koochel advised a friend from Nebraska came to town and had commented on how nice the condition of the parks and playground equipment were. He noted the street striping looked great.

Vice *Mayor Denoyer* expressed appreciation to the individuals who came to the meeting tonight and noted while they may not always agree, he appreciated their comments. He commended City staff for their assistance in the 2011 audit. He questioned the schedule for new playground equipment with Mr. Sealey reporting it would occur in 2014.

- Vice Mayor Denoyer commended the Parks Department for the preparations given to Blue Bonnet Park for this past weekend's activities. He also thanked the Fire Department for their efforts to educate local youth during fire prevention week.

Mayor Long also thanked City staff for their efforts on the audit and spreading the tax dollars as far as possible to ensure Liberal is in good financial condition.

- Mayor Long extended condolences to Wes and Janet Willimon on the death of Wes' father.

Commissioner Harrison had no items to present and *Commissioner Willimon* was absent.

11. VOUCHERS.

$503,293.88, dated September 25, 2012. *Commissioner Koochel moved to approve the vouchers, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried by a vote of 4 to 0 with Commissioner Willimon absent.*

The meeting was adjourned by motion of Vice Mayor Denoyer, seconded by Commissioner Harrison.

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ATTEST: Tim Long, Mayor

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Debra S. Giskie, CMC, City Clerk