City Commission Agenda
Tuesday, June 28, 2022, 5:30 p.m.
Blue Bonnet Community Building, 1109 West 7th

- Call To Order
- Roll Call
- Pledge of Allegiance
- Invocation

1. AWARDS, PROCLAMATIONS, PRESENTATIONS:

2. APPROVAL OF AGENDA

3. MINUTES – May 24, 2022, regular meeting, June 14, 2022, regular meeting, and June 22, 2022, work session.

4. ITEMS FROM CITIZENS

Rules of the Commission: Any citizen desiring to address the Commission shall be recognized by the Chair, advance to the podium, state his/her name and address in an audible tone for the record. Presentations shall be limited to five (5) minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

5. ITEMS FROM GROUPS:

6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a. Approval of Board Minutes:

1. Liberal Convention & Tourism Board, June 16, 2022.

b. Approval of Airport Leases:

1. # 12.02	Gore Nitrogen Pumping Service, LLC	$2,163.72	1 Year.
2. # 55.04	Jayhawk Southwest	$ 916.52	1 Year.
3. #103.00	Ag Solutions	$1,933.00	1 Year.
4. # 107.04	Jayhawk Southwest	$2,036.70	1 Year.
5. # 134.04	Mobile Storage	$1,459.64	1 Year.
6. # 172.04	Jayhawk Southwest	$ 610.28	1 Year.
7. # 184.00	Jayhawk Southwest	$ 610.28	1 Year.
8. #TN-01.00	Mike Veltri	$ 848.81	1 Year.
9. #TN-04.00	Tracy King	$ 848.81	1 Year.
10.#TN-06.00	Hood Ranch, Inc.	$ 848.81	1 Year.
11.#TN-08.00	Dr. Francisco Chacon	$ 848.81	1 Year.
12.#TS-01.00	Harvey Rackley	$ 848.81	1 Year.
13.#TS-02.00	Lyddon Aero Center	$ 848.81	1 Year.
14.#TS-03.00	Nick Hatcher	$ 848.81	1 Year.

15.#TS-05.00	Victor Mendoza	$ 848.81	1 Year.
16.#TS-07.00	John Foss	$ 848.81	1 Year.
17.#TS-08.00	Austin Downs	$ 848.81	1 Year.
18.#TS-09.00	Golden West Flyers	$ 848.81	1 Year.
19.#TS-16.01	Golden West Flyers	$ 848.81	1 Year.

7. Resolution 2377 – 2022 Fee Structure.

8. ARPA Funds.

9. Software Upgrade for Finance Department.

10. Grier House Roof Repairs.

11. Airport Fence Repair.

12. Municipal Court Vehicle Purchase.

13. Fire Department Ladder Truck Purchase.

14. <u>CITY STAFF</u>

15. <u>CITY MANAGER REPORT</u>

16. <u>ITEMS FROM COMMISSIONERS</u>

16. <u>VOUCHERS</u>

- **ADJOURNMENT**

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION
May 24, 2022

The regular meeting of the Liberal City Commission was held at 5:30 p.m. at Bluebonnet Park located at 1109 West 7th Street on Tuesday, May 24, 2022.

Commission Present: Mayor Jeff Parsons, Vice Mayor Chris Linenbroker, Jose Lara, Janeth Vazquez. Commissioner Ron Warren was absent.

City Staff Present: City Manager Rusty Varnado, Public Grounds Director Brad Beer, Finance Director Chris Ford, Acting Deputy City Clerk Karen LaFreniere, Street Department Director Jesus Cardenas, Air Museum Director Bob Immell, and City Attorney Lynn Koehn.

Mayor Parsons called the meeting to order. Acting Deputy City Clerk LaFreniere read the roll call and declared a quorum present. The Pledge of Allegiance was recited and Persephone Fuller gave the invocation.

Mayor Parsons welcomed new City Manager Varnado to his first meeting, the first of many, many to come.

1. AWARDS, PROCLAMATIONS, PRESENTATIONS. No awards, proclamations or presentations.

2. APPROVAL OF AGENDA.

The agenda was amended, adding No. 7 Ordinance No. 4580.

Vice Mayor Linenbroker moved to approve the agenda, as amended, with Commissioner Lara seconding the motion. The motion carried by a vote of 4 to 0 with Commissioner Warren absent.

3. MINUTES: May 10, 2022 Regular Meeting.

Vice Mayor Linenbroker moved to approve the Minutes of the May 10, 2022 Regular Meeting, as presented, with Commissioner Vazquez seconding the motion. The motion carried by a vote of 4 to 0 with Commissioner Warren absent.

4. Items from Citizens.
Mayor Parsons read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

• Al Shank, Al Shank Insurance, representing Employers Mutual Insurance. When the group insurance program does well, the City of Liberal does well, the group shares in the dividends. In the past 17 yearss the City has been presented $1.3 million. The average dividend has been $102,279. This year the total group dividend was $3.9 million which represents a return to the Kansas cities under this program. Mr. Shank presented a check in the amount of $110,565.08.

5. Items from Groups.
Mayor Parsons read the rules of the Commission and requested members of the audience approach the podium to address the Commission. No items were presented.

6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a. Approval of Board Minutes:
   1. Traffic Safety Committee, March 17, 2022, and April 7, 2022 Special Meeting.
b. Approval of Airport Leases:

1.	# 18.03	Sarah Barr	$ 840.00	1 year.
2.	# 59.01	Cimarron Investments, LLC	$1,456.35	1 year.
3.	# 72.06	Cimarron Investments, LLC	$ 934.40	1 year.
4.	# 73.04	Cimarron Investments, LLC	$1,561.11	1 year.
5.	#176.00	Cimarron Investments, LLC	$1,162.89	1 year.
6.	#TS-11.00	Matt Fenn/Dr. Allen	$ 848.81	1 year.

c. Approval of Cereal Malt Beverage (CMB) Licenses:
   1. Sabor A Mexico, 719 S. Kansas Ave.

Mayor Parsons inquired if the Commission wished to remove any items for further discussion. *Vice Mayor Linenbroker moved to approve the consent agenda, as presented, with Commissioner Lara seconding the motion. The motion carried by a vote of 4 to 0 with Commissioner Warren absent.*

7. ORDINANCE NO. 4580: AN ORDINANCE AMENDING SECTION 1-304 OF THE LIBERAL CITY CODE RELATING TO THE POSITION OF ASSISTANT CITY MANAGER FOR THE CITY OF LIBERAL, KANSAS.

City Manager Varnado thanked the Commission. He likes to make changes after 45 to 60 days or so, but was ready to present this item. He apologized for the short notice on this item. Every area needs some type of improvement, policy or personnel. Looking at the way the City is structured, there is too much for one person to supervise. He is proposing adding two Assistant City Managers, one for administration and one for operations. Finance is Mr. Ford's specialty and operational departments will be left under Mr. Beer. Anything that deals with public safety, external communication, external agencies, tourism, fire, engineering projects, police, planning, zoning and code enforcement will be under the City Manager and will not have to be in a position to say no to anyone. The City Manager is the only employee affected by politics. He doesn't want anyone else to feel threatened. At this time it will not add any new employees. Under the current Ordinance 4580 has a Section for Assistant City Manager. The recommendation is to replace the verbiage to create positions for an Assistant City Manager of Operations and Assistant City Manager of Administration.

Mayor Parsons asked if Section C was out of the current code.

City Attorney Koehn said the Section is from the current code.

Mayor Parsons commented that this is pretty straightforward and should be more efficient and easier for Departments to have a direct line to their supervision.

City Manager Varnado stated that sifting through 200 employees and 20 Department Heads and Commissioners, he may miss something. He has also defined the Executive Management Team on the Organizational Structure to include City Manager, Assistant City Manager Administration, Assistant City Manager Operations and the City Clerk.

Commissioner Lara asked if this will create any more financial burden to the City

City Manager Varnado stated it will not create additional financial burden at this time.

Vice Mayor Linenbroker moved to approve Ordinance No. 4580, as presented, with Commissioner Vazquez seconding the motion. The motion carried by a vote of 4 to 0 with Commissioner Warren absent.

8. Economic Development.

City Manager Varnado stated that the City met with the County and the Seward County Development Corporation on May 5, 2022. At that time the SCDC voted to accept the City of Liberal into the group. The perameters were worked out on what the conditions of entering the SCDC. One was the City's Economic Development Department would be eradicated. All economic development will be done through the SCDC. All employees would be dismissed according to their contract and obligation. The City has committed $150,000 in operating costs plus an additional $50,000 for benefits. Cindy has done a phenomenal job for us and will continue employment until June 17 and then to SCDC with Mr. Svaty at point. After the 13th meeting, Mr. Ford did an analysis of our projected cost through the end of the year and the City is in a position to give $100,000 to the SCDC to the end of the year. One of the concerns was that the process become uniform. When he first saw it, it was confusing. Tonight, we need an official motion for the City to join SCDC.

Mayor Parsons requested Commission consideration of joining SCDC.

Commissioner Lara moved to join SCDC effective immediately, with Commissioner Vazquez seconding the motion. The motion carried by a Vote of 4 to 0 with Commissioner Warren absent.

9. Citizen Class Presentation

Kathleen Alonso and her Citizenship Class made a presentation. Juan Moreno made the presentation on behalf of the class in Spanish.
Kathleen Alonso read the translation, as follows:

> "Good Afternoon. My name is Juan Moreno and I am representing the citizenship class of 2022. We are here to let you know of something we want to improve in our community. We have noticed that the parks do not have enough lighting and we are concerned that now that summer has arrived, people, both children and adults, go out for walks or exercise and there is little or no lighting and we fell that it can be a danger for the community's safety. We believe that lights are important in all parks, but this time we want to start with Mccray Park. We think that this park is important because it is near the recreation center where many children go and near the tracks where many run and near the children's playground and the pool. Schools will also benefit from this project because during winter it is dark in the morning and there are many children who walk to school. We hope that you take this project into consideration because it benefits not only some but the entire community. Thank you for listening to us and we hope to have a positive response to our project."

Commissioner Vazquez stated that she used to teach the Citizenship class and thanked Juan for getting up to speak. She is proud of him and it speaks volumes that he had the courage to get up and speak in front of everyone. It is hard to come to the meeting and present ideas.

City Manager Varnado requested that Ms. Alonso get with Brad regarding the project.

10. Discussion on Central Business District.

SCDC Director Eli Svaty stated he is currently working with two individuals that are interested in opening eating and drinking establishments in downtown Liberal. According to K.S.A. 41-710, those locations cannot be within 200 feet of a school or church. There are several churches near downtown and both locations would fall into the restricted zone. There are different was of addressing this. One, the businesses can solicit written permission from those churches. Two, the City can establish a Core Business District and by Ordinance, it allows the businesses to operate in that 200 feet range. The SCDC requests that the City of Liberal consider creating a Core Commercial District as defined by K.S.A. 2021 Supp 12-17, 122 and amendments therto, which does not meet the distance requirements established by subsection (c)(1). By establishing the Core Commercial District, it not only solves the problem for these two businesses it also takes the burden off of future businesses, as well as churches that have to sign waivers each time.

City Attorney Koehn inquired about the location of the Core Commercial district.

Mr. Svaty said currently the City has a central business district. He will provide a map with the locations.

Mayor Parsons stated that the commercial code does not allow for micro-breweries.

City Attorney Koehn stated we need to change the Ordinance and pass with the zoning regulations at the same time. It may require notices.

Mayor Parsons stated that the Ordinances have not been updated in a while. It references messengers and telegraph. He asked Mr. Svaty about micro-breweries in Dodge City and other locations.

Mr. Svaty said he has spoken to Independence, Great Bend and Dodge City. He said that other cities all address the micro-breweries differently. Great Bend was able to process their agreement because there was only one church and no on-site drinking. Dodge City has drinking on site and looks to be the one closest to how this needs to be processed. There are multiple churches located in our downtown area.

Mayor Parsons requested that Eli present this to begin the discussion and requested that City Attorney Koehn begin working on the Ordinance and zoning change

City Attorney Koehn inquired about the time line.

Mr. Svaty stated that the businesses have significant plans for development and they know this will take 3-6 months.

Mayor Parsons said they have been working on making downtown a destination and this is part of that.

11. Mid-America Air Museum Donation.
Air Museum Director Bob Immell presented an opportunity to acquire a micro-jet aircraft. It is very tiny, it has a wing span of 11 feet and is 16 feet long. This is very much in the category of the Coors Light micro jet and James Bond small micro-jet. These are basically new aircraft. The aircraft has been appraised at $158,000. If accepted, the gentleman will fly the aircraft from Enid Oklahoma to Liberal. Once it arrives, the fuel is drained, the donated aircraft don't ever fly again. There is no annual cost of airplane maintenance. The only expense involved with the donation is a $400 appraisal fee. The receipt must meet IRS standards. There will be a receipt given to the donor stating that he donated $158,000. Director Immell stated that he is sure there is no other aircraft like this at other museums.

Commissioner Vazquez asked about how they knew about the museum.

Director Immell stated that aircraft seem to find the museum. The gentleman was shopping air museums to see which museum would be the best fit for the aircraft. He liked the museum and requested to start the donation process.

Vice Mayor Linenbroker moved to accept the donation to Mid-America Air Museum, as presented, with Commissioner Vazquez seconding the motion. The motion carried by a vote of 4 to 0 with Commissioner Warren absent.

12. Equipment Purchase for Street/Fleet Department Building

Street Department Director Cardenas requested the purchase of two vehicle lifts for the new Street Department Building in the amount of $16,878.94. There is only one quote because they were advised if they purchased locally, they would be paying 10% more. The local company purchases from the same company they are buying from directly. The two post will replace the old one. He has been with the City for almost 27 years and the same lift has been there since that time. The lifetime of these are approximately 30 to 40 years. The four post one will be in addition to what we have. This will allow more than one vehicle to be on the lift. Sometimes parts take two or three days. Shipping is included in the price. The installation charge is $1200 for two poles and for 4 poles it will be $1600, plus $1300 for travel, so the Street Department will install it themselves and that will not void the warranty. The warranty is one year. If the company installs it, it would be a 2-year warranty.

Commissioner Lara stated he is excited to get that building up and running.

Director Cardenas is excited about it also. They will leave the other lift where it is in the old building.

Mayor Parsons asked if they only have one lift now.

Director Cardenas stated they already have two lifts, one 2-pole and one 4-pole. That the 2-poles have a 10,000 lb. capacity and the 4-pole has a 14,000 lb. capacity. You can put a dump truck on the 4-pole.

Vice Mayor Linenbroker moved to purchase the 2-pole and 4-pole lifts in the amount of $16,878.94, with Commissioner Lara seconding the motion. The motion carried 4 to 0 with Commissioner Warren absent.

13. City Staff.

Finance Director Ford advised the Commission that there was a donation given to the Animal Shelter for a project. At this time there are no contractors available to work on the project. It was requested by the donor that they return the donation until a contractor is available to work on the project. The donor requested that when they are ready to begin the project to ask for funding and if the project needs additional funds, they will consider that.

Fire Chief Kirk wanted to take the opportunity to give an update. The SCBA Equipment contract has been received is ready to be signed. It was passed in the previous meeting and has been reviewed by the City Attorney. The equipment will be ordered soon. The Code footprint was submitted to the State Fire Marshall's Office and the initial letter from them was a denial letter, but it was really a go back to work letter. They addressed all of the issues. The Code Footprint will be resubmitted to the State Fire Marshall's office for approval, then they can proceed with the rec center project. He also stated he is thankful for the rain. The department has had a significant amount of training in the last few months.. they U.S. Search and Rescue Task Force 6 is providing a lot of training. They are being trained on sonar and urban search and rescue. They will host the trench rescue. They are also doing swift water and dive rescue training. They are getting a lot of specialized training participating with this group. They hosted the Kansas Fire and Rescue Institute training in grain engulfment. There were 15 LFD personnel and one Dodge City Firefighter that trained all day in grain engulfment and several participated in train the trainer. They also have equipment now called hot sticks to detect if there is electricity present when they arrive on a scene.

Mayor Parsons asked about the rec center code footprint and the timeline.

Fire Chief Kirk stated that they received it Wednesday and it needs to get back to them within 90 days. If it doesn't go back to them within 90 days it will go to the bottom. We will move on it as quickly as possible. The faster they send it back, the faster they will get a reply.

Commission Lara asked if we go back to the bottom and start over.

Commissioner Vazquez thanked the department for the work that goes into the Monthly Summary.

Chief Kirk stated that Deputy Chief Poulton is in charge of the Monthly Summary.

City Manager Varnado requested that Police Chief Cutshall talk about the graduation last week.

Police Chief Cutshall told about the first Community Academy Program from January until last week, 14 weeks. They taught a range of topics from traffic enforcement to criminal law and everything in between. It started with 30 students and went to 22 and ended up graduating 18 students. He would like to do one with the Hispanic Community with Spanish speaking only. He will have Spanish speaking officers conduct the Academy.

Commissioner Vazquez asked if it will be Spanish Speaking Officers or translators.

Chief Cutshall said it will be both. There are 14 Spanish speaking officers in the Department right now.

Commissioner Vazquez recommended going on the radio to promote the program on Enrique's show. She also said she has heard positive comments about the community walks from community members and business owners.

Public Grounds Director Beer updated the Commission on the Wastewater Treatment Plant they are working to get it online in June. It should be the end of June. Second Street is open to Kansas Avenue. The pool should open this weekend. Soccer goals will be ready next week.

Commissioner Parsons asked about the drainage and the building.

Director Beer said they will start the drainage project around June 1. The building construction will be put in before the drainage.

14. City Manager's Report

City Manager Varnado said there is a lot of work on to do on the rec center, but also a lot of potential. There are 3 A/C units in need of repair at City Hall. We have one bid and we are getting other bids. We will try to get 2 or 3 more bids and bring bids to the next meeting. One unit is cooling the building. The Waste Water Treatment Plant it is magnificent. He believes it may be the greatest sewer plant in Kansas. As soon as it is ready, he will take the Commission on a tour. There is much needed help for staff on the way. There is a new accounts payable clerk in Finance Department starting next week. There was a bit of confusion about the assistant to the City Manager. This is not a new position, it is an unfilled position. This position is a shared assistant to the City Manager, Assistant City Managers and City Clerk. She will start

Tuesday. Also, on Tuesday the new Building Department Director will start. Good things are happening with the staff and good things are happening in the City.

15. ITEMS FROM COMMISSIONERS

Commissioner Lara had nothing to present.

Commissioner Vazquez is excited about all the changes. She wanted to give a shout out to Rusty. In April she attended the Governing Body Institute and Rusty was one out of two individuals that received a Certificate of Completion for all of the courses. She would like to do that too someday.

Vice Mayor Linenbroker had nothing to present.

Mayor Parsons is grateful for the rain. He is also excited to have Rusty on board.

16. VOUCHERS:
$1,403,854.31 dated May 24, 2022.

Vice Mayor Linenbroker moved to approve the vouchers, as presented, with Commissioner Lara seconding the motion. The motion carried by a vote of 4 to 0 with Commissioner Warren absent.

The meeting was adjourned by Mayor Parsons.

Jeff Parsons, Mayor

ATTEST:

Karen LaFreniere
Deputy City Clerk

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION
June 14, 2022

The regular meeting of the Liberal City Commission was held at 5:30 p.m. at the Blue Bonnet Community Building located at 1109 West 7th Street, on Tuesday, June 14, 2022.

Commission Present: Mayor Jeff Parsons, Vice Mayor Chris Linenbroker, Jose Lara, Janeth Vazquez, and Ron Warren.

City Staff Present: City Manager Rusty Varnado, Assistant City Manager Brad Beer, Assistant City Manager Chris Ford, City Clerk Alicia Hidalgo, Administrative Assistant Arlene Rosales, Police Chief Bill Cutshall, Deputy Police Chief Chris Head Police Captain Jeff Wade, Police Captain Josh Olson, Airport Director Brian Fornwalt, IT Director Tim Lunceford, and City Attorney Lynn Koehn.

Mayor Parsons called the meeting to order. City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited and Jim Garcia gave the invocation.

1. AWARDS, PROCLAMATIONS, PRESENTATIONS: EpicTouch – Becki Richardson and Becky Scott appeared. Becky Scott announced that on May 20, Governor Kelly announced there were 11 recipients for the Broadband Acceleration Grant. Out of 36 proposals, EpicTouch received a 50% matching grant. They feel the importance placed on broadband by the City of Liberal and Seward County was a big part of what made it successful. The partnership will allow them to bring broadband internet access to over 1,000 locations in Liberal. The service area covers from 15th Street to 8th Street and from Western Avenue to the railroad tracks. They appreciate the City's support, are very thankful for the relationship, and want to continue working together to meet broadband needs in Liberal.
Becki Richardson stated the State of Kansas allowed 18 months and the clock started in May. They will put the fiber underground, and the contractors will be here in mid-August. It is a large build so there will be a lot of construction. The contractors were excited because they liked Liberal. She thanked the Commission for everything and they appreciate the support. If anyone has any questions, feel free to reach out. They have an office at 150 Plaza Drive and will be happy to talk with you.
The Commission thanked EpicTouch.
Police Promotions: Jeff Wade and Josh Olson were promoted to Captains.
City Manager introduced Arlene Rosales and welcomed her to the City of Liberal.

2. APPROVAL OF AGENDA.
Mayor Parsons added Item 10a – Change Order for 2nd Street Project.
Commissioner Warren moved to approve the amended agenda, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

3. Items from Citizens.
Mayor Parsons read the rules of the Commission and requested members of the audience approach the podium to address the Commission.
• Rita Isaacs, 406 Princeton. She stated Liberal used to be a wonderful place. Her neighborhood was cream of the crop. She stated it is now trash and no one cares. She stated cars are parked in yards. She stated there are weeds and vacant homes. Her neighbors don't talk her. She said there is a drug problem in Liberal. She asked why houses are still in bad condition with all the city people driving around. When are we going to follow the codes? When are we doing to do something? It's horrible. She wouldn't move to

Liberal because it's trashy. She heard code enforcement was working at the youth center. If so, close it. Get them back to codes. She addressed Brad (Beer) and said the park is kept up beautifully.
• Mayor Parsons stated the Building Department made changes and he hopes to see changes soon.

4. Items from Groups.
Mayor Parsons read the rules of the Commission and requested members of the audience approach the podium to address the Commission.
• Presephoni Fuller reported from the MLK team. The city allowed them to fly the flags from January 13-16. The City purchased a flag for show and tell, and she has a small check to pay for the flag. The flag was shown to groups and, a generous donor purchased all 40 flags for the project. Thank you.

5. CONSENT AGENDA
All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
a. Approval of Board Minutes:
1. Liberal Convention & Tourism Board, May 19, 2022
b. Approval of Airport Leases:

1. # TN-05.00	Terry Blaser	$848.81	1 year.
2. # TS-17.00	Ron Jones	$848.81	1 year.
3. # TS-18.00	Ron Jones	$848.81	1 year.
4. # 20.02	JC Services	$1,277.27	1 year.
5. # 38.00	Floyd Aero	$3,544.13	1 year.
6. # 40.00	Air Methods Corporation	$3,092.80	1 year.
7. # 41.08	The Community Bank	$1,279.08	1 year.

Commissioner Warren moved to approve the consent agenda, as printed, with Commissioner Lara seconding the motion. The motion carried unanimously.

6. Umbrella Liability Insurance.
• Al Shank, Al Shank Insurance and Employer's Mutual. Mr. Shank stated Commission Lara requested information for an Umbrella Liability Insurance. He reviewed the quotes for the $1,000,000 Umbrella Liability Policy and the $2,000,000 Umbrella Liability Policy.
• Commissioner Lara doesn't recommend this yet. They should wait and look at it during budget.
• No action was taken.

7. Healthcare Brokerage Firm Presentations.
• USI gave their background information and reviewed their presentation. It is included in the agenda.
• IMA gave their background information and reviewed their presentation. It is included in the agenda.
• City Manager Varnado stated Ellsworth was a chartered member of the KMIT pool so he spent time with IMA. IMA transitioned Ellsworth to the payment plan. They do have a positive working history. He sees nothing wrong with USI; he likes USI for their Blue Cross experience. That would be helpful when we move to self-funding. Based on his experience, he would recommend IMA as we move forward. The County gave them a glowing recommendation.
• IMA charges $30,000 for year one. USI has a yearly fee of $25,000.
• Assistant City Manager Ford gave information on Charlesworth who previously helped with the insurance renewal and noted he was willing to do more than what was currently asked of him.
• City Manager Varnado noted these companies offer a different scope of work.

• Commissioner Lara would like to eventually get everyone together and put all the funds together for additional savings.
Commissioner Lara moved to authorize City Manager Russell Varnado to sign a one-year agreement with IMA, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

8. Airline Service Recommendation.
• Airport Manager Brian Fornwalt stated two offers were received for airline service from Boutique and Southern. Staff recommends declining the two bids and sending a letter to DOT, as soon as possible.
• They had 813 people fly out in May and over 100 in the first three days in June. The two airlines would not be able to fly that many people out without making multiple trips.
Commissioner Warren moved to authorize Mayor Parsons to sign off on the letter provided in the packet, with Commissioner Vazquez seconding the motion. The motion carried unanimously.

9. Patrol Car Purchase.
• Police Captain Jeff Wade stated the PD is requesting to purchase two 2020 Dodge Durangos from the Kansas Highway Patrol in the amount of $29,600 each for a total amount of $59,200. Both are equipped with the necessary equipment except the radio equipment. This will be funded with ARPA funds.
• City Manager Varnado stated Ellsworth bought one and they have great results. He was worried about purchasing used cars from KHP but there have been no issues. The vehicles are on hold for us.
Commissioner Warren moved to approve the purchase of two 2020 Dodge Durangos in the amount of $59,200, from the Kansas Highway Patrol, with Commissioner Lara seconding the motion. The motion carried by a vote of 4 to 1 with Vice Mayor Linenbroker against.

10. ARPA Cybersecurity Upgrade Project.
• City Manager Varnado stated two Fridays ago, the City of Ellsworth was hit with a ransom attack and they have been locked out of their data for the last 10 days. It also happened when he was in Kiowa. In this day and age, we need to be more complex with our securities and strategies.
• IT Director Tim Lunceford reviewed the proposal for the ARPA Cybersecurity Upgrade Project. He requested five different quotes and noted page 4 has the cost breakdown. He is requesting the project not to exceed $80,000. Everything is in stock.
• Additional discussion was held.
Commissioner Warren moved to approve the purchase of the Cybersecurity Upgrade Project, in an amount not to exceed $80,000 using the City of Liberal ARPA funds, with Commissioner Vazquez seconding the motion. The motion carried by a vote of 4 to 1, with Vice Mayor Linenbroker against.

10a – Change order for the 2nd Street Project.
• Gary Geist gave a description of each item on the change order.
• The total original project cost was $4,154,177.63.
• There was a sanitary sewer that was not included in that cost, as no one knew about it until the project started. The City decided to pave all of Clay Street and that was not included which was about $400,000.
• It is at $5.165 million, including today's Change Order. The original engineer's estimate was $4.7 million, without Clay Street.
• They plan to have it completed by the first or second week of August.
• Discussion was held on the sewer and the pipes.
• City Manager Varnado stated all change orders need to come to Commission before the work is done.
• Some work is time-sensitive. The Commission can have special meetings, if needed.
• It was noted all requisitions $10,000 and over must be approved by the City Commission.

Vice Mayor Linenbroker moved to approve the Change Order in the amount of $28,588 to be paid from the One Cent Sales Tax Streets, Drainage and Other Capital Improvements, with Commissioner Lara seconding the motion. The motion carried unanimously.

11. CITY STAFF.

- Airport Manager Fornwalt referred to the signed letter for reduced service with SkyWest; however, they will keep the two flights a day because of our numbers.
- Assistant City Manager Beer stated he has a requisition for the WWTP that is over the $10,000 limit. It was done beforehand, and everything was ordered. From this point forward, everything over $10,000 will be approved by the Commission. This weekend is the Juneteenth Celebration at Mahuron Park. PD's National Night Out is June 24 in Light Park. This Friday is Friday at the Fountain. The public is calling about the Fountain and renting or using it. There are businesses on each side along with residents upstairs. Do we even want to get into renting the space out?
- City Manager Varnado stated if people want to gather or have organized events, it is at their own risk.
- Assistant City Manager Ford stated the 2023 budget process is underway. The Not-for-Profits applications are available. Any nonprofit organization can request an application and if it fits the guidelines, the City may be able to allocate funds. It is subject to commission discretion.
- The deadline for the applications is June 30, at 5:30 pm. No late applications will be accepted.

14. CITY MANAGERSREPORT

- City Manager Varnado appreciates the Commission sitting through the long meeting. He doesn't like meetings to go more than an hour to an hour and a half, so we'll work on processes to get better information to the Commission in order to move the meeting along better. He is happy with the trajectory we're on. He is getting great comments from the community. Everyone seems to be happy with the direction they are going. There is a lot of optimism everywhere he goes. They started doing radio and print interviews, so we're getting the message out. He is very content with where we are less than 30 days into this transition.

15. ITEMS FROM COMMISSIONERS

Commissioner Warren congratulated the two new captains and wished them luck in continuing here in Liberal. He welcomed Rusty. He knows they've had to deal with a lot and there's always new stuff that comes up.

Commissioner Lara is excited EpicTouch got their grant approved with the help of the City and County. He thinks it's a good sign the entities are beginning to work together and he would like to continue that. He is excited to go with a new system for health benefits. There will be a lot of options to forward with them, more than just standard health benefits to where we can try to capture some of that if we have healthy staff and begin to maintain or reduce health care costs during a period that prices will continue to increase. This is a good first step to do that. If we reach out to the other entities, we could eventually work something out where we can combine. He has put in to run for state Senate. He will not resign from the City Commission seat. He heard an interview that said there would be conflicts of interest, but in his mind, if there was ever a vote at the state that benefited Seward County, then he would be doing his duty as Senator. If he helps Liberal or Seward County or Dodge, it is doing the duty of a Senator and he thinks that is the process we need to be focusing on there. He welcomed Rusty and told him good job.

Commissioner Vazquez congratulated the two new captains. Today is Flag Day and it's a symbol of freedom. She thanked all veterans and military personnel because, without them, it would not be possible. She thanked her fellow Commissioners for agreeing to do the radio interviews. She thanked those who show up to the Commission meetings. She knows the meetings run long, but she appreciates the participation. She wished Chris a Happy Birthday.

Vice Mayor Chris Linenbroker stated Flay Day has always been a special day for him because it's his birthday. His dad told him the flags were put out just for him. He is really happy about having EpicTouch. Working together with the County really brings everything together. That is what they trying to do with health coverage. If we bring everything together, it will be better. The Police Department promoting within is always better than bringing in new people. It's always better to promote from what you have and increase what you already got. He did vote no on two things today because they were coming out of the ARPA fund and he feels there should have been a meeting to discuss the ARPA funds before we actually start using them. That is the reason he voted no; it's nothing against the Police Department or Cybersecurity. He thinks we should be discussing what we're spending before "oh it's an emergency, we gotta go now." It's warm outside and the roads were chip sealed. Please don't do donuts in the chip seal. Be mindful and slow down, as the chip seal is there for a reason.

Mayor Parsons stated it's fantastic for the City to promote the two new captains; it is well deserved. There is a housing summit on the 27th. He isn't sure how many are participating, but it is a good opportunity to discuss housing which is a problem in Liberal.

It was noted it will be a work session for the City Commission to attend the Housing Summit.

14. VOUCHERS:

$1,123,961.77, dated June 14, 2022.

Commissioner Warren moved to approve the vouchers, with Commissioner Lara seconding the motion. The motion carried unanimously.

The meeting was adjourned by Mayor Parsons.

Jeff Parsons, Mayor

ATTEST:

Alicia Hidalgo, CMC, City Clerk

LIBERAL CITY COMMISSION WORK SESSION
June 22, 2022

A work session of the Liberal City Commission was held at 5:30 p.m. at the Blue Bonnet Community Building located at 1109 West 7th Street, on Wednesday, June 22, 2022.

Commission Present: Mayor Jeff Parsons, Vice Mayor Chris Linenbroker, Jose Lara, and Ron Warren. Janeth Vazquez was absent.

City Staff Present: City Manager Rusty Varnado, Assistant City Manager Brad Beer, Assistant City Manager Chris Ford, City Clerk Alicia Hidalgo, Police Chief Bill Cutshall, and Lieutenant Steve Carroll.

Mayor Parsons called the meeting to order.

1. ARPA Funds Discussion.
- Discussion was held on projects that may utilize ARPA funds.

6:30 p.m. Janeth Vazquez joined the meeting.
- Projects will be brought to the Commission for approval.

The meeting adjourned at 7:34 p.m.

Jeff Parsons, Mayor

ATTEST:

Alicia Hidalgo, CMC, City Clerk

LIBERAL CONVENTION AND TOURISM BOARD

June 16, 2022 Tourist Information Center

	Service On Board	Meetings Attended	Term	Attendance Today
Jay Bhakta Chair	08/2008/2022	4	4	Present
Chuck Lamberson	07/2009/2023	2	3	Present
Rosa Castenada	10/2015/2024	3	2	Present
Enrique Weissel	01/2020/2024	1	1	Present
Sally Fuller, Director				Present

Jay Bhakta, chair, called the meeting to order at 1:30 p.m.

Minutes were approved following a motion by Enrique Weissel, seconded by Chuck Lamberson. Financials were not available.

Director's Report was presented (attached).

In discussing a date for a hotel owner/manager meeting, it was decided to set that up for the next meeting date, July 21, at 3 p.m. at Mid-America Air Museum. Fuller said she would set that up immediately following the meeting. Invitations will be sent to all hotels, the city manager, mayor and economic development. Jay Bhakta said he would get email addresses to Fuller so invitations can be sent via mail and email.

An application from Bryce Schuetz, Director of Sales for the Comfort Suites, was discussed and tabled at this time in hopes of having more applications to consider following the July meeting.

Meeting adjourned at 2 p.m.

The next scheduled meeting will be Thursday, July 21, 2022 at 3 p.m. at Mid-America Air Museum.

Convention and Tourism Director's Report
June

Wild West Country has launched its new museum passport app. The app is called TurfHunt and once you download it, you choose Kansas and then southwest. All the museums in the area are represented. People get points for just visiting the museum but can get bonuses for doing the challenges. Challenges differ from place to place. At the end of the year, those gathering enough points will be entered into a drawing for prizes.

KSN will be in Liberal Monday, July 18, for its summer road trip. They will be broadcasting the 5 and 6 pm news downtown in the fountain area. The KSN weather camera arrived in Wichita and the hope is it will be installed by July 1st. Our commercials and digital campaign are already running but we will also get the first three months of sponsorship at no additional cost.

The Good Day Kansas team is coming June 30th to do a piece on Mid-America Air Museum. They will also be filming the two other pieces for our sponsorship at Baker Arts Center and Dorothy's House and the Land of Oz. That will make four Good Day Kansas pieces about Liberal this summer.

Kansas Tourism has invited media representatives to a special event in Abilene on August 3rd. Each region will have a booth to pitch story ideas and invite the reps to visit their area. We are going to promote the hidden gems of Southwest Kansas using a pirate theme. The media people can pick a gem from the treasure chest and we will tell them about a "gem" in our area they need to experience.

Upcoming Trade Shows/Events:

Midwest Travel Network Conference	June 23-26	St. Cloud, MN
Kansas Media Event	Aug. 3	Abilene, KS
Explore Kansas at State Fair	Sept. 18-19	Hutchinson, KS
Kansas Tourism Conference	Oct. 17-19	Wichita, KS

Upcoming Events

Farmers Market	Every Saturday	Village Plaza
Camp Create	June 1-July 28	Baker Arts Center
Friday at the Fountain	June 17	3rd Street Fountain
Chamber Challenge Golf Tournament	June 18	Willow Tree Golf Course
Bee Jays	June 22-26	Brent Gould Field, SCCC
Flautas for All	June 26	Baker Arts Center
Bee Jays	June 29	Brent Gould Field, SCCC
Bee Jays	July 1-6	Brent Gould Field, SCCC
Fourth of July Celebration	July 4	Light Park
The Sandlot	July 8	Light Park
Kids College	July 18-21	SCCC

May Totals
Welcome Bags: 340 (300 for car show and 40 for Leadership Kansas)
Donations: 1 to Summer Reading Program at library
Visitor Packets Mailed: 24
Hunting Packets Mailed: 0
Pinned Visitors to TIC: 168
International Visitors: 3 from Canada

Lease No. 12.02

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of June, 2022**, by and between the City of Liberal ("Lessor") and **Gore Nitrogen Pumping Service, LLC, Attn: Gary Gore, P.O. Box 65, Seiling, OK 73663 Phone: (580) 922-4658** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Municipal Airport, Seward County, Kansas:

All of Lots 5 and 6, Part of Lot 4, Block 10
Lot 4 = 30' x 190' = 5,700 square feet Lot 5 = 100' x 190' = 19,000 square feet
Lot 6 = 130' x 190' = 24,700 square feet Total = 49,400 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Municipal Airport for the purpose of providing the Lessor with revenue to support the Liberal Municipal Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **June 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$2,163.72 per year in advance or $180.31 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials GG

Lease No. 55.04

AIRPORT LEASE

THIS AGREEMENT, entered into **1st day of January, 2022**, by and between the City of Liberal ("Lessor") and **Jayhawk Southwest, Attn: Bill Hill, 510 Lilac Dr., Liberal, KS. 67901 Phone: (620) 629-7505** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

All of Lot 13, Block 25
155' x 90' = 13,950 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$916.52 per year in advance**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials KH

Lease No. 103.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Ag Solutions, Attn: Tyler Deines, P.O. Box 729, Satanta, KS. 67870 Phone: (620) 260-5324** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

100 Lineal Feet = Ramp Frontage
Far North End of Ramp – Far West Edge Ramp

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **one (1) year beginning on July 1, 2022**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$1,933.00 per year in advance**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials ____

Lease No. 107.04

AIRPORT LEASE

THIS AGREEMENT, entered into **1st day of January, 2022**, by and between the City of Liberal ("Lessor") and **Jayhawk Southwest, Attn: Bill Hill, 510 Lilac Dr., Liberal, KS 67901 Phone: (620) 629-7505** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

All of Lot 12, Block 25
200' x 155' = 31,000 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$2,036.70 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lease No. 134.04

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of January, 2022,** by and between the City of Liberal ("Lessor") and **Mobile Storage, Attn: Jeremy Upham, P.O. Box 1371, Liberal, KS 67905-1371 Phone: (620) 391-2778** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Part of Lot 2 and 3, Block 18
215' x 310' = 66,650 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$1,459.64 per year in advance or $121.64 per month.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials JU

Lease No. 172.04

AIRPORT LEASE

THIS AGREEMENT, entered into **1st day of January, 2022**, by and between the City of Liberal ("Lessor") and **Jayhawk Southwest, Attn: Bill Hill, 510 Lilac Dr., Liberal, KS. 67901 Phone: (620) 629-7505** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Lot 11, Block 25 = 55' x 190' (10,450 square feet)

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$610.28 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials WH

Lease No. 184.00

AIRPORT LEASE

THIS AGREEMENT, entered into **1st day of January, 2022**, by and between the City of Liberal ("Lessor") and **Jayhawk Southwest, Attn: Bill Hill, 510 Lilac Dr., Liberal, KS. 67901 Phone: (620) 629-7505** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Lot 10, Block 25 = 55' x 190' (10,450 square feet)

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **January 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$610.28 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials KH

Lease No. TN-01.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Mike Veltri, P.O. Box 63, Kismet, KS 67859 (620) 629-5047** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar N-01 of the North Set of T-Hangars
Building #810

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year or $212.20 per quarter.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

b. Rules and regulations of the Federal Aviation Administration;

Lessee Initials MV

Lease No. TN-04.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Tracy King, 600 Canna Lane, Liberal, KS 67901 (620) 482-1523** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar N-04 of the North Set of T-Hangars
Building #810

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials TK

Lease No. TN-06.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Hood Ranch, Inc., Rt. 1, Box 43, Tyrone, OK 73951 (620) 391-8827** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar N-06 of the North Set of T-Hangars
Building #810

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

~~1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor~~ the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials RJH.

Lease No. TN-08.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Dr. Francisco Chacon, 8425 Corona Ave. Kansas City, KS 66112 (785) 766-8019** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar N-08 of the North Set of T-Hangars
Building #810

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials FC

Lease No. TS-01.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Harvey Rackley, 1721 North Cain, Liberal, KS 67901, (580) 495-8035** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar S-01 of the South Set of T-Hangars
Building #809

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance or $212.20 per quarter.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials ____

Lease No. TS-02.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022,** by and between the City of Liberal ("Lessor") and **Lyddon Aero Center, P.O. Box 945, Liberal, KS 67905-0945, (620) 624-1646** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar S-02 of the South Set of T-Hangars
Building #809

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance or $70.73 per month.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials: JL

Lease No. TS-03.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Nick Hatcher, 1701 North Kansas Avenue, Suite 102, Liberal, KS 67901, (620) 624-1186** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar S-03 of the South Set of T-Hangars
Building #809

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance or $70.73 per month.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials NH

Lease No. TS-05.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Victor Mendoza, 30 South Webster Ave., Liberal, KS. 67901, Phone: (620) 391-0250** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar S-05 of the South Set of T-Hangars
Building #809

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

~~1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor~~ the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance or $212.20 per quarter.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials VM

Lease No. TS-07.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **John Foss, 502 East Pancake Boulevard, Liberal, KS. 67901, Phone: (620) 624-3886** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar S-07 of the South Set of T-Hangars
Building #809

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance or $424.41 semi-annually.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials JF

Lease No. TS-08.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022,** by and between the City of Liberal ("Lessor") and **Austin Downs, 1019 North Clay Ave., Liberal, KS 67901, Phone: (620) 417-3958** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar S-08 of the South Set of T-Hangars
Building #809

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

~~1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor~~ the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance or $212.20 per quarter.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials AD

Lease No. TS-09.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Golden West Flyers, RR 2, Box 274, Turpin, OK. 73950, Phone: (580) 539-1480** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar S-09 of the South Set of T-Hangars
Building #809

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials

Lease No. TS-16.01

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Ag Solutions, LLC. Attn: Makayla Pewthers, PO Box 729 Satanta, KS 67870 (620) 482-0138 or (620) 655-3748** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar S-16 of the South Set of T-Hangars
Building #809

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1st, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance or $70.73 per month.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

b. Rules and regulations of the Federal Aviation Administration;

Lessee Initials MW

CITY OF LIBERAL
CITY COMMISSION MEETING
JUNE 28, 2022
AGENDA ITEM #7

TO: Mayor Jeff Parsons
Vice Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Janeth Vazquez
Commissioner Ron Warren

FROM: Alicia Hidalgo, City Clerk

SUBJECT: Resolution No. 2377 - 2022 City Fees – City Code Exhibit C

DATE: June 23, 2022

Attached is Resolution 2377 along with a redlined copy of the proposed changes to the City of Liberal's Code Book Exhibit C - Fee Schedule. City Staff provided their recommendations for the proposed fees relating to their department.

Staff requests the Commission approve Resolution No. 2377 – A Resolution Adopting the City of Liberal 2022 Fee Structure Changes, as Authorized by Exhibit "C" of the Code of the City of Liberal, Kansas.

RESOLUTION NO. 2377

A RESOLUTION ADOPTING THE CITY OF LIBERAL 2022 FEE STRUCTURE CHANGES, AS AUTHORIZED BY EXHIBIT "C" OF THE CODE OF THE CITY OF LIBERAL, KANSAS.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

Section 1. The Code of the City of Liberal, Kansas sets forth that fees may be changed annually in the City's budget resolution or more often if the governing body desires to do so.

Section 2. The City of Liberal proposes to adopt the fee changes for 2022 as shown on the attached Exhibit C – Fee Schedule.

Section 3. The City of Liberal fees are incorporated in the Code of the City of Liberal, Kansas as set forth in Exhibit C.

Section 4. That this Resolution shall be effective upon passage and adoption by the Governing Body of the City of Liberal, Kansas, and remain effective until a superseding Resolution is passed by the Governing Body of the City of Liberal, Kansas.

Adopted this 28th day of June, 2022.

Jeff Parsons, Mayor

ATTEST:

Alicia Hidalgo, CMC, City Clerk

REDLINE VERSION

EXHIBIT C - FEE SCHEDULE

Fees may be changed annually in the City's budget resolution or more often if the governing body desires to do so. If not changed, they will remain the same as the previous year.

ARTICLE 1. ADMINISTRATION

C-101. LICENSE FEES. The governing body shall determine, by resolution, all license fees, permit fees and other user related fees or charges established by the laws of the city. All fees and charges shall be in such amounts as will adequately reimburse the city for the services rendered by it in connection therewith. Fees may be changed annually in the budget resolution.

C-102. REPLACEMENT FEE. Any lost or destroyed license or permit shall be subject to a $25 replacement fee.

C-103. PUBLIC RECORDS. The fees for public records as required by section 1-807 are as listed below:

1.	Record search/record inspection	$ 10.00 per hour per employee
2.	Department Publications/Reports	As determined per individual report

C-104 MISCELLANEOUS CITY-WIDE FEES. The fees for services listed below are:

1.	Photocopy Charge	$ 0.50 each
2.	Facsimile Receive Charge	$ 0.50 each
	Facsimile Send Charges	$ 1.00 first page, $0.25 thereafter
3.	City Commission Agenda Packets	$ 5.00 each
4.	City of Liberal License Tags	$ 5.00 each
5.	City of Liberal Trash Bags	$ 14.00 per roll of 50 bags
6.	Reserve a Truck Program	$ 45.00 per reservation

C-105. FINANCE CHARGES. The fee for a worthless check is $30.00.

ARTICLE 2. ANIMAL CONTROL AND REGULATION

C-201. Animal Shelter; Fees. Fees as required in section 2-203 are as follows:

~~Adoption (includes micro-chipping) $ 20.00~~
~~Spay/Neuter Certificate:~~
~~Dogs 60.00~~
~~Cats 30.00~~
~~Rabies Voucher 8.00~~
~~Micro-Chipping 20.00~~

~~Redemption Fees (Owner claims their cat/dog):~~
~~An additional $8.00 will be charged if rabies vaccination is not current at time of impoundment.~~
~~1st Offense $ 25.00~~
~~2nd Offense 50.00~~
~~3rd Offense 75.00~~
~~4th Offense 100.00~~

~~Surrender Fees (Owner gives up their cat/dog):~~
~~1st Animal $ 15.00~~
~~Each additional animal 5.00~~

~~Quarantine Animal (With known animal):~~
~~Animal must be held for a minimum of ten (10) days at $7.00 per day~~

REPLACED WITH:

Adoption	
Dogs	$ 20.00
Cats	15.00
Kennel Charge	10.00/day
Leash Fee	2.00
Micro-Chipping	30.00
Rabies Deposit	15.00
Spay/Neuter Deposit:	
Dogs	150.00
Cats	80.00
Trap Deposit	40.00
CASH ONLY- refunded when returned in good working condition	
Vaccines	
Dogs	15.00
Cats	8.00

Redemption Fees (Owner claims their cat/dog):
An additional $15.00 will be charged if rabies vaccination is not current at time of impoundment.

1st Offense	$ 25.00
2nd Offense	50.00

3rd Offense	75.00
4th & additional Offenses	100.00 each

Surrender Fees (Owner gives up their cat/dog):
Per Animal $ 15.00
MUST PROVIDE: proof of current vaccinations, 2 forms of Seward County residency - State issued ID and current utility bill.

QUARANTINE ANIMAL:
Animal must be held for a minimum of ten (10) days at $10.00 per day

ARTICLE 3. BEVERAGES

C-301. LICENSE FEE; CEREAL MALT BEVERAGES. The license fees as required in section 3-110 are as follows:

(a) General Retailer -- for each place of business selling cereal malt beverages at retail, $200 per calendar year plus additional fees which are required to be remitted to the State of Kansas in accordance with K.S.A. 41-2702.

(b) Limited Retailer -- for each place of business selling only at retail cereal malt beverages in original and unopened containers and not for consumption on the premises, $50 per calendar year plus additional fees which are required to be remitted to the State of Kansas in accordance with K.S.A. 41-2702.

Full amount of the license fee shall be required regardless of the time of the year in which the application is made, and the licensee shall only be authorized to operate under the license for the remainder of the calendar year in which the license is issued.

C-302. AMOUNT OF FEE OR TAX; RETAILERS OF ALCOHOLIC LIQUOR. The fee as required in section 3-202 for retailers of alcoholic liquor (including beer containing more than 3.2 percent of alcohol by weight), for consumption off the premises (sales in the original packages only) is $300 per year. The tax shall be paid before business is begun under an original state license and within five (5) days after the renewal of a state license.

C-303. LICENSE FEE; PRIVATE CLUBS (CLASS A AND B). The fee as required in section 3-302 is $250 per year.

C-304. LICENSE FEE; DRINKING ESTABLISHMENTS. The fee as required in section 3-402 is $250 per year.

C-305. LICENSE FEE; CATERERS. The fee as required in section 3-502 is $250 per event.

C-306. PERMIT FEE; TEMPORARY PERMITS. The fee as required in section 3-602 is $25 per day.

ARTICLE 4. BUILDINGS AND CONSTRUCTION

C-401. INSPECTION OF NEW SIGNS. ~~The fee required in section 4-207 for inspections is $0 to be paid in advance of such inspection. No fee is required.~~ No fee as required for the inspection during business hours.

C-402. FEES; SIGNS. . ~~The fees as required in section 4-209 are as follows: a) All signs requiring a permit other than temporary signs: $10 for the first $1,000 or fraction thereof of the value of the sign, and $1.50 for each additional $1,000 or fraction thereof of the value of the sign.~~

~~b) Temporary Signs - $10.~~

The fees as required in section 4-209 are as follows: All signs requiring a permit other than banners/temporary signs shall follow the commercial permit fees in C-601B based on valuation.

C-403. APPLICATION FOR PERMIT; MOVING BUILDINGS. The fee as required in section 4-403 is stated in the specific table in C-603.

C-404. PERMIT FEE; TELEVISION ANTENNAS. No fees are required.

C-405. BANNERS, TEMPORARY PROMOTIONAL BUSINESS SIGNS IN COMMERCIAL DISTRICTS: The fee as required in 4-213 for a banner, temporary promotional business sign, there shall be no fee for a 30-day permit.

ARTICLE 5. BUSINESS REGULATIONS

C-501. REPLACEMENT FEE; LICENSES OR PERMITS. The fee as required in section 5-107 is $25 per license or permit.

C-502. COIN-OPERATED MACHINE TAX; PER OPERATOR. The fee as required in section 5-110 is $100 per operator.

C-503. COIN-OPERATED MACHINE TAX; PER MACHINE. The fee as required in section 5-111 is $10 for each coin operated amusement machine and coin operated music device.

C-504. FEES; BURGLAR OR FIRE ALARM DETECTION SYSTEMS. The fees as required under section 5-202 are as follows:

(a) The fee for issuance of a permit for the City's system is $25. If the City is not contacted, the fee will be doubled.

(b) The fee for all firms, corporations, organizations and political units now or hereafter connected to the city's burglar alarm and fire alarm detection system a charge of $10 per month for the monitoring of the system or $25 per call after the third response call per year.

C-505. FALSE ALARM FEES; ALARM SYSTEM USERS NOT SUBJECT TO BANK PROTECTION ACT. Fees as required in section 5-205 are as follows: Any person, other than a financial institution subject to the Bank Protection Act, shall not be assessed any penalty for the first false alarm in any one calendar month. Each subsequent false alarm will require a $25 fee per call, if the Police Department (or

Communications Center) is contacted directly. If the alarm goes through a security or monitoring company, each subsequent false alarm will require a $25 fee per call.

C-506. PERMIT; APPLICATION; FEE. The fee required by section 5-303 is $100 for each well to be drilled. In the event the permit is denied, said fee is be returned to the applicant.

C-507. TAXICAB OPERATORS. The fee required by section 5-401 is $50 per year or any portion thereof.

C-508. EXCHANGING TAXICABS. The fee required by section 5-404 is $1 per year or any portion thereof.

C-509. TREE TRIMMERS. The fee for a license required by section 5-505 is $25 per year or any portion thereof.

C-510. SOLICITOR, PEDDLER, TRANSIENT MERCHANT, ITINERANT MERCHANT OR ITINERANT VENDOR. The fee as required by section 5-604 is:

(a) Local Itinerant License is $1,200 per year, with a minimum of ten (10) employees soliciting in the community at any time. Each employee will be required to submit to a background check once every six (6) months.

(b) Non-Local Itinerant License is $100 per day or $500 per month per individual, with a limit of two (2) licenses issued per calendar year on a consecutive day or month basis. (2014; Ord. 4438)

C-511. MASSAGE ESTABLISHMENT, OPERATOR'S LICENSE REQUIRED; FEE; RENEWAL. The fee as required in section 5-705 is $50 per employee per year. (2013, Res. 1973)

C-512. TATTOO AND BODY PIERCING; FEES. The fee as required in section 5-803 is $500 per year.

C-513. ADULT ENTERTAINMENT BUSINESSES. The fee for a license as required by section 5-904 shall be as follows:

(1) Adult arcade license, $2,500.00 per year or any portion thereof.

(2) Adult cabaret license, $2,500.00 per year or any portion thereof.

C-514. DANCE HALLS. The fees for licenses as required by section 5-1002 are as follows: $500 per year (day or night) ending December 31st of each year, $100 per month (day or night) or $25 per one day period (day or night). $25 for a six month period or $5 for a one night gig.

C-515. CARNIVALS, CIRCUSES, RODEOS AND STREET FAIRS. The fees for the license required by section 5-1109 shall be $100 per day plus a $50 inspection fee for carnivals and circuses and $25 per day or portion thereof, plus a $50 inspection fee for rodeos and street fairs.

C-516. PAWNBROKERS & PRECIOUS METAL DEALERS LICENSE. The fee as required in section 5-1203 is $25 per year or portion thereof.

ARTICLE 6. BUILDING AND STRUCTURE CODES

The City of Liberal fees are incorporated in the Code of the City of Liberal, Kansas, as set forth in Exhibit C.

~~The City of Liberal amends the fee structure for Article 6, Building and Structure Codes, in Exhibit C, as follows:~~

A. BUILDING PERMIT FEES. The fees as required for all contractors defined in 6-1701 shall be in accordance to the specific tables in C-601, as established annually in the budget resolution.

B. BUILDING LICENSE REQUIRED. For starting or commencing of any work for which a permit is required by ICC Codes or by the City Municipal Codes without first securing such a permit and payment of the fees, there shall be assessed a $100.00 fine against the primary contractor described per C-602, as established annually in the budget resolution.

C. LICENSE REQUIRED. It shall be unlawful for any person, firm, company, association or corporation to enter into a contract or agreement with another so as to bring himself, herself or itself under the definition of building contractor herein, or to perform any work as a building contractor, without first having obtained a building contractor's license and all required for that license. Any such contract or arrangement shall be voidable at the option of the person who is having the work done, and the person, entity and anyone aiding, abetting, or conspiring with the unlicensed building contractor, shall be subject to a ($500.00 nor more than $1,000.00) fine for a first offense and a ($1,000.00 nor more than $1,500.00) fine for each subsequent offense as stated in 6-1601.

D. FEE SCHEDULES. Fee schedules for projects shall be based on the total amount of the project from start to finish, for commercial and residential, the total amount before a certificate of occupancy is giving to the project's general contractor by the City of Liberal. All contractors, sub-contractors and tradesman shall be listed and shall be licensed in the City of Liberal before working on a project.

C-601. **A. Residential Permit Fees (Including Fences).**

TOTAL VALUATION	**FEE**
Homeowner's ~~Permit~~ – Any v~~v~~aluation	$20.00
$0.01 TO $~~3~~1,000.00	$2~~9~~0.00
$1000.01 TO $3000.00	$40.00
$3,000.01 TO $6,000.00	$~~56~~60.00

$6,000.01 TO _$~~25~~10,000.00	$80.~~$105.~~00
$10,000.01 TO $25,000.00	$100.00 for the first $10,000.01 plus $4.00 for each additional $1000 or fraction thereof, to include $25,000.00
$25,000.01 TO $50,000.00	$2~~0~~00.00 for the first $25,000.01 plus $3.50 for each additional $1000 or fraction thereof, to include $50,000.00
$50,000.01 TO $100,000.00	$3~~1~~00.00 for the first $50,000.0~~0~~1 plus $3.00 ~~$4.50~~ for each additional $1,000.00 or fraction thereof, to and including $100,000.00.
$100,000.01 TO $250,000.00	$~~545~~320.00 for the first $100,000~~1~~.0~~0~~1 plus $2.50 ~~$3.40~~ for each additional $1000.00 or fraction thereof, to and including $250,000.00
$250,000.01 TO $500,000.00	$~~975~~825.00 for the first $250,000.01 plus $2.00 ~~$3.40~~ for each additional $1000.00 or fraction thereof, to and including $500,000.00
$500,000.01 AND OVER	$1,325~~775~~.00 for the first $500,000.01 plus $~~3~~2.400 for each additional $1,000.00 or fraction thereof.

B. Commercial and Industrial Permit Fees (Including Fences).

TOTAL VALUATION	FEE
$0.01 TO $~~3~~1,000.00	$3~~2~~0.00
$1,000.01 TO $3,000.00	$60.00
$3,000.01 TO _$6,000.00	$90.00~~$62.00~~
$6,000.01 TO $10,000.00~~$25,000.00~~	$130.00
$10,000.01 TO $25,000.00	$220.00 for the first $10,000.01 plus $4.00 for each additional $1,000.00 or fraction thereof, to and including $25,000.00
$25,000.01 TO _$50,000.00	$350.00 for the first $25,000.01 plus $4.00 for each additional $1,000.00 or fraction thereof, to and including $50,000.00~~$220.00~~
$50,000.01 TO _$100,000.00	$500.00 for the first $100,000.01 plus $3.50 for each additional $1,000.00 or fraction thereof, to and including $100,000.00.~~$350.00 for the first $50,000.00 plus $4.50 for each additional $1,000.00 or fraction thereof, to and including $100,000.00.~~
$100,000.01 TO _$250,000.00	$~~60~~750.00 for the first $100,000~~1~~.0~~0~~1 plus $3.50 ~~4.00~~ for each additional $1,000.00 or fraction thereof, to and including $250,000.00
$250,000.01 TO $500,000.00	$~~1162.~~1,30~~0~~0.00 for the first $250,000.01 plus $~~4~~3.~~0~~00 for each additional $1,000.00 or fraction thereof, to and including $500,000.00
$500,000.01 TO $1,000,000.00	$2,160.00 for the first $500,000.01 plus $~~4~~3.00 for each additional $1,000.00 or fraction thereof, to and including~~.~~ $1,000,000.00
$1,000,000.0~~0~~1 and Over	$4,160.00 for the first $1,000,000.0~~0~~1 plus $~~2~~2.00 for each additional $1,000.00 or fraction thereof~~.~~

C-602. **Other Fees.**

OTHER INSPECTIONS	FEE
Nonemergency inspections outside of normal business hours. (Paid in advance of the inspection to the building department.)	$50.00
No permit secured before starting or commencing of any work required by permit, unless an emergency situation exists	$100.00
Failure to request inspections as required by Code.	$50.00
Re-inspection fees. (Paid in advance of the re-inspection to the building department.)	$30.00
Demolition permit.	$30.00
Commercial Plan Review Fee based off the building permit.	35%
Additional Plan Review Required by Changes, Additions or Revisions to Plans. (Minimum Charge $250.00 For First Hour, $ 50.00 Per Additional Hour.)	$250.00 Minimum $50.00 Additional

C-603. **Moving of Buildings.**

MOVING OF BUILDINGS	FEE
House/Commercial Building	$500.00
Manufactured Home Install – Transport permit fee	$50.00

C-604. **Contractors License and Certification.**

CONTRACTORS LICENSE AND CERTIFICATION	FEE
Contractor's License – New	$200.00
Contractor's License – Renewal	$100.00
Local certificate for all trades, each *	$20.00
Contractor's License – Renewal late fee	$100.00
Homeowner's Permit -	$20.00
Sponsorship Fee for Examinations	$30.00

~~*All masters, journeyman, and apprentices tradesman working for a contractor.~~

*All apprentices, journeyman and additional master tradesmen working for a contractor in the City.

C-605. **Building Board of Appeals.**

BUILDING BOARD OF APPEALS	FEE
Appeal Application	$100.00

ARTICLE 7. FIRE

C-701. LIMITS; BULK STORAGE OF FLAMMABLE LIQUIDS. The fee as required in section 7-203 is $100 per tank per year, or portion thereof.

ARTICLE 8. HEALTH AND WELFARE

C-801. WEED CONTROL; CUTTING AND DESTRUCTION AND/OR REMOVAL OF WEEDS; ASSESSMENT OF COSTS. The fees as required in section 8-304 are as follows: There will be a minimum charge of $150.00 per each lot, piece or parcel of land for the first hour, and thereafter a minimum charge of $40.00 per hour until completion.

ARTICLE 9. MUNICIPAL COURT

C-901. COURT COSTS. Court costs and fees as required in section 9-107 are as follows, depending on the type of infraction and/or violation, and shall be in addition to any fines imposed by the Municipal Court Judge:

Criminal $80.00. A portion of those costs will be sent to the State of Kansas in an amount determined by the State of Kansas;

Traffic $80.00. A portion of those costs will be sent to the State of Kansas in an amount determined by the State of Kansas;

Parking $10.00;

Supervised probation fee $50.00;

Processing Fee $30.00;

Warrant Issuance Fee $50.00.

Expungement Petition Filing Fee $50. The fee is for each expungement petition or amended petition filed in each case.

Drug Court Fee $250.00.

Drug Court Treatment No Show Fee $25.00

C-902. COURT DOCKETS; FEES. The fee for a copy of a court docket is $5.00 per docket printout. The fee for a clearance letter is $5.00. (2014, Res. 2193)

ARTICLE 10. POLICE

C-1001. MISCELLANEOUS FEES. The fees for records and services are as follows:

1.	Police Department accident report	No charge for first per report for individual involved. $5.00 per report if requested by someone not involved.
2.	Police Department offense report	$ 2.00 for 1st page and $0.50 each for each additional page
3.	Police Department Photographs	$ 5.00 per disc. (City furnishes disc.)
4.	Motor Vehicle Examinations	$20.00 each *(effective 7/1/2012)*
5.	Reproduce Video (DUI, etc.)	$ 5.00 (City furnishes disc.)
6.	Fingerprints	$ 10.00 per set/individual

Prosecuting attorneys are not subject to these fees.

ARTICLE 11. PUBLIC OFFENSES

C-1101. LOUDSPEAKERS, SOUND AMPLIFIERS; PERMIT. The fee as required in section 11-405 is *(to be determined).*

ARTICLE 12. PUBLIC PROPERTY

C-1201. CEMETERY MONUMENT PERMITS. The rate for a cemetery monument permit as required by section 12-203.10 is $25.00 per monument.

C-1202. SALE CEMETERY LOT AND GRAVE SPACES. The sale of cemetery lot and grave spaces, including the cost of deed filing at the Seward County Register of Deeds, will be sold per section 12-203.17 are as follows:
Baby Land - $150 plus $25 per deed for recording.
Cemetery Sections One through Three - $400 plus $25 per deed for recording.

C-1203. OPENING AND CLOSING GRAVES. The rate for opening and closing graves as required by section 12-203.18 are as follows:

<u>From 8:00 a.m. to 4:00 p.m. Monday through Friday:</u>
Child's Grave (up to twelve years) - $200;
Adult's Grave - $450;
Adult Oversize - $500;
Cremation - $250;
Cremation with Vault - $300;

<u>After 3:00 p.m., Monday through Friday:</u>
Interment Services - $700.

<u>Saturday 10:00 a.m.:</u>
Interment Services - $700;
Cremation - $400;
Cremation with Vault - $500.

<u>Other Fees:</u>
Locate and Flag for Single or Double Foundation for Monument Setting - $25;
Cremation Disinterment (tbd on a case by case basis) (Minimum) - $200;
Disinterment Fees for a Child - $500;
Disinterment Fees for Adult - $1,000;

C-1203. PARK AND RECREATION ACTIVITY FEES. The fees charged for various park and recreation activities, as shown in section 12-312, are as follows:
<u>Facilities</u>:

Iron Mike's Batting Cages:	$ 0.50 per bat
	15.00 per hour per cage
	30.00 per hour for all cages

Mary Frame Park Building (540 S. New York)	400.00 key deposit, plus: 200.00 rental
Mahuron Park Building (802 E. 8th Street)	400.00 key deposit, plus: 400.00 rental
Randall Girl's Scout Building (121 W. 11th)	400.00 key deposit, plus 400.00 rental
Blue Bonnet Park Building (1109 West 7th Street)	400.00 key deposit, plus 400.00 rental

Park Shelters (No Water Hookups)

Light Park	
Green Shelter	$50.00
Pavilion	$75.00
Red Shelter	$50.00
Rock Shelter	$25.00
Mahuron Shelter	$15.00
Mary Frame Shelter	$15.00
McCray Shelter	$25.00
Blue Bonnet Park	
North Blue Bonnet Shelter	$30.00
South Blue Bonnet Shelter	$15.00
South Blue Bonnet Gazebo	$15.00
Tobias Shelter	$15.00

Arkalon Fees - open April to October 15 (State Fishing Permit is Required):

Shelter Reservation		$ 30.00 per day
Camping -	without electricity	5.00 per day
-	with electricity	15.00 per day +$5 with two (2) AC

Adventure Bay Family Water Park

Admission -	15 and under	$ 5.00
	Adult (16+)	7.00
Aqua Yoga		$ 5.00/class

Season Passes

$60 Individual Adventure (Entire Summer Season Pool Pass)

$80 Extreme Adventure (Entire Summer Season Pool Pass, Aqua Zumba, Aqua Aerobics, and Aqua Yoga)

Party Packages

Entire Facility (Friday-Sunday evenings.)

Use of 1 pool and Slide tower	$350.00 with $100.00 deposit
Use of all pools and full features	$750.00 with $100.00 deposit

Birthday Party Packages

10 Guest Party Package (no food.)	$ 70.00
20 Guest Party Package (no food.)	100.00

10 Guest Party Package (meal incl) 120.00
20 Guest Party Package (meal incl.) 180.00
****Extra guests may be added for additional fee****
Birthday parties will be scheduled in 2-hour increments between 1:00pm and 6:00pm on Monday – Thursdays or between 1:00pm and 7:00pm on Friday – Sunday. All parties include:

a) All-day park passes for scheduled guests.
b) Reserved use of a pavilion (2 hours).
c) Guest Service assistance.
d) Allowance of bringing in a birthday cake.

<u>McCray Community Pool</u>

Admission (all ages)	$ 32.00

<u>Birthday Party</u> $300.00

Birthday parties will be scheduled in 2-hour increments between 1:00pm and 6:00pm on Monday – Thursdays or between 1:00pm and 7:00pm on Friday – Sunday. All parties include:

a) All-day park passes for scheduled guests.
b) Reserved use of a pavilion (2 hours).
c) Guest Service assistance.
d) Allowance of bringing in a birthday cake.

<u>Willow Tree Golf Course</u> - Memberships Run April 1 to April 1:
(Family membership include wife and children, when children turn 18 years old they have to purchase their own membership.)

Memberships -	Junior (17 & Under)	$100.00 per year
	Single	400.00 per year
	Family of 2	470.00 per year
	Family of 3+	570.00 per year
	Senior (Age 62+) 1	350.00per year
	Senior(62+) 2	440.00 per year

GOLD Membership – Half a cart, all the golf you want to play with the cart, and unlimited range balls:

Single	$1,100.00
Family of 2	$1,300.00
Family of 3+(kids up to 18 years old)	$1,500.00
Senior (62+)	$1,000.00
Senior (62+) family of 2	$1,200.00
Unlimited range use:	$ 163.88

Green Fees (18 Holes):

Weekday	$ 15.00
Weekend & Holidays	18.00

Riding Cart: $12.00 per nine

Bucket of Range Balls:	Small $4.00 Large $6.00
Daily Trail Fees 18 holes	$ 9.00 daily 390.00 per year
Locker Rental Annual	$ 10.00
Golf Club Storage Annual	15.00

Recreation Activities/Programs:

Adult Sports

Men's Basketball (Sponsor/Player)	$225.00 + $25.00/player
Referee Fee	~~20.00-30.00~~ 25.00-40.00 certified/game ~~16.00-20.00~~ 20.00-30.00 non-certified/game
Women's Basketball/Team	150.00 + $25.00/player
Referee Fee	~~20.00-30.00~~ 25.00-40.00 certified/game ~~16.00-20.00~~ 20.00-30.00 non certified/game
Men's Volleyball/Team	125.00 + $25.00/player
Referee Fee	~~20.00-30.00~~ 25.00-40.00 certified/game ~~13.00-18.00~~ 20.00-30.00 non-certified/game
Women's Volleyball	125.00 team + $25.00/player
Referee Fee	~~16.00-20.00~~20.00-30.00certified/game ~~13.00-18.00~~20.00-30.00non-certified/game
Coed Volleyball/Team	150.00 + $25.00/player
Referee Fee	~~16.00-20.00~~20.00-30.00certified/game ~~13.00-18.00~~ 20.00-30.00 non-certified/game
Sand Volleyball/Team	125.00
Men's Softball/Team	225.00 + $25.00/player
Referee Fee	~~20.00-30.00~~ 25.00-40.00veteran official/game ~~16.00-20.00~~ 20.00-30.00non-veteran official/game
Women's Softball	225.00 + $25.00/player
Referee Fee	~~20.00-30.00~~ 25.00-40.00 veteran official/game ~~16.00-20.00~~20.00-30.00 non-veteran official/game
Coed Softball/Team	175.00 + 25.00/player
Referee Fee	~~20.00-30.00~~ 25.00-40.00 certified/game ~~16.00-20.00~~ 20.00-30.00 non certified/game
Adult Indoor Soccer/Team	200.00
Official Fee	~~20.00-25.00~~ 25.00-40.00 certified/game ~~13.00-18.00~~ 20.00-30.00 non certified/game
Adult Outdoor Soccer	65.00 Player fee
Official Fee	40.00-75.00
Youth Sports	$ ~~20.00~~ 25.00-35.00
Adult Sports	~~25.00~~ 25.00-35.00
Early Bird Special	5.00 Off First Week of Registration

Late Fees: Adult $10 Child $~~5.00~~ 10

Special Events/Classes:	$ 15.00-25.00 per class + Supplies
Christmas Tour of Lights	3.00/person; $40.00/group of 20-30
Tennis Lessons	20.00 plus can of balls
Junior Golf Lessons	25.00
Summer Adventure Program	~~60.00~~ 80.00
Mom & Son Dance	~~20.00~~ 30.00 per couple, $~~5~~10 additional child
Daddy & Daughter Dance	~~20.00~~ 30.00 per couple, $~~5~~10 additional child
Swim Lessons	~~30.00~~ 35.00
Youth Baseball/Softball Program - Team Sponsor Fee	250.00
Open Gym Play - Adults/Youth	~~1.00/person~~ 1.00-2.00/person per entry
Ball Rental	2.00
Shooting Machine	15.00/half hour or $20/hour
Robotic Camp Fee	50.00
Robotic Events	25.00-45.00 depends on material needed.
Griff Golf	
11 years and under	3.00
12 years and over	5.00

C-1204. AIRPORT LEASES. The rates charged for airport leases at the Liberal Mid-America Regional Airport, as shown in section 12-108, are as follows:

Airport-Owned Buildings	$ 1.40/square foot/yr. depending on condition of structure/utilities available)
Terminal Building Space	13.89/square foot/yr.
Terminal Building Wall Phone	$ 74.80 per year
Ramp Frontage	19.33 per lineal foot per year
Car Rental Parking (8) Spaces	466.16 per year
Industrial Park Land Per Square Foot	(Same as per appraisal times a 14.6% rate of return)
T-Hangar Lease Rate	848.81 per unit /yr.

<u>Airport Landing Fees</u>:

Commercial Flights using Terminal	0.40 per 1,000 lbs. of landing aircraft under 20,000 lbs.
	0.72 per 1,000 lbs. of landing aircraft over 20,000 lbs.

<u>Charter Flight Landing Fees</u>:

Departure prior to 4:00 p.m. Monday through Friday (non-holiday):
$1,210.00 per landing + $3.00 per passenger bag handling fee

After 4:00 p.m., Monday-Friday/weekends and holidays:
$1,650.00 per landing + $3.25 per passenger bag handling fee

Long Term Lease Rate (LTLR)	6% increase compounded annually
Acreage Rate (10 acres or more)	12.83 per acre per year

Farming Lease Rate	27.83 per acre per year
Insufficient Fund Check Fee	30.00 per occurrence

ARTICLE 13. STREETS, SIDEWALKS, & CURB AND GUTTER

C-1301. EXCAVATION PERMIT; FEE. The fee for an excavation permit as required by section 13-104 is $0 to cover reasonable costs for the issuance of the excavation permit.

Street, Sidewalks and Curb & Gutter Repair Charges after Utility Cut, if City completes the repairs:
Asphalt & Concrete Street Repair - $25.00 per square foot ($500.00 minimum)
Brick Street Repair - $10.00 per square foot ($500 minimum)
Sidewalk Repair - $17.00 per square foot ($500.00 minimum)
Curb & Gutter Repair - $35.00 per lineal foot ($500.00 minimum)
Costs for required extra time or materials shall be charged to either the property owner or contractor.

ARTICLE 14. TRAFFIC

All traffic fines are handled through Municipal Court. (See Article 9)

ARTICLE 15. UTILITIES

C-1501. APPLICATION, WATER SERVICE. The fee as required in section 15-104 is $20.00, which is nonrefundable.

C-1502. WATER CONNECTION CHARGE. Fees as required in section 15-107 are as follows: Prior to the installation for new service connections the person making application shall pay to the water department a sum equal to the cost of the time and material to the City for the installation, as determined by the City's Chief Financial Officer.

C-1503. SAME; INSTALLATION, CHARGES. The fee as required in section 15-111 is actual costs to the expense of the property owner plus the turn-on charge.

C-1504. WATER METERS; TESTING FEE. The minimum fee as required in section 15-114 is $100.00.

C-1505. TEMPORARY TURN-OFF, TURN-ON. The fee per call, as required in section 15-124 is: $30 per call during normal business hours of the water department. The charge for such service after normal business hours, or on Saturdays, Sundays or holidays is $50. If a customer requests that a turn-off and turn-on be performed within the same day, only one charge shall be assessed.

C-1506. WATER; BILLING. Fees as required in section 15-135 are as follows:
(b) All bills are due and payable when rendered. A bill not paid within 20 days shall be considered delinquent and a late payment charge of 10 percent shall be

added which charge shall be collected at the time the bill is finally paid. Whenever payment is not made within 10 days following the due date, the city shall have the right to terminate water service after notice and hearing. Before service shall be restored, the customer shall pay the bill, late payment charge and a reconnection fee of $30.00. (2015, Ord. 4448)

C-1507. WATER RATES. Rates as required in section 15-139 of the Code of the City of Liberal, Kansas, shall be as follows:

A. Effective January 1, 2019: The minimum charge per month shall be $14.68 for the first 3,000 gallons and $4.05 per thousand gallons above the 3,000 gallons used during the current billing month. In addition, a Water System Improvement Fee shall apply at a rate of $6.25 per month for residential customers and $12.50 per month for non-residential customers. (2018, Res. 2284)

B. Effective April 1, 2020 and each April 1, thereafter: The minimum charge per month shall increase by the Consumer Price Index (CPI), or approximately three percent (3%) for the first 3,000 gallons and the charge shall increase by the CPI, or approximately three percent (3%) thousand gallons above the 3,000 gallons used during the current billing month. In addition, a Water System Improvement Fee shall apply at a rate of $6.25 per month for residential customers and $12.50 per month for non-residential customers. (2018, Res. 2284)

C. Effective January 1, 2019: For single-structure residential or non-residential master meter customers, as defined in Section 15-109(b)(1), in lieu of a minimum water charge per unit being charged, a meter charge of $2.00 per unit shall apply. (2018, Res. 2299)

C-1508. SEWER; INSTALLATION, CONNECTION PERMITS. Fees as required in section 15-206 are as follows: (a) No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the superintendent.

(b) There shall be one class of building sewer permit for residential and commercial service. The owner or his or her agent shall make application on a special form furnished by the city. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the superintendent. A permit and inspection fee of $0 for a residential or commercial building sewer permit shall be paid to the city clerk at the time the application is filed.

C-1509. SEWER RATES. Rates as required in section 15-242 of the Code of the City of Liberal, Kansas, shall be as follows:

A. Effective January 1, 2019: The minimum charge per month shall be $17.00 for the first 3,000 gallons and $6.00 per thousand gallons above the 3,000 gallons used, based on the average water consumed for residential and small non-residential users, as defined in Section 15-241(a). For large residential users, as defined in Section 15-241(b), charges shall be based on water metered during the current billing month. In addition, a Storm Sewer Flood Control Fee shall be established at a rate of $2.00 per month for residential and non-residential customers. (2018, Res. 2285)

B. Effective April 1, 2020 and each April 1, thereafter: The minimum charge per month shall increase by the Consumer Price Index (CPI), or approximately three percent (3%), for the first 3,000 gallons and shall increase by the CPI, or approximately three percent (3%), per thousand gallons above the 3,000 gallons used, based on the average water consumed for residential and small non-residential users, as defined in Section 15-241(a). For large residential users, as defined in Section 15-421(b), charges shall be based on water metered during the current billing month. In addition, a Storm Sewer Flood Control Fee shall apply at a rate of $2.00 per month for residential and non-residential customers. (2018, Res. 2285)

C. The Liberal City Commission created a Storm Water Flood Control Fee of $2.00 per month received from all sewer customers for the purpose of undertaking such activities as are necessary to maintain and upgrade the City's Flood Control System and related facilities. (2018, Res. 2287)

C-1510. SEWER RATES; SURCHARGE. Surcharge rates as required in section 15-244 for operation and maintenance including replacement is:
$0.085 per pound BOD
$0.179 per pound SS.

C-1511. SOLID WASTE RATES WITHIN CITY; RESIDENTIAL. The rates as required in section 15-316 are as follows:

A. Effective January 1, 2019: The charge per month for a single-family dwelling; multiple-family dwellings using poly carts, one bill, per unit; multiple-family dwelling using commercial containers, one bill, per unit; mobile home parks, using poly carts, per unit; and churches using poly carts shall be $17.80 per month. (2018, Res. 2286)

B. Effective April 1, 2020 and each April 1, thereafter: The charge per month for a single-family dwelling; multiple-family dwellings using poly carts, one bill, per unit; multiple-family dwelling using commercial containers, one bill, per unit; mobile home parks, using poly carts, per unit; and churches using poly carts shall increase by the Consumer Price Index (CPI), or approximately three percent (3%). (2018, Res. 2286)

C-1512. SOLID WASTE RATES WITHIN CITY; COMMERCIAL. The rates as required are shown in attached exhibit C-1512(A) and are as follows:

A. Effective January 1, 2019: The charge per month shall be as reflected on the attached Exhibit C-1512(A). (2018, Res. 2286)

B. Effective April 1, 2020 and each April 1, thereafter: The charge per month as reflected in the attached Exhibit C-1512(A) shall increase by the Consumer Price Index (CPI), or approximately three percent (3%). (2018, Res. 2286)

C-1513. SOLID WASTE RATES OUTSIDE CITY. The rate as required in section 15-319 is a minimum of two times those prescribed in C-1511 and C-1512.

C-1514. EMERGENCY WATER RATES. The rates as required in section 15-406 are as follows: (to be determined).

C-1515. VIOLATIONS; DISCONNECTIONS AND PENALTIES. The fees as required in section 15-408 are as follows: (b) A fee of $50 shall be paid for the reconnection of any water service terminated pursuant to subsection (a). In the event of subsequent violations, the reconnection fee shall be $200 for the second violation and $300 for any additional violations.

C-1516. SEWER CLEANING FEES. The fees charged including personnel, by the wastewater division are as follows:

	Regular	Overtime
Jet Rodder	$300/hr.	$450/hr.
Camera Unit	200/hr.	300/hr.

C-1517. SEWER CONNECTIONS; FEES. The fees as required are actual costs to the expense of the property owner plus the turn-on charge.

C-1518. SEWER DISPOSAL FEES. The fees charged for disposing wastewater in the City's sanitary sewer system is as follows:

RV/Camper	$ 3.00 per load (camper unit)
Industrial Users	10.00 per 1,000 gallons, subject to approval of a Special Waste Disposal Agreement.

C-1519. WATER TANK SALES; FEES. The fees charged for water tank sales are as follows:

$ 0.25 for 200 gallons

C-1520. RATES; REGULATIONS AND VIOLATIONS/EMERGENCY WATER RATES. A fee of $80 shall be paid for the reconnection of any water service terminated pursuant to subsection (a). In the event of subsequent violations, the reconnection fee shall be $130 for the second reconnection and $180 for any subsequent additional re connections within a one (1) year period as prescribed by Section 15-128(d) of the Code. (2015; Ord. 4449)

ARTICLE 16. ZONING AND PLANNING

C-1601. Fees collected by the Building Inspection Division for planning and zoning are as follows:

Annexations	$275.00
Exceptions	275.00
Rezoning	275.00
Variances	275.00
Platting	250.00 + $100 per lot
Home Occupation/Special Use Permit	275.00
Copies of Zoning Ordinance	~~25~~35.00/each
Copies of Comprehensive Plan	~~35~~45.00/each

Various Maps are sold at prices shown on Exhibit C-1601(A) attached.

ARTICLE 17. BOARDS AND COMMISSIONS

17-509. TREE, SHRUB OR PLANT PRUNING OR REMOVAL; ASSESSMENT OF COSTS. The public officer or an authorized assistant shall keep an accurate record of the costs of pruning or removal of any tree, shrub or plant, as provided in Sections 17-508 and 17-509. Such record shall show costs incurred on each parcel of land. There shall be a minimum charge of $500.00 (per each tree, shrub or plant) or parcel of land for the first one hour, and thereafter a minimum charge of $40.00 per hour until completion. The public officer or an authorized assistant shall mail a statement of cost to the last known address of the owner, occupant or agent in charge of such property. If such costs are not paid within 30 days from the mailing of such notice, a special assessment for such costs against the lot or piece of land shall be made and the city clerk shall certify such assessment to the county clerk for collection and payment to the city the same as other assessments and taxes are collected and paid to the city.

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Effective April 1, 2021:

Exhibit C-1512(A)
Commercial Refuse Rates

Capacity	Number of Containers	Collection per Week				
		1	2	3	4	5
3 Yard	1	$29.70	$59.40	$89.10	$118.80	$148.50
"	2	$59.40	$118.80	$178.20	$237.60	$297.00
"	3	$89.10	$178.20	$267.30	$356.40	$445.50
"	4	$118.80	$236.80	$356.40	$475.20	$594.00
"	5	$148.50	$297.00	$445.50	$594.00	$742.50
"	6	$178.20	$356.40	$534.60	$712.80	$891.00

NOTE: There is an additional $28.00 service charge for each trash container emptied outside of the customer's collection schedule.

Capacity	Number of Containers	Per Each Collection
Compactors – 40 Yards	1	$180 per collection. Actual landfill charges will be invoiced. $31.00/ton
Open Top Roll Off Containers – 20 Yards and Above	1	$140 (includes delivery & pick up) Plus $31 minimum landfill charges. Additional landfill charges will be invoiced. $31.00/ton
Open Top Roll Off Containers – 30 Yards and Above	1	$160 (includes delivery & pick up) Plus $31 minimum landfill charges. Additional landfill charges will be invoiced. $31.00/ton
Open Top Roll Off Containers – 40 Yards and Above	1	$180 (includes delivery & pick up) Plus $31 minimum landfill charges. Additional landfill charges will be invoiced. $31.00/ton

Exhibit C-1601(A)
Planning & Zoning Maps

		MAP PRICES				
		All bond paper is 24 pound				
~~*Effective 1/1/2009*~~						
~~**COPIES**~~				~~**PRINTS**~~		
~~**Black & White**~~				~~**Color or black & white**~~		
~~**Type**~~	~~**Size**~~	~~**Price**~~		~~**Type**~~	~~**Size**~~	~~**Price**~~
~~Bond~~	~~24 x 36~~	~~$4.00~~		~~**AERIAL IMAGE PRINTS**~~		
~~-~~	~~36 x 36~~	~~$5.00~~		~~-~~	~~Available in 24 pound bond only~~	~~-~~
~~-~~	~~Other~~	~~T.B.D.~~		~~24 x 36~~	~~Full Page~~	~~$12.00~~
~~We can no longer offer quantity rates.~~				~~36 x 36~~	~~Full Page~~	~~$15.00~~
	SCAN TO PRINT			**AERIAL IMAGE ~~COPIES~~PRINTS**		
~~24x36 and under~~ 24"X36"	Black & White	$~~5~~4.00		24 x 36	Black & White	$10.00
36"X36"	Black & White	$6.00		36 x 36	Black & White	$13.00
~~24x36 and up~~24"X36"	Color	$~~6~~8.00		24 x 36	Color	$15.00
36"X36"	Color	$10.00		36 x 36	Color	$18.00
				Entire city set of aerials - color- ~~Available in 24 pound bond only~~		~~$800.00-~~
PRINT FROM FILE				Entire city set of aerials – black & white		$800.00
Black & White 24"X36" $5.00						
				ZONING MAP SETS ARE 42 X 64		
	SCAN TO DISC/PDF			**~~ONE~~ TWO SHEET 400 SCALE**		
	First Scan	$4.00		COLOR ~~20~~35.00		
	Each Additional	$2.00		BLACK AND WHITE		$~~20~~30.00
Disc	Each CDR	$5.00				
		-		~~**AUTO CAD FILES TO DISC**~~		
~~-~~	~~**SCAN TO DISC**~~	~~**MAP 2006**~~				
~~**Complete set of Aerial Photography**~~				~~QTY 4~~		
~~**Disc**~~	~~**DVD**~~	~~-~~		~~DISC~~	~~**FORMAT**~~	~~-~~

~~.TIF File~~	~~each image contains~~		~~FILE~~	~~EACH~~	~~CDR~~	~~$4.00~~
	~~3 separate files~~	-	~~$7.00~~			~~$5.00~~
-	~~cost per images set is~~					
~~Entire city set of aerials~~		~~$800.00~~				

The City of Liberal ~~can no~~will not ~~longer~~ copy any document with a copyright stamp without **written** permission from the copyright holder.

EXHIBIT C - FEE SCHEDULE

Fees may be changed annually in the City's budget resolution or more often if the governing body desires to do so. If not changed, they will remain the same as the previous year.

ARTICLE 1. ADMINISTRATION

C-101. LICENSE FEES. The governing body shall determine, by resolution, all license fees, permit fees and other user related fees or charges established by the laws of the city. All fees and charges shall be in such amounts as will adequately reimburse the city for the services rendered by it in connection therewith. Fees may be changed annually in the budget resolution.

C-102. REPLACEMENT FEE. Any lost or destroyed license or permit shall be subject to a $25 replacement fee.

C-103. PUBLIC RECORDS. The fees for public records as required by section 1-807 are as listed below:

1.	Record search/record inspection	$ 10.00 per hour per employee
2.	Department Publications/Reports	As determined per individual report

C-104 MISCELLANEOUS CITY-WIDE FEES. The fees for services listed below are:

1.	Photocopy Charge	$ 0.50 each
2.	Facsimile Receive Charge	$ 0.50 each
	Facsimile Send Charges	$ 1.00 first page, $0.25 thereafter
3.	City Commission Agenda Packets	$ 5.00 each
4.	City of Liberal License Tags	$ 5.00 each
5.	City of Liberal Trash Bags	$ 14.00 per roll of 50 bags
6.	Reserve a Truck Program	$ 45.00 per reservation

C-105. FINANCE CHARGES. The fee for a worthless check is $30.00.

ARTICLE 2. ANIMAL CONTROL AND REGULATION

C-201. Animal Shelter; Fees. Fees as required in section 2-203 are as follows:

Adoption	
Dogs	$ 20.00
Cats	15.00
Kennel Charge	10.00/day
Leash Fee	2.00
Micro-Chipping	30.00
Rabies Deposit	15.00
Spay/Neuter Deposit:	
Dogs	150.00
Cats	80.00
Trap Deposit	40.00
CASH ONLY- refunded when returned in good working condition	
Vaccines	
Dogs	15.00
Cats	8.00

Redemption Fees (Owner claims their cat/dog):
An additional $15.00 will be charged if rabies vaccination is not current at time of impoundment.

1st Offense	$ 25.00
2nd Offense	50.00
3rd Offense	75.00
4th & additional Offenses	100.00 each

Surrender Fees (Owner gives up their cat/dog):
Per Animal $ 15.00
MUST PROVIDE: proof of current vaccinations, 2 forms of Seward County residency - State issued ID, and current utility bill.

QUARANTINE ANIMAL:
Animal must be held for a minimum of ten (10) days at $10.00 per day

ARTICLE 3. BEVERAGES

C-301. LICENSE FEE; CEREAL MALT BEVERAGES. The license fees as required in section 3-110 are as follows:

(a) General Retailer -- for each place of business selling cereal malt beverages at retail, $200 per calendar year plus additional fees which are required to be remitted to the State of Kansas in accordance with K.S.A. 41-2702.

(b) Limited Retailer -- for each place of business selling only at retail cereal malt beverages in original and unopened containers and not for consumption on the premises, $50 per calendar year plus additional fees which are required to be remitted to the State of Kansas in accordance with K.S.A. 41-2702.

Full amount of the license fee shall be required regardless of the time of the year in which the application is made, and the licensee shall only be authorized to operate under the license for the remainder of the calendar year in which the license is issued.

C-302. AMOUNT OF FEE OR TAX; RETAILERS OF ALCOHOLIC LIQUOR. The fee as required in section 3-202 for retailers of alcoholic liquor (including beer containing more than 3.2 percent of alcohol by weight), for consumption off the premises (sales in the original packages only) is $300 per year. The tax shall be paid before business is begun under an original state license and within five (5) days after the renewal of a state license.

C-303. LICENSE FEE; PRIVATE CLUBS (CLASS A AND B). The fee as required in section 3-302 is $250 per year.

C-304. LICENSE FEE; DRINKING ESTABLISHMENTS. The fee as required in section 3-402 is $250 per year.

C-305. LICENSE FEE; CATERERS. The fee as required in section 3-502 is $250 per event.

C-306. PERMIT FEE; TEMPORARY PERMITS. The fee as required in section 3-602 is $25 per day.

ARTICLE 4. BUILDINGS AND CONSTRUCTION

C-401. INSPECTION OF NEW SIGNS. No fee is required for the inspection during business hours.

C-402. FEES; SIGNS. The fees as required in section 4-209 are as follows: All signs requiring a permit. other than banners/temporary signs, shall follow the commercial permit fees in C-601B based on valuation.

C-403. APPLICATION FOR PERMIT; MOVING BUILDINGS. The fee as required in section 4-403 is stated in the specific table in C-603.

C-404. PERMIT FEE; TELEVISION ANTENNAS. No fees are required.

C-405. BANNERS, TEMPORARY PROMOTIONAL BUSINESS SIGNS IN COMMERCIAL DISTRICTS: The fee as required in 4-213 for a banner, temporary promotional business sign, there shall be no fee for a 30-day permit.

ARTICLE 5. BUSINESS REGULATIONS

C-501. REPLACEMENT FEE; LICENSES OR PERMITS. The fee as required in section 5-107 is $25 per license or permit.

C-502. COIN-OPERATED MACHINE TAX; PER OPERATOR. The fee as required in section 5-110 is $100 per operator.

C-503. COIN-OPERATED MACHINE TAX; PER MACHINE. The fee as required in section 5-111 is $10 for each coin operated amusement machine and coin operated music device.

C-504. FEES; BURGLAR OR FIRE ALARM DETECTION SYSTEMS. The fees as required under section 5-202 are as follows:

(a) The fee for issuance of a permit for the City's system is $25. If the City is not contacted, the fee will be doubled.

(b) The fee for all firms, corporations, organizations and political units now or hereafter connected to the city's burglar alarm and fire alarm detection system a charge of $10 per month for the monitoring of the system or $25 per call after the third response call per year.

C-505. FALSE ALARM FEES; ALARM SYSTEM USERS NOT SUBJECT TO BANK PROTECTION ACT. Fees as required in section 5-205 are as follows: Any person, other than a financial institution subject to the Bank Protection Act, shall not be assessed any penalty for the first false alarm in any one calendar month. Each subsequent false alarm will require a $25 fee per call, if the Police Department (or Communications Center) is contacted directly. If the alarm goes through a security or monitoring company, each subsequent false alarm will require a $25 fee per call.

C-506. PERMIT; APPLICATION; FEE. The fee required by section 5-303 is $100 for each well to be drilled. In the event the permit is denied, said fee is be returned to the applicant.

C-507. TAXICAB OPERATORS. The fee required by section 5-401 is $50 per year or any portion thereof.

C-508. EXCHANGING TAXICABS. The fee required by section 5-404 is $1 per year or any portion thereof.

C-509. TREE TRIMMERS. The fee for a license required by section 5-505 is $25 per year or any portion thereof.

C-510. SOLICITOR, PEDDLER, TRANSIENT MERCHANT, ITINERANT MERCHANT OR ITINERANT VENDOR. The fee as required by section 5-604 is:

(a) Local Itinerant License is $1,200 per year, with a minimum of ten (10) employees soliciting in the community at any time. Each employee will be required to submit to a background check once every six (6) months.

(b) Non-Local Itinerant License is $100 per day or $500 per month per individual, with a limit of two (2) licenses issued per calendar year on a consecutive day or month basis. (2014; Ord. 4438)

C-511. MASSAGE ESTABLISHMENT, OPERATOR'S LICENSE REQUIRED; FEE; RENEWAL. The fee as required in section 5-705 is $50 per employee per year. (2013, Res. 1973)

C-512. TATTOO AND BODY PIERCING; FEES. The fee as required in section 5-803 is $500 per year.

C-513. ADULT ENTERTAINMENT BUSINESSES. The fee for a license as required by section 5-904 shall be as follows:

(1) Adult arcade license, $2,500.00 per year or any portion thereof.
(2) Adult cabaret license, $2,500.00 per year or any portion thereof.

C-514. DANCE HALLS. The fees for licenses as required by section 5-1002 are as follows: $500 per year (day or night) ending December 31st of each year, $100 per month (day or night) or $25 per one day period (day or night). $25 for a six month period or $5 for a one night gig.

C-515. CARNIVALS, CIRCUSES, RODEOS AND STREET FAIRS. The fees for the license required by section 5-1109 shall be $100 per day plus a $50 inspection fee for carnivals and circuses and $25 per day or portion thereof, plus a $50 inspection fee for rodeos and street fairs.

C-516. PAWNBROKERS & PRECIOUS METAL DEALERS LICENSE. The fee as required in section 5-1203 is $25 per year or portion thereof.

ARTICLE 6. BUILDING AND STRUCTURE CODES

The City of Liberal fees are incorporated in the Code of the City of Liberal, Kansas, as set forth in Exhibit C.

A. BUILDING PERMIT FEES. The fees as required for all contractors defined in 6-1701 shall be in accordance to the specific tables in C-601, as established annually in the budget resolution.

B. BUILDING LICENSE REQUIRED. For starting or commencing of any work for which a permit is required by ICC Codes or by the City Municipal Codes without first securing such a permit and payment of the fees, there shall be assessed a $100.00 fine against the primary contractor described per C-602, as established annually in the budget resolution.

C. LICENSE REQUIRED. It shall be unlawful for any person, firm, company, association or corporation to enter into a contract or agreement with another so as to bring himself, herself or itself under the definition of building contractor herein, or to perform any work as a building contractor, without first having obtained a building contractor's license and all required for that license. Any such contract or arrangement shall be voidable at the option of the person who is having the work done, and the person, entity and anyone aiding, abetting, or conspiring with the unlicensed building contractor, shall be subject to a ($500.00 nor more than $1,000.00) fine for a first offense and a ($1,000.00 nor more than $1,500.00) fine for each subsequent offense as stated in 6-1601.

D. FEE SCHEDULES. Fee schedules for projects shall be based on the total amount of the project from start to finish, for commercial and residential, the total amount before a certificate of occupancy is giving to the project's general contractor by the City of Liberal. All contractors, sub-contractors and tradesman shall be listed and shall be licensed in the City of Liberal before working on a project.

C-601. **A. Residential Permit Fees (Including Fences).**

TOTAL VALUATION	FEE
Homeowner's – Any Valuation	$20.00
$0.01 TO $1,000.00	$20.00
$1,001 TO $3,000.00	$40.00
$3,000.01 TO $6,000.00	$60.00
$6000.01 TO $10,000.00	$80.00
$10,000.01 TO $25,000.00	$100.00 for the first $10,000.01 plus $4.00 for each additional $1,000 or fraction thereof, to include $25,000.00.
$25,000.01 TO $50,000.00	$200.00 for the first $25,000.01 plus $3.50 for each additional $1,000.00 or fraction thereof, to and including $50,000.00.
$50,000.01 TO $100,000.00	$300.00 for the first $50,000.01 plus $3.00 for each additional $1,000.00 or fraction thereof, to and including $100,000.00.
$100,000.01 TO $250,000.00	$450.00 for the first $100,000.01 plus $2.50 for each additional $1000.00 or fraction thereof, to and including $250,000.00
$250,000.01 TO $500,000.00	$825.00 for the first $250,000.01 plus $2.00 for each additional $1000.00 or fraction thereof, to and including $500,000.00
$500,000.01 AND OVER	$1,325.00 for the first $500,000.01 plus $2.40 for each additional $1,000.00 or fraction thereof.

B. Commercial and Industrial Permit Fees (Including Fences).

TOTAL VALUATION	FEE
$0.01 TO $1,000.00	$20.00
$1,000.01 TO $3,000.00	$60.00
$3,000.01 TO $6,000.00	$90.00
$6000.01 TO $10,000.00	$130.00

$10,000.01 TO $25,000.00	$220.00 for the first $10,000.01 plus $4.00 for each additional $1,000.00 or fraction thereof, to and including $25,000.00
$25,000.01 TO $50,000.00	$350.00 for the first $25,000.01 plus $4.00 for each additional $1,000.00 or fraction thereof, to and including $50,000.00
$50,000.01 TO $100,000.00	$500.00 for the first $50,000.01 plus $3.50 for each additional $1,000.00 or fraction thereof, to and including $100,000.00.
$100,000.01 TO $250,000.00	$750.00 for the first $100,001.00 plus $3.50 for each additional $1,000.00 or fraction thereof, to and including $250,000.00
$250,000.01 TO $500,000.00	$1,300.00 for the first $250,000.01 plus $3.00 for each additional $1,000.00 or fraction thereof, to and including $500,000.00
$500,000.01 TO $1,000,000.00	$2,160.00 for the first $500,000.01 plus $3.00 for each additional $1,000.00 or fraction thereof, to and including $1,000,000.00
$1,000,000.01 and Over	$4,160.00 for the first $1,000,000.01 plus $2.00 for each additional $1,000.00 or fraction thereof.

C-602. **Other Fees.**

OTHER INSPECTIONS	FEE
Nonemergency inspections outside of normal business hours. Paid in advance of the inspection to the Building Department.	$50.00
No permit secured before starting or commencing of any work required by permit, unless an emergency situation exists	$100.00
Failure to request inspections as required by Code.	$50.00
Re-inspection fees. (Paid in advance of the re-inspection to the building department.)	$30.00
Demolition permit.	$30.00
Commercial Plan Review Fee based off the building permit.	35%
Additional Plan Review Required by Changes, Additions or Revisions to Plans. (Minimum Charge $250.00 For First Hour, $ 50.00 Per Additional Hour.)	$250.00 Minimum $50.00 Additional

C-603. **Moving of Buildings.**

MOVING OF BUILDINGS	FEE
House/Commercial Building	$500.00
Manufactured Home Install – Transport permit fee	$50.00

C-604. **Contractors License and Certification.**

CONTRACTORS LICENSE AND CERTIFICATION	FEE
Contractor's License – New	$200.00

Contractor's License – Renewal	$100.00
Contractor's License – Renewal late fee	$100.00
Local certificate for all trades, each *	$20.00
Homeowner's Permit -	$20.00
Sponsorship Fee for Examinations	$30.00

*All apprentices, journeyman and additional master tradesmen working for a contractor in the City.

C-605. **Building Board of Appeals.**

BUILDING BOARD OF APPEALS	FEE
Appeal Application	$100.00

ARTICLE 7. FIRE

C-701. LIMITS; BULK STORAGE OF FLAMMABLE LIQUIDS. The fee as required in section 7-203 is $100 per tank per year, or portion thereof.

ARTICLE 8. HEALTH AND WELFARE

C-801. WEED CONTROL; CUTTING AND DESTRUCTION AND/OR REMOVAL OF WEEDS; ASSESSMENT OF COSTS. The fees as required in section 8-304 are as follows: There will be a minimum charge of $150.00 per each lot, piece or parcel of land for the first hour, and thereafter a minimum charge of $40.00 per hour until completion.

ARTICLE 9. MUNICIPAL COURT

C-901. COURT COSTS. Court costs and fees as required in section 9-107 are as follows, depending on the type of infraction and/or violation, and shall be in addition to any fines imposed by the Municipal Court Judge:

Criminal $80.00. A portion of those costs will be sent to the State of Kansas in an amount determined by the State of Kansas;

Traffic $80.00. A portion of those costs will be sent to the State of Kansas in an amount determined by the State of Kansas;

Parking $10.00;

Supervised probation fee $50.00;

Processing Fee $30.00;

Warrant Issuance Fee $50.00.

Expungement Petition Filing Fee $50. The fee is for each expungement petition or amended petition filed in each case.

Drug Court Fee $250.00.

Drug Court Treatment No Show Fee $25.00

C-902. COURT DOCKETS; FEES. The fee for a copy of a court docket is $5.00 per docket printout. The fee for a clearance letter is $5.00. (2014, Res. 2193)

ARTICLE 10. POLICE

C-1001. MISCELLANEOUS FEES. The fees for records and services are as follows:

1. Police Department accident report — No charge for first per report for individual involved. $5.00 per report if requested by someone not involved.
2. Police Department offense report — $ 2.00 for 1st page and $0.50 each for each additional page
3. Police Department Photographs — $ 5.00 per disc. (City furnishes disc.)
4. Motor Vehicle Examinations — $20.00 each *(effective 7/1/2012)*
5. Reproduce Video (DUI, etc.) — $ 5.00 (City furnishes disc.)
6. Fingerprints — $ 10.00 per set/individual

Prosecuting attorneys are not subject to these fees.

ARTICLE 11. PUBLIC OFFENSES

C-1101. LOUDSPEAKERS, SOUND AMPLIFIERS; PERMIT. The fee as required in section 11-405 is *(to be determined).*

ARTICLE 12. PUBLIC PROPERTY

C-1201. CEMETERY MONUMENT PERMITS. The rate for a cemetery monument permit as required by section 12-203.10 is $25.00 per monument.

C-1202. SALE CEMETERY LOT AND GRAVE SPACES. The sale of cemetery lot and grave spaces, including the cost of deed filing at the Seward County Register of Deeds, will be sold per section 12-203.17 are as follows:

Baby Land - $150 plus $25 per deed for recording.
Cemetery Sections One through Three - $400 plus $25 per deed for recording.

C-1203. OPENING AND CLOSING GRAVES. The rate for opening and closing graves as required by section 12-203.18 are as follows:

<u>From 8:00 a.m. to 4:00 p.m. Monday through Friday:</u>
Child's Grave (up to twelve years) - $200;
Adult's Grave - $450;
Adult Oversize - $500;
Cremation - $250;
Cremation with Vault - $300;

<u>After 3:00 p.m., Monday through Friday:</u>
Interment Services - $700.

<u>Saturday 10:00 a.m.:</u>

Interment Services - $700;
Cremation - $400;
Cremation with Vault - $500.

Other Fees:
Locate and Flag for Single or Double Foundation for Monument Setting - $25;
Cremation Disinterment (tbd on a case by case basis) (Minimum) - $200;
Disinterment Fees for a Child - $500;
Disinterment Fees for Adult - $1,000;

C-1203. PARK AND RECREATION ACTIVITY FEES. The fees charged for various park and recreation activities, as shown in section 12-312, are as follows:

Facilities:

Iron Mike's Batting Cages:	$ 0.50 per bat
	15.00 per hour per cage
	30.00 per hour for all cages
Mary Frame Park Building	400.00 key deposit, plus:
(540 S. New York)	200.00 rental
Mahuron Park Building	400.00 key deposit, plus:
(802 E. 8th Street)	400.00 rental
Randall Girl's Scout Building	400.00 key deposit, plus
(121 W. 11th)	400.00 rental
Blue Bonnet Park Building	400.00 key deposit, plus
(1109 West 7th Street)	400.00 rental

Park Shelters (No Water Hookups)

Light Park	
Green Shelter	$50.00
Pavilion	$75.00
Red Shelter	$50.00
Rock Shelter	$25.00
Mahuron Shelter	$15.00
Mary Frame Shelter	$15.00
McCray Shelter	$25.00
Blue Bonnet Park	
North Blue Bonnet Shelter	$30.00
South Blue Bonnet Shelter	$15.00
South Blue Bonnet Gazebo	$15.00
Tobias Shelter	$15.00

Arkalon Fees - open April to October 15 (State Fishing Permit is Required):

Shelter Reservation		$ 30.00 per day
Camping -	without electricity	5.00 per day
-	with electricity	15.00 per day +$5 with two (2) AC

Adventure Bay Family Water Park

Admission -	15 and under	$	5.00
	Adult (16+)		7.00
Aqua Yoga		$	5.00/class

Season Passes

$60 Individual Adventure (Entire Summer Season Pool Pass)

$80 Extreme Adventure (Entire Summer Season Pool Pass, Aqua Zumba, Aqua Aerobics, and Aqua Yoga)

Party Packages

Entire Facility (Friday-Sunday evenings.)

Use of 1 pool and Slide tower	$350.00 with $100.00 deposit
Use of all pools and full features	$750.00 with $100.00 deposit

Birthday Party Packages

10 Guest Party Package (no food.)	$ 70.00
20 Guest Party Package (no food.)	100.00
10 Guest Party Package (meal incl)	120.00
20 Guest Party Package (meal incl.)	180.00

****Extra guests may be added for additional fee****

Birthday parties will be scheduled in 2-hour increments between 1:00pm and 6:00pm on Monday – Thursdays or between 1:00pm and 7:00pm on Friday – Sunday. All parties include:

a) All-day park passes for scheduled guests.
b) Reserved use of a pavilion (2 hours).
c) Guest Service assistance.
d) Allowance of bringing in a birthday cake.

McCray Community Pool

Admission (all ages) $ 3.00

Birthday Party $300.00

Birthday parties will be scheduled in 2-hour increments between 1:00pm and 6:00pm on Monday – Thursdays or between 1:00pm and 7:00pm on Friday – Sunday. All parties include:

a) All-day park passes for scheduled guests.
b) Reserved use of a pavilion (2 hours).
c) Guest Service assistance.
d) Allowance of bringing in a birthday cake.

Willow Tree Golf Course - Memberships Run April 1 to April 1:
(Family membership include wife and children, when children turn 18 years old they have to purchase their own membership.)

Memberships -	Junior (17 & Under)	$100.00 per year
	Single	400.00 per year

Family of 2	470.00 per year
Family of 3+	570.00 per year
Senior (Age 62+) 1	350.00per year
Senior(62+) 2	440.00 per year

GOLD Membership – Half a cart, all the golf you want to play with the cart, and unlimited range balls:

Single	$1,100.00
Family of 2	$1,300.00
Family of 3+(kids up to 18 years old)	$1,500.00
Senior (62+)	$1,000.00
Senior (62+) family of 2	$1,200.00
Unlimited range use:	$ 163.88

Green Fees (18 Holes):

Weekday	$ 15.00
Weekend & Holidays	18.00

Riding Cart:		$12.00 per nine
Bucket of Range Balls:	Small	$4.00
	Large	$6.00
Daily Trail Fees 18 holes		$ 9.00 daily
		390.00 per year
Locker Rental Annual		$ 10.00
Golf Club Storage Annual		15.00

<u>Recreation Activities/Programs</u>:
<u>Adult Sports</u>

Men's Basketball (Sponsor/Player)	$225.00 + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non-certified/game
Women's Basketball/Team	150.00 + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non certified/game
Men's Volleyball/Team	125.00 + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non-certified/game
Women's Volleyball	125.00 team + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non-certified/game
Coed Volleyball/Team	150.00 + $25.00/player
Referee Fee	25.00-40.00 certified/game
	20.00-30.00 non-certified/game
Sand Volleyball/Team	125.00

Men's Softball/Team	225.00 + $25.00/player
Referee Fee	25.00-40.00 veteran official/game 20.00-30.00 non-veteran official/game
Women's Softball	225.00 + $25.00/player
Referee Fee	25.00-40.00 veteran official/game 20.00-30.00 non-veteran official/game
Coed Softball/Team	175.00 + 25.00/player
Referee Fee	25.00-40.00 certified/game 20.00-30.00 non certified/game
Adult Indoor Soccer/Team	200.00
Official Fee	25.00-40.00 certified/game 20.00-30.00 non certified/game
Adult Outdoor Soccer/Team	65.00 Player fee
Official Fee	40.00-75.00
Youth Sports	$ 25.00-35.00
Adult Sports	25.00-35.00
Early Bird Special	5.00 Off First Week of Registration

Late Fees: Adult $10 Child $10.00

Special Events/Classes:	$ 15.00-25.00 per class + Supplies
Christmas Tour of Lights	3.00/person; $40.00/group of 20-30
Tennis Lessons	20.00 plus can of balls
Junior Golf Lessons	25.00
Summer Adventure Program	80.00
Mom & Son Dance	30.00 per couple, $10 additional child
Daddy & Daughter Dance	30.00 per couple, $10 additional child
Swim Lessons	35.00
Youth Baseball/Softball Program - Team Sponsor Fee	250.00
Open Gym Play - Adults/Youth	2.00-1.00/person per entry
Ball Rental	2.00
Shooting Machine	15.00/half hour or $20/hour
Robotic Camp Fee	50.00
Robotic Events	25.00-45.00 depends on material needed.
Griff Golf	
11 years and under	3.00
12 years and over	5.00

C-1204. AIRPORT LEASES. The rates charged for airport leases at the Liberal Mid-America Regional Airport, as shown in section 12-108, are as follows:

Airport-Owned Buildings	$	1.40/square foot/yr. depending on condition of structure/utilities available)
Terminal Building Space		13.89/square foot/yr.
Terminal Building Wall Phone	$	74.80 per year
Ramp Frontage		19.33 per lineal foot per year

Car Rental Parking (8) Spaces	466.16 per year
Industrial Park Land Per Square Foot	(Same as per appraisal times a 14.6% rate of return)
T-Hangar Lease Rate	848.81 per unit /yr.

Airport Landing Fees:

Commercial Flights using Terminal	0.40 per 1,000 lbs. of landing aircraft under 20,000 lbs. 0.72 per 1,000 lbs. of landing aircraft over 20,000 lbs.

Charter Flight Landing Fees:

Departure prior to 4:00 p.m. Monday through Friday (non-holiday):
$1,210.00 per landing + $3.00 per passenger bag handling fee

After 4:00 p.m., Monday-Friday/weekends and holidays:
$1,650.00 per landing + $3.25 per passenger bag handling fee

Long Term Lease Rate (LTLR)	6% increase compounded annually
Acreage Rate (10 acres or more)	12.83 per acre per year
Farming Lease Rate	27.83 per acre per year
Insufficient Fund Check Fee	30.00 per occurrence

ARTICLE 13. STREETS, SIDEWALKS, & CURB AND GUTTER

C-1301. EXCAVATION PERMIT; FEE. The fee for an excavation permit as required by section 13-104 is $0 to cover reasonable costs for the issuance of the excavation permit.

Street, Sidewalks and Curb & Gutter Repair Charges after Utility Cut, if City completes the repairs:
Asphalt & Concrete Street Repair - $25.00 per square foot ($500.00 minimum)
Brick Street Repair - $10.00 per square foot ($500 minimum)
Sidewalk Repair - $17.00 per square foot ($500.00 minimum)
Curb & Gutter Repair - $35.00 per lineal foot ($500.00 minimum)
Costs for required extra time or materials shall be charged to either the property owner or contractor.

ARTICLE 14. TRAFFIC

All traffic fines are handled through Municipal Court. (See Article 9)

ARTICLE 15. UTILITIES

C-1501. APPLICATION, WATER SERVICE. The fee as required in section 15-104 is $20.00, which is nonrefundable.

C-1502. WATER CONNECTION CHARGE. Fees as required in section 15-107 are as follows: Prior to the installation for new service connections the person making application shall pay to the water department a sum equal to the cost of the time and material to the City for the installation, as determined by the City's Chief Financial Officer.

C-1503. SAME; INSTALLATION, CHARGES. The fee as required in section 15-111 is actual costs to the expense of the property owner plus the turn-on charge.

C-1504. WATER METERS; TESTING FEE. The minimum fee as required in section 15-114 is $100.00.

C-1505. TEMPORARY TURN-OFF, TURN-ON. The fee per call, as required in section 15-124 is: $30 per call during normal business hours of the water department. The charge for such service after normal business hours, or on Saturdays, Sundays or holidays is $50. If a customer requests that a turn-off and turn-on be performed within the same day, only one charge shall be assessed.

C-1506. WATER; BILLING. Fees as required in section 15-135 are as follows:

(b) All bills are due and payable when rendered. A bill not paid within 20 days shall be considered delinquent and a late payment charge of 10 percent shall be added which charge shall be collected at the time the bill is finally paid. Whenever payment is not made within 10 days following the due date, the city shall have the right to terminate water service after notice and hearing. Before service shall be restored, the customer shall pay the bill, late payment charge and a reconnection fee of $30.00. (2015, Ord. 4448)

C-1507. WATER RATES. Rates as required in section 15-139 of the Code of the City of Liberal, Kansas, shall be as follows:

A. Effective January 1, 2019: The minimum charge per month shall be $14.68 for the first 3,000 gallons and $4.05 per thousand gallons above the 3,000 gallons used during the current billing month. In addition, a Water System Improvement Fee shall apply at a rate of $6.25 per month for residential customers and $12.50 per month for non-residential customers. (2018, Res. 2284)

B. Effective April 1, 2020 and each April 1, thereafter: The minimum charge per month shall increase by the Consumer Price Index (CPI), or approximately three percent (3%) for the first 3,000 gallons and the charge shall increase by the CPI, or approximately three percent (3%) thousand gallons above the 3,000 gallons used during the current billing month. In addition, a Water System Improvement Fee shall apply at a rate of $6.25 per month for residential customers and $12.50 per month for non-residential customers. (2018, Res. 2284)

C. Effective January 1, 2019: For single-structure residential or non-residential master meter customers, as defined in Section 15-109(b)(1), in lieu of a minimum water charge per unit being charged, a meter charge of $2.00 per unit shall apply. (2018, Res. 2299)

C-1508. SEWER; INSTALLATION, CONNECTION PERMITS. Fees as required in section 15-206 are as follows: (a) No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the superintendent.

(b) There shall be one class of building sewer permit for residential and commercial service. The owner or his or her agent shall make application on a special form furnished by the city. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the superintendent. A permit and inspection fee of $0 for a residential or commercial building sewer permit shall be paid to the city clerk at the time the application is filed.

C-1509. SEWER RATES. Rates as required in section 15-242 of the Code of the City of Liberal, Kansas, shall be as follows:

A. Effective January 1, 2019: The minimum charge per month shall be $17.00 for the first 3,000 gallons and $6.00 per thousand gallons above the 3,000 gallons used, based on the average water consumed for residential and small non-residential users, as defined in Section 15-241(a). For large residential users, as defined in Section 15-241(b), charges shall be based on water metered during the current billing month. In addition, a Storm Sewer Flood Control Fee shall be established at a rate of $2.00 per month for residential and non-residential customers. (2018, Res. 2285)

B. Effective April 1, 2020 and each April 1, thereafter: The minimum charge per month shall increase by the Consumer Price Index (CPI), or approximately three percent (3%), for the first 3,000 gallons and shall increase by the CPI, or approximately three percent (3%), per thousand gallons above the 3,000 gallons used, based on the average water consumed for residential and small non-residential users, as defined in Section 15-241(a). For large residential users, as defined in Section 15-421(b), charges shall be based on water metered during the current billing month. In addition, a Storm Sewer Flood Control Fee shall apply at a rate of $2.00 per month for residential and non-residential customers. (2018, Res. 2285)

C. The Liberal City Commission created a Storm Water Flood Control Fee of $2.00 per month received from all sewer customers for the purpose of undertaking such activities as are necessary to maintain and upgrade the City's Flood Control System and related facilities. (2018, Res. 2287)

C-1510. SEWER RATES; SURCHARGE. Surcharge rates as required in section 15-244 for operation and maintenance including replacement is:

$0.085 per pound BOD
$0.179 per pound SS.

C-1511. SOLID WASTE RATES WITHIN CITY; RESIDENTIAL. The rates as required in section 15-316 are as follows:

A. Effective January 1, 2019: The charge per month for a single-family dwelling; multiple-family dwellings using poly carts, one bill, per unit; multiple-family dwelling using commercial containers, one bill, per unit; mobile home parks, using poly carts, per unit; and churches using poly carts shall be $17.80 per month. (2018, Res. 2286)

B. Effective April 1, 2020 and each April 1, thereafter: The charge per month for a single-family dwelling; multiple-family dwellings using poly carts, one bill, per unit; multiple-family dwelling using commercial containers, one bill, per unit; mobile home parks, using poly carts, per unit; and churches using poly carts shall increase by the Consumer Price Index (CPI), or approximately three percent (3%). (2018, Res. 2286)

C-1512. SOLID WASTE RATES WITHIN CITY; COMMERCIAL. The rates as required are shown in attached exhibit C-1512(A) and are as follows:

A. Effective January 1, 2019: The charge per month shall be as reflected on the attached Exhibit C-1512(A). (2018, Res. 2286)

B. Effective April 1, 2020 and each April 1, thereafter: The charge per month as reflected in the attached Exhibit C-1512(A) shall increase by the Consumer Price Index (CPI), or approximately three percent (3%). (2018, Res. 2286)

C-1513. SOLID WASTE RATES OUTSIDE CITY. The rate as required in section 15-319 is a minimum of two times those prescribed in C-1511 and C-1512.

C-1514. EMERGENCY WATER RATES. The rates as required in section 15-406 are as follows: (to be determined).

C-1515. VIOLATIONS; DISCONNECTIONS AND PENALTIES. The fees as required in section 15-408 are as follows: (b) A fee of $50 shall be paid for the reconnection of any water service terminated pursuant to subsection (a). In the event of subsequent violations, the reconnection fee shall be $200 for the second violation and $300 for any additional violations.

C-1516. SEWER CLEANING FEES. The fees charged including personnel, by the wastewater division are as follows:

	Regular	Overtime
Jet Rodder	$300/hr.	$450/hr.
Camera Unit	200/hr.	300/hr.

C-1517. SEWER CONNECTIONS; FEES. The fees as required are actual costs to the expense of the property owner plus the turn-on charge.

C-1518. SEWER DISPOSAL FEES. The fees charged for disposing wastewater in the City's sanitary sewer system is as follows:

RV/Camper	$ 3.00 per load (camper unit)
Industrial Users	10.00 per 1,000 gallons, subject to approval of a Special Waste Disposal Agreement.

C-1519. WATER TANK SALES; FEES. The fees charged for water tank sales are as follows:

$ 0.25 for 200 gallons

C-1520. RATES; REGULATIONS AND VIOLATIONS/EMERGENCY WATER RATES. A fee of $80 shall be paid for the reconnection of any water service terminated pursuant to subsection (a). In the event of subsequent violations, the reconnection fee shall be $130 for the second reconnection and $180 for any subsequent additional re connections within a one (1) year period as prescribed by Section 15-128(d) of the Code. (2015; Ord. 4449)

ARTICLE 16. ZONING AND PLANNING

C-1601. Fees collected by the Building Inspection Division for planning and zoning are as follows:

Annexations	$275.00
Exceptions	275.00
Rezoning	275.00
Variances	275.00
Platting	250.00 + $100 per lot
Home Occupation/Special Use Permit	275.00
Copies of Zoning Ordinance	35.00/each
Copies of Comprehensive Plan	45.00/each

Various Maps are sold at prices shown on Exhibit C-1601(A) attached.

ARTICLE 17. BOARDS AND COMMISSIONS

17-509. TREE, SHRUB OR PLANT PRUNING OR REMOVAL; ASSESSMENT OF COSTS. The public officer or an authorized assistant shall keep an accurate record of the costs of pruning or removal of any tree, shrub or plant, as provided in Sections 17-508 and 17-509. Such record shall show costs incurred on each parcel of land. There shall be a minimum charge of $500.00 (per each tree, shrub or plant) or parcel of land for the first one hour, and thereafter a minimum charge of $40.00 per hour until completion. The public officer or an authorized assistant shall mail a statement of cost to the last known address of the owner, occupant or agent in charge of such property. If such costs are not paid within 30 days from the mailing of such notice, a special assessment for such costs against the lot or piece of land shall be made and the city clerk shall certify such assessment to the county clerk for collection and payment to the city the same as other assessments and taxes are collected and paid to the city.

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Effective April 1, 2021:

Exhibit C-1512(A)
Commercial Refuse Rates

Capacity	Number of Containers	Collection per Week				
		1	2	3	4	5
3 Yard	1	$29.70	$59.40	$89.10	$118.80	$148.50
"	2	$59.40	$118.80	$178.20	$237.60	$297.00
"	3	$89.10	$178.20	$267.30	$356.40	$445.50
"	4	$118.80	$236.80	$356.40	$475.20	$594.00
"	5	$148.50	$297.00	$445.50	$594.00	$742.50
"	6	$178.20	$356.40	$534.60	$712.80	$891.00

NOTE: There is an additional $28.00 service charge for each trash container emptied outside of the customer's collection schedule.

Capacity	Number of Containers	Per Each Collection
Compactors – 40 Yards	1	$180 per collection. Actual landfill charges will be invoiced. $31.00/ton
Open Top Roll Off Containers – 20 Yards and Above	1	$140 (includes delivery & pick up) Plus $31 minimum landfill charges. Additional landfill charges will be invoiced. $31.00/ton
Open Top Roll Off Containers – 30 Yards and Above	1	$160 (includes delivery & pick up) Plus $31 minimum landfill charges. Additional landfill charges will be invoiced. $31.00/ton
Open Top Roll Off Containers – 40 Yards and Above	1	$180 (includes delivery & pick up) Plus $31 minimum landfill charges. Additional landfill charges will be invoiced. $31.00/ton

Exhibit C-1601(A)
Planning & Zoning Maps

MAP PRICES

All bond paper is 24 pound

SCAN TO PRINT		
24"x36"	Black & White	$5.00
36"x36"	Black & White	6.00
24"x36"	Color	8.00
36"x36"	Color	10.00

PRINT FROM FILE		
24"x36"	Black & White	5.00

SCAN TO DISC		
Scan	First	$4.00
	Each Additional	$2.00
Disc	Each CDR	$5.00

AERIAL IMAGE PRINTS		
24"x36"	Black & White	$10.00
36"x36"	Black & White	13.00
24"x36"	Color	15.00
36"x36"	Color	18.00
Entire city set of aerials - color		800.00
Entire city set of aerials – black & white		800.00

ZONING MAP SETS ARE 42 X 64 TWO SHEETS 400 SCALE	
COLOR	$35.00
BLACK AND WHITE	$30.00

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CITY OF LIBERAL
CITY COMMISSION MEETING
June 28, 2022
AGENDA ITEM #8

TO: Mayor Jeff Parsons
Vice Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Janeth Vazquez
Commissioner Ron Warren

FROM: Rusty Varnado, City Manager

SUBJECT: ARPA Funds

DATE: June 23, 2022

This item focuses on allocation of ARPA funds and is not a request or authorization to purchase items outside of the requisition and/or procurement policy. Individual requisition will be brought before the governing body beginning in July 2022. It is anticipated that the city will conduct further analysis and have a second round of allocations in the Fall/Winter timeframe. In addition to the parameters below, Congress authorized up to $10 million in revenue replacement as an acceptable usage for these monies.

In March 2021, as these crises continued, the American Rescue Plan Act 2021 (ARPA) 1 of established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) to provide state, local, and Tribal governments 2 with the resources needed to respond to the pandemic and its economic effects and to build a stronger, more equitable economy during the recovery.

Recognizing these imperatives, the SLFRF program pro vides vital resources for state, local, and Tribal governments to respond to the pandemic and its economic effects and to replace revenue lost due to the public health emergency Specifically, the ARPA provides that, preventing cuts to government services. SLFRF funds:

a) 11 may be used: To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
b) To respond to workers performing essential work during the COVID19 public health emergency by providing premium pay to eligible workers;
c) For the provision of government services to the extent of the reduction in revenue due to the COVID19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
d) To make necessary investments in water, sewer, or broadband infrastructure. In addition, Congress specified two types of ineligible uses of funds: funds may not be used for deposit into any pension fund or, for states and territories only, to directly or indirectly offset a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation.

Department	Item	Cost	Staff Recommendation	Allocation
Finance	Software Upgrade	$180,000	Fill this round	$180,000
Administration	Software Upgrade	$12,000	Fill this round	$12,000
	Code Book Development	$15,000	Fill this round	$15,000
	Housing Development	$400,000	Fill this round	$400,000
HR	Premium Pandemic Pay	$225,000	Fill this round	$225,000
Grants	x			
Rec	x			
Golf	2 Mowers	$70,000	Fill this round	$70,000
IT	Security and Access Upgrades	$80,000	Already filled	$80,000
MAAM	x			
Bus	x			
Fire	Aerial Truck	$1,500,000	Do not fill*	
Police	Equipment, Vehicles, & Accredidation	$762,781*	Fill this round	$773,282
Court	Courtroom renovation	$40,000	Do not fill*	
	Court officer vehicle	$34,000	Do not fill*	
Animal Shelter	HVAC & Building Repairs	$62,200	Fill this round	$62,200
Communications	EMS building renovation	$340,000	Fill this round*	$340,000
Tourism	x			
Building	x			
Parks	Mower/Edgers	$24,000	Fill this round	$24,000
Traffic	Traffic Signals Western & Pershing	$68,300	Fill this round	$68,300
Airport	x			
Street	Asphalt Zipper	$255,270	Do not fill*	
	Infared Asphalt Recycler	$24,022	Fill this round	$24,022
Water	x			
Sewer	Forklift	$20,000	Fill this round	$20,000
Sanitation	x			
Bldg. Maintenance	x			
Training	Various training allowance for departments	$40,000	Fill this round	$40,000
Broadband	Epic Touch Funding	$200,000	Already filled	$200,000
Rollover	Hold these funds for later			$375,018
		$3,589,792		**$2,908,822**

* Police — $60,000 already funded

* Fire — With the identified budgets surplas it is possible to fund this with available cash. If that is not the direction we can use the Fire & Police equipment fund (2 mills max) to fund a lease purchase. Either way staff does not recommend ARPA funds for this expenditure at this time.

* Court — There are on hand funds plus diversion money to fund the remodel project. The vehicle can be purchased using budgeted funds.

* Street — Staff does not currently possess the expertise needed to maximize the use of this equipment therefore we do not recommend funding at this time.

* Communications — A request was made to the County for $680,000 in ARPA funds for this project given that we share costs 60-40 or 50-50, it would be appropriate that the City offer to cover half of the expenses. City participation would be contingent on the County matching these funds.

* Rollover — There are additional needs and infrastructure projects that need further vetting. Staff recommends a second round of discussions in the Fall/Winter.

Liberal
crossroads of commerce

CITY OF LIBERAL
CITY COMMISSION MEETING
JUNE 28, 2022
AGENDA ITEM # 9

To: Mayor Jeff Parsons
Vice-Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Janeth Vazquez
Commissioner Ron Warren

From: Chris Ford, Assistant City Manager of Administration CLF

Date: June 24, 2022

RE: Software Upgrade for Finance Department

As was discussed in our June 22, 2022 Work Session, the City needs to upgrade its software that services our Finance and Accounting, Payroll and Utility Billing functions. We are currently using an antiquated software which is difficult to work and limited in functionality. The annual support fees are approximately $75,000 per year.

We obtained quotes from two different vendors, Central Square who we currently utilize and CIC. Both quotes would update our platform from our current AS400 system to a Windows-based system. We feel that both vendors would be able to adequately meet our needs.

The CIC quote totals $164,800, for which our first year of maintenance is included and then it will be $27,055 each year thereafter. The Central Square quote totals $493,980, for which our first year of maintenance is included and then it will be $101,480 each year thereafter.

Staff recommends City Commission consideration for the purchase of CIC Software, in an amount not to exceed $180,000, to be funded with ARPA funds.

City of Liberal, Kansas
4 Year Installment / Purchase Option

324 N. Kansas Ave
Liberal, Kansas 67901
Phone: 620-626-2201
Population: 19,850 Size: II - Large

June 28, 2022

	Description	Qty	Price
	Hardware/Supplies		
(1)	Server Farm - Remote Backup / Disaster Recovery (Includes 20.0 Mbps Committed Information Rate (CIR) Access) - Annual Lease	(1)	
(2)	Maximum Disk Storage (10GB)	(1)	1,190.00
(3)	Initial Data Replication (Hour)	(1)	150.00
(4)	Installation / Training (Hours)	(2)	300.00
(5)	Initial / Annual Disaster Recovery "Readiness" Testing (Hours)	(4)	600.00
(6)	Support	(1)	120.00
(7)	Server Farm - Web Site Hosting (Includes Unlimited Concurrent Users, Virus Protection, SQL Server & SSL Certificate plus 20.0Mbps Committed Information Rate (CIR) Access) - Annual Lease	(1)	
(8)	Maximum Disk Storage (5GB)	(1)	895.00
(9)	Initial Data Replication (Hours)	(1)	150.00
(10)	Installation / Training (Hours)	(1)	150.00
(11)	Support	(1)	90.00
	Software/Transition		
	Budgetary / Fund Accounting (Budget Preparation, Purchasing, Accounts Payable, Capital Assets, General Ledger, Banking & Investments, Daily Statement Balancing, Project / Grant Reporting plus Local / State / Federal Reporting)		
(1)	Software	(1)	$15,120.00
(2)	Data Translation (Hours)	(52)	7,800.00
(3)	Installation / Training (Hours)	(64)	9,600.00
(4)	Enhancements	(1)	1,060.00
(5)	Support	(1)	3,780.00
	Centralized Cashiering System		
(6)	Software	(1)	6,580.00
(7)	Installation / Training (Hours)	(28)	4,200.00
(8)	Enhancements	(1)	465.00
(9)	Support	(1)	1,645.00
	Integrated Imaging - Unlimited Seats		
(10)	Software	(1)	1,685.00
(11)	Enhancements	(1)	120.00
(12)	Support	(1)	425.00

City of Liberal, Kansas
4 Year Installment / Purchase Option

324 N. Kansas Ave
Liberal, Kansas 67901
Phone: 620-626-2201
Population: 19,850 Size: II - Large

June 28, 2022

	Description	Qty	Price
	Software/Transition (continued)		
	Handheld Remote Device Interface (Capital Assets, Inventory, Meter Reading & Permits / Licensing)		
(13)	Software	(1)	3,780.00
(14)	Installation / Training (Hours)	(16)	2,400.00
(15)	Enhancements	(1)	265.00
(16)	Support	(1)	945.00
	INSTANT Sharing / Seat		
(17)	Software & Installation / Training - 100% Remote	(6)	570.00
(18)	Support	(6)	570.00
	Payroll / Personnel System		
(19)	Software	(1)	14,140.00
(20)	Data Translation (Hours)	(48)	7,200.00
(21)	Installation / Training (Hours)	(60)	9,000.00
(22)	Enhancements	(1)	990.00
(23)	Support	(1)	3,535.00
	Employee Portal - Unlimited Paystub Inquiry - Internet or Intranet		
(24)	Software	(1)	720.00
(25)	Data Translation (Hours)	(2)	300.00
(26)	Installation / Training (Hours)	(2)	300.00
(27)	Enhancements	(1)	55.00
(28)	Support	(1)	195.00
	Quality Mailing Address Service - Corrects Addresses (26%), Decreases "Undeliverable" Mail (10%) & Reduces Postage Cost (27%)		
(29)	Annual Lease	(1)	1,640.00
(30)	Installation / Training	(1)	1,095.00
	Utility Billing / Accounts Receivable System		
(31)	Software	(1)	18,900.00
(32)	Data Translation (Hours)	(64)	9,600.00
(33)	Installation / Training (Hours)	(80)	12,000.00
(34)	Enhancements	(1)	1,705.00
(35)	Support	(1)	4,725.00

City of Liberal, Kansas
4 Year Installment / Purchase Option

324 N. Kansas Ave
Liberal, Kansas 67901
Phone: 620-626-2201
Population: 19,850 Size: II - Large

June 28, 2022

	Description	Qty	Price
	Software/Transition (continued)		
(36)	Time Clock Plus v7 Professional Edition (Electronic Download) w/ Shift Differential, Automation Utility Module, AutoImport Module, Export Module / Payroll Interface	(1)	2,745.00
(37)	Customer Previously Purchased	(1)	(2,745.00
(38)	Employees	(223)	7,805.00
(39)	Installation / Training (Hours)	(24)	3,600.00
(40)	Interface Enhancements / Support	(1)	2,640.00
	PEOPLEWARE		
(1)	Miscellaneous Expenses, i.e. travel, mileage, lodging, meals, etc., at cost, will be paid by Customer upon receipt of a separate CIC invoice.	(1)	
	Total Hardware/Software/PEOPLEWARE		$164,800.00

This proposal represents our latest available information; however, rapidly evolving technology requires the execution of price protection documents to finalize costs.

Further, the information contained in this proposal and in all attachments is confidential, privileged and/or proprietary and intended for the exclusive use of the addressee(s). Any unauthorized review, use, disclosure, replication or distribution is strictly prohibited.

City of Liberal, Kansas
4 Year Installment / Purchase Option

324 N. Kansas Ave
Liberal, Kansas 67901
Phone: 620-626-2201
Population: 19,850 Size: II - Large

June 28, 2022

Description	Qty	First Year	Subsequent 3 Years
On-going Cost Analysis:			
Installment/Purchase Option: Annual (Payments in Arrears)			
Interest Rate - 5.50%, Term - 4 Years, Total Cost - $164,800.00, Down Payment - ($16,480.00) Total Amount Financed - $148,320.00		$16,480.00	$54,975.41
CIC Annual PEOPLEWARE Enhancement / Support Agreement		Included	27,055.00
Total Hardware/Software/PEOPLEWARE		$16,480.00	$82,030.41

This proposal represents our latest available information; however, rapidly evolving technology requires the execution of price protection documents to finalize costs.

Further, the information contained in this proposal and in all attachments is confidential, privileged and/or proprietary and intended for the exclusive use of the addressee(s). Any unauthorized review, use, disclosure, replication or distribution is strictly prohibited.

CENTRALSQUARE

Quote prepared on:
June 23, 2022
Quote prepared by:
Denise Pratt
denise.pratt@centralsquare.com

Quote #: Q-101845
Primary Quoted Solution: Finance Enterprise
Quote expires on: September 21, 2022

Quote prepared for:
Keith Warkentin
City of Liberal
324 North Kansas Avenue
Liberal, KS 67901
(620) 626-2275

Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at www.centralsquare.com.

WHAT SOFTWARE IS INCLUDED?

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
1.	Finance Enterprise: Advanced SaaS Subscription Annual Subscription Fee	1	101,480.00	101,480.00
			Software Total	101,480.00 USD

WHAT SERVICES ARE INCLUDED?

	DESCRIPTION	TOTAL
1.	Finance Enterprise: Advanced SaaS Subscription Cloud Setup Fee	10,000.00
2.	Public Administration Consulting Services - As Incurred	212,220.00
3.	Public Administration Data Conversion Services - As Incurred	21,060.00
4.	Public Administration Development Services - As Incurred	16,560.00
5.	Public Administration Project Management Services - As Incurred	61,380.00
6.	Public Administration Technical Services - As Incurred	10,080.00
7.	Public Administration Training Services - As Incurred	61,200.00
	Services Total	392,500.00 USD

Quote prepared on:
June 23, 2022
Quote prepared by:
Denise Pratt
denise.pratt@centralsquare.com

QUOTE SUMMARY

Software Subtotal	101,480.00 USD
Services Subtotal	392,500.00 USD
Quote Subtotal	493,980.00 USD
Quote Total	**493,980.00 USD**

WHAT ARE THE RECURRING FEES?

TYPE	AMOUNT
FIRST YEAR MAINTENANCE TOTAL	0.00
FIRST YEAR SUBSCRIPTION TOTAL	101,480.00

The amount totals for Maintenance and/or Subscription on this quote include only the first year of software use and maintenance. Renewal invoices will include this total plus any applicable uplift amount as outlined in the relevant purchase agreement.

This Quote is not intended to constitute a binding agreement. The terms herein shall only be effective once incorporated into a definitive written agreement with CentralSquare Technologies (including its subsidiaries) containing other customary commercial terms and signed by authorized representatives of both parties.

BILLING INFORMATION

Fees will be payable within 30 days of invoicing.

Please note that the Unit Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of $21.37656 will be shown as a Unit Price of $21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Unit Price displayed above.

Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on the Quote Form.

PURCHASE ORDER INFORMATION

Is a Purchase Order (PO) required for the purchase or payment of the products on this Quote Form? (Customer to complete)

Yes [ ] No [ ]

Customer's purchase order terms will be governed by the parties' existing mutually executed agreement, or in the absence of such, are void and will have no legal effect.

PO Number: ______________________________

Initials: ______________________________

Quote prepared on:
June 23, 2022
Quote prepared by:
Denise Pratt
denise.pratt@centralsquare.com

EXHIBIT A

Terms and Conditions for On-Prem Subscriptions

BY INDICATING YOUR ACCEPTANCE, OR BY USING THE SOFTWARE, YOU ACCEPT THE TERMS AND CONDITIONS AS STATED HEREIN.

1. **Subscription Access.** Customer is purchasing subscription priced software under this Quote. So long as Client has paid the annual subscription fees and is current at all times with the subscription fees as stated herein, CentralSquare grants to Client a limited non-exclusive, non-transferable access to use the subscription software granted in this Quote. Client understands and acknowledges no ownership or any form of intellectual property rights transfer under the terms of this Quote.

   If customer terminates this Quote in accordance with the termination for convenience provision below, customer shall be entitled to a pro-rata refund of the annual subscription fee, calculated by the remaining months in the applicable annual subscription.

2. **Termination for Convenience.** This Quote may be terminated without cause by either party by providing written notice to the other party thirty (30) days prior to the date of termination.

3. **Termination of Access Rights.** Upon termination of this Quote, (i) all rights granted herein shall terminate immediately and automatically upon the effective date of such termination; (ii) Customer's right to the accessed software granted herein shall terminate; and (iii) Customer will cease using such software and at CentralSquare's direction return or destroy the software and any supplemental confidential information or documentation.

4. **Right to Audit.** Customer shall maintain for a reasonable period, but in no event less than three (3) years after expiration or termination of this Quote, the systems, books and records necessary to accurately reflect compliance with software access and the use thereof under this Quote. Upon request, Customer shall permit CentralSquare and its directors, officers, employees, and agents to have on-site access at Customer's premises (or remote access as the case may be) during normal business hours to audit such systems, books, and records for the purpose of verifying Customer's use of the software to monitor compliance with this Quote no more than once per year. If an audit reveals that Customer has exceeded the restrictions on use or non-compliance with this Quote, Customer shall be responsible for the reimbursement of all costs related to the audit and prompt payment by Customer to CentralSquare of any underpayment.

CITY OF LIBERAL
CITY COMMISSION MEETING
June 28, 2022
AGENDA ITEM # 10

To: Mayor Jeff Parsons
Vice Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: June 21, 2022

From: Karen LaFreniere, Grant Director

SUBJECT: Grier House Roof Repairs

The Kansas Historical Society awarded a grant for repairs at the Grier House in the amount of $90,000 with matching funds of at least $90,000 from the City. On May 29, 2022 an *Invitation to Bid* was published in the Leader & Times. On May 26, 2022, the *Invitation to Bid* was sent by mail to 25 licensed roofing contractors in Liberal and the surrounding area.

Bids were due on June 21, 2022; one bid was received from Southwest Roofing, LLC (attached).

Staff recommends acceptance of the bid from Southwest Roofing, LLC in the amount of $134,479.00 as submitted.

*Please note that Southwest Roofing, LLC also submitted a bid for the Depot Building, but we have not advertised for roof repairs to the Depot at this time.

Southwest Roofing, LLC
642 S. Kansas Ave.
Liberal, KS 67901
Phone: (620)624-2642
email: info@southwestroofingllc.com
"TAKING PRIDE IN OUR WORK!"

TO:	CITY OF LIBERAL - GRIER HOUSE REMODE	CELL PHONE:	0
STREET:	2 ROCK ISLAND ROAD	JOB LOCATION:	BUILDING # 1
CITY,STATE,ZIP:	LIBERAL, KS 67901		
		EMAIL:	0

We hereby submit specification and estimates for:

Supervision, Labor, and Materials for the following project.

Remove the existing 1 layer(s) of existing spanish clay tile roof and recycle for re-installment. 76.8 sq.
Install new peel & stick Tile underlayment per manufacturers specificatioins.
Install new Edge Metal at all bottom roof eaves.
Install new lead Pipe boot flashings.
Install new roof vents.
Install new 20" wide valley metal at all valleys.
Install new W-Style Copper vallley system.
Install new Flexim Mortar at all ridges, hips & valleys.
Install new base flashings, storm collars & vent caps at existing furnace pipe stacks.
Install new wall flashings as neeed at roof & wall transitions.
Install new Flexim mortar at chimney, walls & all roof penetrations.
Install new chimney flashing as needed.
Flash up existing roof curbs.
Install new ice & water shield underlayment at all roof penetrations.
Install recycles Clay Spanish Tile Starter pcs at all bottom rows.
Install recycled Clay Spanish Tile ridge cap pc at all ridge areas.
Install new 2"x6" boards at all hips & ride areas.
Replace all bad fascia & soffit as working on this roofing project.
Supply Spanish Clay Tiles as needed to complete this roofing project.

Clean and haul off all roofing debris from job site / Run lawn magnet around the entire yard.

Install Recycled Clay Spanish Tile Roof System per manufacturers specifications.

Price $ 134,479.00

***Please note that there's a charge on this proposal for have a lift at job site the while re-roofing this buildings.

5 Year Roofing Contractors Workmanship Warranty

Applicable Sales tax included — Multiple layers not included unless listed above.

*** Items not specifically included are excluded — Decking not included, Rafter or structural work not included.

We Propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

Due upon receipt of invoice.

Authorized Signature

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation form above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Owner is responsible for roof related mechanical and plumbing items that need be raised. Any collection costs will be at owners expense. Extra work not included above but directed by the homeonwer will be invoiced at the rate of $45 per hour. Structural framing or other not included. Manufacturer's defects of materials are not under our control and it is the customers responsibiliity to pay for the work completd. All invoices are due upon receipt. Invoices not paid will inherit a 1.5% interest charge per month. Satellite dish realignment by others

Acceptance of Proposal / Contract

The above prices, specifications and conditions are satisfactory and are hereby accepted. Upon signature Southwest Roofing LLC is authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance ____________________ Signature ____________________

Bid Tabulation
GRIER HOUSE
Roof Repairs

ITEM	Southwest Roofing		
Remove the existing 1 layer of existing Spanish clay tile roof and save tiles for re-installment.			
Install new peel & stick tile underlayment per manufacturer specifications.			
Install new Edge Metal at all bottom roof eaves.			
Install new lead pipe boot flashings			
Install new roof vents			
Install new base flashings, storm collars & vent caps at existing furnace pipe stacks.			
Install new wall flashings as needed at roof & wall transitions			
Install new chimney flashing as needed.			
Install new ice & water shield underlayment at all roof penetrations.			
Install recycled Spanish Clay Tile Starter pieces at all bottom rows			
Install recycled Spanish Clay Tile Starter pieces at all ridge areas.			
Install new 2"X6" boards at all hips and ridge areas.			

Replace all bad fascia and soffit as working on this roofing project.			
Supply Spanish Clay Tiles and all accessories needed to complete this roofing project.			
Clean and haul off all roofing debris from the job site. Run magnet around the entire job site.			
Install recycled Clay Spanish Tile Roof System per manufacturer specifications			
Include any necessary equipment charges necessary for the project.			
Total	$134,479		

*Invitation to Bid and Scope of Work sent to licensed roofing contractors on file at the Building Department, as follows:

A-R Roofing Co., AK Roofing & Construction, Aqua Shield Roofing, Arredondo Roofing & Construction, B & G Services, LLC, Beltran Contractors, Bryan Construction, Chambliss Roofing, DV Douglass Roofing, Delgado Construction, Diamond Roofing, FM Roofing, For Custom, HMH Roofing & Construction, J & D Handyman Services, Jayhawk Roofing & Sheet Metal, Lezama General Construction, M Builders, OC Quality Custom Homes, LLC, Ozone Roofing Inc., Ready Roofer, Southwest Roofing LLC, Veronica Contractor, Weathercraft Roofing and White's Roofing.

CITY OF LIBERAL
CITY COMMISSION MEETING
June 28, 2022
AGENDA ITEM # 11

TO: Mayor Jeff Parsons
Vice Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Janeth Vazquez
Commissioner Ron Warren

SUBJ: Fence Repair
FROM: Brian Fornwalt, Airport Manager

DATE: June 21, 2022

The Liberal Airport has miles of fence that we maintain to keep animals out of the airport. On the east side of the airport is an 8' fence with 3 strands barbwire. It was damaged due to a wind storm. We had tried to see if insurance would cover but never received it back. I was able to get 3 quotes for replacement of about 200' of fence. The quotes are as follows: Superior Fence of Dodge City was $12,606; ProScapes of Liberal was $16,900; Kansas Fence of Wichita was $20,553.13. I have looked through them all and they all have the same gauge of fence and all. I have enclosed the 3 quotes that I received.

Staff Recommendation: Staff recommends that we go with Superior fence to replace the 200' section that needs repaired.
Enclosure

Proposal

SUPERIOR FENCE

LIBERAL AIRPORT
FENCE

6-8-2022

We hereby submit specifications and estimates for

ALL CHAIN LINK MATERIALS NEEDED TO INSTALL CHAIN LINK FENCE USING THE FOLLOWING MATERIALS;

8' 9 GA. GALVANIZED CHAIN LINK
2 7/8" DQ 40 GALVANIZED TERMINAL POSTS
2 3/8" DQ 40 GALVANIZED LINE POSTS
1 5/8" DQ40 TOP RAIL & BRACES
7 GA. TENSION WIRE ON BOTTOM

207 L.F. OF FENCE

PRICE INCLUDES: SETTING ALL POSTS IN CEMENT
NO SALES TAX
3' WALK GATE
1 CORE DRILL

Payment due upon completion

We Propose hereby to furnish material and labor

TWELVE THOUSAND SIX HUNDRED SIX AND 00/100 12606.00

SUPERIOR FENCE ASSUMES NO RESPONSIBILITY FOR DAMAGES TO UNDERGROUND WIRES, PIPES, SPRINKLER SYSTEMS, ETC. ADDITIONAL MATERIALS OR LABOR INCURRED AS A RESULT OF UNKNOWN UNDERGROUND SITUATION TO BE ADDITIONAL. CUSTOMER ASSUMES RESPONSIBILITY FOR LOCATION OF PROPERTY LINES.

JO

Acceptance of Proposal

Page No. of Pages

Proposal

Fully Licensed and Insured

PRO SCAPES, LLC

LANDSCAPE • IRRIGATION • TURF SPECIALIST

DAVID RILEY, MANAGER
P.O. BOX 1004
LIBERAL, KS 67905-1004
620-624-8507

PROPOSAL SUBMITTED TO LIBERAL MUNI. AIRPORT		PHONE BRIAN 655-0348	DATE 6/16/20
STREET 720 TERMINAL		JOB PHONE	
CITY, STATE AND ZIP CODE LIBERAL, KS. 67901		JOB LOCATION	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for

CHAIN-LINK FENCE: ~205' x 8', 9 GAUGE
COMMERCIAL FENCE, 3 STRAND BARB WIRE

1) REMOVE OLD FENCE:
LABOR 1000
EQUIP & DUMP 500 = $1,500.00

2) INSTALL NEW FENCE:
MATERIAL 7800
LABOR 5000
EQUIPMENT 2000
DELIVERY 600 = $15,400.00

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars($ 16,900 00/100).

Payment to be made as follows:
50% DEPOSIT FOR MATERIAL, 50% AT COMPLETION

THANK YOU,

RETURNED CHECKS - $30.00
All work to be completed in a workmanlike manner. Any alteration or deviation from above specifications involving extra costs and will become an extra charge over and above the estimate. A one and one-half percent (1½%) per month finance charge will be added to any amounts due which are unpaid after thirty (30) days of billing date. ProScapes, LLC shall be entitled to collect any costs and legal fees reasonably incurred in collecting unpaid amount hereunder in an amount not to exceed fifteen percent (15%) of any unpaid amounts. ProScapes LLC has the right to file a lien against the property upon which or for which labor, materials or services are performed or provided, and shall not be deemed to have waived such rights, unless specifically done in writing.

Authorized Signature D. J. Riley

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date of Acceptance

Signature

KANSAS FENCE CO., INC
PO BOX 13066 - 3740 MIDCO
WICHITA, KS 67213
PHONE (316) 941-4922 FAX (316) 941-4846

DATE: 6/21/22

TO: Liberal Airport

ATTN: **Brian Fornwalt**

PROJECT: Terminal Road Fence Repair

BASE BID: $20,553.13

SCOPE: We propose to provide the necessary materials and labor to install 200 LF of 8' chain link with 3 Strands of barbwire made from the following materials.

HOT DIP 2x9x96in TT
GALV 1-5/8" x 21' x SPS40-G210
GALV 2-1/2" x 11' x SPS40-G210
GALV 3" x 11' x SPS40-G210
TENSION BAR 96"x3/4"
TENSION BAR 96"x3/4"
BEV TENSION BAND 3in
BEV BRACE BAND 2-1/2in
BEV BRACE BAND 3in
BARB ARM 2-1/2x1-5/8in 16ga
PS CORNER BARB ARM 3in
PS RAIL END COMBO 1-5/8in
BOLT/NUT 5/16x1-1/4in
ALUM TIE 9gax8-1/4in
TRUSS ROD TIGHTENER
BARB WIRE 12.5ga CL3
DOM TRUSS ROD 3/8"x11'
DOM TENS WIRE 9ga
ALM HOG RING 9ga

ALTERNATES:

EXCLUSIONS: We exclude - grading, staking, bonds, sales tax, temporary fence, electrical grounding, silt fence, hydro excavation, jack hammer and core drilling, except as mentioned in our scope.

Our quote is valid for 30 days from this date. After that time, we will re quote the project using updated pricing. If this quote is accepted and we are directed to proceed, we will order the materials for the project. At that time, we will invoice for the materials. This invoice will become due in 30 days.

If you require further information, please contact me. Thank you for the opportunity to quote this project.

Respectfully,

Tino Soliz
Manager/Project Estimator
Kansas Fence Co, Inc
(Office) 316-941-4922 (Cellphone) 316 708 2770
(Fax) 316-941-4846
tino@kansasfence.com

** Family Owned, Licensed, and Insured**

The above quote is accepted by:

Print name: ______________________________

Signed: ______________________________

Date: ______________________________

Liberal Municipal Court
P.O. Box 2199, 325 N. Washington Ave.
Liberal, Kansas 67905-2199
Phone: (620)626-0143 Fax: (620)626-0569

TO: Mayor Jeff Parsons, Vice Mayor Christopher Linenbroker, Commissioner Ron Warren, Commissioner Jose Lara, Commissioner Janeth Vazquez

FROM: Kim Clinkingbeard, Director of Court

DATE: June 21, 2021

RE: Used Vehicle for the Court Officers

The Municipal Court is seeking permission to purchase a Used 2018 Ford Explorer XLT, from Foss Motor Company in the amount of $34,000.00. The vehicle has 43,882 miles on it.

The only dealership that had anything reasonable and available was Foss Motor Company.

This vehicle would be good and reliable for the Court Officers to make prisoner transports, serve warrants and subpoenas.

At this time, it appears that the purchase of this vehicle would be the Court's best option.

Please see the attached quote from Foss Motor Company.

Foss Motor Company

QUOTE FOR THE LIBERAL MUNICIPAL COURT

Vehicle:

Gray 2018 Ford Explorer XLT, 4-wheel drive,43882 miles

Power windows and locks, Bluetooth, automatic headlights, cruise control, rear climate control, third row fold flat seats, one owner

Your cost: $34,000

If you would like additional information about either vehicle or would like to schedule an inspection, just let me know. Thank you for considering Foss Ford.

Robert Rogers

CITY OF LIBERAL
CITY COMMISSION MEETING
June 28th, 2022
Agenda Item #13

TO: Mayor Jeff Parsons
Vice Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Ron Warren
Commissioner Janeth Vasquez
City Manager Rusty Varnado

FROM: Kelly Kirk, Fire Chief

SUBJECT: Ladder Truck Purchase Opportunity

DATE: June 22, 2022

As you may be aware our 1995 Pierce 105' ladder truck is due for replacement. It is currently in our Capital Equipment Replacement Program for 2025 at an estimated cost of $1,500,000. Our department's plan for this vehicle has been to replace it on or before it reaches 30 years of service. In hindsight, 30 years is much too long for an apparatus as complex as this. The primary reason being that repair and maintenance become problematic and excessively expensive due to lack of parts and materials for such a specialized vehicle beyond 20 years.

In 2021, when this vehicle came into our 5-year forecast for replacement, we began exploring options and opportunities for a used or "Demo" truck that would fit our local needs. In order for the type of vehicle to be purchased "New" it will require specification and bid in 2022 in order to purchase and receive it in our planned timeframe. In April we were notified that Rosenbauer would be building approximately 100 "Demo" apparatus in the next two years. In this program, we could enter into a contract to purchase one of these "Demo" vehicles that would fit our specifications. Thereby reserving it for purchase once it has completed its demonstration tour to Rosenbauer's potential customers. With "Demo" vehicles Rosenbauer reserves the right to keep them for 6 months after completion. However, our sales representative Terry McConnell states that this time may be negotiable.

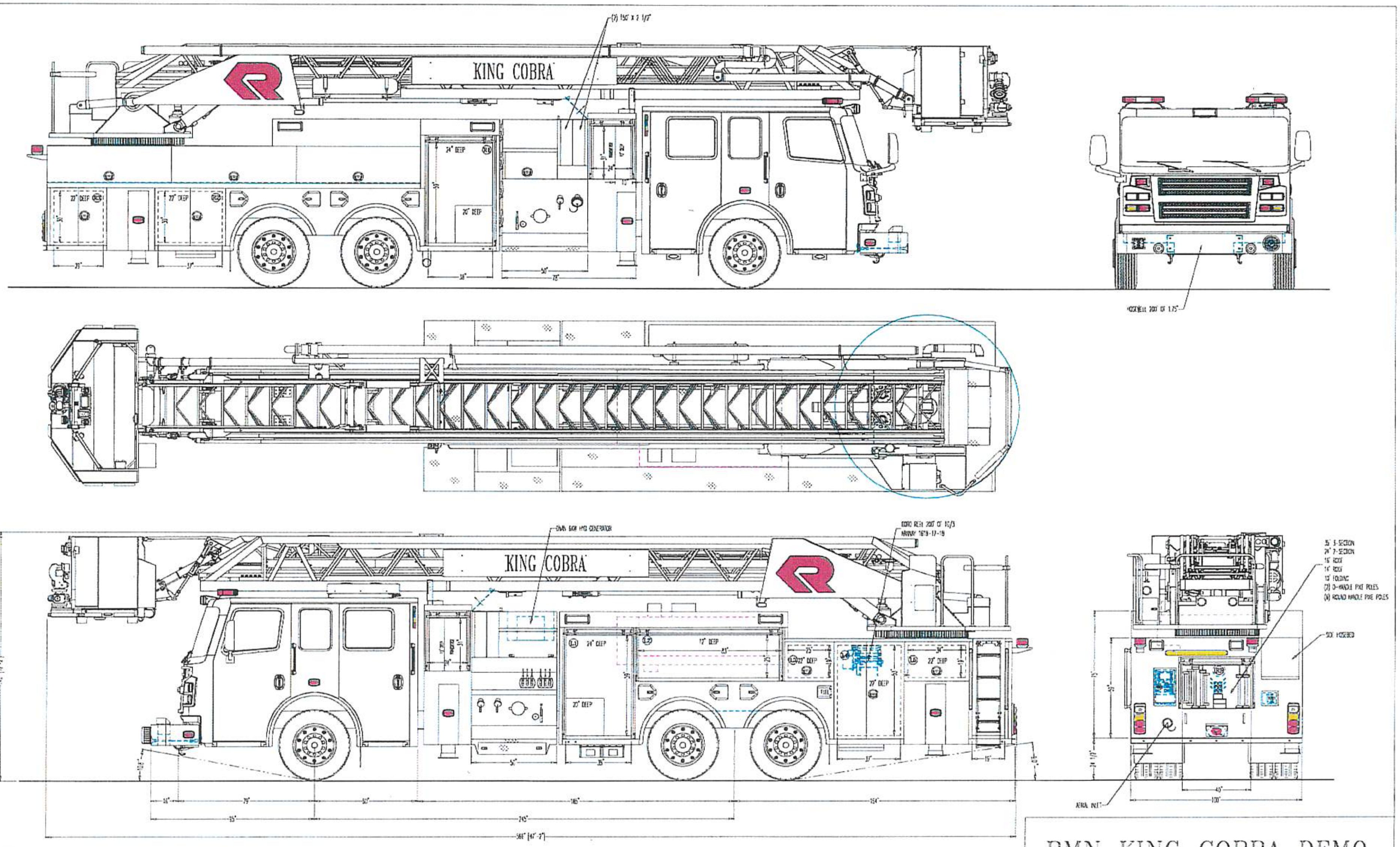
There are several benefits to this proposed option. First, it guarantees timely replacement of the vehicle within our desired timeframe. This is highly critical to us at this point. This is due to the issues we are experiencing with our current ladder truck and its importance to our Standard of Coverage and ISO Rating. Second, it locks in the price and buys us valuable time to plan for the financial aspects of a one-and-a-half million dollar purchase. Third, it allows us to purchase a truck that has features and capabilities greater than we could receive for the same price through a "Spec and Bid" process. Additionally, the purchase of a Rosenbauer ladder truck would allow us to standardize our pumping apparatus to one brand for fleet maintenance purposes. Captain Tyson Rice has headed up this search within our department and has found no other similar programs from other aerial apparatus vendors at this time.

Attached is a specification for a Rosenbauer 100' Aerial demo that will be built in 2023. We are told this is the last available planned "Demo" truck that fits closely to our specifications. It has been priced to us at $1,440,002.00. This amount is slightly below the estimated purchase cost in our current 5-year Capital Equipment Plan. This vehicle will meet or exceed our specifications with very little exception. This vehicle would be placed in our fleet with a 20-year service life expectancy.

To proceed with this purchase, we would need your authorization to enter into the Rosenbauer contract for this job number. If we are unable or unwilling to enter into this contract at this time, we have an option of paying a $2,500.00 fee that will hold the vehicle in our name for 60 days. This money would then be credited to the purchase price if we follow through with a signed contract. At this time no additional funds will need to be paid or placed into any type of holding account. The contract build time states 600 days after receipt and approval of the contract. However, this vehicle is already under construction and is scheduled for completion in January 2023. Final payment will be due at the time of delivery or pick-up of the vehicle. If Rosenbauer has enough "Demo" trucks on the road in January to fulfill their contractual requirements the new aerial may be released and delivered to us immediately. At the most Rosenbauer reserves the right to keep the vehicle as a demonstrator model for up to six months. So, we believe a fair timeframe for us to prepare for delivery and payment will be between January & July of 2023.

Staff Recommendation:

Authorize the City Manager and Fire Chief to enter into a contract with Rosenbauer for the RMN King Cobra Aerial (Job #75306) as specified in the amount of $1,440,002.00 with funding for this purchase to be made from equipment reserves and possible financing options.



NOTES:
1. OVERALL HEIGHT IS IN LOADED CONDITION. UNLOADED HEIGHTS MAY BE 4" ABOVE HEIGHTS SHOWN.
2. DO NOT SCALE DRAWING.
3. ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO ENGINEERING CHANGES.
4. DRAWING MAY OR MAY NOT SHOW ALL ITEMS AS DESCRIBED IN THE WRITTEN DETAIL SPECIFICATIONS.
5. INCLUSION OF AN ITEM ON THE DRAWING DOES NOT CONSTITUTE INCLUSION OF THAT ITEM WITH THE FINAL DELIVERED UNIT.

REVISED -	DATE -		
REVISED -	DATE -		
REVISED -	DATE -		
DRAWN MDL	DATE 08-23-2021 EP7788-02		

PROPRIETARY AND CONFIDENTIAL
THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF ROSENBAUER. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF ROSENBAUER IS PROHIBITED.

APPROVED BY:

MAXIMUM HEIGHT	N/A	
MAXIMUM LENGTH	N/A	
BODY WIDTH	100"	

CHASSIS: ROSENBAUER R6000
PUMP: WATEROUS CSUC20 1250 GPM
TANK: POLY 500/20 FOAM
TYPE: SIDEMOUNT AERIAL
AERIAL: 100-3 XS KING COBRA

RMN KING COBRA DEMO

rosenbauer

ROSENBAUER EXT

75306 P8193 01

1.4 million

Liberal Fire Department
110 W. 15th St.
Liberal, KS 67901

Date: June 22, 2022

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the Liberal Fire Department , hereinafter called the Buyer and an officer of Rosenbauer Minnesota, LLC, hereinafter called the Company, the following apparatus and equipment.

One (1) Rosenbauer Aerial, complete with Rosenbauer Commander chassis and Rosenbauer King Cobra Platform per attached specifications.	$1,440,002.00 each
Gross due upon completion and delivery total	**TOTAL** **$1,440,002.00**

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made a part of this agreement and contract.

DELIVERY:
The estimated delivery time for the completed apparatus, is to be made 600 days after receipt of and approval of this contract duly executed, (chassis and (or) major components must arrive within NA days or delivery may be extended), subject to all causes beyond the Company's control. The quoted delivery time is based upon our receipt of the specified materials required to produce the apparatus in a timely manner. "Delivery" means the date company is prepared to make physical possession of vehicle available to customer.

CONTRACT CHANGES:
After execution and acceptance of this Contract, the Buyer may request that the Company incorporate a change to the Products or the Specifications for the Products by delivering a Change Order to the Company; provided, however, that any such Change Order must be in writing and include a description of the proposed change sufficient to permit the Company to evaluate the feasibility of such Change Order. Within seven (7) working days of receipt of a Change Order, the Company will inform the Buyer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or delivery resulting from such Change Order. The Company shall not be liable to the Buyer for any delay in performance or delivery arising from any such Change Order. Purchase Price may be modified only by mutual written agreement of the Parties because of changes to the Apparatus required or requested by the Buyer during the construction process pursuant to Appendix C, Change Order Policy. Any changes in the Purchase Price resulting from changes to the Apparatus required or requested by the Buyer during the construction process shall be stated in the Change Order signed by both parties. Additional Changes: If various state or federal regulatory agencies (*e.g. NFPA, DOT, EPA*) require changes to the specification and/or the product that result in a cost increase to comply therewith this cost will be added to the Purchase Price to be paid by the customer.

FORCE MAJEURE:
The Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond the Company's control which make the Company's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

PAYMENT TERMS:

Final payment for the apparatus shall be made at time of delivery or pick up of the completed vehicle. It is the responsibility of the Buyer to have full payment ready when the apparatus is complete and ready to deliver. If payment is delayed or delivery is delayed pending payment, a daily finance and storage fee may apply. Upon delivery of the apparatus or upon pickup of the apparatus by the Buyer, the Buyer agrees to provide all liability and physical damage insurance. It is further agreed that if on delivery and testing, any defects should develop, the Company shall be given reasonable time to correct changes. Guarantee of the chassis is subject to the guarantee of the chassis manufacturer. *NOTE: upon final inspection at the factory for pick-up or delivery, the Buyer will need to supply a Certificate of Insurance and full payment prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

TITLE:

The Apparatus shall always be the property of the Company until it is delivered to the Buyer pursuant to the terms of this agreement. The Company shall bear the sole responsibility and risk for destruction, loss or damage to the apparatus, or any portion of the Apparatus, through the date and time it is delivered to the Buyer. The Company shall deliver good and merchantable title to the Apparatus at the time it is delivered to the Buyer. The Buyer shall bear the sole responsibility and risk for destruction, loss or damage to the Apparatus upon the date and time it takes delivery of the Apparatus.

PIGGY BACK ORDERS:

The Company, at its sole discretion, will allow the terms of the contract to be extended to both the Buyer, as well as to other Municipal, State, or Federal agencies for similar unit(s). The Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, the Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/ or commercial heavy truck industries.

MISCELLANEOUS PROVISIONS:

This agreement shall be construed in accordance with the laws of the State of Minnesota. The parties agree that any litigation arising from or in connection with any dispute between the parties under this agreement shall be venue in Minnesota. The parties agree that this agreement bears a rational relationship to the State of Minnesota, and they consent to the personal jurisdiction of such state and further consent and stipulate to venue in the above described court.

The amount in this proposal shall remain firm for a period of 30 days from the date of same.

Respectfully submitted,

Dealer: Hays Fire and Rescue

Sales Rep: ______________________
(enter)

Buyer:

We accept the above proposal and
enter into contract with signature below.

______________________ Title: ______________________

______________________ Title: ______________________

______________________ Date

After company receipt of this document signed by the Buyer, the document will be reviewed and upon approval, countersigned by the Company thereby putting the document in force.

Rosenbauer Minnesota, LLC

______________________ Title: ____________

______________________ Date

APPENDIX C
CHANGE ORDER POLICY

This change order policy is intended to reflect the increased cost of changes which result in delayed deliveries, confused paperwork, poor production flow and increased potential of trucks being built to incorrect specifications. With your cooperation, changes can be kept to a minimum which means we will be able to reduce lead times, increase production and maintain costs which will benefit all of us.

Our objective is accurate, high quality and on-time deliveries exceeding our customer expectations.

Changes any time after the order is received may delay the quoted delivery date. Significate design or component changes will have the largest impact on the schedule and quoted delivery date. Changes that occur later in the process will also have the largest impact on the schedule and quoted delivery date.

All time fences are reference to contract execution date if not otherwise stated.

Change Window #1

All changes will be priced at standard pricing and specials will be priced through our normal process. Significant changes made to the vehicle during this time period may result in a delivery extension.

RBM Chassis	0-60 days
RBA Aerial	0-60 days
Rosenbauer Body	0-60 days

Change Window #2

All changes are subject to a 25% mark-up, as well as a $250.00 change order processing fee. All changes are subject to factory review and may be denied due to engineering or lead time issues.

RBM Chassis	61-75 days
RBA Aerial	61-75 days
Rosenbauer Body	61-120 days

Change Window #3

All changes are subject to a 50% mark-up, and 50% restocking fee on deleted items, as well as a $250.00 change order processing fee. All changes are subject to factory review and may be denied due to engineering or lead time issues. No major components can be changed at this time; major components are considered engine, transmission, axles, suspension, cab, frame (wheelbase), seats, water pump and water tank.

RBM Chassis	76-120 days
RBA Aerial	76-120 days
Rosenbauer Body	121-180 days

Change Window #4

Changes are not recommended at this time. Any changes requested will be priced on a time and material basis, as well as a $500.00 change order processing fee. Any changes requested, and that are quoted to the customer, must be approved by the customer within three days or they will not be valid.

RBM Chassis	After 120 days
RBA Aerial	After 120 days
Rosenbauer Body	After 180 days

**Note: Any late change orders that are factory driven will be done at cost and no additional mark up or penalties will apply.*

BUYER INITIALS: ______________________________

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
NON DEPARTMENTAL	100	4,385	BLACK HILLS CORPORATION	JUNE #1 2022	NATURAL GAS SEVICE	46.50
		3,187	CF SERVICE & SUPPLY LLC	153079	FIRE SAFETY	95.45
		6,334	COMPLIANCEONE	291948	MONTHLY CHARGE	114.00
		6,334	COMPLIANCEONE	293313	MONTHLY CHARGE	114.00
		178	FOSS MOTOR CO INC	6004206/1	OIL CHANGE/UNIT #4	71.20
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	12.48
		7,150	LIBERAL PLAZA, LLC	04/25/2022	CID REIMBURSMENT/EPLAZA	122.26-
		282	MEAD LUMBER DO IT CENTER	7699326	ADMIN WALL	1,416.85
		282	MEAD LUMBER DO IT CENTER	7701816	ADMIN WALL	10.84
		282	MEAD LUMBER DO IT CENTER	7703225	ADMIN WALL	473.61
		282	MEAD LUMBER DO IT CENTER	7715049	ADMIN WALL	62.36
		282	MEAD LUMBER DO IT CENTER	7722276	ADMIN WALL	327.62
		282	MEAD LUMBER DO IT CENTER	7748584	ADMIN WALL	44.66
		3,860	PATTERSON CLEANING	3693	WEEKLY CLEANING	1,170.00
		4,432	PRAIRIE FIRE COFFEE	1399843	COFFEE	64.90
		291	SERVICE JANITORIAL SUPPLY INC	319741	JANITORIAL SUPPLIES	499.60
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	2,557.06
		383	STANION WHOLESALE ELECTRIC CO	5330405-00	PHIL ELITE	114.20
		383	STANION WHOLESALE ELECTRIC CO	5339554-00	BALLAST	207.50
		383	STANION WHOLESALE ELECTRIC CO	5345898-00	ADMIN WALL	2.11
		383	STANION WHOLESALE ELECTRIC CO	5346653-00	ADMIN WALL	26.34
		5,707	SUNFLOWER BANK	CHRIS	CREAM SUGAR CITY HALL	39.24
		5,707	SUNFLOWER BANK	CHRIS	BANDAGE / ALCOHOL / C H	11.13
		4,342	UNIFIRST CORPORATION	JUNE-22	CITY HALL UNIFORM SERV	88.10
					NON DEPARTMENTAL TOTAL	7,447.49
LEGISLATIVE		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	99.82
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	103297	ADVERTISMENT FEES	108.00
		308	SOUTHERN OFFICE SUPPLY INC	283957	FILE FOLDERS	10.35
		5,707	SUNFLOWER BANK	ALICIA	HILTON GARDEN INN	120.40
		5,707	SUNFLOWER BANK	ALICIA	HILTON GARDEN INN	120.40
					LEGISLATIVE TOTAL	458.97
MUNICIPAL COURT/DIVERSION		603	CDW GOVERNMENT INC	X654996	LENOVO THINK STATION	883.92
		603	CDW GOVERNMENT INC	X683268	LENOVO THINK STATION	2,113.46
		603	CDW GOVERNMENT INC	X687470	DUPLEX DOCUMENT SCANNER	956.24
		4,831	DAYS INN LIBERAL	2017002179	REST-KAYLA MARIE NAVARRO	30.87
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	112.30
		4,626	HAVOC SUPPLY	80542	CAP	8.15
		6,574	IDEATEK TELCOM	COURT	MONTHLY PHONE CHARGES	1,696.01
		*******	MISC-A/P ONE TIME VENDOR	2020001645	REST-ANTONIO RASCON	160.00
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-BRITTANY RICKS	79.70
		4,357	PACIFIC INTERPRETERS INC	SIN222839	INTERPRETER	43.50
		3,442	REIMER, ILEANA	05/18/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	05/19/2022	INTERPRETER	80.00

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MUNICIPAL COURT/DIVERSION	100	3,442	REIMER, ILEANA	05/24/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	05/25/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	05/26/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	05/31/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	06/01/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	06/02/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	06/06/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	06/07/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	06/08/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	06/09/2022	INTERPRETER	80.00
		5,707	SUNFLOWER BANK	KIM	OVERLIMIT FEE	25.00
		5,707	SUNFLOWER BANK	KIM	COAT RACK - OFFICERS GEAR	48.26
					MUNICIPAL COURT/DIVERSION TOTAL	7,117.41
CITY MANAGER		603	CDW GOVERNMENT INC	W476233	HDMI MONITOR	334.64
		603	CDW GOVERNMENT INC	W923407	KEYBOARD/MOUSE	35.54
		603	CDW GOVERNMENT INC	W938727	CITY MANAGER LAPTOP	1,286.07
		603	CDW GOVERNMENT INC	W988286	USB DOCK	108.94
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	37.43
		281	LIBERAL OFFICE MACHINES COMPANY	95795	NAME PLATE-ARLENE	10.80
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-RUSTY VARNADO	93.20
		6,450	NATIONAL SCREENING BUREAU	2205203	SCREENING-RUSTY VARNADO	10.00
		6,450	NATIONAL SCREENING BUREAU	2205203	SCREENING-ARLENE ROSALES	80.20
		5,707	SUNFLOWER BANK	ALICIA	IMC EVENT REG	50.00-
		5,707	SUNFLOWER BANK	ALICIA	WSU MARKET PLACE	75.00
		5,707	SUNFLOWER BANK	ALICIA	AMAZON BOOKS 06/17 CLASS	17.47
		5,707	SUNFLOWER BANK	ALICIA	UNITED AIRLINES	35.00
		5,707	SUNFLOWER BANK	ALICIA	UBER	3.00
		5,707	SUNFLOWER BANK	ALICIA	UBER	18.98
		5,707	SUNFLOWER BANK	ALICIA	INTERDITY TRANS LIT ROCK	22.68
		5,707	SUNFLOWER BANK	ALICIA	ALLSOPP & CHAPPLE	27.09
		5,707	SUNFLOWER BANK	ALICIA	THE FLYING SAUCER	22.58
		5,707	SUNFLOWER BANK	ALICIA	THE DOUBLE TREE	21.98
		5,707	SUNFLOWER BANK	ALICIA	GUS'S	13.29
		5,707	SUNFLOWER BANK	ALICIA	PAT'S KITCHEN	16.00
		5,707	SUNFLOWER BANK	ALICIA	UNITED	35.00
		5,707	SUNFLOWER BANK	ALICIA	MARRIOTT LITTLE ROCK	1,166.43
		5,707	SUNFLOWER BANK	ALICIA	CHICK FIL A	9.10
		5,707	SUNFLOWER BANK	ALICIA	SMASH BURGER	19.96
		5,707	SUNFLOWER BANK	TIM	FULL HEIGHT VIDEO CARD	173.06
		5,707	SUNFLOWER BANK	TIM	MINI DISPLAY PORT	14.48
					CITY MANAGER TOTAL	3,637.92
FINANCE DEPARTMENT		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	68.63
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	62.39

AS OF 06/28/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
FINANCE DEPARTMENT	100	281	LIBERAL OFFICE MACHINES COMPANY	95910	OFFICE SUPPLIES	59.90
		6,450	NATIONAL SCREENING BUREAU	2205203	SCREENING-DAISY TORRES	70.20
		5,707	SUNFLOWER BANK	CHRIS	EZ BUSINESS FEE	13.00
					FINANCE DEPARTMENT TOTAL	274.12
PERSONNEL DEPARTMENT		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	87.34
		5,707	SUNFLOWER BANK	BRUCE	INDEED	255.93
		5,707	SUNFLOWER BANK	BRUCE	INDEED	139.59
		5,707	SUNFLOWER BANK	BRUCE	INDEED	250.74
					PERSONNEL DEPARTMENT TOTAL	733.60
BUILDING MAINTENANCE		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	37.43
		465	MADDEN OIL CO	4212/2205079654	FUEL	280.94
		282	MEAD LUMBER DO IT CENTER	7715071	DRILL BIT	25.91
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	45.99
		5,707	SUNFLOWER BANK	BRUCE	INDEED	38.23
		5,707	SUNFLOWER BANK	BRUCE	SMARTDRAW SOFTWARE	119.40
		4,342	UNIFIRST CORPORATION	JUNE-22	BUILD MAINT UNIFORM SERV	39.95
					BUILDING MAINTENANCE TOTAL	587.85
I.T. DEPARTMENT		4,199	RICOH USA INC	5064659130	MAINTENANCE COVERAGE	1,363.15
		5,707	SUNFLOWER BANK	TIM	WASHERS AND GLOVES	53.60
		5,707	SUNFLOWER BANK	TIM	CLAMPS	24.88
		5,707	SUNFLOWER BANK	TIM	HUTCH'S	65.50
		4,973	SUPERION LLC	354384	NAVILINE SERVICES	9,800.00
					I.T. DEPARTMENT TOTAL	11,307.13
POLICE ADMINISTRATION		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640819810	DORMAN FUEL LINES	26.30
		3,187	CF SERVICE & SUPPLY LLC	153091	FIRE SAFETY	87.40
		3,187	CF SERVICE & SUPPLY LLC	153093	FIRE SAFETY	33.55
		186	GALLS LLC	021184027	APPAREL	46.94
		186	GALLS LLC	021248843	ENGRAVED BADGE	48.30
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	773.63
		6,574	IDEATEK TELCOM	PD	MONTHLY PHONE CHARGES	222.68
		3,610	JOHN E REID AND ASSOCIATES, INC	3584D373-0001	REID TECH EVENT/T BURGESS	420.00
		5,083	KANSASLAND TIRE CO	12997	FLAT TIRE REPAIR	22.88
		6,500	KU EDWARDS CAMPUS	CB70620	FIELD TRAIN REG&LODG	285.00
		6,500	KU EDWARDS CAMPUS	839E9D6E	FIELD TRAIN LODGING	270.00
		6,500	KU EDWARDS CAMPUS	94C6027	FIELD TRAIN REGISTRATION	450.00
		6,500	KU EDWARDS CAMPUS	96A008C0	FIELD TRAIN LODGING	135.00
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-TRAVIS BURGESS	34.50

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
POLICE ADMINISTRATION	100	6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-DWAYNE DEVELLEN	91.20
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-MATT PALACIOS	71.00
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-TYLER WARD	99.00
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-CAROL ROMESBURG	109.50
		6,450	NATIONAL SCREENING BUREAU	2205203	SCREENING-TYLER WARD	10.00
		6,450	NATIONAL SCREENING BUREAU	2205203	SCREENING-MATT PALACIOS	10.00
		4,432	PRAIRIE FIRE COFFEE	1399840	COFFEE	245.60
		7,015	RALSTIN, RANCE C	1087	SHIRTS FOR CHRIS HEAD	135.00
		519	RINE EXTERMINATING INC	95959802	POLICE DEPT	100.00
		394	SCHEOPNER'S WATER CONDITIONING LLC	90416	5 GALLON WATER	41.10
		291	SERVICE JANITORIAL SUPPLY INC	319628	ROLLED TOWELS	88.55
		1,442	SEWARD COUNTY SHERIFF'S OFFICE	MAY	PRISONER PRESCRIPTIONS	456.08
		1,442	SEWARD COUNTY SHERIFF'S OFFICE	MAY 2022	CONTRACT MEDICAL SVCS	1,000.00
		1,442	SEWARD COUNTY SHERIFF'S OFFICE	MAY 2022	PRISONER MAINT	9,975.00
		1,442	SEWARD COUNTY SHERIFF'S OFFICE	MAY-22	PRISONER MEALS	11,580.00
		308	SOUTHERN OFFICE SUPPLY INC	282794	COPY CHARGES/INVES	108.77
		308	SOUTHERN OFFICE SUPPLY INC	283120	COPY CHARGES/RECORDS	99.54
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	235.33
		882	SOUTHWEST GUIDANCE CENTER	222-191564-00	MEDICAL BILL/J BOOTH	64.22
		882	SOUTHWEST GUIDANCE CENTER	222-191567-00	MEDICAL BILL/J BOOTH	64.22
		882	SOUTHWEST GUIDANCE CENTER	222-191568-00	MEDICAL BILL/J BOOTH	64.22
		882	SOUTHWEST GUIDANCE CENTER	222-191572-00	MEDICAL BILL/J SANDOVAL	64.22
		882	SOUTHWEST GUIDANCE CENTER	222-191575-00	MEDICAL BILL/E HALLMAN	120.00
		5,297	SQUEAKY CLEAN CAR WASH LLC	3525	CAR WASH	51.00
		5,297	SQUEAKY CLEAN CAR WASH LLC	3549	CAR WASH	49.00
		3,884	STONE CREEK DEVELOPMENT LLC	2022-327	MAY FLEET CARD CHARGES	216.25
		5,707	SUNFLOWER BANK	BRUCE	INDEED	255.93
		5,707	SUNFLOWER BANK	BRUCE	INDEED	500.58
		5,707	SUNFLOWER BANK	BRUCE	INDEED	250.74
		5,707	SUNFLOWER BANK	TIM	LAPTOP SCREEN	121.58
		5,707	SUNFLOWER BANK	TIM	LAPTOP SCREEN	169.98
		5,707	SUNFLOWER BANK	TIM	REFUND LAPTOP SCREEN	84.99-
		5,707	SUNFLOWER BANK	TRAVEL 1	TRAILHEAD SUITES TRANING	132.36
		5,707	SUNFLOWER BANK	TRAVEL 1	COURTYAR BY MARRIOTT	856.44
		5,707	SUNFLOWER BANK	TRAVEL 2	RENEW VEHICLE TAGS	231.65
		5,707	SUNFLOWER BANK	WILLIAM	HAMPTON INN	435.24
		5,707	SUNFLOWER BANK	WILLIAM	USB CABLE	12.01
		5,707	SUNFLOWER BANK	WILLIAM	MONTE VILLA HOTEL	225.42
		5,707	SUNFLOWER BANK	WILLIAM	HOLIDAY INN	571.48
		5,707	SUNFLOWER BANK	WILLIAM	USB TYPE C	10.80
		5,707	SUNFLOWER BANK	WILLIAM	FBI LEEDA	695.00
		6,468	ULINE	149321092	POLYBAGS/SERVICE KIT	501.14
		5,561	UNDERGROUND VAULTS & STORAGE	43591	SHRED SERVICE	25.00
		4,342	UNIFIRST CORPORATION	JUNE-22	POLICE UNIFORM SERVICE	120.28
		4,107	WELLPATH LLC	INV0093592	INMATE HEALTHCARE SERVICE	90.00

POLICE ADMINISTRATION
TOTAL 33,125.62

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ANIMAL CONTROL DIVISION	100	95	BUMPER TO BUMPER AUTO PARTS LIBERAL	504006	BELT	16.68
		3,187	CF SERVICE & SUPPLY LLC	153082	FIRE SAFETY	34.25
		186	GALLS LLC	021248810	ENGRAVED BADGES	224.69
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	99.82
		6,574	IDEATEK TELCOM	ANIMAL CONTROL	MONTHLY PHONE CHARGES	185.63
		6,574	IDEATEK TELCOM	ANIMAL CONTROL	MONTHLY PHONE CHARGES	49.95
		465	MADDEN OIL CO	5167/2205079668	FUEL	328.35
		*******	MISC-A/P ONE TIME VENDOR	06/16/22	SPAY/NEUTER DOG	60.00
		*******	MISC-A/P ONE TIME VENDOR	06/16/22	RABIES VACCINATION	8.00
		519	RINE EXTERMINATING INC	95959811	MONTHLY PEST CONTROL	75.00
		394	SCHEOPNER'S WATER CONDITIONING LLC	90566	5 GALLON WATER	29.67
		291	SERVICE JANITORIAL SUPPLY INC	317559	JANITORIAL SUPPLIES	128.20
		291	SERVICE JANITORIAL SUPPLY INC	319774	CLEANING POWDER	57.60
		308	SOUTHERN OFFICE SUPPLY INC	283794	CHAIRMAT	75.70
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	964.22
		383	STANION WHOLESALE ELECTRIC CO	5343719-00	TOGGLE SWITCH	15.26
		5,707	SUNFLOWER BANK	TRAVEL 1	COMFORT INN	107.66
		5,707	SUNFLOWER BANK	TRAVEL 2	MEALS/TRAVEL/HOTELS	317.69
		4,342	UNIFIRST CORPORATION	JUNE-22	ANIMAL SHELTER UNIFORMS	62.46
					ANIMAL CONTROL DIVISION TOTAL	2,840.83
FIRE		1,553	CONRAD FIRE EQUIPMENT	560573	PUMP TEST ENGINE #16	250.00
		1,553	CONRAD FIRE EQUIPMENT	560574	PUMP TEST ENGINE #14	722.45
		1,553	CONRAD FIRE EQUIPMENT	560575	PUMP TEST ENGINE #17	250.00
		6,121	DAVIS PEST CONTROL	10938	QUARTERLY PEST CONTROL	177.00
		3,891	FASTENAL COMPANY	KSLIB94071	EMS GLOVES	255.10
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	274.51
		4,626	HAVOC SUPPLY	80441	PLASTIC PLUG	6.33
		4,592	HEIMAN FIRE EQUIPMENT	0909443-IN	SMOKE MACHINE FLUID	66.89
		271	KEATING TRACTOR & EQUIPMENT INC	301072	STRING TRIMMER REPAIR	147.08
		465	MADDEN OIL CO	422022050799655	FUEL	1,914.71
		3,259	NAPA OF LIBERAL	638543	OIL DRY	124.90
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-246712	GAUGE	54.99
		4,432	PRAIRIE FIRE COFFEE	1398996	COFFEE	54.90
		417	SOS LEASING	JUNE-2022	CITY OF LIB DOWNSTAIRS	276.85
		308	SOUTHERN OFFICE SUPPLY INC	282851	COPIER SERVICE CHARGE/MAY	40.00
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	1,777.68
		560	SOUTHWEST GAS EQUIPMENT CO INC	I057680	PROPANE REFILL/UNIT #14	13.92
		5,707	SUNFLOWER BANK	KELLY	HULU	233.58
		5,707	SUNFLOWER BANK	KELLY	FUEL & MEALS	305.88
		4,342	UNIFIRST CORPORATION	JUNE-22	FIRE UNIFORM SERVICES	12.98
					FIRE TOTAL	6,959.75
BUILDING INSPECTION SVC		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640822666	HOSE CONNECT & MOTOR OIL	49.45
		7,154	C & C SERVICES	INV0057	MOWING SERVICE	100.00

AS OF 06/28/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
BUILDING INSPECTION SVC	100	7,154	C & C SERVICES	INV0058	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0059	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0060	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0061	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0065	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0066	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0067	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0068	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0069	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0070	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0071	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0072	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0073	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0074	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0075	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0076	MOWING SERVICE	100.00
		7,154	C & C SERVICES	INV0077	MOWING SERVICE	100.00
		7,011	COLLINS MOWING & LANDSCAPING	701481	MOWING SERVICE	100.00
		7,011	COLLINS MOWING & LANDSCAPING	701482	MOWING SERVICE	100.00
		7,011	COLLINS MOWING & LANDSCAPING	701483	MOWING SERVICE	100.00
		7,011	COLLINS MOWING & LANDSCAPING	701484	MOWING SERVICE	140.00
		7,011	COLLINS MOWING & LANDSCAPING	701485	MOWING SERVICE	140.00
		7,011	COLLINS MOWING & LANDSCAPING	701486	MOWING SERVICE	100.00
		7,011	COLLINS MOWING & LANDSCAPING	701487	MOWING SERVICE	100.00
		6,819	EISENHAUER, STEPHEN E	22-DCR-005	MOW/FLYING J	420.00
		6,819	EISENHAUER, STEPHEN E	22-DCR-006	MOW/802 N OKLAHOMA	100.00
		6,819	EISENHAUER, STEPHEN E	22-DCR-008	MOW/1322 NELSON	100.00
		6,819	EISENHAUER, STEPHEN E	22-JK-011	MOW/GEORGE & RAILROAD ST	140.00
		6,819	EISENHAUER, STEPHEN E	22-JK-015	MOW/525 W 4TH	140.00
		6,819	EISENHAUER, STEPHEN E	22-JK-017	MOW/803 W 7TH	120.00
		6,819	EISENHAUER, STEPHEN E	22-JK-025	MOW/440 S KANSAS	140.00
		6,819	EISENHAUER, STEPHEN E	22-JK-036	MOW/717 N PENN	100.00
		6,819	EISENHAUER, STEPHEN E	22-JK-037	MOW/522 N NEW YORK	100.00
		6,819	EISENHAUER, STEPHEN E	22-JK-038	MOW/806 N MISSOURI	100.00
		6,667	ERIVES LAWN CARE	003608	MOWING SERVICE	620.00
		6,667	ERIVES LAWN CARE	003611	MOWING SERVICE	180.00
		6,667	ERIVES LAWN CARE	003612	MOWING SERVICE	100.00
		6,667	ERIVES LAWN CARE	003614	MOWING SERVICE	100.00
		6,667	ERIVES LAWN CARE	003615	MOWING SERVICE	100.00
		6,667	ERIVES LAWN CARE	003620	MOWING SERVICE	140.00
		6,667	ERIVES LAWN CARE	003621	MOWING SERVICE	100.00
		6,667	ERIVES LAWN CARE	003622	MOWING SERVICE	100.00
		6,667	ERIVES LAWN CARE	003624	MOWING SERVICE	100.00
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	74.87
		465	MADDEN OIL CO	4240/2205079656	FUEL	1,090.10
		*******	MISC-A/P ONE TIME VENDOR	92152	PERIMT REFUND	757.50
		3,884	STONE CREEK DEVELOPMENT LLC	2022-326	MAY FLEET CARD CHARGES	14.25

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
					BUILDING INSPECTION SVC TOTAL	7,566.17
TRAFFIC CONTROL MAINT DIV	100	185	GADES SALES CO INC	0083064-IN	ITERIS EDGE 2-2 CAMERA	3,950.91
		3,894	J & A TRAFFIC PRODUCTS LLC	34334	TRAFFIC SIGNS	1,029.00
		465	MADDEN OIL CO	4340/2205079660	FUEL	529.29
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	718.99
		4,342	UNIFIRST CORPORATION	JUNE-22	TRAFFIC CTRL UNIFORM SERV	350.35
					TRAFFIC CONTROL MAINT DIV TOTAL	6,578.54
STREET/HIGHWAY		4,385	BLACK HILLS CORPORATION	JUNE #1 2022	NATURAL GAS SEVICE	55.51
		6,334	COMPLIANCEONE	291948	DRUG TEST	10.00
		3,891	FASTENAL COMPANY	KSLIB95086	SAFETY GLASSES	47.80
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	49.91
		465	MADDEN OIL CO	4300/2204079254	FUEL	4,981.26
		465	MADDEN OIL CO	4300/2205079657	FUEL	5,394.69
		4,342	UNIFIRST CORPORATION	JUNE-22	STREET UNIFORM SERV	299.99
					STREET/HIGHWAY TOTAL	10,839.16
FLEET MAINTENANCE		3,812	AIRGAS MID SOUTH INC	9125375263	TIP FOR PLASMA CUTTER	27.00
		3,812	AIRGAS MID SOUTH INC	9125375264	ACETYLENE & OXIGEN	91.88
		3,812	AIRGAS MID SOUTH INC	9125821010	ACETYLENE & OXIGEN	291.45
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640832612	EPOXY ADHESIVE & WELD KIT	16.73
		46	BEARING HEADQUARTERS COMPANY	5799927	AIR HOSE FOR FLEET SHOP	289.69
		4,385	BLACK HILLS CORPORATION	JUNE #1 2022	NATURAL GAS SEVICE	74.19
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503766	STOCK ROOM SUPPLIES	64.83
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503843	AIR HOSE REPAIR SUPPLIES	14.22
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503844	STOCK ROOM SUPPLIES	94.52
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503859	STOCK ROOM SUPPLIES	86.28
		3,891	FASTENAL COMPANY	KSLIB95156	BOLTS & NUTS STOCK ROOM	41.13
		3,891	FASTENAL COMPANY	KSLIB95252	BOLTS & NUTS STOCK ROOM	10.52
		465	MADDEN OIL CO	4330/2204079256	FUEL	80.60
		465	MADDEN OIL CO	4330/2205079659	FUEL	93.25
		282	MEAD LUMBER DO IT CENTER	7725291	STOCK ROOM SUPPLIES	45.00
		3,259	NAPA OF LIBERAL	638028	FITTINGS	3.09
		3,259	NAPA OF LIBERAL	638044	COUPLER	4.29
		3,259	NAPA OF LIBERAL	638076	COUPLER/ADAPTER	81.95
		3,259	NAPA OF LIBERAL	638163	COUPLER	10.29
		4,342	UNIFIRST CORPORATION	JUNE-22	FLEET MAINT UNIFORM SERV	35.62
					FLEET MAINTENANCE TOTAL	1,456.53
ENGINEERING		2,946	EARLES ENGINEERING & INSPECTION INC	15754	MAY PROJECT MGMT	581.00
		2,946	EARLES ENGINEERING & INSPECTION INC	15758	ENGINEER/CITY/EARLES	1,320.00

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
ENGINEERING	100	5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		62.39
						ENGINEERING TOTAL	1,963.39
STREET LIGHTING		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE		26,272.31
						STREET LIGHTING TOTAL	26,272.31
RECREATION ADMINISTRATION		3,187	CF SERVICE & SUPPLY LLC	153085	FIRE SAFETY		634.25
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		99.82
		4,626	HAVOC SUPPLY	80516	POLY AIR FILTER		70.32
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	103617	ADVERTISEMENT/INTEREST		216.35
		465	MADDEN OIL CO	1116/2205079647	FUEL		274.91
		282	MEAD LUMBER DO IT CENTER	7691144	RENTAL-LIFT		39.20
		282	MEAD LUMBER DO IT CENTER	7734087	RENTAL-LIFT		100.00
		519	RINE EXTERMINATING INC	60762	REC CENTER		250.00
		456	SEWARD COUNTY LANDFILL	APR-22	LANDFILL CHARGES		156.94
		308	SOUTHERN OFFICE SUPPLY INC	283718	OFFICE SUPPLIES		455.65
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE		330.35
		4,342	UNIFIRST CORPORATION	JUNE-22	REC CENTER UNIFORM SERV		19.00
						RECREATION ADMINISTRATION TOTAL	2,646.79
RECREATION		3,829	BEN E KEITH FOODS	43063854	CONCESSION		928.12
		3,829	BEN E KEITH FOODS	43068646	CONCESSION		1,042.46
		6,727	BLUE CHIP ATHLETIC	189236	PULLOVERS		89.97
		1,098	BSN SPORTS INC	916222082	NET & BASKETBALLS		350.72
		1,098	BSN SPORTS INC	916362476	BASKETBALLS		335.04-
		1,098	BSN SPORTS INC	916412408	SOCCER BALLS		337.50
		1,098	BSN SPORTS INC	916939434	SOCCER NET		348.48
		1,098	BSN SPORTS INC	916939438	SOCCER BALLS		237.96
		5,388	DEATON, KURT	06/06/2022	OFFICIAL - MENS SOFTBALL		350.00
		7,163	EDGAR CORTEZ	06/14/2022	SPORTS OFFICIAL		75.00
		7,112	FUN EXPRESS	715516518-01	ORGANIZED EVENTS-EASTER		395.16
		7,112	FUN EXPRESS	716953902-01	ORGANIZED EVENTS-SUMMER		1,033.97
		7,112	FUN EXPRESS	716953902-02	ORGANIZED EVENTS-SUMMER		204.95
		7,112	FUN EXPRESS	716953902-03	ORGANIZED EVENTS-SUMMER		140.97
		6,868	GALINDO, LESSLIE	06/09/2022	OFFICIAL		60.00
		6,839	HERNANDEZ, SAMUEL	6622	SOFTBALL/BASEBALL		135.00
		6,843	ICEE COMPANY, THE	6583745	ICEE MIX		1,173.97
		2,108	JORDAN, CONNIE	06/14/22	SOFTBALL		115.50
		6,835	LARA, ALDO C	06/07/2022	OFFICIAL - MENS SOCCER		260.00
		*******	MISC-A/P ONE TIME VENDOR	000005	BASKETBALL WRISTBANDS		175.00
		*******	MISC-A/P ONE TIME VENDOR	6722	SOFTBALL		70.00
		4,481	MUNOZ, MARIO	06/14/2022	OFFICIAL - MENS SOCCER		280.00
		6,836	NAVARRO, LORI	06/07/2022	OFFICIAL - MENS SOCCER		260.00

ACCOUNT DESCRIPTION	FUND	VDR # VENDOR	INVOICE #	DESCRIPTION	AMOUNT
RECREATION	100	7,188 OLIVIA BREIT	06/14/2022	OFFICIAL-ADAPTIVE SPORTS	75.00
		6,242 PANHANDLE GYPSY	1223	APPAREL	395.00
		2,234 RETAILERS' SALES TAX	MAY 2022	REC DEPT SALES TAX	38.31
		2,234 RETAILERS' SALES TAX	MAY 2022	REC DEPT SALES TAX	4.53
		2,234 RETAILERS' SALES TAX	MAY 2022	REC DEPT SALES TAX	6.99
		2,234 RETAILERS' SALES TAX	MAY 2022	REC DEPT SALES TAX	31.16
		2,234 RETAILERS' SALES TAX	MAY 2022	REC DEPT SALES TAX	34.25
		2,234 RETAILERS' SALES TAX	MAY 2022	REC DEPT SALES TAX	4.23
		5,707 SUNFLOWER BANK	MATT	HAP DUMONT BASEBALL	75.00
		5,707 SUNFLOWER BANK	MATT	HOME BASE	19.95
		5,707 SUNFLOWER BANK	MATT	HOME BASE	19.95
		5,707 SUNFLOWER BANK	MATT	HOME BASE	19.95
		5,707 SUNFLOWER BANK	MATT	WIRELESS SPEAKER	168.20
		3,008 TODD, JOHN	6/6/22	SOFTBALL	225.00
		5,366 TODD, BECKY	06/06/2022	SOFTBALL	198.00
		6,056 TORRES, ALEXIA	06/06/22	MENS SOFTBALL	54.00
		5,530 TORRES, ELYSE	6922	MENS SOFTBALL	140.00
		6,306 TORRES, LEILANI	1	SOFTBALL/BASEBALL	230.00
		7,189 WARD, THEOTIS	6722	BASEBALL	45.00
		6,331 WERNER, JAMES	6622	T-BALL/BASEBALL	255.00
		5,475 ZANGHI SR, ARDON	06/06/22	MENS SOFTBALL	280.00
		7,170 ZOEY S TORRES	1	BLASTBALL/BASEBALL/TBALL	140.00
				RECREATION TOTAL	10,189.21
SWIMMING POOL		5,153 ARLAN COMPANY INC	14134	STANDARD PENNA 100FT	89.25
		5,153 ARLAN COMPANY INC	14140	RINGS & CHLOR FEEDER	365.35
		3,829 BEN E KEITH FOODS	43059292	CONCESSION	1,777.69
		3,829 BEN E KEITH FOODS	43061654	CONCESSION	1,515.31
		3,829 BEN E KEITH FOODS	43063358	CONCESSION	1,652.37
		3,829 BEN E KEITH FOODS	43067299	CONCESSION	1,096.85
		6,280 CORE & MAIN LP	Q798299	POOL REPAIR	37.19
		6,825 DOMINO'S PIZZA	10	CONCESSION	36.99
		6,825 DOMINO'S PIZZA	10	CONCESSION	36.99
		6,825 DOMINO'S PIZZA	11	CONCESSION	28.99
		6,825 DOMINO'S PIZZA	12	CONCESSION	22.47
		6,825 DOMINO'S PIZZA	12	CONCESSION	44.99
		6,825 DOMINO'S PIZZA	13	CONCESSION	36.99
		6,825 DOMINO'S PIZZA	14	CONCESSION	36.99
		6,825 DOMINO'S PIZZA	14	CONCESSION	36.99
		6,825 DOMINO'S PIZZA	14	CONCESSION	28.99
		6,825 DOMINO'S PIZZA	16	CONCESSION	44.99
		6,825 DOMINO'S PIZZA	24	CONCESSION	32.99
		6,825 DOMINO'S PIZZA	24	CONCESSION	28.99
		6,825 DOMINO'S PIZZA	25	CONCESSION	28.99
		6,825 DOMINO'S PIZZA	26	CONCESSION	28.99
		6,825 DOMINO'S PIZZA	27	CONCESSION	28.99
		6,825 DOMINO'S PIZZA	27	CONCESSION	44.99

AS OF 06/28/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
SWIMMING POOL	100	6,825	DOMINO'S PIZZA	29	CONCESSION	28.99
		6,825	DOMINO'S PIZZA	32	CONCESSION	22.47
		6,825	DOMINO'S PIZZA	32	CONCESSION	36.99
		6,825	DOMINO'S PIZZA	33	CONCESSION	20.99
		6,825	DOMINO'S PIZZA	36	CONCESSION	36.99
		6,825	DOMINO'S PIZZA	36	CONCESSION	28.99
		6,825	DOMINO'S PIZZA	48	CONCESSION	20.99
		6,825	DOMINO'S PIZZA	48	CONCESSION	28.99
		6,825	DOMINO'S PIZZA	8	CONCESSION	32.99
		7,025	ENRIQUE RODRIGUEZ FRANZ	7780	SOUND SYSTEM	200.00
		2,453	HASTY AWARDS	05222461	PLACE PLATES/WINNER CORDS	488.28
		4,626	HAVOC SUPPLY	80258	POOL CHLORINE FEEDERS	14.38
		4,626	HAVOC SUPPLY	80591	BALL VALVE/PVC NIPPLE	17.04
		4,626	HAVOC SUPPLY	80592	PVC	25.56
		4,626	HAVOC SUPPLY	80619	PVC	25.56-
		6,843	ICEE COMPANY, THE	6586202	ICEE MIX	1,412.17
		5,819	KIEFER SWIM PRODUCTS	INV001206002	SWIM UNIFORM	841.00
		5,819	KIEFER SWIM PRODUCTS	INV0012210090	SWIM UNIFORM	83.50
		282	MEAD LUMBER DO IT CENTER	7658413	FILTER TANK PVC	1.90
		282	MEAD LUMBER DO IT CENTER	7669463	POOL SUPPLIES	4.88
		282	MEAD LUMBER DO IT CENTER	7685832	CHLORINATOR	12.60
		*******	MISC-A/P ONE TIME VENDOR	06/03/22	SWAT MEET SETUP	600.00
		*******	MISC-A/P ONE TIME VENDOR	101	LIFEEGUARD/CPR CLASSES	820.00
		*******	MISC-A/P ONE TIME VENDOR	90224	LIFEEGUARD CLASSES	830.00
		*******	MISC-A/P ONE TIME VENDOR	90225	SWIM TEAM CERTS	25.00
		*******	MISC-A/P ONE TIME VENDOR	90226	SWIM TEAM CERTS	156.00
		*******	MISC-A/P ONE TIME VENDOR	90228	REIMBURSE/CONCESSION SUP	35.60
		*******	MISC-A/P ONE TIME VENDOR	90229	SWIM TEAM REGISTRATION	65.07
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-ISMAEL CARRILLO	58.50
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-JESSIE HAMMOCK	58.50
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-JENICE PEREZ	10.00
		6,242	PANHANDLE GYPSY	1224	APPAREL	292.00
		6,242	PANHANDLE GYPSY	1225	APPAREL	71.00
		6,242	PANHANDLE GYPSY	1228	APPAREL	300.00
		409	PEPSI-COLA COMPANY	29270761	CONCESSION DRINKS	744.27
		409	PEPSI-COLA COMPANY	33650306	CONCESSION DRINKS	868.49
		409	PEPSI-COLA COMPANY	34559867	CONCESSION DRINKS	350.17
		2,234	RETAILERS' SALES TAX	MAY 2022	REC DEPT SALES TAX	4.57
		2,234	RETAILERS' SALES TAX	MAY 2022	REC DEPT SALES TAX	131.57
		291	SERVICE JANITORIAL SUPPLY INC	319742	SANITIZER/CLEANER	59.20
		849	SEWARD COUNTY COMMUNITY COLLEGE	JAN-APRIL	POOL RENTAL/PIRHANAS	840.00
		849	SEWARD COUNTY COMMUNITY COLLEGE	MAY-JUNE	POOL RENTAL/SWATS	270.00
		849	SEWARD COUNTY COMMUNITY COLLEGE	04/21/22	POOL RENTAL/SWIM LESSONS	180.00
		849	SEWARD COUNTY COMMUNITY COLLEGE	06/03/22	POOL RENTAL/MANNEQUINS	475.00
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	3,219.18
		5,707	SUNFLOWER BANK	MATT	MESH SHADE CLOTH	74.21
		968	VISUAL SIGNS	7545	SUPER SLIDE RULES SIGN	240.00

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
					SWIMMING POOL TOTAL	21,195.80
GOLF COURSE	100	3,611	ACUSHNET TITLEIST COMPANY	913389794	BALLS	158.62
		3,611	ACUSHNET TITLEIST COMPANY	913401305	PRE SOLD IRONS	678.77
		3,611	ACUSHNET TITLEIST COMPANY	913491713	BALLS	89.19
		3,611	ACUSHNET TITLEIST COMPANY	913503585	PRE SOLD SHOES	61.65
		3,829	BEN E KEITH FOODS	43063854	CONCESSION	313.01
		4,385	BLACK HILLS CORPORATION	JUNE #1 2022	NATURAL GAS SEVICE	36.36
		3,587	CALLAWAY GOLF	934930043	GOLF BALLS	349.28
		3,587	CALLAWAY GOLF	934930044	GOLF BALLS	234.54
		3,587	CALLAWAY GOLF	934970988	GOLF BALLS	234.54
		3,587	CALLAWAY GOLF	934980147	WEDGES	370.20
		3,587	CALLAWAY GOLF	935006399	WEDGES	132.54
		3,187	CF SERVICE & SUPPLY LLC	153115	FIRE SAFETY	46.20
		3,798	CLEVELAND GOLF INC	6991949 SO	PRESOLD GLOVES	53.20
		3,798	CLEVELAND GOLF INC	6995166 SO	GLOVES	160.00
		4,847	COBRA PUMA GOLF INC	G2951281	SHOES	364.49
		4,847	COBRA PUMA GOLF INC	G2959485	DEMO WOODS	1,490.47
		5,227	DISH NETWORK	06/09/2022	CABLE SERVICE	114.57
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	24.96
		6,378	J & M GOLF	0651766-IN	TOOLS/BUG SPRAY/TEES	868.82
		6,378	J & M GOLF	0651766-IN	BRASS SHIM	20.41
		6,378	J & M GOLF	0652609-IN	HOSEL BRUSHES/EPOXY	47.57
		6,378	J & M GOLF	0652609-IN	GRAPHITE EXTENSIONS	31.36
		271	KEATING TRACTOR & EQUIPMENT INC	297387	GOLFCOURSE TRACTOR REPAIR	1,236.30
		465	MADDEN OIL CO	2205079646	GALLONS OF UNLEADED #164	80.88
		465	MADDEN OIL CO	22052496	GALLONS OF UNLEADED	2,184.59
		465	MADDEN OIL CO	71571021727646	1FUEL/UNIT #1	61.58
		4,096	PING INC	16348631	PRESOLD SHAFT	65.46
		4,096	PING INC	16371343	GOLF BAGS	528.00
		4,096	PING INC	16373958	GOLF BAGS	159.00
		4,738	PROFESSIONAL TURF PRODUCTS LP	1573193-00	SPRINKLER HEAD DRIVES	1,910.97
		521	R & R PRODUCTS INC	CD2678140	BOX MOWER REEL	266.75
		521	R & R PRODUCTS INC	CD2678157	BEARINGS & HOUSINGS	219.89
		2,234	RETAILERS' SALES TAX	MAY 2022	GOLF SALES TAX	568.21
		2,234	RETAILERS' SALES TAX	MAY 2022	GOLF SALES TAX	111.07
		2,234	RETAILERS' SALES TAX	MAY 2022	GOLF SALES TAX	311.29
		2,234	RETAILERS' SALES TAX	MAY 2022	GOLF SALES TAX	1,022.89
		291	SERVICE JANITORIAL SUPPLY INC	319509	INSECT SPRAY	176.40
		291	SERVICE JANITORIAL SUPPLY INC	319641	STRAWS	6.10
		291	SERVICE JANITORIAL SUPPLY INC	319641	JANITORIAL SUPPLIES	275.40
		456	SEWARD COUNTY LANDFILL	APR-22	LANDFILL CHARGES	3.84
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	45.33
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	785.23
		3,597	TAYLOR MADE GOLF PRODUCTS INC	35985635	PRE SOLD IRONS	751.05
		4,342	UNIFIRST CORPORATION	JUNE-22	GOLF COURSE UNIFORM SERV	35.80
		1,666	VAN DIEST SUPPLY COMPANY	225372	HERBICIDE	1,739.00
		3,464	WILLOW TREE GOLF PETTY CASH	#2012	REIMBURSE FOR ALCOHOL	258.40

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
GOLF COURSE	100	3,464	WILLOW TREE GOLF PETTY CASH	2011	REIMBURSE FOR ALCOHOL		234.30
						GOLF COURSE TOTAL	18,918.48
PARKS		4,385	BLACK HILLS CORPORATION	JUNE #1 2022	NATURAL GAS SEVICE		59.37
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503627	OIL ABSORBANT		11.91
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		37.43
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-CESAR LOPEZ H		80.20
		4,432	PRAIRIE FIRE COFFEE	1398991	COFFEE		69.90
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE		1,550.71
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE		68.91
		4,342	UNIFIRST CORPORATION	JUNE-22	PARKS UNIFORM SERVICE		421.01
						PARKS TOTAL	2,299.44
PARKS		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE		1,106.30
						PARKS TOTAL	1,106.30
ARKALON RECREATIONAL AREA		5,078	AT&T MOBILITY	JUNE-22	CELLULAR ARKALON		3.24
		5,078	AT&T MOBILITY	JUNE-22	CELLULAR ARKALON		53.41
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		12.48
		271	KEATING TRACTOR & EQUIPMENT INC	23320	ECHO TRIMMER		239.99
		284	M & M TIRE SERVICE	143135	JACOBSON MOWER		41.00
						ARKALON RECREATIONAL AREA TOTAL	350.12
DEPOT BUILDING FACILITY		3,187	CF SERVICE & SUPPLY LLC	153126	FIRE SAFETY		67.95
						DEPOT BUILDING FACILITY TOTAL	67.95
GRIER HOUSE		6,814	BLUE STAR FIRE & ELECTRIC	6155	ANNUAL FIRE MONITORING		360.00
		449	LUMINOUS NEON INC	PSV-INV002549	LED MESSAGE CENTER		295.00
						GRIER HOUSE TOTAL	655.00
CEMETERY		3,187	CF SERVICE & SUPPLY LLC	153084	FIRE SAFETY		33.90
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		6.24
		4,626	HAVOC SUPPLY	80248	PVC/STAINLESS NIPPLES		33.02
		4,626	HAVOC SUPPLY	80374	PVC/ADAPTER/COUPLINGS		49.95
		284	M & M TIRE SERVICE	143350	FLAT TIRE REPAIR & SEALER		156.00
		465	MADDEN OIL CO	4352/2205079661	FUEL		416.30
		456	SEWARD COUNTY LANDFILL	APR-22	LANDFILL CHARGES		10.92

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
CEMETERY	100	4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE		67.10
		5,707	SUNFLOWER BANK	BRADLEY	KWIK SHOP		36.25
		5,707	SUNFLOWER BANK	BRADLEY	SQ DAYLIGHT DONUTS		59.98
		4,342	UNIFIRST CORPORATION	JUNE-22	CEMETARY UNIFORM SERVICES		335.08
						CEMETERY TOTAL	1,204.74
UTILITY BILLING		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		43.67
		355	UTILITY PETTY CASH FUND	92224	CYCLE 1/MAY		1,132.30
						UTILITY BILLING TOTAL	1,175.97
						FUND 100 TOTAL	188,976.59
COMMUNICATIONS	202	603	CDW GOVERNMENT INC	X620333	APC REPLACEMENT BATT		508.56
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		162.21
		394	SCHEOPNER'S WATER CONDITIONING LLC	90557	5 GALLON WATER		13.70
		308	SOUTHERN OFFICE SUPPLY INC	283665	TONER		281.27
						COMMUNICATIONS TOTAL	965.74
						FUND 202 TOTAL	965.74
CONVENTION/TOURISM	206	5,232	AMERICAN ROAD	5723	ADVERTISEMENT		3,100.00
		34	AVERY POSTCARDS & GIFTS	1872	MAGNETS & PENS		75.69
		3,187	CF SERVICE & SUPPLY LLC	153104	FIRE SAFETY		32.85
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		49.91
		547	JACKSON PACIFIC INC	SCP-7957	RETURNS		10.50-
		547	JACKSON PACIFIC INC	SIP-57412	GIFTSHOP RETAIL ITEMS		131.13
		1,424	KREATIVE STITCHES	6012022	APPAREL		297.18
		3,234	KSN	3522425-1	MONTH OF DIGITAL DISPLAY		2,118.00
		7,141	LINDMARK OUTDOOR MEDIA	INV39177	BILLBOARD MONTHLY BILLING		350.00
		449	LUMINOUS NEON INC	PSV-INV002517	LED MESSAGE CENTER		200.00
		449	LUMINOUS NEON INC	PSV-INV002518	LED MESSAGE CENTER		350.00
		449	LUMINOUS NEON INC	PSV-INV002556	LED MESSAGE CENTER		250.00
		*******	MISC-A/P ONE TIME VENDOR	1235479069	TOLL FEE		25.73
		4,701	REAL TIME PRODUCTS	0094343-IN	GIFT SHOP RETAIL ITEMS		362.34
		2,951	SOWDERS	513399	SPRING HWY 83 MAGAZINE A		105.00
		5,155	SPOONTIQUES INC	698545	GIFT SHOP RESALE ITEMS		268.80
		383	STANION WHOLESALE ELECTRIC CO	5352786-00	KEYSTONE		30.88
		5,707	SUNFLOWER BANK	SALLY	KANSAS TURNPIKE AUTH		7.36
		5,707	SUNFLOWER BANK	SALLY	TIAK MEMBERS ATTENDING		25.00
		5,707	SUNFLOWER BANK	SALLY	POSTAGE		9.90
		5,707	SUNFLOWER BANK	SALLY	TREASURE CHEST		156.97

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
						CONVENTION/TOURISM TOTAL	7,936.24
						FUND 206 TOTAL	7,936.24
STREET/HIGHWAY	207	37	B & H PAVING INC	2248	SQ YRD OF SEALING		240,250.00
		4,075	NEW IRON & METAL OF LIBERAL INC	3150	DIRT SHOES-SNOW PLOWS		1,527.98
						STREET/HIGHWAY TOTAL	241,777.98
						FUND 207 TOTAL	241,777.98
MUNICIPAL COURT/DRUG COUR	209	5,707	SUNFLOWER BANK	KIM	HYGIENE & TOILETRY KITS		167.98
		5,707	SUNFLOWER BANK	KIM	HYGIENE & TOILETRY KITS		106.44
						MUNICIPAL COURT/DRUG COUR TOTAL	274.42
FIRE		603	CDW GOVERNMENT INC	X036209	SURFACE PRO COVER		87.29-
						FIRE TOTAL	87.29-
RECREATION		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		24.96
		6,450	NATIONAL SCREENING BUREAU	2205203	SCREENING-ANGEL MUNOZ		10.00
						RECREATION TOTAL	34.96
AIR MUSEUM/ROBOTICS		*******	MISC-A/P ONE TIME VENDOR	92306	SUMO ROBOTICS REFUND		50.00
		5,707	SUNFLOWER BANK	MATT	PORTABLE TABLES ROBOT		594.04
		5,707	SUNFLOWER BANK	MATT	AWARDS AND MEDALS		382.02
						AIR MUSEUM/ROBOTICS TOTAL	1,026.06
						FUND 209 TOTAL	1,248.15
COMM IMPROVEMENT DISTRICT	242	7,150	LIBERAL PLAZA, LLC	04/25/2022	CID REIMBURSMENT/EPLAZA		2,445.20
						COMM IMPROVEMENT DISTRICT TOTAL	2,445.20
						FUND 242 TOTAL	2,445.20

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
GENERAL OPERATIONS	260	1,658	AUTO ZONE COMMERCIAL PROGRAM	1640825072	RADIATOR	139.45
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640829606	BATTERY DISCONNECT	11.52
		3,187	CF SERVICE & SUPPLY LLC	153119	FIRE SAFETY	227.90
		3,891	FASTENAL COMPANY	KSLIB95133	PAINT	64.14
		78	J & R SAND COMPANY INC	27405	97.10 TONS OF ASPHALT	9,224.50
		282	MEAD LUMBER DO IT CENTER	7684973	CHALK LINE AND WOOD	21.01
		282	MEAD LUMBER DO IT CENTER	7720438	MATERIALS-STREET REPAIR	464.28
		3,259	NAPA OF LIBERAL	637774	V BELTS	14.99
		4,075	NEW IRON & METAL OF LIBERAL INC	2862	METAL-SQUARE TUBE	368.20
		4,075	NEW IRON & METAL OF LIBERAL INC	3151	METAL-TUBING PIPE	58.50
		5,296	UNITED RENTALS INC	206755653-001	HANDLES	40.00
		5,296	UNITED RENTALS INC	207407672-001	SHOCK ABSORBER/FREIGHT	223.92
					GENERAL OPERATIONS TOTAL	10,858.41
OTHER IMPROVEMENTS		6,862	CROELL INC	620431	SIDEWALK REPAIR	511.00
					OTHER IMPROVEMENTS TOTAL	511.00
					FUND 260 TOTAL	11,369.41
ECONOMIC DEVELOPMENT	261	5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	12.48
		6,747	WKREDA	226	JUNE CONFRERENCE/WALLACE	30.00
					ECONOMIC DEVELOPMENT TOTAL	42.48
PUBLIC TRANSPORTATION		4,814	CARROLL AUTO GLASS	51579	STAR BREAK - UNIT 218	49.00
		3,187	CF SERVICE & SUPPLY LLC	153128	FIRE SAFETY	59.40
		6,630	DEX-YP	610053743802	ADVERTISEMENT	61.70
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	12.48
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	103473	ADVERTISMENT FEES	180.00
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	103475	ADVERTISMENT FEES	180.00
		284	M & M TIRE SERVICE	143547	FLAT TIRE REPAIR	21.00
		465	MADDEN OIL CO	4610/2205079662	FUEL	6,261.70
		465	MADDEN OIL CO	4610/22052358	FUEL	60.00
		6,450	NATIONAL SCREENING BUREAU	2205203	SCREENING-MARTHA SMITH	50.20
		308	SOUTHERN OFFICE SUPPLY INC	283756	PAPER/LEGAL FOLDERS	31.94
		5,247	SOUTHWEST KANSAS COORDINATED	06/08/2022	2022 SWKCTC DUES	25.00
		5,297	SQUEAKY CLEAN CAR WASH LLC	3538	BUS WASH/UNIT #200	17.00
		5,297	SQUEAKY CLEAN CAR WASH LLC	3538	BUS WASH/UNIT #201	17.00
		5,297	SQUEAKY CLEAN CAR WASH LLC	3538	BUS WASH/UNIT #202	17.00
					PUBLIC TRANSPORTATION TOTAL	7,043.42

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
						FUND 261 TOTAL	7,085.90
CRIME/DRUG PREVENTION	262	282	MEAD LUMBER DO IT CENTER	7729021	SAND		15.23
		279	SHERWIN WILLIAMS	5510-5	PAINT		80.84
		5,707	SUNFLOWER BANK	WILLIAM	CHEWY K9 ITEMS		78.34
						CRIME/DRUG PREVENTION TOTAL	174.41
						FUND 262 TOTAL	174.41
HOUSING	263	2,018	AMERICAN TITLE & ABSTRACT SPEC INC	06/07/2022	1327 FAIRVIEW AVE		2,500.00
		2,018	AMERICAN TITLE & ABSTRACT SPEC INC	06/11/2022	1610 N COUNTRYSIDE DR		2,500.00
		2,018	AMERICAN TITLE & ABSTRACT SPEC INC	06/13/2022	1331 CHARLES STREET		2,500.00
		2,018	AMERICAN TITLE & ABSTRACT SPEC INC	06/21/2022	905 N ROOSEVELT AVE		2,500.00
		2,018	AMERICAN TITLE & ABSTRACT SPEC INC	06/7/2022	1000 S HOLLY DR		2,500.00
		5,786	AQUA SHIELD ROOFING	12173	EXTERIOR ENHANCEMENT		1,970.00
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		12.48
		6,829	J & D HANDYMAN SERVICES	06/13/2022	SENIOR WEATHERIZATION		2,700.00
		5,792	SECURITY FIRST TITLE CO	06/21/2022	610 S LINCOLN AVE		2,500.00
		279	SHERWIN WILLIAMS	5063-5	PAINT PROG/708 E CURTIS		350.00
		279	SHERWIN WILLIAMS	5534-5	PAINT PROG/1221 JERRY ST		308.00
		279	SHERWIN WILLIAMS	5813-3	PAINT PROG/818 N GRANT		346.98
		279	SHERWIN WILLIAMS	5927-1	PAINT PROG/1641 N CALHOUN		347.91
		279	SHERWIN WILLIAMS	6166-5	PAINT PROG/1009 ELIZABETH		348.99
		279	SHERWIN WILLIAMS	6291-1	PAINT PROG/501 STARLIGHT		349.55
		5,707	SUNFLOWER BANK	KAREN	GRANT STATION MEMBERSHIP		129.00
						HOUSING TOTAL	21,862.91
						FUND 263 TOTAL	21,862.91
BEAUTIFICATION	264	1,658	AUTO ZONE COMMERCIAL PROGRAM	1640827584	DURALAST BATTERY		120.64
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640828372	GEARBOX		169.09
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503601	OIL FILTER		102.00
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503605	OIL & AIR FILTERS		49.39
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503605	MOTOR OIL		36.07
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503644	AIR FILTER		12.81
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503647	OIL FILTER		96.84
		3,187	CF SERVICE & SUPPLY LLC	153087	FIRE SAFETY		355.95
		3,187	CF SERVICE & SUPPLY LLC	153122	FIRE SAFETY		122.25
		99	CIRCLE D APPLIANCE INC	0014420	REFRIGERATOR		659.00
		3,891	FASTENAL COMPANY	KSLIB95069	SAFETY VESTS/GLASSES		114.84
		3,891	FASTENAL COMPANY	KSLIB95069	BATTERIES		14.59
		3,891	FASTENAL COMPANY	KSLIB95069	BATTERIES		17.38

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
BEAUTIFICATION	264	4,626	HAVOC SUPPLY	80286	FEMALE ADAPTERS	3.62
		4,626	HAVOC SUPPLY	80398	PVC	1.65
		4,626	HAVOC SUPPLY	80409	PVC/COMPRESSION COUPLING	14.23
		4,626	HAVOC SUPPLY	80675	COUPLINGS/ADAPTERS	31.14
		271	KEATING TRACTOR & EQUIPMENT INC	301562	MOWING BLADES	252.32
		284	M & M TIRE SERVICE	143523	FLAT TIRE REPAIR	21.00
		465	MADDEN OIL CO	1113/2205079645	FUEL	1,270.03
		465	MADDEN OIL CO	1113/22052497	FUEL	2,093.46
		465	MADDEN OIL CO	1117/2205079648	FUEL	177.94
		465	MADDEN OIL CO	4211/2205079653	FUEL	330.90
		1,775	MORGAN LOCKSMITHING	10159	REKEY LOCKS	45.00
		1,775	MORGAN LOCKSMITHING	10168	ASSA PADLOCK	225.00
		3,259	NAPA OF LIBERAL	637041	OIL & AIR FILTER	30.17
		3,259	NAPA OF LIBERAL	637056	FITTING/ADAPT	7.48
		3,259	NAPA OF LIBERAL	637627	NEW ALTERNATOR	174.99
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-243296	HOSE BARB	1.92
		291	SERVICE JANITORIAL SUPPLY INC	318026	LATEX GLOVES	30.30
		291	SERVICE JANITORIAL SUPPLY INC	318378	MOP	17.25
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	33.88
		383	STANION WHOLESALE ELECTRIC CO	5339657-00	KEYSTONE	30.88
		383	STANION WHOLESALE ELECTRIC CO	5350571-00	WHITE DECOR/SENS WALL	56.40
					BEAUTIFICATION TOTAL	6,720.41
					FUND 264 TOTAL	6,720.41
CONSTRUCTION IMPROVEMENTS	301	99	CIRCLE D APPLIANCE INC	0014071	APPLIANCE	2,284.92
		6,862	CROELL INC	847349	CONCRETE	267.00
		2,946	EARLES ENGINEERING & INSPECTION INC	15755	ENGINEERING SVC/WWTPUP	45,447.51
		2,946	EARLES ENGINEERING & INSPECTION INC	15756	ENGINEERING SVC/BALLCX	2,928.00
		2,946	EARLES ENGINEERING & INSPECTION INC	15757	ENGINEERING SVC/2NDSTW	33,907.44
		2,946	EARLES ENGINEERING & INSPECTION INC	15759	CJ PETERS	144.00
		2,946	EARLES ENGINEERING & INSPECTION INC	15760	ENGINEERING SVC/OLDCTY	4,900.00
		6,443	FOX SCIENTIFIC INC	S1143032.003	LAB EQUIP FOR NEW PLANT	6,952.39
		6,443	FOX SCIENTIFIC INC	S1143032.005	LAB EQUIP FOR NEW PLANT	226.25
		6,443	FOX SCIENTIFIC INC	S1143032.007	LAB EQUIP FOR NEW PLANT	1,335.97
		6,443	FOX SCIENTIFIC INC	S1143032.009	LAB EQUIP FOR NEW PLANT	3,128.12
		6,443	FOX SCIENTIFIC INC	S1143032.013	LAB EQUIP FOR NEW PLANT	2,077.29
		6,443	FOX SCIENTIFIC INC	S1143032.015	LAB EQUIP FOR NEW PLANT	4,063.71
		5,733	JONES GILLAM RENZ	5504	REVISE CODE FOOTPRINT	675.00
		282	MEAD LUMBER DO IT CENTER	7709339	WOOD FOR BATHROOM	38.58
		282	MEAD LUMBER DO IT CENTER	7714414	MATERIALS FOR BATHROOM	232.22
		282	MEAD LUMBER DO IT CENTER	7732891	MATERIALS FOR BATHROOM	55.66
		*******	MISC-A/P ONE TIME VENDOR	0053782-IN	DUMPSTERS	2,125.00
		7,165	MTR MASONRY LLC	51	BLOCK AND LABOR	1,200.00
		308	SOUTHERN OFFICE SUPPLY INC	283391	CHAIR/TASK/HEADREST	1,494.90
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	955.69

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CONSTRUCTION IMPROVEMENTS	301	383	STANION WHOLESALE ELECTRIC CO	5300262-00	SHIPMENT 24 LIGHTS	2,678.98
		383	STANION WHOLESALE ELECTRIC CO	5300262-01	LIGHTS	1,855.56
		383	STANION WHOLESALE ELECTRIC CO	5300262-02	LIGHTS	1,328.40
		383	STANION WHOLESALE ELECTRIC CO	5300262-03	SHIPMENT 24 LIGHTS	2,033.40
		5,707	SUNFLOWER BANK	TRAVEL 2	CABINETS	544.44
		5,707	SUNFLOWER BANK	TRAVEL 2	AC UNIT AND BRACKET	35.98
		5,707	SUNFLOWER BANK	TRAVEL 2	AC UNIT AND BRACKET	768.00
		929	USA BLUE BOOK	917946	CABINETS/KITS/METERS	9,860.66
		929	USA BLUE BOOK	924313	CABINETS/KITS/METERS	1,058.10
		6,664	WALTERS-MORGAN CONSTRUCTION INC	VOUCHER #37	VOUCHER #37 WWTPUP	569,235.85
					CONSTRUCTION IMPROVEMENTS TOTAL	703,839.02
					FUND 301 TOTAL	703,839.02
AIRPORT UTILITY	501	5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	43.67
		665	LYNN'S TOTAL COMFORT	26803	BRYANT AIR CON/EVAPORATOR	4,874.12
		3,259	NAPA OF LIBERAL	636964	BATTERY	308.90
		291	SERVICE JANITORIAL SUPPLY INC	319533	JANITORIAL SUPPLIES	368.85
		291	SERVICE JANITORIAL SUPPLY INC	319789	PLEDGE	54.30
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	2,658.22
		5,275	SPX COMMUNICATION TECHNOLOGY	90265588	PCB SERIES	856.97
		5,707	SUNFLOWER BANK	BRIAN	KANSAS ASSOC OF AIR	150.00
		5,707	SUNFLOWER BANK	BRIAN	WOJET PRESSURE WASHER	573.54
		4,342	UNIFIRST CORPORATION	JUNE-22	AIRPORT UNIFORM SERVICE	239.56
					AIRPORT UTILITY TOTAL	10,128.13
					FUND 501 TOTAL	10,128.13
AIR MUSEUM	504	4,385	BLACK HILLS CORPORATION	JUNE #1 2022	NATURAL GAS SEVICE	61.90
		3,187	CF SERVICE & SUPPLY LLC	153080	AIR MUSEUM BLDG MAINT	231.30
		6,669	FLOWER COOP, THE	06/01/2022	PLANTS/SOIL/FERT	333.90
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	99.82
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	103592	ADVERTISMENT FEES	99.00
		281	LIBERAL OFFICE MACHINES COMPANY	95817	OFFICE SUPPLIES	25.91
		281	LIBERAL OFFICE MACHINES COMPANY	95914	OFFICE SUPPLIES	25.91
		6,329	NATIONAL WWII MUSEUM	8322	GIFT SHOP RETAIL ITEMS	126.10
		2,234	RETAILERS' SALES TAX	MAY 2022	AIR MUSEUM SALES TAX	289.70
		291	SERVICE JANITORIAL SUPPLY INC	319506	SWIFFER REFILLS	55.20
		291	SERVICE JANITORIAL SUPPLY INC	319507	SWIFFER REFILLS	220.80
		291	SERVICE JANITORIAL SUPPLY INC	319761	SWIFFER REFILLS	100.35
		308	SOUTHERN OFFICE SUPPLY INC	282864	COPIER SERVICE CHARGE	87.32
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	1,712.24
		5,707	SUNFLOWER BANK	ROBERT	POSTAGE	22.91

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
AIR MUSEUM	504	5,707	SUNFLOWER BANK	ROBERT	GIFT SHOP RETAIL ITEMS		305.00
		5,707	SUNFLOWER BANK	ROBERT	PAPERBACKS		50.26
		5,707	SUNFLOWER BANK	ROBERT	HARDCOVER BOOKS		24.74
		5,707	SUNFLOWER BANK	ROBERT	SIMPLISAFE CO		27.99
		5,707	SUNFLOWER BANK	ROBERT	GIFT SHOP RETAIL ITEMS		58.82
		5,707	SUNFLOWER BANK	ROBERT	GIFT SHOP RETAIL ITEMS		.59
		4,101	WOWTOYZ	77055	GIFT SHOP/RETAIL ITEMS		357.61
		4,101	WOWTOYZ	77210	GIFT SHOP/RETAIL ITEMS		263.59
						AIR MUSEUM TOTAL	4,580.96
						FUND 504 TOTAL	4,580.96
REFUSE	510	4,385	BLACK HILLS CORPORATION	JUNE #1 2022	NATURAL GAS SEVICE		134.71
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503624	TOGGLE SWITCH		17.24
		3,187	CF SERVICE & SUPPLY LLC	153096	FIRE SAFETY		174.90
		6,334	COMPLIANCEONE	291948	DRUG TEST		240.00
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		24.96
		271	KEATING TRACTOR & EQUIPMENT INC	301307	HOSE AND FITTINGS		76.66
		4	KOST TRUCK SUPPLY INC	328220	SWIVEL/FULL UNION		47.12
		4	KOST TRUCK SUPPLY INC	328899	FLANGE NUTS/BOLTS		17.32
		284	M & M TIRE SERVICE	142901	TIRE REPAIR		41.00
		465	MADDEN OIL CO	4320/22050796580	FUEL		9,939.73
		465	MADDEN OIL CO	4320/22051860	FUEL		625.40
		465	MADDEN OIL CO	4320/22052346	FUEL		9,558.85
		465	MADDEN OIL CO	4320/22054551	FUEL		1,473.15
		7,139	MCS - MOBILE CONTAINER SERVICE INC	36399	CONTAINER SERVICE		9,452.91
		282	MEAD LUMBER DO IT CENTER	7667551	WATER HEATING SUPPLIES		8.24
		794	MYRIAD MACHINE CO	83276	UNIT 59 REBUILD LIFT MAST		4,066.58
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-ARMANDO GARCIA		97.90
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-ERIK HERNANDEZ		77.20
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-ELVIS TORRES		77.20
		456	SEWARD COUNTY LANDFILL	APR-22	LANDFILL CHARGES		1,164.88
		456	SEWARD COUNTY LANDFILL	APR-22	LANDFILL CHARGES		42,643.24
		560	SOUTHWEST GAS EQUIPMENT CO INC	I057587	CYLINDERS		22.51
		3,238	SOUTHWESTERN EQUIPMENT CO	041472	STOCK		459.05
		6,652	TRUCK CENTER COMPANIES	XA102016173:01	MAY STOCK/FILTERS		868.25
		6,652	TRUCK CENTER COMPANIES	XA102017186:01	SHOCK ABSORBER/UNIT #50		142.88
		4,342	UNIFIRST CORPORATION	JUNE-22	SOLID WASTE UNIFORM SERV		308.59
						REFUSE TOTAL	81,760.47
						FUND 510 TOTAL	81,760.47
SEWER ADMINISTRATIVE	520	99	CIRCLE D APPLIANCE INC	3123	INSTALL ICE MACHINE		183.00

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
SEWER ADMINISTRATIVE	520	4,823	ENVIRONMENTAL EXPRESS	1000695813	FILTERS	383.71
		4,823	ENVIRONMENTAL EXPRESS	1000695877	OXYGEN CAL SOLUTION	64.47
		3,891	FASTENAL COMPANY	KSLIB94781	SLEDGE HAMMER	62.45
		3,891	FASTENAL COMPANY	KSLIB94854	TIES/PINS/PIPES/CLAMPS	335.64
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS	74.87
		196	HACH	13010501	POTASSIUM IODIDE	446.27
		196	HACH	13011671	DEMINERALIZED WATER	240.48
		196	HACH	13039362	CHLORINE	299.98
		196	HACH	13058351	DEMINERALIZED WATER	470.75
		4,626	HAVOC SUPPLY	80125	COMPRESSION COUPLING	4.21
		3,065	PACE ANALYTICAL SERVICES INC	2260158432	ANALYTICAL CHARGES	391.00
		3,065	PACE ANALYTICAL SERVICES INC	2260158497	ANALYTICAL CHARGES	187.00
		1,022	QA BALANCE SERVICES INC	13775	LAB EQUIP CALIBRATION	718.00
		394	SCHEOPNER'S WATER CONDITIONING LLC	90208626	5 GALLON WATER	68.50
		291	SERVICE JANITORIAL SUPPLY INC	319501	JANITORIAL SUPPLIES	312.55
		308	SOUTHERN OFFICE SUPPLY INC	282799	OFFICE SUPPLIES	319.23
		308	SOUTHERN OFFICE SUPPLY INC	282913	OFFICE SUPPLIES	44.49
		308	SOUTHERN OFFICE SUPPLY INC	283062	STORAGE BOXES/CUT LETTERS	141.97
		5,707	SUNFLOWER BANK	JESSE	CHICK-FIL-A	12.04
		5,707	SUNFLOWER BANK	JESSE	HUHOT MONGOLIAN GRILL	13.06
		5,707	SUNFLOWER BANK	JESSE	PROLOCK EMERGENCY SERVICE	81.71
		5,707	SUNFLOWER BANK	JESSE	RASH OIL	45.01
		5,707	SUNFLOWER BANK	JESSE	CASEY'S GENERAL	46.00
		5,707	SUNFLOWER BANK	JESSE	WESTLAKE	38.53
		5,707	SUNFLOWER BANK	JESSE	AMAZON CHAIR PARTS	87.34
		5,707	SUNFLOWER BANK	JESSE	DUAL MONITOR MOUNTING ARM	195.56
		6,597	TRACTOR SUPPLY CREDIT PLAN	129308	DOLLY	54.61
		6,597	TRACTOR SUPPLY CREDIT PLAN	129309	WATER CASES	9.98
		4,342	UNIFIRST CORPORATION	JUNE-22	WASTE WATER UNIFORM SERV	32.36
		929	USA BLUE BOOK	006891	AMMONIA TESTS/REACTORS	22.95
		929	USA BLUE BOOK	995149	AMMONIA TESTS	78.23
					SEWER ADMINISTRATIVE TOTAL	5,465.95
SEWER LINE CLEANING		36	B & B ELECTRICAL INC	02584	VACUUM PUMP	786.40
		4,814	CARROLL AUTO GLASS	51561	WINDSHIELD INST	332.38
		752	ENVIRO-LINE CO INC	0037061-IN	VACCUM PUMP/ MECH SEAL	2,416.06
		752	ENVIRO-LINE CO INC	0037114-IN	VALVE	608.55
		430	KEY EQUIPMENT & SUPPLY CO	KC203360	RETAINING RINGS	97.98
		2,336	LIBERAL KENWORTH	03P78643	HOSES AND MALE CONNECTOR	28.08
		284	M & M TIRE SERVICE	143408	FLAT TIRE REPAIR	41.00
		3,259	NAPA OF LIBERAL	636963	WIPERS MAINTENANCE	56.98
		3,259	NAPA OF LIBERAL	637818	WIPER BLADE	28.49
		3,259	NAPA OF LIBERAL	638143	VEHICLE MAINT	18.99
		3,259	NAPA OF LIBERAL	638213	SWITCH	25.41
		6,709	RED EQUIPMENT LLC	2026	SPEED SCREW	81.10
		6,709	RED EQUIPMENT LLC	2063	JOYSTICK COVER/FILTER	577.43
		6,709	RED EQUIPMENT LLC	2151	HYDR HOSE/PIPE/FITTINGS	98.92

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
SEWER LINE CLEANING	520	4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE		369.28
		383	STANION WHOLESALE ELECTRIC CO	5330486-00	TOGGLE SWITCH		24.60
						SEWER LINE CLEANING TOTAL	5,591.65
SEWER PLANT OPERATION		36	B & B ELECTRICAL INC	02590	BELT PRESS LABOR		85.00
		1,978	FLUID EQUIPMENT COMPANY	5530163	MECHANICAL SEAL		1,929.38
		4,626	HAVOC SUPPLY	80106	FLEX COUPLINGS		4.89
		5,553	HAWKINS INC	6177828	POLY TOTES/MICROC/SULFATE		8,148.36
		1,403	IBT INC	7998365	BALL BRG CONS		88.44
		284	M & M TIRE SERVICE	143318	FLAT TIRE REPAIR		21.00
		583	R.E.PEDROTTI CO., INC.	12826	HEADWORKS BLDG INF FLOW M		3,206.20
		423	RASH OIL COMPANY	046427	GASOLINE		777.50
		456	SEWARD COUNTY LANDFILL	APR-22	LANDFILL CHARGES		55.21
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE		37,212.19
		4,342	UNIFIRST CORPORATION	JUNE-22	WASTE WATER UNIFORM SERV		612.11
		929	USA BLUE BOOK	989434	SKIMMING NETS/POLES		292.69
						SEWER PLANT OPERATION TOTAL	52,432.97
						FUND 520 TOTAL	63,490.57
WASTEWATER SYSTEM-NBP	524	4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE		633.05
						WASTEWATER SYSTEM-NBP TOTAL	633.05
						FUND 524 TOTAL	633.05
	530	*******	MISC-UT BILLING REFUNDS	000052519	FINAL BILL REFUND		6.25
						TOTAL	6.25
WATER UTILITY ADMIN		3,187	CF SERVICE & SUPPLY LLC	153112	FIRE SAFETY		245.35
		3,891	FASTENAL COMPANY	KSLIB94928	GOJO2000PSHSTYDSP		82.18
		3,891	FASTENAL COMPANY	KSLIB95009	PROTECTION STRAP		157.35
		3,891	FASTENAL COMPANY	KSLIB95022	SOAP		41.27
		1,849	GEMINI GROUP LLC	122-14763	CCR REPORT/MAIL/DUP&DELET		5,424.04
		5,729	GOOGLE INC	4152530840	GOOGLE BUSINESS APPS		124.78
		465	MADDEN OIL CO	4940/2205079663	FUEL		153.32
		7,130	PAYMENTUS	INV-15-122478	ACH RETURNS		29.85
		7,130	PAYMENTUS	INV-15-123355	ACH RETURNS		49.75
		916	RED BUD SUPPLY INC	175525	REGULATED T/CONE		536.80
		916	RED BUD SUPPLY INC	175565	SAFETTY VESTS		197.93

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
WATER UTILITY ADMIN	530	4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	505.30
		383	STANION WHOLESALE ELECTRIC CO	5340118-00	FLUKE CLAMP METER	299.99
		5,707	SUNFLOWER BANK	BRADLEY	HYATT REGENCY WICHITA	149.97
		5,707	SUNFLOWER BANK	JOSE	CASEY'S GENERAL	72.00
		5,707	SUNFLOWER BANK	JOSE	OVERLIMIT FEE	25.00
		4,342	UNIFIRST CORPORATION	JUNE-22	WATER UNIFORM SERV	64.52
		968	VISUAL SIGNS	7510	LETTER TRUCK #127	80.00
					WATER UTILITY ADMIN TOTAL	8,239.40
WATER UTILITY		4,385	BLACK HILLS CORPORATION	JUNE #1 2022	NATURAL GAS SEVICE	2,205.25
		2,906	BRENNTAG SOUTHWEST INC	BSW386599	CHLORINE GAS	3,839.93
		3,891	FASTENAL COMPANY	KSLIB93750	GLOVES	16.76
		3,891	FASTENAL COMPANY	KSLIB94874	GLOVES/GLASSES/TAPE	98.50
		3,891	FASTENAL COMPANY	KSLIB95134	GLOVES	33.52
		284	M & M TIRE SERVICE	142991	FLAT TIRE REPAIR	16.00
		284	M & M TIRE SERVICE	143498	HUSTLER MOWERS	641.00
		6,450	NATIONAL SCREENING BUREAU	2204201	SCREENING-NOE DUARTE	9.00
		6,450	NATIONAL SCREENING BUREAU	2205203	SCREENING-ALAN DELGADO	80.20
		6,450	NATIONAL SCREENING BUREAU	2205203	SCREENING-ULISES RIVERA	90.20
		881	SALINA SUPPLY COMPANY	S100218718.001	BOOSTER/WELL #63	1,240.05
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE	54,960.30
		5,314	TIM EKKEL DIESEL REPAIR	WI007687	FIELD WORK/ENGINE RPR #34	14,752.32
		4,342	UNIFIRST CORPORATION	JUNE-22	WATER UNIFORM SERV	220.57
					WATER UTILITY TOTAL	78,203.60
WATER DISTRIBUTION		53	BERRY TRACTOR AND EQUIPMENT COMPANY	02102054	RINGS/PIVOTS/WASHERS	203.93
		6,460	BEST ONE TIRE OF KANSAS INC	430016855	TIRES	360.84
		3,891	FASTENAL COMPANY	KSLIB93750	GLOVES	16.76
		3,891	FASTENAL COMPANY	KSLIB93950	SQAT CP 7/8-9X4	46.85
		3,891	FASTENAL COMPANY	KSLIB94874	GLOVES/GLASSES/TAPE	98.51
		3,891	FASTENAL COMPANY	KSLIB95134	GLOVES	33.52
		3,891	FASTENAL COMPANY	KSLIB95134	GLOVES	66.48
		4,626	HAVOC SUPPLY	80642	PVC	5.30
		78	J & R SAND COMPANY INC	27379	ROAD GRAVEL	406.73
		254	KANSAS ONE-CALL SYSTEM INC	2050341	REGULAR LOCATE FEE	201.60
		4	KOST TRUCK SUPPLY INC	329033	FUEL WATER SEP/AIR PRMYRS	86.94
		4	KOST TRUCK SUPPLY INC	329034	LUBE FILTER	11.90
		284	M & M TIRE SERVICE	142911	FLAT TIRE REPAIR	21.00
		465	MADDEN OIL CO	4942/2205079664	FUEL	3,379.60
		465	MADDEN OIL CO	4942/22052349	FUEL	136.05
		465	MADDEN OIL CO	4942/22052394	FUEL	272.10
		465	MADDEN OIL CO	4942/22052494	FUEL	4,935.22
		465	MADDEN OIL CO	4942/22065012	55 GALLON OIL DRUM	988.90
		3,259	NAPA OF LIBERAL	638271	OIL FILTER/CLEANER	13.58
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-246037	AIR FILTER	11.90

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
WATER DISTRIBUTION	530	916	RED BUD SUPPLY INC	175555	TOOL SET		462.81
		881	SALINA SUPPLY COMPANY	S100218929.001	COUPLINGS/REPAIR CLAMPS		1,572.36
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #2 2022	ELECTRIC SERVICE		78.15
		5,707	SUNFLOWER BANK	JOSE	KEYSTONE AUTOMOTIVE		183.75
		4,342	UNIFIRST CORPORATION	JUNE-22	WATER UNIFORM SERV		417.87
						WATER DISTRIBUTION TOTAL	14,012.65
WATER NON OPERATIONAL		2,234	RETAILERS' SALES TAX	MAY 2022	UTILITY BILL SALES TAX		4,744.99
						WATER NON OPERATIONAL TOTAL	4,744.99
						FUND 530 TOTAL	105,206.89
	601	5	ADVANCE INSURANCE COMPANY OF KANSAS	221240000069	ADVANCE INSURANCE COMPANY		1,700.81
		61	BLUE CROSS - BLUE SHIELD	15423054	BCBS INSURANCE		234,036.41
		6,545	EMPOWER RETIREMENT	20220623	PAYROLL SUMMARY		856.00
		237	KANSAS PUBLIC EMPLOYEES	20220623	PAYROLL SUMMARY		26,026.79
		237	KANSAS PUBLIC EMPLOYEES	20220623	PAYROLL SUMMARY		8,094.43
		237	KANSAS PUBLIC EMPLOYEES	20220623	PAYROLL SUMMARY		24,602.86
		237	KANSAS PUBLIC EMPLOYEES	20220623	PAYROLL SUMMARY		16,536.47
						TOTAL	311,853.77
						FUND 601 TOTAL	311,853.77
OTHER GOVERNMENTAL	602	281	LIBERAL OFFICE MACHINES COMPANY	95857	OFFICE SUPPLIES		22.14
		281	LIBERAL OFFICE MACHINES COMPANY	95875	OFFICE SUPPLIES		19.66
						OTHER GOVERNMENTAL TOTAL	41.80
						FUND 602 TOTAL	41.80
	603	169	LIBERAL FIRE FIGHTER FUND	20220609	PAYROLL SUMMARY		704.48
		695	UNITED WAY	20220609	PAYROLL SUMMARY		22.00
						TOTAL	726.48
						FUND 603 TOTAL	726.48

AS OF 06/28/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MUNICIPAL COURT/DIVERSION	722	2,329	BROOKS & ASSOCIATES	06/13/2022	JULY-DRUG COURT	1,666.67
		5,942	CITY ON A HILL INC	1206	DRUG COURT PARTICIPATION	666.67
		6,730	HUDDLESTON, DR CAROLYN	JULY 2022	MONTHLY FEE - DRUG COURT	833.33
		6,611	MERCEDES SCIENTIFIC	2589732	ORAL FLUID TEST	280.85
		882	SOUTHWEST GUIDANCE CENTER	JULY 2022	LIBERAL DRUG COURT SRVCS	833.33
					MUNICIPAL COURT/DIVERSION TOTAL	4,280.85
					FUND 722 TOTAL	4,280.85
NON DEPARTMENTAL	735	6,938	KANSAS HIGHWAY PATROL	TEMPORARY	2 2020 DODGE DURANGO	59,200.00
					NON DEPARTMENTAL TOTAL	59,200.00
					FUND 735 TOTAL	59,200.00
					TOTAL	1,836,304.93

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