



City Commission Agenda
Tuesday, June 14, 2022, 5:30 p.m.
Blue Bonnet Community Building, 1109 West 7th

- ◆ Call to Order
- ◆ Roll Call
- ◆ Pledge of Allegiance
- ◆ Invocation



1. AWARDS, PROCLAMATIONS, PRESENTATIONS: Epic Touch. Police Promotions.

2. APPROVAL OF AGENDA

3. ITEMS FROM CITIZENS

Rules of the Commission: Any citizen desiring to address the Commission shall be recognized by the Chair, advance to the podium, state his/her name and address in an audible tone for the record. Presentations shall be limited to five (5) minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

4. ITEMS FROM GROUPS:

5. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a. Approval of Board Minutes:

1. Liberal Convention & Tourism Board, May 19, 2022.

b. Approval of Airport Leases:

1. # TN-05.00	Terry Blaser	\$848.81	1 year.
2. # TS-17.00	Ron Jones	\$848.81	1 year.
3. # TS-18.00	Ron Jones	\$848.81	1 year.
4. # 20.02	JC Services	\$1,277.27	1 year.
5. # 38.00	Floyd Aero	\$3,544.13	1 year.
6. # 40.00	Air Methods Corporation	\$3,092.80	1 year.
7. # 41.08	The Community Bank	\$1,279.08	1 year.

6. Umbrella Liability Insurance.

7. Healthcare Brokerage Firm Presentations.

8. Airline Service Recommendation.

9. Patrol Car Purchase.

10. ARPA Cybersecurity Upgrade Project.

11. CITY STAFF

12. CITY MANAGER REPORT

13. ITEMS FROM COMMISSIONERS

14. VOUCHERS

♦ **ADJOURNMENT**

LIBERAL CONVENTION AND TOURISM BOARD

May 19, 2022

Tourist Information Center

	Service On Board	Meetings Attended	Term	Attendance Today
Jay Bhakta Chair	08/2008/2022	4	4	Present
Chuck Lamberson	07/2009/2023	2	3	Present
Rosa Castenada	10/2015/2024	3	2	Absent
Enrique Weissel	01/2020/2024	1	1	Present
Sally Fuller, Director				Present

Jay Bhakta, chair, called the meeting to order at 1:40 p.m.

Minutes were approved following a motion by Chuck Lamberson, seconded by Enrique Weissel. Financials were not available.

Director's Report was presented (attached).

The group discussed the Tourism Grant Request from the Liberal Baseball Association to help fund the travel expenses to bring two actors from the Sandlot movie to Liberal in July for a movie screening and baseball tournament. They asked "who are the actors" and "will there be an entry fee for teams to the baseball tournament." They decided to table the request pending answers to their questions. Director Fuller said she would email the questions and a vote could be taken via email. Three of the four members voted yes via email on May 24-25 to fund the grant at \$2500.

When discussing the vacancies on the board, Jay Bhakta again brought up the idea of an evening meeting with hotel owners/managers. He said he would like for the new city manager, mayor and economic development director to attend also and talk to the group. Having the event at the Air Museum was discussed.

Summer events were discussed.

Meeting adjourned at 2:30 p.m.

The next scheduled meeting will be Thursday, June 16, 2022 at 1:30 p.m. at the Tourist Information Center.

Convention and Tourism Director's Report
May

KSN will be in Liberal Monday, July 18, for its summer road trip. They will be broadcasting the 5 and 6 pm news live. I have suggested they do that downtown in the fountain area. I was thinking we could provide very light refreshments, maybe drinks and cookies, and encourage people to come watch the broadcast. This will tie in nicely with the downtown revitalization group and their push to get more people in the downtown area.

The weather camera is not yet installed. They tell me they are waiting on the camera to arrive off some dock somewhere. They have already filmed one Good Day Kansas segment with the Recreation Department on the Arkalon Assault which isn't until August this year. Do you have any suggestions on the other two segments? We did Mid-America Air Museum last summer.

The Yellow Brick Road Car Show was last weekend and we did 300 welcome bags for it. It was also Liberal High School graduation and there was a carnival in town. Busy weekend. I ran some of the Datafy numbers from the past three years and a market analysis from last year for your review. This year's numbers are not yet available.

Upcoming Trade Shows/Events:

Midwest Travel Network Conference	June 23-26	St. Cloud, MN
Kansas State Fair	Sept. 9-19	Hutchinson, KS

Upcoming Events

Farmers Market	Every Saturday	Village Plaza
Adventure Bay Water Park Opens	May 28	Light Park
Camp Create	June 1-July 28	Baker Arts Center
Bee Jays Home Opener	June 3	Brent Gould Field, SCCC
Monster Truck Jam Fest	June 5	Fairgrounds
Chamber Challenge Golf Tournament	June 18	Willow Tree Golf Course
Kids College	July 18-21	SCCC

April Totals

Welcome Bags: 0

Donations: 0

Visitor Packets Mailed: 257

Hunting Packets Mailed: 1

Pinned Visitors to TIC: 65

International Visitors: 1 from Netherlands

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Terry Blaser, 1209 North Nelson, Liberal, KS 67901 (620) 624-9002** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**T-Hangar N-05 of the North Set of T-Hangars
Building #810**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022**. There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$848.81 per year in advance or \$424.40 semi-annually**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials

TP

Lease No. TS-17.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **Ron Jones, Rt. 1, Box 3, Guymon, OK 73942 (580) 732-0881** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**T-Hangar S-17 of the South Set of T-Hangars
Building #809**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022**. There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$848.81 per year in advance or \$70.73 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials



Lease No. TS-18.00

AIRPORT LEASE

THIS AGREEMENT, entered into this 1st day of July, 2022, by and between the City of Liberal ("Lessor") and **Ron Jones, Rt. 1, Box 3, Guymon, OK 73942 (580) 732-0881** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**T-Hangar S-18 of the South Set of T-Hangars
Building #809**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022**. There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$848.81 per year in advance or \$70.73 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

Lessee Initials



AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of June, 2022**, by and between the City of Liberal ("Lessor") and **JC Services, Attn: Tina Vargas, P.O. Box 1717, Liberal, KS 67905-1717, (620) 370-1067** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**Lot 6, Block 9 (130'x205') 26,650 lineal/square feet
City Building #811 (22'x10') 220 square feet**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **June 1, 2022**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$1,277.27 per year in advance**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials TV

AIRPORT LEASE

THIS AGREEMENT, entered into **1st day of May, 2022**, by and between the City of Liberal ("Lessor") and **Floyd Aero, Attn: James R. Floyd, P.O. Box 1549, Liberal, KS 67905-1549 (620) 624-7062 or (620) 482-2406** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**All of Lot 17, Block 22 = 100 lf North 30' of Lot 16, Block 22 = 30 lf
130 lineal feet of Ramp Frontage**

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations. Lessee is understood to operate an aerial application business from the Airport premises.

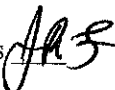
2. Term. The term of this Lease is for **One (1) Year** beginning on **May 1, 2022**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$3,544.13 per year in advance**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials 

AIRPORT LEASE

THIS AGREEMENT ("Lease"), entered into this **1st day of May, 2022**, by and between the City of Liberal ("Lessor") and **Air Methods Corporation, Attn: Vice President, North Central Region, 5500 S Quebec Street Ste 300, Greenwood Village, CO 80111** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

**South 60' Lot 5 and all of Lot 6,
Block 26 160 lineal feet on Airport Ramp**

WHEREAS, the Lessee desires to occupy and lease the above described premises (the "Leased Premises") for the purpose of conducting its air ambulance business.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. **Leased Premises and Purposes.** Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of conducting Lessee's air ambulance business. Lease payments to Lessor shall be considered revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations. In addition to the uses permitted herein, Lessee shall expressly have the right to place a temporary connex unit on the Leased Premises for storage. Lessee shall also have the right, but not the obligation, to construct an aircraft hangar building on the Leased Premises.
2. **Term.** The term of this Lease is for **One (1) Year, beginning May 1, 2022** ("Initial Term"). Lessee will have the option to renew this Lease for one (1) year ("Renewal Term") (collectively, the "Term"). Lessee shall give notice to Lessor of its intent to exercise the renewal option at least thirty (30) days prior to the expiration of the Term. Any hold over will be considered a month-to-month lease on the same terms as set forth herein. Either party may terminate this Lease without cause, upon sixty (60) days' prior written notice to the other party. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of July, 2022**, by and between the City of Liberal ("Lessor") and **The Community Bank, Attn: Matt D. Peters, SVP., 2320 N Kansas Ave, Liberal, KS. 67901, (620) 604-0255 (620) 624-6898** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

All of Lot 3 and Part of Lot 4, Block 10 (32,300 square feet)

Lot 3 = 100' x 190' = 19,000 square feet & Lot 4 = 70' x 190' = 13,300 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **July 1, 2022**. There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **\$1,279.08 per year in advance or \$106.59 per month**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. If the above described premises include a building or other personal property owned by Lessor, Lessee agrees to give Lessor, interest free, \$-0-, deposit to be held by Lessor to be used, all or in part, to offset necessary repair and cleaning costs in the event that the premises are not left in as good a condition as they were originally in when the Lease began, usual wear and tear excepted.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

Lessee Initials MP



**CITY OF LIBERAL
CITY COMMISSION MEETING
JUNE 14, 2022
AGENDA ITEM # 10**

To: Mayor Jeff Parsons
Vice-Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Janeth Vazquez
Commissioner Ron Warren

From: Chris Ford, Assistant City Manager – Administration / Director of Finance *CF*

Date: June 10, 2022

RE: Umbrella Liability Insurance

During the 2022 – 2023 Comprehensive Insurance Renewal agenda item, the City Commission requested quote information for Umbrella Liability Insurance.

Please find attached quotes for a \$1,000,000 Umbrella Liability Policy and a \$2,000,000 Umbrella Liability Policy. The premiums are based on the underlying liability premiums on the City's Auto, General Liability, Worker's Compensation, Directors and Officers (Linebacker), and Law Enforcement Liability policies and the Umbrella Liability Insurance would increase the amounts of the City's liability coverage limits for each.



EMPLOYERS MUTUAL CASUALTY COMPANY

Quote Number: J526921-01

Q U O T A T I O N
C O M M E R C I A L U M B R E L L A

Quotation is Valid From 04/06/22 to 05/21/22
Proposed Policy Period: From 04/01/22 to 04/01/23
(Quote may be subject to change)

P R E P A R E D F O R :

P R E S E N T E D B Y :

CITY OF LIBERAL
PO BOX 2199
LIBERAL KS 67905-2199

AL SHANK INSURANCE INC
24 W 2ND ST
PO BOX 2559
LIBERAL KS 67905-2559

AGENT: AL 6853

AGENT PHONE: (620) 624-2559

Insured is MUNICIPAL

Business Desc: MUNICIPALITY

L I M I T S O F I N S U R A N C E

Each Occurrence Limit (Liability Coverage) \$ 1,000,000

Personal & Advertising Injury Limit \$ 1,000,000
(Any one person or organization)

Aggregate Limit (Liability Coverage) \$ 1,000,000
(except with respect to "covered autos")

PREMIUM NOT SUBJECT TO AUDIT \$ 47,749.00

A \$100 MINIMUM POLICY PREMIUM APPLIES
IF POLICY IS CANCELLED AFTER THE EFFECTIVE DATE.

Date of Issue 04/06/22 BPP

FORM CU7000A ED. 01-07 BPP 04/01/22

016

23



EMPLOYERS MUTUAL CASUALTY COMPANY

QUOTE NUMBER: J526921-01

CITY OF LIBERAL

EFF DATE: 04/01/22

EXP DATE: 04/01/23

C O M M E R C I A L U M B R E L L A P O L I C Y
Q U O T E

=====

ENDORSEMENT SCHEDULE

FORM	EDITION DATE	DESCRIPTION/ADDITIONAL INFORMATION	PREMIUM
*CU0001	04-13	COMM LIABILITY UMBRELLA COV FORM	
*CU0133	01-16	KANSAS CHANGES	
*CU0210	09-00	KS CHANGES - CANCELLATION & NONRENEW	
*CU0403	12-19	EMPLOYEE BENEFITS LIABILITY COVERAGE LIMITS OF INSURANCE \$ 10,000 RETAINED LIMIT \$ 1,000,000 EACH EMPLOYEE \$ 1,000,000 AGGREGATE RETROACTIVE DATE: 01/01/1994	
*CU2123	02-02	NUCLEAR ENERGY LIAB EXCL BROAD FORM	
*CU2127	12-04	FUNGI OR BACTERIA EXCLUSION	
*CU2130	01-15	CAP OF LOSSES FROM CERT ACTS OF TERR	
*CU2136	01-15	EXCL PUNITIVE DMG CERT ACTS OF TERR	
*CU2158	05-09	COMMUNICABLE DISEASE EXCLUSION	
*CU2171	06-15	EXCLUSION-UNMANNED AIRCRAFT	
*CU2176	12-07	KS SILICA/RELATED DUST EXCL O/T AUTO	
*CU2186	05-14	EXCL-ACCESS/DISCL OF CONFID/PERSONAL	
*CU2208	09-00	EXCL - SALINE SUB CONTAMINATION	
*CU2209	04-13	EXCL - FAILURE TO SUPPLY	
*CU2213	09-00	EXCL - UNDERGROUND RESOURCES/EQUIP	
*CU2225	09-18	EXCL-EMRGNCY VEH-VOL FIREFIGHTER INJ	
*CU2423	12-07	COVERAGE FOR PROFESSIONAL SERVICES	
*CU7001A	11-15	SCHED OF PRIMARY INS - AUTOMATED	
*CU7268.2	08-06	ABUSE OR MOLESTATION - FOLLOW FORM	
*CU7272	08-06	ASBESTOS EXCLUSION	
*CU7276	03-21	COMMERCIAL UMBRELLA AMENDMENT OF COV	
*CU7290.1	01-21	LINEBACKER PUBLIC OFFICIALS/EPL END PUBLIC OFFICIALS WRONGFUL ACT AND EMPLOYMENT PRACTICES LIABILITY RETROACTIVE DATE: 01/01/1989	
*CU7293	08-06	FOREIGN EXPOSURE FOLLOWING FORM	
*CU7299	08-06	EXCLUSION - LEAD	
*CU7404.1	10-08	UMBRELLA LIAB AMEND - FOLLOW FORM	
*CU7431	10-08	AMENDMENT OF EMPLOYEE BENEFITS PROG	
*CU7441	05-19	EXCLUSION-VIOLENT EVENT RESPONSE COV	
*CU7462	04-15	KS-TORT CLAIMS ACT ENDORSEMENT	
*CU7464	07-15	LAW ENFORCEMENT LIABILITY	
*CU7483	03-20	SILICA OR SILICA-RELATED DUST EXCL	
*CU8324	03-21	IMPORTANT NOTICE TO POLICYHOLDERS	
*CU8327	12-20	ADVISORY NOTICE TO POLICYHOLDERS	
*IL0017	11-98	COMMON POLICY CONDITIONS	
*IL7004	03-20	MUTUAL POLICY PROVISIONS	
*IL7131A	04-01	COMM'L POLICY ENDORSEMENT SCHEDULE	
*IL7605	01-19	KANSAS COMPANY ELIMINATION	
*IL8383.2A	12-20	DISCL PURSUANT TERRSM RISK INS. ACT	\$ 473
*IL8384A	01-08	TERRORISM NOTICE	

DATE OF ISSUE: 04/06/22

FORM: IL7131A (ED. 04-01)

BPP

016



EMPLOYERS MUTUAL CASUALTY COMPANY
CITY OF LIBERAL

QUOTE NUMBER: J526921-01
EFF DATE: 04/01/22 EXP DATE: 04/01/23

T E R R O R I S M N O T I C E

This insurance may include coverage for certified acts of terrorism as defined in the Terrorism Risk Insurance Act, as amended.

Attached you will find a disclosure, which identifies the specific charge for certified acts of terrorism.

YOU MAY HAVE THE OPTION TO REJECT THIS TERRORISM COVERAGE

For additional information, please contact your agent



EMPLOYERS MUTUAL CASUALTY COMPANY
CITY OF LIBERAL

QUOTE NUMBER: J526921-01
EFF DATE: 04/01/22 EXP DATE: 04/01/23

THIS ENDORSEMENT IS ATTACHED TO AND MADE PART OF YOUR POLICY IN RESPONSE TO THE DISCLOSURE REQUIREMENTS OF THE TERRORISM RISK INSURANCE ACT. THIS ENDORSEMENT DOES NOT GRANT ANY COVERAGE OR CHANGE THE TERMS AND CONDITIONS OF ANY COVERAGE UNDER THE POLICY.

DISCLOSURE PURSUANT TO
TERRORISM RISK INSURANCE ACT

SCHEDULE

Terrorism Premium (Certified Acts) \$473.00

A. Disclosure Of Premium:

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorist acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses:

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 80% of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses:

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

The following statement is required to be part of the disclosure notice in MISSOURI:

The premium above is for certain losses resulting from certified acts of terrorism as covered pursuant to coverage provisions, limitations and exclusions in this policy. You should read the definition in your policy carefully, but generally speaking, "certified" acts of terrorism are acts that exceed \$5 million in aggregate losses to the insurance industry and which are subsequently declared by the U.S. Secretary of the Treasury as a certified terrorist act under the Terrorism Risk Insurance Act. Some losses resulting from certified acts of terrorism are not covered. Read your policy and endorsements carefully.

INCLUDES COPYRIGHTED MATERIAL OF ISO PROPERTIES, INC. WITH ITS PERMISSION

DATE OF ISSUE: 04/06/22

FORM: IL8383.2A(12-20)

BPP

016



EMPLOYERS MUTUAL CASUALTY COMPANY
LIBERAL CITY

Quote Number: J526921-01
Eff Date: 04/01/22 Exp Date: 04/01/23

C O M M E R C I A L U M B R E L L A S C H E D U L E

R E T A I N E D L I M I T

Self Insured Retention \$10,000

SCHEDULE OF UNDERLYING INSURANCE

Commercial Auto Liability

Company: EMCASCO Insurance Company
Policy Number: 0S87608 Policy Period: 04/01/22 to 04/01/23

Minimum Applicable Limits

Covered Auto Liability \$ 1,000,000 Each Accident

Commercial General Liability

Company: EMCASCO Insurance Company
Policy Number: 0M87608 Policy Period: 04/01/22 to 04/01/23

Occurrence Basis

Minimum Applicable Limits

General Aggregate	\$ 2,000,000
Products-Completed Operations Aggregate	\$ 2,000,000
Personal and Advertising Injury	\$ 1,000,000
Each Occurrence	\$ 1,000,000
Employee Benefit Liability	\$ 1,000,000 Each Employee
	\$ 2,000,000 Aggregate

Employers Liability

Company: Employers Mutual Casualty Company
Policy Number: 0T87608 Policy Period: 04/01/22 to 04/01/23

Minimum Applicable Limits

Bodily Injury by Accident	\$ 1,000,000 Each Accident
Bodily Injury by Disease	\$ 1,000,000 Each Employee
Bodily Injury by Disease	\$ 1,000,000 Policy Limit



Page 2

EMPLOYERS MUTUAL CASUALTY COMPANY
LIBERAL CITY

Quote Number: J526921-01
Eff Date: 04/01/22 Exp Date: 04/01/23

Public Officials Liability (Claims Made)

Company: Employers Mutual Casualty Company
Policy Number: 0L87608 Policy Period: 04/01/22 to 04/01/23

Minimum Applicable Limits

\$ 1,000,000 Each Loss
\$ 2,000,000 Aggregate

Law Enforcement Liability

Company: Employers Mutual Casualty Company
Policy Number: 0Z87608 Policy Period: 04/01/22 to 04/01/23

Minimum Applicable Limits

\$ 1,000,000 Each Occurrence
\$ 2,000,000 Aggregate



EMPLOYERS MUTUAL CASUALTY COMPANY

Quote Number: J526921-02

Q U O T A T I O N
C O M M E R C I A L U M B R E L L A

Quotation is Valid From 04/06/22 to 05/21/22
Proposed Policy Period: From 04/01/22 to 04/01/23
(Quote may be subject to change)

P R E P A R E D F O R:

P R E S E N T E D B Y:

CITY OF LIBERAL
PO BOX 2199
LIBERAL KS 67905-2199

AL SHANK INSURANCE INC
24 W 2ND ST
PO BOX 2559
LIBERAL KS 67905-2559

AGENT: AL 6853

AGENT PHONE: (620) 624-2559

Insured is MUNICIPAL

Business Desc: MUNICIPALITY

L I M I T S O F I N S U R A N C E

Each Occurrence Limit (Liability Coverage) \$ 2,000,000

Personal & Advertising Injury Limit \$ 2,000,000
(Any one person or organization)

Aggregate Limit (Liability Coverage) \$ 2,000,000
(except with respect to "covered autos")

PREMIUM NOT SUBJECT TO AUDIT \$ 71,624.00

A \$100 MINIMUM POLICY PREMIUM APPLIES
IF POLICY IS CANCELLED AFTER THE EFFECTIVE DATE.

Date of Issue 04/06/22 BPP

FORM CU7000A ED. 01-07 BPP 04/01/22

016

23



EMPLOYERS MUTUAL CASUALTY COMPANY

QUOTE NUMBER: J526921-02

CITY OF LIBERAL

EFF DATE: 04/01/22

EXP DATE: 04/01/23

C O M M E R C I A L U M B R E L L A P O L I C Y
Q U O T E

=====

ENDORSEMENT SCHEDULE

FORM	EDITION DATE	DESCRIPTION/ADDITIONAL INFORMATION	PREMIUM
*CU0001	04-13	COMM LIABILITY UMBRELLA COV FORM	
*CU0133	01-16	KANSAS CHANGES	
*CU0210	09-00	KS CHANGES - CANCELLATION & NONRENEW	
*CU0403	12-19	EMPLOYEE BENEFITS LIABILITY COVERAGE	
		LIMITS OF INSURANCE	
		\$ 10,000 RETAINED LIMIT	
		\$ 1,000,000 EACH EMPLOYEE	
		\$ 1,000,000 AGGREGATE	
		RETROACTIVE DATE: 01/01/1994	
*CU2123	02-02	NUCLEAR ENERGY LIAB EXCL BROAD FORM	
*CU2127	12-04	FUNGI OR BACTERIA EXCLUSION	
*CU2130	01-15	CAP OF LOSSES FROM CERT ACTS OF TERR	
*CU2136	01-15	EXCL PUNITIVE DMG CERT ACTS OF TERR	
*CU2158	05-09	COMMUNICABLE DISEASE EXCLUSION	
*CU2171	06-15	EXCLUSION-UNMANNED AIRCRAFT	
*CU2176	12-07	KS SILICA/RELATED DUST EXCL O/T AUTO	
*CU2186	05-14	EXCL-ACCESS/DISCL OF CONFID/PERSONAL	
*CU2208	09-00	EXCL - SALINE SUB CONTAMINATION	
*CU2209	04-13	EXCL - FAILURE TO SUPPLY	
*CU2213	09-00	EXCL - UNDERGROUND RESOURCES/EQUIP	
*CU2225	09-18	EXCL-EMRGNCY VEH-VOL FIREFIGHTER INJ	
*CU2423	12-07	COVERAGE FOR PROFESSIONAL SERVICES	
*CU7001A	11-15	SCHED OF PRIMARY INS - AUTOMATED	
*CU7268.2	08-06	ABUSE OR MOLESTATION - FOLLOW FORM	
*CU7272	08-06	ASBESTOS EXCLUSION	
*CU7276	03-21	COMMERCIAL UMBRELLA AMENDMENT OF COV	
*CU7290.1	01-21	LINEBACKER PUBLIC OFFICIALS/EPL END	
		PUBLIC OFFICIALS WRONGFUL ACT	
		AND EMPLOYMENT PRACTICES LIABILITY	
		RETROACTIVE DATE: 01/01/1989	
*CU7293	08-06	FOREIGN EXPOSURE FOLLOWING FORM	
*CU7299	08-06	EXCLUSION - LEAD	
*CU7404.1	10-08	UMBRELLA LIAB AMEND - FOLLOW FORM	
*CU7431	10-08	AMENDMENT OF EMPLOYEE BENEFITS PROG	
*CU7441	05-19	EXCLUSION-VIOLENT EVENT RESPONSE COV	
*CU7462	04-15	KS-TORT CLAIMS ACT ENDORSEMENT	
*CU7464	07-15	LAW ENFORCEMENT LIABILITY	
*CU7483	03-20	SILICA OR SILICA-RELATED DUST EXCL	
*CU8324	03-21	IMPORTANT NOTICE TO POLICYHOLDERS	
*CU8327	12-20	ADVISORY NOTICE TO POLICYHOLDERS	
*IL0017	11-98	COMMON POLICY CONDITIONS	
*IL7004	03-20	MUTUAL POLICY PROVISIONS	
*IL7131A	04-01	COMM'L POLICY ENDORSEMENT SCHEDULE	
*IL7605	01-19	KANSAS COMPANY ELIMINATION	
*IL8383.2A	12-20	DISCL PURSUANT TERRSM RISK INS. ACT	\$ 709
*IL8384A	01-08	TERRORISM NOTICE	

DATE OF ISSUE: 04/06/22

FORM: IL7131A (ED. 04-01)

BPP

016



EMPLOYERS MUTUAL CASUALTY COMPANY
CITY OF LIBERAL

QUOTE NUMBER: J526921-02
EFF DATE: 04/01/22 EXP DATE: 04/01/23

T E R R O R I S M N O T I C E

This insurance may include coverage for certified acts of terrorism as defined in the Terrorism Risk Insurance Act, as amended.

Attached you will find a disclosure, which identifies the specific charge for certified acts of terrorism.

YOU MAY HAVE THE OPTION TO REJECT THIS TERRORISM COVERAGE

For additional information, please contact your agent

DATE OF ISSUE: 04/06/22

FORM: IL8384A (01-08)

BPP

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EMPLOYERS MUTUAL CASUALTY COMPANY
CITY OF LIBERAL

QUOTE NUMBER: J526921-02
EFF DATE: 04/01/22 EXP DATE: 04/01/23

THIS ENDORSEMENT IS ATTACHED TO AND MADE PART OF YOUR POLICY IN RESPONSE TO THE DISCLOSURE REQUIREMENTS OF THE TERRORISM RISK INSURANCE ACT. THIS ENDORSEMENT DOES NOT GRANT ANY COVERAGE OR CHANGE THE TERMS AND CONDITIONS OF ANY COVERAGE UNDER THE POLICY.

DISCLOSURE PURSUANT TO
TERRORISM RISK INSURANCE ACT

SCHEDULE

Terrorism Premium (Certified Acts) \$709.00

A. Disclosure Of Premium:

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorist acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses:

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 80% of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses:

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

The following statement is required to be part of the disclosure notice in MISSOURI:

The premium above is for certain losses resulting from certified acts of terrorism as covered pursuant to coverage provisions, limitations and exclusions in this policy. You should read the definition in your policy carefully, but generally speaking, "certified" acts of terrorism are acts that exceed \$5 million in aggregate losses to the insurance industry and which are subsequently declared by the U.S. Secretary of the Treasury as a certified terrorist act under the Terrorism Risk Insurance Act. Some losses resulting from certified acts of terrorism are not covered. Read your policy and endorsements carefully.

INCLUDES COPYRIGHTED MATERIAL OF ISO PROPERTIES, INC. WITH ITS PERMISSION

DATE OF ISSUE: 04/06/22

FORM: IL8383.2A(12-20)

BPP

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EMPLOYERS MUTUAL CASUALTY COMPANY
LIBERAL CITY

Quote Number: J526921-02
Eff Date: 04/01/22 Exp Date: 04/01/23

C O M M E R C I A L U M B R E L L A S C H E D U L E

R E T A I N E D L I M I T

Self Insured Retention \$10,000

SCHEDULE OF UNDERLYING INSURANCE

Commercial Auto Liability

Company: EMCASCO Insurance Company
Policy Number: 0S87608 Policy Period: 04/01/22 to 04/01/23

Minimum Applicable Limits

Covered Auto Liability \$ 1,000,000 Each Accident

Commercial General Liability

Company: EMCASCO Insurance Company
Policy Number: 0M87608 Policy Period: 04/01/22 to 04/01/23

Occurrence Basis

Minimum Applicable Limits

General Aggregate	\$ 2,000,000
Products-Completed Operations Aggregate	\$ 2,000,000
Personal and Advertising Injury	\$ 1,000,000
Each Occurrence	\$ 1,000,000
Employee Benefit Liability	\$ 1,000,000 Each Employee
	\$ 2,000,000 Aggregate

Employers Liability

Company: Employers Mutual Casualty Company
Policy Number: 0T87608 Policy Period: 04/01/22 to 04/01/23

Minimum Applicable Limits

Bodily Injury by Accident	\$ 1,000,000 Each Accident
Bodily Injury by Disease	\$ 1,000,000 Each Employee
Bodily Injury by Disease	\$ 1,000,000 Policy Limit



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EMPLOYERS MUTUAL CASUALTY COMPANY
LIBERAL CITY

Quote Number: J526921-02
Eff Date: 04/01/22 Exp Date: 04/01/23

Public Officials Liability (Claims Made)

Company: Employers Mutual Casualty Company
Policy Number: 0L87608 Policy Period: 04/01/22 to 04/01/23

Minimum Applicable Limits

\$ 1,000,000 Each Loss
\$ 2,000,000 Aggregate

Law Enforcement Liability

Company: Employers Mutual Casualty Company
Policy Number: 0Z87608 Policy Period: 04/01/22 to 04/01/23

Minimum Applicable Limits

\$ 1,000,000 Each Occurrence
\$ 2,000,000 Aggregate

Date of Issue 04/06/22 BPP

FORM CU7001A ED. 11-15 BPP 04/01/22

016



IMA PUBLIC SECTOR BENEFITS CONSULTING OVERVIEW

IMA AT A GLANCE

3RD LARGEST
INDEPENDENTLY OWNED BROKER
IN THE UNITED STATES



BUSINESS STRENGTH
3rd Largest Privately Held
Brokerage in the U.S.



HEADQUARTERS IN KS
Rural Kansas Focused



CARRIER RELATIONSHIPS
Over \$5 Billion in Premium
Placed Annually



EMPLOYEE OWNED
Superior Talent +
Commitment to Clients



CLIENT FOCUSED
95% Client
Retention Rate

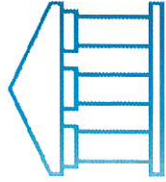


GLOBAL REACH
Clients in all 50 States +
Over 100 Countries

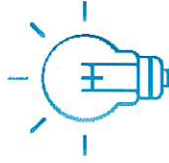


IMA PUBLIC SECTOR PRACTICE

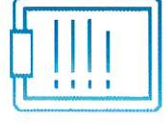
Service offering, strategic approach and overall plan management aligned with the wants and needs of public sector organizations.



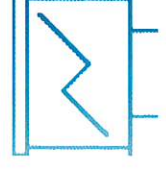
EXPERIENCE, EXPERTISE,
DEDICATED FOCUS



TRANSPARENT
CONSULTING



COMPLEXITIES AND
NUANCES



BENCHMARKING

IMA PUBLIC SECTOR PRACTICE

Our consultative approach is rooted in two foundational components:

Being educational and informative so clients can make well-founded decisions and following a strategic and active approach to plan management.

PUBLIC & EDUCATION SECTOR CLIENT SNAPSHOT

+ Seward County	+ City of Valley Center	+ Ft. Scott CC
+ USD 480 Liberal	+ City of Maize	+ Highland CC
+ USD 457 Garden City	+ City of Andover	+ Butler CC
+ USD 210 Hugoton	+ Pratt County	+ KICF Health Program
+ Finney County	+ Lyon County	+ KMIT Health Program
+ Sedgwick County	+ Finney County	
+ City of Newton	+ Neosho County	
+ City of Colby	+ Colby CC	
+ City of Goodland	+ Coffeyville CC	
+ City of Wichita	+ Neosho CC	

KMIT ASSOCIATION HEALTH PLAN



KMIT has formed a new health insurance association, in cooperation with Kansas BlueCross/Blue Shield and IMA Financial Group. The new plan is called the **KMIT Association Health Plan (KAHP)** and is a part of the existing KMIT organization / structure.

Membership in the Association will be required, and **open to ALL municipalities (and not just cities) in Kansas**, whether or not those entities are current members of KMIT.

The purpose of the plan is to be able to offer a full range of health insurance benefits to all Kansas municipal employees, at the lowest possible cost.

KMIT Pool Administrator, **Don Osenbaugh**, is the initial contact for questions.

BUILT BY:



IN PARTNERSHIP WITH:



- * Open to ALL Kansas 'Municipalities' (includes cities, counties, community colleges, townships, water districts, special districts, public agencies, etc.)
- * Great opportunity for collaboration and economies of scale
- * Large-group rating/stability



CURRENT | FUTURE STATE

CITY OF LIBERAL 223 ENROLLED EMPLOYEES



CURRENT STATE 223 ENROLLED EMPLOYEES

- + Charlesworth- **Marketing Only**
- + Rising Costs
- + Limited Data
- + No Long-Term Strategy
- + 11% Increase on FI Renewal (Rolling 12)
- + ASO Self-Funded (Rolling 36)
 - + 80% of Rebates (Estimated \$175,000)
 - + Admin is \$54.20 PEPM
- + Desire to Market to Alternative Self-Funded Carriers/TPAs

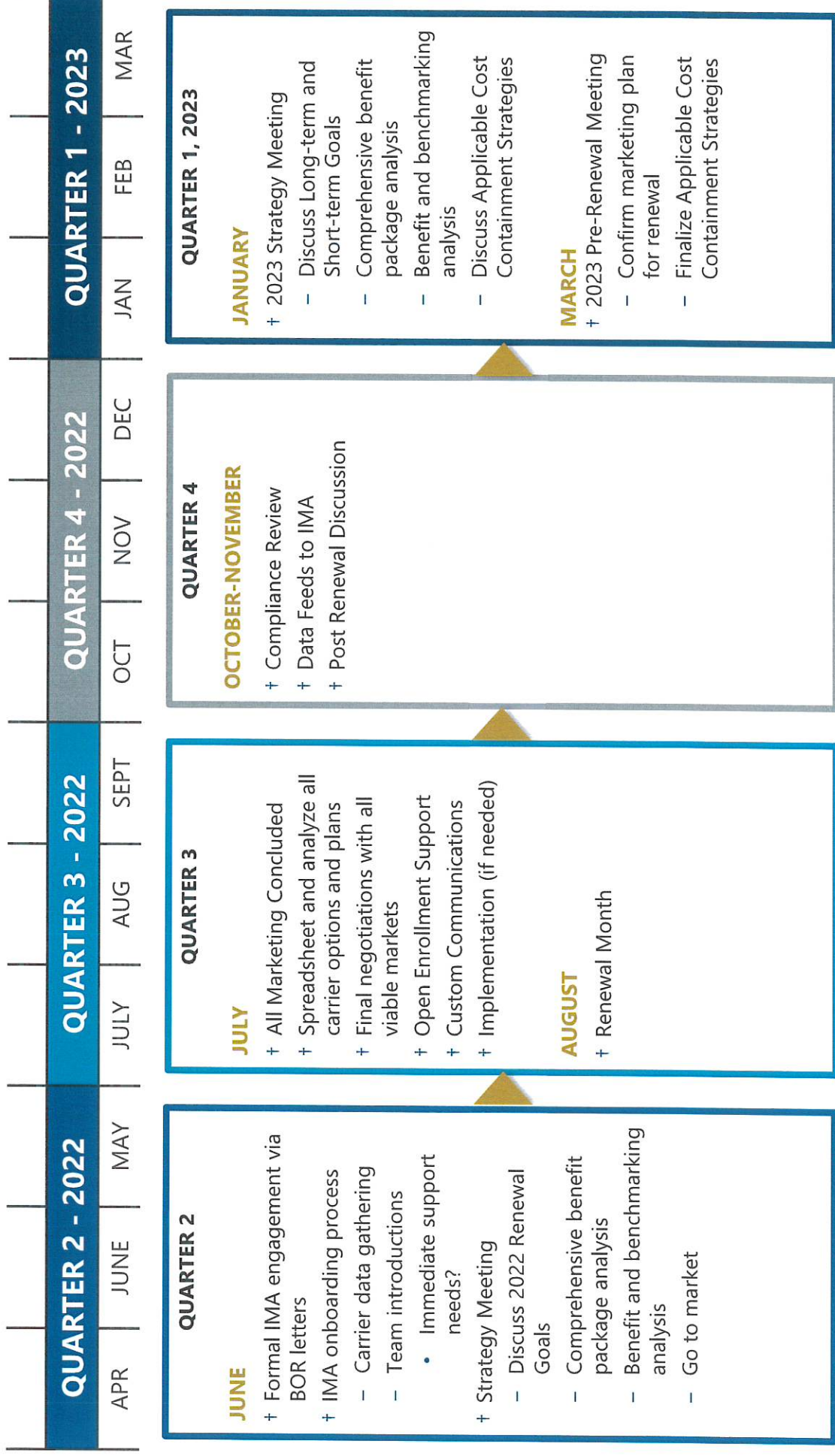


FUTURE STATE with IMA 223 ENROLLED EMPLOYEES

- + Comprehensive Consulting Partnership
- + Year 1 - Market, Review and Negotiate BCBSKS 2022 Renewal
- + Year 1- Evaluate KMIT Health Program
- + Year 1- Full Access to Data Through IMA|BCBSKS Data Feed
 - + Build a 3-5 Year Strategy
 - + Public Sector Benchmarking
 - + Monthly Reports
 - + Data Driven Cost Containment Recommendations
 - + Custom Benefit Communications
 - + HR Support
 - + Compliance
- + Year 2- Market to Alternative Self-Funded Carriers/TPA's
 - + 100% of Rebates (Estimated \$350,000)
 - + Perform Spec Analysis
 - + 30% Reduction in Admin

IMA | CITY OF LIBERAL

Timeline For Success



DEDICATED BENEFITS SERVICE TEAM



RYAN POWELL

Relationship Manager
matt.quinn@imacorp.com
316.266.6588



CHRISTY POWELL

Vice President & Market Leader
christy.powell@imacorp.com
316.266.6589



JALAA MILLER

Account Executive
jalaa.miller@imacorp.com
316.266.6594



NICK JOHNSTON

Account Analyst
nick.johnston@imacorp.com
316.266.6235



RACHAEL MURRAY

Account Manager
rachaelm.murray@imacorp.com
316.749.2355

EXECUTIVE

EXECUTIVE

STRATEGIST

ANALYZER

CLIENT ADVOCATE

Relationship Manager

Team Leader

Lead Strategist

Data Analytics

Problem Solver

- + Client Relationship
- + Cost Containment

- + Client Relationship & Accountability

- + Strategy Direction
- + Industry Trends
- + Cost Containment
- + Multi-Year Planning
- + Service Escalation

- + Financial Analysis
- + Marketing
- + Underwriting
- + Budgeting Reporting
- + Utilization Analysis

- + Liaison between Customer and Carriers
- + Open Enrollment Support
- + Day to Day Services

STRATEGIC CONSULTING

FORWARD LOOKING, ACTIVE MANAGEMENT

Protection Provided

Control Rising Benefit Costs | Fiduciary Compliance

- + Discovery meeting to determine client goals and philosophy for benefit strategy
- + Full benefit plan consultation and design
- + Cost containment solutions
- + Strategic audit and analysis
- + Industry trends/solution evaluation/strategy benchmarking
- + Multi-year strategies – active management
- + Funding strategy and analysis:
 - Fully insured, level-funding and self-funding

TECHNICAL CONSULTING

INFORMED, DATA-DRIVEN DECISION MAKING

Protection Provided

Accurate Budgeting | Manage Reserves | Cost Control

- + Customized financial reports
- + Benchmarking
 - Plan cost
 - Plan design
- + Monthly claims report and analysis
- + Funding, reserves and contribution strategy
- + Stop loss deductible analysis
- + Budget analysis
- + Renewal marketing/negotiations
- + Predictive analytics



CORE CONSULTING Benefits SERVICES

COMPLIANCE

PROTECTING YOUR PLAN

Protection Provided

Avoid Litigation & Penalties | Fiduciary Compliance

- + Annual or bi-annual compliance review/meeting
- + Compliance assistance
 - COBRA, HIPAA, ADA, FMLA, Covid-19
 - ACA and Federal Laws
- + Plan document and contract reviews (non - legal)
- + Notification requirement reminders
- + Periodic newsletters and updates
- + Compliance webinars
- + ThinkHR access

SERVICE/SUPPORT/COMMUNICATIONS

EXTENSION OF YOUR TEAM

Protection Provided

Member Satisfaction | Vendor Accountability

- + Carrier/vendor liaison
- + Assistance with escalated claims issues
- + Assistance with billing issues
- + Routine touch-base calls
- + Project management (implementations, etc.)
- + Communication support

IMA SERVICES & CAPABILITIES



HEALTH & WELFARE BENEFIT PLAN STRATEGIC CONSULTING

Development of multi-year cost containment & funding strategy.



UNDERWRITING & FINANCIAL SERVICES

Analysis of renewal along with alternative funding review & modeling.



PEOPLE ANALYTICS

Comprehensive reporting and predictive modeling related to plan design, stop loss, and year-over-year trends.



VENDOR/PARTNER SERVICES

Management of the RFI/RFP process & preferred vendor partner negotiations.



VOICE OF THE EMPLOYEE

Use of employee insights to develop strategies for your employee experience.



THINKHR

Industry-leading training, HR knowledge, and compliance tools supported by live HR experts.



COMPLIANCE

Legislative and regulatory updates with guidance on Health Care Reform.



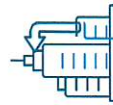
EMPLOYER ADVOCACY SERVICES

Advocacy support for employers/employees as well as between carriers & vendors.



COMMUNICATIONS

Support in developing engaging employee communication strategy and campaigns.



MERGER & ACQUISITION

Transaction due diligence, complete with understanding of all opportunities and risks.



WHOLE HEALTH

Consult & design-build program around company culture to ensure successful implementation plus ongoing engagement and long-term success.



LEAVE MANAGEMENT

Evaluate, calculate, determine qualification and oversight of all leaves of absence.

IMA PARTNERSHIP

PRODUCT OR SERVICE	FEE
IMA Benefits - Comprehensive Benefits Consulting as outlined within this document and below	+ Year 1: \$30,000 annual consulting agreement for Medical, Rx + Year 2+: \$30,000 plus Consumer Price Index (CPI) adjustment not to exceed 5% + Standard commissions on Dental, Vision and all other Ancillary (Life/Disability/Supplemental) lines of coverage.
Full Marketing for Medical/Dental/Vision/Life and DI Carriers	As Needed/Annually, Included
Monthly Financial Reporting and Access to IMA People Analytics –Ad Hoc Data Analysis Platform	Included
Wellness Consulting	Included
Benefit Open Enrollment Guide and Communication Services	Included
Compliance Support, Checklists, Calendar, One-on-One Support)	Included
Mineral/Think HR (Live HR Support)	Included
Employee Navigator	Included
Voice of the Employee	Included



PERFORMANCE GUARANTEE



Commissions/Fees at Risk Annually

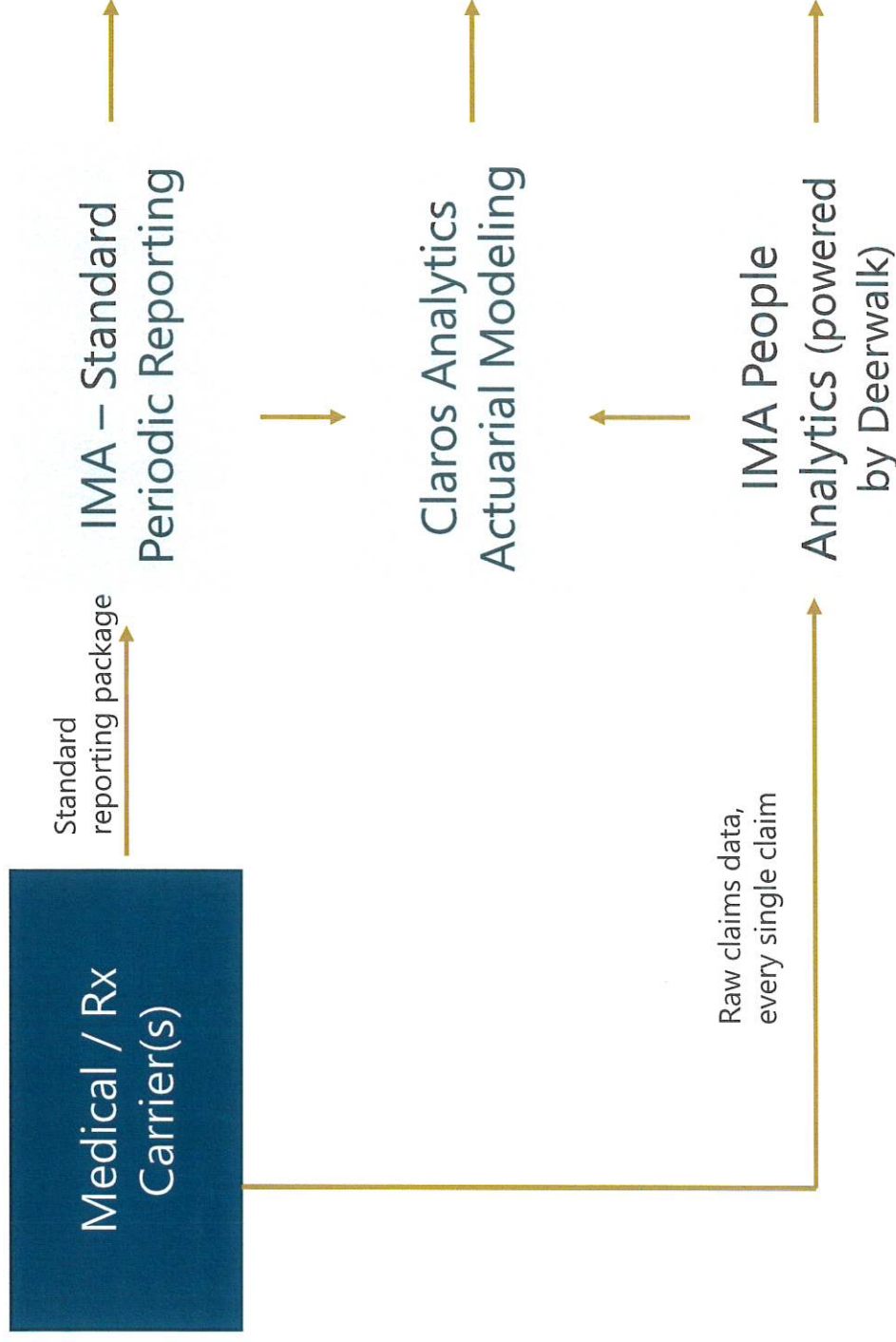
At IMA, we stand by our work in both accuracy and integrity. As such, we propose a service guarantee, and these details can be finalized on the award of the consulting contract. IMA will place 50% of our compensation at risk based on mutually agreeable and defined measurements. Performance metrics must be defined that are specific, measurable and mutually agreeable. We propose four consulting pillars; strategy, technical, client service, and compliance. Each of those pillars represents 25% of compensation at risk. Twice a year, IMA will review these pillars with the City of Liberal and should we be lacking in any area, that portion is at risk if not corrected by the next review. In the event IMA failed to execute in every area, 50% of IMA's compensation is at risk. This would be an actively maintained scorecard.



DATA DRIVEN DECISIONS

+ + +

IMA DATA ANALYTICS LAYERS



Client Deliverables

- + Monthly Claims Tracking
- + Fixed Cost Tracking
- + Ongoing Claims Projections
- + Budget Monitoring

- + Plan Design Modeling
- + Self-Fund to Fully Insure Analysis
- + Self-Fund Claim / Deductible Decision Data
- + Funding Confidence Thresholds
- + Monte Carlo Simulations

- + Customized cost benchmarking
- + Deep Dive Analysis – cost drivers, trends, demographics
- + Data Driven Strategy and Decision Making
- + Predictive Analytics

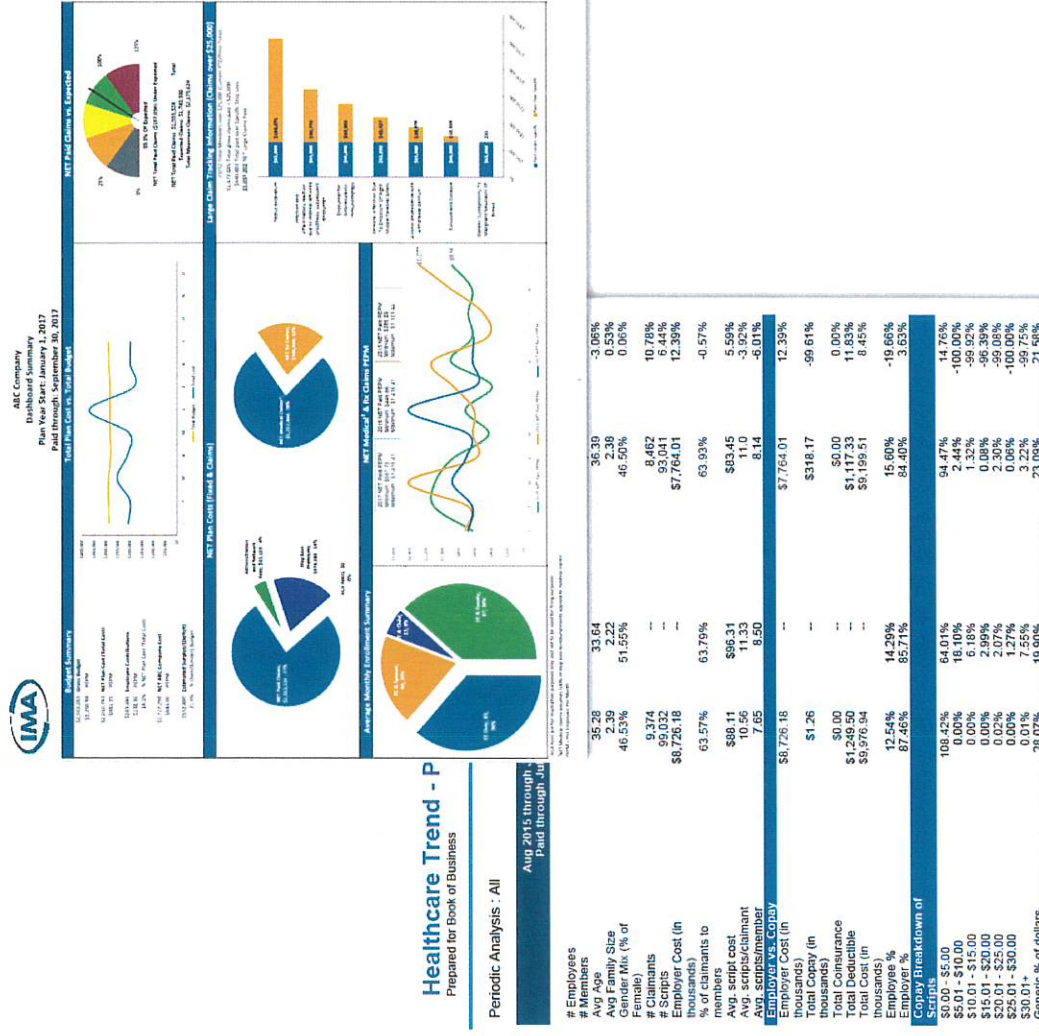
DATA ANALYSIS

Standard Reporting + Annual Financial Projections for Budgeting Purposes

- + Monthly or Quarterly Claims Reports
- + Large Claim Tracking
- + Prescription Drug Utilization
- + Budget Projections
- + IBNR
- + Renewal Reports
- + Annual Plan Utilization Reports

Why Does This Matter?

With this information, we can increase efficiencies, reduce operating costs and reduce your overall medical plan costs!



SAMPLE GROUP: POTENTIAL SAVINGS (WITHOUT PLAN CHANGES)

IMA's People Analytics helps find cost savings across points of care and services, to help reduce overall healthcare spend.

Savings Opportunity	Sample Group Total Potential Savings	Benchmark Savings, Scaled to Overall Plan Spend	Potential Savings vs. Benchmark
Avoidable Admissions	\$390,255	\$395,536	-\$5,281
Avoidable ER Visits	\$163,754	\$217,157	-\$53,373
Injectable Drug POS Switch	\$124,480	\$317,980	-\$193,500
Drug Switch	\$405,352	\$263,691	\$141,661
Imaging POS Switch	\$346,824	\$349,002	-\$2,178
Surgery POS Switch	\$294,663	\$1,443,429	-\$1,148,767
Total Savings	\$1,728,358	\$2,986,796	-\$1,261,438



SERVICE COMMITMENT

- + A team of dedicated benefits professionals
- + Assistance with Carrier and Billing issues
- + Monthly Service Calls (As Needed)
- + Project management for Implementations and Special Projects
- + Carrier Liaison
- + Open Enrollment Support
- + Communications Support

[illegible]

EMPLOYEE COMMUNICATIONS

IMA is committed to providing the highest quality employee communication and education services.



WRITTEN COMMUNICATIONS

OE Guides

Email

Total Reward Statements

Company Branded Newsletters

Marketing Campaigns



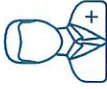
On-Demand – Voice-Over – PowerPoint –
Quarterly – Transparency – Admin Viewer

Tracking – 100% Custom – Mobile Friendly



ADMINISTRATION TECHNOLOGY

IMA's Benefits Administration Technology practice works alongside clients to help businesses deploy modern, technology-driven benefits administration and communication solutions.

 Online Digital Library Important documents are readily available online  Paperless Paper forms and files are replaced by a centralized HR management console & employee portal that's always up-to-date				
 Streamline Employee Management Know instantly when an enrollment even occurs and minimize claim and billing issues.		 Employee Self-Service Easy-to-navigate self-service portal puts employees in the drivers' seat		 Improve Employee Communication Whether it's benefits, compliance or company communications, employees are always in the loop.
 Efficiency Manage all interactions in one place and spend less time on manual processes		 Accessibility HR and employees can find the information they need without having to call for support		 Control Improve communication and engagement with quick access to reports and configuration tools

THINKHR COMPLIANCE & SUPPORT



ThinkHR Live
A people-centric approach
for HR Answers.



Live HR Advisor
Obtain immediate HR answers
from real people.



Technology
Proprietary and best-
in-class platform.



HR Library
Self-service or human
assisted search with an HR
Advisor.



HR Training
Diverse course listings
appeal to both management
and employee levels.

THINKHR BENEFITS

- + Calls are answered Live – every day, every time so that you are not left waiting hours or days for answers to your HR questions
- + 11 hours of accessibility every business day, 8am-7pm CST
- + National scope and expertise
- + Senior level experienced HR professionals with PHR and SPHR designations
- + Written summaries of calls are always available
- + Answers are provided in easy-to-understand “plain English”
- + E-mail is provided as an alternative to Live telephonic support
- + Advisors take time to understand specific situations so they can render sound and actionable guidance or perform appropriate follow-up research
- + Easy access to HR Advisors who will provide general information, answers for difficult HR questions and second opinions on complex HR situations

Think.
HR

IMA WHOLE HEALTH

Wellness isn't just aerobics and broccoli anymore – it encompasses the whole person and isn't always measurable; feeling resilient, happy, balanced, energized.

IMA's Whole Health practice targets four strategic areas to provide robust solutions that fit every clients' need.



PREVENTION

- + PCP visits/screenings
- + Health coaching
- + Wellness programs



FINANCIAL

- + Retirement planning
- + Financial advisor coaching
- + Budget calculators
- + Financial programs



MENTAL

- + EAP
- + Digital / telephonic therapy
- + Self-guided programs
- + Telehealth



CONDITION MANAGEMENT

- + Plan design
- + Patient education
- + Collaborative care team

RECRUITMENT AND RETENTION SUPPORT

The Voice of the Employee Trend Report is an ongoing research project that provides organizations with insights into how they can recruit and retain top employees. To uncover these answers, we're going directly to the employees themselves.

With the permission of their employers, we're polling employees in a variety of industries to uncover their true workplace priorities and the relative value of various benefits and offerings – items ranging from culture to compensation.

This employee feedback is critical so that:

- + Employers can budget more efficiently
- + Employers can maintain a happier and more stable workforce
- + Employees can enjoy an optimal work experience

Access our **Voice of the Employee** benchmark database to see how your organization compares to others in important employee experience categories, such as Net Promoter Score (NPS®), Employee Net Promoter Score (eNPS®), turnover risk, and more.





+	+	+	+	+	+	+	+	+	+
+	+	+	+	+	+	+	+	+	+
+	+	+	+	+	+	+	+	+	+

More Than Just Insurance

IMA is an integrated financial services company specializing in risk management, insurance, employee benefits and wealth management. It is the third-largest privately-held and employee-owned insurance broker in the country and employs more than 1,700 associates.

The City of Liberal/USI

Introductions and Summary

Tuesday, June 14th, 2022

5:30 PM CST

1. **Introductions**-Sally Tatro and Jen Elliott-USI Benefits Consultants
When working with Sally and Jen, you will have full access to us on an ongoing basis. Not only administration and City Council, but for **all** employees of the City of Liberal, we are available by phone and email. With USI, you will be getting our "A Team," always. We travel to the Liberal area at least twice monthly for in-person meetings and are also available to meet virtually as needed.
2. **Relationship with Blue Cross Blue Shield**-We often get the request to maintain Blue Cross and keep the same rates, if not lower them. We can often accomplish this goal in several ways. For example, USI was instrumental in helping a client in Topeka with over 2,000 employees on the medical plan save 20% off their original 26% increase equating to over \$3 million annually. The group kept all their Blue Cross benefits the same. We helped another client in the Newton area with over 100 employees on the medical plan save over 14% (\$200,000 annually) by switching from Blue Cross to United Healthcare. This group was originally offered a -3% decrease but we negotiated them to a -6.4% decrease, yet the group wanted to switch to save more. There are many ways we can help achieve savings. Keeping the same benefits and reducing rates is the most desired, but we can do much more. We have the knowledge, expertise, and team to bring better results whether it be with BCBS or another carrier.
3. **Future Network Considerations**-When looking at other insurance providers, we will commit to maintain the same physicians and providers currently being utilized under the BCBS of Kansas network.
In our presentation, we are providing a proposal from United Health Care and have identified the top providers being utilized by the employees and dependents of the city and have verified that all the same providers are contracting with United Health Care (UHC).
4. **References:**
The City of Mulvane Kansas-Debbie Parker-Mulvane City Clerk
Belle Plaine USD 357-Becke Shivers-Business Manager/Human Resources
Sumner County Mental Health-Linda Pfalzgraf-Director of Quality and Human Resources
The City of Winfield-James Chism-Human Resource Director
Riley County Police Department-Chris Robinson-Human Resource Manager



5. **Employee Communications demos:**

Brainshark Educational Video

<https://www.brainshark.com/1/player/usi?pi=zHwzju4mTzd1rHz0&intk=644493233&r3f1=9ea4da898588d0c292dabfc794db88828ccfcabcc1949b8fc48ed2c2e3dd94819e99c2f8ed83de98879a9e84d2c1bf81ae9c8f8fbdcc8a9ddd2b19e9e8cd4c3e244770757571e6458171c7549534a425859081979135e0a13004315147f1a4e4146&fb=0>

Employee Benefits Guide

<https://www.flipsnack.com/5de6a5a7c6f/sample-benefit-guide/full-view.html>

USI Mobile App

<https://www.brainshark.com/1/player/usi?fb=0&r3f1=9da7d98a868bd3c191d9bcc497d88b818fccc9bfc297988cc78dd1c1e0&custom=appdemo>



Jen Elliott

Vice President, Employee Benefits



Jen Elliott is an Employee Benefits Consultant in our Wichita, Kansas office. She joined USI in May of this year after spending 11 years at Hub International as an Account Executive. Jen began her career in benefits as a Sales and Marketing Executive at Preferred Health Systems/Coventry Healthcare in 1994.

Jen earned her BA with an emphasis on Health Care Administration in 1991. She holds a license in Life and Health. Over the last 27 years in the employee benefits industry, Jen has a proven track record of identifying problems and issues, developing innovative solutions and implementing successful cost containment programs which helped employers lower their overall benefits spend, enabling them to improve and expand on their employee benefit options.

Jen has vast experience of working with employers of many Industries including

- Municipalities (Cities and Counties)
- Schools (USD's and Colleges)
- Manufacturing
- Health Care
- Non-Profits
- Oil and gas
- Banks and Credit Unions
- Service and Hospitality

Jen is a past president and a current board member of the Wichita Association of Benefit Professionals, a member of the National Association of Health Underwriters, and a local member of the Society of Human Resource Managers.

USI Insurance Services
245 N. Waco Avenue, Suite 412
Wichita, KS 67202
Tel: 316.494.6112
Fax: 316.263.6995
jen.elliott@usi.com
www.usi.com



Sally Tatro

Vice President

Employee Benefits



Sally Tatro joined USI Insurance Services in 2020 as an Employee Benefits Consultant with over 20 years in the insurance industry. Sally is dedicated to facilitating mid to large employer size groups, both self and fully insured, to exceed organizational cost efficiency goals and improve employee recruitment & retention objectives by strategically executing holistic and innovative market solutions.

Prior to joining USI, Sally was consistently successful in consulting at another firm from 2014 until 2020 and exceeded all goals with major responsibilities at two Blue Cross and Blue Shield plans from 1999 until 2014. Before entering the insurance industry, Sally held several roles in operations for a major airline.

Sally earned her Bachelor of Science degree in Business Administration with a focus on Marketing from Wichita State University in Wichita, Kansas and is licensed in life and health insurance in Kansas, Oklahoma, Colorado, Texas, Missouri, Iowa, Arizona, California, Illinois, and Florida.

Originally from Hays, Kansas, and after living in Dallas, Texas and Providence, Rhode Island, Sally has made Wichita, Kansas her home. She lives with her spouse as her daughter is an Augusta, Kansas postal worker, and son is an underwriter for Chubb in Kansas City after completing his Bachelor of Science degree in finance at Kansas University.

USI Insurance Services
245 N. Waco St., Ste. 412
Wichita, KS 67202
Tel: (316) 494-6115
Mobile: (316) 761-7056
VOIP: 46115
Sally.Tatro@usi.com
usi.com

THE USI  ONE ADVANTAGE®

June 14th, 2022

PARTNERSHIP FOR HEALTH AND WELFARE BENEFITS MANAGEMENT

CITY OF LIBERAL

Jen.Elliott@usi.com | Sally.Tatro@usi.com
www.usi.com



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What Makes USI Different?

Today's Agenda

- About USI
- Our National and Local Network of Experts
- Employee Benefit Solutions
- Pharmacy Considerations

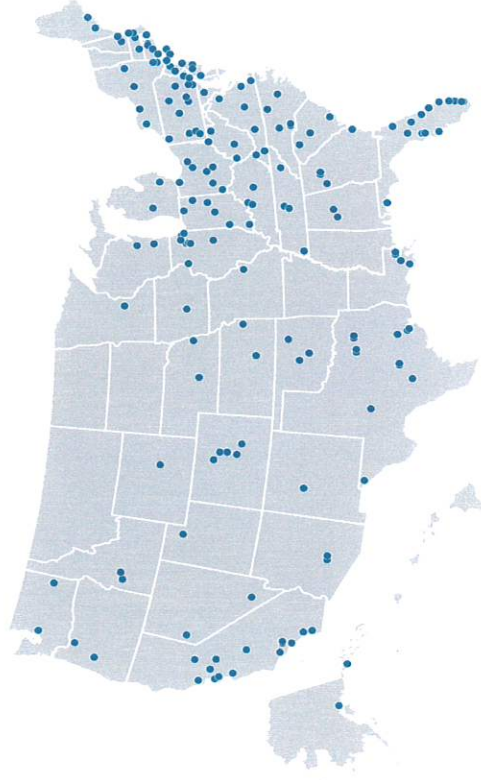


USI Brings National Capabilities & Local Expertise

USI is a national insurance brokerage and consulting firm with approximately 230 local offices connected across the U.S. and a leading market position in all core businesses.

The USI Kansas office has been serving the local community since 1902.

Leading National & Local Broker
Approaching \$2.5B in Revenue



Commercial P&C | Employee Benefits | Personal Risk | Programs | Retirement Consulting

USI's Mountain Region

- Over 400 professionals with an average tenure of 17 years and specialists across a broad range of industries
- Dedicated analytics, underwriting, wellness and compliance experts who make up the region's Technical Resources Team
- Regional offices located in Colorado, Utah, Wyoming, North Dakota, Minnesota, Kansas and Nebraska

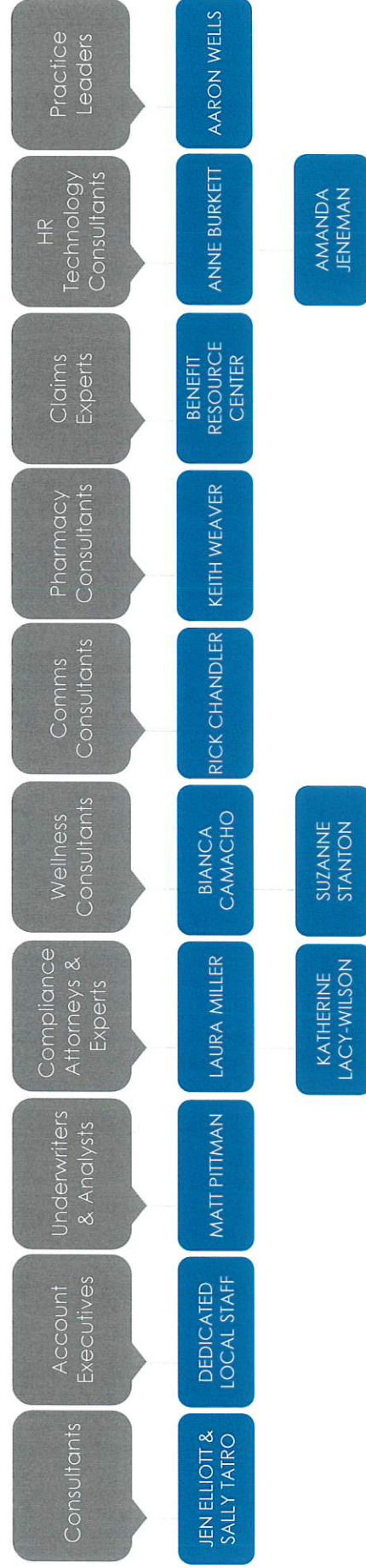
USI's Kansas Office

- Servicing the Wichita area for over 100 years



USI ONE® Network Provides Deep Expertise

Dedicated technical experts networked nationally and embedded in local offices with over 8,000 professionals nationwide to build integrated client centered account teams.



- Over 2,400+ national employee benefits professionals including enrollment, retirement and wholesale
- 28 EB professionals within USI's Mountain Region
- In-house experts, locally based, ensure your full account team is always available
- Hands-on service and ongoing diligent follow-through

Unmatched Breadth and Depth of Local and National Employee Benefit Resources



USI ONE®, Employee Benefit Solutions

USI's employee benefit practice is designed to contain cost, promote regulatory compliance and deliver superior account service. We focus on seven primary employee benefit service areas.



Underwriting & Analytics

Negotiation & management to contain plan costs



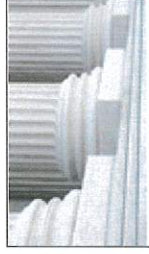
HR Services

Administration platforms, call centers and service calendars to ease your administrative burdens



Population Health Management

Wellness design, disease management analysis and aligned incentives to improve health



Compliance/Healthcare Reform

Tools, expert guidance, and policies to promote compliance with federal and state regulations



Care Intervention

Options for members to make more efficient care decisions without sacrificing quality



Pharmacy

Solutions to increase transparency and minimize pharmacy costs



Ancillary Benefits

Competitive marketing and scoring drives results for other plan services

A Comprehensive, Holistic View of Your Employee Benefits Plan

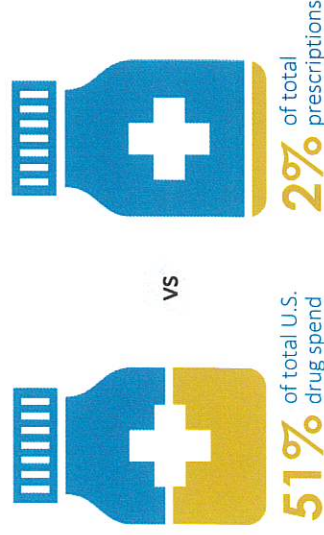
Pharmacy Contract Review

Pharmacy expense is the fastest growing line item for most employer plans. Vertical consolidation of PBMs and medical payers will reduce transparency.

Annual U.S. Prescription Drug Spending



Specialty Prescriptions³



2020 Specialty Spending²:

\$265.3 BILLION

Specialty Rx Treatment⁴:



- Pharmacy costs are unique in that the carrier/Pharmacy Benefit Manager (PBM) typically earns profit in the cost of the claim as opposed to the cost of insurance or administration.
- Employers have little to no visibility into the carrier or PBM profit embedded in their plan.
- Cost savings opportunities exist in both drug pricing and drug utilization.
- USI's review of an unmanaged plan can produce savings of 15% to 25% of pharmacy costs or \$120,000 for a group of 300 employees.



Manufacturer Pharmacy Assistance Programs (PAPs)

Evaluates strategies to assists employees in obtaining MPA while simultaneously reducing employers' net cost

- Specialty drug costs account for up to 10% of overall healthcare costs and are rising rapidly
- Manufacturers contribute **\$20 billion through 10,000+ PAPs** that serve to keep prices artificially high for employer-paid programs
- Manufacturer PAPs may be accessed by the employee and employer to subsidize and reduce employer specialty drug costs
- Evaluates PAPs implementation strategies for costs and compliance adherence



Impact and Benefits:

- Typical savings of 2-4% of total health plan costs.

Healthcare Costs:	\$10,000 PEPY
RX Costs:	\$2,500 PEPY
Avg. Specialty Spend:	\$833 PEPY
Avg. Net PAP:	40%

Total Avg. Savings: \$333 PEPY or ~3%

- Reduce employee OOP expense for specialty drugs

Reduce Specialty Drug Net Costs



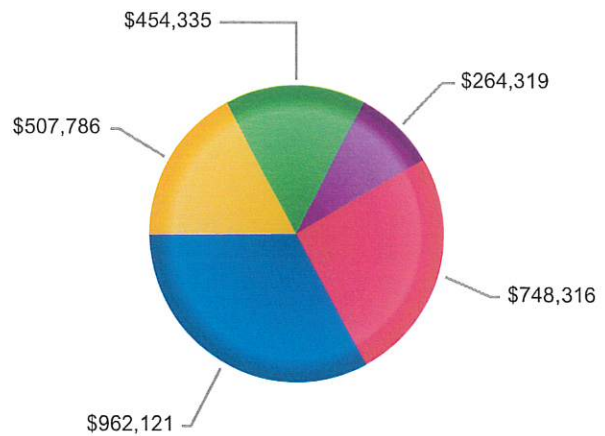
City of Liberal, Kansas

Claims Cost Distribution

Number of Employees on Medical Plan	197
Assumed Annual Composite Cost of Medical	\$14,908

Claims Cost Estimates by Type of Service

Physician Services	\$748,316	25%
Inpatient Facility Services	\$962,121	33%
Outpatient Facility Services	\$507,786	17%
Pharmacy Services and Claims	\$454,335	15%
Total Claims	\$2,672,557	91%
Estimated Fixed Cost/Carrier Retention	\$264,319	9%
Estimated Annual Cost	\$2,936,876	100%



- Physician Services (25%)
- Inpatient Facility Services (33%)
- Outpatient Facility Services (17%)
- Pharmacy Services and Claims (15%)
- Carrier Retention (9%)

USI SOLUTIONS	SAVINGS(\$)	SAVINGS(%)	DISRUPTION
UNDERWRITING & ANALYTICS			
MERP/HRA	\$414,100	14.1%	Medium
High Claims Reference Based Pricing	\$223,203	7.6%	Low
Alternative Funding Analysis	\$205,581	7.0%	Low
Direct Primary Care	\$64,611	2.2%	Medium
Tiered PPO Network	\$49,927	1.7%	Medium
Evaluating Captive Management Solutions	\$44,053	1.5%	Medium
USI Stop Loss Consortium	\$41,116	1.4%	None
Comprehensive Underwriting Review	\$26,432	0.9%	None
USI 3D Quarterly Claims Review	\$23,495	0.8%	None
ASO Admin Fee Analysis/Negotiation	\$17,621	0.6%	None
USI Preferred TPA Panel	\$8,811	0.3%	Low
HR SERVICES			
Mineral Platform	\$35,460	1.2%	Medium
Benefits Administration Vendor Selection	\$11,250	0.4%	Medium
Employee Benefits Communication and Education	\$8,811	0.3%	None
Benefit Resource Center	\$7,092	0.2%	Medium
USI Mobile App MyBenefits2Go	\$7,092	0.2%	None
Technology Credit Program	\$5,319	0.2%	Low
POPULATION HEALTH MGMT.			
Incentivized Physician Engagement	\$17,730	0.6%	Low
COMPLIANCE			
Compliance Check List Review	\$8,811	0.3%	None
Comprehensive Employer Guides and Toolkits	\$5,874	0.2%	None
Workshops, Seminars and Webinars	\$5,874	0.2%	None
Legislative & Regulatory Updates	\$2,937	0.1%	Low
CARE INTERVENTION			
Telemedicine	\$38,179	1.3%	Low
PHARMACY			
Pharmacy Assistance Programs and Rebates	\$182,086	6.2%	Low
ANCILLARY BENEFITS			
USI Panel Ancillary Program Savings	\$35,243	1.2%	Low
Total Savings Estimate:	\$1,490,706	50.7%	

This report is generated using proprietary analytics from the USI [Omni Knowledge Engine™](#).

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September 1, 2022 Medical Plan Options Outline & Cost Summary

September 1, 2022 Medical Plan Options Outline & Cost Summary

Blue Cross Blue Shield of Kansas (BCBSKS), PPO, Blue Choice				UnitedHealthcare (UHC), PPO, Choice Plus																	
Carrier, Plan Type, Network		Option A		Option B		Option A		Option B		Option C		Option D									
Plan Options		\$500/\$1,000		\$1,500/\$3,000		80% / 20%		\$500 / \$1,000		\$1,500 / \$3,000		\$1,000 / \$2,000		\$1,500 / \$3,000							
Deductible (Individual / Family)																					
Coinsurance (Plan Pays / Member Pays)																					
Coinsurance Maximum (Individual / Family)		\$1,000 / \$2,000		\$1,000 / \$2,000		\$1,000 / \$2,000		\$4,500 / \$7,000		\$3,500 / \$7,000		\$5,500 / \$10,000		\$5,000 / \$10,000							
Combined Deductible + Coinsurance Max (Ind / Family)																					
Out-of-Pocket Maximum (Individual / Family) inc. copays		\$5,000 / \$10,000		\$2,500/\$5,000		\$5,000 / \$10,000		\$5,000 / \$10,000		\$5,000 / \$10,000		\$5,500 / \$10,000		\$5,000 / \$10,000							
Wellness / Preventive Care		Covered at 100%				Covered at 100%		\$5,000 / \$10,000		\$5,000 / \$10,000		\$6,500 / \$12,000		Covered at 100%							
TeleMedicine		\$25 Copay				\$25 Copay		\$0 Copay		\$0 Copay		\$0 Copay		\$0 Copay							
Primary Care Office Visit		\$25 Copay				\$25 Copay		\$25/\$0 <age 19 Copay		\$25/\$0 <age 19 Copay		\$0 Copay		\$0 Copay							
Specialist Office Visit		\$25 Copay				\$25 Copay		\$25 Designated Network /\$50 Network Copay		\$25 Designated Network /\$50 Network Copay		\$100 Copay		\$100 Copay							
Emergency Room								\$250 Copay, then Deductible & Coinsurance		\$250 Copay, then Deductible & Coinsurance		\$250 Copay then Deductible & Coinsurance		\$250 Copay then Deductible & Coinsurance							
Outpatient Lab / X-Ray								Deductible and Coinsurance		Deductible and Coinsurance		Deductible and Coinsurance		Deductible and Coinsurance							
Complex Imaging (MRI, CAT, PET, etc.)								Deductible and Coinsurance		Deductible and Coinsurance		Deductible and Coinsurance		Deductible and Coinsurance							
Outpatient Surgical Facility								Deductible and Coinsurance		Deductible and Coinsurance		Deductible and Coinsurance		Deductible and Coinsurance							
Inpatient Hospital Facility								Deductible and Coinsurance		Deductible and Coinsurance		Deductible and Coinsurance		Deductible and Coinsurance							
Retail Prescription Drug Copays , Mandatory Generics								\$15 / \$50 / \$75 Rx Copays		\$15 / \$50 / \$75 Rx Copays		\$5 / \$50 / \$100* / \$250* Copays		\$5 / \$50 / \$100* / \$250* Copays							
Mail Order 90 Day Supply Prescription Drug Copays								\$37.50 / \$125 / \$187.50 Rx Copays		\$37.50 / \$100 / \$187.50 Copays		\$37.50 / \$100 / \$187.50 Copays		\$37.50 / \$100 / \$187.50 Copays							
Rates & Total Cost		A		B		2021		2022		2021		2022		Option A		Option B		Option C		Option D	
Employee Only		82		15		\$651.36		\$727.26		\$614.48		\$690.55		\$688.03		\$663.00		\$644.17		\$610.54	
Employee + Child(ren)		51		1		\$1,318.20		\$1,471.99		\$1,243.47		\$1,397.61		\$1,392.59		\$1,341.93		\$1,303.81		\$1,235.75	
Employee + Spouse		15		1		\$1,399.23		\$1,562.41		\$1,319.94		\$1,483.49		\$1,478.14		\$1,424.36		\$1,383.90		\$1,311.65	
Employee + All Dependents		28		4		\$2,066.07		\$2,307.14		\$1,948.92		\$2,190.55		\$2,182.69		\$2,103.28		\$2,043.55		\$1,936.86	
Total		176		21		\$199,478.13		\$222,742.88		\$19,576.29		\$22,001.55		\$210,727.97		\$21,206.84		\$197,294.15		\$19,452.94	

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Current Monthly Total	\$219,054.42		
Current Annual Total	\$2,628,653.04		
Renewal Monthly Total	\$244,744.43	\$231,935	\$216,747
Renewal Annual Total	\$2,936,933.16	\$2,783,218	\$2,600,965
Total Monthly Adjustment	\$25,690.01	\$12,880	-\$2,307
Total Annual Adjustment	\$308,280.12	\$154,565	-\$27,688
Percent Change	11.7%	5.9%	-1.1%

Above benefits shown are reflective of network providers. Out-of-Network providers apply more Out-of-Pocket costs to member.

Above Information does NOT include Dental or Vision Coverage

BLXP 455

ANEC 455

BWZ3 Mod IU

BWZZ ModIU

CMQ2A

CMM2A

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Information on



CLIENT SERVICE AGREEMENT

Introduction

This Client Service Agreement ("Agreement") is made and entered into on July 01, 2022 ("Effective Date") by and between USI Insurance Services LLC ("USI") and City of Liberal ("Client").

WHEREAS, USI is duly licensed to engage in the insurance business for the purposes set forth herein and;

WHEREAS, Client desires to engage the services of USI upon the terms and conditions hereinafter set forth.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. LINES OF INSURANCE COVERAGE AND OTHER BENEFITS

This Agreement is entered into with respect to the lines of insurance coverage and other mutually agreed-upon programs for which Client agrees to retain USI as its Broker of Record.

2. SERVICES

USI agrees to provide to Client the services outlined in Exhibit A.

The above-referenced services shall be rendered by USI to Client pursuant to the terms of this Agreement. Any additional services requested by Client shall be negotiated by the parties under separate written agreement.

The services to be provided by USI are provided for the exclusive benefit of Client. The services, recommendations, proposals, and information provided by USI are not to be distributed to, used by, or relied upon by other parties. Furthermore, if the services to be provided by USI hereunder shall be deemed by Client to apply to any insurance policy/product in effect prior to the Effective Date, then USI's services shall not be assumed by Client to remedy or resolve any deficiencies in such policy/product. USI will neither assume nor accept liability for any deficiencies, errors, or oversights inherent in such policy/product until such time as USI has had adequate opportunity to review such policy/policies and to provide recommendations to Client concerning same.

3. COMPENSATION

Fee Only Agreement

USI will be compensated for the services through payment of a fee by as outlined in Exhibit B of this agreement.

Contingent, supplemental, or bonus commissions



It is possible that some of the insurance companies from which USI obtains coverage may pay it additional incentive commissions, sometimes referred to as contingent, supplemental, or bonus commissions, which may be based on the total volume of business we sell for them, and/or the growth rate of that business, retention rate, claims loss ratio, or other factors considering our entire book of business with an insurance company for a designated period of time. Such additional commissions, if any, would be in addition to any other compensation USI may receive. Generally, USI will annually receive from the various insurers with which it places employee benefits related risks less than 1% of its total annual premium placements as contingent compensation.

In the event there is a significant change in Client operations which affects the nature and scope of its insurance requirements, the parties agree to renegotiate USI's compensation, as appropriate.

4. TERM AND TERMINATION

- 4.1. Term. This Agreement shall commence on the Effective Date and shall continue unless terminated in accordance with section 4.2 below. Parties agree that USI will receive a three percent (3%) increase in fees upon each anniversary date of this agreement. In the event of termination, USI will assist Client in arranging a smooth transition process. However, USI's obligation and the obligation of its affiliates to provide services to Client will cease upon the effective date of termination, unless otherwise agreed in writing. USI shall be entitled to receive the fair market value of services rendered hereunder prior to the date of termination.
- 4.2. Termination. Either party shall have the right to terminate this Agreement upon 60 days' prior written notice to the other.

5. ACCURACY OF INFORMATION

USI's ability to provide Client with the services outlined in Exhibit A above is conditioned upon USI's receipt of accurate and timely information from Client. USI will not independently verify or authenticate information provided by or on behalf of Client. Client shall be solely responsible for the accuracy and completeness of such information and other documentation furnished to USI.

6. ADDITIONAL SERVICES

Additional services are available for additional compensation and subject to the negotiation of separate agreements or by addendum to this Agreement. Such services may include, but are not limited to:

- Human resources advisory services
- Claims and eligibility audits
- Actuarial services
- Employee communications beyond what described in Exhibit A
- Interactive online client services
- Non-benefits insurance brokerage, risk management, and risk financing advice
- Retirement benefits



7. BOOKS AND RECORDS

Client is entitled to copies of reports prepared by USI hereunder, contracts between Client and its carriers and administrators to the extent such contracts are in USI's possession and control, and communications between USI and Client's insurance carriers and employee benefits providers to the extent such books and records are maintained by USI with regard to its performance under this Agreement.

8. NO FIDUCIARY STATUS

USI is not named a fiduciary with respect to any plan for which it may provide services. It is not intended by the Client or USI that any services performed by USI under this agreement shall include any fiduciary duties or make USI a fiduciary of any plan maintained by the Client.

9. DATA SECURITY

To the extent required by applicable law, USI will implement and maintain reasonable security procedures and practices appropriate to the nature of the personal information it receives, and which are designed to help protect such information from unauthorized access, acquisition, destruction, use, modification, or disclosure.

10. DATA PRIVACY

In order to provide the services identified herein, it may be necessary for USI to receive from Client, or from a party on Client's behalf, information of a personal nature that may be protected by various federal and state privacy or other laws. USI advises Client to consult with its legal counsel as to how these laws impact Client and Client's employees, Client's plan, our contemplated engagement, and disclosure of information to USI. Client represents that it has the authority and all rights, authorizations, approvals and consents required to disclose its employees' and their beneficiaries' information to USI for USI's use in performing its services for Client and Client's employees. Client further represents that USI's use of this information to perform services for Client and Client's employees does not and will not violate any privacy notice or other policy issued by Client or any benefit program Client maintains, or any applicable law.

Moreover, because USI is not engaged in the practice of law and the services provided hereunder are not intended as a substitute for legal advice, USI recommends that Client secure the advice of competent legal counsel with respect to any legal matters related to any plan subject to this Agreement.

11. ENTIRE AGREEMENT

This Agreement contains the entire understanding of the parties with respect to the subject matter contained herein, superseding all prior agreements, understandings, and negotiations with respect to



such matters. This Agreement may be modified or otherwise amended and the observance of any term of this Agreement may be waived only if such modification, amendment, or waiver is in writing and signed by the party to be charged with same. This Agreement shall be binding upon and inure to the benefit of the parties' respective successors. Notwithstanding the foregoing, any Billing and Collection Agreement (see Exhibit B) to which USI and Client are parties, together with any amendment thereto or replacement thereof, shall remain in effect and shall not be superseded.

Notwithstanding the foregoing, any Business Associate Agreement to which USI and Client are parties, together with any amendment thereto or replacement thereof, shall remain in effect and shall not be superseded.

12. FORCE MAJURE

Neither party shall have any liability for any failure or delay in performance of its obligations under this Agreement because of circumstances beyond its reasonable control including, without limitation, acts of God, fires, floods, earthquakes, acts of war or terrorism, civil disturbances, sabotage, accidents, unusually severe weather, governmental actions, power failures, computer/network viruses that are not preventable through generally available retail products, catastrophic hardware failures, or attacks on its server.

13. SELECTION OF ISSUING INSURANCE COMPANY

USI has no ownership interest in and is not under common control with the insurance company that is issuing the lines of insurance coverage described in this Agreement. USI does not guarantee the solvency of any insurer with which it places Client's risks.

14. VALUE ADDED SERVICES

To the extent that state law prohibits value added services that are unrelated to the insurance products being sold, this Agreement may be modified so that the scope of services and the corresponding compensation therefore is compliant under state law.

15. CONFIDENTIAL INFORMATION

"Confidential Information" shall mean non-public information revealed by or through a party to this Agreement (a "Disclosing Party") to the other party (a "Receiving Party") including (a) information expressly or implicitly identified as originating with or belonging to third parties, or marked or disclosed as confidential, (b) information traditionally recognized as proprietary trade secrets, and (c) all forms and types of financial, business (including customer information), scientific, technical, economic, or engineering information, including patterns, plans, compilations, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs or codes, whether tangible or intangible, and whether or how stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing.



As to any Confidential Information disclosed by the Disclosing Party to the Receiving Party, the Receiving Party will take reasonable precautions in accordance with procedures it follows with respect to its own important confidential information to prevent disclosure, directly or indirectly, of all or any portion of the Confidential Information.

Except as may be required by law or legal process, the Receiving Party agrees not to otherwise use the Confidential Information obtained hereunder in the absence of written permission received from the Disclosing Party. The Receiving Party further agrees to return to Disclosing Party all Confidential Information received hereunder upon written request therefore.

The obligations hereunder remain in full force and effect until and unless: (a) the Receiving Party can show that such Confidential Information was in the Receiving Party's possession prior to the date of the disclosure by Disclosing Party; or (b) such Confidential Information was obtained by the Receiving Party after the date of this Agreement from a party other than Disclosing Party, and the Receiving Party has no knowledge that said party is under an obligation of confidentiality to the Disclosing Party with respect to such information; or (c) such Confidential Information becomes generally available to the trade, or to the public, through sources other than Receiving Party; or (d) such Confidential Information is developed at any time by the Receiving Party independent of information or materials disclosed by Disclosing Party to the Receiving Party.

In the event that the Receiving Party is requested or required (by oral questions, interrogatories, requests for information or documents, subpoena, civil investigative demand or similar process) to disclose any Confidential Information furnished by the Disclosing Party, it is agreed that the Receiving Party will cooperate with the Disclosing Party and provide the Disclosing Party with prompt notice of such request(s) or requirement(s) so that the Disclosing Party may seek an appropriate protective order, at its sole cost, or waive compliance by the Receiving Party with the provisions of this Agreement. If, in the absence of a protective order or the receipt of a waiver hereunder, the Receiving Party is nonetheless, in the opinion of the Receiving Party, legally required to disclose the Confidential Information forwarded by the Disclosing Party, the Receiving Party may disclose such information without liability hereunder, provided, however, that the Receiving Party shall disclose only that portion of such Confidential Information which it considers that it is legally required to disclose.

Upon termination of this Agreement, or upon Disclosing Party's earlier request, Receiving Party shall promptly deliver to Disclosing Party all Confidential Information and any other material which Disclosing Party furnishes to Receiving Party in connection with this Agreement.

16. INTELLECTUAL PROPERTY

USI and Client shall each retain individual ownership of all materials, ideas, concepts, inventions, discoveries, plans, product names, proprietary information, patents, copyrights, documents, data, programs, training materials, slogans, artwork, research data and results and marketing designs that each provides to this consulting effort (the "Existing Materials"). All Existing Materials shall be subject to the terms and conditions of the confidentiality provisions contained herein. Any and all ideas,



concepts, inventions, discoveries, plans, product names, proprietary information, patents, copyrights, documents, data, programs, training materials, slogans, artwork, research data and results and marketing designs (the "Work Product") conceived or developed between USI and Client hereunder, to the extent that such Work Product is distinct from the individually-owned Existing Materials, shall become the sole and exclusive property of Client. Client agrees to hereby grant USI an unlimited non-exclusive license to use the Work Product, which license shall include use among USI's affiliates.

17. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of State of New York, without regard to its conflict of laws principles.

18. NOTICES

Any notices required to be given under this Agreement shall be in writing and may be sent by certified mail, return receipt requested, or by confirmed facsimile, to the following addresses which may be changed, from time to time, by written notice as provided herein, setting forth the new address.

Client: City of Liberal, 324 N Kansas Ave, Liberal, KS 67901

USI: 245 N Waco Ste 412, Wichita, KS 67202

19. OTHER GENERAL LEGAL PROVISIONS

If any part, term, or provision of this Agreement shall be found by a court to be legally invalid or unenforceable, then such provision or portion thereof shall be performed in accordance with applicable laws. The invalidity or unenforceability of any provision or portion of any contract document shall not affect the validity of any other provisions or portion of this Agreement.

The parties agree that neither party shall have any liability for indirect, special, punitive, consequential, or incidental damages, including, without limitation, loss of profits.

IN WITNESS WHEREOF, the Client and USI have executed this agreement as of the date(s) first written below.

USI Insurance Services LLC

City of Liberal



Signature

Print Name

Title

Date

Signature

Print Name

Title

Date



EXHIBIT A SERVICES

Section 1.0 Analytical Services:

1.1 Design of health care plans, cost-containment and other plan design recommendations

- | | | |
|-------|--|----------|
| 1.1.1 | Review benefit designs and compare to Client's strategic objectives.
Recommend modifications where appropriate. | Annually |
| 1.1.2 | Evaluate the impact of plan modifications on employees and the potential savings to Client. | Annually |
| 1.1.3 | Evaluate alternate carriers and product offerings. | Annually |
| 1.1.4 | Provide benefit benchmarking, as appropriate. | Annually |

1.2 Preparation of bid specifications (RFP) (as needed)

- | | | |
|-------|---|----------|
| 1.2.1 | Consult with Client to establish objectives for market review and identify potential carriers or vendors. | Annually |
| 1.2.2 | Assemble benefit, rate and claim data for inclusion in RFP. | Annually |
| 1.2.3 | Deliver RFP to selected vendors and provide any requested additional information. | Annually |

1.3 Analysis of proposals and presentation of findings

- | | | |
|-------|--|----------|
| 1.3.1 | Compare costs, funding, benefits, contracts, negotiated provider discounts, employee network disruption issues, financial strength and anticipated service level for each carrier or vendor, as appropriate. | Annually |
| 1.3.2 | Present USI's recommended carriers or vendors. Recommendation supported by detailed analysis. | Annually |
| 1.3.3 | Organize finalist meetings with Client, if appropriate. | Annually |

1.4 Renewal analysis and negotiation

- | | | |
|-------|--|----------|
| 1.4.1 | Evaluate carrier underwriting practices. | Annually |
|-------|--|----------|



- | | | |
|-------|--|----------|
| 1.4.2 | Negotiate with carriers based on internal underwriting analysis and market trends. | Annually |
|-------|--|----------|

1.5 Reporting/Servicing Meetings

- | | | |
|-------|---|-----------|
| 1.5.1 | Claims and utilization reporting or summary. | Quarterly |
| 1.5.2 | Review of annual accounting (as appropriate). | Annually |
| 1.5.3 | Benefit Resource Center Reports | Quarterly |

Section 2.0 Account Management Services:

2.1 Contract Review

- | | | |
|-------|--|----------|
| 2.1.1 | Perform contract and Benefit Booklet review for each brokered plan | Annually |
|-------|--|----------|

2.2 Employee Meetings

- | | | |
|-------|---|----------|
| 2.2.1 | Employee meetings and/or benefit fairs will be limited to a maximum of (1) one per fifty (50) employees | Annually |
| 2.2.2 | Benefit fairs may be selected in lieu of employee meetings and will be limited to (1) per 100 benefit eligible employees. | Annually |

2.3 Employer/Employee Communications

- | | | |
|-------|--|----------------|
| 2.3.1 | Consolidated Benefit Summary | Annually |
| 2.3.2 | USI Insider and Health & Wellness articles | Monthly |
| 2.3.3 | Service Calendar | Annually |
| 2.3.4 | Technical Bulletins | As appropriate |

2.4 Tax Reporting

- | | | |
|-------|--|----------|
| 2.4.1 | Provide signature ready 5500 filings, along with other plan compliance materials as required by the Employee Benefits Security Administration. | Annually |
|-------|--|----------|



EXHIBIT B FEE SCHEDULE

In consideration of the performance of the Services as described in Exhibit A, USI shall be compensated as outlined below:

Annual USI Fees:	\$25,000.00
Total Annual Compensation:	\$

1. Fees will be billed on by USI on a quarterly basis and are due by the beginning of the month for which services are provided. An additional service fee of \$50 per month will be charged to accounts more than thirty (30) days past due.
2. Compensation will be in effect for the Term unless modified in accordance with Section 11 of the Agreement.
3. Parties agree that USI will receive a three percent (3%) increase in fees upon each anniversary date of this agreement.



CITY OF LIBERAL
CITY COMMISSION MEETING
June 14, 2022
AGENDA ITEM # 8

TO: Mayor Jeff Parsons
Vice Mayor Chris Linenbrocker
Commissioner Ron Warren
Commissioner Janeth Vazquez
Commissioner Jeff Lara

FROM: Brian Fornwalt

DATE: June 14, 2022

SUBJ: Recommendation for Service

The Airport has received 2 offers for airline service. One from Boutique and one from Southern. We had talked in past meetings to stay with SkyWest, and a letter was sent to the DOT and SkyWest that we were going to stay with SkyWest. The letter that will be sent is just the final part of the bid process that occurred. This is a portion of the Letter to send to the DOT for refusal of the 2 bids that were received if you are all in agreement.

Background – This letter constitutes the official comments of Liberal Mid-America Regional/City of Liberal, which is the official governing body of the Liberal Mid-America Regional Airport (LBL), on the matter of Essential Air Service (EAS) proposals received in response to the Department's March 11, 2022 request for Liberal service proposals. The request for proposals was the result of the March 10, 2022, notice of termination of service filed by SkyWest Airlines regarding its current EAS contract at Liberal.

In response to the May 11 RFP deadline, two carriers, Boutique Air and Southern Airways Express, offered a proposal to provide Liberal EAS

Summary of EAS Proposals – Boutique Air's proposal would provide 21 weekly round trip flights between Liberal and Denver (DEN), using single engine 8-passenger PC-12 aircraft. 16,000 annual passengers are forecast on approximately 16,770 annual seats with a load factor of 95.8%. First year subsidy would be \$5,543,379 with a 2% subsidy inflation in year two of service.

Southern Airways Express offered two proposals, both operated with an undefined combination of 8-seat PC-12 single engine aircraft and 8-seat King Air twin engine aircraft.

Option A called for 18 weekly round trips to Denver, 11,000 annual passengers, a 66% load factor (based on the aircraft having nine seats) and a first-year subsidy of \$3,568,135 with a 2.5%

second year subsidy inflation. If the service is flown with 8-passenger aircraft the load factor assumption becomes 74.6%.

Option B called for 24 weekly round trips to Denver, 13,000 annual passengers, a 59% load factor (based on the aircraft having nine seats) and a first-year subsidy of \$4,126,261 with a 2.5% second year subsidy inflation. With 8-passenger seats per flight the load factor assumption becomes 66%.

Recommendation – The Liberal Mid-America Regional/ City of Liberal respectfully declines the Boutique single engine service proposal. The proposal contains math errors or assumption errors, including a forecast of a 95.8% annual load factor. The carrier appears to be in significant operational decline and other communities have had to request early termination of Boutique service twice in the past year. We decline to sign a twin-engine service waiver.

We also respectfully decline the Southern Airways Express proposals. We appreciate the carrier is growing rapidly and is stating that it has ample Caravan/PC-12 pilots. We believe it will be very challenging to find and retain King Air captains, given the nationwide demand for pilots with that qualification. We believe that the proposals are for 8-passenger aircraft, not 9 passenger aircraft. The carrier has limited experience operating the PC-12 and the distance from Liberal to Denver precludes realistic use of Caravans. We decline to sign a twin-engine service waiver.

On May 3, via separate communication with the DOT the Airport temporarily waived its minimum frequency requirement for SkyWest regional jet service to continue with seven round trips per week. We are eager to see the SkyWest Part 135/Part 380 30-seat regional jet product and the carrier has indicated to us that they intend to place that product in our market as soon as possible.

Finally, our current EAS contract naturally expires on January 31, 2023, meaning the DOT would routinely issue an RFP for service proposals in August or September of 2022.

Therefore, we recommend to the DOT that SkyWest remain our EAS carrier on the 7 weekly trip waiver and that SkyWest be permitted to rescind the termination notice that caused the March 2022 RFP. We then request that the DOT issue its normal end of contract (January 31, 2023) RFP for Liberal EAS service in August or September of 2022. We hope that at that time SkyWest will be able to further define its Part 135/Part 380 product and that we will be able to recruit other regional jet carriers to propose Liberal EAS service. Turbulent airline industry conditions related to pilot shortages and fuel prices may have settled by that time and we hope to see competitive regional jet proposals for 2023 EAS service for our market.

It is Airport Staff recommendation that we decline the 2 bids and send the letter in as soon as possible.

May 26, 2022

Mr. Michael Gormas
U.S. Department of Transportation
EAS & Domestic Analysis Division
1200 New Jersey Ave., SE
Washington, DC 20590
202-366-9967

Reference: Liberal Essential Air Service DOT-OST-1998-3498 and Order 2022-3-8

Dear Mr. Gormas,

Background – This letter constitutes the official comments of Liberal Mid-America Regional/City of Liberal, which is the official governing body of the Liberal Mid-America Regional Airport (LBL), on the matter of Essential Air Service (EAS) proposals received in response to the Department's March 11, 2022 request for Liberal service proposals. The request for proposals was the result of the March 10, 2022, notice of termination of service filed by SkyWest Airlines regarding its current EAS contract at Liberal.

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Option A called for 18 weekly round trips to Denver, 11,000 annual passengers, a 66% load factor (based on the aircraft having nine seats) and a first-year subsidy of \$3,568,135 with a 2.5% second year subsidy inflation. If the service is flown with 8-passenger aircraft the load factor assumption becomes 74.6%.

Option B called for 24 weekly round trips to Denver, 13,000 annual passengers, a 59% load factor (based on the aircraft having nine seats) and a first-year subsidy of \$4,126,261 with a 2.5% second year subsidy inflation. With 8-passenger seats per flight the load factor assumption becomes 66%.

SkyWest Option - The City of Liberal also considered the option of allowing incumbent EAS provider SkyWest Airlines to rescind its EAS termination notice based on SkyWest's suggestion to Liberal that it would reduce LBL service to one round trip a day effective this summer for an indefinite period. This proposal also included the plan that eventually SkyWest would restore LBL service to two round trips to DEN, using a FAA Part 135 30-seat regional jet operated under DOT Part 380 Public Charter rules. We greatly appreciate the service SkyWest has provided us the past few years.

Analysis of New Service Proposals – The City of Liberal conducted a careful analysis of the Boutique and Southern new service proposals that was submitted in response to the DOT RFP.

We greatly appreciate the interest of Boutique Air's in the Liberal market. However, the carrier's proposal is a single engine service proposal, and it appears to have an unrealistic passenger forecast, flight completion rate assumption and assumes the aircraft has 9 passenger seats when it has 8 passenger seats. Furthermore, Boutique has been asked to exit two other EAS markets by the community, mid-term, in the past year. Beyond that the carrier has lost multiple EAS bids nationwide to other carriers. We have deep concerns about the current operational stability of the carrier.

We also greatly appreciate the interest of Southern Airways Express in our market. The details of the proposal lack clarity on the mix of PC-12 and King Air equipment. It is our understanding that both aircraft types commonly have 8 passenger seats, not 9.

Recommendation – The Liberal Mid-America Regional/ City of Liberal respectfully declines the Boutique single engine service proposal. The proposal contains math errors or assumption errors, including a forecast of a 95.8% annual load factor. The carrier appears to be in significant operational decline and other communities have had to request early termination of Boutique service twice in the past year. We decline to sign a twin-engine service waiver.

We also respectfully decline the Southern Airways Express proposals. We appreciate the carrier is growing rapidly and is stating that it has ample Caravan/PC-12 pilots. We believe it will be very challenging to find and retain King Air captains, given the nationwide demand for pilots with that qualification. We believe that the proposals are for 8-passenger aircraft, not 9 passenger aircraft. The carrier has limited experience operating the PC-12 and the distance from Liberal to Denver precludes realistic use of Caravans. We decline to sign a twin-engine service waiver.

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Finally, our current EAS contract naturally expires on January 31, 2023, meaning the DOT would routinely issue an RFP for service proposals in August or September of 2022.

Therefore, we recommend to the DOT that SkyWest remain our EAS carrier on the 7 weekly trip waiver and that SkyWest be permitted to rescind the termination notice that caused the March 2022 RFP. We then request that the DOT issue its normal end of contract (January 31, 2023) RFP for Liberal EAS service in August or September of 2022. We hope that at that time SkyWest will be able to further define its Part 135/Part 380 product and that we will be able to recruit other regional jet carriers to propose Liberal EAS service. Turbulent airline industry conditions related to pilot shortages and fuel prices may have settled by that time and we hope to see competitive regional jet proposals for 2023 EAS service for our market.

Thank you for your ongoing efforts to support small community air service and for providing this opportunity to comment on proposals to provide airline service to the Liberal Mid-America Regional Airport.

Sincerely,

Jeff Parsons
Mayor
City of Liberal

Essential Air Service Proposal



Liberal, KS

DOT-OST-1998-3498

May 11, 2022



About Boutique Air

Our Story

Headquartered in San Francisco, California, Boutique Air has been in operation since 2007. We began by flying fire surveillance missions for the U.S. Forestry Service and Bureau of Land Management. We evolved to provide air charter services across the west coast with our fleet of Pilatus and Beechcraft aircraft.

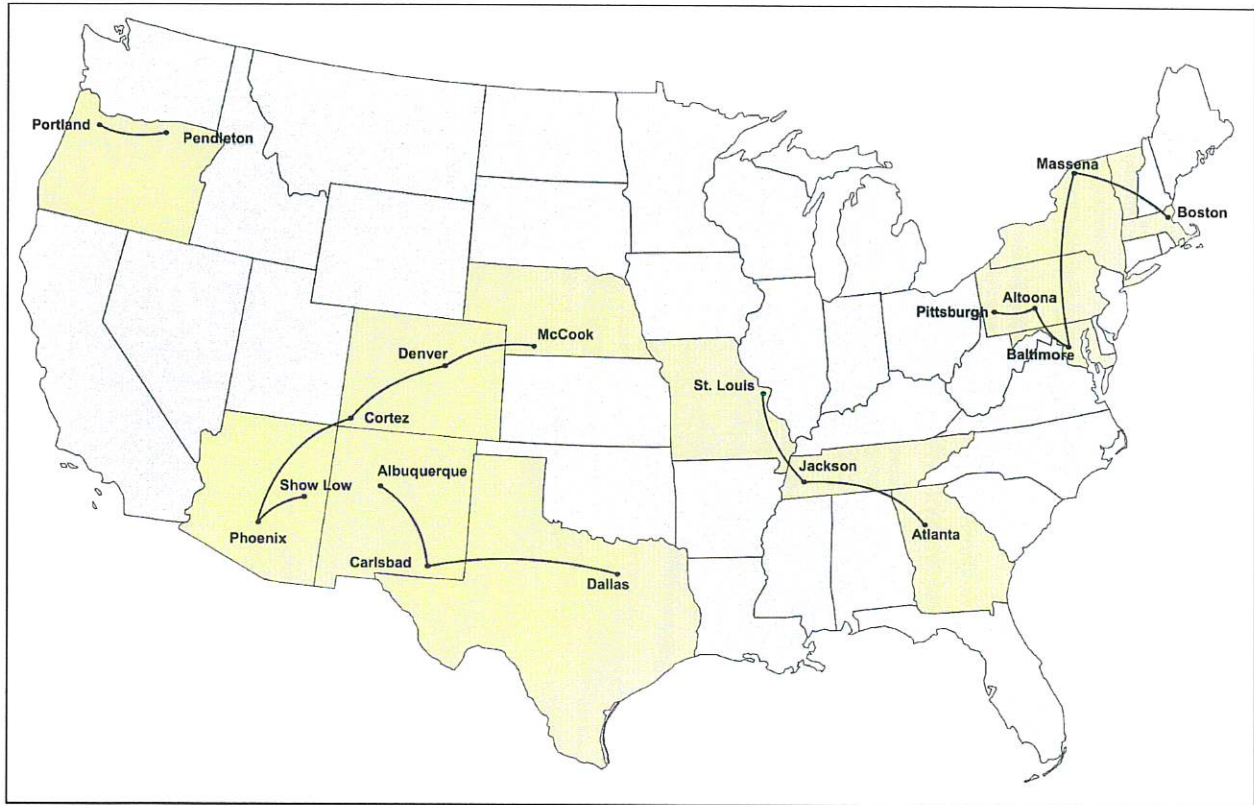
In July of 2012, Boutique Air applied for commuter operating authority from the Department of Transportation. Boutique Air began flying scheduled service between Los Angeles and Las Vegas in January of 2014.

We have worked to develop effective marketing distribution channels with a reservation system that connects to all primary Global Distribution Systems (GDSs), allowing travel agents access to our flight inventory. You will find us on Worldspan and Galileo (Travelport), Sabre, and Amadeus. In addition, we are on the major Online Travel Agencies (OTAs), including Expedia, Travelocity, Priceline, and Orbitz.

EAS Contracts

On April 22, 2014 Boutique Air received its first EAS contract when the DOT selected the airline to provide service between Clovis, New Mexico and Dallas/Ft. Worth, Texas. Since then, we have continued our track record of success.

Route Map



Aircraft:

Boutique Air currently operates a modern fleet of Pilatus PC-12 aircraft. All flights are flown by captains with over 1,200 hours of flight experience and at a minimum, commercial, and instrumental ratings. While we are certified to fly single pilot we opt to fly with a two pilot crew. Boutique Air ensures pilots provide a level of customer service beyond that of normal commercial airlines.

- 8 or 9 Passenger Executive Configuration Pressurized Cabin
- Power Outlets
- Enclosed Lavatory

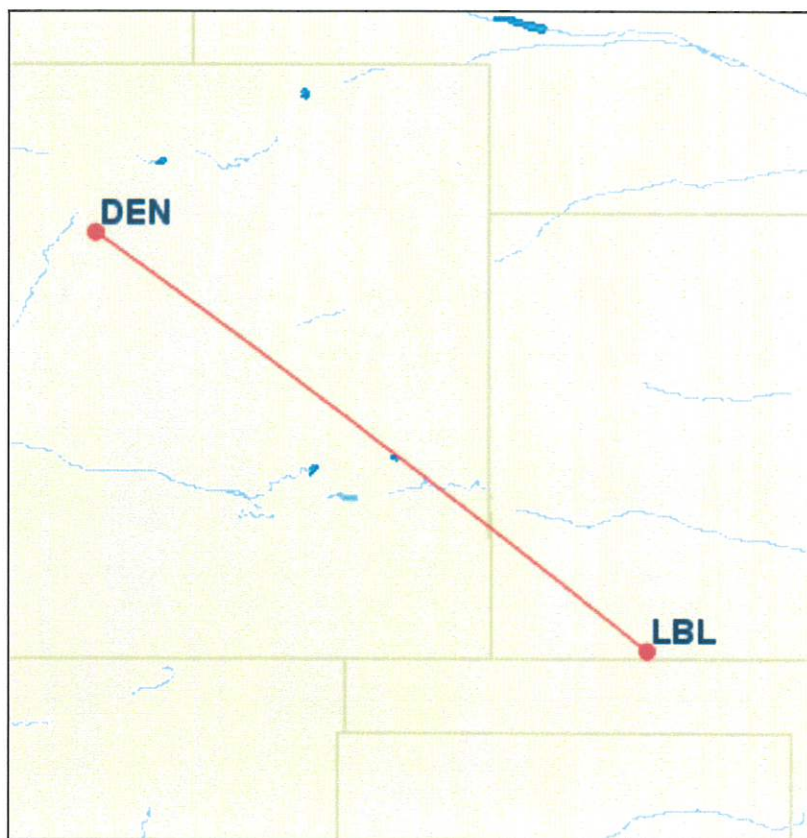


Proposal

Overview

Our airline service will be operated with 8 or 9 modern Pilatus PC-12 aircraft. We have proposed a two year contract for the community to consider.

In order to increase brand recognition in the communities, Boutique Air will spend at least \$20,000 per year in each market if it is selected for advertising & marketing to help ensure that air service for the community is a success. We will utilize a combination of radio, print, billboard, TV, and internet advertising.



Pilot Career Pathway Program

In January 2020 Boutique Air was proud to be a partner in the United Airlines Aviate Program. The AVIATE Program provides a unique opportunity for aviators to accelerate their journey from Commercial Pilot at Boutique Air to a job in the cockpit of United Airlines.

United Airlines Interline and Codeshare Agreement

Boutique Air launched an interline and codeshare agreement with United Airlines on May 1, 2017. Customers now have flow-through ticketing and baggage capabilities for those flights that connect with United Airlines.

American Airlines Interline Agreement

In addition Boutique Air has an interline agreement with American Airlines as of August 7, 2019. Passengers will be able to book through United.com and AA.com and connect with any of United or American flights.

Below are screenshots of our current service as reflected on United and American Airlines websites both domestic and international.

United.com example: McCook, NE to Las Vegas, NV

1 STOP

\$265

8:00 AM

12:21 PM

MCK

6H, 21M

LAS

DEN — 3H, 5M

Includes Travel Operated By Boutique Air

Details

Seats

1 STOP

\$255

5:35 PM

10:10 PM

MCK

6H, 35M

LAS

DEN — 3H, 9M

Includes Travel Operated By Boutique Air

Details

Seats

AA.com example: McCook, NE to Phoenix, AZ

Depart McCook, NE to Phoenix, AZ

Sunday, March 27, 2022

Lowest Fare

Flexible

Sat, Mar 26

Sun, Mar 27

Mon, Mar 28

\$ 321

\$ 275

\$ 255

Sort by:

Relevance

MCK

PHX

8:00 AM

1:03 PM

7h 3m

1 stop

MCK - DEN

4B 761

PL2-Pilatus PC-12

Operated by Boutique Air

DEN - PHX

AA 1332

320-Airbus A320

Main Cabin

One way

\$ 275

1 seat left

Special Note: COVID-19 Pandemic

Like many businesses, Boutique Air was significantly affected by COVID-19 Pandemic; great fluctuations in travel demand and staffing were challenges in 2020 and 2021. We have made a variety of adjustments to our business so that we can be a great air service partner to Liberal.

Community Input

Shortly after the bids are complete, Boutique Air will schedule meetings with airport and/or city officials. This will allow us to answer any questions and provide additional information.

While we can't promise we will be able to implement everyone's suggestions, we welcome feedback from the community, as well as anyone who may have an interest in the proposed flights. What we can promise is that we will listen to your feedback, and give it the attention and consideration it deserves.

With respect and appreciation,

Shawn Simpson
CEO

Liberal, KS to Denver, CO

Option 1: 21 Nonstop RTs

Operations	PC-12
Scheduled Flights	2,184
Scheduled Block Hours	3,276
Scheduled Seats	19,656
Scheduled ASMs	3,577,392
Revenue	
Passengers	16,000
Average Fare	\$50
Fare Revenue	\$800,000
Total Revenue	\$800,000
Expenses	
Fuel	\$998,012
Ownership	\$980,000
Maintenance	\$1,950,005
Crew	\$950,198
Airport Rent	\$184,856
Landing Fees	\$108,122
Staff	\$450,000
Insurance	\$30,000
Marketing	\$30,000
Other Indirect Costs	\$360,120
Total Costs	\$6,041,313
Profit Element	\$302,066
Margin	5.0%
Total Annual Subsidy Year 1	\$5,543,379
Total Annual Subsidy Year 2	\$5,654,246

ESSENTIAL AIR SERVICE AT *Liberal, Kansas*



Tecnam P2012 Traveler



Pilatus PC-12



Saab 340B



King Air Super 200



Cessna Grand Caravan

America's Most Reliable Commuter Airline

SOUTHERN

UNDER 49 U.S.C. § 41731 ET SEQ.

BY ORDER 2022-3-8

**Proposal to Provide Subsidized
Essential Air Service**

By Order 2002-3-8, the Department
requested proposals from carriers
interested in providing Essential Air
Service to Liberal, Kansas.

Pursuant to that Order, Southern Airways
Express LLC ("Southern") cordially submits
this proposal.

DOT-OST-1998-3498

**Correspondence with regard
to this document should be
addressed to:**

Stan Little
CHAIRMAN & CEO

2875 South Ocean Boulevard,
Palm Beach, Florida, 33480

(901) 672-7820
iFlySouthern.com



iFlySouthern.com

Southern Airways Express hereby offers a proposal to become the air service provider at the Liberal Mid-America Regional Airport. The proposal is for a period of two or four years.

The Southern Story

The first Southern Airways flight departed from Memphis, Tennessee, in June of 2013. At the time, the company owned just two airplanes and employed only three pilots. Now, less than ten years later, it has become one of the largest commuter airlines in the United States, operating over 240 daily departures across six time zones, and establishing itself as a respected national presence in the airline community. Much of Southern's success can be attributed to its targeted expansion of scale and stability, its groundbreaking initiatives to solve the industry-wide pilot shortage, and its operation of the most reliable and modern aircraft.

After having acquired Sun Air International in 2016, and with Southern's Essential Air Service markets receiving near-perfect completion rates in 2019, the opportunity to make another acquisition presented itself. Mokulele Airlines had been in operation in Hawaii since 1994 and was very similar to Southern.

With this acquisition, Southern became one of the largest and most-respected commuter airlines in the country. Since the acquisition of Mokulele, Palm Beach-based Southern Airways has expanded into the Northeast, offering daily routes from the island of Nantucket to three communities in New England. It has also solidified its footprint in Southern California, expanded to the Rocky Mountains, and is the ticketing and call center platform for a seaplane operation conducting flight from Manhattan, the Hamptons, and Boston Harbor.

In 2021, Southern completed over 99.3% of its more than 64,000 scheduled flights and led all commuter airlines in on-time performance.

Spring 2016: Southern doubles in size

Winter 2017: Southern doubles in size

Winter 2019: Southern doubles in size



It's ALL About Pilots, and We Have Them!

Southern Solves the National Pilot Shortage

Entire aircraft fleets have been retired in the past decade, and many American carriers have ceased operations as a direct result of not being able to recruit and retain adequate numbers of crew members. Southern recognized this issue early and began taking steps to position itself for competitive advantage.

Southern's Chairman served as a member of the Department of Transportation Working Group to study these issues and help alleviate the problems related to rural air service. Since that time, Southern has implemented groundbreaking programs to recruit and retain quality pilots, including the *Southern Senior Leadership Program* and the *Southern Airways Pilot Cadet Program*. In addition, the airline has a full-time recruiting staff dedicated to bringing the best and brightest candidates to Southern Airways. The company's pilot corps numbers are among the best in the industry and promise a very positive 2022 and beyond.

As demonstrated by its controllable completion rates which have led the industry since November of 2017, Southern has rarely canceled a flight due to crew availability. Now that the COVID pandemic has subsided and travel has rebounded, a pilot hiring frenzy is taking place at all major carriers and regional airlines. Southern's pilot recruiting and retention strategies have insulated the airline from the adverse effects of the recent pilot shortage trends. In 2021, Southern trained over 150 new pilots—keeping the airline properly staffed for the months and years to come. Southern is the only commuter airline that has a fully-developed pilot pipeline that has kept the pilot corps 100% staffed since November 2017. Since January, Southern has hired almost 100 pilots, setting 2022 up to be the best year for recruitment thus far.



FACEBOOK.COM/IFLYSOUTHERN



INSTAGRAM.COM/FLYSOUTHERN



PINTEREST.COM/IFLYSOUTHERN



TWITTER.COM/IFLYSOUTHERN

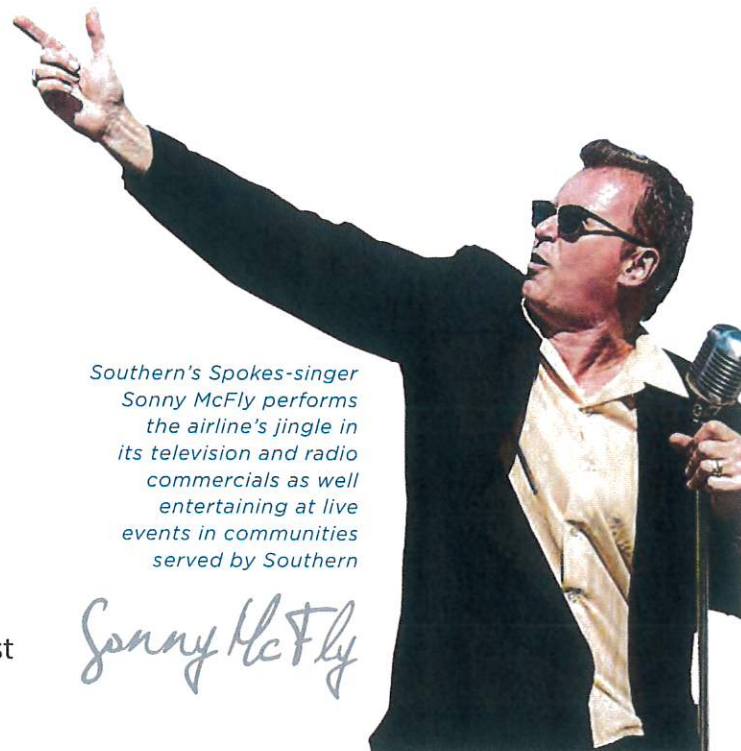


YOUTUBE.COM/USER/IFLYSOUTHERN

FUN FACT: Southern will have 30 additional captains by June of 2022 WITHOUT needing to make a single new hire!

*Southern's Spokes-singer
Sonny McFly performs
the airline's jingle in
its television and radio
commercials as well
entertaining at live
events in communities
served by Southern*

Sonny McFly



*“Voted as the
best Specialty &
Leisure Airline in
the USA”*

— Trip Advisor, April 2019



Southern Offers Multiple Fleet Types to meet the Varying Demands of EAS Cities

Southern Airways has built its reputation of being the most reliable commuter airline in the country by creating captains on the Cessna Grand Caravan. Within the last year, Southern has expanded its operations to include multiple aircraft types. Some communities, due to their distance from the hub airport or topography limitations, need the speed and altitude that only a pressurized aircraft can deliver. Other airports, that are closer to the hubs, can operate a high-frequency schedule on a more efficient and economical aircraft.

The Cessna Grand Caravan

In most markets, Southern intends to continue its reliable, low-fare service by using the 9-passenger turboprop Cessna Grand Caravan. The Caravan is the best 9-seat aircraft in existence to offer a cost-sensitive air solution to Essential Air Service communities. The roomy and comfortable Cessna Grand Caravans have allowed Southern to set enplanement records in many of the communities that we serve. Passengers enjoy the Caravan for the large amount of personal space that each person is afforded as well as for the large cargo pods, that allow for over-sized suitcases, golf clubs, and other larger checked bags.

The Pilatus PC-12

For some markets which require aircraft that can climb to higher altitudes or go further distances, Southern may offer service on the Pilatus PC-12. The Pilatus has been operated in multiple EAS for the last decade. In the past, Mokulele has utilized the Pilatus on specialty routes. Southern is now proud to bring this aircraft back into the fleet. The Pilatus will allow Southern to provide service to EAS to communities that may otherwise not be able to participate in the program.

Between the Pilatus PC-12 and the Cessna Grand Caravan, Southern has an aircraft that can meet the modern air service challenges of EAS communities and rural airports across America.



Cessna Grand Caravan



Pilatus PC-12

Southern Airways

By the Numbers

240 Daily Departures

35,000 Monthly Passengers

610 Employees

270 Pilots

44 Aircraft

***46
Amazing
Destinations***

IN THE MID-ATLANTIC:

Bradford, Penn.

DuBois, Penn.

Lancaster, Penn.

Morgantown, W.Va.

IN NEW ENGLAND

Boston/Harbor, Mass.

Boston/Norwood, Mass.

Bridgeport, Conn.

New Bedford, Mass.

Providence, R.I.

IN NEW YORK

East Hampton

Montauk

Shelter Island

IN THE GULF:

Destin, Fla.

Harrison, Ark.

Jackson, Tenn.

El Dorado, Ark.

Hot Springs, Ark.

Jonesboro, Ark.

ON THE WEST COAST

Imperial/El Centro, Calif.

IN THE ROCKIES:

Chadron, Neb.

IN HAWAII:

Hana

Kapalua

Kona

Molokai

Hilo

Kalaupapa

Lānaʻi City

Waimea-Kohala

IN THE FAR PACIFIC:

Guam

Rota

Saipan

Tinian

14 HUB/FOCUS CITIES:

Atlanta

Dallas/Ft. Worth

Denver

Honolulu

Kahului

Los Angeles

Las Vegas

Memphis

Nashville

Nantucket

New York City

Pittsburgh

St. Louis

Washington-Dulles



Morgantown, W.Va.

ALL MAJOR DISTRIBUTION CHANNELS

Southern invests a considerable portion of its marketing budget to promote its service to traditional travel agents and to internet shoppers who purchase tickets through online travel agencies.

MAJOR GLOBAL DISTRIBUTION SYSTEMS:

Sabre
Amadeus
Worldspan
Galileo
Travelport
Apollo

MAJOR ONLINE TRAVEL AGENCY WEBSITES:

Expedia
Travelocity
Orbitz
Kayak
Priceline
Cheaptickets

amadeus

Sabre

Travelport 

KAYAK

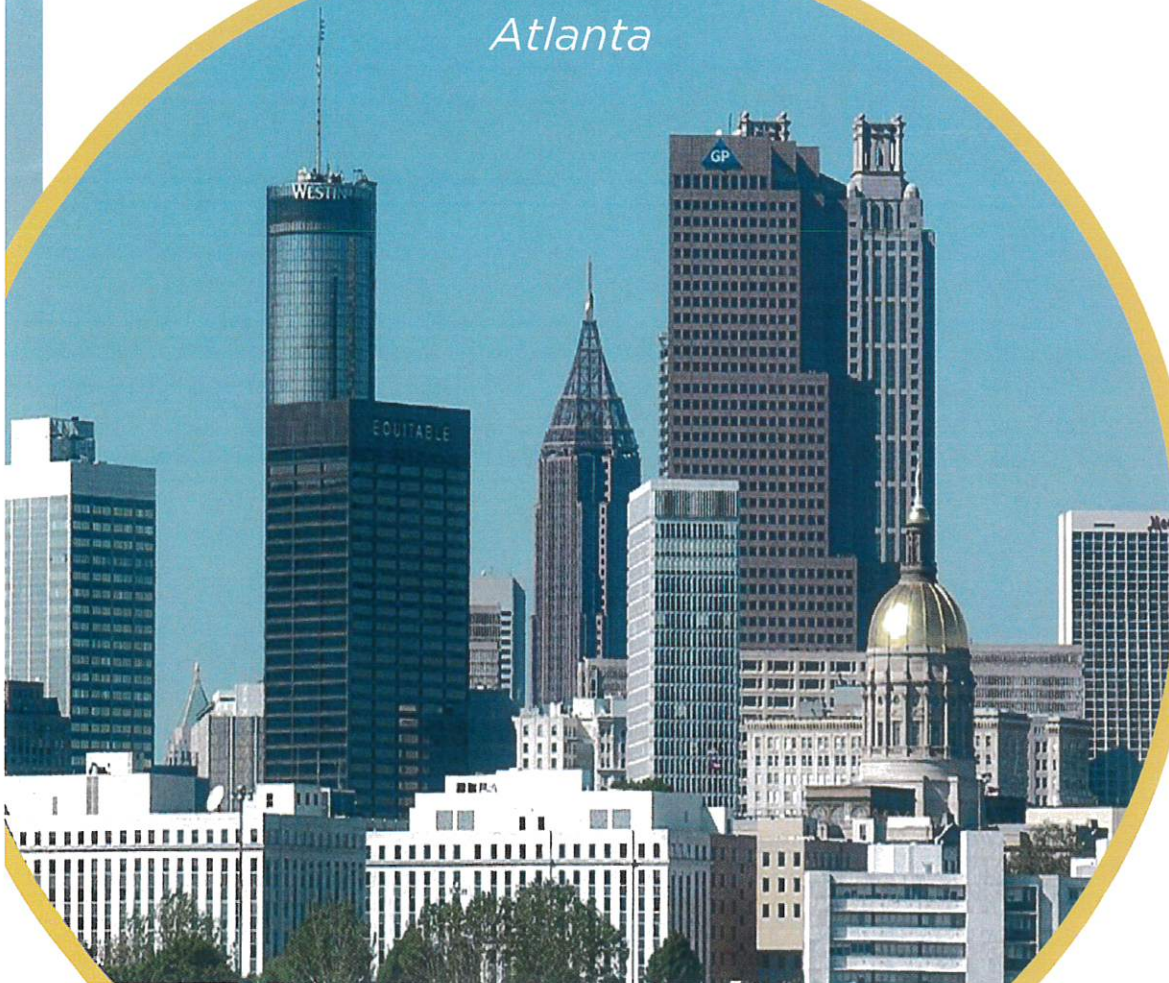
ORBITZ

priceline.com

 Expedia


travelocity

Atlanta



Southern's interline partners American, Alaska, and United.

Southern is interline partners with three major airlines. This means seamless ticketing and baggage connections to and from your final destination.

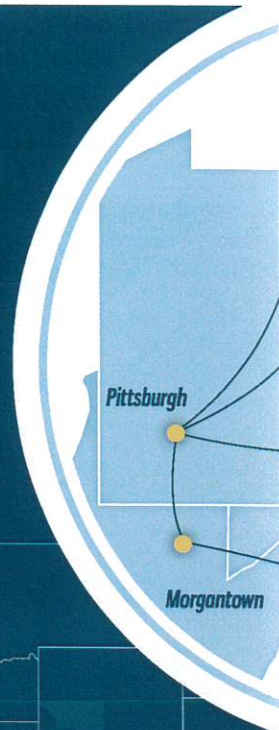
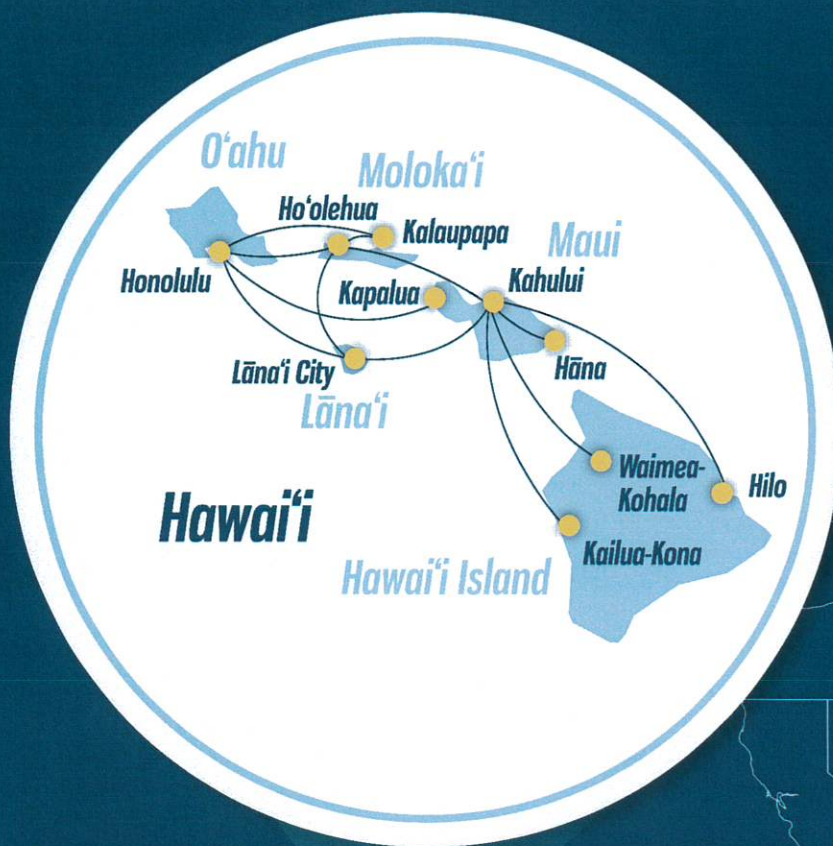
American Airlines



Alaska[®]

UNITED





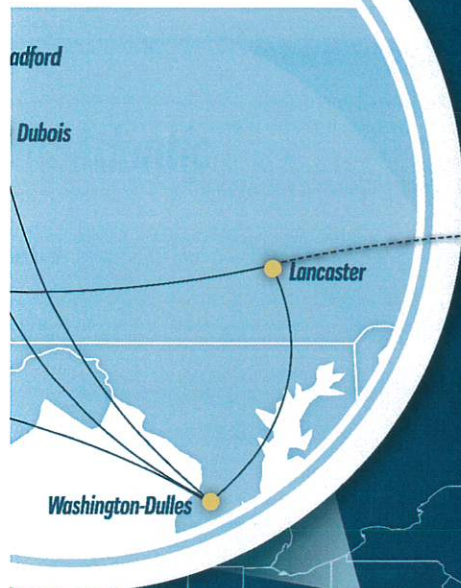
**SOUTHERN
EX**

Route

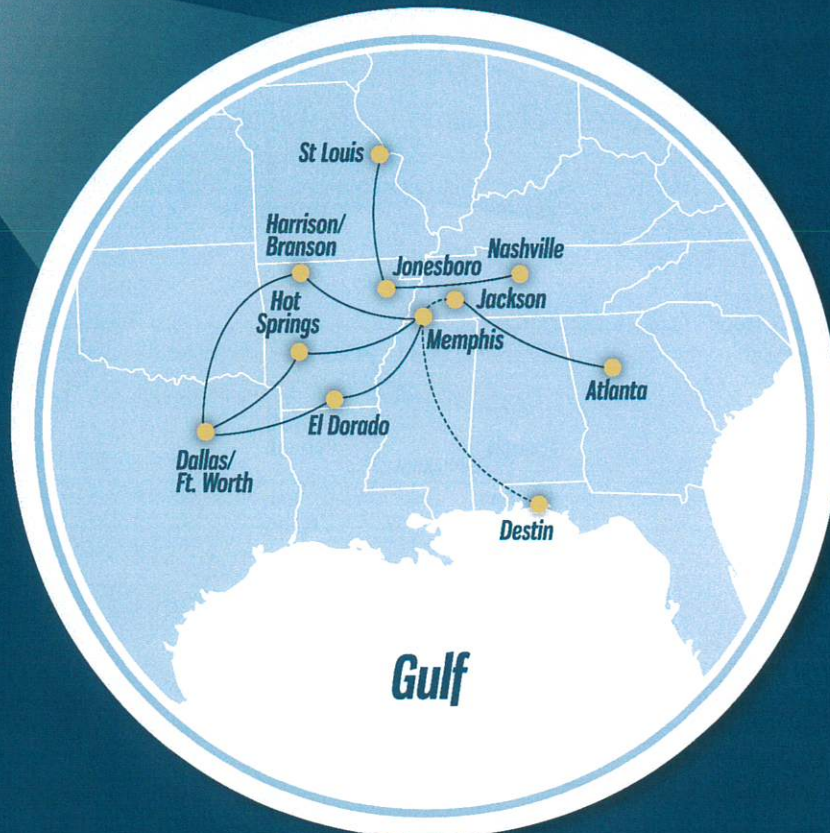
Now serving 4
250 daily

MA
Weekend

Mid-Atlantic



Rockies



IRWAYS

Map

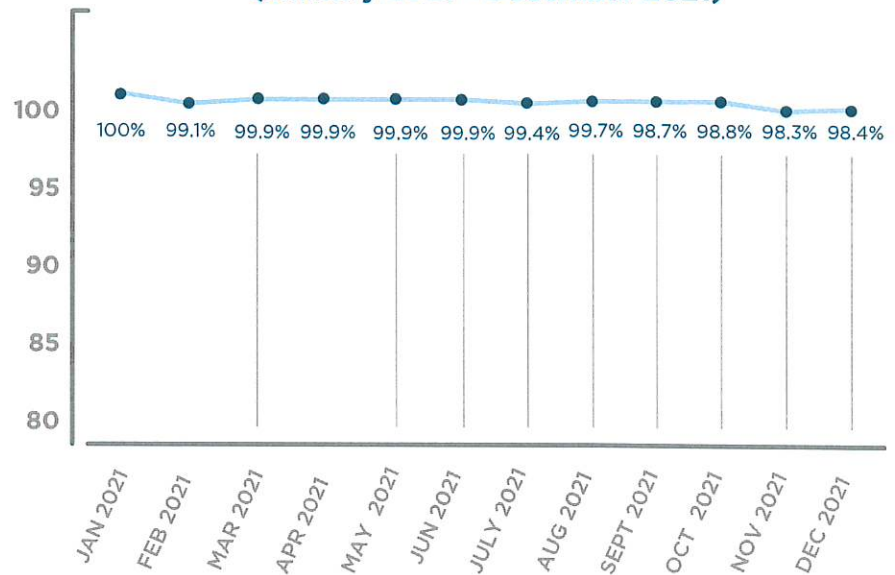
es with over
artures!

y _____

Consistency in the Marketplace

Southern has been one of the top-performing EAS airlines in the country with controllable completion rates setting the industry standard. Further, Southern does not compare its on-time performance against other commuter airlines. Instead, Southern compares its operational statistics against the biggest and best in the industry. Both airlines operated by Southern Airways Corporation have been industry leaders in these categories.

**2021 EAS Controllable Completion
(January 2021 - December 2021)**



Hot off the Press!



Southern was recently featured in the international magazine Airliner World!

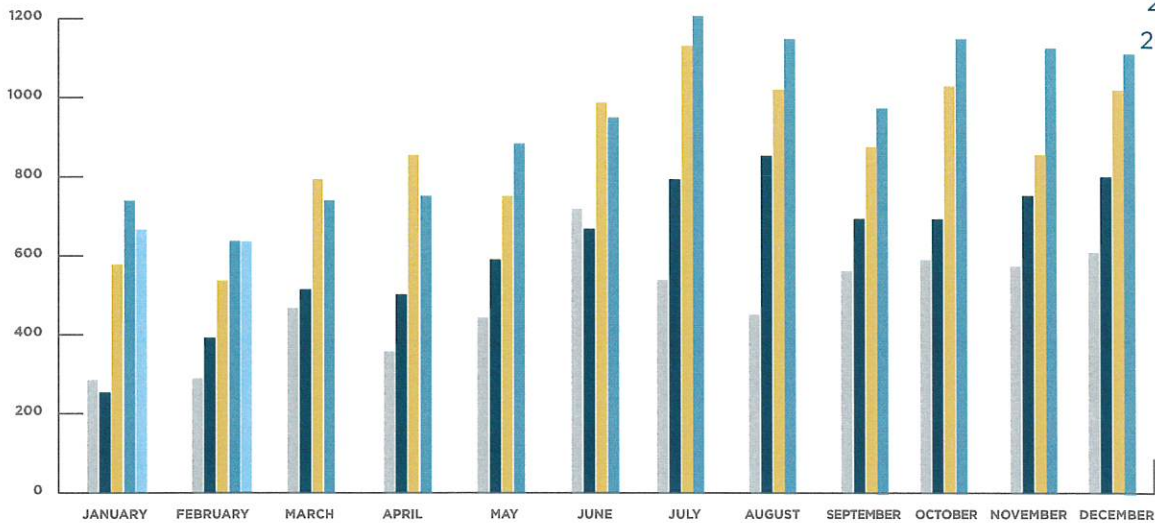
Southern's new in-flight magazine, Cloud 9, hit the sky in November 2020!

Did you know?

Despite having multiple proposals for regional jet service, every Arkansas city selected to stay with Southern for another two years!

SOUTHERN SEES SIX CONSECUTIVE RECORD-SETTING MONTHS IN DUBOIS JULY 2019-DECEMBER 2019

2016-SILVER AIRWAYS
2017-SOUTHERN
2018-SOUTHERN
2019-SOUTHERN
2020-SOUTHERN



DUBOIS, PA 2019 Highest passenger counts in eight years.

ADDITIONAL ACCOMPLISHMENTS

HARRISON, AR 2018, Over 10,000 passengers for only the third time in the last two decades.

BRADFORD, PA 2016 & 2019; Respectively, the two best enplanement years in the last eleven.

MORGANTOWN, WV Eight consecutive months of record-setting passenger counts for Southern. (July 2019 - February 2020).

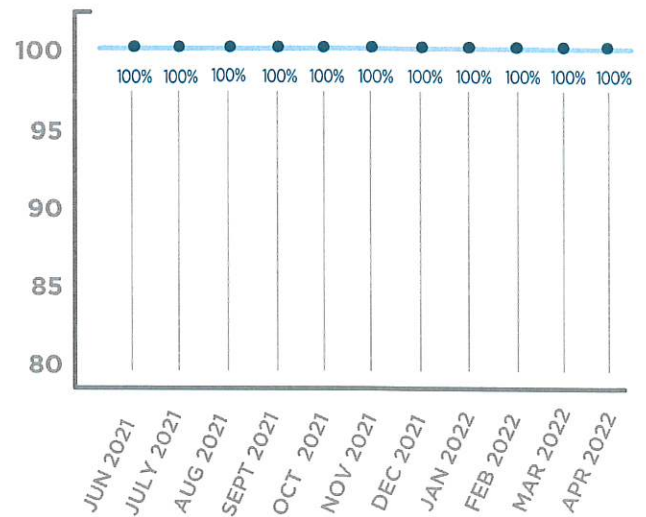
EL DORADO, AR 2019, The second-highest number of passengers per departure in the last 15 years.

LANCASTER, PA Fiscal Year 2019, The lowest subsidy-per-passenger in five years.

EL CENTRO/IMPERIAL, CA Fiscal Year 2019, Under the \$200 Subsidy Cap.

HOT SPRINGS, AR 2019; Highest passenger count on record.

Chadron, Nebraska Controllable Completion since Southern took over the air service (June 2021 - April 2022)



Becoming the Best Commuter Airline in America

Southern Airways is the fastest growing airline in America. This explosive rate-of-growth is attributed to many factors. Below are a few of the improvements that Southern has made over the past few years that has positioned the airline to become "The Best Commuter Airline In America."

- Southern has secured interline agreements with American, Alaska, and United Airlines.
- Southern developed the most robust pilot recruiting program in the country. As a result of five full years of pilot recruiting, training, and retention, Southern is now poised to provide reliable service for the next decade.
- Southern developed SIREN, a proprietary software program that automatically updates passengers of delays by text, email, and voice.
- Southern moved its crew-basing away from the hubs, an involved process that included the recruiting of new pilots wishing to live in smaller communities. Now completed, this move assures the originating flight to the hubs and the terminating flight into the EAS communities every day.
- Southern implemented online check-in.
- Southern has upgraded all outdated arrival and departure boards at the hometown airports to digital monitors that are updated throughout the day with flight status information.
- In Fiscal Year 2019, Southern brought all of its EAS airports into subsidy compliance.
- Southern joined TSA PreCheck.
- Southern pioneered a passenger intercept data collection and reporting system to provide the local airports and their governing boards with passenger demographic data, including passengers' home ZIP codes and final destinations.
- Southern increased its call center and customer service center to 24 hours per day, 365 days a year.
- **New***
Southern will unveil its custom-designed booking app in summer of 2022, allowing customers to easily book, check-in, and get flight status updates on their iOS or android device.

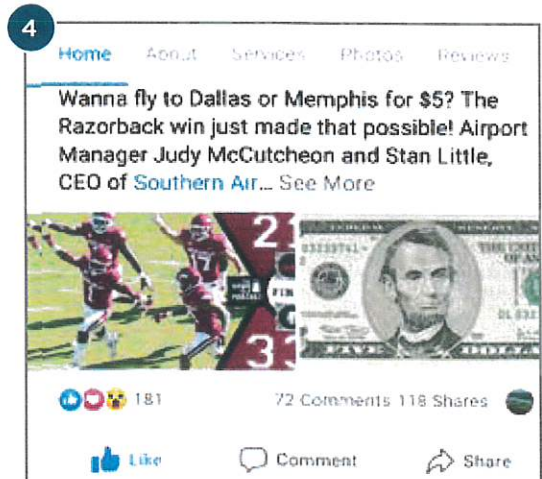
TSA Pre✓



SOUTHERN: The Airline for Your Community



1. Mississippi State fans ringing cowbells on the Southern Airways MD-80 charter to Miami for the Orange Bowl!
2. One of Southern's trademark customer appreciation ramp parties
3. Southern sponsors community events throughout the year
4. Southern engages the local airports, like when we bet the Harrison. Arkansas airport director on the outcome of the 2020 Ole Miss versus Arkansas football game... and lost! Southern sold \$5.00 tickets to Dallas for losing.



ENPLANEMENT INITIATIVES

Southern Airways has developed a number of proprietary business development and enplanement initiatives that can be customized to each marketplace. Many of these programs have already been launched across the Southern system. Full implementation of the Initiative Suite will happen in early 2022 in all Southern Airways markets.



Fueling the Local Economy

Southern is committed to being a good airport partner and an asset not just to the aviation community, but to the entire area as a whole. To this extent, Southern pledges to purchase as much competitively-priced fuel in its hometown airports as weight and balance restrictions allow.

From a finance prospective, Southern's obligation as the EAS provider must be to operate as cost-effectively as possible in an effort to manage the subsidy. If while doing so, Southern can also purchase fuel in the out-stations, then both the airline and the local community benefit.



AS THE FOLLOWING BIDS ARE BEING REVIEWED, PLEASE CONSIDER:

Southern's commitment to reliable service and long-term sustainability is evidenced by its commitments to the hometown airports. Through solving problems related to the National Pilot Shortage, creating interline partnerships, and providing consistent executive level "boots on the ground," Southern has developed a strong platform for growth in all of its communities.

Southern Airways Express believes that our proposal will provide an unsurpassed level of service, grow enplanements, seamlessly connect passengers to the world's transportation infrastructure, and provide the local community with a sustainable airline partner for both the local passengers and the visitors traveling to the community. Southern further believes that it is the right partner to deliver the above benefits while also maintaining compliance with all Department of Transportation requirements for continued participation in the Essential Air Service program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. Stan Little Jr.".

R. Stan Little Jr.
Chairman & Chief Executive Officer
Southern Airways Express, LLC



Liberal Proposal

	<u>Option A</u> PC-12/KA-200	<u>Option B</u> PC-12/KA-200
Weekly Round Trips		
DEN	18	24
Total	18	24
Operating Revenues		
DEN	\$759,000	\$897,000
Total Operating Revenues	\$759,000	\$897,000
Operating Expenses		
Flying Operations	\$1,176,699	\$1,307,740
Fuel and Into Plane	\$1,254,087	\$1,529,028
Maintenance	\$797,650	\$1,050,925
Aircraft	\$433,950	\$433,950
Indirect	\$458,695	\$462,416
Total Operating Expenses	\$4,121,081	\$4,784,058
Operating Loss	\$3,362,081	\$3,887,058
Profit Element (5%)	\$206,054	\$239,203
Compensation Required	\$3,568,135	\$4,126,261
Compensation per Pax	\$324	\$317
Compensation per Departure	\$1,935	\$1,679
Annual Seats	16,596	22,122
Annual Passengers	11,000	13,000
Load Factor	66%	59%
Departures	1,844	2,458
Average Fare	\$69	\$69
Completion Factor	98.50%	98.50%
Compensation Required Year 1	\$3,568,135	\$4,126,261
Compensation Required Year 2	\$3,657,338	\$4,229,417
Compensation Required Year 3	\$3,748,772	\$4,335,153
Compensation Required Year 4	\$3,842,491	\$4,443,532

SCHEDULE:

Upon the community's selection of the preferred option, Southern will work with local officials to develop an optimized flight schedule.

STATUS	VENDOR	VENDOR	PROJECTED SPEND
Proposed	Local Newspaper	Newspaper	\$3,000
Proposed	Television	Cable/Broadcast	\$4,000
Proposed	Local Radio	Radio	\$5,000
Proposed	Enhanced Digital	Digital	\$3,000
Proposed	Community Sponsorships	Chamber, CVB, Etc	\$6,000
Proposed	Customer Appreciation Party	Live Airport Event	\$4,000
Total			\$25,000

Southern targets a marketing budget of \$25,000 per year until its enplanement goal is reached.



We fly to make your day!

Sonny McFly



 [FACEBOOK.COM/IFLYSOUTHERN](https://www.facebook.com/IFLYSOUTHERN)

 [INSTAGRAM.COM/IFLYSOUTHERN](https://www.instagram.com/IFLYSOUTHERN)

 [PINTEREST.COM/IFLYSOUTHERN](https://www.pinterest.com/IFLYSOUTHERN)

 [TWITTER.COM/IFLYSOUTHERN](https://twitter.com/IFLYSOUTHERN)

 [YOUTUBE.COM/USER/IFLYSOUTHERN](https://www.youtube.com/user/IFLYSOUTHERN)

 iFlySouthern.com



**LIBERAL POLICE DEPARTMENT
MEMORANDUM
CITY OF LIBERAL
CITY COMMISSION MEETING
2022
AGENDA ITEM # 9**

TO: Mayor and City Commission

FROM: Captain Jeff Wade

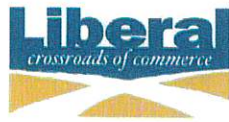
DATE: 6/23/2022

SUBJECT: Patrol Car Purchase

Summary

The Liberal Police Department needs vehicles for the patrol division. The division has four shifts of three to four officers. The Liberal Police Department attempts to purchase two patrol cars each year. The department has struggled finding new patrol cars to purchase due to the current issues with the automotive industry. The Kansas Highway Patrol has two 2020 Dodge Durango's for sale that are equipped with emergency lights, sirens, control boxes and a rifle/shot rack in each vehicle. Each vehicle so equipped with less than 50,000 miles are being sold for \$29,600 each for a total of \$59,200.00. The purchase of the vehicles being so equipped will save the City of Liberal money as the lights, sirens, control boxes, and rifle/shotgun rack would not have to be purchased separately nor have to have someone hired to place the items into the vehicles.

cc: City Manager



**CITY OF LIBERAL
CITY COMMISSION MEETING
06/14/2022**

AGENDA ITEM # _____

TO: Mayor Jeff Parsons
Vice-Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Janeth Vazquez
Commissioner Ron Warren

FROM: Tim Lunceford

DATE: 06/08/2022

RE: City of Liberal ARPA Cybersecurity Upgrade Project

Please see the attached proposal for a detailed overview and explanation of the City of Liberal ARPA Cybersecurity Upgrade Project.

City of Liberal

ARPA CyberSecurity Infrastructure Upgrade Project

Information Technology Department
6-8-2022

Contents

Introduction	2
Risks of poor Cybersecurity.....	2
Existing Technology.....	3
Recommendations	5
Participating Vendors.....	6
Questions?	6
Quotes.....	7

Introduction

Cyber Security is one of the most talked about subjects in today's digital world. From TV commercials to news articles detailing the latest cyber attack on a major retail store chain or banking institution. Cyber Security has been brought to the fore-front of everyone's attention. What exactly is cyber security? According to CISA (Cybersecurity & Infrastructure Security Agency), it is "the art of protecting networks, devices and data from unauthorized access or criminal use and the practice of ensuring confidentiality, integrity, and availability of information." This proposal outlines a project that will ensure that our first lines of defense against intrusion will be secure for several years to come by upgrading to seventh generation firewalls, replacing legacy switching hardware as well as replacing EOL (end of life) wireless access points with the most current models.

Risks of poor Cybersecurity

Cybersecurity can be broken down into different degrees of risk. All of which are bad, however some are more serious than others. Some of which include malware which is malicious code that can inflict serious harm to the machine itself and the data it contains. Attackers can compromise your computer, alter files and even use your system to attack others. Some of the most common risks today are attackers stealing credit card information or your identity. The latest craze for some attackers is Ransomware. Ransomware typically comes in the form of an email with an attachment. The end user opens the email and mistakenly opens the attachment. In my experience, the emails typically come as a Fedex invoice or UPS invoice that has a zip file attached to it. Once the user opens the attachment, the malware within the zip file typically runs in the background working to encrypt the entire computer system. Once finished the user will receive a message stating that their system has been compromised and their files have been encrypted and in order for the user to gain access to their files again they will have to pay a large sum of money to get the key to un-encrypt their files. There are two resolutions to this issue once it is to this point. Have a solid backup program OR pay the ransom. This typically happens due to insecure software, legacy hardware, insufficient anti-malware / anti-virus software or end user mistakes.

There are always risks with cybersecurity, however by mitigating the risks we can help ensure that our organization operates within a minimal risk footprint with minimized attack vectors.

Existing Technology

The City of Liberal currently has 26 different locations that utilize Sonicwall hardware firewalls for cybersecurity protection, various Netgear switches and Sonicwall Access Points. I have provided a spreadsheet that outlines facility location, existing devices, individual item cost, quantities of proposed devices, total costs for each location as well as an estimated total project cost. That spreadsheet is listed on the following page.

Recommendations

From our analysis of the current hardware, staff recommends the following solution of upgrading necessary existing firewalls, access points, switching hardware and racks as specified in the table below.

Proposed Device	Device Type	Quantity	Individual Cost	Total Cost
Sonicwall NSA4650	Firewall	3	\$4,587.11	\$13,761.33
Sonicwall TZ370	Firewall	19	\$568.33	\$10,802.07
Sonicwave 641 AP	Wireless Access Point	31	\$1,091.16	\$33,825.96
Ubiquiti Pro 24 POE	Switch	10	\$699.00	\$6,990.00
Ubiquiti Pro 48 POE	Switch	4	\$1,099.00	\$4,396.00
Ubiquiti Ent. XG24	Switch	1	\$1,299.00	\$1,299.00
Wall Mount Racks	Rack	3	\$167.01	\$501.03
Shipping				\$896.02
Totals		69		\$72,471.41

Quotes from five different vendors for the equipment listed above have been provided. The Ubiquiti equipment was found to only be in stock from their on-line store. Vendors such as B&H Photo, CDWG, ISP Supplies, A1 Security Cameras & Microcom Technologies were consulted prior to submitting quote requests, however most of the vendors did not have all of the project specified hardware needed in stock at the same time to fulfill the required quotes. As a result, two different vendors were chosen for this project to supply all of the equipment. For the switching hardware, Ubiquiti was only vendor that had everything in stock. The official quote from Ubiquiti came in at \$12,830.59 including shipping. You can find that quote in the supplemental documents provided at the end of this proposal

CDWG, SHI & Connection (GovConnection) were chosen to supply bids for the remaining equipment due to them being able to provide accurate quotes on the remaining hardware needed for this project. All bids supplied are considered an "Apples to Apples" bid with CDWG being the low bid from those that provided quotes. The official quote that CDWG submitted came in at \$59,640.82 including shipping. You can find that quote in the supplemental documents provided at the end of this proposal.

Participating Vendors

Vendor	Equipment		Total Cost
CDWG	Firewalls, Access Points, Rack Equipment		\$59,640.82
SHI	Firewalls, Access Points, Rack Equipment		\$67,996.17
GovConnection	Firewalls, Access Points, Rack Equipment		\$61,634.61
Ubiquiti	Network Equipment (Switches)		\$12,830.59

Staff recommends that Ubiquiti is to be awarded the bid in the amount of \$12,830.59 for the specified network switching equipment and CDWG is to be awarded the bid for the Sonicwall firewalls, access points and rack equipment in the amount of \$59,640.82.

Staff requests commission consideration to approve the aforementioned project in the amount of \$72,471.41 not to exceed a total project cost of \$80,000.00 paid for by utilizing ARPA grant funds.

Questions?

Thank you for your time and consideration of this project.

Respectfully,

Tim Lunceford | MBA
 Director of Information Technology
 City of Liberal
 620.626.2225
www.cityofliberal.org

----- **CompTia** -----
Security+ | A+ | Network+ | Project+ | Linux+

----- **Microsoft** -----
Microsoft MCP / MCSA

Quotes

The following section lists all quotes from all vendors for this project.

QUOTE CONFIRMATION



DEAR TIM LUNCEFORD,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below.
[Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MVBS774	6/8/2022	MVBS774	795145	\$59,640.82

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Tripp Lite 6U Wall Mount Rack Enclosure Cabinet Knock Down w Doors & Sides Mfg. Part#: SRW6UKD UNSPSC: 24102001 Contract: MARKET	3	4176594	\$167.01	\$501.03
SonicWall TZ370 - security appliance Mfg. Part#: 02-SSC-2825 Contract: MARKET	19	6340699	\$568.53	\$10,802.07
SonicWall NSA 4650 - security appliance Mfg. Part#: 01-SSC-1938 UNSPSC: 43222501 Contract: MARKET	3	5091720	\$4,587.11	\$13,761.33
SFWAVE641 W ADVAN SWNM&SUP1YR NO POE Mfg. Part#: 03-SSC-0306 Contract: MARKET	31	6981803	\$1,091.16	\$33,825.96

PURCHASER BILLING INFO		SUBTOTAL		\$58,890.39
Billing Address: CITY OF LIBERAL ACCTS PAYABLE PO BOX 2199 LIBERAL, KS 67905-2199 Phone: (620) 626-2225 Payment Terms: NET 30-VERBAL		SHIPPING		\$750.43
		SALES TAX		\$0.00
		GRAND TOTAL		\$59,640.82
DELIVER TO		Please remit payments to:		
Shipping Address: CITY OF LIBERAL TIM LUNCEFORD 324 N KANSAS AVE LIBERAL, KS 67901 Shipping Method: DROP SHIP-GROUND		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION



Jack O'Connell

(877) 693-4690

jack.oconnell@cdw.com

LEASE OPTIONS

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$58,890.39	\$1,578.85/Month	\$58,890.39	\$1,823.84/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2022 CDW•G LLC 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Ubiquiti Inc.

[Cart](#) > [Information](#) > [Shipping](#) > [Payment](#)

Contact tim.lunceford@cityofliberal.org [Change](#)

Ship to 324 N KANSAS AVE, LIBERAL KS 67901, United States [Change](#)

Shipping method

- 

UPS® Ground

UPS Next Day Air®
1 business day

\$145.59
\$533.24

[Return to information](#)

Continue to payment

10 	Switch Pro 24 PoE	\$6,990.00
4 	Switch Pro 48 PoE	\$4,396.00
1 	Switch Enterprise XG 24	\$1,299.00
Discount code Apply		
Subtotal		\$12,685.00
Shipping		\$145.59
Taxes		\$1,173.38
Total		USD \$14,003.97 \$12,930.59

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Cherokee McClaskie
Phone:
Fax:
Email: cherokee.mcclaskie@connection.com

Account Manager:
Phone:
Fax:
Email:

25361499.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 6/8/2022
Valid Through: 7/8/2022
Account #:

Customer Contact: Tim Lunceford
Email: tim.lunceford@cityofliberal.org

Phone: (620) 626-2225
Fax: (316) 626-0173

QUOTE PROVIDED TO:	SHIP TO:
AB#: 4686498 THE CITY OF LIBERAL ACCOUNTS PAYABLE PO BOX 2199 LIBERAL, KS 67905 (620) 626-2273	AB#: 15522173 CITY OF LIBERAL TIM LUNCEFORD 324 N KANSAS AVE LIBERAL, KS 67901 (620) 626-2225

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Heavy Weight Ground	840.00 lbs	Net 30	

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	3	<u>32184730</u>	SRW6UKD	SmartRack 6U Low-profile Switch-depth Knock-down Wall-mount Rack Enclosure Cabinet Tripp Lite	Tripp Lite	\$ 180.10	\$ 540.30
2	19	<u>41199984</u>	02-SSC-2825	TZ370 Appliance Only SonicWALL	SonicWALL	\$ 594.88	\$ 11,302.72
3	3	<u>35528155</u>	01-SSC-1938	NSA 4650 Appliance SonicWALL	SonicWALL	\$ 4,799.63	\$ 14,398.89
4	31	<u>41430414</u>	03-SSC-0302 03-SSC-0302	SONICWAVE 641 AP SEC NTWK MGMT SonicWALL	SonicWALL	\$ 1,208.23	\$ 37,455.13
5	1			Another option for the 641 below:			\$ -
6	0	<u>41430415</u>	03-SSC-0306	SONICWAVE 641 AP ADV SEC NTWK SonicWALL	SonicWALL	\$ 1,141.72	\$ 35,393.32

Subtotal	\$	63,697.04
Fee	\$	0.00
Shipping and Handling	\$	0.00
Tax		Exempt!
Total	\$	63,697.04

\$61,634.61

wrong part #1



ORDERING INFORMATION
GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019



Pricing Proposal
Quotation #: 22125746
Created On: 6/8/2022
Valid Until: 6/30/2022

KS-City of Liberal

Tim Lunceford

KS
United States
Phone: (620) 626-2225
Fax:
Email: tim.lunceford@cityofliberal.org

Inside Account Executive

Mike Moran

290 Davidson Ave
Somerset, NJ 08873
Phone: 732-584-8356
Fax:
Email: mike_moran@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Tripp Lite 6U Wall Mount Rack Enclosure Cabinet Knock Down w/Doors & Sides - Rack cabinet - wall mountable - black - 6U - 19" Tripp Lite - Part#: SRW6UKD	3	\$185.27	\$555.81
2 SonicWall TZ370 - Security appliance - GigE - desktop SonicWall - Part#: 02-SSC-2825	19	\$631.98	\$12,007.62
3 SonicWall NSA 4650 - Security appliance - 10 GigE, 2.5 GigE - 1U - rack-mountable SonicWall - Part#: 01-SSC-1938	3	\$4,907.33	\$14,721.99
4 1Y SONICWAVE 641 WRLS ACCESSPOINT W/ SECURE WRLS NO POE NO SonicWall - Part#: 03-SSC-0302	31	\$1,095.17	\$33,950.27
Subtotal			\$61,235.69
Total			\$61,235.69
			\$67,996.17

Additional Optional Items

1Y SONICWAVE 641 WRLS ACCESSPOINT W/ ADV SECURE WRLS NO POE NO SonicWall - Part#: 03-SSC-0306	31	\$1,313.25	\$40,710.75
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Additional Comments

Please Note: Tripp Lite has a zero returns policy.

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.



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Lighting

Pro Audio

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Surveillance

Optics

Audio-Visual

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Used

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< Back to Wish List

Default

sort by: Priority



Ubiquiti Networks Switch Enterprise XG 24 24-Port 10G ...

★★★★★ 0

\$1,299.00

QTY needed

1 Purchased
0 of 1

Add Note



MOVE DELETE

3 Items

Total Value: \$3,092.00

Add all to Cart

Back Ordered

Share



Settings

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No one can search
this listAnyone can search
this list

MOVE DELETE

Ubiquiti Networks UniFi Pro PoE 48-Port Gigabit Manage...
★★★★★ 462
\$1,094.00

QTY needed

1 Purchased
0 of 1

Add Note

1

Add To Cart



MOVE DELETE

Ubiquiti Networks UniFi Pro PoE 24-Port Gigabit Manage...
★★★★★ 461
\$699.00

QTY needed

1 Purchased
0 of 1

Add Note

Temporarily Out of Stock

Created: Oct 22 2020

Wish List ID: 1603880418557

Default Ship To

+ Add Default Address



Tel: 818.880.8008 Fax: 818.880.8150

Shopping Cart

Item	Unit Price	Qty.	In Stock	Cost
 UBIQUITI USW-PRO-48-POE [remove]	\$1,099.00	4	11	\$4,396.00
 UBIQUITI USW-PRO-24-POE [remove]	\$699.00	10	0	\$6,990.00
 UBIQUITI USW-ENTXG-24 [remove]	\$1,299.00	1	0	\$1,299.00
				Subtotal: \$12,685.00
				Total: \$12,685.00

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Shipping Calculator

Zip Code: State: Country:

Shipping Method:
UPS Next Day Air® Early A.M.® ▼

International shipments (except Canada): please select UPS Worldwide Express, Saver or Expedited.

Shipments to Canada: please select UPS Worldwide Saver (air) or UPS Standard (ground).

Failure to select an available shipping method will result in an incorrect freight calculation which may delay shipment of your order. Microcom reserves the right to change shipping carriers and methods on all orders due to unforeseeable shipping delays or costs imposed by the shipping carriers. We will make every effort to honor customer-specified shipping requests.

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Total shipping costs are calculated during checkout and may be adjusted based on customer location. Please note that some carriers like UPS do not ship to PO Boxes.

Coupon Code / Promotional Code (optional)

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ADD ITEM TO CART

Enter CDW# or MFG#

Add

Order Summary

Subtotal: \$1,981.69

Tax and Shipping calculated at checkout.

Lease Option Pricing
\$58.46 / Month

Checkout



ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
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 Ubiquiti UniFi Switch USW-Pro-24-POE - 24 Ports - Managed MFG Part: USW-PRO-24-POE CDW Part: 5823900 UNSPSC:	Item Backordered This item will ship once it is in stock.	\$799.27 My CDW#G Price	1	\$799.27
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Top Recommendations

 Ubiquiti UniFi Switch USW-PRO-48-POE - 48 Port - Managed MFG Part: USW-PRO-48-POE CDW Part: 5821012 UNSPSC:	In Stock Ships today if ordered within 2 hrs 12 mins	\$1,182.42 My CDW#G Price	1	\$1,182.42
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Top Recommendations

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EXPENDITURE APPROVAL LISTING
AS OF 06/14/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
NON DEPARTMENTAL	100	3,954	AT&T	28666	TRAVEL ACCIDENT INSURANCE	950.00
		3,954	AT&T	JUNE-22	PHONE CHARGES-NON DEPT	3,205.20
		6,878	EPIC TOUCH	CITY HALL	INTERNET SERV/CITY HALL	338.00
		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	12.37
		4,981	KANSAS DEPARTMENT OF REVENUE	85191	SABOR A MEX CMB LICENSE	25.00
		4,570	KOHN LAW FIRM LLC	JUNE-22	CITY ATTORNEY FEES	4,000.00
		3,860	PATTERSON CLEANING	3861	WEEKLY CLEANING	1,170.00
		1,137	PITNEY BOWES	3315743688	PITNEY BOWES RENTAL CHG	1,406.64
		4,432	RAIRIE FIRE COFFEE	1396104	COFFEE	123.80
		308	SOUTHERN OFFICE SUPPLY INC	283118	COPY CHARGES	55.00
		308	SOUTHERN OFFICE SUPPLY INC	283119	COPY CHARGES	55.38
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	2,157.09
		383	STANION WHOLESALE ELECTRIC CO	5331422-00	BREAK ROOM GFCI OUTLET	19.57
NON DEPARTMENTAL						TOTAL
						13,518.05
LEGISLATIVE		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	98.97
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/LINENBROKER	40.01
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/WARREN	40.01
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/VASQUEZ	40.01
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/LARA	40.01
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/PARSONS	40.01
LEGISLATIVE						TOTAL
						299.02
MUNICIPAL COURT/DIVERSION		3,954	AT&T	JUNE-22	PHONE CHARGES-MUN COURT	110.67
		4,385	BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	37.89
		2,329	BROOKS & ASSOCIATES	05/18/2022	ATTORNEY FEES	255.25
		2,329	BROOKS & ASSOCIATES	92068	BARBARA NASH TRIALS	375.00
		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	111.34
		432	HARDING, ELAINE L	JUNE-22	MONTHLY CLEAN/COURT	100.00
		6,574	IDEATEX TELCOM	79234	LIBERAL POLICE DEPT/COURT	1,696.01
		4,570	KOHN LAW FIRM LLC	JUNE-22	PROSECUTION SVC CONTRACT	10,000.00
		281	LIBERAL OFFICE MACHINES COMPANY	95590	POST ITS	79.60
		281	LIBERAL OFFICE MACHINES COMPANY	95592	R BANDS & BLACK BINDER	26.84
		*****	MISC-A/P ONE TIME VENDOR	2021001617	REST VINCENT GUY CERVANTE	100.00
		*****	MISC-A/P ONE TIME VENDOR	2021002220	REST ROBERTO SIMENTAL	100.00
		*****	MISC-A/P ONE TIME VENDOR	2021002984	REST BRETT SMOLLOCK	50.00
		4,357	PACIFIC INTERPRETERS INC	SIN220543	INTERPRETING	1.45
		6,060	RAPID FIT HEALTH CLUB LLC	MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
		3,442	REIMER, ILEANA	04/28/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	05/02/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	05/03/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	05/04/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	05/05/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	05/09/2022	INTERPRETER	80.00
		3,442	REIMER, ILEANA	05/10/2022	INTERPRETER	80.00

EXPENDITURE APPROVAL LISTING
AS OF 06/14/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MUNICIPAL COURT/DIVERSION 100						
	3,442	REIMER, ILEANA	05/11/2022	INTERPRETER		80.00
	3,442	REIMER, ILEANA	05/12/2022	INTERPRETER		80.00
	3,442	REIMER, ILEANA	05/16/2022	INTERPRETER		80.00
	3,442	REIMER, ILEANA	05/17/2022	INTERPRETER		80.00
	417	SOS LEASING	JULY-22	SHARP MX-4071		255.62
	4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE		404.48
	5,561	UNDERGROUND VAULTS & STORAGE	40931	SHRED SERVICE		42.50
	379	YOXALL, ANTRIM, FOREMAN & FRYMIRE	92069	LANE FRYMIRE		93.75
	379	YOXALL, ANTRIM, FOREMAN & FRYMIRE	92070	LANE FRYMIRE		500.00
MUNICIPAL COURT/DIVERSION						
TOTAL 15,250.40						
CITY MANAGER						
	5,519	BURKE, CALVIN	04/29/2022	TRAVEL EXPENSE		545.86
	5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS		37.11
	308	SOUTHERN OFFICE SUPPLY INC	282879	COVER CREST-RUSTY VARNADO		40.00
	4,726	VERIZON WIRELESS	9907076242	CELLULAR/HIDALGO		31.45
CITY MANAGER						
TOTAL 654.42						
FINANCE DEPARTMENT						
	5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS		68.04
	281	LIBERAL OFFICE MACHINES COMPANY	95604	NAME PLATE - DAISY		10.99
	281	LIBERAL OFFICE MACHINES COMPANY	95640	ORGANIZERS		26.73
FINANCE DEPARTMENT						
TOTAL 105.76						
PERSONNEL DEPARTMENT						
	5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS		86.59
	281	LIBERAL OFFICE MACHINES COMPANY	95643	FLOOR MAT-JENNIFER OFFICE		118.95
	6,788	LIFELONG FITNESS LLC	MAY-22	EMPLOYEE FITNESS PROGRAM		30.00
	6,060	RAPID FIT HEALTH CLUB LLC	MAY-22	EMPLOYER FITNESS PROGRAM		60.00
PERSONNEL DEPARTMENT						
TOTAL 295.54						
BUILDING MAINTENANCE						
	4,385	BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE		44.48
	5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS		37.11
	2,227	SOUTHWEST FITNESS & RACQUETBALL	MAY-22	EMPLOYEE FITNESS PROGRAM		30.00
	4,726	VERIZON WIRELESS	9907076242	CELLULAR/MCCARTER		41.45
	4,726	VERIZON WIRELESS	9907076242	CELLULAR/WILLIAMS		41.45
BUILDING MAINTENANCE						
TOTAL 194.49						
I.T. DEPARTMENT						
	3,954	AT&T	JUNE-22	PHONE CHARGES-IT DEPT		110.67
	5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS		61.85

EXPENDITURE APPROVAL LISTING
AS OF 06/14/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
POLICE ADMINISTRATION	100					
			6,177 BATTERY STATION LLC, THE	150562	BATTERIES	105.20
			4,385 BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	212.70
			6,792 CHAVEZ, EFRAIN	06/02/22	REIMBURSE TRAVEL EXPENSE	203.84
			178 FOSS MOTOR CO INC	5002189	BLADE ASY WIPER	15.90
			186 CALLS LLC	020945785	TAC LITE PANTS	106.99
			7,001 GO LAW ENFORCEMENT LLC	18A1966D-0001	JOB POSTING - POL OFFICER	80.00
			5,729 GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	766.98
			5,710 HAMPTON, JACOB	05/19/2022	TRAVEL EXPENSE REPORT	41.48
			432 HARDING, ELAINE L	JUNE-22	MONTHLY CLEAN/POLICE	833.33
			4,626 HAVOC SUPPLY	800L5	FLUSH VALVE - WOMENS REST	137.04
			4,991 HIGH PLAINS DAILY LEADER AND TIMES	102645	LEGALS: ORD#4579 UTV	108.00
			6,574 IDEATEK TELCOM	79234	LIBERAL POLICE DEPT/EVIDE	222.68
			5,083 KANSASLAND TIRE CO	12675	FLAT TIRE REPAIR-FORD 16	22.84
			5,083 KANSASLAND TIRE CO	12862	FLAT TIRE REPAIR-FORD 16	22.88
			1,158 LYNN PEAVEY COMPANY	389413	EVIDENCE TAPE	421.29
			5,861 MEADE COUNTY SHERIFF'S DEPARTMENT	202200000001	JOHNNY HERNANDEZ-MED/HOBS	692.83
			5,861 MEADE COUNTY SHERIFF'S DEPARTMENT	202200000001	JOHNNY HERNANDEZ-MED/HOBS	692.83
			*****MISC-A/P ONE TIME VENDOR	2203-67	HIGH TEMP PAPER	1,325.00
			*****MISC-A/P ONE TIME VENDOR	6247459/60	MEDICAL BILL	35.66
			6,353 PUBLIC AGENCY TRAINING COUNCIL	262396	PROPERTY & EVIDENCE ROOM	300.00
			6,933 RAMIREZ JUAN	04/06/2022	TRAVEL EXPENSE REPORT	123.20
			6,060 RAPID FIT HEALTH CLUB LLC	MAY-22	EMPLOYEE FITNESS PROGRAM	60.00
			291 SERVICE JANITORIAL SUPPLY INC	319300	STYROFOAM CUPS	89.05
			417 SOS LEASING	JULY-22	SHARP MX-3071	270.30
			437 SOS LEASING	JULY-22	SHARP MX-3071	270.30
			4,104 SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	2,649.67
			5,413 SOUTHGATE	APRIL/MAY 2022	ADVERTISEMENT	275.00
			2,227 SOUTHWEST FITNESS & RACQUETBALL	MAY-22	EMPLOYEE FITNESS PROGRAM	90.00
			383 STATION WHOLESALE ELECTRIC CO	5331421-00	TRADEMASTER BLANK BOX	12.52
			6,967 VERIZON CONNECT	314000028782	MONTHLY RECURRING CHARGES	284.25
			6,094 WEX BANK	81029774	FUEL/UNIT #23	90.60
			6,094 WEX BANK	81029774	FUEL/UNIT #12	587.04
			6,094 WEX BANK	81029774	FUEL/UNIT #22	331.59
			6,094 WEX BANK	81029774	FUEL/UNIT #21	62.05
			6,094 WEX BANK	81029774	FUEL/UNIT #28	186.62
			6,094 WEX BANK	81029774	FUEL/UNIT #37	536.82
			6,094 WEX BANK	81029774	FUEL/UNIT #29	33.34
			6,094 WEX BANK	81029774	FUEL/UNIT #2	51.15
			6,094 WEX BANK	81029774	FUEL/UNIT #9	361.72
			6,094 WEX BANK	81029774	FUEL/UNIT #38	443.33
			6,094 WEX BANK	81029774	FUEL/UNIT #46	471.54
			6,094 WEX BANK	81029774	FUEL/UNIT #13	156.12
			6,094 WEX BANK	81029774	FUEL/UNIT #66	42.64
			6,094 WEX BANK	81029774	FUEL/UNIT #65	259.18
			6,094 WEX BANK	81029774	FUEL/UNIT #221	45.97
			6,094 WEX BANK	81029774	FUEL/UNIT #39	581.95
					I. T. DEPARTMENT TOTAL	172.52

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
POLICE ADMINISTRATION	100	6,094	WEX BANK	81029774	FUEL/UNIT #14	199.35
		6,094	WEX BANK	81029774	FUEL/UNIT #225	74.64
		6,094	WEX BANK	81029774	FUEL/UNIT #36	166.56
		6,094	WEX BANK	81029774	FUEL/UNIT #223	371.87
POLICE ADMINISTRATION						15,525.84
TOTAL						15,525.84
ANIMAL CONTROL DIVISION				JUN #2 2022	NATURAL GAS SERVICE	461.31
				ANIMAL CONTROL INTERNET SERV/ANIMAL CNTRL		164.38
				4113800036	GOOGLE BUSINESS APPS	98.97
				79234	LIBERAL ANIMAL CONTROL	185.63
				79234	LIBERAL ANIMAL SHELTER	49.95
				142176	WHEEL BALANCE	242.85
				7557875	ADPT, MLE PVC	2.48
				06/02/22	SPAY	60.00
				06/02/22	RABIES VACCINATION	8.00
				40865288	ANIMAL MEDICATIONS	218.64
				MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
				89247	MAY STATEMENT	59.34
				319488	CLEANING SUPPLIES	57.60
				MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
				5931412-00	DUP INDEMT & DUP WHITE	3.47
ANIMAL CONTROL DIVISION						1,672.62
TOTAL						1,672.62
FIRE				JUN #2 2022	NATURAL GAS SERVICE	599.93
				174499	APPAREL - TSHIRTS	521.75
				3234300	NATURAL GAS SERVICE	69.39
				N FIRE STATION	INTERNET SERVICES	359.68
				KSLIB94679	XL 6MIL BLACK GLOVE	78.50
				4113800036	GOOGLE BUSINESS APPS	272.15
				00736	OFFICER TEXTBOOKS	207.90
				0384147	CIV INSPECTION-ENG #16	206.01
				MAY-22	EMPLOYEE FITNESS PROGRAM	60.00
				4590300	PAGER REPAIR	35.35
				MAY-22	EMPLOYEE FITNESS PROGRAM	150.00
				000012-12	DUTY PANTS	1,194.99
				319381	CLEANING SUPPLIES	50.40
				JULY-22	SHARP MX-M3571	200.38
				MAY-22	EMPLOYEE FITNESS PROGRAM	60.00
				5331420-00	DUP IVORY	-60
				9907076242	CELLULAR/UNIT #21	40.01
				9907076242	CELLULAR/UNIT #22	40.01
				9907076242	CELLULAR/KIRK	46.45
				9907076242	CELLULAR/POULTON	46.45
				9907076242	CELLULAR/REGIER	46.45

EXPENDITURE APPROVAL LISTING
AS OF 06/14/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
BUILDING INSPECTION SVC	100	3,945	AL SHANK INSURANCE INC	DALLAS RYAN INV0043	NOTARY BOND/DALLAS RYAN	50.00
			7,154 C & C SERVICES	INV0043	MOWING SERVICE	100.00
			7,154 C & C SERVICES	INV0044	MOWING SERVICE	100.00
			7,154 C & C SERVICES	INV0045	MOWING SERVICE	100.00
			7,154 C & C SERVICES	INV0046	MOWING SERVICE	100.00
			7,154 C & C SERVICES	INV0047	MOWING SERVICE	100.00
			7,154 C & C SERVICES	INV0048	MOWING SERVICE	140.00
			7,154 C & C SERVICES	INV0049	MOWING SERVICE	140.00
			7,154 C & C SERVICES	INV0051	MOWING SERVICE	100.00
			7,154 C & C SERVICES	INV0052	MOWING SERVICE	100.00
			7,154 C & C SERVICES	INV0053	MOWING SERVICE	100.00
			7,011 COLLINS MOWING & LANDSCAPING	701477	MOWING E RAILROAD	100.00
			7,011 COLLINS MOWING & LANDSCAPING	701479	MOWING COOLIDGE	100.00
			6,667 ERIVES LAWN CARE	946044	MOWING SERVICE	100.00
			6,667 ERIVES LAWN CARE	946046	MOWING SERVICE	100.00
			5,729 GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	74.22
			260 KANSAS SECRETARY OF STATE	DALLAS RYAN	FILING FEE/DALLAS RYAN	25.00
			281 LIBERAL OFFICE MACHINES COMPANY	95578	11X17 PAPER	149.50
			281 LIBERAL OFFICE MACHINES COMPANY	95759	BLACK/YELLOW TONER	468.98
			2,734 SALINA BLUEPRINT	113434	INK	349.11
			6,632 SIGN EXPRESS	3730	APPAREL EMBROIDERY	18.50
			308 SOUTHERN OFFICE SUPPLY INC	282628	BUILDING SIGN	48.00
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/BUILDING	24.29
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/THOMAS	40.01
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/HAWK	40.01
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/KULON	40.01
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/HARPER	40.01
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/GALLEGOS	40.01
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/THOMAS	41.45
BUILDING INSPECTION SVC						
TOTAL						2,929.10
TRAFFIC CONTROL MAINT DIV		3,812	AIRGAS MID SOUTH INC	9988441676	LEASE RENEWAL	142.42
			4,385 BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	95.42
			6,964 GEVEKO MARKINGS	10305005830	OPTAMARK LINE 4"X3'	405.57
			6,788 LIFELONG FITNESS LLC	MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
			4,104 SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	682.81
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/BRIDENSTINE	41.45
TRAFFIC CONTROL MAINT DIV						
TOTAL						1,397.67
STREET/HIGHWAY		5,961	CINTAS FIRST AID & SAFETY	5109026582	FIRST AID KIT	83.22
			4,336 CONSTELLATION NEWENERGY	3234300	NATURAL GAS SERVICE	231.24
			6,878 EPIC TOUCH	STREET DEPT	INTERNET SERVICES	241.86

FIRE
TOTAL

4,286.40

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
STREET/HIGHWAY	100	5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	49.48
		282	MEAD LUMBER DO IT CENTER	7600488	ANCHOR BOLTS-ST SHOP RPR	53.60
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	166.63
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/STREET	24.29
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/CARDENAS	41.45
					STREET/HIGHWAY	
					TOTAL	891.77
FLEET MAINTENANCE		3,812	AIRGAS MID SOUTH INC	9125268204	INDUSTRIAL OXYGEN	96.11
		3,812	AIRGAS MID SOUTH INC	9125526770	WELDING SUPPLIES	27.00
		3,812	AIRGAS MID SOUTH INC	9125526771	GRINDER STONE	40.05
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640820393	STOCK ROOM SUPPLIES	48.19
			95 BUMPER TO BUMPER AUTO PARTS LIBERAL	503429	OIL/AIR FILTERS	156.08
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503604	FITTINGS/FILTERS	52.05
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503634	SPARK PLUG	17.76
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	53395	HEX NUT	11.50
		4,336	CONSTELLATION NEWENERGY	3234300	NATURAL GAS SERVICE	116.49
		3,891	PASTENAL COMPANY	KSL1B94886	CUTTING WHEELS FLEET SHOP	38.55
		3,891	PASTENAL COMPANY	KSL1B95004	BOLTS & NUTS/STOCK SUPPLY	326.86
		3,891	PASTENAL COMPANY	KSL1B95021	HOSE & FITTING/COMPRESSOR	532.02
		3,891	PASTENAL COMPANY	KSL1B95021	WRONG FITTING/COMPRESSOR	29.77
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	73.84
					FLEET MAINTENANCE	
					TOTAL	1,506.73
ENGINEERING		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	61.85
					ENGINEERING	
					TOTAL	61.85
STREET LIGHTING		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	556.85
					STREET LIGHTING	
					TOTAL	556.85
RECREATION ADMINISTRATION		4,385	BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	1,005.55
		6,964	GEVEKO MARKINGS	10305005830	OPTAMARK LINE 4"X3'	573.17
		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	98.97
		6,574	IDEATEK TELCOM	89530	INTERNET SERVICES	47.67
		6,574	IDEATEK TELCOM	94674	INTERNET SERVICES	50.00
		6,762	JOHNSON CONTROLS	1/114963225681	COMBUSTION BLOWER KIT	1,202.37
		1,435	PRO-TECH SPRAYING SERVICE	289393	WEED CONTROL	1,144.22
		291	SERVICE JANITORIAL SUPPLY INC	319315	CLEANING SUPPLIES	318.30
		417	SOS LEASING	JULY-22	SHARP MX-3571	212.04
		308	SOUTHERN OFFICE SUPPLY INC	282801	INK STAMP	41.90
		308	SOUTHERN OFFICE SUPPLY INC	283121	COPY CHARGES	50.22
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	283.47

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
RECREATION ADMINISTRATION 100	4,104	SOUTHERN PIONEER ELECTRIC CO		JUN #1 2022	ELECTRIC SERVICE	3,841.01
	6,801	UNITED TELEPHONE ASSOCIATION		2043244	MAY PONE/INTERNET	791.91
	4,726	VERIZON WIRELESS		9907076242	CELLULAR/QUINT	41.45
RECREATION ADMINISTRATION						9,702.25
TOTAL						9,702.25
RECREATION	6,727	BLUE CHIP ATHLETIC		188568	APPAREL - TSHIRTS	418.00
	1,098	BSN SPORTS INC		917026632	REFEREE WALLET	67.40
	2,453	EASTY AWARDS		042211157	B&G FUTSAL AWARDS	113.27
	4,626	HAYOC SUPPLY		79546	PARTS FOR GRIFF GOLF	50.21
	4,626	HAYOC SUPPLY		79554	PARTS FOR GRIFF GOLF	101.12
	4,626	HAYOC SUPPLY		79669	VALVE/HUSHING/COUP W PUMP	150.23
	6,835	LARA, ALDO C		05/25/2022	MENS SOCCER	260.00
	281	LIBERAL OFFICE MACHINES COMPANY		95589	CASH REGISTER PAPER	187.00
	6,836	NAVARRO, LORI		05/25/2022	MENS SOCCER	260.00
RECREATION						1,607.23
TOTAL						1,607.23
GRIFF GOLF	282	MEAD LUMBER DO IT CENTER		540575	VALVE / INV7550506	10.55-
	282	MEAD LUMBER DO IT CENTER		7550542	VALVE-GRIFF GOLF	12.95
GRIFF GOLF						2.40
TOTAL						2.40
SWIMMING POOL	6,825	DOMINO'S PIZZA		11	CONCESSIONS/POOL	32.99
	6,825	DOMINO'S PIZZA		14	CONCESSIONS/POOL	32.99
	6,825	DOMINO'S PIZZA		19	CONCESSIONS/POOL	32.99
	6,825	DOMINO'S PIZZA		22	CONCESSIONS/POOL	25.99
	6,825	DOMINO'S PIZZA		27	CONCESSIONS/POOL	25.99
	6,825	DOMINO'S PIZZA		31	CONCESSIONS/POOL	32.99
	6,825	DOMINO'S PIZZA		31	CONCESSIONS/POOL	39.99
	6,825	DOMINO'S PIZZA		36	CONCESSIONS/POOL	18.99
	6,825	DOMINO'S PIZZA		45	CONCESSIONS/POOL	25.99
	4,626	HAYOC SUPPLY		80103	FLUSH VALVE-MAIN OF REST	137.04
	5,819	KIEFER SWIM PRODUCTS		INV001185062	APPAREL-ADVENTURE BAY	54.00
	282	MEAD LUMBER DO IT CENTER		7550506	COUPLING/VALVE-REC DEPT	11.98
	291	SERVICE JANITORIAL SUPPLY INC		319305	CLEANING SUPPLIES	232.10
	291	SERVICE JANITORIAL SUPPLY INC		319483	JANITORIAL SUPPLIES	511.10
	279	SHERWIN WILLIAMS		5982-6	PAINT & PAINT SUPPLIES	334.08
	279	SHERWIN WILLIAMS		6004-8	PAINT SUPPLIES	8.48
	308	SOUTHERN OFFICE SUPPLY INC		283187	HAND BOOK/PASS CARDS	140.00
	308	SOUTHERN OFFICE SUPPLY INC		283273	NOTEPAD & SHARPIE	27.68
	4,104	SOUTHERN PIONEER ELECTRIC CO		JUN #1 2022	ELECTRIC SERVICE	1,199.57
SWIMMING POOL						2,924.94
TOTAL						2,924.94

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MCCRAY POOL	100	4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	57.04
					MCCRAY POOL	
					TOTAL	57.04
GOLF COURSE						
			3,611 ACUSHNET TITLEIST COMPANY	913325139	BALLS	99.71
			4,385 BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	136.90
			3,587 CALLAWAY GOLF	934731486	BAG	191.60
			3,587 CALLAWAY GOLF	934744960	CREDIT - APPAREL	525.00-
			3,587 CALLAWAY GOLF	934828896	BAG	190.10
			3,587 CALLAWAY GOLF	934873430	GOLF BALLS	121.50
			3,587 CALLAWAY GOLF	934888560	GOLF BALLS	239.52
			3,587 CALLAWAY GOLF	934893972	GOLF BALLS	323.91
			4,847 COBRA PUMA GOLF INC	G2920178	CUDA PUTTER	195.23
			4,847 COBRA PUMA GOLF INC	G2937352	KING SUPRENOVA PUTTER	267.41
			5,729 GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	24.74
			6,708 GOVERNMENT BRANDS SHARED SERVICES	INV225122	MONTHLY NCOURT FEES MARCH	482.20
			6,708 GOVERNMENT BRANDS SHARED SERVICES	INV4302650	MONTHLY NCOURT FEES MAY	522.31
			271 HEATING TRACTOR & EQUIPMENT INC	299906	HANDLE/GRIP/FITTING/GSKT	73.28
			409 PEPSI-COLA COMPANY	29509008	BEVERAGES	586.84
			4,096 PING INC	16324247	HEADWEAR	207.98
			4,096 PING INC	16327155	PRE SOLD DRIVER	235.16
			308 SOUTHERN OFFICE SUPPLY INC	283407	CARTIDGE	243.72
			3,464 WILLOW TREE GOLF PETTY CASH	2008	REIMBURSE FOR ALCOHOL	126.00
			3,464 WILLOW TREE GOLF PETTY CASH	2009	REIMBURSE FOR ALCOHOL	274.90
			3,464 WILLOW TREE GOLF PETTY CASH	2010	REIMBURSE FOR ALCOHOL	338.90
					GOLF COURSE	
					TOTAL	4,356.91
PARKS						
			4,385 BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	183.71
			4,336 CONSTELLATION NEWENERGY	3234300	NATURAL GAS SERVICE	102.56
			178 FOSS MOTOR CO INC	5001446	TOOL ROLL P250 PARKS DEPT	86.27
			5,729 GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	37.11
			4,104 SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	1,301.91
			4,104 SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	47.49
			2,227 SOUTHWEST FITNESS & RACQUETBALL	MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
			4,726 VERIZON WIRELESS	9907075242	CELLULAR/YOUNG	41.45
					PARKS	
					TOTAL	1,830.50
PARKS						
			6,878 EPIC TOUCH	BASEBALL	INTERNET SERV/BASEBALL	180.65
			6,878 EPIC TOUCH	MAHUNON BLDG	INTERNET SERV/MAHUNON	180.65
			4,104 SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	426.04
					PARKS	
					TOTAL	787.34

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT	
ARKALON RECREATIONAL AREA 100	3,954	AT&T		JUNE-22	PHONE CHARGES-ARKALON	110.67	
				MAY-22	CELLULAR/ARKALON	3.24	
				MAY-22	CELLULAR/ARKALON	32.89	
				4113800036	GOOGLE BUSINESS APPS	12.37	
				JUN #1 2022	ELECTRIC SERVICE	776.92	
ARKALON RECREATIONAL AREA TOTAL						936.09	
DEPOT BUILDING FACILITY	4,385	BLACK HILLS CORPORATION		JUN #2 2022	NATURAL GAS SERVICE	74.41	
			519	RINE EXTERMINATING INC	60652	PEST CONTROL	50.00
			4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	389.88
DEPOT BUILDING FACILITY TOTAL						514.29	
GRIER HOUSE	6,019	AT&T		JUNE-22	MONTHLY PHONE CHARGES	515.21	
				JUN #2 2022	NATURAL GAS SERVICE	319.25	
				PSV-INV002083	LED MESSAGE CENTER	295.00	
				60652	PEST CONTROL	50.00	
				JUN #1 2022	2 ROCK ISLAND RD-RUFFINOS	195.42	
				JUN #1 2022	ELECTRIC SERVICE	89.86	
GRIER HOUSE TOTAL						1,464.74	
CEMETERY	4,385	BLACK HILLS CORPORATION		JUN #2 2022	NATURAL GAS SERVICE	127.04	
				4113800036	GOOGLE BUSINESS APPS	6.19	
				300074	OIL & SPOOL	211.52	
				95662	LEGAL HANGING FOLDERS	17.99	
				1453-243088	BATTERY	45.83	
	9907076242	CELLULAR/BEER	41.45				
CEMETERY TOTAL						450.02	
UTILITY BILLING	5,729	GOOGLE INC		4113800036	GOOGLE BUSINESS APPS	43.30	
				95641	WINDOW ENVY	299.50	
				95653	CYAN TONER	253.99	
				95658	BLACK TONER	214.99	
				95696	RIBBONS	379.95	
				92222	CYCLE 1 APRIL BILLS	1,134.98	
				92223	CYCLE 2 MAY BILLS	1,066.98	
			UTILITY BILLING TOTAL				
FUND 100 TOTAL						87,346.47	

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
COMMUNICATIONS	202	6,928	AT&T	0742047047-0525MTH	FIBER CIRCUIT ACCESS	408.70
		6,929	AT&T	0742049048-0525MTH	FIBER CIRCUIT ACCESS	465.30
		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	160.82
		5,708	HANNOLD, KARLA	06/09/2022	RETURN CHECK FEE	30.00
		6,788	LIFELONG FITNESS LLC	MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
		394	SCHOPNER'S WATER CONDITIONING LLC	89572	5 GALLON WATER DEL	41.10
		417	SOS LEASING	JULY-22	SHARP MX-3071	184.91
		308	SOUTHERN OFFICE SUPPLY INC	283087	COPY PAPER/TONER/HIGHLIGHT	149.80
		2,227	SOUTHWEST FITNESS & RACQUETBALL	MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
		COMMUNICATIONS				
		TOTAL				
		1,500.63				
CONVENTION/TOURISM	206	3,954	AT&T	JUNE-22	PHONE CHARGES-CON & TOUR	110.67
		4,385	BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	35.16
		5,996	DOVER PUBLICATIONS	92845496	WIZARD OF OZ MERC	51.93
		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	49.48
		6,708	GOVERNMENT BRANDS SHARED SERVICES	INV225116	MONTHLY NCOURT FEES MARCH	23.51
		6,708	GOVERNMENT BRANDS SHARED SERVICES	INV4302642	MONTHLY NCOURT FEES MAY	38.12
		6,925	JACKSON MEAT	186318	DUCK SALT	70.00
		885	LIBERAL BEERJAYS BASEBALL ASSOC	05/25/2022	TOURISM GRANT FOR SANDLOT	2,500.00
		7,141	LINDMARK OUTDOOR MEDIA	INV31046	BILLBOARD RENT	350.00
		7,141	LINDMARK OUTDOOR MEDIA	INV32145	BILLBOARD RENT	350.00
		4,403	MEREDITH CORPORATION	20190723	MAAM AD-MIDWEST LIVING MG	3,000.00
		6,345	MIDWEST MEETINGS	17100	MM MEETINGS-KS SPR/SUM 22	800.00
		5,039	POWER PLAY MARKETING	23006453	2022 ADVERTISING	6,750.00
		417	SOS LEASING	JULY-22	SHARP MX-3071	247.69
		308	SOUTHERN OFFICE SUPPLY INC	282865	COPY CHARGES	72.46
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	209.56
		5,155	SPOONTIQUES INC	697721	GIFT SHOP RESALE ITEMS	184.97
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/FULLER	41.45
		4,224	4IMPRINT INC	9920088	GIFT TOTE/COIN BANK	2,275.00
		4,224	4IMPRINT INC	9920088	FREIGHT	227.62
		CONVENTION/TOURISM				
		TOTAL				
		17,397.62				
STREET/HIGHWAY	207	2,936	LIBERAL NEW IRON & METAL, INC	3150	DIRT SHOES FOR SNOW PLOW	1,527.98
		6,788	LIFELONG FITNESS LLC	MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
		2,227	SOUTHWEST FITNESS & RACQUETBALL	MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
		STREET/HIGHWAY				
		TOTAL				
		1,587.98				

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
OTHER GOVERNMENTAL	208	5,596	SAFETY LANE OF LIBERAL LLC	3422	2001 DODGE R1500 REPAIR	3,429.49
		5,314	TIM EKKEI DIESEL REPAIR	HNI001188	ENGINE REBUILD/UNIT #83	36,534.03
					FUND 207	1,587.98
					TOTAL	
OTHER GOVERNMENTAL					OTHER GOVERNMENTAL	
					TOTAL	39,963.52
	FUND 208					
	TOTAL					39,963.52
DRUG FORFEITURE	209	3,049	SEWARD COUNTY ATTORNEY'S OFFICE	04/28/2022	ATTORNEY FEES/22CV15	655.95
					DRUG FORFEITURE	
					TOTAL	655.95
FIRE		603	CDW GOVERNMENT INC	W399230	SURFACE PEN SILVER	98.94
		603	CDW GOVERNMENT INC	W552253	SURFACE PRO COVER	128.00
					FIRE	
					TOTAL	226.94
RECREATION		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	24.74
					RECREATION	
					TOTAL	24.74
MUNICIPAL COURT/DIVERSION	213	5,979	TYLER TECHNOLOGIES INC	045-379212	TRAINING FEES/J LAWRENCE	9,514.21
					MUNICIPAL COURT/DIVERSION	
					TOTAL	9,514.21
					FUND 213	
GENERAL OPERATIONS	260	5,711	ARMOR EQUIPMENT	0003501-IN	REPAIRS/UNIT #78	189.60
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640914091	REPAIRS/UNIT #107	57.58
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640817634	MOTOR OIL	18.98
		3,891	FASTENAL COMPANY	KSLIB95016	MARK PAINT/CONCRETE CREW	43.56
		3,665	FOLEY EQUIPMENT CO	P8050052285	HYD FILTER FRONT LOAD #82	76.06
		2,936	LIBERAL NEW IRON & METAL, INC	3097	METAL- REPAIR HYDRO SEED	199.56
		2,936	LIBERAL NEW IRON & METAL, INC	3151	METAL TO REPAIR 15' MONTER	58.50
		282	MEAD LUMBER DO IT CENTER	7597685	KNIFE/MAVEL-ASPHALT ST	134.25
		282	MEAD LUMBER DO IT CENTER	7609541	MATERIALS - STREET REPAIR	264.90
		282	MEAD LUMBER DO IT CENTER	7621864	MATERIAL - STREET REPAIR	258.58

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
BEAUTIFICATION	264	401	GRAINGER	9286046256	FAUCETS - BASEBALL COM	238.70
		401	GRAINGER	9301654571	FOUNTAIN HEADS - LIGHT	79.64
	3,774	GREENLEAF NURSERY COMPANY INC	10-31269	ANNUAL PLANTING		573.25
	4,626	HAVOC SUPPLY	11263-24628	OUTSTANDING CREDIT MEMO		285.25-
			79777	IRRI REPAIR S KS ISLANDS		32.09
	4,626	HAVOC SUPPLY	79798	IRRI REPAIR S KS ISLANDS		35.56
	4,626	HAVOC SUPPLY	79803	IRRI REPAIR S KS ISLANDS		8.37
	4,626	HAVOC SUPPLY	79953	SPRINKLER NOZZLES - STOC		45.66
		284 M & M TIRE SERVICE	143060	FLAT TIRE REPAIR		21.00
	5,749	MUSCO LIGHTING LLC	362665	MODULE & CABLE-WOM SOFTBL		805.72
	3,259	NAPA OF LIBERAL	636523	FUEL FILTER-BOBOAT SKID		21.48
	3,259	NAPA OF LIBERAL	636668	OIL FILTER-HUSTLER MOWER		12.74
	3,259	NAPA OF LIBERAL	636920	OIL FILTER-HUSTLER MOWER		76.44
	1,435	PRO-TECH SPRAYING SERVICE	288470	WEED CONTROL-2ND APP		286.22
	1,435	PRO-TECH SPRAYING SERVICE	288741	WEED CONTROL-2ND APP		561.60
	1,435	PRO-TECH SPRAYING SERVICE	288742	WEED CONTROL-2ND APP		223.60
		291 SERVICE JANITORIAL SUPPLY INC	319430	PAPER/TISSUE ROLLS		252.05
	4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE		395.55
	383	STANTON WHOLESALE ELECTRIC CO	5336863-00	BREAKER BOX REPLACEMENT		826.93
BEAUTIFICATION						4,833.05
TOTAL						4,833.05
CONSTRUCTION IMPROVEMENTS 301						4,633.05
	7,103	DEAN E NORRIS, INC	PV#6	PV#6/HVAC/CENTER		45,846.87
	4,626	HAVOC SUPPLY	79951	ELL & COUPLINGS - ARKALON		90.52
	4,626	HAVOC SUPPLY	79952	PERF PIPE BELL - ARKALON		211.27
	4,626	HAVOC SUPPLY	79966	FLEX COUPLING - ARKALON		11.89
	4,626	HAVOC SUPPLY	80105	PTAP DRAIN -NEW ST SHOP		31.11
	4,626	HAVOC SUPPLY	80107	DWV ELL-DRAIN NEW ST SHOP		15.67
	4,449	IDEXX DISTRIBUTION INC	3105442761	SEALER CARE		750.00
	383	STANTON WHOLESALE ELECTRIC CO	5334609-00	BREAKER		55.99
	6,583	VOGTS-PARGA CONSTRUCTION LLC	PAY VOUCHER 13	PAY VOUCHER 13/2NDSTW		222,608.70
CONSTRUCTION IMPROVEMENTS						269,622.02
TOTAL						269,622.02
AIRPORT UTILITY	501	4,385	BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	629.87
		154	ELECTRIC MOTOR SERVICE INC	98054	LHP 1800RPM MOTOR	299.16
	5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS		43.30
	4,626	HAVOC SUPPLY	80199	ELL/ELBOW/PVC PIPE BELL		64.66
	271	KEATING TRACTOR & EQUIPMENT INC	300809	PRESSURE WASHER		1,165.00
	281	LIBERAL OFFICE MACHINES COMPANY	95586	10 OZ FOAM CUPS		82.98
	282	MEAD LUMBER DO IT CENTER	7549779	1X6-10' #2 PINE		26.10
FUND 301						269,622.02
TOTAL						269,622.02

EXPENDITURE APPROVAL LISTING
AS OF 06/14/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AIRPORT UTILITY	501	6,165	PLUNKETT'S PEST CONTROL	7532987	GENERAL PEST CONTROL	64.20
		472	ROY'S ELECTRIC SERVICE	22099	POWER RESET & DOOR MOTOR	311.25
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/AIRPORT	40.01
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/FORNWALT	46.45
		6,266	VOLAIRE AVIATION INC	4826	AIR SERVICE DEVO RETAINER	2,000.00
		6,266	VOLAIRE AVIATION INC	4899	AIR SERVICE DEVO RETAINER	2,000.00
		6,266	VOLAIRE AVIATION INC	4909	AIRLINE HEADQUARTERS MTG	66.55
					AIRPORT UTILITY	
					TOTAL	6,839.53
AIR MUSEUM	504	3,945	AL SHANK INSURANCE INC	28545	INSURANCE/MUSEUM EXHIBITS	5,579.00
		1,434	BORN AVIATION PRODUCTS INC	0092108-IN	GIFT SHOP ITEMS	416.38
		4,336	CONSTELLATION NEWENERGY	3234300	NATURAL GAS SERVICE	708.51
		6,622	FUN STUFF INC	050922-87	GIFT SHOP RETAIL	149.98
		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	98.97
		6,708	GOVERNMENT BRANDS SHARED SERVICES	INV225117	MONTHLY NCOURT FEES MARCH	61.75
		6,708	GOVERNMENT BRANDS SHARED SERVICES	INV4302643	MONTHLY NCOURT FEES MAY	83.10
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	102904	ADVERTISING-CINDO DE MAYO	150.00
		6,788	LIFELONG FITNESS LLC	MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
		6,329	NATIONAL WWII MUSEUM	8251	PUZZLES & SCRAPBOOK	172.93
		7,015	RALSTIN, RANCE C	1078	GIFT SHOP RETAIL ITEMS	145.00
		7,015	RALSTIN, RANCE C	1082	GIFT SHOP RETAIL ITEMS	484.00
		7,015	RALSTIN, RANCE C	1085	GIFT SHOP RETAIL ITEMS	408.00
		519	RINE EXTERMINATING INC	60597	PEST CONTROL	85.00
		291	SERVICE JANITORIAL SUPPLY INC	319439	JANITORIAL SUPPLIES	110.40
		417	SOS LEASING	JULY-22	SHARP MX-2651	169.16
		4,101	MOWTOYZ	76965	GIFT SHOP/RETAIL ITEMS	552.01
					AIR MUSEUM	
					TOTAL	9,404.19
REFUSE	510	46	BEARING HEADQUARTERS COMPANY	5786373	AIR COMPRESSOR	55.56
		4,385	BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	66.72
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503376	BELT	87.66
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	503393	BELT	22.60
		5,961	CINTAS FIRST AID & SAFETY	5109026584	FIRST AID KIT	59.77
		4,336	CONSTELLATION NEWENERGY	3234300	NATURAL GAS SERVICE	392.44
		6,878	EPIC TOUCH	SANITATION DEPT/INTERNET SERVICES		182.47
		3,665	FOLEY EQUIPMENT CO	P8050052240	WATER PUMP #55	763.23
		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	24.74
		4	KOST TRUCK SUPPLY INC	327457	LED FLASHER-SANITATION	32.72
		739	LIBERAL MAGNETO CO	117817	REPAIR TRUCK ALTERNATOR	166.55
					FUND 504	
					TOTAL	9,404.19

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
REFUSE	510	739	LIBERAL MAGNETO CO	117863	DOUBLE PULLEY	25.00
		282	WEAD LUMBER DO IT CENTER	7598096	CEDAR DOG EAR	39.66
		3,845	O'REILLY AUTOMOTIVE STORES INC	1452-241284	TAP & DIE SET-TOOLS	34.99
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	240.74
		2,227	SOUTHWEST FITNESS & RACQUETBALL	MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
		6,652	TRUCK CENTER COMPANIES	XAL02015773-01	WHEEL KIT/DRUM/UNIT #51	370.13
		6,652	TRUCK CENTER COMPANIES	XAL02015773-02	DRUM/UNIT #51	203.13
		6,652	TRUCK CENTER COMPANIES	XAL02016412-01	TANK/CAP/UNIT #57	226.67
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/ARREDONDO	41.45
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/CARDOZA	24.29
					REFUSE	
					TOTAL	3,090.52
SEWER ADMINISTRATIVE	520	3,021	ABEL, NATHAN	JUN-22	REIMBURSE WORK BOOTS	9.65
		6,906	ARCHULETA, MIGUEL	JUN-22	REIMBURSE WORK BOOTS	65.55
		7,085	ATET	MAY-22	MONTHLY PHONE CHARGES	86.47
		4,385	BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	7.63
		4,336	CONSTELLATION NEWENERGY	3234300	NATURAL GAS SERVICE	256.30
		6,878	EPIC TOUCH	WASTE WATER	PHITINERNET SERVICES	373.71
		3,891	PASTENAL COMPANY	KSLIE93562	HAND TRUCK PLANT USE	290.34
		1,104	GENERAL PEST CONTROL	05/03/2022	SENTEICON TERMITE PROTECT	270.00
		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	74.22
		6,574	IDEATEK TELCOM	WASTE WATER	INTERNET SERVICES	119.90
		3,065	PACE ANALYTICAL SERVICES INC	2260157990	ANALYTICAL CHARGES	391.00
		3,065	PACE ANALYTICAL SERVICES INC	2260157991	ANALYTICAL CHARGES	187.00
		5,677	ROSALES, EDUARDO	05/07/2022	WORK BOOTS-REIMBURSEMENT	50.06
		394	SCHOPNER'S WATER CONDITIONING LLC	89785	5 GALLON WATER DEL	34.25
		394	SCHOPNER'S WATER CONDITIONING LLC	90229	5 GALLON WATER DEL	57.65
		929	USA BLUE BOOK	979876	REACTOR ADAPTERS	45.90
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/ROBERTS	24.29
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/WASTEWATER	24.29
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/HANDLES	31.45
					SEWER ADMINISTRATIVE	
					TOTAL	2,399.66
SEWER LINE CLEANING		3,259	NAPA OF LIBERAL	635231	ANTIFREEZE	12.29
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	139.11
		4,726	VERIZON WIRELESS	9907076242	CELLULAR/WASTEWATER	24.29
SEWER PLANT OPERATION					SEWER LINE CLEANING	
					TOTAL	175.69
		4,385	BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	717.62
		4,336	CONSTELLATION NEWENERGY	3234300	NATURAL GAS SERVICE	1,941.80

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
SEWER PLANT OPERATION						
	520	7,065	DFC ENTERPRISES, L.P.	DE28000121-22	CHLORINE	350.00
		3,891	PASTENAL COMPANY	KSLIB93749	BR LG NIPPLE 1/4X2.5	13.73
		3,891	PASTENAL COMPANY	KSLIB93903	HOLE SAW 4 64L	35.63
		3,891	PASTENAL COMPANY	KSLIB94161	NBB-2436-10SR	752.08
		3,891	PASTENAL COMPANY	KSLIB94617	TBJAWJAW 1/2X6W BLTWT	39.89
		612	TNT HYDRAULIC INC	28581	REPAIRS/UNIT #94	225.29
SEWER PLANT OPERATION						
					TOTAL	4,076.04
FUND 520						
					TOTAL	6,651.39
WATER UTILITY ADMIN						
	530	3,954	AT&T	JUNE-22	PHONE CHARGES- WATER ADMIN	110.67
		4,385	BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	1,181.98
		5,961	CINTAS FIRST AID & SAFETY	5109026535	FIRST AID KIT	116.89
		6,878	EPIC TOUCH	WATER TONERS	INTERNET SERVICES	7.63
		3,891	PASTENAL COMPANY	KSLIB93461	BEARKAT GREY LENS	29.02
		3,891	PASTENAL COMPANY	KSLIB94773	70Z BABY POWDER REFILL	85.93
		5,729	GOOGLE INC	4113800036	GOOGLE BUSINESS APPS	123.71
		6,574	IDEATEK TELCOM	93949	INTERNET SERVICES	97.67
		252	KANSAS MUNICIPAL UTILITIES INC	20006204	CONF REGISTRATION/BURKE	275.00
		799	LIBERAL COUNTRY CLUB	JUNE-22	PRESLEY TOWER LEASE	437.09
		1,775	MORGAN LOCKSMITHING	10126	SERV CALL-CHANGE CODES	175.00
		1,775	MORGAN LOCKSMITHING	10136	SERVICE CALL	90.00
		3,259	NAPA OF LIBERAL	636374	V BELT-PARTS FOR AIR COMP	16.49
		4,432	PRAIRIE FIRE COPPER	1394027	COFFEE	184.95
		383	STANION WHOLESALE ELECTRIC CO	5337507-00	POLE (CM) OFF & CVR DEVICE	31.95
WATER UTILITY						
		46	BEARING HEADQUARTERS COMPANY	5791078	HYDRAULIC OIL	152.13
		4,385	BLACK HILLS CORPORATION	JUN #2 2022	NATURAL GAS SERVICE	492.86
		2,539	CMS ELECTRIC COOP INC	12786	WELL #63	750.75
		2,539	CMS ELECTRIC COOP INC	12786	WELL #61	695.97
		2,539	CMS ELECTRIC COOP INC	12786	WELL #62	852.54
		2,539	CMS ELECTRIC COOP INC	12786	WELL #63	1,266.02
		2,539	CMS ELECTRIC COOP INC	12786	WELL #61	1,142.76
		2,539	CMS ELECTRIC COOP INC	12786	WELL #62	677.08
		4,336	CONSTELLATION NEWENERGY	3234300	NATURAL GAS SERVICE	7,078.01
		154	ELECTRIC MOTOR SERVICE INC	98113	REBUILD MOTOR WELL #43	9,500.00
		178	FOSS MOTOR CO INC	6003853/1	2015 FORD ALIGNMENT	193.97
		284	M & M TIRE SERVICE	143226	FLAT TIRE REPAIR	21.00
		284	M & M TIRE SERVICE	143289	FLAT TIRE REPAIR	21.00
		282	MEAD LUMBER DO IT CENTER	7619462	CHAINSAW & ORANGE LINE	73.54
		3,221	MUNICIPAL SUPPLY INC	0815439-IN	VALVES	2,666.75
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	8,677.95
		4,104	SOUTHERN PIONEER ELECTRIC CO	JUN #1 2022	ELECTRIC SERVICE	280.01
WATER UTILITY ADMIN						
					TOTAL	2,905.94

EXPENDITURE APPROVAL LISTING
AS OF 06/14/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
WATER UTILITY	530	4,726	VERIZON WIRELESS	9907076242	CELLULAR/WATER	41.45
					WATER UTILITY	34,583.79
					TOTAL	
WATER DISTRIBUTION						
			1,558 AUTO ZONE COMMERCIAL PROGRAM	1640818978	FEMALE FUSE/UNIT #43	4.59
			1,658 AUTO ZONE COMMERCIAL PROGRAM	1640819961	TRANSNIFT CABLE/UNIT #27	79.67
			1,658 AUTO ZONE COMMERCIAL PROGRAM	1640820406	OIL CHANGE/UNIT #28	2.75
			6,280 CORE & MAIN LP	Q528039	1/2XS00 BLUE PEX	453.37
			6,280 CORE & MAIN LP	Q515914	2X1 BRASS TEE	279.08
			3,980 FRENCH CONSTRUCTION LLC	1028406	WORK @ CITY POOL	520.00
			4,626 HAVOC SUPPLY	78692	PIPE/COUPLING/ADAPTER	44.07
			4,626 HAVOC SUPPLY	79681	1 1/4 X 5 1/2 STAINLESS N	2.96
			6,574 IDEATEK TELCOM	79234	LIBERAL WATER PLANT	364.62
			6,788 LIFE LONG FITNESS LLC	MAY-22	EMPLOYEE FITNESS PROGRAM	30.00
			284 M & M TIRE SERVICE	142891	FLAT TIRE REPAIR	21.00
			284 M & M TIRE SERVICE	143321	WHEEL BALANCE	124.25
			284 M & M TIRE SERVICE	143328	WHEEL BALANCE	125.25
			3,221 MUNICIPAL SUPPLY INC	0835438-IN	GATE VALVES-2ND STREET	3,171.89
			3,259 NAPA OF LIBERAL	636989	AIR CONDITIONING	33.24
			3,259 NAPA OF LIBERAL	637050	RELAY - INV636989	7.75-
			3,845 O'REILLY AUTOMOTIVE STORES INC	1453-243663	WHEEL STUD/NUT	83.52
			929 USA BLUE BOOK	836071	GREEN FLAGS	813.69
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/WATER	24.29
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/CORONA	41.45
			4,726 VERIZON WIRELESS	9907076242	CELLULAR/WATER	40.01
					WATER DISTRIBUTION	
					TOTAL	6,251.95
					FUND 530	
					TOTAL	43,741.68
601	5	ADVANCE INSURANCE COMPANY OF KANSAS	231240000069	ADVANCE INSURANCE COMPANY		1,700.81
		693 AFLAC INSURANCE COMPANY	334432	AFLAC INSURANCE		7,718.62
		61 BLUE CROSS - BLUE SHIELD	15423054	BCBS INSURANCE		234,036.41
		6,545 EMPPOWER RETIREMENT	20220526	PAYROLL SUMMARY		856.00
		6,545 EMPPOWER RETIREMENT	20220609	PAYROLL SUMMARY		856.00
		424 KANSAS DEPARTMENT OF REVENUE	20220526	PAYROLL SUMMARY		14,885.57
		424 KANSAS DEPARTMENT OF REVENUE	20220609	PAYROLL SUMMARY		15,354.19
		237 KANSAS PUBLIC EMPLOYEES	20220526	PAYROLL SUMMARY		26,156.97
		237 KANSAS PUBLIC EMPLOYEES	20220526	PAYROLL SUMMARY		8,134.96
		237 KANSAS PUBLIC EMPLOYEES	20220526	PAYROLL SUMMARY		25,297.06
		237 KANSAS PUBLIC EMPLOYEES	20220526	PAYROLL SUMMARY		17,005.99
		237 KANSAS PUBLIC EMPLOYEES	20220609	PAYROLL SUMMARY		26,839.23
		237 KANSAS PUBLIC EMPLOYEES	20220609	PAYROLL SUMMARY		8,347.12
		237 KANSAS PUBLIC EMPLOYEES	20220609	PAYROLL SUMMARY		806.61
		237 KANSAS PUBLIC EMPLOYEES	20220609	PAYROLL SUMMARY		24,985.87
		237 KANSAS PUBLIC EMPLOYEES	20220609	PAYROLL SUMMARY		16,796.38

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
	601	4,153	SUNFLOWER BANK	20220526	PAYROLL SUMMARY	29,956.69
		4,153	SUNFLOWER BANK	20220526	PAYROLL SUMMARY	29,956.69
		4,153	SUNFLOWER BANK	20220526	PAYROLL SUMMARY	28,217.55
		4,153	SUNFLOWER BANK	20220609	PAYROLL SUMMARY	32,204.68
		4,153	SUNFLOWER BANK	20220609	PAYROLL SUMMARY	32,204.68
		4,153	SUNFLOWER BANK	20220609	PAYROLL SUMMARY	28,029.11
					TOTAL	610,347.19
					FUND 601	
					TOTAL	610,347.19
OTHER GOVERNMENTAL	602	281	LIBERAL OFFICE MACHINES COMPANY	95499	POST ITS	16.98
		281	LIBERAL OFFICE MACHINES COMPANY	95507	FOLDERS	15.28
		281	LIBERAL OFFICE MACHINES COMPANY	95727	AAA BATTERIES	23.49
					TOTAL	55.75
					FUND 602	
					TOTAL	55.75
	603	695	UNITED WAY	20220526	PAYROLL SUMMARY	22.00
					TOTAL	22.00
					FUND 603	
					TOTAL	22.00
MUNICIPAL COURT/DIVERSION	722	2,329	BROOKS & ASSOCIATES	05/18/2022	DRUG COURT JUNE	1,666.67
		5,942	CITY ON A HILL INC	508	TREATMENT SERV RENDERED	666.67
		6,730	HUDDLESTON, DR CAROLYN	JUNE 2022	MONTHLY FEE - DRUG COURT	833.34
		7,142	NEW CHANCE, INC.	JAN2022	LIBERAL DRUG COURT	291.66
		882	SOUTHWEST GUIDANCE CENTER	05/18/2022	SERVICES BY SNGC	933.33
					TOTAL	4,291.67
					FUND 722	
					TOTAL	4,291.67
					TOTAL	1,123,961.77

*** END OF REPORT ***