City Commission Agenda
Tuesday, April 26, 2022, 5:30 p.m.
Blue Bonnet Community Building, 1109 West 7th

- Call To Order
- Roll Call
- Pledge of Allegiance
- Invocation

1. AWARDS, PROCLAMATIONS, PRESENTATIONS: FM Global Grant Award, Municipal Clerks Week Proclamation, and National Drug Court Month Proclamation.

2. APPROVAL OF AGENDA

3. MINUTES – April 12, 2022, regular meeting.

4. ITEMS FROM CITIZENS

Rules of the Commission: Any citizen desiring to address the Commission shall be recognized by the Chair, advance to the podium, state his/her name and address in an audible tone for the record. Presentations shall be limited to five (5) minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

5. ITEMS FROM GROUPS:

6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a. Approval of Airport Leases:

1. # 88.03	Jerry R. Bremenkamp and Michelle R. Bremenkamp	$2,172.48	1 year.
2. # 97.02	Sargent & Lillard Casing Pulling	$1,244.27	1 year.
3. #TS-13.00	Seward County Activity Center	$ 848.81	1 year.

b. Approval of Cereal Malt Beverage (CMB) Licenses:
   1. Cabaret 54, 141 West Pancake Blvd.

7. Service Line Warranty of America Program (Homeserve).

8. Ordinance No. 4579 – Operation of Micro Utility Trucks (MUT) or Utility Terrain Vehicles (UTV).

9. Resolution No. 2376 – Submittal of 2022 USDOI WaterSMART Grant.

10. Self-Contained Breathing Apparatus (SCBA) Contract Approval.

11. Western Kansas Fire Investigation Task Force MOU.

12. CITY STAFF

13. CITY MANAGER'S REPORT

14. ITEMS FROM COMMISSIONERS

15. VOUCHERS

- **ADJOURNMENT**

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION
April 12, 2022

The regular meeting of the Liberal City Commission was held at 5:30 p.m. at the Blue Bonnet Community Building located at 1109 West 7th Street, on Tuesday, April 12, 2022.

Commission Present: Mayor Jeff Parsons, Vice Mayor Chris Linenbroker, Jose Lara, and Ron Warren. Janeth Vazquez is absent.

City Staff Present: Public Grounds Director Brad Beer, City Clerk Alicia Hidalgo, Finance Director Chris Ford, Recreation Director Matt Quint, Fire Chief Kelly Kirk, Police Chief Bill Cutshall, and City Attorney Lynn Koehn.

Mayor Parsons called the meeting to order. City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited and Presephoni Fuller gave the invocation.

1. AWARDS, PROCLAMATIONS, PRESENTATIONS. Mayor Parsons read an email from a couple who were traveling from California back to Winnipeg and needed to be tested for covid. They were not having luck until they spoke to Sandra Armstrong, Brie Greeson, and Ricardo Patino. They wanted to thank them for helping them get back home and for the level of customer service and compassion. Certificates of Appreciation were presented to Sandra Armstrong and Ricardo Patino for going above and beyond for the City of Liberal. Brie Greeson was unable to attend.

2. APPROVAL OF AGENDA.
Mayor Parsons wants to extend the Executive Session by five minutes to make it 15 minutes.
Commissioner Warren moved to approve the agenda, as amended, with Vice Mayor Linenbroker seconding the motion. The motion carried by a vote of 4 to 0, with Commissioner Vazquez absent.

3. MINUTES: March 22, 2022, Special Meeting, March 22, 2022, Regular Meeting, March 25, 2022, Special Meeting, and April 5, 2022, Special Meeting.
Vice Mayor Linenbroker moved to approve the March 22, 2022, Special Meeting, March 22, 2022, Regular Meeting, March 25, 2022, Special Meeting, and April 5, 2022, Special Meeting minutes, with Commissioner Lara seconding the motion. The motion carried by a vote of 4 to 0, with Commissioner Vazquez absent.

4. Items from Citizens.
Mayor Parsons read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- Ada Linenbroker, 610 S. Oklahoma, Chair of the Seward County Commission. She stated the building looks amazing; it's really nice. She noted they've been moved up on the EpicTouch grant. Tomorrow they will meet with representatives coming from the State. They are hoping to be in the top five, so that they may be able to get that project going with EpicTouch. She thanked City Staff. She called Brad Beer and told him she need help out at Restlawn Cemetery because they are cleaning it up. They had a bunch of stumps so she asked him if they had a stump grinder. He sent Mike Morris with the stump grinder to help them out. She appreciates them coming out to help them right away. It now looks open and clean. Now, she will probably embarrass the Vice Mayor. She has two County projects. One at the cemetery and he was nice enough to volunteer to cut down the trees and shrubs. The County hauled it all off, but Chris cut them all down. She appreciates him helping with that. She had a project at the Senior Center and she

asked him to bring his new tractor over to help. He moved two truckloads of rocks. He brought his son and they were able to get all the landscaping finished. She thanked Chris for helping with the projects.

- Steve Merz, 1534 N. Roosevelt. He is a licensed contractor and chair of the Planning and Zoning Appeals Board. He wants to address concerns about the construction activities around town. Are they permitted? Have they been inspected? They see a lot of activities. A lot of what he is seeing is work done on Friday afternoons, Saturdays, and Sundays when there is no inspection and nobody doing anything to look the community over. He thinks we need to do a better job patrolling and keeping an eye on things. He has seen a lot of things in violation of Building and City Codes. If no one is there to inspect them, they go on and they're done. There is substandard stuff going on. He is concerned about quality. He's seen some things take place on new construction that he does not believe he'd want to own or live in because of the way the sites are being handled. He wanted to express that concern. He is hoping we can get some more personnel added. He wants to do it right or just throw it away and have a free for all. One of the two.

5. Items from Groups.

Mayor Parsons read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- Presephoni Fuller and Faye Alsup appeared on behalf of the MLK Day Team. Kathy Pugh is also involved. October 2023 will mark the 40th year that the Dr. Martin Luther King Day bill was created. It was sponsored by Senator Ted Kennedy and passed in October 1983. The following month, President Reagan signed it establishing the third Monday of January a national holiday beginning in 1986. They are requesting to purchase 40 flags to be flown, marking the great historic celebration from January 13 to January 16, 2023. Brad Beer was helpful and helped search for a vendor. They will leave it at the discretion of the City how to best place them. She spoke to private citizens who are willing to will pay for the flags. The flags will leave a legacy for generations to come. The cost is $1,600-$2,000. Once they reach their goal, Mr. Beer will order the flags. Thank you for your time and consideration.
- City Attorney Koehn questioned who will be in charge of the flags.
- Ms. Fuller stated the City can keep them so the legacy can continue and they can continue to dream. They have events planned for the entire weekend and this will kick it off.
- City Attorney Koehn suggested they raise funds, earmark them, and then donate them to the City specifically to purchase the flags and the Parks Department can be in charge of it.
- They don't want to be the carrier of the funds. They want everything itemized and tracked. Is there a way for citizens to come to the city and earmark that for the flags? Please let her know how best to do that. They just want to itemize and detail the money. Thank you.

6. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a. Acknowledge Receipt of Board Minutes:

1. Liberal Convention & Tourism, March 24, 2022.

b. Approval of Airport Leases:

1. # 56.01	James Mongold	$ 354.78	1 year.
2. # 56.03	James Mongold	$ 295.65	1 year.
3. #144.00	Seward County Activity Center	$3,020.89	1 year.
4. #185.02	Seward County Sheriff's Office	$1,207.13	1 year.
5. #190.04	I.C.S. Scrap Metal	$2,466.82	1 year.

Mayor Parsons inquired if the Commission wished to remove any items for further discussion.

Commissioner Warren moved to approve the consent agenda, with Vice Mayor Linenbroker seconding the motion. The motion carried by a vote of 4 to 0, with Commissioner Vazquez absent.

7. UTV (Side by Side) Discussion.

- Commissioner Lara passed out a new page of signatures.
- City Attorney Koehn stated a few changes need to be made to the ordinance. The implementation may take more leg work from PD but he is more than capable of putting something together.
- Ken Thompson stated he can't hear. He doesn't have a problem with this, but it needs to include golf carts.
- Discussion was held on the process and bringing back a completed ordinance to the next meeting.
- It was noted PD will administer the policy; they know what is needed to be street legal.
- Police Chief Cutshall stated they will have a list of everything that is required and publish it.
- Discussion was held on the checklist and timeframe to get in place.
- City Attorney Koehn noted the rules are in the STO. At the next meeting, they can add the fee to be in the fee schedule and the checklist will be included. They can add the effective date. They will have a process put together.

8. Agreement and Quit Claim Conveyance - Tree Street Development, LC.

- City Attorney Koehn stated John Smith is present. He gave the background of the property. Mr. Smith wants to have the land back so he can develop it. The City has no intention to develop it. The deed grants property back to Mr. Smith. We need to change the date on the Agreement.

Vice Mayor Linenbroker moved to approve the Agreement and Quit Claim Conveyance to Tree Street LC, with Commissioner Lara seconding the motion. The motion carried by a vote of 4 to 0, with Commissioner Vazquez absent.

9. Point of Sale System for Recreation Concession & Adventure Bay Concessions.

- Recreation Director Matt Quint stated Staff would like to purchase the Clove Flex System for the point of sales for Recreation concessions and Adventure Bay concessions. It will allow credit card payments, track sales, and manage inventory. The total amount is $2,500. Funding is $1,500 for Adventure Bay to be paid from the Adventure Bay concessions, $500 from baseball concessions, and $500 from Softball concessions. They will pay themselves off in three months and will all be under one account.

Commissioner Warren moved to approve the purchase of the Clove Flex System Point of Sale System for Recreation Concessions and Adventure Bay Concessions in the amount of $2,500, to be funded from the Adventure Bay concession and baseball and softball concessions, with Commissioner Lara seconding the motion. The motion carried by a vote of 4 to 0, with Commissioner Vazquez absent.

10. Self-Contained Breathing Apparatus (SCBA) Lease Purchase.

- Fire Chief Kelly Kirk gave the history of the SCBA and brought one to show the Commission. It is the most critical piece of equipment, as it protects and keeps them alive. He gave the background of past purchasing. Last year at budget, they decided to budget more and use that capital equipment budget to make the lease payment and replace them all at once. In 2008, they received a $110,000 AFG grant and replaced all their airpacks. The prices have increased. The equipment is durable and well built. Now, ISI is no longer going to build these anymore for the fire service. There are other vendors. The have some of the Scott Aviation/Scott Airpacks, so they want to continue to go with Scott products so it's standardized across all vehicles, maintenance, and parts. Airpacks are kept on nearly every vehicle. One vendor, Municipal Emergency Services (MES), is the designated Scott dealer for Western Kansas. They started the

project last June and received a quote then. It was higher than expected. During budget for 2022, $35,000 was budgeted in the capital equipment budget for this project.

- The Fire Department would like to enter into a Lease Purchase Agreement through Community Leasing Partners for 7 years with a 3.43% interest rate and with a $50,000 down payment to come from the Fire Department's regular budget to purchase 36 Scott Air-Pak X3 Pro SCBA with masks and 72 – 45-minute air cylinders.
- Different financing options were looked at and discussed.
- It was noted there are not many grants available for this. If you receive the AFG grant, you are not usually eligible for it again for the same purpose.
- City Attorney Koehn questioned if they were going to send an actual Lease Purchase Agreement.
- Chief Kirk stated there will be an application and then a contract.
- It was noted the Commission needs to give the Fire Department permission to proceed and get the contract to the commission at a later date.
- Additional discussion was held regarding the equipment and possible trade-in and upgrades.

It was Commission consensus for the Fire Department to pursue the Lease Purchase Agreement to be presented at a later date.

11. EXECUTIVE SESSION- A fifteen (15) minute Executive Session per K.S.A 75-4319 (b)(1) – Personnel matters of nonelected personnel.

Vice Mayor Linenbroker moved to adjourn into an Executive Session for fifteen (15) minutes to discuss nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for the purpose of discussing personnel matters of non-elected personnel and invites City Attorney Koehn and Commissioner Vazquez by phone call. They will go in at 6:20 p.m. and return at 6:35 p.m. The motion was seconded by Commissioner Warren and carried 4 to 0, with Commissioner Vazquez absent.

Mayor Parsons inquired if the Commission wished to take any action as a result of the Executive Session.

Vice Mayor Linenbroker moved to relinquish the duties of Calvin Burke, City Manager, and appoint Brad Beer and Chris Ford as Co-Interim City Managers. The motion was seconded by Commissioner Lara.

- Commissioner Warren thanked Cal for the time he has given the City and how well he's been through this process. He wishes him luck. It's a good thing to let him start pursuing his next move and he wishes him luck.
- Mayor Parsons agrees with Commissioner Warren.

The motion carried by a vote of 4 to 0, with Commissioner Vazquez absent.

12. City Manager Contract.

- Mayor Parsons stated they did initial interviews and follow-up interviews, along with tours and visits to our city. They decided to hire Russell E. Varnado to be the next City Manager. The contract is in the packet. He will begin work on June 2, 2022.
- Mayor Parsons is excited. The community feedback was that they liked Rusty, and it was a consensus of the Community that he was the guy they preferred.
- Commissioner Warren stated we are fortunate. He's been through the process before. It's a tough process sometimes, but he felt fortunate that we got the quality that we got to decide from. He's happy with it.
- Commissioner Lara stated we wouldn't have been wrong with either choice.

Commissioner Lara moved to approve the City of Liberal, Kansas Employment Agreement with Russell E. Varnado, as presented, with Vice Mayor Linenbroker seconding the motion. The motion carried by a vote of 4 to 0, with Commissioner Vazquez absent.

13. CITY STAFF.

- Finance Director Chris Ford stated the City applied for three different BASE grants through the SPARK grant program and, unfortunately, the grants were not approved. One was for infrastructure and the other two for housing. The first ARPA report is due April 30. The city is holding ARPA funds. He requests Commission consider holding a work session in the next two weeks to discuss those ARPA funds. The second tranche will be deposited later this year. Staff would like direction regarding the funds.
- Staff will put together a plan for the funds. Regulations have changed and Staff wants to use caution and stay within the guidelines.
- Dates will be put together for a meeting.
- Police Chief Cutshall stated for the past 6 months, they have been concentrating efforts on hiring officers and they've hired eight officers. He introduced recent Police Academy graduate, Officer Mercado.
- Public Grounds Director Brad Beer stated the Traffic Safety Committee had a special meeting regarding USD 480's continued blocking of South Holly Drive. They will bring back information on how they are going to block the road permanently. The Traffic Safety Committee will meet on the 21st at the Girl Scout Building. They changed the time to 5:30 p.m. to allow for more public input. The agenda will go out Monday. They are still working on making Traffic Safety an official board.
- Director Ford knows there are concerns about the Kansas Avenue bump. Staff has been in contact with the contractor and they are nearing a solution to resolve that.

14. CITY MANAGER REPORT. None

15. ITEMS FROM COMMISSIONERS

Commissioner Warren thanked his fellow commissioners for the process they've been through. They had several meetings, and it's difficult sometimes. You meet a lot of people that you like and you're tasked with making a decision. He thanked the Commission as he enjoyed going through the process. He thanked Cal. He served a purpose for our community and he was here at a good time for what we needed. He wishes him luck in the future. He needs to slow down a little and enjoy life, but some people, the working type people, tend to never want to slow down. He can respect that. He is looking forward to seeing how things go and wishes our community luck and giving Rusty a chance to prove us right.

Commissioner Lara had no items to present.

Commissioner Vazquez was absent.

Vice Mayor Linenbroker stated he's had comments on the timing of the lights on 2nd Street and Kansas. He asked Staff to look into that. The light on 2nd is way longer than the light going the other direction. It's causing traffic to back up.

- It may be timed that way to keep the traffic flowing North/South.

Vice Mayor Linenbroker stated he's had several people ask about it. The light is long for one car that turns. He is looking forward to changes in the City with the new City Manager. That was a heck of a process; he doesn't want to do it again. It's getting nice with warmer weather, kids are outside playing, and motorcycles are on the roads. There have been several accidents in the city. Stay off your phone when driving around and be diligent and safe when driving.

Mayor Parsons thanked everyone who help with the hiring process: Brad, Lynn, Bruce. They helped immensely. He feels really good about the incoming City Manager and thinks he'll be terrific. He is looking forward to getting him started. Thank you all for helping. Alicia did a lot of work on that too so thank you to her. It's a new chapter and he is excited to get started.

16. VOUCHERS:

$2,010,753.68.

Commissioner Warren moved to approve the vouchers, with Vice Mayor Chris Linenbroker seconding the motion.

- Mayor Parsons stated it's a large amount, but the insurance payment is included and is a big chunk. It's a scary big number and hopefully, it's a one-time thing.

The motion carried by a vote of 4 to 0, with Commissioner Vazquez absent.

The meeting was adjourned by Mayor Parsons.

_____
Jeff Parsons, Mayor

ATTEST:

_____
Alicia Hidalgo, CMC, City Clerk

DRAFT

Lease No. 88.03

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of April, 2022**, by and between the City of Liberal ("Lessor") and **Jerry R. Bremenkamp and Michelle R. Bremenkamp, 1515 North Roosevelt, Liberal, KS 67901 (620) 626-5446 or (620) 655-5993(c)** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

Part of Lot 5, Block 14
155' X 320' = 49,600 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **April 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$2,172.48 per year in advance or $543.12 per quarter**. Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the

Lessee Initials MB

Lease No. 97.02

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of May, 2022**, by and between the City of Liberal ("Lessor") and **Sargent & Lillard Casing Pulling, Attn: Kirby Lillard, P.O. Box 1450, Woodward, OK 73802 (580) 254-1881** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

All of Lot 9, Part of Lot 10, Block 8
Lot 9 - 212' x 100' = 21,200 square feet Lot 10 - 212' x 34' = 7,208 square feet
Total = 28,408 square feet

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Liberal Mid-America Regional Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **May 1, 2022**. There is no option to renew this Agreement, and any hold over will be considered a month to month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$1,244.27 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. No security deposit is required under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the airport;

Lessee Initials KL

DocuSign Envelope ID: E6CBC2B4-B09E-4DBF-AD6B-73210E616927

Lease No. TS-13.00

AIRPORT LEASE

THIS AGREEMENT, entered into this **1st day of May, 2022**, by and between the City of Liberal ("Lessor") and **KCSI Aerial Patrol INC., 1105 Douglass Ste 200, Bakersfield, Ca. 93308, Phone Number: 661-834-6870** ("Lessee").

WHEREAS, Lessor is the owner of the following described premises situated on the Liberal Mid-America Regional Airport, Seward County, Kansas:

T-Hangar S-13 of the South Set of T-Hangars
Building #809

WHEREAS, the Lessee desires to occupy and lease the above described premises.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

1. Leased Premises and Purposes. Lessor leases to Lessee and Lessee rents from Lessor the above described premises located at the Liberal Mid-America Regional Airport for the purpose of providing the Lessor with revenue to support the Airport, and such use by Lessee of the above described premises shall at all times be compatible with airport operations.

2. Term. The term of this Lease is for **One (1) Year** beginning on **May 1, 2022.** There is no option to renew this Agreement, and any hold over will be considered a month-to-month lease on the same terms as set forth herein. This Lease shall automatically terminate without further obligation by either party if Lessor's right to possession of said airport properties terminates in any way.

3. Rental. Lessee agrees to pay Lessor **$848.81 per year in advance.** Rental payments are due on the tenth day of each month, and will be considered late after the eleventh day of each month, incurring a late charge beginning on the eleventh day of each month amounting to 10% of the monthly rent.

4. Security Deposit. A Security Deposit is not necessary under this lease.

5. Restrictions on Use. This Lease is made subject to and the Lessee agrees to comply with and be bound by the following:

a. The terms and conditions under which Lessor holds possession of the airport and airport properties and the terms and conditions contained in the Quitclaim Deed by which the Lessor acquired title to the Airport;

b. Rules and regulations of the Federal Aviation Administration;

Lessee Initials DS TB

INDIVIDUAL/SOLE PROPRIETOR
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☐ City or ☐ County of _____

SECTION 1 – LICENSE TYPE

Check One: ☑ New License ☐ Renew License ☐ Special Event Permit

Check One:
☑ License to sell cereal malt beverages for consumption on the premises.
☐ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 88-1294347

I have registered as an Alcohol Dealer with the TTB. ☐ Yes (required for new application)

Name [redacted] Dalecia Anthony	Phone No. 316-393-0250	Date of Birth 11/12/92
SSN/EIN	Drivers' License Number K03-14-8126	
Email Address(s). Please separate values with comma: cabaret54liberalKS@gmail.com		
Residence Street Address 25 sherman	City: liberal State: KS	Zip Code: 67901

Applicant Spousal Information

Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	State / Zip Code

SECTION 3 – LICENSED PREMISE

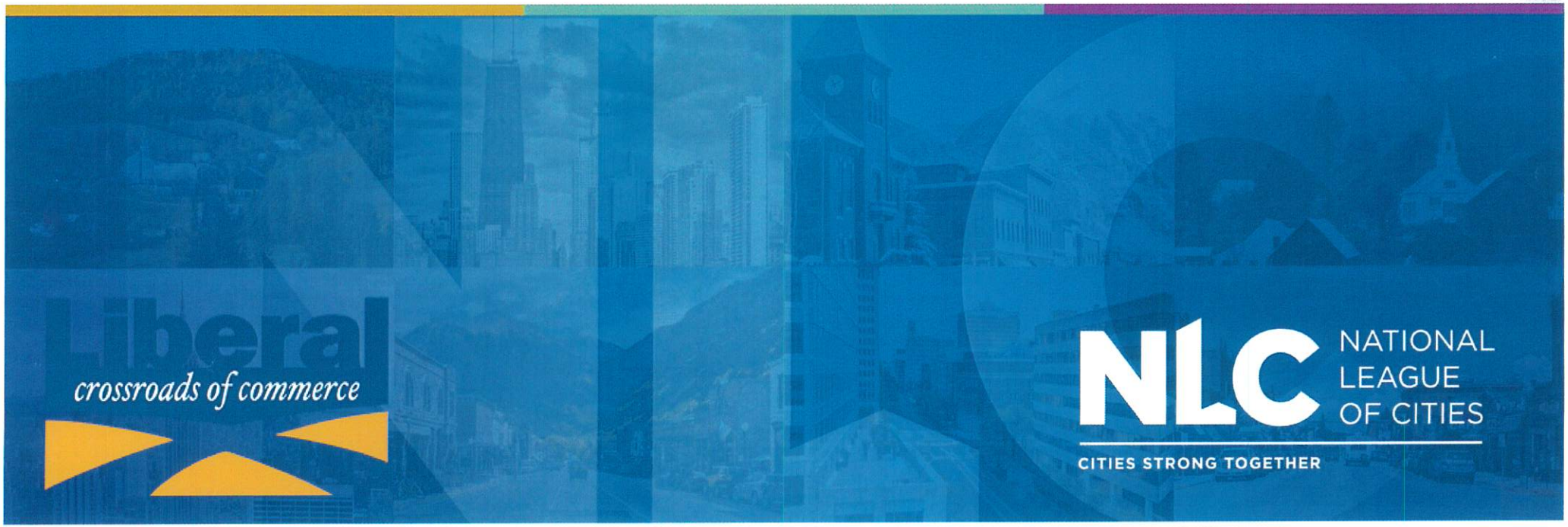
Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name: Cabaret 54 141 W. Pancake	Name
Business Location Address: liberal KS 67901	Address
City / State / Zip	City / State / Zip
Business Phone No.	☐ I own the proposed business location. ☑ I do not own the proposed business location.
Business Location Owner Name(s)	

SECTION 4 – APPLICANT QUALIFICATION

I am a U.S. Citizen	☑ Yes ☐ No
I am at least 21 years of age	☑ Yes ☐ No
I have had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act revoked for a violation of such acts?	☐ Yes ☑ No
I have been a resident of Kansas for at least _____ years prior to the submission of this application.	
Within 2 years immediately preceding the date of this application, neither I nor my spouse* have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness: (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	☑ Yes ☐ No
My spouse has previously held a CMB license.	☐ Yes ☑ No
My spouse has never been convicted of one of the crimes mentioned above while licensed.	☑ Yes ☐ No

Savings Solutions for Aging Infrastructure

Liberal, KS & The Service Line Warranty of America Program



LIBERAL PARTNERSHIP HIGHLIGHTS

NLC NATIONAL LEAGUE OF CITIES
CITIES STRONG TOGETHER

Service Line Warranties of America
by HomeServe

NLC SAVINGS AND SOLUTIONS PROGRAMS

The NLC Service Line Warranty Program is one of seven Savings & Solutions Programs that are offered through corporate partnerships

NLC launched its partnership with Utility Service Partners in 2010, and now there are over 1,100+ participating municipalities and utilities

There are 28 Kansas municipalities currently participating in the program including Liberal

NLC NATIONAL LEAGUE OF CITIES
CITIES STRONG TOGETHER

Service Line Warranties
by HomeServe

AGING INFRASTRUCTURE IS PROBLEMATIC FOR CITIES & HOMEOWNERS

- Lateral lines are subjected to the same elements as public lines -ground shifting, fluctuating temperatures, tree root penetration, corrosion and more
- Failed lines waste thousands of gallons of water and present an environmental hazard
- Common homeowner misconceptions the municipality is responsible for maintenance of the water and sewer lines on their property or repairs are covered by their homeowner's policy

NLC NATIONAL LEAGUE OF CITIES
CITIES STRONG TOGETHER

Service Line Warranties of America
by HomeServe

FINANCIAL SHOCK – AN UNPLANNED EXPENSE

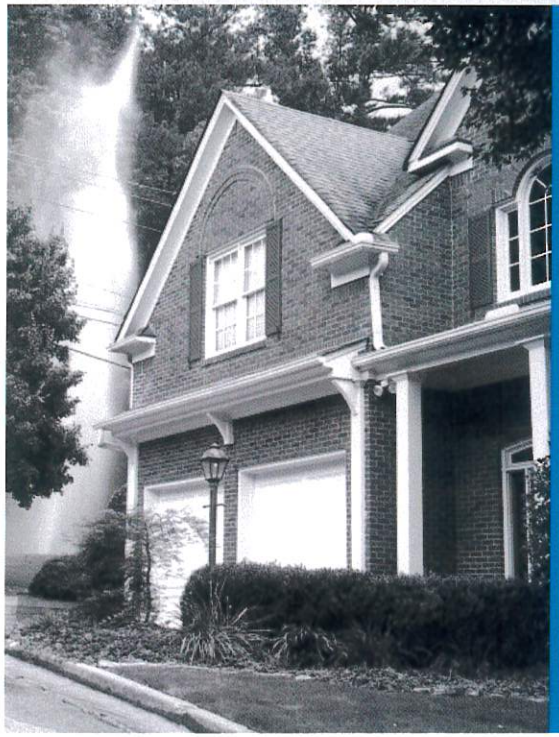
78% of homeowners surveyed believe the utility provider should educate them on repairs and preventative measures

59% of homeowners surveyed have had a home repair emergency in the past year

40% 4 out of 10 Americans can't afford a $400 emergency expense (and would have to sell something or take out a loan to cover it).*

NLC NATIONAL LEAGUE OF CITIES
CITIES STRONG TOGETHER

NLC SERVICE LINE WARRANTY PROGRAM BENEFITS



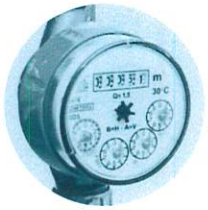
- Only Service Line Program Endorsed by the National League of Cities
- Partner of the League of Kansas Municipalities
- No cost for the Municipality to participate
- Ongoing Revenue Stream for the Municipality
- Educates homeowners about their lateral line responsibilities
- Free Public Awareness Campaign
- Peace of Mind - with one toll-free call a reputable plumber is dispatched
- All repairs performed to code by local licensed contractors
- Contractors undergo rigorous vetting process to ensure quality service

NLC NATIONAL LEAGUE OF CITIES
CITIES STRONG TOGETHER

Service Line Warranties
by HomeServe

NLC SERVICE LINE WARRANTY PROGRAM AND WHAT IT COVERS

SEWER/SEPTIC LATERAL COVERAGE



WATER/WELL LINE COVERAGE

Homeowner repair protection for leaking, clogged or broken water and sewer lines from the point of utility connection to the home exterior

Coverage includes:

- Educating homeowners about their service line responsibilities
- Up to $8,500 coverage per repair incident
- Includes coverage for thawing of frozen external water lines
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

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CITIES STRONG TOGETHER

Service Line Warranties of America
by HomeServe

NLC SERVICE LINE WARRANTY PROGRAM AND WHAT IT COVERS

INTERIOR PLUMBING AND DRAINAGE

Homeowner repair protection for in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry

Coverage includes:

- Up to $3,000 coverage per repair incident.
- Repair of clogged toilets
- Includes coverage for broken or leaking water, sewer, or drain lines under the slab or basement floor
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

NLC NATIONAL LEAGUE OF CITIES
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Service Line Warranties of America by HomeServe

MARKETING APPROACH

- No Public Funds are used in marketing, distribution, or administration of the program.
- Only market by direct mail, no telemarketing
- Would never mail without your review and approval of marketing materials
- Limited mailing campaigns per year
- Consumer friendly marketing
- Always voluntary for the homeowner

- Consumers can enroll one of three ways:
  - Calling into our toll free number that is provided on the mailing;
  - Returning the bottom of the letter to us in the self addressed stamped envelope provided
  - Visiting our consumer website www.slwofa.com at any time

NLC NATIONAL LEAGUE OF CITIES
CITIES STRONG TOGETHER

Service Line Warranties of America
by HomeServe

SOLUTIONS FOR MUNICIPALITIES AND THEIR HOMEOWNERS

- More than 1,100 municipal and utility partnerships
- Currently serving over 5 million customers
- Saved customers over $454 million in repair costs over the past 3 years
- Consistent customer satisfaction rating of 4.8 out 5 stars
- 9 of every 10 customers surveyed have recommended the program to friends, family and neighbors

NLC NATIONAL LEAGUE OF CITIES
CITIES STRONG TOGETHER

Service Line Warranties
by HomeServe

NLC NATIONAL LEAGUE OF CITIES

Thank You

Mike Oravitz
Director, Account Management
Michael.Oravitz@homeserveusa.com

Michael Oravitz is Director of Account Management, overseeing our SLWA partners, responsible for the overall management of municipal relationships. With over 11 years of experience in Account Management, Michael has served in roles at PureREDCreative, MARC USA and, most recently, PNC Bank. In these roles, he has been responsible for leading and coaching teams charged with building and maintaining client relationships and driving customer satisfaction. Michael graduated from Penn State University with a B.S. in Business Management and Operations

Christopher Rebar
Account Manager, NLC Service Line Program
Christopher.Rebar@homeserveusa.com

Christopher Rebar is Account Manager for our water utility partners, responsible for supporting our SLWA partner needs and functioning as their advocate within the organization. Christopher has over ten years of experience in partner relationships and has been with HomeServe for almost two years, initially working in the Business Development department with water partners. Christopher graduated from Edinboro University with a B.A. in Speech and Communications.

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Exterior Water & Sewer/Septic Line Responsibility Information

Service Line Warranties® of America | Liberal crossroads of commerce

<<MR. SAMPLE A SAMPLE>>
<<MAIL_ADDRESS1_XXXXXXX>>
<<MAIL_ADDRESS2_XXXXXXX>>
60 <<MAIL_CITY, ST ZIP>>

Date:	<<XX/XX/XXXX>>

RESPONSE REQUESTED

ALL PIPE MATERIALS COVERED: Including Plastic, Copper, Galvanized Steel

ATTN: <<Sample A. Sample_xxxxx>>

You are receiving this letter to make you aware of your responsibility in the event of an exterior water service or sewer/septic line disruption.

Because the exterior water service or well and sewer/septic lines on your property belong to you, you are responsible for paying for any needed repairs to these lines. Your lines may weaken, break or become blocked over time due to damage caused by normal wear and tear, including aging and ground shifting. Because these lines are buried underground on your property and are typically not inspected, a failure is almost impossible to predict. In addition, pipe materials vary by region and date of installation. Materials deteriorate at different rates.

Your property at <<Serv_Address1>> is not covered with Exterior Water Service Line Coverage or Exterior Sewer/Septic Line Coverage from Service Line Warranties of America (SLWA), who has been selected by the City of Liberal to offer these coverage plans to eligible homeowners. Without this *optional* coverage you may be faced with thousands of dollars in bills to replace the lines on your property in the event of a breakdown. Receive multiple service calls annually up to $8,500 per call for covered water service line repairs, and multiple service calls annually up to $8,500 per call for covered sewer/septic line repairs (30-day wait includes a money-back guarantee for both). This protection covers all types of pipe material regardless of how old it is. Starting for as little as $6.49 per month, choose coverage to help protect you from the high costs of covered repairs.

IMPORTANT

Take action to help protect your finances against the cost of unexpected exterior line repairs. Complete and return the enclosed form or call 1-844-257-8795. This program is managed by SLWA, and no public funds were used for the mailing of this letter.

VISIT: www.slwofa.com **PHONE: 1-844-257-8795**	**Please Reply**

Utility Service Partners Private Label, Inc., known as Service Line Warranties of America ("SLWA"), with corporate offices located at 4000 Town Center Boulevard, Suite 400, Canonsburg, PA 15317, is an *independent company separate from your local utility or community* and offers this optional service plan as an authorized representative of the service contract provider, North American Warranty, Inc., 175 West Jackson Blvd., Chicago, IL 60604. Your choice of whether to participate in this service plan will not affect any service you have with your local utility or community.

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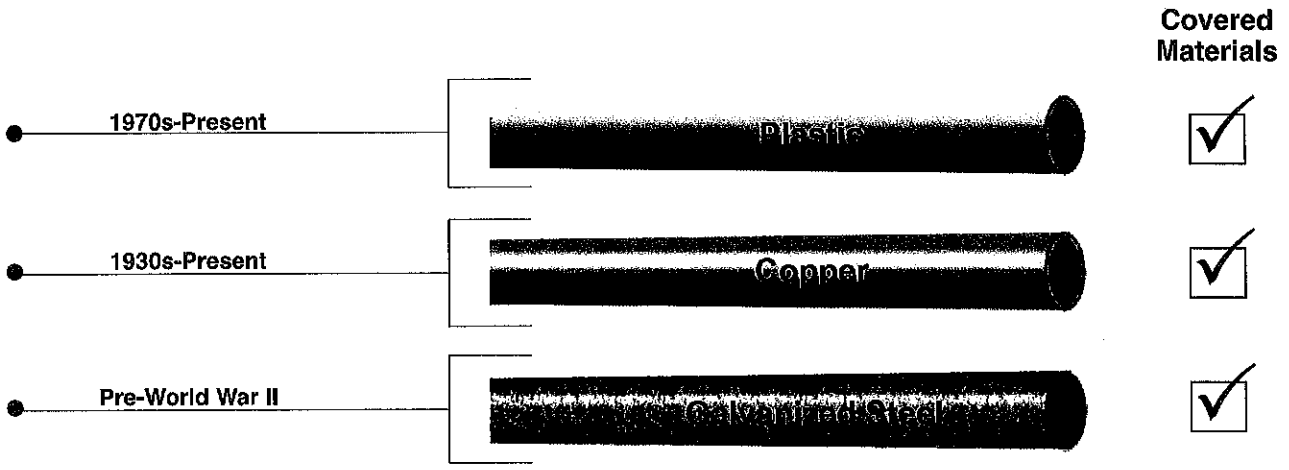
COMMONLY USED PIPE MATERIALS

Below are common water service and sewer/septic line materials. The material your lines are made of depends on when they were installed. Breakdowns can happen regardless of the material, and many factors, including aging, corrosion and ground shifting, contribute to exterior line breakdowns. This protection covers all types of pipes, regardless of material or age.



Please Complete and Return the Enclosed Form.
VISIT: **www.slwofa.com** | PHONE: **1-844-257-8795**

Important Coverage Information: An owner of both a residential single structure permanently secured to the ground and the land it is located on may be eligible for coverage. Properties used for commercial purposes are not eligible for coverage. In IA, properties with more than 4 dwelling units are not eligible. Your property is not eligible if you are aware of any pre-existing conditions, defects or deficiencies with your exterior water service or exterior sewer/septic lines, or your exterior sewer/septic line has failed a smoke or dye test without resolution prior to enrollment. If you live in a development community with a condominium, co-op or homeowners association, your exterior water service or exterior sewer/septic lines may not be an individual homeowner's responsibility, so please check with your association before accepting this coverage. Benefit Details: Coverage provides, up to the applicable benefit limit, for the covered cost to repair or replace the following exterior lines, for which you have sole responsibility, that have experienced an operational failure, that are damaged due to normal wear and tear, not accident or negligence. *Exterior Water Service Line Coverage:* A leaking, frozen, low pressure, or permanently blocked exterior water service line from your utility's responsibility or external wall of your well casing to the external wall of your home. *Exterior Sewer/Septic Line Coverage:* A leaking or permanently blocked sewer line that takes wastewater away from the exit point within your home up to your utility's responsibility, or septic line that takes wastewater away from the exit point within your home up to the point of connection to the septic tank on your property. Not covered: Damage from accidents, negligence or otherwise caused by you, others or unusual circumstances. Additional exclusions apply. Disputes resolved by arbitration, without class action or jury trial, unless otherwise stated in your full Terms and Conditions. *Exterior Water Service Line Not Covered:* Branch lines; pressure reducing valves; or backflow prevention devices. *Exterior Sewer/ Septic Line Not Covered:* Septic/collection tanks; leaching fields; grinder pumps; non-conforming drain lines; or branch lines. Making a Service Call: Your plan starts the day your enrollment is processed. There is an initial 30-day waiting period before you can make a service call, providing 11 months of coverage during the first year. Upon renewal/reactivation (if applicable), there is no waiting period. Cancellation: Cancel any time by calling SLWA at 1-844-257-8795. If you cancel within 30 days of your start date, you will get a full refund (less claims paid, where applicable). Cancellations after the first 30 days will result in a pro-rata refund (less claims paid, where applicable). Renewal: The plan is annual. Unless you cancel, your plan automatically renews annually at the then-current renewal price with your same payment terms.

See full Terms and Conditions with complete coverage and exclusion details prior to enrolling by calling 1-844-257-8795 or going to www.slwofa.com. SLWA is an independent company, separate from your city, local utility or municipality, providing emergency home repair services and protection solutions to homeowners across the U.S. If you would prefer not to receive solicitations from SLWA, please call 1-844-257-8795.

E-Z Pay: A paperless and stress-free way to pay for your coverage. Payments are automatically debited from the bank/checking account of your choice as your payment becomes due, at no additional cost.

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ACCEPTANCE FORM

Please confirm your name and address below and make any changes if necessary.

Please reply

<<Sample A. Sample_xxxxx>>
<<Serv_Address1_xxxxxxx>>
<<Serv_Address2_xxxxxxx>>
<<Serv_City_xx, ST Zip>>

Service Line Warranties® of America

By providing my e-mail address, I request that I be e-mailed my current and future agreements and any related documents, and I acknowledge that I can access these documents. I can change my preferences or request paper copies online or by calling SLWA. The phone number and e-mail address provided below are good ways to reach me.

E-mail Address _____ **Phone #** ☐☐☐ ☐☐☐ ☐☐☐☐

1. Choose Your Protection Plan(s)

BEST VALUE

FIRST-YEAR SAVINGS OF 10% OFF when you select both plans

	Payment Schedule		
	MONTHLY	QUARTERLY	YEARLY
Exterior Water Service Line Coverage and Exterior Sewer/Septic Line Coverage 2204SZ6O4071CKSZ-9999 2204SZ6O4101CKSZ-9999	☐ ~~$14.98~~ $13.48	☐ ~~$44.94~~ $40.44	☐ ~~$179.76~~ $161.76
Exterior Water Service Line Coverage 2204SZ6O4071AKSZ-9999	☐ $6.49	☐ $19.47	☐ $77.88
Exterior Sewer/Septic Line Coverage 2204SZ6O4101BKSZ-9999	☐ $8.49	☐ $25.47	☐ $101.88

2. Choose Your Payment Method

☐ **E-Z Pay** (see back of letter)

By signing below, I authorize SLWA to use account information from the enclosed check to make electronic fund transfers to automatically initiate my first and future debits to my bank account at the frequency and amount specified in the Payment Schedule, plus any applicable taxes, in connection with my payments for the plan(s) selected. I understand my check will be converted to an electronic debit for my first payment, instead of deposited as a paper check.

☐ **Credit/Debit Card**

By signing below, I authorize SLWA to charge my first and future payments, plus any applicable taxes, for the plan(s) selected to my credit/debit card at the frequency and amount specified in the Payment Schedule.

☐VISA ☐MASTERCARD ☐AMEX ☐DISCOVER ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ ☐☐☐☐

Card Number Exp. Date

☐ **Annual Check or Money Order**

I have enclosed my check or money order, payable to SLWA, for my annual payment for the plan(s) selected and understand that I will be invoiced for future payments.

Yes, please sign me up for the protection plan(s) from SLWA I have selected. I understand that, regardless of the payment frequency I select, my optional plan(s) is based on an annual contract and will be *automatically renewed annually* on the same payment terms I selected at the then-current renewal price (currently $14.98 per month if I select both plans), plus any applicable taxes, unless I cancel. I can cancel the automatic payments and this contract(s) any time at no additional cost, without obligation to make future plan payments, by calling 1-844-257-8795 or visiting www.slwofa.com. I confirm that I am the homeowner, meet all other coverage eligibility requirements, have read the information in this package in its entirety, and understand there are limitations and exclusions.

Signature (required)

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PRSRT STD
U.S. POSTAGE
PAID
MAILED FROM
ZIP CODE 33310
PERMIT NO. 750

60

- Partnership numbers:
    - 130 Customers
    - 188 Policies
    - 26 Claims
    - $33, 826 Customer Savings
    - 4.8/5 Dispatch Score (Customer Score When Job is Completed)
- We spoke about the city logo and options moving forward
    - We could look at using a dual logo with the SLWA logo first and the City of Liberal logo second
    - Another option would be to remove the logo and in it's place use something like "City of Liberal"
    - One other additional option would be to use something like "For the Homeowners in Liberal"
    - We want to make sure that the commissioners know that we can be flexible with both the logo and the message
    - We also want to make residents aware the program goes through SLWA not the city
        - Quick Start Guide which is attached
        - Also mailed brochures for Melissa Cowan in Utility Billing to help with questions
        - Offered Refresher Training for city employees if requested
- The benefits of being a partner include
    - Lower prices for the residents for the program (included in attached contract)
        - Water Service Line Acquisition Price: $6.49
        - Sewer Service Line Acquisition Price: $8.49
        - Interior Plumbing and Drainage Price: $9.99
    - Better coverage caps
        - Water Service Line Coverage Cap: $8,500 dollars per incident
        - Sewer Service Line Coverage Cap: $8,500 dollars per incident
        - Interior Plumbing and Drainage Cap: $3,000 dollars per incident
    - Revenue Stream for the city which helps with water/sewer department issues
        - Royalties in 2021: $1,627.39
        - Royalties in 2020: $1,286.60
        - Royalties in 2019: $1,189.35
        - **TOTAL: $4,103.34 in royalties since partnership began in July 2018**
    - No deductible and no annual or lifetime limit on number of jobs
    - Educational materials for homeowners to help with water/sewer line issues
    - Ability for city to control message of materials being sent out to homeowners

Quick Start Guide

Service Line Warranties Program

Service Line Warranties of America

Why Did You Do This Program?

Many residents are not aware that buried water or sewer lines on their property are their responsibility. A broken or blocked water or sewer line can cost thousands of dollars to repair or replace and many times residents are not prepared for this unexpected expense. Service Line Warranties of America (SLWA) not only works to educate residents but also provides a solution.

Why Did You Partner With A 3rd Party?

SLWA has been recognized as the trusted source of utility line plans endorsed by the National League of Cities (NLC). Many Cities today are using public/private partnerships and they have been successful in keeping taxes low and providing cost-effective services to citizens. Most citizens enjoy the benefits of public/private partnerships–whether through branding at a sporting event in a city owned facility or City parks and other entertainment venues with naming rights, public/private partnerships provide revenue that would otherwise be borne by the citizens. Partnering with SLWA allows the City to have oversight of the program and ensure benefits for its constituents.

Why Are You Using The City/Utility Logo?

SLWA's partnership agreement with the City allows the company to use the logos in communications to indicate that there is a formal relationship in place and to let residents know that the offering is legitimate. All of the mailings SLWA sends to residents are first reviewed and approved by the City. All SLWA materials clearly state that the services the company offers are voluntary and that they are offered by SLWA, a private company that is separate from the City.

Can't This Company Just Market On Their Own?

Unfortunately, the participation from customers is much lower without the trust instilled by the City's brand. The City brand also conveys that the City is involved, overseeing the program, and choosing a provider who will serve their residents best. SLWA would likely not market by itself.

Do Residents Really Need This Coverage?

It is difficult to determine when a pipe may fail, with key contributors being the type of piping material, age of the service pipe, soil conditions and installation quality. The median age of homes in the U.S. is 36 years, and can be much higher in various parts of the country, which means many service pipes are functioning on borrowed time. Water line repairs can be costly–a replacement averages $2,500 nationally* - but the modest cost of an SLWA service plan is optional and up to the homeowner to decide based on their personal circumstances.

*Estimate based on national average repair costs, January 2016.

For more information call **1-844-257-8795** or go to **www.slwofa.com**

(First published in the High Plains Daily Leader & Times, Liberal, Kansas this 1st day of May)

ORDINANCE NO. 4579

AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF LIBERAL, KANSAS; AUTHORIZING THE OPERATION OF MICRO UTILITY TRUCKS OR UTILITY TERRAIN VEHICLES; AMENDING SECTION 14-111 OF THE CODE OF ORDINANCES OF THE CITY OF LIBERAL AND REPEALING SECTION 114.2 OF THE STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES, EDITION 2021

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

SECTION 1. Section 14-111 of the Code of Ordinances of the City of Liberal, Kansas is hereby amended to read as follows:

"14-111 SECTION 114.2. The Standard Traffic Ordinance is amended to read as follows:

Sec. 114.2. Unlawful Operation of a Micro Utility Truck (MUT) or Utility Terrain Vehicle (UTV).

(a) A Micro Utility Truck (MUT) shall be defined as in Article 1, Section 1 of the Standard Traffic Ordinance. A Utility Terrain Vehicle (UTV) shall be defined as the industry classifies and having the common characteristics of:
   (1) Longer and wider than an ATV
   (2) Side-by-side seats
   (3) Seat belts
   (4) A roll cage
   (5) A rear cargo area

(b) It shall be unlawful for any person to operate a MUT or UTV on any interstate highway, federal highway, or state highway.

(c) Operation of a MUT or UTV is authorized within the corporate limits of the city, subject to the requirements of this section.

(d) No MUT or UTV shall be operated on any public highway or street within the city unless the person operating the MUT or UTV complies with article 19 of the Standard Traffic Ordinance pertaining to driver's license and vehicle tags.

(e) A person operating a MUT or UTV shall comply with all sections of the Standard Traffic Ordinance which pertain to operation of a motor vehicle including but not limited to equipment, insurance, registration, etc.

(f) No MUT or UTV shall be operated on any public highway or street, unless the MUT or UTV complies with Article 17 of the Standard Traffic Ordinance pertaining to lights, brakes, horns and other equipment.

(g) No person shall operate a MUT or UTV vehicle without first obtaining a vehicle inspection and vehicle registration from the Liberal Police Department (LPD), and obtaining a registration plate from the LPD. The registration plate shall be displayed on the MUT or UTV during all operation on any public highway or street in the city; the registration plate shall be valid for the calendar year obtained and shall be renewed annually through the same process. The MUT or UTV registration and plate program shall be administered pursuant to the policies and procedures, including assessment of any required fees, established by the City and amended as needed by resolution as reflected in Exhibit C to the Liberal City Code. In no event shall the MUT or UTV be provided a license plate unless proof is provided that the MUT or UTV is titled to the applicant, proof of minimum insurance coverage as provided in Section 200 as amended of the Kansas Standard Traffic Ordinance, and proof of property tax being paid in the county where the applicant resides for said MUT or UTV.

(h) The provisions of subsection (a) shall not prohibit a MUT or UTV from crossing a federal or state highway. (K.S.A. Supp, 8-15, 106)"

SECTION 2. The fee to be imposed as addressed in Sec 114.2(g) is set in the amount of $75.00 and shall be added to Exhibit C, Article 10, C-1001 (8) of the Liberal City Code to be amended by resolution as required.

SECTION 3. This ordinance shall be in full force and effect on the 2nd day of May 2022, and contingent upon its publication in the High Plains Daily Leader and Times, the official newspaper.

APPROVED AND PASSED by the Governing Body of the City of Liberal, Kansas, this 26th day of April 2022.

(SEAL)

Jeff Parsons, Mayor

ATTEST:

Alicia Hidalgo, CMC, City Clerk

Liberal Police Department UTV Inspection Form

2022

Make/Model	
VIN Number	
Owner Name	
Address	
Phone #:	

License and Insurance

	Yes	No	N/A	Comments
Valid Class C License				
OLN:				
Conforms to License Restrictions				
Current Liablity Insurance				
Insurance Company				
Policy Number				

Lights, Brakes, and Horns

Headlights Visible 1000'				
At Least (2) but no more than (4) Headlights-Mounted 24" to 54" from Ground				
Muliple Beam Headlighting System with Beam Indicator				
(2) Tail Lights-Red in Color				
(1) Tag Light-White in Color				
(2) Front Reflectors-Amber or Orange				
(2) Rear Reflectors-Red in Color				
(2) Brake Lights-Red or Amber in Color, Visable 300'				
(2) Electric Turn Signals-Amber in Color				
Service Braking System				
Parking Brake				
(1) Horn				
Muffler or Other Noise suppression System				
(1) Driver's side Mirror				
(1) Center or Passenger side Mirror				
Windshield or Eye Protection				
Windshield Wipers (if applicable)				
Window Tint Not Less than 35% or Below AS1 Line				
Seatbelt System for Each Occupant Seat				

Payment and Registration				
$75.00 Registration Fee Paid				
Form of Payment				
Registration Sticker #				
Name of Person Conducting Inspection/Date				

CITY OF LIBERAL
CITY COMMISSION MEETING
APRIL 26, 2022
AGENDA ITEM # 9

To: Mayor Jeff Parsons
Vice Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: April 18, 2022

From: Karen LaFreniere, Grant Director

SUBJECT: Water SMART Grant Application

Staff requests authorization to apply for the 2022 Department of Interior Water SMART Grant for the replacement of 350 water meters. The estimated project total is $204,333; the grant application will be for the maximum amount of $100,000. The remaining project amount of $104,333 is to be paid from the 2023 and 2024 Water Utility budget. The project is to be completed in a two-year period.

RESOLUTION NO. 2376

A RESOLUTION AUTHORIZING THE SUBMITTAL OF A 2022 U.S. DEPARTMENT OF THE INTERIOR'S WATERSMART (SUSTAIN AND MANAGE AMERICA'S RESOURCES FOR TOMORROW) GRANT

BE IT RESOLVED by the Governing Body of the City of Liberal, Kansas:

WHEREAS, the City of Liberal is an eligible applicant for the WaterSMART Small-Scale Water Efficiency Project Grant as administered by the U.S. Department of the Interior (USDOI), and

WHEREAS, it is determined by the Governing Body of the City of Liberal, Kansas that there is public support for the City to prepare a WaterSMART grant application which if approved by USDOI, will provide up to 50% funding to replace at least 350 water meters in the City of Liberal with iPERL Smart Water Meters.

WHEREAS, the total project cost is estimated to be $204,333.00; the WaterSMART Grant application will be for the maximum amount of $100,000; and

WHEREAS, the City of Liberal, if awarded the 2022 WaterSMART Small-Scale Water Efficiency Project Grant will contribute matching funds in the amount of $104,333.00 from the Water Utility Budget; and

WHEREAS, the City of Liberal, if awarded the 2022 WaterSMART Grant will oversee and administer grant funds and will work with Reclamation to meet established deadlines for entering into a grant or cooperative agreement.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Liberal, Kansas that the City of Liberal, authorizes submission of this grant application, and authorizes the Mayor or Grant Administrator to sign all documents pertaining to the grant on behalf of the organization.

ADOPTED this 26th day of April, 2022 by the Governing Body, City of Liberal, Kansas.

_____
Jeff Parsons, Mayor

ATTEST:

_____
Alicia Hidalgo, CMC, City Clerk

CITY OF LIBERAL
CITY COMMISSION MEETING
April 26th, 2022
Agenda Item #10

TO: Mayor Jeff Parsons
Vice Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Ron Warren
Commissioner Janeth Vazquez

FROM: Kelly Kirk, Fire Chief

SUBJECT: Self-Contained Breathing Apparatus (SCBA) Contract Approval

DATE: April 19, 2022

At the April 12th regular commission meeting the Fire Department was authorized by consensus to pursue a 7-year lease to purchase SCBA equipment from Municipal Emergency Services with financing through Community Leasing Partners.

The final quote obtained from MES sales representative Loren Ashlock totals $322,310.00. With our desired down payment of $50,000.00, the financing quote reflects an annual payment of $44,974.59 per year for seven years. Pending approval to proceed with the Municipal Information Form will be submitted to Community Leasing Partners to secure the financing.

Staff Recommendation:

Motion #1: Approve the purchase of breathing air equipment from Municipal Emergency Services in the amount of $322,310.00.

Motion #2: Approve the lease purchase agreement with the terms of a $50,000 down payment and seven annual installments of $44,974.59 with the first payment due one year from closing and an interest rate of 3.76%.

MUNICIPAL EMERGENCY SERVICES

1900 East Military Avenue
Suite 276
Fremont, NE 68025

Quote

Quote #	QT1574068
Date	04/15/2022
Expires	04/30/2022
Sales Rep	Ashlock, Loren
Shipping Method	FedEx Ground
Customer	LIBERAL, CITY OF
Customer #	C30836

Bill To
LIBERAL, CITY OF
P.O. BOX 2199
LIBERAL KS 67901
United States

Ship To
LIBERAL FIRE DEPARTMENT
110 WEST 15TH STREET
Liberal KS 67901
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
X8914021305303			Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Escape Rope, E-Z Flo Regulator with Standard Hose, Universal EBSS Accessory Hose, No Airline Connection, No Spare Harness Kit, Pak-Tracker, No Case, Packaged 1 SCBA Per Box (Black)	36	$6,300.00	$226,800.00
201215-28			SCOTT NEW AV3000HT 4 POINT - KEVLAR - RT BRKT - SIZE MED	36	$325.00	$11,700.00
200129-01			Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes (at 40 lpm)	72	$1,000.00	$72,000.00
201564-31			RIT-Pak Fast Attack, 4.5, Medium, Rectus Fitting	2	$3,320.00	$6,640.00
200870-01			CYL&VLV ASSY CARB,30MIN,4500	2	$1,305.00	$2,610.00
200388-01			TOOL ADAPTER	4	$640.00	$2,560.00

Free shipping

Subtotal	$322,310.00
Shipping Cost	$0.00
Tax Total	$0.00
Total	$322,310.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

QT1574068

MUNICIPAL EMERGENCY SERVICES

215 S. Seth Child Road
Manhattan, KS 66502
Phone: 888.777.7850
Mobile: 785.313.3154
Fax: 888.777.7875

April 19, 2022

To: Loren Ashlock @ MES
From: Blake J. Kaus
Customer Name: Liberal, KS
Equipment: Thirty Six Scott X3 Pro SCBAs, 72 Cylinders & 36 AV3000 Facepieces
Delivery: TBD

Option 1

Total Cost:	$ 322,310.00	Payment Frequency:	Annual	
Down Payment:	$ 50,000.00	First Payment:	One year from closing	
Trade In:	$ -			
Amount Financed:	**$ 272,310.00**			

Term in Years:	3	4	5	7
Payment:	$97,557.16	$74,513.71	$60,694.72	$44,974.59
Factor:	0.358258	0.273636	0.222888	0.165160
Rate:	3.69%	3.71%	3.72%	3.76%

- Fixed interest rate for the terms provided unless otherwise stated.
- The quoted interest rate is valid for 14-days from the date of the proposal. To lock in the interest rate, a credit submission would be required, and a credit approval attained within the same 14-day period. This financing is to be executed and funded within 30 days of the date of the proposal, or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval of mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.
- **THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL**

Sincerely,

Blake J. Kaus

VP, Director of Leasing
blakekaus@clpusa.net

COMMUNITY LEASING PARTNERS
Division of Community First National Bank

215 S. Seth Child Road
Manhattan, KS 66502
Phone: 888.777.7850
Fax: 888.777.7875
www.clpusa.net

MUNICIPAL INFORMATION FORM

Version #20200512

REQUIRED FINANCIAL INFORMATION

- Three (3) most recently completed audits, tax returns, or year-end financial statements
- If the fiscal year-end of the last audit is more than 6 months old, provide year-to-date Balance Sheet & Income Statement
- Current Years' Budget

To process the application, return form with the required financial information

GENERAL INFORMATION FOR MUNICIPALITY

Legal Name of Lessee	Primary Contact Name	Title
Address	Office Phone Number	Cell Phone Number
City, State, Zip	Email	
County	Second Contact Name	Title
Fed. Tax ID #	Office Phone Number	Cell Phone Number
Bond Rating (if applicable)	Email	
Name of Insurance Carrier/Agent	Name of Attorney	Phone Number
Phone Number Do you self-insure for property and/or liability insurance? ☐ Yes ☐ No	Attorney Email	

Population Served	Coverage Area (sq. miles)	Number of fleet vehicles

TRANSACTION INFORMATION

Equipment Description:	Equipment Cost:
Delivery Date:	Down Payment:
# of Payments:	Trade In/Other:
Payment Frequency: Monthly ☐ Quarterly ☐ Semi-Annual ☐ Annual ☐	Amount to Finance:

ESSENTIAL USE & VENDOR INFORMATION

Replacement: ☐ Yes ☐ No
***If yes**, explain why equipment is being replaced.*
***If no**, explain why the addition is needed:*

New Equipment: ☐ Yes ☐ No	Vehicle Year (if applicable):	Miles (if used):	
Vendor/Dealer:	Salesperson's Name:	Phone:	Email:

OTHER INFORMATION

If lessee's expenditures exceeded revenues during any of the last 3 years, explain why and describe the actions taken to correct shortfall:

Will the lessee issue more than $10,000,000 in new tax-exempt debt in this Calendar Year?	☐ Yes	☐ No
Has the lessee defaulted or non-appropriated on a prior lease, bond, or legal obligation?	☐ Yes	☐ No
Are there any judgments, liens or bankruptcies on/against the municipality?	☐ Yes	☐ No

Completed By:	Title:	Date:

I certify everything stated in this form is correct to the best of my knowledge. Lessor is authorized to verify any information on this form with an appropriate third party as necessary to complete the credit review process. Lessor is authorized to contact our insurance to obtain carrier information as part of the credit review process. My signature above authorizes said agent to release this information to CLP. Upon submission of this form, we are committing to work with CLP and acknowledge failure to complete the lease in its entirety may result in a $500 documentation fee being charged.

CITY OF LIBERAL
CITY COMMISSION MEETING
April 26, 2022
Agenda Item # 11

TO: Mayor Jeff Parsons
Vice Mayor Chris Linenbroker
Commissioner Jose Lara
Commissioner Janeth Vazquez
Commissioner Ron Warren

CC: Chris Ford, Finance Director

FROM: Skeety Poulton, Deputy Chief

SUBJECT: **Western Kansas Fire Investigation Task Force**

DATE: April 21, 2022

After the March 22, 2022, City Commission meeting, I was notified by the Garden City Fire Department that their legal counsel decided to change the proposed interlocal agreement for the Western Kansas Fire Investigation Task Force to a Memorandum of Understanding (MOU), with some additional changes. I have submitted the new documents to City Counsel Lynn Koehn for review. Mr. Koehn has no objections to the new documents and we understand that the agreement does not go into effect until approved through the Kansas Attorney General's Office. Once the City Commission approves the Memorandum of Understanding, we will submit it with a copy of the minutes of this commission meeting as proof of approval.

Staff Recommendation: Authorize the Liberal Fire Department to enter into the Memorandum of Understanding and participate in the Western Kansas Fire Investigation Task Force,

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (MOU) is entered into on the _____ day of _____, 2022, by and between the CITY OF GARDEN CITY, KANSAS, a Kansas municipal corporation ("Garden City"), the CITY OF DODGE CITY, KANSAS, a Kansas municipal corporation ("Dodge City"), the COUNTY OF FORD, KANSAS, a Kansas municipal corporation ("Ford County"), the CITY OF HAYS, KANSAS, a Kansas municipal corporation ("Hays"), and the CITY OF LIBERAL, KANSAS, a Kansas municipal corporation ("Liberal"), as follows:

1. The purpose of this MOU is to set forth the terms and conditions of the participation of Garden City, Dodge City, Ford County, Hays and Liberal in a Western Kansas Multi County Fire Inspection Task Force ("Task Force"). The primary focus of the Task Force shall be to provide mutual aid in investigations of fires and explosions when the investigation personnel of only one agency would be inadequate to investigate thoroughly and promptly.

2. In the event of a fire or explosion wherein mutual aid is desired, the requesting agency shall follow the procedures set out in the Task Force Activation Protocol, attached hereto as Attachment A.

3. Each agency shall be responsible for their own personnel, equipment and vehicles required to participate in the mutual aid.

4. Each agency shall maintain all required liability insurance policies to cover participation in Task Force operations.

5. Each agency agrees to indemnify and hold harmless the other agencies from all claims and liability for loss or damage to property, or injury or death to persons, caused by the negligent act/omissions of its employees during Task Force operations.

6. Employees of each agency shall not be deemed to be employees of any other agency.

7. The agencies agree that participation in the mutual aid is by volunteer only. There is no requirement that an agency respond to the request for mutual aid.

8. An agency may withdraw from participation in the Task Force by giving all participating agencies written notice not less than thirty (30) days prior to termination of participation.

This Memorandum of Understanding is acknowledged and approved as set forth below.

CITY OF GARDEN CITY, KANSAS

By_____
Shannon L. Dick, Mayor

ATTEST:

_____
Celyn N. Hurtado, City Clerk

CITY OF DODGE CITY, KANSAS

By_____
E. Kent Smoll, Mayor

ATTEST:

_____
Connie Marquez, City Clerk

COUNTY OF FORD, KANSAS

By_____
Chris Boys, Chairperson

ATTEST:

_____
Debbie Cox, County Clerk

CITY OF HAYS, KANSAS

By_____
Mason Ruder, Mayor

ATTEST:

_____
Brenda Kitchen, City Clerk

CITY OF LIBERAL, KANSAS

By_____
Jeff Parsons, Mayor

ATTEST:

_____
Alicia Hidalgo, City Clerk

Western Kansas Multi County
Fire Investigation Task Force

Task Force Activation Protocol

Established 04/01/2022

Activation Procedures

1. If the incident requires the activation of the Task Force, a call shall be made to a member of the Board of Directors, preferably the Chairperson. This call shall come from a member of the Task Force of the requesting department. If no investigator is on scene, the IC shall contact the ECC and request that a board member contact the IC.

2. The Task Force shall be activated as soon as the need is recognized. If the fire involves the death or serious injury of a firefighter, multiple fatalities, or 3rd alarm and above, all board members shall be notified by the ECC. If a request is made after the eight-hour deadline, a majority of the Board of Directors shall make the final decision as to activation.

3. The Director receiving the call shall obtain the following information:

   a. Name, rank, and phone number of the calling party/jurisdiction requesting assistance.
   b. Location where the Task Force is to convene.
   c. A brief description of the incident.

4. The Director shall alternate departments on a call out in order that manpower utilization will be evenly distributed. Consideration will be given to distance and travel times when seeking personnel.

5. Task Force members should be informed of the time, location, and person that they will report to.

6. Each agency should make prior arrangements to provide a suitable location for the Task Force to operate from.

7. On the third day after the Task Force has entered a case, the Directors shall review the evidence and scope of the investigation to afford direction and guidance. Reviews will be conducted at frequent intervals to ascertain the progress of the investigation.

8. No investigation by the Task Force will be extended over five days, except where unusual circumstances warrant an extension. Any questions concerning extension should be referred to the Director's for decision.

9. The host agency has complete control for authorization of all expenditures involved in a Task Force investigation.

GENERAL SUPERVISION

The overall supervision of the Task Force is vested in the Chairperson and Directors. This group will determine major policy, establish necessary operating principles for the Task Force, and shall have authority for assignment or withdrawal of Task Force personnel from any case or area of a participating agency.

The requesting agency will be in full charge of any investigation arising from its jurisdiction. This accountability cannot be delegated to a Task Force member by the requesting agency without the approval of a Director. Such approval, if granted, shall be in writing and a copy given to the Task Force member assuming responsibility.

TASK FORCE INCIDENT COMMANDER

1. The ranking officer of the requesting agency or his designee will be in charge of Task Force members assigned to assist. This officer will assist the Task Force Incident Commander (TFIC) and will be ultimately responsible for the investigation.

2. Responsibilities for the TFIC will include:

   a. Arrange a location for the Task Force to operate.
   b. Provide proper equipment for the investigation.
   c. Arrange for transportation and communication needs.
   d. Establish contact with criminal investigative laboratories, LEO agencies or other public or private firms which can aid in the investigation.
   e. Meet the personal and official needs of the task force.

3. Maintain constant contact with the District Attorney.

4. Call meetings at regular intervals to brief members of the progress of the case.

5. Prepare reports of difficulties encountered with regarding; administrative, legal, or logistical issues, and provide copies to the Directors.

6. The TFIC will meet daily with the Directors for a briefing/discussion of the progress of the case and the need of reduction of Task Force.

7. Once a case is concluded, a complete and comprehensive report of the investigation will be written by the TFIC, and those designated, and submitted to the Board of Directors.

INVESTIGATIVE SUPERVISOR

1. Shall be an experienced officer skilled in the actual direction of a criminal investigation and in the supervision of personnel.

2. Will serve as the chief assistant to the TFIC by taking direct charge of the investigation if needed.

3. Review all reports, including those considered non-productive, to make certain that no leads are overlooked.

4. Upon discovery of leads, will prepare lead cards, assign leads for investigation and follow up.

5. Ensures that prospective witnesses not located or interviewed initially are rescheduled for interview.

6. Consults with the TFIC and DAs office regarding legal problems which may be encountered.

7. Keeps TFIC fully informed as to the progress of the investigation.

8. Controls activities of all investigative personnel, ensuring that they report their progress in assigned tasks before following any new line of inquiry.

ORIGIN & CAUSE SUPERVISOR

1. Shall be a certified CFI skilled in the actual direction of a scene investigation, and in the supervision of personnel.

2. Will serve as an assistant to the TFIC of the case by taking direct charge of the fire or explosion scene investigation.

   a. Supervise the actual fire or explosion scene after preliminary review of the physical circumstances. Direct the activities of the evidence officer in photographing, gathering, identifying, and preserving all physical evidence.
   b. Ensure that the fire or explosion scene is preserved until all evidence has been retrieved and the District or County Attorney authorizes its release.
   c. Will recommend to the TFIC the use of technicians and equipment beneficial to the investigation.

3. Keeps the TFIC fully informed as to the progress of the scene investigation.

4. Control activities of all scenes and investigative personnel ensuring that they report their progress in their assigned tasks.

5. Upon completion of the scene investigation the Scene Supervisor and those designated, shall complete a comprehensive report as to the origin and cause of the fire or explosion and submit it to the TFIC.

REPORT SUPERVISOR

The Report Supervisor shall be responsible for receiving, indexing, filing, summarizing, and reviewing all case reports and for supervising assigned clerical personnel. Duties may include:

1. Require each investigator to use and properly complete all forms provided for reporting.

2. Obtain individual reports for each suspect investigated.

3. Maintain the main file case and place only productive information in the file.

4. Place all non-productive information (elimination or suspects, etc.) in a secondary file.

5. Upon termination of the Task Force participation in the investigation, prepare a general report of the findings, (with a resume introduction) which is indexed and divided according to chronology of events and categories of investigation.

6. Upon completion of a case by the Task Force, work with the Das office and TFIC to prepare an indexed prosecution summary listing the facts of the incident, any criminal history of defendants.

7. The host agency shall furnish all typing and clerical personnel needed by the Task Force. If these services are not available by the host agency, the Board of Directors will provide the necessary personnel.

EVIDENCE OFFICER

The Evidence Officer shall be from the host agency. In the event one is not available, one will be appointed by the chief ranking officer of the host agency and the TFIC.

1. The Evidence Officer shall be responsible for photography of the scene and each article of evidence, scale drawing of the scene and the gathering, identification and preservation of all physical evidence.

2. Responsible for physical evidence and for transporting evidence to appropriate laboratory for examination.

3. Oversee the chain of custody for all evidence.

4. Instruct all Task Force personnel in the importance of handling or preservation of evidence brought to their attention.

5. Prepare reports of activities and findings.

PIO

A specific PIO is not required in every case the Task Force might be utilized on. It is known that certain cases, because of the very nature of the incident, the prominence of the victim, etc., dictates that a separate individual would be required to perform the duties of the PIO. The duties of the PIO will be handled by the host agency, unless otherwise requested by the host agency.

1. The PIO will handle all phases of possible news coverage as directed by the TFIC and will not release ANY information unless approved by the TFIC and the host ranking officer.

2. Exercise extreme discretion in preventing disclosures possibly hampering future investigation and endangering witnesses.

3. Maintain file case and news clippings for use as required.

4. Serve as liaison officer between the TFIC and the Media.

SAFETY OFFICER

The need for assignment of a Safety Officer will be determined by the TFIC.

The PRIMARY responsibility of the Safety Officer is for the well-being of the Task Force personnel. The Safety Officer shall follow the safety protocols as outlined in the most current edition of NFPA 921. Duties will include:

1. Safety considerations of the structure.

2. Smoke and fire exposure considerations.

3. Inclement weather heat/cold considerations.

4. Physical condition of the task force members' e.g., physical activity, food and water needs and emotional considerations.

PHOTOGRAPHER

The photographer shall be assigned by the TFIC. A photo log assistant may also be assigned with the photographer if needed. The photographer shall follow the photographic protocols as outlined in the most current edition of NFPA 921 for scene documentation. The photographer's duties and responsibilities may include:

1. The photographic documentation of: The scene, evidence and evidence collection.

2. Preservation of all original photographs taken at the incident and secure storage and back-up of these photographs.

3. Ability to produce prints and enlargements at the request of the TFIC.

4. Completion and accuracy of the photo log.

5. Any aerial photographs as needed.

SKETCH/DIAGRAM PERSON

The sketch/diagram person shall be responsible for the documentation of the scene via sketches and diagrams assigned by the TFIC. This person shall follow the procedures outlined in the most current edition of NFPA 921

K9 Handler

The K9 Handler will be assigned to the Origin and Cause supervisor. The handler is responsible for the welfare and safety of the dog.

CONSTITUTION AND BY-LAWS
WESTERN KANSAS MULTI-COUNTY TASK FORCE

Adopted: 03/11/2022

Amended:

ARTICLE I
NAME AND PURPOSE

SECTION I Name - This organization shall be known as the "Western Kansas Multi-County Task Force", and is hereinafter referred to as the "Task Force". The name of the Task Force shall not be used publicly by any member other than by the use of this membership card for official identification purposes, without express permission of the Board of Directors. This shall not restrict the members of the Task Force in the use of the name to carry out the purpose of the Task Force.

SECTION II Purpose - The Task Force was conceived in the multi-jurisdictional area of Western Kansas and shall direct its efforts to Fire and Explosion investigation. Our hope is that it will assist in providing an expeditious solution in the event of a serious incident.

We feel that the larger cities can assist the smaller jurisdictions in this area as a cooperative gesture, inasmuch as:

1. A smaller jurisdiction rarely is sufficiently staffed, or equipped, to investigate a major case.
2. The perpetrator of a crime in many cases resides or takes refuge in the larger city.
3. Witnesses, leads and evidence may be found in more than one jurisdiction.
4. The general pooling of resources will provide a more efficient resolution to the investigation.

We strongly emphasize that no city will assert jurisdiction where none exists, and that this Task Force will not operate at cross purposes with any assisting agency.

ARTICLE II
MEMBERSHIP AND CALL-OUT ELIGIBILITY

SECTION I Active Membership - Any representative of a government agency, fire department, or police department, who is actively engaged in some phase of fire and/or explosion investigation or administration of justice, shall be eligible for active membership upon application.

SECTION II Associate Membership - Any representative of a business or industrial concern, who is actively engaged in some phase of fire and/or explosion investigation or administration of justice, shall be eligible for associate membership upon application.

SECTION III Personal Qualifications - Prior to voting upon each application, the Board of Directors shall give due consideration to the following, among other qualifications it deems applicable, to wit;

1. The personal character and reputation of the applicant,
2. The nature, character and reputation of the applicant's business,
3. The character and reputation of the applicant's employer and associates and
4. The general nature, character, and reputation of the principal business of the applicant's employer and associates.

No person shall be eligible for any class of membership if he/she has been a member, or is presently a member, or becomes a member of a subversive organization or of any organization whose objectives and operations are inconsistent with the purposes of the Task Force.

SECTION IV Elimination - The Board of Directors, either upon its own initiative or recommendation of other members may order termination of any membership in the event of:

1. Such member falsified his or her application or makes any misrepresentation therein.
2. The Board of Directors, in its discretion, determines that such member has conducted themselves in such a manner as is prejudicial to the good name or best interest of the Task Force.
3. The Board of Directors in its discretion determines that such member has exhibited traits of character or conduct inconsistent with the qualifications for membership in the Task Force.

A majority approval of the Board of Directors shall be sufficient to cause termination of membership for any reason specified in this section.

SECTION V Call-out Eligibility - Any active member may be eligible for call-out provided that the member has jurisdiction by either inter-local agreement or by provisions of the active member's employment with a governmental agency that would have jurisdiction at the incident.

ARTICLE III
ELECTIONS, TERMS AND OFFICERS

SECTION I Eligibility for Office - Eligibility for office in the Task Force shall be:

An active member of the Task Force.

SECTION II Officers - The officers of the Task Force shall be a Chairman and Secretary/Treasurer.

SECTION III Board of Directors - The Chairman and two members from each county represented in the Task Force, elected at large shall constitute the Board of Directors.

SECTION IV Terms of Office - The Chairman and Secretary/Treasurer shall hold office from the time of the election for a term of two years. The Director with least seniority in each county shall serve a one-year term and the Director with the most seniority in each county shall serve a two-year term. Thereafter each new elected Director shall serve a two-year term.

SECTION V Vacancies - In the event of a vacancy occurring on the Board of Directors the vacancy, or vacancies, shall be filled by the Chairman. Such newly appointed member, or members, of the Board shall serve the unexpired term.

SECTION VI Elections - Elections shall be held at the April quarterly meeting of each year.

No member can be nominated for more than one position per election.

Nominating committee members cannot be nominated for office without first resigning from the nominating committee.

SECTION VII Nominating Committee - The Chairman at the January quarterly meeting shall appoint a nominating committee consisting of three members at large. The nominating committee shall submit nominations for office at the April quarterly meeting of each year.

ARTICLE IV
MEETINGS

SECTION I Quarterly General Meetings - The quarterly general meetings shall be held at such time and place as hereby fixed by the Chairman or Board of Directors within the months of January, April, July and October of each year. The meetings shall consist of, but not limited to, any necessary meeting of the Board of Directors and the quarterly meeting of the members of the Task Force. Notice hereof shall be sent to each member via pager and/or email not less than three days in advance.

Elections shall occur along with other business presented at the April quarterly general meeting. When any question comes before the meeting not specifically provided for herein, the presiding officer shall be governed in his decision by the rules laid down in "Roberts Rules of Order" as revised.

SECTION II Special - Special meetings may be called by order of the Chairman, or Board of Directors, at such place and time as fixed by the Chairman, or Board of Directors, giving due notice thereof to all members at least three days in advance.

SECTION III Board of Directors - The Board of Directors shall meet as needed at any time, or place, upon notice of the Chairman or of any four members of the Board of Directors.

ARTICLE V
FINANCE

SECTION I Audit -The Chairman shall designate an Audit Committee to consist of one member of the Board of Directors and two members at large. The Audit Committee shall make an audit of the accounts of the Secretary/Treasurer at the first Board of Directors meeting after the April Quarterly general meeting and shall verify all assets and liabilities of the Task Force.

SECTION II Gifts or Grants - All gifts or grants to the Task Force may be accepted by the Board of Directors. The Secretary/Treasurer shall make proper acknowledgment of such gifts or grants.

SECTION III Not for Profit - No part of the net earnings of the Association shall inure to the benefit of, or be distributable to its members, Directors, officers, or other private persons, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance to the purposes set forth in Article I thereof.

ARTICLE VI
INTERLOCAL AGREEMENT

SECTION 1 Agreements - It shall be known and understood that the Task Force is a primary agreement agency. The signed agreement submitted to the Task Force by any County, City, Municipality or other Jurisdictional Agency shall be the only agreement necessary to become a party of the Task Force. It shall be further known and understood that any County, City, Municipality or other Jurisdictional Agency may, at any time, submit a signed agreement to the Task Force without having to enter into individual agreements with any other County, City, Municipality or other Jurisdictional Agencies who are currently in written agreement with the Task Force.

ARTICLE VII
DISSOLUTION

SECTION 1 Dissolution Provisions - Upon the dissolution of the Task Force, the Board of Directors shall, after paying or making provisions for payment of all of the liabilities of the Task Force, dispose of all of the assets of the Task Force exclusively for the purposes of the Task Force in such manner:

The property shall be returned to the parties or agency who donated the property.

The property shall be sold by sealed bid or auction and the proceeds returned to the parties or agencies that provided them.

.If the property cannot be returned to the agency or parties who donated them, then the property shall be sold and converted to cash and placed in the Task Force Funds.

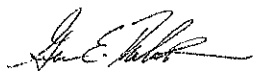
All cash remaining in the Task Force Funds shall be equally distributed to the participating governmental agencies.

A majority vote of the Task Force Board of Directors shall determine which of the previous options shall be used.

ARTICLE VIII
AMENDMENT

SECTION 1 Requirements -This constitution may be amended at any regular or special meeting of the organization by a vote of two-thirds of the members present and subsequent approval of the Governing Bodies of the counties represented.

ADOPTED BY THE BOARD OF DIRECTORS WESTERN KANSAS MULTI-COUNTY FIRE INVESTIGATION TASK FORCE ON THIS 14th **DAY OF** April **, 2022.**



Chair

Vice Chair

Secretary/Treasurer

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
NON DEPARTMENTAL	100	4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		152.52
		4,570	KOEHN LAW FIRM LLC	3158	RB/REVIEW/FRAIRE		225.00
		281	LIBERAL OFFICE MACHINES COMPANY	94995	ENVELOPES		14.99
		4,432	PRAIRIE FIRE COFFEE	1381830	COFFEE		64.90
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		2,034.63
		383	STANION WHOLESALE ELECTRIC CO	5301201-00	LIGHT BULBS		43.16
		4,342	UNIFIRST CORPORATION	1098395	MARCH UNIFORM/MAT SVC		70.48
		342	UNITED PARCEL SERVICE	000066E179122	UPS SHIPPING		98.38
						NON DEPARTMENTAL TOTAL	2,704.06
LEGISLATIVE		335	LEAGUE OF KANSAS MUNICIPALITIES	3576	CONFERENCE		175.00
						LEGISLATIVE TOTAL	175.00
MUNICIPAL COURT/DIVERSION		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		119.61
		2,329	BROOKS & ASSOCIATES	2014-2966	ATTORNEY FEES		112.50
		2,329	BROOKS & ASSOCIATES	2019-351	ATTORNEY FEES		225.00
		2,329	BROOKS & ASSOCIATES	2019-416	ATTORNEY FEES		190.00
		2,329	BROOKS & ASSOCIATES	2021-1214	ATTORNEY FEES		217.75
		2,329	BROOKS & ASSOCIATES	2021-1695	ATTORNEY FEES		97.50
		2,329	BROOKS & ASSOCIATES	2021-81	ATTORNEY FEES		267.25
		2,329	BROOKS & ASSOCIATES	2022-215	ATTORNEY FEES		211.00
		2,329	BROOKS & ASSOCIATES	2022-218	ATTORNEY FEES		182.25
		603	CDW GOVERNMENT INC	T604346	PRINTER		302.68
		281	LIBERAL OFFICE MACHINES COMPANY	94962	OFFICE SUPPLY		280.19
		5,843	MINDE, DANIEL	4584	RESTITUTION FOR TRINIDAD		250.00
		*******	MISC-A/P ONE TIME VENDOR	03/28/2022	SURVEILLANCE		45.00
		*******	MISC-A/P ONE TIME VENDOR	04/05/2022	SURVEILLANCE OFFICER		45.00
		*******	MISC-A/P ONE TIME VENDOR	2020000529	RESTITUTION FOR LATONYA M		13.00
		*******	MISC-A/P ONE TIME VENDOR	2021000031	RESTITUTION FOR MYKA B		305.00
		*******	MISC-A/P ONE TIME VENDOR	2021000786	RESTITUTION FOR MARIA E		80.00
		*******	MISC-A/P ONE TIME VENDOR	4581	RESTITUTION/RIOS-CERDA		1,121.41
		*******	MISC-A/P ONE TIME VENDOR	4583/4595	RESTITUTION FOR TRINIDAD		320.00
		*******	MISC-A/P ONE TIME VENDOR	4594	RESTITUTION FOR JOSEPH VA		216.44
		*******	MISC-A/P ONE TIME VENDOR	4598	RESTITUTION FOR KAYLA N		30.00
		3,442	REIMER, ILEANA	03/17/2022	INTERPRETER		80.00
		3,442	REIMER, ILEANA	03/21/2022	INTERPRETER		80.00
		3,442	REIMER, ILEANA	03/22/2022	INTERPRETER		80.00
		3,442	REIMER, ILEANA	03/23/2022	INTERPRETER		80.00
		3,442	REIMER, ILEANA	03/24/2022	INTERPRETER		80.00
		3,442	REIMER, ILEANA	03/28/2022	INTERPRETER		80.00
		3,442	REIMER, ILEANA	03/29/2022	INTERPRETER		80.00
		3,442	REIMER, ILEANA	03/30/2022	INTERPRETER		80.00
		3,442	REIMER, ILEANA	03/31/2022	INTERPRETER		80.00
		3,442	REIMER, ILEANA	04/04/2022	INTERPRETER		80.00
		3,442	REIMER, ILEANA	04/05/2022	INTERPRETER		80.00

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MUNICIPAL COURT/DIVERSION	100	417	SOS LEASING	MAY-22	SHARP MX-4071	255.62
		4,580	TATE AND KITZKE LLC	41292	LEGAL COUNSELING	201.96
		4,580	TATE AND KITZKE LLC	41331	LEGAL COUNSELING	175.71
					MUNICIPAL COURT/DIVERSION TOTAL	6,144.87
FINANCE DEPARTMENT		281	LIBERAL OFFICE MACHINES COMPANY	94976	OFFICE SUPPLY	10.80
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING	90.20
					FINANCE DEPARTMENT TOTAL	101.00
PERSONNEL DEPARTMENT		281	LIBERAL OFFICE MACHINES COMPANY	95113	DUSTER	9.99
					PERSONNEL DEPARTMENT TOTAL	9.99
BUILDING MAINTENANCE		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	257.58
		7,050	JOHN DEERE/BIG R	A62103	RED HAND TOOLS ASST	11.97
		7,050	JOHN DEERE/BIG R	A63163	CONVECTION HEATER	135.99
		284	M & M TIRE SERVICE	141871	FLAT REPAIR	21.00
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	56.32
		4,342	UNIFIRST CORPORATION	1098422	MARCH UNIFORM/MAT SVC	111.43
		5,342	ZITO MEDIA	363727	INTERNET	939.72
					BUILDING MAINTENANCE TOTAL	1,534.01
I.T. DEPARTMENT		603	CDW GOVERNMENT INC	V190240	SONICWALL	2,870.12
		5,771	POWER PROTECTION PRODUCTS	99458	PREVENTIVE MAINTENANCE	1,500.00
					I.T. DEPARTMENT TOTAL	4,370.12
POLICE ADMINISTRATION		3,945	AL SHANK INSURANCE INC	BRANDT HELSEL	NOTARY RENEWAL	50.00
		3,978	ASSESSMENT STRATEGIES LLC	MATTHEW PALACIO	PERSONNEL TESTING	390.00
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640788387	BATTERY	106.35
		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	927.43
		5,547	COOK, CONNER	22-0081	SANE SART COURSE	175.00
		186	GALLS LLC	0202679383	AEROSOL/PANTS	468.99
		186	GALLS LLC	020619745	JACKET/PANTS	238.25
		7,074	GARCIA, MONICA	03/29/2022	EXPENSE REPORT	14.00
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	102363	LEGALS	81.00
		260	KANSAS SECRETARY OF STATE	BRANDT HELSEL	RENEWAL FILING FEE	25.00
		6,921	KELLER-GALLEY, BRIANNA	03/29/2022	EXPENSE REPORT	14.00
		281	LIBERAL OFFICE MACHINES COMPANY	94766	ENVELOPES	69.95
		281	LIBERAL OFFICE MACHINES COMPANY	94937	ENVELOPES	80.95
		281	LIBERAL OFFICE MACHINES COMPANY	94974	NOTARY STAMP	29.50

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
POLICE ADMINISTRATION	100	282	MEAD LUMBER DO IT CENTER	7408755	FURRING STRIP	51.80
		*******	MISC-A/P ONE TIME VENDOR	119901A1601	DOT PHYSICAL	75.00
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING	10.00
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING	90.20
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING	10.00
		6,350	POST, DUSTIN	22-0081	SANE SART COURSE	175.00
		5,771	POWER PROTECTION PRODUCTS	99475	SERVICE TECHNICIAN LABOR	4,200.00
		1,459	QUILL	23888312	READY INDEX/JAN-DEC	12.78
		7,015	RALSTIN, RANCE C	1063	POLOS	140.00
		291	SERVICE JANITORIAL SUPPLY INC	318873	MINI-ROLL	51.35
		456	SEWARD COUNTY LANDFILL	361826	LANDFILL CHARGES	57.46
		1,442	SEWARD COUNTY SHERIFF'S OFFICE	MARCH-22	MEDICAL RX'S FOR INMATES	511.08
		1,442	SEWARD COUNTY SHERIFF'S OFFICE	04042022	CONTRACT MEDICAL SERVICES	1,000.00
		1,650	SIRCHIE	0536591-IN	TESTING KITS	465.85
		417	SOS LEASING	MAY-22	SHARP MX-3071	270.30
		417	SOS LEASING	MAY-22	SHARP MX-3071	270.30
		308	SOUTHERN OFFICE SUPPLY INC	279985	HOLE PUNCH PAGES/PEN	15.50
		308	SOUTHERN OFFICE SUPPLY INC	280163	COPY CHARGES	219.41
		308	SOUTHERN OFFICE SUPPLY INC	280164	COPY CHARGES	72.63
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	111.54
		5,413	SOUTHGATE	FEBRUARY/MARCH	ADVERTISING	200.00
		5,656	SOUTHWEST FAMILY MEDICINE LLC	79640P19731	MEDICAL BILL	100.00
		368	SOUTHWEST MEDICAL CENTER	222-073229-00	MEDICAL BILL	96.94
		4,608	SOUTHWEST PROFESSIONAL PHYSICIANS	221-686019-00	MEDICAL BILL	107.12
		5,297	SQUEAKY CLEAN CAR WASH LLC	3483	WASH	35.27
		3,884	STONE CREEK DEVELOPMENT LLC	2022-291	FLEET CARD CHARGES	200.75
		5,561	UNDERGROUND VAULTS & STORAGE	38487	CONTAINER/BOXES	32.00
		4,342	UNIFIRST CORPORATION	1098413	MARCH UNIFORM/MAT SVC	120.28
		6,967	VERIZON CONNECT	31800005821	VEHICLE TRACKING SUBSCR	284.25
		4,768	VERIZON WIRELESS	9903322360	AIRCARD/TOUGHBOOK MDTS	601.71
		4,768	VERIZON WIRELESS	9903322360	IP CAMERA DATA PLAN	40.01
		4,768	VERIZON WIRELESS	9903322360	LIBERAL PD	80.02
		4,768	VERIZON WIRELESS	9903322360	Cellular/Barkley	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/Carroll	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/Hadovanic	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/Cutshall	141.44
		4,768	VERIZON WIRELESS	9903322360	Cellular/Way	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/Bodywire	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/Breeden	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/Post	41.45
		4,768	VERIZON WIRELESS	9903322360	Aircard/Toughbook MDTS	560.38
		4,768	VERIZON WIRELESS	9903322360	IP Camera Data Plan	40.01
		4,768	VERIZON WIRELESS	9903322360	Liberal PD	80.02
		4,768	VERIZON WIRELESS	9903322360	Cellular/Barkley	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/Cook	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/OLSON	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/RAMIREZ	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/Cutshall	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/BURGESS	41.45

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
POLICE ADMINISTRATION	100	4,768	VERIZON WIRELESS	9903322360	Cellular/Bodywire	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/Rodkey	41.45
		4,768	VERIZON WIRELESS	9903322360	Cellular/Post	41.45
		4,107	WELLPATH LLC	INV0090938	MEDICAL BILL	54.00
		6,094	WEX BANK	79791331	FUEL/UNIT #23	124.73
		6,094	WEX BANK	79791331	FUEL/UNIT #12	156.69
		6,094	WEX BANK	79791331	FUEL/UNIT #22	276.76
		6,094	WEX BANK	79791331	FUEL/UNIT #21	102.51
		6,094	WEX BANK	79791331	FUEL/UNIT #28	117.64
		6,094	WEX BANK	79791331	FUEL/UNIT #37	322.71
		6,094	WEX BANK	79791331	FUEL/UNIT #24	60.88
		6,094	WEX BANK	79791331	FUEL/UNIT #9	318.03
		6,094	WEX BANK	79791331	FUEL/UNIT #33	55.92
		6,094	WEX BANK	79791331	FUEL/UNIT #38	543.35
		6,094	WEX BANK	79791331	FUEL/UNIT #46	323.19
		6,094	WEX BANK	79791331	FUEL/UNIT #13	221.79
		6,094	WEX BANK	79791331	FUEL/UNIT #66	32.93
		6,094	WEX BANK	79791331	FUEL/UNIT #65	51.68
		6,094	WEX BANK	79791331	FUEL/UNIT #221	42.71
		6,094	WEX BANK	79791331	FUEL/UNIT #39	290.79
		6,094	WEX BANK	79791331	FUEL/UNIT #222	397.65
		6,094	WEX BANK	79791331	FUEL/UNIT #14	324.67
		6,094	WEX BANK	79791331	FUEL/UNIT #225	75.08
		6,094	WEX BANK	79791331	FUEL/UNIT #36	583.02
		6,094	WEX BANK	79791331	FUEL/UNIT #223	101.74
					POLICE ADMINISTRATION TOTAL	18,442.49
ANIMAL CONTROL DIVISION		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	1,628.30
		*******	MISC-A/P ONE TIME VENDOR	03/17/2022	VACCINATION/SPAY	68.00
		291	SERVICE JANITORIAL SUPPLY INC	318359	TISSUE/ROLL TOWEL	166.30
		291	SERVICE JANITORIAL SUPPLY INC	318698	JANITORIAL SUPPLIES	57.60
		6,632	SIGN EXPRESS	3815	EMBROIDERY	104.40
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	556.20
		4,342	UNIFIRST CORPORATION	1098426	MARCH UNIFORM/MAT SVC	83.28
					ANIMAL CONTROL DIVISION TOTAL	2,664.08
FIRE		1,136	BAYSINGER POLICE SUPPLY INC	1050931	JOB SHIRT	57.99
		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	1,569.19
		3,187	CF SERVICE & SUPPLY LLC	152674	AIR CYLINDER	66.00-
		4,809	ED M FELD EQUIPMENT CO INC	0402523-IN	ANNUAL BREATHING AIR COMP	1,410.00
		6,480	ESO SOLUTIONS INC	ESO-76100	ANNUAL AGREEMENT	10,011.35
		4,592	HEIMAN FIRE EQUIPMENT	0906476-IN	FLASHLIGHT REPAIR PARTS	79.37
		271	KEATING TRACTOR & EQUIPMENT INC	296130	PULLEY	40.43
		2,336	LIBERAL KENWORTH	03S4116	BATTERY REPAIR	309.02
		6,788	LIFELONG FITNESS LLC	MAR-22	EMPLOYEE FITNESS PROGRAM	30.00

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
FIRE	100	594	MID-CONTINENT SAFETY	52780440	REPLACE SENSOR	350.67
		4,432	PRAIRIE FIRE COFFEE	1384861	COFFEE	54.90
		423	RASH OIL COMPANY	046188	PROPANE TANK REFILL	17.70
		291	SERVICE JANITORIAL SUPPLY INC	318693	JANITORIAL SUPPLIES	54.00
		456	SEWARD COUNTY LANDFILL	361826	LANDFILL CHARGES	12.00
		417	SOS LEASING	MAY-22	SHARP MX-M3571	200.38
		308	SOUTHERN OFFICE SUPPLY INC	280165	COPY CHARGES	40.00
		308	SOUTHERN OFFICE SUPPLY INC	280353	ENGRAVING	145.00
		308	SOUTHERN OFFICE SUPPLY INC	280367	CERTIFICATE PAPER	11.15
		308	SOUTHERN OFFICE SUPPLY INC	280954	ENGRAVING	260.00
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	1,494.97
		383	STANION WHOLESALE ELECTRIC CO	5259263-00	LIGHTING	61.14
		383	STANION WHOLESALE ELECTRIC CO	5298260-00	FLURESCENT BULB	328.80
		383	STANION WHOLESALE ELECTRIC CO	5301686-00	ENGINE ROOM	110.40
		383	STANION WHOLESALE ELECTRIC CO	5302918-00	LIGHTING	109.46
		4,342	UNIFIRST CORPORATION	1098414	MARCH UNIFORM/MAT SVC	12.98
		5,342	ZITO MEDIA	363689	INTERNET	934.80
		5,342	ZITO MEDIA	363725	INTERNET	814.80
					FIRE TOTAL	18,454.50
BUILDING INSPECTION SVC		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	502303	OIL FILTER	4.71
		7,145	GERALD MANSELL	101245164	REIMBURSE FOR EXAM	690.00
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	101898	WEED NOTICE FOR RESIDENTS	67.50
		308	SOUTHERN OFFICE SUPPLY INC	279827	SIGNS	48.00
		3,884	STONE CREEK DEVELOPMENT LLC	2022-273	FLEET CARD USAGE	25.75
		3,884	STONE CREEK DEVELOPMENT LLC	2022-290	FLEET CARD CHARGES	17.75
					BUILDING INSPECTION SVC TOTAL	853.71
TRAFFIC CONTROL MAINT DIV		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	292.07
		3,187	CF SERVICE & SUPPLY LLC	152648	BATTERY	205.00
		3,187	CF SERVICE & SUPPLY LLC	152958	BATTERY/SOLAR PANEL	415.65
		6,676	CRAFCO INC	9402656293	BEADS/PAINT	6,980.11
		185	GADES SALES CO INC	0082655-IN	VANTAGE VIDEO CAMERA	1,724.42
		3,894	J & A TRAFFIC PRODUCTS LLC	33985	TELESPAR POST	1,118.75
		3,894	J & A TRAFFIC PRODUCTS LLC	33992	TRAFFIC LIGHTS	2,296.90
		7,050	JOHN DEERE/BIG R	A70665	BOLTS FOR SIGN	45.56
		6,788	LIFELONG FITNESS LLC	MAR-22	EMPLOYEE FITNESS PROGRAM	30.00
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING	34.50
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-234075	STARTER/TOWELS/UNIT #124	137.95
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	737.89
		374	SOUTHWEST GLASS & DOOR INC	103969	LIFTMASTER	1,250.00
		4,342	UNIFIRST CORPORATION	1098401	MARCH UNIFORM/MAT SVC	80.93
		968	VISUAL SIGNS	7504	TRUCK CROSSINGS	80.00
		5,342	ZITO MEDIA	363724	INTERNET	850.80

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
					TRAFFIC CONTROL MAINT DIV TOTAL	16,280.53
STREET/HIGHWAY	100	4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	526.87
		5,961	CINTAS FIRST AID & SAFETY	5086918912	FIRST AID SUPPLIES	84.14
		5,961	CINTAS FIRST AID & SAFETY	5101253393	FIRST AID SUPPLIES	55.89
		*******	MISC-A/P ONE TIME VENDOR	4/06/2022	WORK BOOTS/HOODIE	67.48
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING	91.00
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING	77.20
		456	SEWARD COUNTY LANDFILL	361826	LANDFILL CHARGES	85.92
		4,342	UNIFIRST CORPORATION	1098399	MARCH UNIFORM/MAT SVC	680.26
		6,164	US BANCORP	468831680	CONTRACT PAYMENT	12,186.44
					STREET/HIGHWAY TOTAL	13,855.20
FLEET MAINTENANCE		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	2,203.93
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	502403	OIL/AIR FILTERS	66.59
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	502430	FUEL FILTERS	20.94
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	502553	OIL/AIR FILTERS	264.33
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-235196	STOCK ROOM SUPPLIES	27.27
		4,342	UNIFIRST CORPORATION	1098404	MARCH UNIFORM/MAT SVC	86.45
					FLEET MAINTENANCE TOTAL	2,669.51
STREET LIGHTING		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	26,055.48
					STREET LIGHTING TOTAL	26,055.48
RECREATION ADMINISTRATION		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	4,685.81
		519	RINE EXTERMINATING INC	95959644	PEST CONTROL	250.00
		291	SERVICE JANITORIAL SUPPLY INC	318692	JANITORIAL SUPPLIES	322.85
		417	SOS LEASING	MAY-22	SHARP MX-3571	212.04
		308	SOUTHERN OFFICE SUPPLY INC	279673	NEW CARDS	30.00
		308	SOUTHERN OFFICE SUPPLY INC	280166	COPY CHARGES	44.00
		308	SOUTHERN OFFICE SUPPLY INC	280772	INK CARTRIDGE	367.42
		308	SOUTHERN OFFICE SUPPLY INC	281036	PAPER COPY	66.75
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	224.95
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	26.22
		4,342	UNIFIRST CORPORATION	1098428	MARCH UNIFORM/MAT SVC	501.91
		4,342	UNIFIRST CORPORATION	1098429	MARCH UNIFORM/MAT SVC	19.00
		6,801	UNITED TELEPHONE ASSOCIATION	2034777	MARCH PHONE/INTERNET	791.91
		5,342	ZITO MEDIA	363707	INTERNET	838.80
					RECREATION ADMINISTRATION TOTAL	8,381.66

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
RECREATION	100	3,829	BEN E KEITH FOODS	43018642	FOOD		508.13
		3,829	BEN E KEITH FOODS	43027883	CONCESSION FOOD		1,955.98
		1,098	BSN SPORTS INC	916604979	BATTING CAGES		720.12
		1,098	BSN SPORTS INC	916605102	BASEBALL EQUIPMENT		1,980.42
		6,844	HEARTLAND TIMING	2022 RACE	ELECTRONIC TIMING		750.00
		7,050	JOHN DEERE/BIG R	A58713	SPRY FLAT BLK		41.94
		7,050	JOHN DEERE/BIG R	A59913	MOPPING KIT		32.99
		7,050	JOHN DEERE/BIG R	A60176	REC		14.16
		7,050	JOHN DEERE/BIG R	A63189	12000 BTU A C		415.99
		7,050	JOHN DEERE/BIG R	A63189	12000 BTU A C		415.99
		7,050	JOHN DEERE/BIG R	A70678	REC		54.62
		409	PEPSI-COLA COMPANY	34112862	CONCESSIONS/REC CENTER		1,085.90
		2,234	RETAILERS' SALES TAX	MAR 22	MARCH SALES TAX		20.83
		2,234	RETAILERS' SALES TAX	MAR 22	MARCH SALES TAX		2.75
		2,234	RETAILERS' SALES TAX	MAR 22	MARCH SALES TAX		30.41
		2,234	RETAILERS' SALES TAX	MAR 22	MARCH SALES TAX		12.72
		2,234	RETAILERS' SALES TAX	MAR 22	MARCH SALES TAX		20.41
		2,234	RETAILERS' SALES TAX	MAR 22	MARCH SALES TAX		166.37
		308	SOUTHERN OFFICE SUPPLY INC	279858	ARKALON ASSAULT		105.00
		308	SOUTHERN OFFICE SUPPLY INC	280368	CREDIT FOR BOARD		110.45-
		308	SOUTHERN OFFICE SUPPLY INC	280368	CREDIT FOR BOARD		110.45-
		308	SOUTHERN OFFICE SUPPLY INC	280369	BOARD		78.70
		308	SOUTHERN OFFICE SUPPLY INC	280369	BOARD		78.70
		6,834	SPORTS TOURNAMENT PETTY CASH	99819860	REIMBURSE FOR PEPSI ORDER		1,160.86
		383	STANION WHOLESALE ELECTRIC CO	5303963-00	LIGHTING		20.88
						RECREATION TOTAL	9,452.97
SWIMMING POOL		5,153	ARLAN COMPANY INC	13852	CHLORINATOR		1,075.85
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		1,181.17
						SWIMMING POOL TOTAL	2,257.02
GOLF COURSE		3,611	ACUSHNET TITLEIST COMPANY	912825028	WEDGE		152.15
		3,611	ACUSHNET TITLEIST COMPANY	912919863	WEDGE		152.62
		3,611	ACUSHNET TITLEIST COMPANY	912943534	GOLF BALLS		145.15
		1,658	AUTO ZONE COMMERCIAL PROGRAM	164078884	DURALAST BATTERY		120.64
		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		639.48
		3,587	CALLAWAY GOLF	934495551	WD RH ROGST		536.40
		3,587	CALLAWAY GOLF	934529888	BG CG STN		142.80
		3,587	CALLAWAY GOLF	934529960	BG CG CRT		191.60
		3,587	CALLAWAY GOLF	934535318	RH ROGUE		334.11
		3,587	CALLAWAY GOLF	934556751	WD RH ROGST		334.07
		3,587	CALLAWAY GOLF	934586156	HATS		217.65
		3,587	CALLAWAY GOLF	934606387	WEDGE		132.26
		3,798	CLEVELAND GOLF INC	6848035 SO	BALLS		265.50
		3,798	CLEVELAND GOLF INC	6861750 SO	BALLS		265.50

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
GOLF COURSE	100	4,847	COBRA PUMA GOLF INC	G2852379	DRIVERS 3 WOOD HYBRID		1,475.66
		4,847	COBRA PUMA GOLF INC	G2857642	HYBRIDS		371.30
		4,847	COBRA PUMA GOLF INC	G2871250	IRONS		652.71
		6,378	J & M GOLF	0647080-IN	GRIPS/CLUB BRUSHES		685.00
		6,378	J & M GOLF	0647811-IN	GRIPS/TEES		428.85
		7,050	JOHN DEERE/BIG R	A57140	PWR SHP AGR BIT		31.99
		284	M & M TIRE SERVICE	141878	PLUG/SEAL GOLF CART TIRE		60.00
		3,259	NAPA OF LIBERAL	631897	OIL FILTER		14.24
		3,259	NAPA OF LIBERAL	632030	DRAIN PLUG		3.99
		6,369	NETS OF AMERICA	3921	GOLF BACKSTOP		5,366.00
		409	PEPSI-COLA COMPANY	84245607	CONCESSIONS/PRO-SHOP		710.01
		4,096	PING INC	16227539	HATS		60.71
		4,096	PING INC	16227544	PRESOLD WEDGES		284.57
		4,096	PING INC	16238535	SHAFT REPAIR		62.22
		4,096	PING INC	16244282	PRESOLD WEDGES		269.40
		521	R & R PRODUCTS INC	CD2655983	HYDRAULIC OIL		179.45
		521	R & R PRODUCTS INC	CD2657084	TEE MARKERS		1,825.20
		2,234	RETAILERS' SALES TAX	MAR 22	MARCH SALES TAX		1,130.35
		456	SEWARD COUNTY LANDFILL	361826	LANDFILL CHARGES		10.00
		308	SOUTHERN OFFICE SUPPLY INC	280913	MEMBERSHIP CARDS		30.00
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		37.32
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		448.45
		3,597	TAYLOR MADE GOLF PRODUCTS INC	35683462	DEMO CLUBS		204.21
		3,597	TAYLOR MADE GOLF PRODUCTS INC	35710533	CREDIT ON FREIGHT		43.81-
		3,597	TAYLOR MADE GOLF PRODUCTS INC	35725261	PRESOLD IRONS		879.08
		4,342	UNIFIRST CORPORATION	1098423	MARCH UNIFORM/MAT SVC		143.20
		6,187	VOLVIK USA INC	87274	CREDIT FOR Q4 MAP		150.75-
		3,464	WILLOW TREE GOLF PETTY CASH	#1996	REIMBURSE FOR ALCOHOL		112.50
		3,464	WILLOW TREE GOLF PETTY CASH	#1997	REIMBURSE FOR ALCOHOL		189.70
		3,464	WILLOW TREE GOLF PETTY CASH	#1998	REIMBURSE FOR ALCOHOL		202.50
		3,464	WILLOW TREE GOLF PETTY CASH	#1999	REIMBURSE FOR ALCOHOL		102.75
		3,464	WILLOW TREE GOLF PETTY CASH	#2000	REIMBURSE FOR ALCOHOL		252.30
		3,464	WILLOW TREE GOLF PETTY CASH	#2001	REIMBURSE FOR ALCOHOL		170.40
		5,342	ZITO MEDIA	363721	INTERNET		838.80
						GOLF COURSE TOTAL	20,668.23
PARKS		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		1,135.49
		7,050	JOHN DEERE/BIG R	A68424	14" DRAIN SPADE		105.98
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING		79.70
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-232914	TRANSFER PUMP		16.99
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		1,489.36
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		68.70
						PARKS TOTAL	2,896.22
PARKS		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		1,377.72

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
						PARKS TOTAL	1,377.72
ARKALON RECREATIONAL AREA	100	4,626	HAVOC SUPPLY	78577	COPPER		101.08
		4,626	HAVOC SUPPLY	78578	COUPLING		9.73
		4,626	HAVOC SUPPLY	78586	REDUCING COUPLING COPPER		.41
		4,626	HAVOC SUPPLY	78631	COPPER COUPLING		134.46
		281	LIBERAL OFFICE MACHINES COMPANY	95084	FLAGS		74.20
		284	M & M TIRE SERVICE	141811	TIRES		156.04
		284	M & M TIRE SERVICE	141828	FLAT REPAIR		26.00
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING		10.00
		291	SERVICE JANITORIAL SUPPLY INC	318637	TISSUE/CLEANING SUPPLIES		209.60
						ARKALON RECREATIONAL AREA TOTAL	721.52
DEPOT BUILDING FACILITY		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		448.62
						DEPOT BUILDING FACILITY TOTAL	448.62
GRIER HOUSE		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		1,961.62
						GRIER HOUSE TOTAL	1,961.62
CEMETERY		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		485.34
		1,435	PRO-TECH SPRAYING SERVICE	288572	WEED CONTROL		355.07
		308	SOUTHERN OFFICE SUPPLY INC	279917	PEN		4.00
		308	SOUTHERN OFFICE SUPPLY INC	280136	PENS		26.44
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		63.97
		4,342	UNIFIRST CORPORATION	1098420	MARCH UNIFORM/MAT SVC		103.24
		5,342	ZITO MEDIA	363693	INTERNET		838.80
						CEMETERY TOTAL	1,876.86
						FUND 100 TOTAL	164,356.99
FIRE	201	5,904	COMMERCE BANK	188206	LEASE PYMT PUMPER TRK		9,342.81
						FIRE TOTAL	9,342.81
						FUND 201 TOTAL	9,342.81
COMMUNICATIONS	202	6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING		16.00

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
COMMUNICATIONS	202	394	SCHROPNER'S WATER CONDITIONING LLC	90215465	5 GALLON		27.40
		417	SOS LEASING	MAY-22	SHARP MX-3071		184.91
		308	SOUTHERN OFFICE SUPPLY INC	280247	PENS		119.11
		308	SOUTHERN OFFICE SUPPLY INC	280318	PENS		15.47
		308	SOUTHERN OFFICE SUPPLY INC	280455	BINDERS/DIVIDERS		24.77
						COMMUNICATIONS	
						TOTAL	387.66
						FUND 202	
						TOTAL	387.66
LIBRARY	205	433	LIBRARY BOARD (TREASURER)	CV 91875	APPROPRIATIONS		27,898.10
						LIBRARY	
						TOTAL	27,898.10
						FUND 205	
						TOTAL	27,898.10
CONVENTION/TOURISM	206	4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		104.90
		5,996	DOVER PUBLICATIONS	92816732	GIFT SHOP RESALE ITEMS		29.08
		7,050	JOHN DEERE/BIG R	A61743	PUTTY KNIFE/SPACKLING		8.98
		458	LIBERAL LIONS CLUB	S FULLER	1ST QUARTER DUES		32.50
		458	LIBERAL LIONS CLUB	S FULLER	2ND QUARTER DUES		18.00
		7,141	LINDMARK OUTDOOR MEDIA	INV34725	BILLBOARD RENT		350.00
		449	LUMINOUS NEON INC	PSV-INV001508	OUTDOOR DISPLAY SERVICE		200.00
		449	LUMINOUS NEON INC	PSV-INV001509	OUTDOOR DISPLAY SERVICE		350.00
		449	LUMINOUS NEON INC	PSV-INV001643	OUTDOOR DISPLAY SERVICE		250.00
		4,701	REAL TIME PRODUCTS	0093674-IN	GIFT SHOP ITEMS		125.79
		2,234	RETAILERS' SALES TAX	MAR 22	MARCH SALES TAX		217.21
		4,927	SCHLAEGEL'S HOMEGROWN POPCORN	4738	POPCORN		185.86
		417	SOS LEASING	MAY-22	SHARP MX-3071		247.69
		308	SOUTHERN OFFICE SUPPLY INC	280574	COPY CHARGES		29.60
		6,333	UNICOMM	10230025	DA;;AS SHOW		3,895.00
		5,342	ZITO MEDIA	363740	INTERNET		743.88
						CONVENTION/TOURISM	
						TOTAL	6,788.49
						FUND 206	
						TOTAL	6,788.49
STREET/HIGHWAY	207	5,904	COMMERCE BANK	188206	LEASE PYMT DUMP TRK		6,359.98
		6,788	LIFELONG FITNESS LLC	MAR-22	EMPLOYEE FITNESS PROGRAM		30.00
						STREET/HIGHWAY	
						TOTAL	6,389.98

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
					FUND 207 TOTAL	6,389.98
POLICE ADMINISTRATION	209	186	GALLS LLC	020634143	SWEATSHIRT	38.68
					POLICE ADMINISTRATION TOTAL	38.68
FIRE		7,122	SEILER GEODRONES	INV-435901	DJI MAVIC DRONE	4,999.00
					FIRE TOTAL	4,999.00
RECREATION		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING	44.50
					RECREATION TOTAL	44.50
AIR MUSEUM/ROBOTICS		3,829	BEN E KEITH FOODS	43018642	FOOD	666.46
		6,825	DOMINO'S PIZZA	03/26/2022	PIZZA FOR VOLUNTEERS	129.93
		6,660	HIGH PLAINS MULTIMEDIA & TECHNOLOGY	202	DJ RENTAL	800.00
		308	SOUTHERN OFFICE SUPPLY INC	280624	LEGO LEAGUE MAP	180.00
					AIR MUSEUM/ROBOTICS TOTAL	1,776.39
					FUND 209 TOTAL	6,858.57
PAYROLL FUNDS	212	357	KANSAS EMPLOYMENT SECURITY FUND	1ST QUARTER 22	KS DOL UNEMPLOYMENT TAX	14,147.82
					PAYROLL FUNDS TOTAL	14,147.82
					FUND 212 TOTAL	14,147.82
GENERAL OPERATIONS	260	1,658	AUTO ZONE COMMERCIAL PROGRAM	1640788928	BRAKE PADS	30.19
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640789883	DOOR LATCH	106.94
		271	KEATING TRACTOR & EQUIPMENT INC	296501	FAN	388.91
		4	KOST TRUCK SUPPLY INC	326236	LUBE CART	17.18
		1,435	PRO-TECH SPRAYING SERVICE	288738	ANNUAL WEED CONTROL	2,779.22
		1,435	PRO-TECH SPRAYING SERVICE	302922	WEED CONTROL	402.22
		1,435	PRO-TECH SPRAYING SERVICE	302937	ANNUAL WEED CONTROL	1,857.22
		3,335	REY'S MUFFLER & BRAKES	007381	TURN ROTORS	30.00
					GENERAL OPERATIONS TOTAL	5,611.88

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
						FUND 260	
						TOTAL	5,611.88
ECONOMIC DEVELOPMENT	261	308	SOUTHERN OFFICE SUPPLY INC	280721	CLASSIC CREST		45.00
						ECONOMIC DEVELOPMENT	
						TOTAL	45.00
PUBLIC TRANSPORTATION		6,630	DEX-YP	04/01/2022	YELLOW PAGES ADVERTSING		60.00
		178	FOSS MOTOR CO INC	6003251/1	MULTI POINT INSPECTION		94.77
		284	M & M TIRE SERVICE	141938	TIRE/BALANCE/REPAIR		871.24
		291	SERVICE JANITORIAL SUPPLY INC	318669	DISINFACTANT/ROLL TOWEL		160.45
		5,656	SOUTHWEST FAMILY MEDICINE LLC	80098P29630	MEDICAL BILL		100.00
		5,656	SOUTHWEST FAMILY MEDICINE LLC	80129P24641	MEDICAL BILL		100.00
		5,297	SQUEAKY CLEAN CAR WASH LLC	3477	WASH		30.00
						PUBLIC TRANSPORTATION	
						TOTAL	1,416.46
						FUND 261	
						TOTAL	1,461.46
CRIME/DRUG PREVENTION	262	5,327	ADOLESCENT SUPPORT SERVICES	5327	2ND QTR 2022/TRUANCY		10,826.74
		5,327	ADOLESCENT SUPPORT SERVICES	5327	2022 APPROP/TEEN COURT		16,693.03
		6,104	ALL GLASS	2176	TEMPERED GLASS		475.00
						CRIME/DRUG PREVENTION	
						TOTAL	27,994.77
						FUND 262	
						TOTAL	27,994.77
HOUSING	263	3,980	FRENCH CONSTRUCTION LLC	1028358	BATH/LAUNDRY		8,460.00
		5,300	MICHEL, MARTIN	04042022	SENIOR WEATHERIZATION		3,000.00
		5,620	MONARREZ CONCRETE	20	SENIOR EXTERIOR ENHANCEME		2,000.00
		6,813	OA LLC	04072022	SNGL FMLY HOUSING		5,000.00
		279	SHERWIN WILLIAMS	4109-7	PAINT		342.34
		374	SOUTHWEST GLASS & DOOR INC	103734	46"X54" WHITE		3,000.00
						HOUSING	
						TOTAL	21,802.34
						FUND 263	
						TOTAL	21,802.34
BEAUTIFICATION	264	1,658	AUTO ZONE COMMERCIAL PROGRAM	1640777987	BRAKE PADS/STRUT		352.16
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640779837	SENSOR		91.36
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	502586	BELT		16.66
		401	GRAINGER	9257906488	PARK RESTROOMS		31.72

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
BEAUTIFICATION	264	3,774	GREENLEAF NURSERY COMPANY INC	VIP2021.114	VIP EARNED 2021	869.65-
		3,774	GREENLEAF NURSERY COMPANY INC	10-13738CM	RETURNS ITEMS	103.44-
		3,774	GREENLEAF NURSERY COMPANY INC	10-18949-1	TREES	3,457.00
		4,626	HAVOC SUPPLY	78770	PIPE STAINLESS ELBOW	115.89
		4,626	HAVOC SUPPLY	78780	PVC/ELBOW PVC	43.51
		7,050	JOHN DEERE/BIG R	A58271	CONCRETE SEALANT	39.96
		7,050	JOHN DEERE/BIG R	A61562	CAP CONNECTOR / WIRE NUTS	19.98
		7,050	JOHN DEERE/BIG R	A63439	#3 HOG RING 100CT	3.99
		7,050	JOHN DEERE/BIG R	A66360	SLI AND GRAB HOOKS	1.00-
		514	LIBERAL GASKET MFG CO INC	141550	FLANGE	47.84
		282	MEAD LUMBER DO IT CENTER	530534	CREDIT	1.14-
		282	MEAD LUMBER DO IT CENTER	532292	CREDIT	13.92-
		282	MEAD LUMBER DO IT CENTER	7395118	PVC	1.24
		282	MEAD LUMBER DO IT CENTER	7400336	NIPL. GALV	3.83
		282	MEAD LUMBER DO IT CENTER	7401819	PVC	1.14
		282	MEAD LUMBER DO IT CENTER	7402006	PVC	1.24
		282	MEAD LUMBER DO IT CENTER	7422307	SCREWS/WASHER/HEX NUT	11.64
		3,259	NAPA OF LIBERAL	631581	WINDOW CRANK HANDLE	27.99
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-233849	BATTERY/HUSTLER MOWER	150.95
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-233850	CORE RETURN/HUSTLER MOWER	22.00-
		4,432	PRAIRIE FIRE COFFEE	1384856	COFFEE	69.90
		3,335	REY'S MUFFLER & BRAKES	7380	TURN ROTORS	60.00
		519	RINE EXTERMINATING INC	95959646	PEST CONTROL	250.00
		291	SERVICE JANITORIAL SUPPLY INC	317154	CLEANING SUPPLIES	52.35
		291	SERVICE JANITORIAL SUPPLY INC	318358	JANITORIAL SUPPLIES	397.75
		5,921	SITEONE LANDSCAPE SUPPLY	117211418-001	FIELD MARKER CHALK	788.67
		308	SOUTHERN OFFICE SUPPLY INC	279768	ENGRAVE KEY TAGS	37.50
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	35.88
		383	STANION WHOLESALE ELECTRIC CO	5303166-00	LIGHTING	176.20
		383	STANION WHOLESALE ELECTRIC CO	5303460-00	LIGHTING	35.24
		5,342	ZITO MEDIA	363717	INTERNET	838.80
					BEAUTIFICATION TOTAL	6,149.24
					FUND 264 TOTAL	6,149.24
CONSTRUCTION IMPROVEMENTS	301	36	B & B ELECTRICAL INC	02486	REPLACE GYM LIGHTS	5,898.06
		6,443	FOX SCIENTIFIC INC	S1143032-001	MAGNETIC STIRRER	430.88
		6,443	FOX SCIENTIFIC INC	S1143032-002	BM ACCURIS F1 GRADE	436.76
		4,626	HAVOC SUPPLY	78800	SUPPLIES	851.34
		4,626	HAVOC SUPPLY	78801	COUPLING/PVC	37.22
		7,050	JOHN DEERE/BIG R	A63190	10000 BTU ENERGY STAR	359.99
		2,936	LIBERAL NEW IRON & METAL, INC	2764	LAMBERT SOCCER NET	23.52
		282	MEAD LUMBER DO IT CENTER	7404181	SPF #2 & BTR	341.50
		282	MEAD LUMBER DO IT CENTER	7413400	WASHER GALV FLAT	41.00
		282	MEAD LUMBER DO IT CENTER	7414571	BUILDING MATERIALS	1,815.08
		282	MEAD LUMBER DO IT CENTER	7423632	SANDPAPER/KNIFE	31.06

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CONSTRUCTION IMPROVEMENTS	301	282	MEAD LUMBER DO IT CENTER	7442490	MATERIALS	21.49
		282	MEAD LUMBER DO IT CENTER	7446506	BUILDING MATERIALS	42.42
		7,146	SI PRECAST	3938	TANK FOR WASH BAY	1,360.00
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	920.69
		383	STANION WHOLESALE ELECTRIC CO	5306745-00	COIL	196.18
		6,664	WALTERS-MORGAN CONSTRUCTION INC	VOUCHER #29	REMAINDER OF PV#29	70,000.00
		6,664	WALTERS-MORGAN CONSTRUCTION INC	VOUCHER#34	VOUCHER #34 / WWTPUP	981,556.58
					CONSTRUCTION IMPROVEMENTS TOTAL	1,064,363.77
					FUND 301 TOTAL	1,064,363.77
AIRPORT UTILITY	501	6,104	ALL GLASS	2182	SERVICE CALL	75.00
		36	B & B ELECTRICAL INC	02458	INSTALLED OUTLETS	597.71
		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	1,781.20
		6,676	CRAFCO INC	9402656293	PAINT	1,564.70
		3,229	G & G ELECTRONICS INC	35435	REMOVE/CLEANED BUILT UP	80.00
		3,259	NAPA OF LIBERAL	632297	FILTERS	85.58
		3,259	NAPA OF LIBERAL	633071	HYDRAULIC FILTER	50.82
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING	67.20
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING	77.20
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-235201	VEHICLE MAINT	92.96
		3,860	PATTERSON CLEANING	3660	MONTHLY CLEANING	430.95
		1,435	PRO-TECH SPRAYING SERVICE	288726	WEED CONTROL	377.22
		1,435	PRO-TECH SPRAYING SERVICE	288728	WEED CONTROL	510.22
		1,435	PRO-TECH SPRAYING SERVICE	291253	BARE GROUND WEED CONTROL	6,879.22
		291	SERVICE JANITORIAL SUPPLY INC	317229	TISSUE/SOAP	287.30
		291	SERVICE JANITORIAL SUPPLY INC	318500	TISSUE/ROLL TOWEL	137.05
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	2,689.50
		4,342	UNIFIRST CORPORATION	1098418	MARCH UNIFORM/MAT SVC	194.99
		5,342	ZITO MEDIA	363704	INTERNET/CABLE	850.80
					AIRPORT UTILITY TOTAL	16,829.62
					FUND 501 TOTAL	16,829.62
AIRPORT IMPROVEMENTS	503	5,060	LOCHNER	000015815-5	PROFESSIONAL SERVICES	43,816.36
		5,060	LOCHNER	000015815-6	PROFESSIONAL SERVICES	2,606.65
		5,060	LOCHNER	000015815-7	PROFESSIONAL SERVICES	9,624.31
					AIRPORT IMPROVEMENTS TOTAL	56,047.32
					FUND 503 TOTAL	56,047.32

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
AIR MUSEUM	504	4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		837.37
		1,434	BORN AVIATION PRODUCTS INC	0091554-IN	LITE HAWK HELICOPTER		171.82
		6,317	EZ VANE INC	129	GIFT SHOP ITEMS		1,068.00
		281	LIBERAL OFFICE MACHINES COMPANY	94959	OFFICE SUPPLIES		75.43
		6,788	LIFELONG FITNESS LLC	MAR-22	EMPLOYEE FITNESS PROGRAM		30.00
		*******	MISC-A/P ONE TIME VENDOR	98686	PIANO MOVE FROM HUGOTON		150.00
		2,234	RETAILERS' SALES TAX	MAR 22	MARCH SALES TAX		220.76
		291	SERVICE JANITORIAL SUPPLY INC	318342	JANITORIAL SUPPLIES		187.75
		417	SOS LEASING	MAY-22	SHARP MX-2651		169.16
		308	SOUTHERN OFFICE SUPPLY INC	280174	COPY CHARGES		43.75
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		1,210.17
		6,468	ULINE	145565102	DIE CUTTERS		239.45
		6,468	ULINE	145704188	VOGUE KRAFT BAGS		422.77
		4,936	VIP ELECTRICAL AND SECURITY	1209	REPAIR SECURITY SYSTEM		75.00
		4,101	WOWTOYZ	75165	GIFT SHOP ITEMS		859.37
		4,101	WOWTOYZ	75932	GIFT SHOP ITEMS		1,355.53
						AIR MUSEUM TOTAL	7,116.33
						FUND 504 TOTAL	7,116.33
REFUSE	510	1,658	AUTO ZONE COMMERCIAL PROGRAM	1640784074	BATTERY/CABLES		21.11
		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		895.41
		95	BUMPER TO BUMPER AUTO PARTS LIBERAL	502572	OIL ABSORBENT		101.70
		5,961	CINTAS FIRST AID & SAFETY	5086918942	FIRST AID SUPPLIES		44.04
		5,961	CINTAS FIRST AID & SAFETY	5101253318	FIRST AID SUPPLIES		61.92
		5,083	KANSASLAND TIRE CO	12310	TIRE BALANCE		157.29
		4	KOST TRUCK SUPPLY INC	325520	LUBE FILTERS		49.35
		4	KOST TRUCK SUPPLY INC	325657	SWIVEL		34.55
		4	KOST TRUCK SUPPLY INC	325887	WASHER/HEX NUT		5.20
		4	KOST TRUCK SUPPLY INC	325895	VALVE		35.76
		4	KOST TRUCK SUPPLY INC	326100	FUEL FITLER		34.23
		4	KOST TRUCK SUPPLY INC	326217	HEATER HOSE		26.88
		281	LIBERAL OFFICE MACHINES COMPANY	95124	FOLDER POCKETS		14.00
		3,259	NAPA OF LIBERAL	633200	OIL FILTERS		90.14
		291	SERVICE JANITORIAL SUPPLY INC	318684	TISSUE/ROLL TOWEL		183.05
		456	SEWARD COUNTY LANDFILL	361826	LANDFILL CHARGES		35,057.73
		560	SOUTHWEST GAS EQUIPMENT CO INC	1056747	LP CYLINDERS		45.02
		5,314	TIM EKKEL DIESEL REPAIR	W1007560	REPAIR UNIT #54 LODAL TRK		12,343.86
		612	TNT HYDRAULIC INC	10151	SANITATION MISC		260.00
		6,652	TRUCK CENTER COMPANIES	ra102000644:01	REPAIR UNIT #91		14,395.00
		6,652	TRUCK CENTER COMPANIES	XA102013765:01	FILTERS		797.35
		6,652	TRUCK CENTER COMPANIES	XA102014304:01	BRACKET		75.09
		6,652	TRUCK CENTER COMPANIES	XA102014504:01	12V REMAN		422.14
		4,342	UNIFIRST CORPORATION	1098412	MARCH UNIFORM/MAT SVC		431.88

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
					REFUSE TOTAL	65,582.70
					FUND 510 TOTAL	65,582.70
SEWER ADMINISTRATIVE	520	4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	36.63
		4,823	ENVIRONMENTAL EXPRESS	10595395	BOD BOTTLE	304.50
		6,878	EPIC TOUCH	WASTE WATER PLN		290.33
		196	HACH	12935851	POTASSIUM	376.32
		196	HACH	320059258	PIPET/CHLORINE	363.65
		196	HACH	320073915	PIPET TIPS	176.85
		394	SCHEOPNER'S WATER CONDITIONING LLC	90214330	5 GALLON/SALT	57.65
		308	SOUTHERN OFFICE SUPPLY INC	279706	TONER	80.11
					SEWER ADMINISTRATIVE TOTAL	1,686.04
SEWER LINE CLEANING		7,050	JOHN DEERE/BIG R	A58148	SWITCH KIT AND PUMP	88.98
		7,050	JOHN DEERE/BIG R	A64604	DUCT TAPE	26.98
		6,709	RED MUNICIPAL & INDUSTRIAL	2013	FILTERS	1,011.52
		6,709	RED MUNICIPAL & INDUSTRIAL	2015	GAUGE/FILTER	42.60
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	388.13
					SEWER LINE CLEANING TOTAL	1,558.21
SEWER PLANT OPERATION		31	ATCO INTERNATIONAL	10593329	RELEASE II	106.12
		36	B & B ELECTRICAL INC	02481	OVERLOAD HEATER	279.25
		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE	980.97
		3,891	FASTENAL COMPANY	KSLIB94130	PIPE BRASS	178.22
		7,050	JOHN DEERE/BIG R	A62957	2" PVC PIPE SCH 40	15.52
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	30,386.23
		4,342	UNIFIRST CORPORATION	1098410	MARCH UNIFORM/MAT SVC	488.94
					SEWER PLANT OPERATION TOTAL	32,435.25
					FUND 520 TOTAL	35,679.50
WASTEWATER SYSTEM-NBP	524	4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	701.26
					WASTEWATER SYSTEM-NBP TOTAL	701.26
					FUND 524 TOTAL	701.26

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION		AMOUNT
	530	*******	MISC-UT BILLING REFUNDS	000050859	UT REFUND		76.96
						TOTAL	76.96
WATER UTILITY ADMIN		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		3,229.44
		603	CDW GOVERNMENT INC	T628579	CANON PF-10		753.50
		6,878	EPIC TOUCH	WATER TOWERS	INTERNET SERVICES		63.00
		281	LIBERAL OFFICE MACHINES COMPANY	94990	TONER		964.96
		6,805	LIBERAL PEST CONTROL LLC	1108	PEST CONTROL		895.00
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		570.55
		4,342	UNIFIRST CORPORATION	1098409	MARCH UNIFORM/MAT SVC		812.50
		6,913	ZAVALA, DIEGO	03/31/2022	EXPENSE REPORT		9.31
		5,342	ZITO MEDIA	363666	INTERNET		910.80
		5,342	ZITO MEDIA	363669	INTERNET		910.80
		5,342	ZITO MEDIA	363723	INTERNET		838.80
						WATER UTILITY ADMIN TOTAL	9,958.66
WATER UTILITY		4,385	BLACK HILLS CORPORATION	APR #1 2022	NATURAL GAS SERVICE		2,618.29
		3,665	FOLEY EQUIPMENT CO	SS380025390	GENERATOR REPAIR		3,734.11
		7,050	JOHN DEERE/BIG R	A56859	GREEN NUGGET PAIL		79.99
		7,050	JOHN DEERE/BIG R	A59946	BLUE & YELLOW LIGHT		57.98
		7,050	JOHN DEERE/BIG R	A63050	WATER		18.04
		23	KANSAS DEPT OF HEALTH & ENVIRONMENT	56005	DRINKING WATER ANALYSIS		4,025.00
		23	KANSAS DEPT OF HEALTH & ENVIRONMENT	56005	DRINKING WARER ANALYSIS		4,025.00
		23	KANSAS DEPT OF HEALTH & ENVIRONMENT	56494	COLILERT DRINKING WATER		48.00
		3,803	MICRO-COMM INC	04042022	EXTENDED WARRANTY PROPOSA		5,750.00
		6,450	NATIONAL SCREENING BUREAU	2203196	SCREENING		20.70
		4,567	OSBORN ELECTRIC LLC	1481	STATION 3 ELEC WRK		15,042.40
		4,567	OSBORN ELECTRIC LLC	1566	ARKALON PARK WELL WRK		7,799.68
		4,567	OSBORN ELECTRIC LLC	1567	WELL ELCETRIC WORK		8,074.36
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE		41,181.20
		383	STANION WHOLESALE ELECTRIC CO	5299328-00	LIGHTING		40.41
		5,230	TRAM LABORATORY CHEMICAL LLC	INV0029772	TERMINATOR WEEK KILLER		521.50
		3,888	WALTERS IRRIGATION	4571	PULL/NEW PUMP WELL#101		27,886.00
		3,888	WALTERS IRRIGATION	4574	WELL #34 PULL/SET PUMP		53,590.00
		3,888	WALTERS IRRIGATION	4574	WELL 34 PULL/SET PUMP		53,590.00
						WATER UTILITY TOTAL	228,102.66
WATER DISTRIBUTION		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640784957	BATTERY/ROTOR		134.99
		4,626	HAVOC SUPPLY	78803	VALVE/COUPLING/CEMENT		191.25
		7,050	JOHN DEERE/BIG R	A58457	SOCKET CAP SCREW		1.39
		7,050	JOHN DEERE/BIG R	A63028	LOCK WASHER BULK		.80
		7,050	JOHN DEERE/BIG R	A63634	LOCK WASHER AND NUTS		34.53
		7,050	JOHN DEERE/BIG R	A64596	GR8 BLTS & WASHERS		49.28

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
WATER DISTRIBUTION	530	7,050	JOHN DEERE/BIG R	A66360	CLEVIS SLIP HOOK	9.99
		254	KANSAS ONE-CALL SYSTEM INC	2030341	REGULAR LOCATE	274.80
		4,104	SOUTHERN PIONEER ELECTRIC CO	APRIL #2 2022	ELECTRIC SERVICE	47.48
					WATER DISTRIBUTION TOTAL	744.51
WATER NON OPERATIONAL		424	KANSAS DEPARTMENT OF REVENUE	92219	CLEAN WATER	3,831.30
		424	KANSAS DEPARTMENT OF REVENUE	92219	WATER PROTECTION	4,086.72
		2,234	RETAILERS' SALES TAX	MAR 22	MARCH SALES TAX	3,246.02
					WATER NON OPERATIONAL TOTAL	11,164.04
					FUND 530 TOTAL	250,046.83
	601	6,545	EMPOWER RETIREMENT	20220414	PAYROLL SUMMARY	1,453.27
		424	KANSAS DEPARTMENT OF REVENUE	20220414	PAYROLL SUMMARY	14,614.53
		237	KANSAS PUBLIC EMPLOYEES	20220414	PAYROLL SUMMARY	26,317.47
		237	KANSAS PUBLIC EMPLOYEES	20220414	PAYROLL SUMMARY	8,184.86
		237	KANSAS PUBLIC EMPLOYEES	20220414	PAYROLL SUMMARY	832.42
		237	KANSAS PUBLIC EMPLOYEES	20220414	PAYROLL SUMMARY	25,234.32
		237	KANSAS PUBLIC EMPLOYEES	20220414	PAYROLL SUMMARY	16,966.20
		4,153	SUNFLOWER BANK	20220414	PAYROLL SUMMARY	29,960.66
		4,153	SUNFLOWER BANK	20220414	PAYROLL SUMMARY	29,960.66
		4,153	SUNFLOWER BANK	20220414	PAYROLL SUMMARY	27,454.32
					TOTAL	180,978.71
					FUND 601 TOTAL	180,978.71
OTHER GOVERNMENTAL	602	281	LIBERAL OFFICE MACHINES COMPANY	95031	OFFICE SUPPLY	23.77
		281	LIBERAL OFFICE MACHINES COMPANY	95124	BINDER CLIPS	9.91
					OTHER GOVERNMENTAL TOTAL	33.68
					FUND 602 TOTAL	33.68
	603	169	LIBERAL FIRE FIGHTER FUND	20220414	PAYROLL SUMMARY	826.87
		695	UNITED WAY	20220414	PAYROLL SUMMARY	22.00
					TOTAL	848.87

ACCOUNT / DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
					FUND 603 TOTAL	848.87
MUNICIPAL COURT/DIVERSION	722	7,147	NATIONAL ASSOCIATION OF DRUG COURT	INV-43474	MEMBER CONFERENCE	3,180.00
		882	SOUTHWEST GUIDANCE CENTER	APRIL 2022	DRUG COURT SERVICES	833.33
					MUNICIPAL COURT/DIVERSION TOTAL	4,013.33
					FUND 722 TOTAL	4,013.33
					TOTAL	1,981,432.03

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