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City Commission Agenda
Tuesday, January 11, 2022, 5:30 p.m.
City Hall, 324 N. Kansas Ave.

- ◆ Call To Order
- ◆ Roll Call
- ◆ Pledge of Allegiance
- ◆ Invocation



1. REORGANIZATION

- a. Swearing in of New Commissioners
- b. Election of Mayor.
- c. Election of Vice Mayor.

5-Minute Recess (if needed)

2. AWARDS, PROCLAMATIONS, PRESENTATIONS:

3. APPROVAL OF AGENDA

4. MINUTES – Approve the December 28, 2021 regular meeting.

5. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6. LEAPS Program Update.

7. Ordinance No. 4575- Vacation of Unused Utility Easement.

8. Animal Shelter Software Upgrade.

9. Concessions Rent Relief Airport Rescue Grant Agreement – Mid-America Regional Airport.

10. Resolution 2372- Endorsing Participation in the Kansas Main Street Program.

11. Grant Award.

12. CITY STAFF

13. CITY MANAGER'S REPORT

14. ITEMS FROM CITIZENS

Rules of the Commission: Any citizen desiring to address the Commission shall be recognized by the Chair, advance to the podium, state his/her name and address in an audible tone for the record. Presentations shall be limited to five (5) minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

15. ITEMS FROM GROUPS

16. ITEMS FROM COMMISSIONERS

17. VOUCHERS

◆ **ADJOURNMENT**

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

December 28, 2021

The regular meeting of the Liberal City Commission was held at 5:30 p.m. at City Hall located at 324 N. Kansas on Tuesday, December 28, 2021.

Commission Present: Mayor Taylor Harden, Vice Mayor Tony Martinez, Chris Linenbroker, Connie Seigrist, and Ron Warren.

City Staff Present: City Manager Cal Burke, City Clerk Alicia Hidalgo, Finance Director Chris Ford, Public Grounds Director Brad Beer, Human Resources Director Bruce Whittington, and City Attorney Lynn Koehn.

Mayor Harden called the meeting to order. City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited and the invocation was given.

1. AWARDS, PROCLAMATIONS, PRESENTATIONS. Mayor Harden presented the following service awards:

James Kulow for 20 Years.
Jesus Cardenas for 25 Years.
Kelly Kirk for 30 Years.

Other employees not in attendance were: Macario Arredondo-20 years, Michael Morris-25 years, Sandra Armstong-30 years, and Pam Johnson-35 years.

City Manager Burke presented plaques to Commissioner Seigrist, Vice Mayor Martinez, and Mayor Harden and thanked them for their service to the City of Liberal.

2. APPROVAL OF AGENDA.

Mayor Harden the agenda was amended to include two CMB licenses and a 10-minute Executive Session. *Commissioner Linenbroker moved to approve the agenda, as amended, with Commissioner Seigrist seconding the motion. The motion carried unanimously.*

3. MINUTES: December 14, 2021 Regular Meeting Minutes.

Commissioner Seigrist moved to approve the December 14, 2021 Regular Meeting Minutes, as presented, with Commissioner Warren seconding the motion. The motion carried unanimously.

4. CONSENT AGENDA

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

a. Approval of Minutes:

1. Liberal Convention & Tourism Board, December 16, 2021.

b. Approval of Cereal Malt Beverage Licenses:

- | | |
|---------------------------------|----------------------------------|
| 1. Dao's Convenience Store | 208 E. 8 th Street |
| 2. Mi Tierra | 601 S. Kansas Ave. |
| 3. Pizza Hut #035942 | 110 E. Pancake Blvd. |
| 4. Taqueria El Gallo de Jalisco | 700 N. Kansas Ave. |
| 5. U Pump It #219 | 1001 N. Kansas Ave. |
| 6. Willow Tree Golf Course | 1800 W. 15 th Street. |

7. Hutch's #111

1580 N. Kansas Ave.

8. Hutch's #117

850 S. Kansas Ave.

Commissioner Linenbroker moved to approve the consent agenda, as amended, with Commissioner Seigrist seconding the motion. The motion carried unanimously.

5. Hay Rice & Associates, Chtd:

a. 2020 Audit Review.

- Dustin Ormiston reviewed the audit and gave a synopsis of the City financials.

Commissioner Warren moved to approve the 2020 Audit Review, with Vice Mayor Martinez seconding the motion. The motion carried unanimously.

b. 2021 Audit Contract.

Commissioner Warren moved to approve the 2021 Audit Contract, with Vice Mayor Martinez seconding the motion. The motion carried unanimously.

6. 2020 Budget Amendment:

a. Public Hearing.

Mayor Harden opened the Public Hearing. The public hearing was published on December 16, 2021.

- Finance Director Chris Ford stated the City is generally good on the budget but has three areas that need attention. Staff is proposing to amend three funds as follows:

1. Debt Service from \$618,000 to \$718,000. Required to account for General Obligation Bonds that were not in the original budget.
2. Special Fire from \$50,000 to \$60,000. Required to account for expenses of operating the fund.
3. Wastewater Utility from \$5,468,000 to \$5,668,000 to account for expenses of operating the fund.

Ordinance 4576 will authorize the amendment of the 2021 fiscal year budget.

Mayor Harden closed the public hearing.

b. Ordinance No. 4576 – Amend the 2021 Fiscal Year Budget.

Mayor Harden requested Commission consideration of Ordinance No. 4576, entitled "An Ordinance Amending the 2021 Fiscal Year Budget Appropriations for the Debt Service Fund, the Special Fire Fund, and the Wastewater Utility Fund."

Commissioner Linenbroker moved to adopt Ordinance No. 4576, as presented, with Commissioner Warren seconding the motion. The motion carried unanimously.

7. Fiscal Year 2021 Transfers.

- Finance Director Ford reviewed the proposed Fiscal Year 2021 transfers. Some are guestimates but the amount will be the max amount, if less can be transferred they will transfer less. He noted budget authority does exist for the transfers.

Commissioner Warren moved to approve the Fiscal Year 2021 Transfers, as presented, with Vice Mayor Martinez seconding the motion. The motion carried unanimously.

8. Reclassification of Delinquent Accounts Receivable & Utility Accounts.

- Finance Director Ford stated Commission approval is necessary to reclassify accounts receivable and utility accounts that are over 120 days past due as they are not bookable, quality assets. It was last done on December 22, 2020 and is an annual process. The total delinquencies are \$80,659.34.

- It was noted the old delinquent accounts list is kept to continue to collect the old balance if possible.

Commissioner Warren moved to allow the reclassify the delinquent accounts receivable and utility account in the amount of \$80,659.34, as presented, with Vice Mayor Martinez seconding the motion. The motion carried unanimously.

9. Opioid Settlement:

a. Resolution No. 2371 – Approving Agreement.

Mayor Harden requested Commission consideration of Resolution No. 2371, entitled "A RESOLUTION OF THE CITY OF LIBERAL APPROVING THE EXECUTION AND DELIVERY OF AN AGREEMENT TO RELEASE AND ASSIGN THE CITY'S OPIOID CLAIMS TO THE KANSAS ATTORNEY GENERAL AND CERTIFYING COSTS ATTRIBUTED TO SUBSTANCE ABUSE AND ADDICTION MITIGATION IN EXCESS OF \$500."

- City Manager Burke stated Karen is not here due to illness. Basically, this deals with the Opioid Settlement which may allow us to get a piece of the pie.

- City Attorney Lynn Koehn stated Kansas is one of 37 states that opted in to the nationwide litigation of Johnson & Johnson for opioid abuse and lack of labeling stating you can get addicted to it. The class action lawsuit is intended to be settled and it's going to equate to \$4.89/capita if every city and county in the State of Kansas opts into it. The number comes from the AG's office. The deadline was extended to January 30. The money is sent to State of Kansas Attorney General's Office and they then divide it up to entities for any opioid type of costs associated with opioids. This is all in the preliminary works. The resolution allows us to start the process and the MOU allows us to work with the Attorney General's Office. There will be reporting requirements and an additional resolution to pass with the reimburse costs and allocation for it. July or August 2022 will be the time frame of when money will be dispersed.

Commissioner Warren moved to adopt Resolution No. 2371, with Vice Mayor Martinez seconding the motion. The motion carried unanimously.

b. Memorandum of Understanding.

Commissioner Warren moved to approve the Memorandum of Understanding, as presented, with Commissioner Lnenbroker seconding the motion. The motion carried unanimously.

10. City Manager Contract Addendum.

- City Attorney Lynn Koehn noted per the request, he prepared the Addendum which allows Mr. Burke to purchase out his current vehicle and sets a value on that vehicle. It does not increase his salary or his severance package. It allows him to use any amassed vacation time to apply to pay for the vehicle. Mr. Burke had 398 hours; technically, he can use that and apply it at the rate of \$64.9038 which was the rate provide by Mr. Ford. It does have a deadline on it. If it agreed to by the parties, Cal has until January 30 at 5:30 to make it happen. He can do that by signing and telling Bruce he wants his hours deducted and applied to this. The original contract is also in the packet.

- City Manager Burke stated he would like to leave the sports decal on the widow because it does work. He wants to see sports tourism work. He will still be involved with sports with his grandchildren.

- Mayor Harden has no problem with that.

- Commission consensus is to allow Mr. Burke to keep the decals.

- Discussion was held on the date of the Addendum.

- Commission decided the date on the contract is January 30, 2022.

Commissioner Warren moved to approve the City Manager Contract Addendum with the change of January 30, 2022 instead of January 30, 2021 and allow the City Manager to leave any decals that are on the vehicle on the vehicle with Commissioner Seigrist seconding the motion. The motion carried unanimously.

11. EXECUTIVE SESSION – A ten (10) minute Executive Session per K.S.A.75-4319(b)(1) – Personnel matters of nonelected personnel.

Commissioner Warren moved to adjourn into an Executive Session for ten (10) minutes to discuss nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for the purpose of discussing personnel matters of

non-elected personnel and invites City Attorney Koehn, City Manager Cal Burke, Finance Director Chris Ford, and HR Director Bruce Whittington. They will go in at 6:10 p.m. and return at 6:20 p.m. The motion was seconded by Mayor Harden and carried unanimously.

Mayor Harden inquired if the Commission wished to take any action as a result of the Executive Session. *Commissioner Warren motioned to extend the Executive Session for ten more minutes going in at 6:23 p.m. and returning at 6:33, with Commissioner Seigrist seconding the motion. The motion carried unanimously.*

Mayor Harden inquired if the Commission wished to take any action as a result of the Executive Session. *No action at this time.*

12. CITY STAFF.

- Brad Beer handed out pictures of a playground that was installed at the 8th Street Soccer Complex. It's the one from Lincoln Elementary. It looks really nice. The Blue Bonnet Community Building is open and is available to rent first week of January. The City doesn't rent on New Year's Eve Weekend. He invited the Commission to go by and see it as it's been totally redone. The Parks and Building Maintenance guys did the work. Everyone had a hand in the new building including the Commission.

13. CITY MANAGER REPORT

- City Manager Burke stated it's been a pleasure working with the Commission. They will be missed. Another year in the books. The contractors are enjoying the dry weather, but we need rain.

14. Items from Citizens.

Mayor Harden read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- Christine Hammond, 105 E. 9th Street. She is with the Black History Committee. They are making plans for their Black History Celebration in February. They submitted letter to the city manager for permission for a car parade in February. They want to start their celebration with a car parade and follow the route on the map that was provided. Anyone can be in the parade and it will be cars only.
- Commission approved the Committee having the parade.
- Janeth Vazquez, 118 S. Cain. She thanked Connie, Taylor, and Tony. Thank you for your numerous hours and dedication to the community. She knows it's not easy and they've spent time away from their families so thank you for serving our community.

15. Items from Groups.

Mayor Harden read the rules of the Commission and requested members of the audience approach the podium to address the Commission. No items were presented.

16. ITEMS FROM COMMISSIONERS

Commissioner Linenbroker stated it's been an honor to work with you: Connie, Tony and Taylor. He hopes we get some moisture coming up.

Commissioner Warren it's been an honor to work with you guys. This is the fifth commission he's worked with. There's been little change between the fourth and fifth. The next one will be the sixth one he's worked with. He enjoyed working with you guys. He is a little envious of their plaques because they are much nicer than the three he has at home. He appreciates the opportunity to work with them and he will miss you. He is also excited about the future at the same time. Thank you.

Commissioner Seigrist has truly enjoyed being a Commissioner. She learned something new every day, more than one thing most days, along with lots of phone calls. She hopes and prays the new commission do not destruct everything they have accomplished the last four years. That's all she asks.

Vice Mayor Martinez thanked everyone he's worked with the last seven years. Staff: every time he got a complaint, he just made a call and they took care of it or our City Manager took care of it. It was great having Staff like that. It was a learning experience. It's different coming from billion-dollar corporation to the City. It was fun and a learning experience. Like Connie said, we learned something every day and is still learning. Thank all you guys and he will miss you. He will still come around.

Mayor Harden: I could literally speak for a week and not cover everything they've been through the last four years. This is a really interesting position to serve in. You're constantly put into predicaments that you never experience in private sector. You never realize as a general citizen how much goes into running what we all take for granted on a day to day basis. Before I became a Commissioner, I knew water didn't magically appear in my faucets, but I never thought about everything that goes into the process of delivering clean drinking water. The process of making sure our solid waste is taken care so that we have a clean and productive city. All the things that go into law enforcement - keeping our community safe and thriving and moving forward in a positive direction. The main thing that has change me over the last four years is the perspective that I view the community and city. Before you serve on this panel, it's easy to criticize all of the actions the governing body takes. It's easy to sit on the outside and scrutinize all the actions and say they don't manage the money properly, they should be doing this instead of this. In reality, unless you've sat on this side of the table, you don't understand the gravity of all the moving components that make this machine run as well as it does. In the last four years, I experienced extremes and up and downs of being a commissioner. I had the pleasure of serving with one of the most difficult personalities I ever met in my life in Commissioner Carlile. I met multitudes people in this community that I would have never know. It teaches you to empathize with all walks of life because the people who represent our organization act as a conduit between the general public and the organization. To Chief Cutshall: It has been a wonderful experience getting to see your rise in the City. From having you as a neighbor to watching you become a diligent police officer trying to improve the department to getting to see you run it. It has been a wonderful journey and I am very grateful we hve you. I feel very safe with my family here. To Fire Chief Kelly: I've been saying this for years - the Fire Department, in my opinion, has been the shining light of the City when it comes to an individual department. In the four years I've served, I have never had a single complaint about the Fire Department and everybody in Liberal thinks the world of you guys in the job that you provide for us and the safety that you provide for us. That takes a lot of hard work and you run the tightest ship in the City. That's where you're going to get some crap from your fellow department heads. Chief Kelly, you truly shine as an example of what everyone should aspire to be inside this organization. Cal: we had an incredible journey together. I still remember the night we fired Mark Hall in our first meeting sitting behind the table and were able to bring you in with the expectation that we would only serve with you a couple of meetings and four years later, you managed to make it through it all. I have the upmost respect for you. Lynn: you're the first and only lawyer I've met that has morals and ethics. You are a pinnacle of both. You broke the mold of what I thought an attorney could be and we are truly blessed to have you representing the City. Thank you very much. Alicia: Many don't understand all the roles that go into being a City Clerk. It's easily one of the most difficult positions in any municipal government or county level of government. I applaud your efforts over the last four years. If I had to say who I thought the two employees of the City outside of the obvious ones that I thought never had an opportunity to get a break, never experienced a true vacation and have no idea what being off from work is like, it would most definitely be you and Brad Beer. You guys take on an exponential amount of above and beyond work and our community is better off for it. Thank you very much for the job that you guys

provide. Chris: I have no idea how you and Hay Rice & Associates are continually able to keep the City's budget balanced. I've always said you guys are magicians that can do the most creative things with numbers and we are very fortunate that we've had you the last 15+ years that we've had you to guide our city in a positive financial direction and be able to help us work at a very difficult predicament when they arise. Thank you very much. I could keep going on and on but has already spoke long enough. There is not a single employee who works for this organization that is undervalued. Every single one of you that call the City of Liberal your employer is vital to us as a community. We respect you and appreciate the work that you do. Being in IT, he can't leave Tim out. Tim: you run an amazing IT department here and I thought when I was elected as a Commissioner that your department would be the number one that I would scrutinize, but instead aspire to be an IT like you. It's been a pleasure and honor to work with you outside of the City and looks forward to be able to fraternize outside of the city. To future commissions: not just the next one but all the future commissions, you are going to be put in a lot of predicaments that are going to require you to make difficult decisions to be ethical and remain moral in all situations not only to benefit the city as an organization but to benefit yourselves and this community to keep us growing in a positive direction. The number one thing I've said since day one is that is not difficult to be ethical or have good ethics and it's not difficult to be honest. It's much more difficult to manage and maintain lies than it is to tell the truth because then you only have to remember one version of a story, and that is the truth. I'm very excited to see your success on this commission because your success is our success as people who call this place home. As a warning to all future commissions, I was already enough of a smart ass before I ever served on this side of the table, and now that I am very well informed of how municipal government works, fear the day I am every incited to stand on that side of the podium and have to go toe to toe with any elected official on something that involves our beautiful community. I hope that day never comes. You guys have my upmost support. If there is anything I can do past my tenure in January, once I'm ejected from office, to assist the City of Liberal as an organization, that goes to all the employees and commission, I will make myself available. To the Future Commission, City Staff, and the City of Liberal and all of its citizens, thank you so much. Thank you so much for the support, all the prayers, all of the kind comments, all the harsh criticisms, all the people that criticized everything I did, you only proved to make me better and work more diligently to make sure that I could be the best that I could be for all of you. To everyone: Good luck, God speed, and Let's Go Brandon.

17. VOUCHERS:

\$1,984,206.03 dated December, 2021.

Commissioner Linenbroker moved to approve the vouchers, as presented, with Commissioner Seigrist seconding the motion. The motion carried unanimously.

The meeting was adjourned by Mayor Harden.

Mayor

ATTEST:

Alicia Hidalgo, CMC, City Clerk



**CITY OF LIBERAL
CITY COMMISSION MEETING
JAN 11, 2022
AGENDA ITEM # 7**

TO: City Commission:
Jeff Parsons
Jose Lara
Chris Linenbroker
Janeth Vasquez
Ron Warren

SUBJ: Vacation of unused utility easement

FROM: Darla Harper/Planning & Zoning Secretary

DATE: December 17, 2021

The Liberal Metropolitan Area Planning Commission conducted a hearing on December 09, 2021. At said meeting, a Petition to Vacate a 10' (Ten feet) by 120' (One hundred twenty feet), easement, was reviewed, approved and recommended to go before the City Commission for their approval, approval with conditions or denial.

This request was made in order to merge the parcels for building a home.

Attachment: Dec 09th minutes, petition, maps

ORDINANCE NO. 4575

AN ORDINANCE VACATING AN EASEMENT FOR UTILITY PURPOSES COVERING 10' (TEN FEET) BY 120' (ONE HUNDRED TWENTY FEET) LYING ALONG LOT 15 & EAST 30' OF LOT 16, BLOCK 10 OF THE HOLLY RIDGE FOURTH ADDITION TO THE CITY OF LIBERAL, SEWARD COUNTY, KANSAS.

WHEREAS, the Liberal Metropolitan Area Planning Commission for the City of Liberal, Kansas held a public hearing on December 09, 2021 regarding the petition to vacate a utility easement as described herein; and

WHEREAS, proper notices and procedures were followed by the Liberal Metropolitan Area Planning Commission; and

WHEREAS, the Liberal Metropolitan Area Planning Commission finds it advisable to vacate the highway easement as requested.

WHEREAS, K.S.A. 12-504, as amended, pertaining to the Vacation of site or addition, street or alley, or for exclusion of land, allows for the vacating of a city easement by ordinance when the City deems it advisable to do so.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS:

Section 1. That pursuant to K.S.A. 12-504, as amended, that the platted Easement for Utility Purposes, covering a 10' (Ten feet) by 120' (One hundred twenty feet) of the Holly Ridge Fourth Addition plat, as filed with the Seward County Register of Deeds; described by metes and bounds as follows:

Between Lot 15 & East 30' of Lot 16, Block 10 of the Holly Ridge Fourth Addition to the City of Liberal, Seward County, Kansas, **is hereby vacated.**

Section 2. That the City Clerk will file this ordinance in the Office of the Register of Deeds upon its passage and publication.

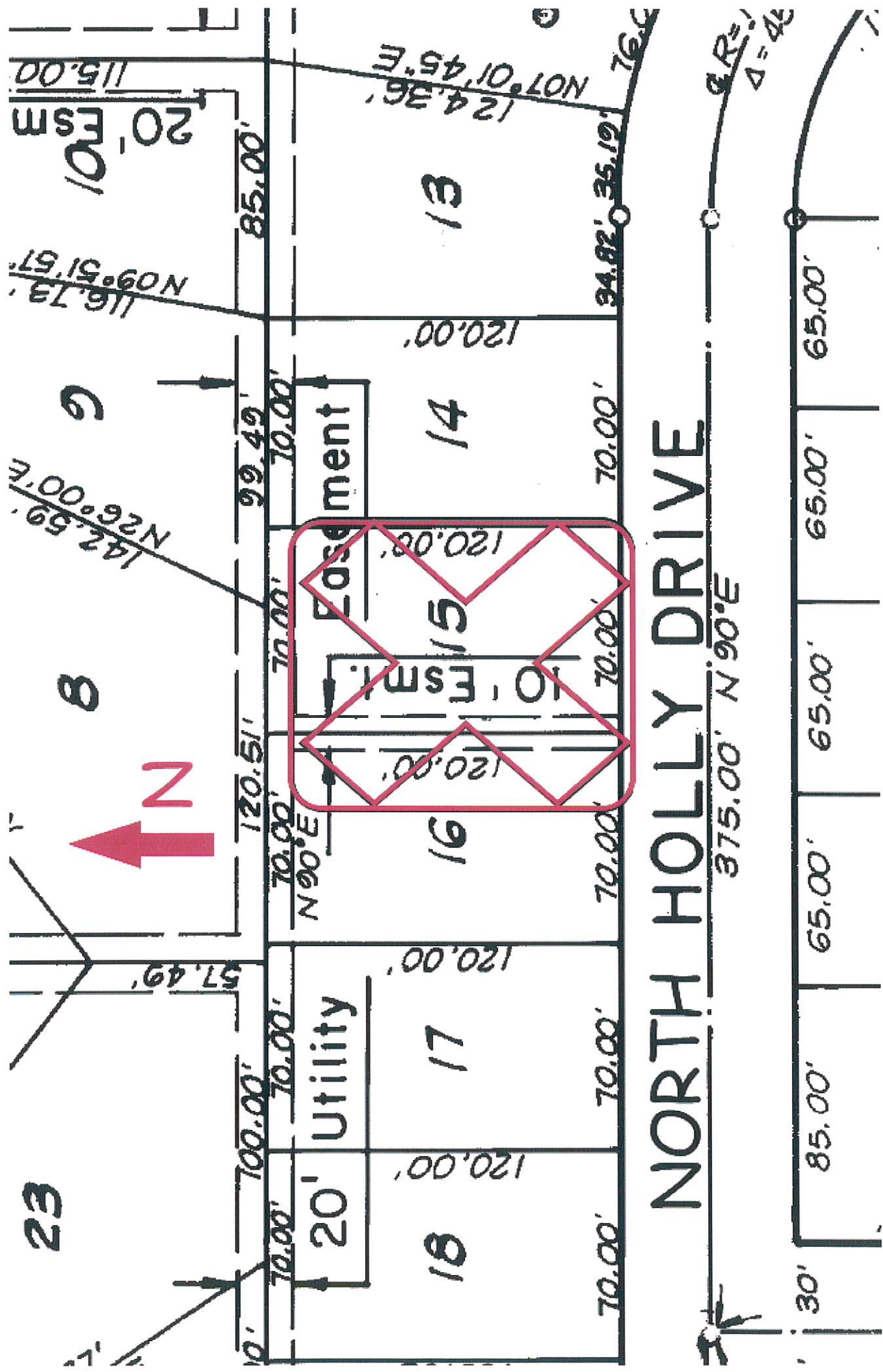
Section 3. That this Ordinance shall be effective upon its passage and adoption by the Governing Body of the City of Liberal, Kansas, and after its publication in the official City newspaper.

PASSED AND APPROVED by the Governing Body of the City of Liberal, Kansas, and signed by the Mayor this 11th day of January, 2022.

ATTEST:

, Mayor

Alicia Hidalgo, City Clerk



MINUTES
REGULAR MEETING
LIBERAL METROPOLITAN AREA
Liberal Metropolitan Area Planning Commission

The Liberal Metropolitan Area Planning Commission convened for their work session in the Commission Chambers located at 325 North Washington Avenue on December 09, 2021.

<u>Members</u>	<u>Present Today</u>	<u>No. Meetings Held Since 2021</u>	<u>No. Meetings Attended Since 2021</u>
Steve Merz, Chairman	Yes	9	9
Nick Schwindt, Vice Chair	Yes	9	8
Monalicia Arredondo	Yes	9	6
Tracy Gutierrez	No	9	7
Jeff Hall	Yes	9	8
Steven Norton	No	8	6

Staff members: Darla Harper, Secretary of the Board;
Steve Merz calls the meeting to order.

Item #1

Zoning Administrators Report

Darla explains the need for a rezone to be brought next month. It will be for a section which should have never been zoned I-1 Light Industrial. The building in question for the rezone has always been utilized as a commercial for C-2 businesses. Darla explains the pictures presented for the members to see what is surrounding the business. It was brought to their attention since it is a property which is owned by a member. Light discussion.

Darla does request the Item #6 is tabled until all members and Kevin can be present.

Darla has nothing further for the report.

Item #2

Approval of the PZA minutes of November 18, 2021 regular meeting

Motion by Jeff to accept. A second by Mona

AYES: Merz, Schwindt, Arredondo, Hall,

NAYES: None

ABSTAIN: None

ABSENT: Gutierrez, Norton

All in favor, motion carried.

Item #3

Tabled/Amended - CASE PZ-21-05.

Motion by Nick to bring item back to active from table. Jeff does second the motion.

AYES: Merz, Schwindt, Arredondo, Hall,

NAYES: None

ABSTAIN: None

ABSENT: Gutierrez, Norton

All in favor, motion carried.

Tabled/Amended - CASE PZ-21-05. This is a request to rezone the following described "M-P" Mobile Home Park and a "C-2" General Commercial District and "I-1" Light Industrial District. The owner is wanting to rezone for acceptance into the Kansas Certified Sites Program which will help future development in North Liberal. The rezone will apply to the following property:

All of PRAIRIE MEADOWS SUBDIVISION, a plat of a portion of the SE/4 of Section 21, Township 34 South, Range 33 West of the 6th Principal Meridian, Seward County, Kansas, according to the recorded Plat thereof,

AND

A tract of land in the Southeast Quarter of Section 21, Township 34 South, Range 33 West of the 6th P.M., Seward County, Kansas, more particularly described as follows:

Beginning at a steel bar with a cap at the intersection of a line which is parallel with and 30 feet West of the East line of said Quarter Section and a line parallel with and 64.75 feet North of the South line of said Quarter Section, and with bearing angles cited herein based upon the Kansas State Plane Coordinate System; thence N 88°47'17" W parallel with and 64.75 feet North of the South line of said Quarter Section, along the North line of Tucker Road, a distance of 299.99 feet; thence along a curve to the left with a radius of 340.57 feet an arc distance of 150.63 feet;

thence N 88°47'17" W a distance of 100.25 feet to the Northeasterly right of way line of U.S. Highway No. 83;

thence N 40°11'44" W along said right of way line a distance of 81.26 feet;

thence along a curve to the left with a radius of 1725 feet an arc distance of 1462.96 feet;

thence N 88°47'15" W along said right of way line a distance of 720.25 feet to the West line of said Quarter Section; thence N 1°26'04" E along said West line a distance of 321.63 feet;

thence S 88°47'14" E a distance of 2617.27 feet;

thence S 1°32'02" E parallel with and 30 feet West of the East line of said Quarter Section a distance of 931.74 feet to the point of beginning.

LESS AND EXCEPT

A parcel of land located in the Southeast Quarter of Section 21, Township 34 South, Range 33 West of the 6th Principal Meridian, Seward County, Kansas, more particularly described as follows:

Commencing at the Southeast corner of said Southeast Quarter, thence N 01°32'02" E along the East line of said Quarter a distance of 64.75 feet, thence N 88°47' 11" W a distance of 30.00 feet to the intersection of the road right-of-ways, said point also being the point of beginning; thence continuing N 88°47' 11" W along the North right-of-way line of a road a distance of 125.00 feet; thence N 01°32'02" E a distance of 80.00 feet; thence N 88°47' 11" W a distance of 442.34 feet; thence along a tangent curve to the left having a radius of 1785.00 feet, an arc length of 290.94 feet, a chord bearing of N 45°28' 08" W, and a chord length of 290.61 feet; thence N 39°51' 42" E a distance of 346.50 feet; thence S 88°47' 11" E a distance of 565.00 feet to the West right-of-way line of a road; thence S 01°32'02" W along said West right-of-way line a distance of 550.00 feet to the point of beginning.
(Address: 00000 Road J & 00000 Hwy 83) (Parcel #'s 088-145-21-0-00-01-017.02-0 & 088-145-21-0-00-01-017.00-0)

Darla explains that they want a light industrial not a heavy. Steve opens the floor to anyone present for the rezone.

Cindy Wallace, Economic Development Director, 1405 N Purdue. Ms. Wallace explains that the Site Certification is through the Department of Commerce. Explains that all land and buildings available in Liberal are on a website and there is a national website "Location One" and everything that Liberal has available is on that website. Ms. Wallace states there are only 2-3 sites in the whole state which are considered certified. When a site is certified it means everything has been taken care of for that site. "If a business wants to come in and they know the site is certified, it's probably one of the first sites they will look at" according to Ms. Wallace "It actually gets precedence in the State as a preferred site for people to look at." Ms. Wallace confirms she has had several leads including a dairy processing type plant and a cheese plant (which went to Dodge City). Another lead includes a company who takes stalks from feed grains and makes different items with it as a small manufacturing plant. Ms. Wallace explains to the commission the process of site certification and the time line which is usually a year but she completed it in 6 months. The site does need to be zoned appropriately which is industrial. Ms. Wallace points out that the site is a great site for industrial to be marketed for businesses for jobs to grow Liberal. Ms. Wallace asks if there are any questions. Confirms that the site needs water and sewer extended to it. Mona inquires about the property off Highway 54 and Bluebell which is I-2 as to whether it is being looked at for businesses also. Ms. Wallace confirms that the property is being looked at but she needs options. Ms. Wallace states she may try to get the Highway 54 & Bluebell property certified as well because it could put Liberal out in the forefront for incoming businesses. Steve asks "Who is H & O?" Ms. Wallace states "It is Tom Willis, Nick Hatcher and Cecil, I believe. The bulls on there that are grazing, I believe might belong to Rock Ormiston." Ms. Wallace reiterates that they want to continue using it for grazing until it is developed. She also states that she is running out of options and needs this available to bring in business. Steve states one of his concerns [discussed at previous meeting]

is Liberal is bound by the airport on the West with industrial South and East. He is worried about having the industrial North also. Ms. Wallace points out there are still at least 3 sections West of this property which could be utilized. Steve states his other concern is that the land is located in a flood zone. Ms. Wallace states she has that looked at and there are only a couple of small places. Mona asks if the City has to own the property because she understood it as a requirement in the information given at the previous meeting. Ms. Wallace explains that the City or County had to apply for the program but does not have to own the property. Steve confirms light industrial instead of heavy industrial. Jeff asks total acreage. Ms. Wallace states 116 total acres. She also states that the zoning is the only hinderance at this time for the certification going forward. Nick points out the high density residential area from the Comprehensive Plan map provided but does not see it becoming that at all at this point. No further questions. Ms. Wallace steps down. No one else to speak in favor nor against this rezone. Steve states that he agrees with Nick in how the use regulations for light industrial is not that far off from a C-2. Mona reiterates that she just doesn't want to see a big plant driving into or out of Liberal. Steve points out that with the light industrial there will not be a large plant allowed. Nick again states that he does not see a big difference between the light industrial and commercial so believes blessing should be given. Steve confirms with Ms. Wallace the west boundary of the property in relation to the storage units on Tucker. Brief discussion on wording for motion. Nick makes a motion to forward the request to rezone the current M-P & C-2 property to an I-1 allowing for grazing until developed to the City Commission. Mona does second the motion. No further discussion.

AYES: Merz, Schwindt, Arredondo, Hall,

NAYES: None

ABSTAIN: None

ABSENT: Gutierrez, Norton

All in favor, motion carried.

Item #4

CASE PZ-21-06: Petition submitted for the vacation of a platted easement, 10' (Ten feet) by 120' (One hundred twenty feet), in order to merge the parcels for building a home. It will utilize the small tract of land, 30' (Thirty feet) wide, for a residence since it is too narrow to build upon. The easement is located:

*Between Lot 15 & East 30' of Lot 16, Block 10 of the Holly Ridge Fourth
Addition to the City of Liberal, Seward County, Kansas*

Darla explains the placement of the easement on the map provided and why it is being vacated. There is only 30' of Lot 16 available for anything and it is not wide enough for building. The owner is wanting to merge the lots in order to build a house. Essentially making a larger lot but being able to use the whole lot.

No one in audience either for or against. (The owner had Darla speak on his behalf).

Nick makes motion to vacate the unoccupied easement between Lot 15 & the East 30' of Lot 16, Block 10 of the Holly Ridge Fourth Addition.

AYES: Merz, Schwindt, Arredondo, Hall

NAYES: None

ABSTAIN: None

ABSENT: Gutierrez, Norton

All in favor, motion carried.

Item #5

Jeff - nothing

Steven - nothing

Steve - nothing

Mona - nothing except Christmas party. Brief discussion.

Item #6

Work Session

Motion by Jeff to table the item. Mona did second the motion.

AYES: Merz, Schwindt, Arredondo, Hall

NAYES: None

ABSTAIN: None

ABSENT: Gutierrez, Norton

All in favor, motion carried.

Close the meeting.

ATTEST:

Steve Merz, Chairman

Darla Harper, Secretary

PETITION TO THE CITY OF LIBERAL

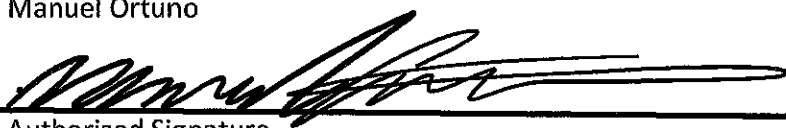
The purpose of this petition is for the platted Lot 15 & Lot 16, Block 10 Holly Ridge Fourth Addition Utility Easement which is located on the property of 831 N. Holly, to be Vacated.

The requested Vacation will apply to the following described property:

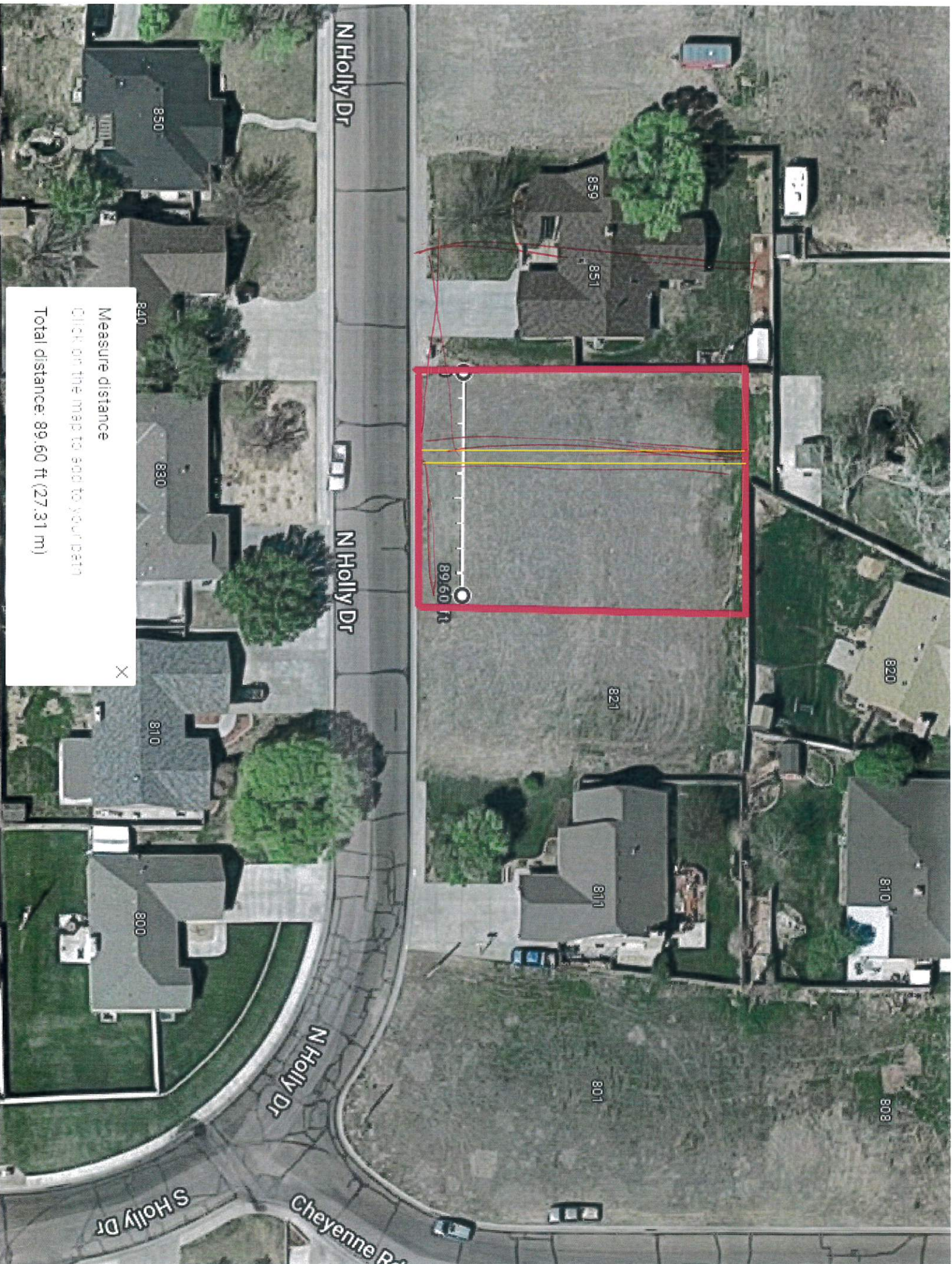
Lot 15 & Lot 16 Block 10, Holly Ridge Fourth Addition, Liberal, KS.

The reason for the vacation of the Utility easement is to comply with the **Declaration of Covenants and Restrictions of Holly Ridge 4th Addition**, we must require a One-story dwelling with basement, where the first floor to be at a minimum of 1900 square feet. And the Basement Level to be at a minimum of 1500 square feet excluding the garage. The current lot size with utility easements does not meet the requirements in size to fit a dwelling as stated above. Per the concern of it being used as a "utility easement" the location of the easements **do not** provide utility service through the property, which will not hinder the possibility for utility access for the property.

Manuel Ortuno


Authorized Signature

Date: 11-15-21



Measure distance
Click on the map to add to your path
Total distance: 89.60 ft (27.31 m)



**CITY OF LIBERAL
CITY COMMISSION MEETING
JAN 11, 2022
AGENDA ITEM # 8**

TO: City Commission:
Jeff Parsons
Jose Lara
Chris Linenbroker
Janeth Vasquez
Ron Warren

SUBJ: Upgrading Animal Shelter software

FROM: Tara Logan, Animal Shelter Attendant

DATE: January 4, 2022

I am here to discuss with you the possibility of the Liberal Animal Shelter updating their software for running the shelter. We are currently using an outdated and inefficient program. The current program, Visibility, is no longer in business and we are only running off what is already on the computer in the office. Due to it no longer being in business we are not able to do updates, contact support, or even use most of its options.

We have found this web-based program, Shelterluv, that will not only make our processes more efficient, it will also help the animals as they will potentially find new homes in a shorter time frame.

As you can read in the information I included in your packets there are many options this program has that will help streamline our day to day operations and hopefully increase our adoption rates and donations.

*Digital Applications – potential adopters can complete an application online & we at the shelter can review and decide if they are a good candidate.

*Mobile Checkout – we would be able to do the complete adoption process online including the signing of the adoption contract. They would also be able to pay the fee with their smart phone.

*Automatic To-Do Lists – this feature will be very helpful as we have rotating shift for the ACO's. When they return from their 3 days off they would be able to check the to-do list and see exactly what needs done and with which animal. This will help keep the communication lines open and everyone up to date with what is happening in the shelter.

*Microchip Auto-Uploads – this will eliminate a step entirely that we do now as this program has a partnership with AKC Reunite and it will automatically register each microchip we implant at adoption.

*Transfer to rescues digitally – complete transfers to rescues digitally in a matter of minutes.

I can go on & on about the features this program has that we are excited about using to help us at the shelter. We have been using this old & outdated system for so long we would be extremely appreciative to have a program that is state of the art! Shelterluv costs us \$2.00 per adoption with all RTO's (return to owners) and transfers to rescues being free of charge. Our goal is to easily recoup the fee for adoptions with the donation booster during the mobile checkout.

Attachment: Information about the Shelterluv program

SHELTERLUV



Information about Shelterluv

A new computer program to help streamline
Liberal Animal Shelter & increase adoptions & donations.

SHELTERLUV

\$2.5M
and counting...

We've helped our customers raise over **\$2.5 million** in donations. This year, we introduced a plug-and-play widget and COVID-19 language to our popular Donation Boost feature and saw a **13%** increase in conversions with an average amount of **\$30** given.

Field Services & Community Programs

A free, **mobile-friendly** tool to keep track of your community's needs.



Protected Pet Reports

Disease spread **stopped in its tracks!**

Enhanced Processing

Automated reports delivered to your inbox, event backdating & more!

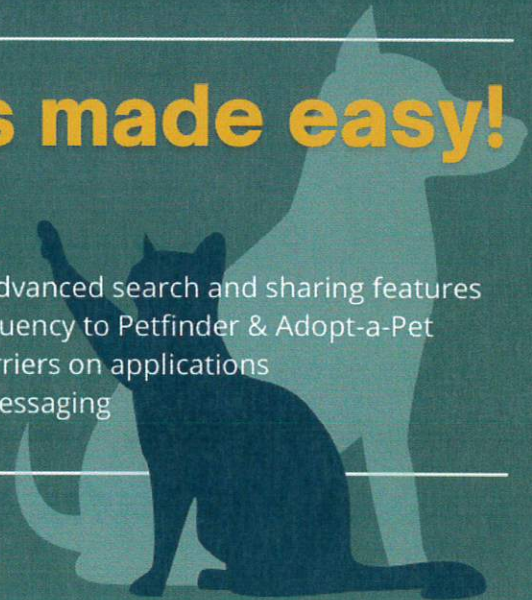


Adoptions made easy!

This year, we introduced:

- Digital Adoption Packets
- A new iframe design with advanced search and sharing features
- Increased auto-upload frequency to Petfinder & Adopt-a-Pet
- A reduction in adoption barriers on applications
- Automated confirmation messaging

YEAR IN REVIEW **2020**



Mobile Checkout for Adopters

Complete your adoption right from your phone with Mobile Checkout!

How Mobile Checkout Works

★ IT'S QUICK & EASY! ★



Receive the checkout text

You'll receive a text message that says "Complete your adoption here". Tap the link in the message to start your checkout process.



Review your new pet's information

View your new pet's photo and adoption fee, then tap "next" to carefully read through any disclaimers and the adoption agreement.



Make a donation and review special offers

Add a donation as a way to say thanks! Take advantage of special offers like pet insurance and pet supply discounts right on the spot.

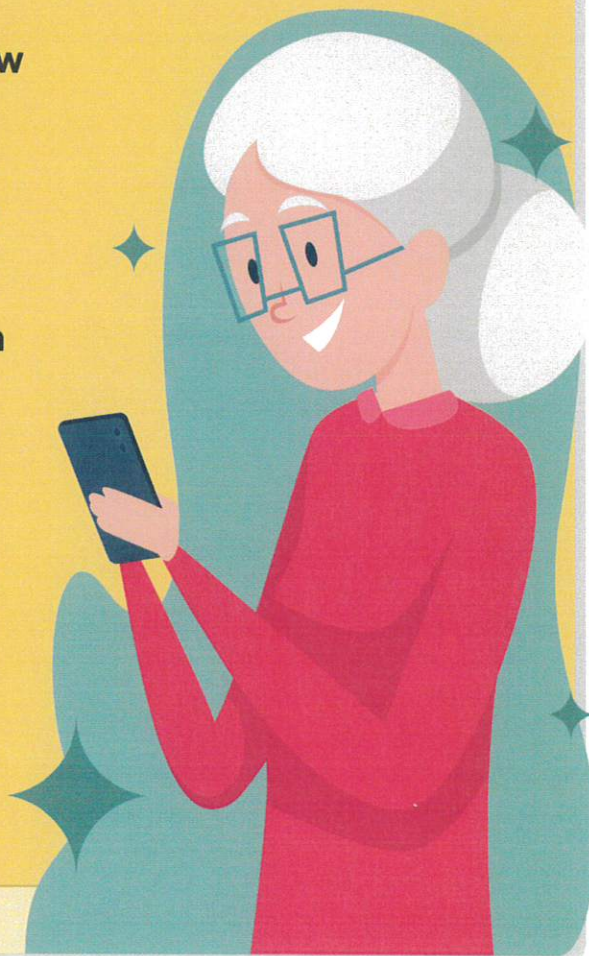


Enter payment information

Enter your credit card information, consider covering the organization's processing fees with an additional small donation, and tap "Submit Payment". Congrats on your new family member!



You'll be home with your new pet in no time!



Stripe Mobile Checkout = MORE DONATIONS THAN EVER!

37%

BEFORE: the percent
of mobile checkout
transactions that
include a donation

78%

NOW: the percent of mobile
checkout transactions that
include a donation - WOW!

DONATE

Average
donation:

28.13

82%

of orgs using
Stripe cover ALL
software and
credit card fees
through donations!

SHELTERLUV

SHELTERLUV

Save time processing transfers
with your Shelterluv partners

1

Initiate and accept transfers of **multiple animals** at one time

2

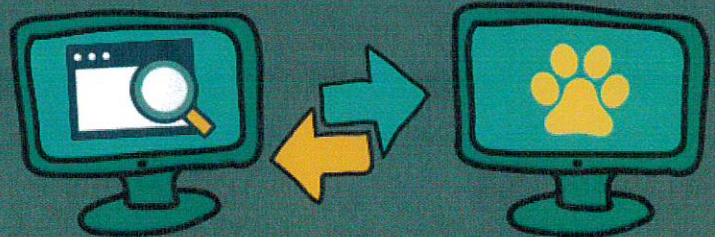
Automatically transfer entire animal records – **including medical documentation**

3

Save **time and paper** with our digital transfer experience

4

Instantly create a **transport manifest** based on the ASPCA's template



Learn more at shelterluv.com



Mobile Checkout

Process adoptions in less than 3 minutes while also immediately converting 30%+ of adopters into donors - no extra fundraising training needed



Automatic To-Do List

No more paper! Tasks appear in real time, all organized in one place, and can be completed one-by-one or as a group. Each completed task automatically updates the animal record.



Advanced Medical Features

Shelterluv's medical features were designed by an active shelter veterinarian for animal welfare environments. Think custom forms and quick fill templates for vaccines, treatments, and physical exams.



Foster Management

Easily search from the homescreen for a foster parent's capacity, availability, and preferences quickly and efficiently.



Reach More Adopters

Automatic exports to Petfinder, Adopt-a-Pet, RescueGroups, and your own website



Digital Applications

Configurable digital applications make it simple to create an applicant's record - one click and contact info is auto-populated. No more manual copying and pasting.



Powerful Reporting

Easy-to-build custom reporting - no advanced skills required! Or choose from our 30+ pre-built quick reports, including one for Shelter Animals Count.

✓ Quick and Easy Transition

✓ Responsive Support

✓ Easy Animal Transfers

✓ Microchip Auto-Uploads

✓ Configurable Intake & Outcome Forms

✓ Self-guided User Training

✓ Unlimited Users

✓ Robust User Controls

✓ Unlimited File Storage

✓ Secure, Web-Based Services

Automatic To-Do List

No more paper! Tasks appear in real time, all organized in one place, and can be completed one-by-one or as a group. Each completed task automatically updates the animal record.

[Explore all features →](#)

Due date	ID	Name	Species	Location
01/25/2019	KV2-A-25	Butterfingers	Dog	Ann Perkins
01/17/2019	KV2-A-2	Carl the Pug	Dog	Wool Wool Drive
01/17/2019	KV2-A-2	Carl the Pug	Dog	Wool Wool Drive

Complete vaccine **Schedule vaccine**

Rabies
09/19/2019 (Completed)

Bordetella (Kennel Cough)
05/27/2019 (Completed)

Bordetella (Kennel Cough)
11/28/2018 (Completed) - Microchip ID: KV2-A-2

Advanced Medical Features

Shelterluv's medical features were designed by an active shelter veterinarian for animal welfare environments. Think custom forms and quick fill templates for vaccines, treatments, and physical exams.

[Explore all features →](#)

Brick & Mortar Shelters



Process adoptions in less than 3 minutes
with mobile checkout while also immediately
converting 30%+ of those adopters into
donors



Conveniently search from the homescreen
for a foster parent's capacity, availability, and
preferences quickly and efficiently



Easily manage statuses
so you know exactly where all your animals
are throughout your process



Easily modify forms
to fit your processes



Automated to-do lists
enable adoption, medical, and behavioral
teams to work together seamlessly and
efficiently. Reduce manual data entry with
real-time task updates.



Create custom reports
for your grant requirements - no advanced
skills required! Or choose from 30+ pre-built
reports, including one for Shelter Animals
Count



Designed by an active shelter vet,
advanced medical features
allow for completing multiple tasks at once



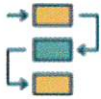
Host public events
such as adopt-a-thons and vaccine clinics



Intake planning is made easy
with custom status capabilities



Publish lost and found animals
and courtesy rehoming posts



Easily manage transfers
in and out from multiple partners



Intuitive design and self-guided user training
make it easy to learn for new staff and
volunteers

Currently, we offer integration for auto microchip upload and registration with [AKC Reunite](#), [PetLink](#), [SmartTag](#), [Found Animals](#), and [HomeAgain](#).

Take a look at the articles below for information on setting up an integration with a specific registry. You will only need to select one registry to upload to.

Each company offers different pricing and features, we recommend you research each to find the best fit for your organization.

- [Microchip Registration with AKC Reunite](#)
 - [Microchip Registration with PetLink](#)
 - [Microchip Registration with SmartTag](#)
 - [Microchip Registration with Found Animals](#)
 - [Microchip Registration with HomeAgain](#)
 - [Microchip Registration with Fi Nano \(coming soon!\)](#)
- Reach out to nano@tryfi.com for more information!

Thanks for your interest! Shelterluv is a comprehensive web-based shelter and rescue management system that tracks shelter, foster, field and community services work. Our focus is to support you in helping more people and animals within your communities.

You can get Shelterluv for **free**! Here's how.

1. Sign up for Shelterluv.

- Shelterluv charges \$2.00 (USD) per adoption (billed monthly). All other outcomes (ex. transfers, return to owner, etc.) are free of charge. Our pricing is all-inclusive. We *do not* have any yearly charges, set up, add-on or support fees of any kind!

2. Process at least 60% of your adoptions through mobile checkout.

3. Let the donations roll in! 💰

4. With an average of 78% of adopters donating \$21, Shelterluv will **more** than pay for itself.

- Our donation boost at mobile checkout works so well that 82% of our customers more than cover their software and credit card processing fees.

If there happens to be a month in 2021 in which you don't cover your software and credit card processing fees with donations, **we will make up the difference—making Shelterluv free for you.**

All-inclusive features:

- All other outcomes (transfers, return to owner, TNR, etc.)
 - This means Shelterluv is a *very affordable--and possibly free--*solution for transport- and TNR-focused groups
- Account setup and online training
- One-time data import
- Field & Community Services features
- Configurable intake & outcome forms
- Digital applications
- Digital adoption checkouts
 - Sent to the adopter's phone where they sign the contract & pay for the adoption
 - We ask for a donation on your behalf during the checkout - Shelterluv users have raised **\$7+ million dollars in donations** using our powerful Donation Boost features!
 - Try it out by texting **cat** or **dog** to **650-240-4964**
 - As a **Stripe Verified Partner**, we are able to offer integrated credit card processing
 - Stripe charges a separate fee of 2.9% + \$0.30 transaction fee
 - A nominal (nonrefundable) 0.5% fee is assessed by Shelterluv to cover the costs of setting up and maintaining the connection to Stripe; this is automatically deducted from each credit card transaction and is separate from the charges per adoption for the software.
- A custom **Donation Boost Widget**
- Powerful reporting
 - Over 35 helpful, pre-built Quick Reports including an exportable one for **Shelter Animals Count**
 - Ability to *easily* build Custom Reports
 - **Automated Reports** emailed on a set schedule
 - **Protected Pet Reports**

- Direct integrations with:
 - Petfinder
 - Adopt-a-Pet
 - RescueGroups
 - Your website (iframe or API)
 - Doobert
 - Petco Love Lost (formerly known as Finding Rover)
- Microchip auto-uploads to Michelson Found Animals, SmartTag, PetLink, AKC Reunite, and HomeAgain
- The best medical module in shelter software, hands-down
- ASPCA-approved transport manifests
- Many kennel card templates to choose from
- Behavioral Plans/Assessments and Playgroup Activities Tracking
- Unlimited user accounts with custom permissions for each one
- Unlimited photo storage and YouTube video links
- Unlimited document storage
- Unlimited support

For other questions about implementing Shelterluv for your shelter or rescue, please email us at info@shelterluv.com.

Processing applications



Zoe Rogers

Updated 3 months ago

Follow

Once you have your applications set up and shared with your potential adopters, fosters, and other members of the public (find more details [here](#) about building and sharing your applications), every digital application submitted can be found in your **Application Manager**.

You can find the Application Manager in two places:

1. Directly from the gear menu
2. From the "Application" tab on the Tasks page

Submitted Application Alerts

As applications are submitted, you'll see a small red number alert on the gear menu with the number of applications that have been submitted and not yet reviewed. This should make it very easy to see when you have new submitted applications.

The screenshot shows the Shelterluv web application. At the top, there's a navigation bar with the Shelterluv logo, a search bar, and user information (zzz_support). A red box highlights the gear menu icon, which has a small red number '2' next to it, indicating two submitted applications. A red arrow points to this gear menu. Below the navigation bar, there's a section titled 'My Partner Shelter' with tabs for ANIMALS, PEOPLE, PARTNERS, and TRANSACTIONS. The 'ANIMALS' tab is selected, showing a table of 6 animals. The table has columns for Intake, Picture, Species, Name, ID, Color, Breed, Status, Location, and By. The data rows show various animals with their details and the user 'zzz_support' as the person who submitted them.

Intake	Picture	Species	Name	ID	Color	Breed	Status	Location	By
02/15/2017		Dog	Wyatt	ZZY-A-26	Blond	Retriever, Golden	Available for Adoption in Shelter	Building 2, Cat Hallway	zzz_support
02/08/2017		Cat	ZZY Stray 1218	ZZY-A-32	Fawn	Abyssinian	Welfare Assessment	Building 2, Cat Hallway	zzz_support
02/07/2017		Dog	ZZY Stray 1215	ZZY-A-43	Black	Mixed Breed (Large)	Welfare Assessment	Building 2, Cat Hallway	zzz_support
01/18/2017		Dog	ZZY Stray 1219	ZZY-A-33	Beige	Affenpinscher	Available for Adoption in Shelter	Building 2, Cat Hallway	zzz_support
12/30/2016		Cat	ZZY Stray 1218	ZZY-A-42	Charcoal	Somali	Available for Adoption in Shelter	Building 2, Cat Hallway	zzz_support
12/06/2016		Cat	ZZY Stray 1217	ZZY-A-31	Chocolate	Abyssinian	Foster Care	Foster Care, Larry Lebowski	zzz_support

[Archives](#)

Reviewing Applications

When an application is first submitted, it will display on the very first tab on the Application Manager page, Pending Review. You can click "All Types" directly above that to filter by the type of application and by species (if applicable). If you click on a row in the list of submitted applications, the responses for that application will display on the right side of the page.

Shelterluv + QR + Animal People + Search

Application Review

All Types 1:01 Application

Please select an application to view in detail.

Pending review In Process Accepted Denied Archived

Search

Data/Time of application	Applied for	Applicant Name
09-22-2017 07:15 AM	Dog Adoption	Greg Applicant
08-09-2017 02:37 AM	Foster Dog	Duke Demo

Showing 1 to 2 of 2 entries

Application Review

Review: 09/22/2017 07:15 AM

Accept Mark In Process Reject Archive

Forwarded: 09-22-2017 07:15 AM

Print Forward This Application

First Name: Greg
Last Name: Applicant
Address: 700 College Avenue
City: Sonoma County
State: Santa Rosa
Zip: CA
95404

Help

From this tab, you can either:

1. Mark the application as in process.
2. Accept the application.
3. Reject the application.
4. Archive the application.

If you choose "Mark In Process", the app will be moved from this tab over to the next tab, In Process. From the In Process tab, you'll also have the options to accept and reject the application from there.

If you choose to accept the application, you'll have a choice to either accept and create a record for the applicant OR accept, create a record for the applicant, and email the applicant. If a matching person record already exists for the applicant, the accepted application will be added to that person's existing record under the Person History > Applications tab.

If you choose to reject the application, you'll have a choice to either reject but still create a person record for the applicant OR reject and not create a person record. For either choice, after rejecting, you'll be given the option to send an email to the applicant notifying them of their rejection if you'd like to do so. If you do create a new record OR the application is linked to an existing record, the rejected application will be added to that record under the Person History > Applications tab.

If you choose to archive the application, you'll have a choice to either archive and create a record for the applicant OR archive and not create a record. When archiving, you will not have an option to email the applicant.



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Central Region
Iowa, Kansas, Missouri, Nebraska

FAA ACE-630
Office of Airports (ACE-
600)
901 Locust, Room 364
Kansas City, MO 64106

Concessions Rent Relief Airport Rescue Grant Agreement Transmittal Letter

December 17, 2021

Mr. Brian Fornwalt
Airport Manager
Liberal Mid-America Regional Airport
324 North Kansas Ave.
Liberal, KS 67905

Dear Mr. Fornwalt:

Please find the following electronic Concessions Rent Relief Airport Rescue Grant Offer, Grant No. 3-20-0050-031-2022 for Liberal Mid-America Regional Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, no later than **February 1, 2022** in order for the grant to be valid.
- c. You may not make any modification to the text, terms, or conditions of the grant offer.
- d. The grant offer must be digitally signed by the sponsor's legal signatory authority and then routed via email to the sponsor's attorney. Once the attorney has digitally attested to the grant, an email with the executed grant will be sent to all parties.

Subject to the requirements in 2 CFR §200.305, each Concessions Rent Relief Airport Rescue Plan Reimbursement under this grant must be made electronically via the Delphi eInvoicing System. The terms and conditions of this agreement require you draw down and expend these funds within four years.

An airport sponsor may use these funds to provide rent relief to its in-terminal concessions. Please refer to the [Airport Rescue Grants Frequently Asked Questions](#) for further information.

To receive reimbursement of your Concessions Rent Relief Airport Rescue Grant funds, upload a Concessions Rent Relief Airport Rescue Plan into Delphi. The Concessions Rent Relief Airport Rescue Plan should include enough detail to permit FAA to verify compliance with the American Rescue Plan Act (Public Law 117-2).

As part of your final reimbursement request, you are required to include in Delphi:

- A signed SF-425, *Federal Financial Report*
- A signed close-out report (a sample report is available [here](#)).

Until the grant is completed and closed, you are responsible for submitting a signed and dated SF-425 annually, due 90 days after the end of each Federal fiscal year in which this grant is open (due December 31 of each year this grant is open).

I am readily available to assist you and your designated representative with the requirements stated herein. The FAA sincerely values your cooperation in these efforts.

Sincerely,

Jason Knipp

Kansas Planner

[ADO has discretion to delegate signature authority to Program Manager]



U.S. Department
of Transportation
Federal Aviation
Administration

CONCESSIONS RENT RELIEF AIRPORT RESCUE

GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date December 17, 2021

Airport/Planning Area Liberal Mid-America Regional Airport

Concessions Rent Relief
Airport Rescue Grant
Number 3-20-0050-031-2022

Unique Entity Identifier 091437988

TO: City of Liberal
(herein called the "Sponsor")

FROM: The United States of America (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Concessions Rent Relief Airport Rescue Grant Application dated June 30, 2021, for a grant of Federal funds to reimburse the Sponsor for providing relief from rent and minimum annual guarantees (MAG) to each eligible in-terminal airport concession at Liberal Mid-America Regional Airport, in accordance with the American Rescue Plan Act ("ARP Act"), Public Law 117-2, Section 7102;

WHEREAS, the Sponsor has accepted the terms of this Concessions Rent Relief Airport Rescue Grant Offer (the "Offer");

WHEREAS, in consideration of the promises, representations, and assurances provided by the Sponsor, the FAA has approved the Grant Application for the Liberal Mid-America Regional Airport, consisting of the following:

WHEREAS, this Concessions Rent Relief Airport Rescue Grant Agreement (the "Grant" or "Agreement") is provided in accordance with the ARP Act to provide certain amounts of grant assistance, as described below, to eligible sponsors in amounts to specific airports derived by legislative formula (See Section 7102 of the Act);

WHEREAS, this Grant hereby obligates \$7,363 to in-terminal Small Airport Concessions per the ARP Act, and \$1,841 to in-terminal Large Airport Concessions per the ARP Act. The obligations are to provide relief from rent and MAG obligations, as applicable, to each eligible in-terminal airport concession in an amount that reflects each eligible in-terminal airport concession's proportional share of the total amount of the rent and MAG at Liberal Mid-America Regional Airport by legislatively prescribed category (Small or Large Airport Concession), as further defined herein, for relief provided no earlier than March 11, 2021, in accordance with an FAA-approved Concessions Rent Relief Airport Rescue Plan (herein called "the Plan"), until the funds have been fully expended;

NOW THEREFORE, in accordance with the applicable provisions of the ARP Act, Public Law 117-2, Section 7102, the representations contained in the Concessions Rent Relief Airport Rescue Grant Application, and in consideration of, (a) the Sponsor's acceptance of this Offer for a Grant, the terms, conditions, and assurances of this Grant Agreement ("Grant Agreement" or "Agreement"); and, (b) the benefits to accrue to the United States and the public from the accomplishment of the Grant, and in compliance with the conditions and requirements as herein provided.

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% of the allowable concessions rent and MAG relief as a result of and in accordance with this Grant Agreement.

Assistance Listings Number (Formerly CFDA Number): 20.106

This offer is made on and **SUBJECT TO THE FOLLOWING ADDITIONAL TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$9,204, allocated as follows:
 - \$1,841 ARPA Large Concessions KY2022
 - \$7,363 ARPA Small Concessions KZ2022
2. **Grant Performance.** This Grant Agreement is subject to the following Federal award requirements:
 - a. The Period of Performance:
 1. Shall start on the date the Sponsor formally accepts this Grant and is the date signed by the last Sponsor signatory to the Grant Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant.
 2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions, or budget periods. (2 Code of Federal Regulations (CFR) § 200.1)
 - b. The Budget Period:
 1. The Budget Period for this Grant is 4 years (1,460 calendar days). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the Budget Period.

2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to § 200.308.
- c. Closeout and Termination.
1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (payoff) all obligations incurred under this award no later than 120 calendar days after the end date of the Period of Performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the Grant within one year of the Period of Performance end date with the information available at the end of 120 days. (2 CFR § 200.344)
 2. The FAA may terminate this Grant, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340 or other Federal regulatory or statutory authorities as applicable.
3. **Unallowable Reimbursable Rent Relief.** The Sponsor shall not seek reimbursement for any concessions rent and MAG relief that the FAA has determined to be unallowable under the ARP Act.
 4. **Final Federal Share of Reimbursable Rent Relief.** The United States' share of allowable Grant concessions rent relief is 100%.
 5. **Completing the Grant without Delay and in Conformance with Requirements.** The Sponsor must carry out and provide the concessions rent and MAG relief without undue delays and in accordance with this Grant Agreement, the ARP Act, and the regulations, policies, standards, and procedures of the Secretary of Transportation ("Secretary"). Pursuant to 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from the project eligible under the Grant that exceeds three months or a 25% reduction in time devoted to the Grant, and request prior approval from FAA. The report must include a reason for the stoppage. The Sponsor agrees to comply with the attached assurances, which are part of this Agreement and any addendum that may be attached hereto at a later date by mutual consent.
 6. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this Offer at any time prior to its acceptance by the Sponsor.
 7. **Offer Expiration Date.** This Offer will expire and the United States will not be obligated to pay any part of the costs unless this Offer has been accepted by the Sponsor on or before February 1, 2022, or such subsequent date as may be prescribed in writing by the FAA.
 8. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner, including uses that violate this Grant Agreement, the ARP Act, or other provision of applicable law. For the purposes of this Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor that were originally paid pursuant to this or any other Federal grant agreement(s). The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.

9. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons that may arise from, or relate to, this Grant Agreement, including, but not limited to, any action taken by a Sponsor related to or arising from, directly or indirectly, this Grant Agreement.
10. **System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).**
 - a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
 - b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit, or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/SAM/pages/public/index.jsf>.
11. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
12. **Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all concessions rent and MAG relief provided under this Grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Grant Agreement.
13. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
14. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 United States Code (U.S.C.) § 50101, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.
15. **Audits for Sponsors.**

PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA. Sponsors that expend less than \$750,000 in Federal awards and are exempt from Federal audit requirements must make records available for review or audit by the appropriate Federal agency officials, State, and Government Accountability Office. The FAA and other appropriate Federal agencies may request additional information to meet all Federal audit requirements.
16. **Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:
 - a. Verify the non-Federal entity is eligible to participate in this Federal program by:

1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-Federal entity is excluded or disqualified; or
 2. Collecting a certification statement from the non-Federal entity attesting the entity is not excluded or disqualified from participating; or
 3. Adding a clause or condition to covered transactions attesting the individual or firm is not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g., subcontracts).
 - c. Immediately disclose to the FAA whenever the Sponsor (1) learns the Sponsor has entered into a covered transaction with an ineligible entity, or (2) suspends or debars a contractor, person, or entity.

17. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to this Grant or subgrant funded by this Grant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - A. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - B. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded by this Grant.

18. Trafficking in Persons.

- a. You as the recipient, your employees, subrecipients under this Grant, and subrecipients' employees may not –
 1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 2. Procure a commercial sex act during the period of time that the award is in effect; or
 3. Use forced labor in the performance of the award or subawards under this Grant.
- b. The FAA as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
 1. Is determined to have violated a prohibition in paragraph a. of this condition; or

2. Has an employee who is determined by the agency official authorized to terminate the Grant Agreement to have violated a prohibition in paragraph a. of this condition through conduct that is either –
 - A. Associated with performance under this Grant Agreement; or
 - B. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement),” as implemented by the FAA at 2 CFR Part 1200.
- c. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a. of this condition during this Grant Agreement.
- d. Our right to terminate unilaterally that is described in paragraph a. of this condition:
 1. Implements section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. § 7104(g)), and
 2. Is in addition to all other remedies for noncompliance that are available to the FAA under this Grant Agreement.

19. Employee Protection from Reprisal.

- a. Prohibition of Reprisals —
 1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph a2. of this condition, information that the employee reasonably believes is evidence of:
 - a. Gross mismanagement of a Federal grant;
 - b. Gross waste of Federal funds;
 - c. An abuse of authority relating to implementation or use of Federal funds;
 - d. A substantial and specific danger to public health or safety; or
 - e. A violation of law, rule, or regulation related to a Federal grant.
 2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
 - a. A member of Congress or a representative of a committee of Congress;
 - b. An Inspector General;
 - c. The Government Accountability Office;
 - d. A Federal employee responsible for oversight or management of a grant program at the relevant agency;
 - e. A court or grand jury;
 - f. A management official or other employee of the Sponsor, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct; or
 - g. An authorized official of the Department of Justice or other law enforcement agency.

3. **Submission of Complaint** — A person who believes that they have been subjected to a reprisal prohibited by paragraph a. of this section may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
 4. **Time Limitation for Submittal of a Complaint** — A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
 5. **Required Actions of the Inspector General** — Actions, limitations, and exceptions of the Inspector General's office are established under 41 U.S.C. § 4712(b).
 6. **Assumption of Rights to Civil Remedy** — Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).
20. **Limitations.** Nothing provided herein shall be construed to limit, cancel, annul, or modify the terms of any Federal grant agreement(s), including all terms and assurances related thereto, that have been entered into by the Sponsor and the FAA prior to the date of this Grant Agreement.
 21. **Face Coverings Policy.** The Sponsor agrees to implement a face-covering (mask) policy to combat the spread of pathogens. This policy must include a requirement that all persons wear a mask, in accordance with Centers for Disease Control (CDC) and Transportation Security Administration (TSA) requirements, as applicable, at all times while in all public areas of the airport property, except to the extent exempted under those requirements. This special condition requires the Sponsor continue to require masks until [Executive Order 13998, Promoting COVID-19 Safety in Domestic and International Travel](#) is no longer effective.
 22. **Small and Large Concessions Rent Relief Set-Asides.** The Sponsor agrees that funds under this Grant are available for the Sponsor to provide relief from rent and MAG to eligible in-terminal Small Airport Concessions, per the Act, in the amount listed in condition 1 above, and for the Sponsor to provide relief from rent and MAG to eligible in-terminal Large Airport Concessions, per the Act, in the amount listed in condition 1 above. The Sponsor shall provide relief from rent and MAG from March 11, 2021, until the Sponsor has provided relief equaling the total grant amount, to the extent practicable and to the extent permissible under State laws, local laws, and applicable trust indentures.
 23. **Concessions Rent Relief Airport Rescue Plan.** The Sponsor agrees to submit to the FAA a Concessions Rent Relief Airport Rescue Plan ("the Plan") identifying the in-terminal Small and Large Airport Concessions, as defined in 49 CFR § 23.3, eligible to receive proportional funding under this Grant, in accordance with the ARP Act. The Sponsor agrees that the FAA will reimburse the Sponsor after the FAA accepts the Plan submitted by the Sponsor. The Sponsor agrees the Plan will include all elements as prescribed by the FAA to facilitate review of reimbursement payments that comply with the ARP Act.
 24. **Small Airport Concessions Rent Relief Set-Aside.** The Sponsor's Plan must specify relief from rent and MAG obligations to eligible in-terminal Small Airport Concession, meaning a small concession business with gross receipts, averaged over the previous three fiscal years, of less than \$56,420,000; or joint ventures as defined in 49 CFR § 23.3. The Sponsor agrees that relief provided to eligible in-terminal Small Airport Concessions will be a proportional share based on rent and MAG collected during a baseline time-period.
 25. **Large Airport Concessions Rent Relief Set-Aside.** The Sponsor's Plan must specify relief from rent and MAG obligations to eligible in-terminal Large Airport Concessions, meaning a concession as defined in 49 CFR § 23.3, that has gross receipts, averaged over the previous three fiscal years, of

more than \$56,420,000. The Sponsor agrees that relief provided to eligible in-terminal Large Airport Concessions will be a proportional share based on rent and MAG collected during a baseline time-period.

26. Adjustments to Proportionality among Airport Concessions.

- a. **Adjustments to Proportionality among Airport Concessions Set-Aside.** The Sponsor agrees that the FAA may approve reimbursement under the Act for rent and MAG relief provided to eligible in-terminal Airport Concessions on a proportional share based on rent and MAG collected during a baseline time-period. Adjustments from this proportionality amongst Airport Concessions within a respective Small or Large Concession Set-Aside are limited; must be supported by evidence and specific circumstances; and must be approved by the FAA prior to reimbursement. The Sponsor agrees the Plan will include all elements as prescribed by the FAA to facilitate review of reimbursement payments that comply with the ARP Act.
- b. **Adjustments between Small and Large Concession Set-Asides.** The Sponsor agrees that the FAA may approve reimbursement under the Act for concessions rent and MAG relief provided to eligible in-terminal Airport Concessions on a proportional share based on rent and MAG collected during a baseline time-period. Adjustments from this proportionality between Small and Large Concession Set-Asides are limited, must be supported by evidence and specific circumstances, and must be approved by the FAA prior to reimbursement. The Sponsor agrees the Plan will include all elements as prescribed by the FAA to facilitate review of reimbursement payments that comply with ARP Act.

27. Sponsor Certification of Reimbursement Request. To be reimbursed, the Sponsor shall provide the FAA with the Plan, and reporting data as requested, in lieu of invoices, and shall certify all information submitted is true and correct. The Sponsor may not use funds allocated herein for other airport purposes.

28. Concession's Certification of Relief Funds. Each airport concession to be provided relief with Grant funds shall certify to the Sponsor, prior to the Sponsor submitting a Plan, it has not and will not apply for other Federal assistance for the purpose of receiving rent and MAG relief on or after March 11, 2021.

The Sponsor's acceptance of this Offer and ratification and adoption of the Grant Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and acceptance shall comprise a Grant, as provided by the ARP Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the purpose of the ARP Act and compliance with the conditions as provided herein. Further, this Grant, inclusive of all terms, conditions, and assurances provided there, and become effective upon the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated December 17, 2021

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

Jim A. Johnson

(Signature)

Jim A. Johnson

(Typed Name)

Director

(Title of FAA Official)

Part II - Acceptance

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Grant Application and incorporated materials referred to in the foregoing Offer under Part I of this Grant Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Grant Application and all applicable terms and conditions provided for in the ARP Act and other applicable provisions of Federal law.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct. ¹

Dated January 1, 2022

City of Liberal

(Name of Sponsor)

Calvin Burke

Calvin Burke (Jan 1, 2022 17:23 CST)

(Signature of Sponsor's Designative Official/Representative)

By: Calvin Burke

(Type Name of Sponsor's Designative Official/Representative)

Title: City Manager

(Title of Sponsor's Designative Official/Representative)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Kansas. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the ARP Act. The Sponsor understands funding made available under this Grant Agreement may only be used for concessions and MAG Relief. Further, it is my opinion the foregoing Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated at _____

By: _____

(Signature of Sponsor's Attorney)

CONCESSIONS RENT RELIEF AIRPORT RESCUE GRANT ASSURANCES

AIRPORT SPONSORS

A. General.

1. These Concession Rent Relief Airport Rescue Grant Assurances are required to be submitted as part of the application by sponsors requesting funds under the provisions of the American Rescue Plan Act of 2021 ("ARP Act," or "the Act"), Public Law 117-2. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
2. Upon acceptance of this Grant Offer by the sponsor, these assurances are incorporated into and become part of this Concessions Rent Relief Airport Rescue Grant Agreement.

B. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this Grant, that:

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including, but not limited to, the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. Chapter 471, as applicable
- b. Davis-Bacon Act — 40 U.S.C. 276(a), et. seq.
- c. Federal Fair Labor Standards Act — 29 U.S.C. 201, et. seq.
- d. Hatch Act — 5 U.S.C. 1501, et. seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et. seq.
- f. National Historic Preservation Act of 1966 — Section 106 — 16 U.S.C. 470(f).
- g. Archeological and Historic Preservation Act of 1974 — 16 U.S.C. 469 through 469c.
- h. Native Americans Grave Repatriation Act — 25 U.S.C. Section 3001, et. seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) — 42 U.S.C. 4012a.
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 U.S.C. 6101, et. seq.

- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968 — 42 U.S.C. 4151, et. seq.
- s. Power plant and Industrial Fuel Use Act of 1978 — Section 403- 2 U.S.C. 8373.
- t. Contract Work Hours and Safety Standards Act — 40 U.S.C. 327, et. seq.
- u. Copeland Anti-kickback Act — 18 U.S.C. 874.1.
- v. National Environmental Policy Act of 1969 — 42 U.S.C. 4321, et. seq.
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- x. Single Audit Act of 1984 — 31 U.S.C. 7501, et. seq.²
- y. Drug-Free Workplace Act of 1988 — 41 U.S.C. 702 through 706.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 14005 – Ensuring the Future Is Made in All of America by All of America's Workers.

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3,4}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 28 CFR Part 35 – Discrimination on the Basis of Disability in State and Local Government Services.
- e. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- f. 29 CFR Part 1 – Procedures for predetermination of wage rates.¹
- g. 29 CFR Part 3 – Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.¹

- h. 29 CFR Part 5 – Labor standards provisions applicable to contracts covering Federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).¹
- i. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally assisted contracting requirements).¹
- j. 49 CFR Part 20 – New restrictions on lobbying.
- k. 49 CFR Part 21 – Nondiscrimination in Federally assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- l. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- m. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Program.
- n. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.¹
- o. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- p. 49 CFR Part 30 – Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- q. 49 CFR Part 32 – Government-wide Requirements for Drug-Free Workplace (Financial Assistance).
- r. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- s. 49 CFR Part 41 – Seismic safety of Federal and Federally assisted or regulated new building construction.

FOOTNOTES TO CONCESSIONS RENT RELIEF AIRPORT RESCUE GRANT ASSURANCE B

- ¹ These laws do not apply to airport planning sponsors.
- ² These laws do not apply to private sponsors.
- ³ Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁴ Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations, or circulars are incorporated by reference in this Grant Agreement.

1. Purpose Directly Related to the Airport

It certifies that the reimbursement sought is for a purpose directly related to the airport.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed grant; that an official decision has been made by the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing

and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed Grant and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Good Title.

It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

4. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with this Grant Agreement.
- c. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations, and the terms and conditions of this Grant Agreement.

5. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all Grant accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the Grant in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the Grant supplied by other sources, and such other financial records pertinent to the Grant. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a Grant or relating to the Grant in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United

States not later than six (6) months following the close of the fiscal year for which the audit was made.

6. Exclusive Rights.

The sponsor shall not grant an exclusive right to use an air navigation facility on which this Grant has been expended. However, providing services at an airport by only one fixed-based operator is not an exclusive right if—

- a. it is unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide the services; and
- b. allowing more than one fixed-based operator to provide the services requires a reduction in space leased under an agreement existing on September 3, 1982, between the operator and the airport.

7. Airport Revenues.

- a. The Sponsor agrees that funds under this Grant are available for the Sponsor to provide relief from rent and MAG to eligible in-terminal Airport Concessions, per the ARP Act. Apart from this relief, in no event shall airport revenue or grant reimbursement proceeds be used for any purpose beyond the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport(s).

8. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

9. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR Part 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability

1. **Programs and Activities.** If the sponsor has received a grant (or other Federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
2. **Facilities.** Where it receives a grant or other Federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
3. **Real Property.** Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. **Duration**

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

d. **Required Solicitation Language**

It will include the following notification in all solicitations for bids, Requests for Proposals for work, or material under this Grant and in all proposals for agreements, including airport concessions, regardless of funding source:

"The City of Liberal, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

e. **Required Contract Provisions.**

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally assisted programs of the DOT Acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the

land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:

- A. For the subsequent transfer of real property acquired or improved under the applicable activity, grant, or program; and
- B. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, grant, or program.
- C. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- D. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

10. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any activity that uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

11. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).



RESOLUTION ENDORSING PARTICIPATION IN THE KANSAS MAIN STREET PROGRAM

WHEREAS, the Kansas Main Street Program has been created to assist small cities in developing a public-private effort to revitalize their "Main Street" areas, and up to three cities will be selected to participate in the program in FY2021, and

WHEREAS, the Kansas National Main Street Program is of benefit to the overall economic health of the community, and

WHEREAS, the City of Liberal agrees to participate in the development of the local Main Street Program with the specific goal of revitalization of the Central Business District, including the preservation and rehabilitation of its historic and culturally important buildings.

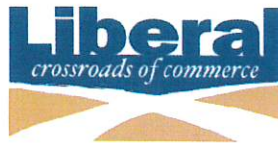
NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF
Liberal that Liberal does hereby request its selection as a participant in the Kansas Main Street program.

PASSED, APPROVED, AND ADOPTED THIS 11th DAY OF January 2022.

MAYOR

ATTEST

CITY CLERK



**CITY OF LIBERAL
CITY COMMISSION MEETING
January 11, 2022
AGENDA ITEM # 11**

To: Commissioner Jose Lara
Commissioner Chris Linenbroker
Commissioner Jeff Parsons
Commissioner Janeth Vazquez
Commissioner Ron Warren

Date: January 4, 2022

From: Karen LaFreniere, Grant Director

SUBJECT: Grant Award

On December 16, 2021, we received notice that the Bureau of Justice Assistance Grant for Adult Drug Court has been awarded to the City of Liberal. The grant is specifically for Drug Court salaries, benefits, training, software, office supplies, drug testing supplies and related drug court expenses. The application was for \$500,000 over a four-year period. The approved grant amount is \$550,000 for a four-year period. Matching funds of 25% are budgeted from the Special Alcohol Tax in the amount of \$34,375 per year. The grant award letter is attached.

Staff requests Commission approval to accept the BJA 2021 Drug Grant Award in the amount of \$550,000 for four years and authorization for Finance Director Chris Ford and Grant Director Karen LaFreniere to execute necessary documents and administer the grant using the Just Grants website.

✓ Award Letter

December 16, 2021

Dear Karen LaFreniere,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by LIBERAL, CITY OF for an award under the funding opportunity entitled 2021 BJA FY 21 Adult Drug Court and Veterans Treatment Court Discretionary Grant Program. The approved award amount is \$550,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

Congratulations, and we look forward to working with you.

Amy Solomon
Principal Deputy Assistant Attorney General

EXPENDITURE APPROVAL LISTING
AS OF 01/11/22

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
NON DEPARTMENTAL	100	5,095	ASCAP	12/20/21	ASCAP LICENSE FEE	390.00
		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.98
		6,878	EPIC TOUCH	CITY HALL	INTERNET SVC/CITY HALL	304.50
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	12.00
		191	HAY RICE AND ASSOCIATES	21-4226	2020 AUDIT/REMAINDER	1,100.00
		191	HAY RICE AND ASSOCIATES	21-4226	A-133 AUDIT/REMAINDER	6,580.00
		4,981	KANSAS DEPARTMENT OF REVENUE	CV 85188	DEC CMBS-2022 RENEWALS	550.00
		6,542	LIBERAL RESTAURANT LLC	12/28/21	ADMIN FEE/2704 CENTENNIAL	154.54-
		183	PETTY CASH	6354	UT BASEMENT/PIAZA GROUP	55.00
		183	PETTY CASH	6356	CHRISTMAS SUPPLIES	19.86
		6,543	PINNACLE DEVELOPMENTS LLC	12/28/21	ADMIN FEE/2867 CENTENNIAL	194.04-
		423	RASH OIL COMPANY	043692	PROPANE	32.40
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	71.68
		291	SERVICE JANITORIAL SUPPLY INC	317040	TRASH BAGS/CLEANER/TOWELS	374.80
		417	SOS LEASING	FEB-22	SHARP MX-M3570 COPIER	261.94
		308	SOUTHERN OFFICE SUPPLY INC	275848	SHARP MX-M7570 COPIER	400.39
		308	SOUTHERN OFFICE SUPPLY INC	275848	DECEMBER COPY CHARGES	55.00
		4,342	UNIFIRST CORPORATION	275849	DECEMBER COPY CHARGES	72.21
		342	UNITED PARCEL SERVICE	1098395	DECEMBER UNIFORM/MAT SVC	70.48
		342	UNITED PARCEL SERVICE	000663179511	UPS SHIPPING CHARGES	33.00
		342	UNITED PARCEL SERVICE	000663179521	UPS SHIPPING CHARGES	16.50
		6,138	VAS HOTELS LLC	12/28/21	ADMIN FEE/501 HOTEL DRIVE	488.31-
		2,679	WALMART COMMUNITY BRC	00976	APPRECIATION BREAKFAST	202.68
		2,679	WALMART COMMUNITY BRC	01676	APPRECIATION BREAKFAST	183.61
		2,679	WALMART COMMUNITY BRC	02740	APPRECIATION BREAKFAST	42.16
		4,697	WEX BANK	77349569	PAPER DELIVERY FEE	10.00
		4,697	WEX BANK	77349569	RASH SINCLAIR REBATE	1.93-
NON DEPARTMENTAL						TOTAL 10,080.37
LEGISLATIVE		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	62.32
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	99930	LEGALS/4573	67.50
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	99931	LEGALS/4572	67.50
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	99932	LEGALS/4574	99.00
		281	LIBERAL OFFICE MACHINES COMPANY	93728	FILE FOLDERS	30.98
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	2.42
		308	SOUTHERN OFFICE SUPPLY INC	276171	ENGRAVED PLAQUES/GAVELS	229.00
		4,726	VERIZON WIRELESS	9895623915	DATA/LINENBROKER	550.00
		4,726	VERIZON WIRELESS	9895623915	DATA/WARREN	550.00
		4,726	VERIZON WIRELESS	9895623915	DATA/VASQUEZ	550.00
		4,726	VERIZON WIRELESS	9895623915	DATA/LARA	550.00
		4,726	VERIZON WIRELESS	9895623915	DATA/PARSONS	550.00
LEGISLATIVE						TOTAL 3,308.72
MUNICIPAL COURT/DIVERSION		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	71.55
		2,329	BROOKS & ASSOCIATES	2021-2202	CITY VS A LARSON	476.00

ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MUNICIPAL COURT/DIVERSION	100	2,329	BROOKS & ASSOCIATES	2021-2675	CITY VS J JOHNSON	227.50
		603	CDW GOVERNMENT INC	P520423	PRINTER	275.08
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	108.00
		6,730	HUDDLESTON, DR CAROLYN	JAN-22	DRUG COURT PARTICIPATION	600.00
		281	LIBERAL OFFICE MACHINES COMPANY	93649	OFFICE SUPPLIES	185.47
		281	LIBERAL OFFICE MACHINES COMPANY	93750	TONER CARTRIDGE	120.99
		4,357	PACIFIC INTERPRETERS INC	SIN209103	INTERPRETER	40.60
		3,442	REIMER, ILEANA	12/16/21	INTERPRETER	80.00
		3,442	REIMER, ILEANA	12/20/21	INTERPRETER	80.00
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	130.85
		417	SOS LEASING	FEB-22	SHARP MX-4071 COPIER	255.62
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	279.78
		2,579	WALMART COMMUNITY BRC	00650	ETHERNET SWITCH	23.88
		379	YOXALL, ANTRIM, FOREMAN & FRYMIRE	CV 92057	PRO-TEM JUDGE/L FRYMIRE	250.00
		379	YOXALL, ANTRIM, FOREMAN & FRYMIRE	CV 92058	PRO-TEM JUDGE/L FRYMIRE	312.50
		379	YOXALL, ANTRIM, FOREMAN & FRYMIRE	CV 92059	PRO-TEM JUDGE/L FRYMIRE	312.50
		379	YOXALL, ANTRIM, FOREMAN & FRYMIRE	CV 92060	PRO-TEM JUDGE/L FRYMIRE	562.50
MUNICIPAL COURT/DIVERSION						4,392.82
TOTAL						
FINANCE DEPARTMENT		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	36.00
		4,342	UNITFIRST CORPORATION	1098409	DECEMBER UNIFORM/MAT SVC	198.00
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/BURKE	41.48
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/HIDALGO	31.48
CITY MANAGER						367.74
TOTAL						
FINANCE DEPARTMENT		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	66.00
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	99929	2021 BUDGET AMENDMENTS	27.00
		281	LIBERAL OFFICE MACHINES COMPANY	93616	OFFICE SUPPLIES	41.60
		281	LIBERAL OFFICE MACHINES COMPANY	93630	CALENDAR	22.90
		281	LIBERAL OFFICE MACHINES COMPANY	93783	HOLE PUNCH	108.85
		281	LIBERAL OFFICE MACHINES COMPANY	93785	OFFICE SUPPLIES	8.84
		183	PETTY CASH	6353	POSTAGE	8.70
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	227.08
		2,679	WALMART COMMUNITY BRC	02913	AIR FRESHENER/TISSUE	16.67
FINANCE DEPARTMENT						588.42
TOTAL						
PERSONNEL DEPARTMENT		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	84.00
		281	LIBERAL OFFICE MACHINES COMPANY	93608	CERTIFICATE HOLDERS	23.56
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	21.21
PERSONNEL DEPARTMENT						189.55

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EXPENDITURE APPROVAL LISTING
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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
BUILDING MAINTENANCE	100					
		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	60.78
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	152.01
		281	LIBERAL OFFICE MACHINES COMPANY	93629	CALENDAR	36.00
		465	MADDEN OIL CO	4212/2111076884	FUEL	14.46
		4,342	UNIFIRST CORPORATION	1098422	DECEMBER UNIFORM/MAT SVC	144.99
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/MCCARTER	191.01
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/WILLIAMS	41.48
						41.48
					BUILDING MAINTENANCE	
					TOTAL	682.21
I.T. DEPARTMENT		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	48.77
PLANNING & ZONING		281	LIBERAL OFFICE MACHINES COMPANY	93793	OFFICE SUPPLIES	109.55
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	46.60
						.53
					I.T. DEPARTMENT	
					TOTAL	109.55
POLICE ADMINISTRATION		1,136	BAYSINGER POLICE SUPPLY INC	1048044	UNIFORM VESTS	47.13
		7,100	BIG H BBQ	1027	CHRISTMAS MEALS	4,509.00
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	275.00
		4,814	CARROLL AUTO GLASS	51217	INSTALL WINDOW/UNIT #39	502.15
		603	CDW GOVERNMENT INC	P393692	DATA RECOVERY DRIVE	490.12
		6,845	EBELING, ROBBY	DEC-21	REIMB WORK BOOTS/GLOVES	2,086.92
		186	GALLS LLC	019842799	UNIFORM SHORTS/T LAI	100.52
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	101.22
		4,626	HAVOC SUPPLY	76108	FITTING	712.26
		6,600	HUBBIS COMMUNICATIONS	14635	BACKUP ANALOG VOICE LINE	27.38
		7,101	LAW ENFORCEMENT SEMINARS, LLC	2022298	ZOOM CLASS	30.00
		282	MEAD LUMBER DO IT CENTER	7052428	PLUMB VENT	385.00
		5,861	MEADE COUNTY SHERIFF'S DEPARTMENT	202100000002	PRISONER MAINTENANCE	6.71
		5,861	MEADE COUNTY SHERIFF'S DEPARTMENT	202100000002	PRISONER PRESCRIPTIONS	2,100.00
		1,775	MORGAN LOCKSMITHING	9923	SERVICE CALL	142.93
		1,775	MORGAN LOCKSMITHING	9920	SERVICE CALL/REKEY	135.00
		4,982	MOTOROLA SOLUTIONS	30744	COMM EQUIP LEASE PURCHASE	622.00
		4,432	PRAIRIE FIRE COFFEE	1356635	COFFEE	55,214.47
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	243.60
		291	SERVICE JANITORIAL SUPPLY INC	316916	TISSUE PAPER	105.67
		417	SOS LEASING	FEB-22	SHARP MX-3071 COPIER	82.80
		417	SOS LEASING	FEB-22	SHARP MX-3071 COPIER	270.30
						270.30

PERSONNEL DEPARTMENT
TOTAL

189.55

BUILDING MAINTENANCE
TOTAL

682.21

I.T. DEPARTMENT
TOTAL

109.55

PLANNING & ZONING
TOTAL

47.13

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ANIMAL CONTROL DIVISION	100					
		2,679	WALMART COMMUNITY BRC	00838	BATTERIES/TOILET SEAT	42.50
		2,679	WALMART COMMUNITY BRC	00838	CLEANING SUPPLIES	4.70
		3,030	WESTLAKE HARDWARE INC	7799428	FITTINGS	15.98
		3,030	WESTLAKE HARDWARE INC	7799428	PAINT	35.99
ANIMAL CONTROL DIVISION TOTAL						1,565.35
FIRE						
		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640718393	FILTER CAP/UNIT #5	22.79
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640718393	FUSES/UNIT #22	9.18
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	663.93
		3,187	CF SERVICE & SUPPLY LLC	150715	SECA CYLINDERS	675.00
		6,878	EPIC TOUCH	FIRE STATION #1	INTERNET SERVICE/FIRE	179.03
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	264.00
		6,500	KU EDWARDS CAMPUS	484F023E	CERTIFICATION TEST FEES	240.00
		2,336	LIBERAL KENWORTH	03P59003	FILTERS/STOCK	127.00
		2,336	LIBERAL KENWORTH	03P59082	FITTING/UNIT #17	18.08
		4,982	MOTOROLA SOLUTIONS	30744	COMM EQUIP LEASE PURCHASE	63,821.44
		3,259	NAPA OF LIBERAL	623753	FILTERS/UNIT #5	113.64
		3,259	NAPA OF LIBERAL	623812	LUBRICANT	22.76
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-218754	AIR/OIL FILTERS/STOCK	73.42
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-218814	JACK STANDS	369.98
		4,432	PRAIRIE FIRE COFFEE	1356055	COFFEE	52.90
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	2.65
		291	SERVICE JANITORIAL SUPPLY INC	317046	CLEANER	104.20
		417	SOS LEASING	FEB-22	SHARP MX-M3571 COPIER	200.58
		308	SOUTHERN OFFICE SUPPLY INC	275577	DECEMBER COPY CHARGES	40.00
		4,342	UNITED FIRST CORPORATION	1098414	DECEMBER UNIFORM/MAT SVC	12.98
		342	UNITED PARCEL SERVICE	00066E179521	UPS SHIPPING CHARGES	2.00
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/UNIT #21 FIRE	40.01
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/UNIT #22 FIRE	40.01
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/KIRK	46.48
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/POULTON	46.48
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/REGIER	46.48
		2,679	WALMART COMMUNITY BRC	08730	JANITORIAL SUPPLIES	70.23
		2,679	WALMART COMMUNITY BRC	08730	CUP/DRYER SHEET/DETERGENT	79.89
		3,030	WESTLAKE HARDWARE INC	7799372	FITTINGS	14.98
		3,030	WESTLAKE HARDWARE INC	7799488	FITTINGS	13.08
		3,030	WESTLAKE HARDWARE INC	7799595	BATTERY CHARGE	109.99
		3,030	WESTLAKE HARDWARE INC	7799647	FITTING	9.99
		3,030	WESTLAKE HARDWARE INC	7799724	LUMBER/FITTINGS/WIRE/#21	102.93
		3,030	WESTLAKE HARDWARE INC	7799744	FITTINGS	14.87
		3,030	WESTLAKE HARDWARE INC	7799744	FITTINGS	8.98
FIRE TOTAL						67,720.54
BUILDING INSPECTION SVC						
		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
BUILDING INSPECTION SVC	100					
		6,819	EISENHAEUER, STEPHEN E	21-JK-130	MON/702 E PANCAKE	100.00
		6,819	EISENHAEUER, STEPHEN E	21-JK-131	MON/720 E PANCAKE	100.00
		6,819	EISENHAEUER, STEPHEN E	21-JK-132	MON/740 E PANCAKE	100.00
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	72.00
		281	LIBERAL OFFICE MACHINES COMPANY	93629	NOTEBOOKS/CALENDARS	121.14
		281	LIBERAL OFFICE MACHINES COMPANY	93630	NOTEBOOK	17.50
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	1.06
		6,632	SIGN EXPRESS	3764	EMPLOYEE APPAREL ORDER	20.00
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/KIRK	24.30
		4,726	VERIZON WIRELESS	9895623915	DATA/THOMAS	40.01
		4,726	VERIZON WIRELESS	9895623915	DATA/THOMAS	40.01
		4,726	VERIZON WIRELESS	9895623915	DATA/KULOW	40.01
		4,726	VERIZON WIRELESS	9895623915	DATA/HARPER	40.01
		4,726	VERIZON WIRELESS	9895623915	DATA/GALLEGOS	40.01
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/GALLEGOS	41.48
		2,679	WALMART COMMUNITY BRC	00680	KEYBOARDS	39.96
		2,679	WALMART COMMUNITY BRC	02299	ADAPTER/SPEAKER	22.84
		2,679	WALMART COMMUNITY BRC	09393	TISSUE/AIR FRESHENERS	24.61
		2,679	WALMART COMMUNITY BRC	09393	CLEANING WIPES/STOCK	3.76
		3,030	WESTLAKE HARDWARE INC	7799506	UTILITY KNIVES	27.37
					BUILDING INSPECTION SVC	
					TOTAL	976.85
TRAFFIC CONTROL MAINT DIV						
		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	277.01
		3,894	J & A TRAFFIC PRODUCTS LLC	33495	FITTINGS	120.00
		3,894	J & A TRAFFIC PRODUCTS LLC	33593	TRAFFIC SIGNS	677.00
		279	SHERWIN WILLIAMS	97229CB	CREDIT/DUPLICATE PAYMENT	183.28-
		279	SHERWIN WILLIAMS	97230CB	PAINT SUPPLIES	33.52
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	638.80
		4,342	UNIFIRST CORPORATION	1098401	DECEMBER UNIFORM/MAT SVC	80.93
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/BRIDENSTINE	41.48
					TRAFFIC CONTROL MAINT DIV	
					TOTAL	1,746.24
STREET/HIGHWAY						
		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		6,878	EPIC TOUCH	STREET	INTERNET SERVICE/STREET	162.75
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	48.00
		282	MEAD LUMBER DO IT CENTER	7113755	FITTINGS	2.95
		4,173	RUIZ, FRANCISCO	DEC-21	REIMBURSE WORK BOOTS/HAT	93.72
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	176.00
		4,342	UNIFIRST CORPORATION	1098399	DECEMBER UNIFORM/MAT SVC	601.81
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/STREET-ON-CALL	24.30
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/CARDOZA	41.48
					STREET/HIGHWAY	
					TOTAL	1,211.79

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
FLEET MAINTENANCE	100		95 BUMPER TO BUMPER AUTO PARTS LIBERAL	500618	STOCK ROOM SUPPLIES	20.88
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	81.20
		4,342	UNIFIRST CORPORATION	1098404	DECEMBER UNIFORM/MAT SVC	100.04
					FLEET MAINTENANCE	
					TOTAL	202.12
ENGINEERING		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	60.00
					ENGINEERING	
					TOTAL	120.78
STREET LIGHTING		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	936.26
		383	STANION WHOLESALE ELECTRIC CO	5223712-00	BULBS	267.89
		383	STANION WHOLESALE ELECTRIC CO	5223812-00	LED LAMPS	305.34
					STREET LIGHTING	
					TOTAL	1,569.49
RECREATION ADMINISTRATION		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	2,461.93
		1,098	BSN SPORTS INC	914578667	BACKBOARD PADDING	239.98
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	96.00
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	7.29
		417	SOS LEASING	FEB-22	SHARP MX-3571 COPIER	212.04
		308	SOUTHERN OFFICE SUPPLY INC	275578	DECEMBER COPY CHARGES	44.00
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	2,772.78
		4,342	UNIFIRST CORPORATION	1038429	DECEMBER UNIFORM/MAT SVC	19.00
		6,801	UNITED TELEPHONE ASSOCIATION	2022060	DEC PHONE/INTERNET	800.75
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/QUINT	41.48
		2,679	WALMART COMMUNITY BRC	01150	PICTURE FRAMES/MEDIA BOOK	17.52
		2,679	WALMART COMMUNITY BRC	01251	OFFICE SUPPLIES	15.59
		2,679	WALMART COMMUNITY BRC	06616	OFFICE SUPPLIES	38.50
		2,679	WALMART COMMUNITY BRC	08620	OFFICE SUPPLIES	15.44
		3,030	WESTLAKE HARDWARE INC	7799731	TRASH CANS	51.54
					RECREATION ADMINISTRATION	
					TOTAL	6,893.84
RECREATION		7,035	AVALOS, WILLIAM	12/16/21	YOUTH SOCCER OFFICIAL	66.00
		1,098	BSN SPORTS INC	914578667	MARKING TAPE	161.80
		1,098	BSN SPORTS INC	915361734	WHISTLES/LANYARDS	34.96
		6,825	DOMINO'S PIZZA	24	REC OFFICIALS/LUNCH	50.12
		6,825	DOMINO'S PIZZA	26	REC OFFICIALS/LUNCH	50.12
		6,868	GALINDO, LESSLIE	12/16/21	YOUTH SOCCER OFFICIAL	66.00
		7,105	RED DIET CLOTHING COMPANY	1003	YOUTH BASKETBALL SHIRTS	2,610.00
		291	SERVICE JANITORIAL SUPPLY INC	318901	CUPS/LIDS/PAPER TOWELS	182.35
		308	SOUTHERN OFFICE SUPPLY INC	275620	CHRISTMAS BLAST SUPPLIES	181.65
		2,679	WALMART COMMUNITY BRC	01072	CHRISTMAS BLAST SUPPLIES	255.37

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RECREATION	100	2,679	WALMART COMMUNITY BRC	01150	CHRISTMAS BLAST SUPPLIES	112.86
		2,679	WALMART COMMUNITY BRC	01150	SAFE BOX	59.20
		2,679	WALMART COMMUNITY BRC	01251	CHRISTMAS BLAST SUPPLIES	332.41
		2,679	WALMART COMMUNITY BRC	01251	CONCESSIONS/REC CENTER	145.92
		2,679	WALMART COMMUNITY BRC	01371	CHRISTMAS BLAST SUPPLIES	38.86
		2,679	WALMART COMMUNITY BRC	01555	SNACKS/REC OFFICIALS	181.67
		2,679	WALMART COMMUNITY BRC	02953	CHRISTMAS BLAST SUPPLIES	308.25
		2,679	WALMART COMMUNITY BRC	06616	CHRISTMAS BLAST	345.26
		2,679	WALMART COMMUNITY BRC	08620	CONCESSIONS/REC CENTER	94.78
		2,679	WALMART COMMUNITY BRC	08898	YOUTH T-SHIRT SUPPLIES	116.22
		2,679	WALMART COMMUNITY BRC	12/10/21	SNACKS/REC OFFICIALS	325.02
					RECREATION TOTAL	5,718.82
SWIMMING POOL		5,153	ARLAN COMPANY INC	13715	POOL CLEANER	1,163.00
		5,153	ARLAN COMPANY INC	13724	PUMP REPLACEMENT	949.00
		3,030	WESTLAKE HARDWARE INC	7799660	ANTI-FREEZE	17.56
					SWIMMING POOL TOTAL	2,129.56
McCRAY POOL		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	55.21
					McCRAY POOL TOTAL	55.21
GOLF COURSE		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	208.48
		5,227	DISH NETWORK	GOLF COURSE	CABLE SERVICE	32.45
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	24.00
		6,378	J & M GOLF	0641141-IN	GOLF GRIPS	255.60
		6,378	J & M GOLF	0641264-IN	GOLF GRIPS	435.60
		6,378	J & M GOLF	0641339-IN	GOLF GRIPS	732.30
		282	MEAD LUMBER DO IT CENTER	7095677	SANDPAPER	4.21
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-218543	WIPER BLADES/UNIT #1	20.80
		4,342	UNITFIRST CORPORATION	1098423	DECEMBER UNIFORM/MAT SVC	71.60
		342	UNITED PARCEL SERVICE	0000662179521	UPS SHIPPING CHARGES	36.90
		5,296	UNITED RENTALS INC	201125595-002	RENTAL/PLATFORM LIFT	306.00
					GOLF COURSE TOTAL	2,188.72
PARKS		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	363.79
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	36.00
		281	LIBERAL OFFICE MACHINES COMPANY	93629	CALENDAR	24.38
		281	LIBERAL OFFICE MACHINES COMPANY	93630	CALENDAR	23.10
		3,259	NAPA OF LIBERAL	623636	STARTER/UNIT #68	140.79

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
PARKS	100	4,432	PRAIRIE FIRE COFFEE	1356050	COFFEE	67.90
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	524.65
		383	STANION WHOLESAL E ELECTRIC CO	5245797-00	HAND SAW	64.29
		4,342	UNIFIRST CORPORATION	1098428	DECEMBER UNIFORM/MAT SVC	394.10
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/YOUNG	41.74
					PARKS TOTAL	1,741.52
PARKS		6,878	EPIC TOUCH	BASEBALL	INTERNET SVC/DASEBALL	162.75
		6,878	EPIC TOUCH	MAHURON	INTERNET SVC/MAHURON	162.75
		1,775	MORGAN LOCKSMITHING	9331	KEYS	144.00
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	94.89
		3,030	WESTLAKE HARDWARE INC	7799547	BATTERY	119.99
		3,030	WESTLAKE HARDWARE INC	7799547	ACE REWARDS PROGRAM	20.00-
					PARKS TOTAL	664.38
ARKALON RECREATIONAL AREA		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	11.99
		881	SALINA SUPPLY COMPANY	S100210469.001	HYDRANTS	405.36
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	558.38
					ARKALON RECREATIONAL AREA TOTAL	975.73
DEPOT BUILDING FACILITY		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	298.96
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	288.05
					DEPOT BUILDING FACILITY TOTAL	587.01
GRIER HOUSE		2,769	AMERICAN FIRE SPRINKLER CORP	46247	FIRE SPRINKLER INSPECTION	340.00
		6,019	AT&T	DEC-21	MONTHLY PHONE CHARGES	470.69
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	699.22
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	442.64
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	112.35
					GRIER HOUSE TOTAL	2,064.90
CEMETERY		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	172.73
		178	FOSS MOTOR CO INC	6002071/1	REPAIR UNIT #42	246.50
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	6.00
		281	LIBERAL OFFICE MACHINES COMPANY	93629	CALENDAR	48.76
		281	LIBERAL OFFICE MACHINES COMPANY	93630	CALENDAR	23.10
		284	M & M TIRE SERVICE	139833	FLAT REPAIR/MOWER	21.00
		183	PETTY CASH	6355	CEMETARY DEED/RODKEY	21.00

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CEMETERY	100	183	PETTY CASH	6355	CEMETARY DEED/CHAVIRA	21.00
		183	PETTY CASH	6358	CEMETARY DEED/HARVEY	21.00
		183	PETTY CASH	6358	CEMETARY DEED/COOPER	21.00
		183	PETTY CASH	6358	CEMETARY DEED/MARTINEZ	21.00
		183	PETTY CASH	6358	CEMETARY DEED/RIVERA	21.00
		183	PETTY CASH	6359	CEMETARY DEED/MILLER	21.00
		183	PETTY CASH	6359	CEMETARY DEED/ORTIZ	21.00
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	3.18
		4,342	UNIFIRST CORPORATION	1098420	DECEMBER UNIFORM/MAT SVC	103.24
		1,666	VAN DIEST SUPPLY COMPANY	197082	HERBICIDE	5,346.00
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/BEER	41.48
		3,030	WESTLAKE HARDWARE INC	7799508	ADHESIVE/LUBRICANT	21.77
		3,030	WESTLAKE HARDWARE INC	7799676	TOOLS	317.93
		3,030	WESTLAKE HARDWARE INC	7799676	ACE REWARDS PROGRAM	130.00-
		3,030	WESTLAKE HARDWARE INC	7799704	LINEAS	24.57
					CEMETERY	
					TOTAL	6,475.04
UTILITY BILLING		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	42.00
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	629.42
		355	UTILITY PETTY CASH FUND	CV 92211	CYCLE 2 DEC BILLS	1,071.00
					UTILITY BILLING	
					TOTAL	1,803.20
					FUND 100	
					TOTAL	201,601.13
COMMUNICATIONS	202	2,539	CMS ELECTRIC COOP INC	860000/14121	ELECTRIC SERVICE	467.92
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	156.00
		4,982	MOTOROLA SOLUTIONS	30744	COMM EQUIP LEASE PURCHASE	4,648.85
		394	SCHOPNER'S WATER CONDITIONING LLC	84074	(4) 5 GALLON WATER	27.40
		417	SOS LEASING	FEB-22	SHARP MX-3071 COPIER	184.91
		2,679	WALMART COMMUNITY BRC	08182	JANITORIAL SUPPLIES	43.00
		2,679	WALMART COMMUNITY BRC	08182	COFFEE/CREAMER	51.62
		2,679	WALMART COMMUNITY BRC	08182	BATTERIES	14.06
		2,679	WALMART COMMUNITY BRC	08182	OFFICE SUPPLIES	3.50
		3,030	WESTLAKE HARDWARE INC	7799605	FITTINGS	6.27
					COMMUNICATIONS	
					TOTAL	5,603.53
					FUND 202	
					TOTAL	5,603.53
CONVENTION/TOURISM	206	6,147	ABOUD'S CATERING	E00194	CATERING/CAPITAL EVENT	1,140.00
		5,232	AMERICAN ROAD	5619	AR WINTER 2021 AD	3,100.00

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CONVENTION/TOURISM	206	7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	75.50
		890	CHRYSLER CORNER INC	106074	REPAIR UNIT #14	105.33
		7,084	GATEHOUSE MEDIA KANSAS HOLDINGS 11	0004225254	TRY SVKS WEBSITE HOSTING	18.00
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	48.00
		7,097	INTUIT	B1-679088600	QUICKBOOKS UPGRADE	1,485.80
		259	KANSAS SAMPLER FOUNDATION	19869	VALLEY FALLS REGISTRATION	324.00
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	14.07
		417	SOS LEASING	FEB-22	SHARP MX-3071 COPIER	247.69
		308	SOUTHERN OFFICE SUPPLY INC	275581	DECEMBER COPY CHARGES	23.27
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	200.16
		3,896	TRAVEL INDUSTRY ASSOC OF KANSAS	01/03/22	2022 TIAK MEMBERSHIP DUES	600.00
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/FULLER	41.48
		2,679	WALMART COMMUNITY BRC	07353	CLEANING SUPPLIES/COFFEE	41.31
		4,697	WEX BANK	77349569	FUEL/UNIT #114	42.97
		654	WILD WEST COUNTRY INC	2022	WILD WEST COUNTRY DUES	100.00
					CONVENTION/TOURISM TOTAL	7,668.36
RECREATION ADMINISTRATION 209					FUND 206 TOTAL	7,668.36
		744	BROWNS FURNITURE INC	175097	INSTALL FLOORING	3,093.49
		282	MEAD LUMBER DO IT CENTER	7066796	IRON	71.97
		282	MEAD LUMBER DO IT CENTER	7069716	FITTINGS	15.85
		282	MEAD LUMBER DO IT CENTER	7071974	FITTINGS/BLADES	37.90
		282	MEAD LUMBER DO IT CENTER	7072044	SILICONE/SWITCH/WALLPLATE	21.17
		282	MEAD LUMBER DO IT CENTER	7082023	DOORS	197.74
		282	MEAD LUMBER DO IT CENTER	7083157	DOOR KNOB SETS	90.96
		282	MEAD LUMBER DO IT CENTER	7083252	FASCIA BOARDS	187.08
		282	MEAD LUMBER DO IT CENTER	7095014	FITTINGS	36.94
		282	MEAD LUMBER DO IT CENTER	7095371	DOOR KNOB SETS	34.54
		282	MEAD LUMBER DO IT CENTER	7097176	FITTINGS	9.11
		4,075	NEW IRON & METAL OF LIBERAL INC	2117	IRON	13.40
		2,679	WALMART COMMUNITY BRC	01371	GOLF SIMULATOR	796.00
		3,030	WESTLAKE HARDWARE INC	7799679	PLUMBING/ELECTRIC SUPPLY	187.76
		3,030	WESTLAKE HARDWARE INC	7799684	FITTINGS	8.58
		3,030	WESTLAKE HARDWARE INC	7799696	PLUMBING SUPPLIES	39.55
		3,030	WESTLAKE HARDWARE INC	7799703	PLUMBING SUPPLIES	9.99
		3,030	WESTLAKE HARDWARE INC	7799714	PAINT	212.95
		3,030	WESTLAKE HARDWARE INC	7799729	PAINT SUPPLIES	53.14
					RECREATION ADMINISTRATION TOTAL	5,118.12
RECREATION		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	24.00

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AIR MUSEUM/ROBOTICS	209		2,679 WALMART COMMUNITY BRC	01316	ROBOTICS/LEGO SUPPLIES	24.00
			2,679 WALMART COMMUNITY BRC	06617	SUPPLIES/ROBOTICS	80.82
			2,679 WALMART COMMUNITY BRC	06846	SUPPLIES/ROBOTICS	103.65
						155.10
					RECREATION TOTAL	
						24.00
					AIR MUSEUM/ROBOTICS TOTAL	339.57
					FUND 209 TOTAL	5,481.69
COMM IMPROVEMENT DISTRICT 242	242		6,542 LIBERAL RESTAURANT LLC	12/28/21	CID REIMB/2704 CENTENNIAL	3,090.79
			6,543 PINNACLE DEVELOPMENTS LLC	12/28/21	CID REIMB/2867 CENTENNIAL	3,880.82
			6,138 VAS HOTELS LLC	12/28/21	CID REIMB/501 HOTEL DRIVE	9,366.24
					COMM IMPROVEMENT DISTRICT TOTAL	16,337.85
					FUND 242 TOTAL	16,337.85
EDUCATION 1/2% SALES TAX	245		6,476 EQUITY BANK/USD 480	DEC-21	USD 480 APPROPRIATION	227,204.99
					EDUCATION 1/2% SALES TAX TOTAL	227,204.99
					FUND 245 TOTAL	227,204.99
GENERAL OPERATIONS	260		3,163 G. W. VAN KEPPEL COMPANY	PS0274488-1	FITTINGS	170.48
			284 M & M TIRE SERVICE	139920	(5) TIRES/SKID STEER	1,334.50
			284 M & M TIRE SERVICE	139961	(4) TIRES/UNIT #156	781.40
			2,679 WALMART COMMUNITY BRC	01683	SHOP VACCUM	89.00
					GENERAL OPERATIONS TOTAL	2,375.38
DRAINAGE IMPROVEMENTS	4,104		SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	32.52
					DRAINAGE IMPROVEMENTS TOTAL	32.52
ECONOMIC DEVELOPMENT	261		7,102 AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
			5,729 GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	12.00

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ECONOMIC DEVELOPMENT	261	6,632	SIGN EXPRESS	3764	EMPLOYEE APPAREL ORDER	12.00
		4,726	VERIZON WIRELESS	9855623915	CELLULAR/ROTOLO	41.48
		6,747	WKREDA	01/03/22	WKREDA MEMBERSHIP DUES	450.00
					ECONOMIC DEVELOPMENT	
					TOTAL	576.26
PUBLIC TRANSPORTATION		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		6,536	CHANCE'S SERVICE CENTER	0055862	REPAIR UNIT #220	51.50
		6,536	CHANCE'S SERVICE CENTER	0055925	WHEEL ALIGNMENT/UNIT #218	102.98
		6,536	CHANCE'S SERVICE CENTER	0055940	REPAIR UNIT #200	141.84
		6,866	FINNEY COUNTY TRANSIT	12/17/21	RTAP TRAINING	90.00
		178	FOSS MOTOR CO INC	6002079/1	REPAIR UNIT #217	154.98
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	12.00
		5,291	KANSAS PUBLIC TRANSIT ASSOCIATION	R KAPP	KPTA MEMBERSHIP DUES	85.00
		281	LIBERAL OFFICE MACHINES COMPANY	93629	CALENDARS	57.14
		308	SOUTHERN OFFICE SUPPLY INC	275857	OFFICE SUPPLIES	49.09
		5,656	SOUTHWEST FAMILY MEDICINE LLC	7712427510	BUS DRIVER PHYSICAL	100.00
					PUBLIC TRANSPORTATION	
					TOTAL	905.31
CRIME/DRUG PREVENTION	262	6,753	SUR TEC INC	13827	CASPER CONNECT SOFTWARE	2,963.00
					FUND 261	
					TOTAL	1,481.57
					CRIME/DRUG PREVENTION	
					TOTAL	2,963.00
HOUSING	263	2,018	AMERICAN TITLE & ABSTRACT SPEC INC	212 N TULANE	FIRST-TIME HOMEBUYER PROG	2,500.00
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	12.00
		5,202	INTEGRITY SIDING AND WINDOW LLC	12/27/21	WEATHERIZE/WINDOWS/DOOR	3,000.00
		183	PETTY CASH	6357	LIEN REL/1106 S NEW YORK	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/1005 JORDAN	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/601 WEBSTER	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/502 N CAIN	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/718 ELM BLVD	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/917 CALHOUN	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/904 ELM BLVD	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/320 W 2ND ST	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/916 S CAIN	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/1310 CHARLES	24.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/1403 NELSON	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN REL/422 PRINCETON	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN REL/904 N CARLTON	20.00

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
HOUSING	263	3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN REL/844 SYCAMORE ST	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN RELEASE/311 HAROLD	20.00
		3,713	SEWARD COUNTY REGISTER OF DEEDS	12/28/21	LIEN REL/2141 TULIP LANE	20.00
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/IAFRENIERE	41.48
					HOUSING TOTAL	5,877.48
					FUND 263 TOTAL	5,877.48
BEAUTIFICATION	264	1,658	AUTO ZONE COMMERCIAL PROGRAM	1640718990	DOOR HANDLE/UNIT #161	28.41
		6,862	CROELL INC	598903	CONCRETE/8TH ST	315.00
		271	KEATING TRACTOR & EQUIPMENT INC	290291	FUEL FILTER	13.98
		284	M & M TIRE SERVICE	139845	FIAT REPAIR/UNIT #75	21.00
		291	SERVICE JANITORIAL SUPPLY INC	317065	PAPER TOWELS	83.50
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	31.78
		1,666	VAN DIEST SUPPLY COMPANY	195837	FERTILIZER	7,968.00
		1,666	VAN DIEST SUPPLY COMPANY	195886	HERBICIDE	8,676.25
		1,666	VAN DIEST SUPPLY COMPANY	195887	HERBICIDE	707.00
		1,666	VAN DIEST SUPPLY COMPANY	195888	HERBICIDE	117.15
		3,030	WESTLAKE HARDWARE INC	7799376	CHRISTMAS SUPPLIES	13.98
		3,030	WESTLAKE HARDWARE INC	7799386	CHRISTMAS SUPPLIES	19.98
		3,030	WESTLAKE HARDWARE INC	7799411	CHRISTMAS SUPPLIES	15.00
		3,030	WESTLAKE HARDWARE INC	7799459	EDGER SPLINE	12.00
		3,030	WESTLAKE HARDWARE INC	7799562	PEST CONTROL	17.77
		3,030	WESTLAKE HARDWARE INC	7799568	CONCRETE MIX	7.98
		3,030	WESTLAKE HARDWARE INC	7799600	FITTINGS	8.38
		3,030	WESTLAKE HARDWARE INC	7799608	FITTINGS	16.76
		3,030	WESTLAKE HARDWARE INC	7799670	CONCRETE MIX	192.78
					BEAUTIFICATION TOTAL	18,266.70
					FUND 264 TOTAL	18,266.70
CONSTRUCTION IMPROVEMENTS	301	7,103	DEAN E NORRIS, INC	12/28/21	PV#1/CENTER	108,045.00
		279	SHERWIN WILLIAMS	2662-7	PAINT SUPPLIES	234.06
		4,104	SOUTHERN PIONEER ELECTRIC CO	42941	ELECTRIC CONNECT/WWTUP	85,700.00
		6,583	VOGTS-PARGA CONSTRUCTION LLC	01/03/22	PAY VOUCHER NO 8/2NDSTW	366,029.33
					CONSTRUCTION IMPROVEMENTS TOTAL	560,008.39
					FUND 301 TOTAL	560,008.39
AIRPORT UTILITY	501	7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AIRPORT UTILITY	501	4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	671.82
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	42.00
		191	HAY RICE AND ASSOCIATES	21-4226	2020 AUDIT/REMAINDER	450.00
		281	LIBERAL OFFICE MACHINES COMPANY	93630	CALENDAR	76.59
		6,165	PLUNKETT'S PEST CONTROL	7359473	PEST CONTROL	36.77
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	27.12
		4,342	UNIFIRST CORPORATION	1098418	DECEMBER UNIFORM/MAT SVC	339.10
		4,726	VERIZON WIRELESS	9895623915	DATA/SERVICE	40.01
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/FORNWALT	46.48
		2,679	WALMART COMMUNITY BRC	07360	CHRISTMAS DECORATIONS	257.36
		3,030	WESTLAKE HARDWARE INC	7799591	LEAD TESTING KITS	25.98
					AIRPORT UTILITY	
					TOTAL	2,074.01
AIRPORT IMPROVEMENTS	503	5,060	LOCHNER	000015815-1	PROFESSIONAL SVC/APMT21	8,675.72
		5,060	LOCHNER	000015815-3	PROFESSIONAL SVC/APMT21	28,441.86
		5,060	LOCHNER	000015815-4	PROFESSIONAL SVC/APMT21	17,344.54
					AIRPORT IMPROVEMENTS	
					TOTAL	54,462.12
AIR MUSEUM	504	7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		1,434	BORN AVIATION PRODUCTS INC	0090799-IN	GIFT SHOP RESALE ITEMS	203.80
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	96.00
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	99593	VETERANS DAY ADVERTISING	100.00
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	99594	HOLIDAY ADVERTISING	150.00
		4,991	HIGH PLAINS DAILY LEADER AND TIMES	99595	WINTER SPORTS PREVIEW	210.00
		6,512	IMMELL, ROBERT	5619	RB EMPLOYEE HOLIDAY MEALS	56.00
		7,041	REDSTONE FOODS INC	686950	GIFT SHOP RESALE ITEMS	543.91
		417	SOS LEASING	FEB-22	SHARP MX-2651 COPIER	169.16
		308	SOUTHERN OFFICE SUPPLY INC	275600	DECEMBER COPY CHARGES	62.84
		4,936	VIP ELECTRICAL AND SECURITY	8580	SECURITY SYSTEM	75.00
		2,679	WALMART COMMUNITY BRC	09123	EXHIBIT EXPENSES	34.96
		2,679	WALMART COMMUNITY BRC	09123	OFFICE SUPPLIES	17.90
		4,101	WOWTOYZ	74700	GIFT SHOP RESALE ITEMS	457.25
					AIR MUSEUM	
					TOTAL	2,237.60
					FUND 504	
					TOTAL	2,237.60

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
REFUSE	510	3,812	AIRGAS MID SOUTH INC	9120464681	ACETYLENE	51.16
		7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		6,878	EPIC TOUCH	SANITATION	INTERNET SVC/SANITATION	162.75
		3,891	FASTENAL COMPANY	KS1B92612	FITTINGS/STOCK	123.76
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	24.00
		191	HAY RICE AND ASSOCIATES	21-4226	2020 AUDIT/REMAINDER	550.00
		271	KEATING TRACTOR & EQUIPMENT INC	290342	FITTINGS/UNIT #57	37.99
		4	KOST TRUCK SUPPLY INC	320959	CHAIN OIL/STOCK	53.96
		4	KOST TRUCK SUPPLY INC	321018	SHAFT/UNIT #91	184.14
		281	LIBERAL OFFICE MACHINES COMPANY	93713	OFFICE SUPPLIES	32.28
		284	M & M TIRE SERVICE	139919	FLAT REPAIR/UNIT #152	21.00
		284	M & M TIRE SERVICE	139928	FLAT REPAIR/UNIT #92	33.50
		284	M & M TIRE SERVICE	139974	(4) TIRES/UNIT #152	761.80
		794	MYRIAD MACHINE CO	82857	FORK LIFT TIRES	397.64
		3,259	NAPA OF LIBERAL	623187	STEERING FILTER/#57	24.54
		4,075	NEW IRON & METAL OF LIBERAL INC	2104	METAL	2,409.50
		4,075	NEW IRON & METAL OF LIBERAL INC	2140	METAL	187.00
		308	SOUTHERN OFFICE SUPPLY INC	275437	PLANNERS/CALENDARS	96.29
		308	SOUTHERN OFFICE SUPPLY INC	275809	CANNED AIR	9.96
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	260.22
		3,238	SOUTHWESTERN EQUIPMENT CO	040825	FITTINGS/STOCK	4,925.66
		6,652	TRUCK CENTER COMPANIES	XAL02010035:01	FITTINGS/STOCK	701.54
		6,652	TRUCK CENTER COMPANIES	XAL02010367:01	FITTINGS/UNIT #57	403.20
		4,342	UNIFIRST CORPORATION	1038412	DECEMBER UNIFORM/MAT SVC	333.28
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/ARREDONDO	41.48
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/CARDOZA	24.30
					REFUSE	
					TOTAL	11,911.73
SEWER ADMINISTRATIVE	520	7,102	AT&T	DEC 07 - JAN 6	AT&T TELEPHONE SERVICE	60.78
		7,085	AT&T	DEC-21	MONTHLY PHONE CHARGES	86.40
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	8.89
		6,823	CRUZ, IVAN	DEC-21	REIMBURSE TRAVEL EXPENSE	17.52
		4,823	ENVIRONMENTAL EXPRESS	1000678001	PH BUFFERS/PIPETTES	5,195.00
		1,104	GENERAL PEST CONTROL	369047	PEST CONTROL	49.17
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	72.00
		196	HACH	12777871	PIPETTE TIPS/BOTTLE/WATER	316.58
		191	HAY RICE AND ASSOCIATES	21-4226	2020 AUDIT/REMAINDER	550.00
		6,574	IDEATEL TELCOM	26789	INTERNET SERVICE	99.90
		4,449	IDEXX DISTRIBUTION INC	3097636161	TESTING SUPPLIES	176.81
		281	LIBERAL OFFICE MACHINES COMPANY	93629	CALENDARS	57.84
		3,065	PAGE ANALYTICAL SERVICES INC	2160147872	ANALYTICAL CHARGES	155.00
		3,065	PAGE ANALYTICAL SERVICES INC	2160147873	ANALYTICAL CHARGES	345.00
		3,065	PAGE ANALYTICAL SERVICES INC	2160148487	ANALYTICAL CHARGES	155.00
		3,065	PAGE ANALYTICAL SERVICES INC	2160148508	ANALYTICAL CHARGES	265.00
					FUND 510	
					TOTAL	11,911.73

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
SEWER ADMINISTRATIVE	520					
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	1.89
		394	SCHOEPNER'S WATER CONDITIONING LLC	90201956	(6) 5 GALLON WATER	41.10
		308	SOUTHERN OFFICE SUPPLY INC	275608	BUSINESS CARD/J RANDES	24.00
		4,342	UNIFIRST CORPORATION	1098410	DECEMBER UNIFORM/MAT SVC	212.59
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/ROBERTS	24.30
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/ON-CALL #96	24.30
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/RANDES	31.48
		2,679	WALMART COMMUNITY BRC	03754	VINEGAR	23.34
		4,697	WEX BANK	77349569	FUEL/UNIT #167	73.45
		4,697	WEX BANK	77349569	FUEL/UNIT #58	181.56
		4,697	WEX BANK	77349569	FUEL/UNIT #64	92.17
					SEWER ADMINISTRATIVE TOTAL	8,341.07
SEWER LINE CLEANING						
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	119.21
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/ON-CALL PLANT	24.30
		4,697	WEX BANK	77349569	FUEL/UNIT #63	46.74
		4,697	WEX BANK	77349569	FUEL/UNIT #63	55.87
		4,697	WEX BANK	77349569	FUEL/UNIT #63	267.42
		4,697	WEX BANK	77349569	FUEL/UNIT #189	377.04
		4,697	WEX BANK	77349569	FUEL/UNIT #102	59.06
					SEWER LINE CLEANING TOTAL	949.64
SEWER PLANT OPERATION						
		7,052	APPLIED INDUSTRIAL TECHNOLOGIES	7023116648	HYDRAULIC PUMP	1,865.19
		36 B & B ELECTRICAL INC	02319	REPAIR BELT PRESS		1,406.80
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	831.94
		5,154	ELECTRIC MOTOR SERVICE INC	97743	BALL BEARING/PUMP MOTOR	360.34
		5,553	HAWKINS INC	6082115	POLYMER	4,830.00
		4,342	UNIFIRST CORPORATION	1098410	DECEMBER UNIFORM/MAT SVC	346.35
		2,679	WALMART COMMUNITY BRC	06873	WRENCH	12.88
		3,030	WESTLAKE HARDWARE INC	7799661	FITTING	4.59
		3,030	WESTLAKE HARDWARE INC	7799668	FITTINGS	9.18
		4,697	WEX BANK	77349569	FUEL/UNIT #30	58.91
					SEWER PLANT OPERATION TOTAL	9,726.18
					FUND 520 TOTAL	19,016.89
					FINAL BILL REFUND	57.20
					530 *****MISC-UT BILLING REFUNDS	
					000051451	
					DEC #3 2021	
					NATURAL GAS SERVICE	1,923.49
					SEWER PLANT OPERATION TOTAL	57.20
WATER UTILITY ADMIN						
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	1,923.49

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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
WATER UTILITY ADMIN	530	5,961	CINTAS FIRST AID & SAFETY	5086918949	MEDICINE CABINET SUPPLIES	105.61
		5,729	GOOGLE INC	4045257132	GOOGLE BUSINESS APPS	120.00
		191	HAY RICE AND ASSOCIATES	21-4226	2020 AUDIT/REMAINDER	770.00
		6,600	HUBBIS COMMUNICATIONS	14635	ETHERNET CONNECTION	55.65
		6,600	HUBBIS COMMUNICATIONS	14635	BACKUP ANALOG VOICE LINE	43.77
		6,600	HUBBIS COMMUNICATIONS	14635	INTERNET CONNECTION	50.00
		343	RESERVE ACCOUNT	DEC-21	MONTHLY POSTAGE	.53
		291	SERVICE JANITORIAL SUPPLY INC	317061	TRASH BAGS	118.00
		4,342	UNIFIRST CORPORATION	1098409	DECEMBER UNIFORM/MAT SVC	60.32
					WATER UTILITY ADMIN TOTAL	3,247.37
WATER UTILITY						
		4,385	BLACK HILLS CORPORATION	DEC #3 2021	NATURAL GAS SERVICE	1,320.22
		6,536	CHANCE'S SERVICE CENTER	0055908	WHEEL ALIGNMENT/UNIT #30	102.98
		2,539	CMS ELECTRIC COOP INC	762400/12786	ELECTRIC SERVICE/WELL #61	626.39
		2,539	CMS ELECTRIC COOP INC	762500/12786	ELECTRIC SERVICE/WELL #62	669.67
		2,539	CMS ELECTRIC COOP INC	762600/12786	ELECTRIC SERVICE/WELL #63	642.23
		3,891	FASTENAL COMPANY	KS1B392504	GLOVES	56.73
		178	FOSS MOTOR CO INC	5000577	SENSOR/SEAL/UNIT #30	50.48
		178	FOSS MOTOR CO INC	6001841/1	REPAIR UNIT #31	48.84
		2,336	LIBERAL KENWORTH	03F58970	FITTINGS/WELL #17	39.15
		282	MEAD LUMBER DO IT CENTER	34737950	CREDIT/DUPLICATE PAYMENT	47.14-
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	9,304.43
		4,104	SOUTHERN PIONEER ELECTRIC CO	DEC #3 2021	ELECTRIC SERVICE	351.05
		383	STANION WHOLESALE ELECTRIC CO	5252579-00	BULBS	59.28
		383	STANION WHOLESALE ELECTRIC CO	5252919-00	LED BULBS	399.00
		383	STANION WHOLESALE ELECTRIC CO	5256568-00	SOCKETS	194.71
		383	STANION WHOLESALE ELECTRIC CO	5259489-00	PHOTO CONTROL/SOCKETS	65.41
		383	STANION WHOLESALE ELECTRIC CO	5259562-00	RECEPTACLE/WELL #27	23.58
		5,314	TIM EKKEL DIESEL REPAIR	W1007333	REPAIR WELL #29	362.50
		4,342	UNIFIRST CORPORATION	1098409	DECEMBER UNIFORM/MAT SVC	112.36
		342	UNITED PARCEL SERVICE	000066E179511	UPS SHIPPING CHARGES	61.88
		342	UNITED PARCEL SERVICE	000066E179521	UPS SHIPPING CHARGES	62.30
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/ON-CALL SUPPLY	41.48
		2,679	WALMART COMMUNITY BRC	01188	TOOLS/CHARGER	96.06
					WATER UTILITY TOTAL	14,643.59
WATER DISTRIBUTION						
		1,658	AUTO ZONE COMMERCIAL PROGRAM	1640714362	SIGNAL LAMP/UNIT #33	18.04
		6,280	CORE & MAIN LP	P603341	FITTING	4,346.46
		6,280	CORE & MAIN LP	P697400	FITTINGS	1,276.26
		6,280	CORE & MAIN LP	P968495	METER/FITTINGS	2,583.00
		6,280	CORE & MAIN LP	Q089610	METERS	3,747.30
		6,280	CORE & MAIN LP	Q095663	FITTING	674.28
		6,280	CORE & MAIN LP	Q096678	FITTINGS	2,097.30
		6,280	CORE & MAIN LP	Q096678	FITTINGS	1,990.89
		6,280	CORE & MAIN LP	Q130041	VALVE BOX RISERS	1,805.04

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WATER DISTRIBUTION	530	6,280	CORE & MAIN LP	Q145761	FITTINGS	1,186.28
		3,891	FASSTENAL COMPANY	KSLIB92504	GLOVES	56.73
		4,626	HAVOC SUPPLY	76338	FITTINGS/CEMENT	43.01
		284	M & M TIRE SERVICE	140036	FLAT REPAIR/UNIT #27	21.00
		3,221	MUNICIPAL SUPPLY INC	0822280-IN	FITTINGS	1,550.00
		3,259	NAPA OF LIBERAL	623658	ALTERNATOR/BELT/UNIT #31	447.83
		3,259	NAPA OF LIBERAL	623713	RETURN ALTERNATOR/#31	55.00-
		3,845	O'REILLY AUTOMOTIVE STORES INC	1453-218545	RETURN ALTERNATOR/#31	303.49-
		4,342	UNIFIRST CORPORATION	1098409	DECEMBER UNIFORM/MAT SVC	423.17
		5,296	UNITED RENTALS INC	201460090-001	PUMPS	661.28
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/ON-CALL DIST	24.30
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/CORONA	41.48
		4,726	VERIZON WIRELESS	9895623915	CELLULAR/WATER DEPT TAB	40.01
		3,030	WESTLAKE HARDWARE INC	7799535	DRILL IMPACT KITS	259.98
		3,030	WESTLAKE HARDWARE INC	7799535	ACE REWARDS PROGRAM	60.00-
					WATER DISTRIBUTION	
					TOTAL	22,875.15
					FUND 530	
					TOTAL	40,823.31
	601	5	ADVANCE INSURANCE COMPANY OF KANSAS	JAN-22	LIFE INSURANCE	1,700.51
		693	AFLAC INSURANCE COMPANY	JAN-22	AFLAC INSURANCE	7,127.84
		61	BLUE CROSS - BLUE SHIELD	JAN-22	HEALTH/DENTAL INSURANCE	234,810.93
		6,545	EMPPOWER RETIREMENT	20211223	PAYROLL SUMMARY	1,413.27
		424	KANSAS DEPARTMENT OF REVENUE	20211223	PAYROLL SUMMARY	14,186.54
		237	KANSAS PUBLIC EMPLOYEES	20211223	PAYROLL SUMMARY	25,018.21
		237	KANSAS PUBLIC EMPLOYEES	20211223	PAYROLL SUMMARY	7,845.62
		237	KANSAS PUBLIC EMPLOYEES	20211223	PAYROLL SUMMARY	24,611.90
		237	KANSAS PUBLIC EMPLOYEES	20211223	PAYROLL SUMMARY	16,605.33
		4,153	SUNFLOWER BANK	20211223	PAYROLL SUMMARY	28,642.44
		4,153	SUNFLOWER BANK	20211223	PAYROLL SUMMARY	28,642.44
		4,153	SUNFLOWER BANK	20211223	PAYROLL SUMMARY	28,427.23
					TOTAL	419,032.26
					FUND 601	
					TOTAL	419,032.26
OTHER GOVERNMENTAL	602	281	LIBERAL OFFICE MACHINES COMPANY	93616	OFFICE SUPPLIES	38.79
		281	LIBERAL OFFICE MACHINES COMPANY	93837	OFFICE SUPPLIES	92.53
		281	LIBERAL OFFICE MACHINES COMPANY	93867	ENVELOPES	17.99
					OTHER GOVERNMENTAL	
					TOTAL	149.31

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EXPENDITURE APPROVAL LISTING
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ACCOUNT DESCRIPTION	FUND	VDR #	VENDOR	INVOICE #	DESCRIPTION	AMOUNT
	603	695	UNITED WAY	20211223	PAYROLL SUMMARY	
					FUND 602	
					TOTAL	149.31
						50.00
					TOTAL	50.00
					FUND 603	
					TOTAL	50.00
					TOTAL	1,604,659.82

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