

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

June 26, 2012

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, June 26, 2012.

Commissioners Present: Mayor Tim Long, Vice Mayor Joe Denoyer, Dave Harrison, Larry Koochel and Janet Willimon.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, City Engineer Pete Earles, Fire Chief Kelly Kirk, and City Attorney Shirla McQueen.

Mayor Long declared the meeting called to order and City Clerk Giskie read the roll call declaring a quorum present. The Pledge of Allegiance was recited and the invocation was given by Ann Holman of the Risen Glory Church.

1. Awards/Proclamations/Presentations. *No items were presented.*

2. Approval of Agenda.

Mayor Long requested approval of the agenda, as presented.

Commissioner Koochel moved to approve the agenda, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Mayor Long requested approval of the minutes from the June 12, 2012 regular meeting.

Vice Mayor Denoyer moved to approve the minutes of the June 12, 2012 regular meeting, as presented. The motion was seconded by Commissioner Willimon and carried unanimously.

4. Items from Citizens.

Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

6. Consent Agenda.

a. Acknowledge Receipt of Minutes:

1. Diversity Council, May 1, 2012 & June 5, 2012.
2. Liberal Housing Authority, May 9, 2012.
3. JEDC, June 11, 2012.
4. Liberal Memorial Library Board, June 19, 2012.
5. Traffic Safety, June 21, 2012.
6. Liberal Convention & Tourism, June 21, 2012.

• Mayor Long inquired if the Commission wished to remove any items for further discussion.

Koochel moved to approve the Consent Agenda, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried unanimously.

7. PUBLIC HEARING – KDHE REVOLVING LOAN FUND APPLICATION.

Mayor Long declared the public hearing open and City Clerk Giskie reported the proper legal notice had been given.

- City Engineer Earles advised this is the second public hearing to gain input from the public regarding the City's intent to apply for a Kansas Development of Health and Environment (KDHE) Revolving Loan Application for rehabilitation of the City's wastewater system. He reviewed the improvements needed to the wastewater system built in 1985.
- Mr. Earles requested Commission approval to submit the application to the KDHE so the funds could be aside for the project. He explained the estimated cost of construction is just over \$20,000,000 and reported KDHE wouldn't charge interest until money is drawn for the project.
- Commissioner Willimon questioned the timeframe of the project. Mr. Earles explained the project would probably occur in 2013.
- Commissioner Harrison explained the sewer rates will probably increase in order to pay for the system improvements.

There being no further comments from the audience, City staff or City Commission, Mayor Long declared the public hearing closed.

Vice Mayor Denoyer moved to approve submittal of the KDHE application for the wastewater system rehabilitation, as presented. The motion was seconded by Commissioner Koochel and carried unanimously.

8. Diversity Council Board Appointment.

- City Manager Hall reported the Diversity Council was established with the hope of solving diversity issues in the community. He noted the committee is growing and will eventually grow into a regular advisory board.

Vice Mayor Denoyer moved to appoint Rudy Alfaro to the Diversity Council Board, as presented. Commissioner Harrison seconded the motion, which carried unanimously.

9. Firefighter Protective Clothing Purchase.

- Fire Chief Kirk reported this is a regular budgeted item for three sets of protective clothing meeting NFPA guidelines. He referred to the quotations received and recommended staying with Quest Enterprise for \$3,942.00.
- Vice Mayor Denoyer questioned if there is clothing that can be purchased to assist the firefighters in the extreme heat we are experiencing. Fire Chief Kirk advised they continue to use the structural fire gear and rotate the firefighters fairly often to keep them cool.

Commissioner Harrison moved to approve the purchase of three (3) sets of protective clothing for the Fire Department at a cost of \$3,942.00. Commissioner Willimon seconded the motion, which carried unanimously.

10. Convention & Tourism Bureau Vehicle Request.

- Finance Director Ford requested approval to replace the Tourism van that was involved in an accident and was declared a total loss. He explained the other driver was at fault and the City received insurance proceeds.

- Mr. Ford reported quotes were solicited from four dealers adding rear heat and air to the required specifications. He reviewed the two quotes received from Chrysler Corner for a 2013 Dodge Grand Caravan for \$23,271 and from Stu Emmert for a 2012 Toyota Sienna for \$25,410.
- Mr. Ford recommended the purchase of the 2013 Dodge Grand Caravan utilizing the \$14,000 insurance settlement and \$8,500 from the equipment reserve fund, leaving a balance of a little more than \$700 to come from the CVB budget.

Commissioner Koochel moved to approve the purchase of the 2013 Dodge Grand Caravan from Chrysler Corner for \$23,271, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried unanimously.

11. Airport:

a. Update.

- Airport Manager Giskie referred to the statistical information provided in the packet showing an increase in revenue passengers (enplanements) flying out of Liberal to Denver. She noted the 586 passengers in May were the highest number on record since January 1994 when monthly records were kept. She explained the majority of passengers are traveling for business and that at least 500 passengers will be boarding in June. She noted the average monthly usage over the last 2 years has shown an increase of 50 passengers each year.
- Ms. Giskie referred to the new flight schedule and announced that Liberal will be gaining an additional flight Monday-Friday starting July 1 to occur mid-morning due to the increased traffic at Liberal and Dodge City. She encouraged local and regional travelers to consider flying out of Liberal to Denver on Great Lakes Airlines.

b. Runway 4/22 Project.

- Airport Manager Giskie referred to bid tabulation for the Runway 4/22 improvement project bids received in April. She noted four (4) bids had been received and Klaver Construction of Kingman, Kansas was the low bidder in the amount of \$3,880,450.55 compared to the engineer's estimate of \$4,102,048.45. She recommended accepting the bid.

Vice Mayor Denoyer moved to accept the bid of Klaver Construction in the amount of \$3,880,450.55, which was seconded by Commissioner Koochel. The motion carried unanimously.

- In addition, Ms. Giskie referred to Supplemental Agreement #1 for Construction Inspection Services with H.W. Lochner for the Runway 4/22 project, in the amount of \$245,135. She reported the construction will begin later this fall after the September 8 air show. She recommended approval of the engineering agreement.

Vice Mayor Denoyer moved to approve the Supplemental Agreement No. 1 for Construction Inspection Services with Lochner in the amount of \$245,135, as presented. The motion was seconded by Commissioner Harrison and carried unanimously.

- Ms. Giskie also requested approval to submit the grant application to the Federal Aviation Administration for the Runway 4/22 project in the amount of \$3,932,654 with a local 5% match of \$216,782.

Vice Mayor Denoyer moved to authorize the submittal of the FAA Grant Application for \$3,932,654 with a 5% match of \$216,782, as presented. Commissioner Willimon seconded the motion, which carried unanimously.

- City Manager Hall commended Ms. Giskie for her efforts.

12. CITY MANAGER'S REPORT.

- City Manager Hall reported on the upcoming Council of Governments meeting this Thursday at 7:00 a.m. at SCCC and distributed a calendar of the 2013 budget process. He noted the police chief would make an official announcement next week on some exciting news.
- City Manager Hall also commended the City departments for the fantastic job they are doing and noted they are working at this time on preparing for the Leete Family Park developments.
- Discussion was held on the swimming pool attendance this year and the walking path signage.

13. ITEMS FROM COMMISSIONERS.

Vice Mayor Denoyer commended City staff for all they do, especially working in the hot conditions we are experiencing and encouraged them to stay hydrated. He noted the Juneteenth celebration had a large turnout and reported there would be a lot of things going on at the Liberal Bee Jay games in the next week. He expressed appreciation to his fellow commissioners for taking pride in the community.

Commissioner Willimon advised she was excited about the progress shown in our community and noted there are a lot of things on the burner. She commended Mr. Hall and City staff for their hard work. She commended Ms. Giskie for her hard work.

- Commissioner Willimon commended the City departments for their hard work and encouraged them to do some more edging.

Commissioner Harrison echoed the sentiments expressed this evening and sent a special thank you to the personnel who work outside during these hot days.

Commissioner Koochel advised he received comments from residents on the quick cleanup of limbs that fell during the recent wind storm. He questioned the status of the street striping and the air museum sign. Public Works Director Sealey advised he wasn't sure of the striping schedule and that it would be late summer before the sign would be constructed since there is a crop in the field right now.

Mayor Long echoed all the comments made this evening and expressed appreciation to the departments working in the heat all day. Mayor Long looked forward to the budget process and expressed appreciation for the hard work in preparing the budgets.

- Mayor Long questioned if anything could be done with the broken concrete between Burger King and Dillon's. Mr. Sealey advised they have been crack sealing it to extend the life of the concrete.
- Mayor Long noted he had visited with Recreation Director Weber, who complimented the water park staff.

14. VOUCHERS.

\$1,335,712.61, dated June 26, 2012. *Commissioner Koochel moved to approve the vouchers, as presented, with Commissioner Willimon seconding the motion.*

- Commissioner Harrison questioned if the Cemetery expenditure for a Toro Grand Stand mower payable to Trailers and Trails was a local business. City Manager Hall explained it was a local bidder.
- Commissioner Harrison noted it was reported in the newspaper that warranty work on Toro mowers would require the equipment to be crated and sent to California. Mr. Hall explained

the City has several Toro mowers and has never sent them to California. He noted when the company picks up a machine; they leave a loaner mower. He wasn't sure where the newspaper got the reported information.

- Commissioner Harrison advised he spoke at length with Brad Beer about the mower recommendation and felt upset by the comments made by the newspaper.

The motion passed unanimously.

15. EXECUTIVE SESSION.

Vice Mayor Denoyer moved to adjourn into a fifteen (15) minute Executive Session per K.S.A. 75-4319(b)(2) for the purpose of consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship. The motion was seconded by Commissioner Harrison and carried unanimously. The Commission invited the city manager, city attorney, finance director and human resources director to the executive session.

- Mayor Long inquired if the Commission wished to take any action as a result of the Executive Session.

Vice Mayor Denoyer moved that the Commission approve Chris Ford and Sheena Schmutz to represent the City of Liberal in Wichita for mediation. The motion was seconded by Commissioner Harrison and carried unanimously.

The meeting was adjourned by motion of Vice Mayor Denoyer, seconded by Commissioner Willimon.

Tim Long, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk