

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION
August 14, 2012

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, August 14, 2012.

Commissioners Present: Mayor Tim Long, Vice Mayor Joe Denoyer, Dave Harrison, Larry Koochel and Janet Willimon.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Zoning Administrator Kory Krause, Housing and Community Development Director Karen LaFreniere, Solid Waste Director Frank Holman, Police Chief Al Sill and City Attorney Shirla McQueen.

Mayor Long declared the meeting called to order and City Clerk Giskie read the roll call declaring all members present. The Pledge of Allegiance was recited and the invocation was given by Ann Holman of the Risen Glory Church.

1. Awards/Proclamations/Presentations. *No items were presented.*

2. Approval of Agenda.

Mayor Long requested approval of the agenda, as presented.

Commissioner Koochel moved to approve the agenda, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Vice Mayor Denoyer moved to approve the minutes of the July 24, 2012 regular meeting and the July 25, 2012 special meeting, as presented. The motion was seconded by Commissioner Willimon and carried unanimously.

4. Items from Citizens.

Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

6. Consent Agenda.

a. Acknowledge Receipt of Minutes:

1. Arkalon Council, July 12, 20102.
2. Liberal Memorial Library, July 17, 2012.
3. Liberal Convention & Tourism Board, July 19, 2012.

Mayor Long inquired if the Commission wished to remove any items for further discussion.

Vice Mayor Denoyer moved to approve the Consent Agenda, as presented, with Commissioner Koochel seconding the motion. The motion carried unanimously.

7. Final Reading of Ordinance No. 4005 – Rezone “A-L” Agricultural District to “C-2” General Commercial District.

Mayor Long requested Commission consideration of the final reading of Ordinance No. 4405, entitled, “AN ORDINANCE AMENDING THE ‘OFFICIAL ZONING DISTRICT MAP’ OF THE CITY OF LIBERAL, KANSAS BY REZONING THE WEST 118’ OF THE EAST 272.5’, BLOCK THIRTY (36), LESS AND ESCEPT THE NORTH 155’ THEREOF, SUNNYSIDE FARM TRACT ADDITION TO THE CITY OF LIBERAL, SEWARD COUNTY, KASNAS, FROM ‘A-L’ AGRICULTURE DISTRICT TO ‘C-2’ GENERAL COMMERCIAL DISTRICT”.

- Zoning Administrator Krause noted this is the final reading to rezone a parcel of land in the unit block of South Western Avenue behind the Packaging Store. He noted the Planning Commission recommends approval.

Vice Mayor Denoyer moved to adopt Ordinance No. 4005, as presented, with Commissioner Willimon seconding the motion. The motion carried unanimously.

8. 2013 Budget:

a. Public Hearing.

Mayor Long declared the public hearing open and City Clerk Giskie reported the proper legal notice had been given.

- Finance Director Ford referred to information prepared by City staff reference to the 2013 budget compiled as a result of the budget meetings. He reported the total budget is \$35,569,176, including a levy amount of \$4,928,287 or an estimated 42.888 mills, with no mill levy increase over last year’s amount. He expressed appreciation to the City Commission and City staff for their cooperation.

There being no further comments from the audience, City staff or City Commission, Mayor Long declared the public hearing closed.

b. Resolution No. 2157 – Approving the 2013 Budget.

Mayor Long requested Commission consideration of Resolution No. 2157, entitled, “A RESOLUTION ADOPTING THE 2013 FISCAL YEAR BUDGET, APPROVING THE 2013 PAY PLAN, AND APPROPRIATING BY FUND THE MAXIMUM AMOUNTS TO BE EXPENDED FOR THE BUDGET YEAR 2013”.

Commissioner Koochel moved to adopt Resolution No. 2157, as presented, with Vice Mayor Denoyer seconding the motion.

- Commissioner Koochel advised this was probably the hardest budget he had worked on and commended the City Manager and City staff for an excellent job.

The motion carried unanimously.

9. Resolution No. 2158 – Authorizing the Submittal of a 2012 Kansas Moderate Income Housing Grant Application to the Kansas Housing Resources Corporation.

Mayor Long requested Commission consideration of Resolution No. 2157, entitled, “A RESOLUTION AUTHORIZING THE SUBMITTAL OF A 2012 KANSAS MODERATE INCOME HOUSING GRANT APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION”.

- Housing & Community Development Director LaFreniere noted this is the first step in a lengthy process to apply for a \$400,000 grant for moderate income housing.
- City Manager Hall advised City staff will determine what project to be submitted and will bring the project back to the Commission at a later time.

Vice Mayor Denoyer moved to adopt Resolution No. 2158, as presented, with Commissioner Willimon seconding the motion. The motion carried unanimously.

10. Resolution No. 2159 – Accept FAA Grant Offer for Runway 4-22 Reconstruction Project.

Mayor Long requested Commission consideration of Resolution No. 2159, entitled, “A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT OFFER FROM THE UNITED STATES RELATING TO THE DEVELOPMENT OF THE LIBERAL MID-AMERICA REGIONAL AIRPORT, LIBERAL, KANSAS”.

- Airport Manager Giskie reported the City has received a grant offer from the Federal Aviation Administration for 95% funding of the Runway 4-22 Reconstruction project. She explained the total grant is for \$3,932,654 with a 5% local match of \$216,782.

Vice Mayor Denoyer moved to adopt Resolution No. 2159, as presented, with Commissioner Willimon seconding the motion. The motion carried unanimously.

11. Sanitation Department – Trash Bag Purchase.

- Solid Waste Director Holman reported the City has a 4-month supply of trash bags left and referred to the quote from Jadcore Inc. for \$38.58 per case. He explained this is the same bag purchased in the past and recommended purchasing a truckload of 780 cases for \$29,952.

Vice Mayor Denoyer moved to approve the purchase of 780 cases of trash bags from Jadcore Inc. for \$29,952, as presented. Commissioner Willimon seconded the motion, which carried unanimously.

12. CITY MANAGER’S REPORT.

City Manager Hall reported Adventure Bay Water Park will remain open on weekends only through Labor Day weekend, subject to availability of personnel to man the facility.

- He reminded the Commission of the August 23 visit from the Attorney General’s office regarding the Gang Free Kansas program.
- He commended Debbie for her efforts in obtaining the Airport grant.
- Vice Mayor Denoyer questioned the equipment used for yard mowing. Mr. Hall advised the City purchases mowers and weed eaters during the summer and will look into equipment needs prior to next year.

13. ITEMS FROM COMMISSIONERS.

Commissioner Willimon commended the Seward County Fair Board for their hard work in holding a successful Fair. She expressed appreciation to the city manager, finance director and City staff for working with the City Commission to adopt a no increase budget. She reported another exciting event coming to town is the September 8 Air Fair. Commissioner Willimon also expressed appreciation to the public for cleaning up their property and showing pride in the community.

Commissioner Harrison advised a great amount of work was done during the budget process, which resulted in good discussion by the City Commission. He expressed appreciation for the relationship formed by Commission and their ability to work together to address the difficult issues. He also thanked City staff for their efforts in facilitating the budget process.

Commissioner Koochel stated he agreed that this year’s Fair was the we’ve had a in a long time. He commended all those who had taken the time to vote in the recent election.

- Commissioner Koochel complimented the police department for a well organized National Night Out and noted there were other events coming up in the community in the near future for the public to attend.

Vice Mayor Denoyer expressed appreciation to Sergeant Ratzlaff, the Police Department and volunteers for another successful National Night Out. He noted it was well attended and they are working to make next year's event even bigger. He complimented the Fair Board for a well attended Fair this year.

- Vice Mayor Denoyer thanked City staff and the employees for their efforts in a tremendous budget process this year and for everything they do on a daily basis. He looked forward to exciting things coming to Liberal.
- He expressed condolences to wastewater treatment director Kenny Williams on the passing of his mother.

Mayor Long congratulated the County Commission and Fair Board for a successful fair. He commended the City Commission and City staff for their efforts in coming together to finalize the budget.

- Mayor Long questioned Chief Sill on the attendance number at the National Night Out event. Chief Sill estimated there were 2,000 people attending the event. Mayor Long commended Sergeant Ratzlaff and those who supported and volunteered to make it such a success.

14. VOUCHERS.

\$515,749.12, dated August 14, 2012. *Commissioner Koochel moved to approve the vouchers, as presented, with Commissioner Willimon seconding the motion. The motion passed unanimously.*

The meeting adjourned upon motion by Vice Mayor Denoyer.

Tim Long, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk