

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

February 28, 2017

The regular meeting of the Liberal City Commission was held at 5:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, February 28, 2017.

Commissioners Present: Mayor Joe Denoyer, Vice Mayor Tony Martinez, Jack Carlile, Dave Harrison. Absent was Commissioner Dean Aragon.

City Staff Present: City Manager Mark Hall, Finance Director Chris Ford, City Clerk Alicia Hidalgo, Public Grounds Director Brad Beer, Transportation Services Director Daniel Zuniga, Human Resources Director Sheena Schmutz, Chief of Police Al Sill and City Attorney Shirla McQueen.

Mayor Denoyer called the meeting to order, and City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited, and the invocation was given by Jim Garcia from the South Church of God.

Commissioner Aragon joined the meeting.

1. Awards/Proclamations/Presentations. *National Nutrition Month. The proclamation was presented to Elizabeth with the Liberal Memorial Library and she invited the Commission and public to the Healthy Fun Fair on Saturday from 10a.m.-2p.m. at the Ag Building.*

Police Chief Sill stated Captain Pat McClurg was accepted to the FBI Academy in July 2018. This is a special achievement as not many get selected to the academy. This is an honor for him and his family along with the City and the Police Department. He will do great and many well wishes to Captain McClurg.

2. Approval of Agenda.

Mayor Denoyer requested approval of the amended agenda.

Commissioner Harrison moved to approve the amended agenda, as presented, with Commissioner Aragon seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Commissioner Carlile moved to approve the minutes of the February 14, 2017 regular meeting, as presented. The motion was seconded by Vice Mayor Martinez carried unanimously.

4. Items from Citizens.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

Elsa Fraire - Liberal, KS. She is here to invite everyone to an event called We Are America on March 4 at Light Park from 3p.m.-6p.m. The event is aimed at showing unity in our community. They will have different organizations there. They hope to show that we are united as a community and that we are all here and embracing each other's culture. They hope to have the

Commissioners attend. They do not want it to be a political event. The organizers are Larissa Flores and Kathleen Alonso.

The Commission thanked Ms. Fraire.

Nancy Parsons - 15250 Road I, Seward County. Mrs. Parsons wanted to thank the City for acting quickly on the agenda packet being on the website. She looks forward to seeing the items for all meetings.

Mrs. Parsons also asked about the vacancy of the Air Museum Director and if the Commission can give any information on a timeline for filling that position.

City Manager Hall stated they are currently working on that.

Mrs. Parsons stated the Foundation Board is looking forward to that and a quick turnaround.

Mayor Denoyer noted at the last meeting, Citizens had comments regarding the cable company. Commissioner Harrison contacted Shannon Francis and he forwarded the complaints to the FCC. Mayor Denoyer will be in Topeka on Thursday & Friday and contacted lawyers to see if anything can be done about the cable service. He wants to investigate the issue to ensure that the Commission has done everything they can to make the service better for citizens. Mayor Denoyer hopes to have answers by the next meeting.

Additional discussion was held regarding the cable service. The Commission thanked Mr. Don Rash for attending the meeting.

5. Items from Groups.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission. No items were presented.

6. Consent Agenda:

a. Acknowledge Receipt of Minutes:

1. Liberal Housing Authority, January 10, 2017

b. Approval of Airport Lease Renewals:

- | | | | |
|------------|----------------|----------|--------|
| 1. #14.01 | Ranita Johnson | \$880.00 | 1 year |
| 2. #102.00 | SIMCO, LC | \$748.08 | 1 year |

Mayor Denoyer inquired if the Commission wished to remove any items for further discussion.

Commissioner Harrison moved to approve the consent agenda, as presented, with Commissioner Carlile seconding the motion. The motion carried unanimously.

7. USD 480 Educational Facilities Infrastructure Project:

a. Memorandum of Understanding.

- Chris Ford noted this agreement will clarify the understanding between USD 480 and the City regarding when the Educational Sales Tax Revenue will begin to transfer to USD 480. The Attorney General's office stated the Educational Facilities Sales Tax Revenues could not be pledged prior to their approval date. The December 2016 and January 2017 funds were not applicable and funds will begin to transfer in February.

- USD 480 has adopted the Memorandum of Understanding.

Commissioner Harrison adopt the Memorandum of Understanding, as presented, with Vice Mayor Martinez seconding the motion. The motion carried unanimously.

b. Escrow Trust Agreement and Designation of Escrow Agent.

- Finance Director Ford noted that the Interlocal Agreement states the Educational Sales Tax Revenue shall be transferred by the City to the Escrow Agent for deposit in the Escrow fund to make the Bond Debt Service Reduction Payments in accordance with the Escrow Agreement and to reimburse the District for any payment made to the City. This agreement will create an Escrow Trust Agreement between the City, USD 480, and First National Bank and designate First National Bank as the Escrow Agent.
- *Commissioner Carlile moved to approve the Escrow Agreement and Designation of the Escrow Agent, as presented, with Commissioner Aragon seconding the motion. The motion carried unanimously.*

8. 2017 Tree Match Program and Tree Rebate Program.

- Public Grounds Director Beer passed around a tree order form. Mr. Beer noted that the trees are limited to about 130 trees as an order was not put in last year. The trees are coming from Greenleaf Nursery in Oklahoma and are about 6-8 feet tall. All trees listed are zoned for our area. Trees will be on a first come, first serve basis with a limit of four (4) trees. The bigger trees will be ordered in the fall. Staff is requesting to put the tree rebate on hold for a year and move the funds to the Tree Match Program and to go ahead and put an order in for the fall.
Commissioner Carlile to put Tree Rebate Program on hold and move those funds to the Tree Match Program, as presented, with Vice Mayor Martinez seconding the motion. The motion carried unanimously.

9. CITY MANAGER'S REPORT.

- Mayor Denoyer received an email last week from Adjutant General's Office and read the declaration regarding the ice storm.
- City Manager Hall thanked all departments for volunteering to help with tree removal. Staff hopes to finish the cleanup within the next three weeks. Staff is still working weekends to clean up alleys. City Manager Hall stated all departments, men and women, are helping clean up the city and thanks everyone involved. It's great to see their faces at 7:00 a.m. every Saturday.
- Mr. Hall thanked to Seward County for all their assistance in the cleanup.
- Commissioner Harrison stated he spoke to the County regarding the Colvin Family's gift of appreciation as they would like to donate a portion of a meal honoring the City and County employees that were involved with the ice storm cleanup. They are working to schedule a date for the meal.
- City Manager Hall thanked all City Departments for always moving forward. He also thanked everyone involved with Pancake Day.

10. ITEMS FROM COMMISSIONERS.

Vice Mayor Martinez thanked everyone for all the work to get ready for Pancake Day. He also thanked everyone that has been working on the weekends to finish cleaning up from the ice storm. Everyone has been helping including the City Clerk and the City Manager. The public is happy with the cleanup.

Commissioner Harrison thanked Staff for all they do and thanked the public for their patience. He wishes the public could see everything Staff does day in and out and their dedication for making Liberal a great place to live. He appreciates Staff and is proud of each and everyone. He can't say enough thanks to everyone.

Commissioner Aragon stated he heard there was a great turnout for Pancake Day and thanked Staff for working to make Liberal look good. He also thanked Chris for his hard work and appreciates everything Staff does.

Commissioner Carlile thanked Staff for tree cleanup and Pancake Day cleanup. He thanked the Fire Department for the excellent job they did along with all the community members that made Pancake Day a success. He gives his gratitude to everyone today for their part in Pancake Day.

Mayor Denoyer reminded the public the 6 Points meeting will be on Thursday, March 2 at 5:30 p.m. at the Mahuron Park Building and a Housing Informational meeting will be at the Girl Scout Building at 6:30 p.m. He thanked the Pancake Day Board, Kiwanis, Rotary, and the Boys & Girls Scouts for helping to put on a tremendous event. He also thanked City staff for the hours of prep to make Liberal look its best. He is proud of City Staff and all their hard work as all departments get involved. He thanked all city staff and volunteers for making Pancake Day what it is.

11. VOUCHERS.

\$1,319,698.36, dated February 24, 2017. *Commissioner Aragon moved to approve the vouchers, as presented, with Vice Mayor Martinez seconding the motion. The motion passed unanimously.*

The meeting was adjourned by motion of Commissioner Harrison.

Joe Denoyer, Mayor

ATTEST:

Alicia Hidalgo, City Clerk