

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

October 11, 2016

The regular meeting of the Liberal City Commission was held at 5:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, October. 11, 2016.

Commissioners Present: Mayor Joe Denoyer, Vice Mayor Dean Aragon, Jack Carlile, Dave Harrison and Tony Martinez.

City Staff Present: City Manager Mark Hall, Finance Director Chris Ford, City Clerk Alicia Hidalgo, Public Grounds Director Brad Beer, Transportation Services Director Daniel Zuniga, Housing Director Karen LaFreniere, Human Resources Director Sheena Schmutz, Building Director Kevin Kirk, Economic Development Director Jeff Parsons, and City Attorney Shirla McQueen.

Mayor Denoyer declared the meeting called to order, and City Clerk Hidalgo read the roll call and declared a quorum present. The Pledge of Allegiance was recited, and Rex Petty, of Faith Tabernacle Church gave the invocation.

1. Awards/Proclamations/Presentations. *No items were presented.*

2. Approval of Agenda.

Mayor Denoyer requested approval of the agenda.

Commissioner Harrison moved to approve the agenda, as presented, with Vice Mayor Aragon seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Commissioner Carlile moved to approve the minutes of the September 27, 2016 regular meeting, as presented. The motion was seconded by Vice Mayor Aragon and carried unanimously.

4. Items from Citizens.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission. No items were presented.

5. Items from Groups.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

Kelly Kirk, Liberal Fire Department. Fire Chief Kirk extended an invitation for the 100th Anniversary Celebration & Open House on Saturday, October 15. It is a come and go reception from 11:00 a.m. to 4:00 p.m. Food and tours will be available. He hopes everyone can attend.

The Commission thanked Chief Kirk and the Fire Department.

6. Consent Agenda:

a. Approval of Airport Lease Renewals:

1. # 6.00	Anadarko Production Co.	\$6,501.00	1 year
2. # 34.02	Gary Classen	\$ 633.60	1 year
3. #112.00	Bill Campbell	\$1,009.80	1 year
4. #122.02	L & D Oilfield Services	\$1,220.08	1 year
5. #183.01	Merit Energy Company	\$3,277.97	1 year
6. #138.02	PenAir	\$7,777.56	1 year (new)

Mayor Denoyer inquired if the Commission wished to remove any items for further discussion. *Commissioner Harrison moved to approve the consent agenda, as presented, with Commissioner Carlile seconding the motion. The motion carried unanimously.*

7. Industrial Revenue Bonds:

a. Public Hearing.

Mayor Denoyer declared the Public Hearing Open.

- Economic Development Director Jeff Parsons stated the City has been approached by Liberal Hospitality LLC for the proposed construction of a new hotel at 445 East Pancake. The proposed resolution is to approve the advisability of IRBs. The issuance of IRBs does not put the City at risk or affect the City's credit rating.

Mayor Denoyer declared the Public Hearing Closed.

b. Resolution No. 2249 - Determining the Advisability of Issuing Taxable Industrial Revenue Bonds.

Mayor Denoyer requested Commission consideration of Resolution No. 2249, entitled, "A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION, FURNISHING AND EQUIPPING OF A HOTEL FACILITY TO BE LOCATED IN SAID CITY; AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS."

Commissioner Harrison moved to adopt Resolution No. 2249, as presented, with Vice Mayor Aragon seconding the motion. The motion carried unanimously.

8. Resolution No. 2250 - Calling a Public Hearing on the Advisability of Creating a CID.

Mayor Denoyer requested Commission consideration of Resolution No. 2250, entitled, "A RESOLUTION CALLING A PUBLIC HEARING ON THE ADVISABILITY OF CREATING A COMMUNITY IMPROVEMENT DISTRICT WITHIN THE CITY OF LIBERAL, KANSAS; ESTABLISHING A COMMUNITY IMPROVEMENT DISTRICT SALES TAX TO FINANCE IMPROVEMENTS WITHIN SUCH DISTRICT; AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING (HOLIDAY INN EXPRESS)."

- Economic Development Director Parsons stated Liberal Hospitality LLC is requesting a Community Development District for a proposed 85 room hotel project. This proposed resolution calls for a hearing on November 8 regarding the advisability of creating a CID for the project. The Petition was signed and received by the City.

Commissioner Carlile moved to adopt Resolution No. 2250, as presented, with Commissioner Martinez seconding the motion. The motion carried unanimously.

9. Resolution No. 2251 - Authorizing the Submittal of a 2016 Kansas Moderate Income Housing Grant Application.

Mayor Denoyer requested Commission consideration of Resolution No. 2251, entitled, "A RESOLUTION AUTHORIZING THE SUBMITTAL OF A 2016 KANSAS MODERATE INCOME HOUSING GRANT APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION."

- Housing Director Karen LaFreniere is requesting approval to submit a grant in the amount of \$200,000 to develop the Jewel Street property.

Commissioner Harrison moved to adopt Resolution No. 2251, as presented, with Vice Mayor Aragon seconding the motion. The motion carried unanimously.

10. Ordinance No. 4472 - Annexation of Pinnacle.

Mayor Denoyer requested Commission consideration of Ordinance No. 4472, entitled, "AN ORDINANCE ANNEXING LAND TO THE CITY OF LIBERAL, KANSAS."

- Planning & Zoning Director Kevin Kirk stated they are requesting approval for adoption of Ordinance No. 4472 for annexation of three tracts of land.

Commissioner Carlile moved to adopt Ordinance No. 4472, as presented, with Vice Mayor Aragon seconding the motion. The motion carried unanimously.

11. CITY MANAGER'S REPORT.

- Planning & Zoning Director Kevin Kirk will be out of town October 24-28 and during that period, Staff is requesting Kent Hamlin, Seward County inspector, could step in and help Albert should there be any need of assistance. The agreement between Seward County and the City authorizes that Kent Hamlin can legally help the City.

Commissioner Harrison moved to authorize the Mayor to sign the Agreement as presented, with Commissioner Carlile seconding. The motion passed unanimously.

- City Manager Hall reported reminded commission of the Oct. 20 Black Hills Energy Breakfast at SCCC at 8 a.m.
- City Manager Hall thanked the City Departments for all their work. Some of the departments are getting ready for closing season and the winter will be busy with in house projects. Thanks to Staff for all their hard work. Staff is thankful for the Commission and believing in what they do.
- Daniel Zuniga gave an update on the Kansas Ave. Project.
- Discussion was held on the new soccer fields and Arkalon Park.

12. ITEMS FROM COMMISSIONERS.

Vice Mayor Aragon thanked Staff as he knows they are all really busy with a lot going on.

Commissioner Carlile stated he appreciates the lights on Railroad Avenue.

Commissioner Martinez stated the lights look nice at the Depot. He also stated everything looks good at Kansas Avenue and 15th Street.

Mayor Denoyer thanked City Staff and congratulated Debbie Giskie for 40 years of service. The City is making progress and it shows with everything passed tonight.

Commissioner Harrison thanked all the investors for investing in Liberal. He noted the construction going on now is an inconvenience, but good things will come from it.

13. VOUCHERS.

\$997,037.33, dated October 6, 2016. *Vice Mayor Aragon moved to approve the vouchers, as presented, with Commissioner Martinez seconding the motion. The motion passed unanimously.*

The meeting was adjourned by motion of Commissioner Harrison.

Joe Denoyer, Mayor

ATTEST:

Alicia Hidalgo, City Clerk