

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

October 23, 2012

The regular meeting of the Liberal City Commission was held at 7:00 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, October 23, 2012.

Commissioners Present: Mayor Tim Long, Vice Mayor Joe Denoyer, Dave Harrison Larry Koochel and Janet Willimon.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Court Services Director Kim Clinkingbeard, Chief of Police Al Sill and City Attorney Shirla McQueen.

Mayor Long declared the meeting called to order, and City Clerk Giskie read the roll call declaring a quorum present. The Pledge of Allegiance was recited, and the invocation was given by Joe Sealey.

1. Awards/Proclamations/Presentations.

a. Mayor Long read proclamations designating November 1, 2012 as National Family Literacy Day and the month of November as National American Indian Heritage Month.

b. Finance Director Ford introduced Kim Clinkingbeard, who has been promoted to Court Services Director after 19 years of service as municipal court clerk. He noted this is a result of recent restructuring in the department. Ms. Clinkingbeard thanked the City for this opportunity.

2. Approval of Agenda.

Mayor Long requested approval of the agenda.

Commissioner Koochel moved to approve the agenda, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Vice Mayor Denoyer moved to approve the minutes of the October 9, 2012 regular meeting, as presented. The motion was seconded by Commissioner Willimon and carried unanimously.

4. Items from Citizens.

Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

6. Consent Agenda.

a. Acknowledge Receipt of Minutes:

1. Mid-America Air Museum Advisory Board, August 14, 2012.
2. Liberal Housing Authority, September 12, 2012.

b. Approval of Lease Renewals:

1. Veteran's Administration Clinic 7 years \$49,800/year.
- Mayor Long inquired if the Commission wished to remove any items for further discussion. *Vice Mayor Denoyer moved to approve the Consent Agenda, as presented, with Commissioner Koochel seconding the motion. The motion carried unanimously.*

7. Nighttime Seatbelt Enforcement Program (NSEP) Grant Award.

- Chief of Police Sill referred to information in the packet and explained the Liberal Police Department has been awarded the Nighttime Seatbelt Enforcement Program grant from the Kansas Department of Transportation for the purpose of promoting highway safety improvement during the nighttime. He explained the grant would be used on overtime wages for the participating officers for a total of \$10,794.60 during the two-year period.
- Chief Sill advised the first year of the program will begin in October and go through July 2013. He explained the process to be used in the spotter program and noted in the last year the Department issued tickets for 1,261 seat belt violations.
- Chief Sill distributed information on the SAFE program (Seatbelts Are For Everyone) which will target high school students by providing education to increase the usage of seatbelts. He noted discussion has been held with KDOT, the school system, county attorney and sheriff regarding this program, which they hope to implement next school year if not before.
- Discussion was held on accident statistics involving the lack of seatbelts and the texting and cell phone usage while driving.

Commissioner Koochel moved to accept the Nighttime Seatbelt Enforcement Program grant in the amount of \$10,794.60, as presented. Vice Mayor Denoyer seconded the motion, which carried unanimously.

8. CITY MANAGER'S REPORT.

- City Manager Hall reminded the Commission of the Council of Governments meeting this Thursday at 7:00 a.m. at SCCC. He pointed out the meeting room has changed.
- City Manager Hall thanked all the departments for what they do and noted they are preparing for the winter months.

9. ITEMS FROM COMMISSIONERS.

Commissioner Koochel advised everything is running smooth and things are quiet in the community. He thanked the departments for their efforts.

Commissioner Willimon thanked city staff for a job well done in maintaining the City and noted the crews love their jobs. She congratulated Ms. Clinkingbeard for her promotion.

- Commissioner Willimon was also encouraged after attending the youth entrepreneurship class at LHS where students create a business and see if it is profitable.

Vice Mayor Denoyer expressed appreciation to the Commission for attending the LKM regional dinner this evening and assisting in hosting the event.

Mayor Long commended City staff for all the hard work they do to make the community look great.

Commissioner Harrison had no items to present.

10. VOUCHERS.

\$475,045.33, dated October 23, 2012. *Commissioner Koochel moved to approve the vouchers, as presented, with Commissioner Willimon seconding the motion. The motion passed unanimously.*

The meeting was adjourned by motion of Vice Mayor Denoyer.

Tim Long, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk