

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

January 24, 2012

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, January 24, 2012.

Commissioners Present: Mayor Tim Long, Vice Mayor Joe Denoyer, Larry Koochel and Janet Willimon.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Air Museum Director Jim Bert, Chief of Police Al Sill and City Attorney Shirla McQueen.

Mayor Long declared the meeting called to order and City Clerk Giskie read the roll call declaring all members present. The Pledge of Allegiance was recited and the invocation was given by Ann Holman of the Risen Glory Church.

1. Awards/Proclamations/Presentations.

Mayor Long presented Dennis Young with a retirement plaque of appreciation for 25 years of service to the City of Liberal as Airport Maintenance Supervisor. He thanked Mr. Young for being a dedicated employee to the City of Liberal.

2. Approval of Agenda.

- Mayor Long requested approval of the agenda.

Commissioner Koochel moved to approve the agenda, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried by a vote of 4 to 0.

3. Approval of Minutes.

Vice Mayor Denoyer moved to approve the minutes of the January 10, 2012 regular meeting, as presented. The motion was seconded by Commissioner Willimon and carried by a vote of 4 to 0.

4. Items from Citizens.

Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Mayor Long read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

6. Consent Agenda.

- a. Acknowledge Receipt of Minutes:

1. Board of Zoning Appeals, November 10, 2011.
2. Planning Commission, November 10, 2011.
3. Arkalon Council, December 1, 2011.
4. Liberal Housing Authority, December 9, 2011.
5. Mid-America Air Museum Advisory Board, December 13, 2011.

b. Airport Leases:

1. # 92.03	Papa's Properties, LLC	\$2,156.22	1 year
2. #143.00	W.H. Rentals	\$ 443.52	1 year

- Mayor Long inquired if the Commission wished to remove any items for further discussion. *Commissioner Koochel moved to approve the Consent Agenda, as presented, with Vice Mayor Denoyer seconding the motion. The motion carried by a vote of 4 to 0.*

7. Crack Sealing Air Compressor.

- Public Works Director Sealey referred to information in the packet for the crack sealing air compressor as approved by the City Commission at the December 27, 2011 meeting up to \$13,500. He noted by the time approval was received, the compressor was sold, and R.S.C. submitted a new quote for a machine with 50.10 hours for \$15,901.

Commissioner Koochel moved to authorize the purchase of the air compressor from R.S.C., in the amount of \$15,901, from the equipment reserve fund. Commissioner Willimon seconded the motion, which carried by a vote of 4 to 0.

8. Water Meter Project.

- Public Works Director Sealey requested approval for City staff to progress to the next step in the water meter project by signing the Flex Net Customer Acceptance Plan (CAP), so they can schedule production and technology data needed to go in the new meters. He referred to the memorandum from John Haas regarding the financing of the \$2,330,000 project.
- Discussion was held on the anticipated cost savings that will result from this project.

Vice Mayor Denoyer moved to authorize City staff to sign the Customer Acceptance Plan, as presented, with Commissioner Willimon seconding the motion. The motion carried by a vote of 4 to 0.

9. Air Museum Security System.

- Air Museum Director Bert reported the City received a grant that would allow a security system upgrade. He requested acceptance of the grant so this project can move forward. *Vice Mayor Denoyer moved to accept the grant for the upgrade of the Air Museum security system, in the amount of \$3,511, as presented. Commissioner Koochel seconded the motion, which carried by a vote of 4 to 0.*

10. CITY MANAGER'S REPORT.

- City Manager Hall thanked the City Commission for holding the special meeting last evening. He reminded them of the Council of Governments meeting on Thursday at 7:00 a.m. at SCCC.
- Mayor Long read the public notice regarding the vacant City Commission position and noted the deadline for accepting applications from interested citizens is 5:00 p.m. on February 22, 2012. It was noted the public notice is being advertised in the local media and on the City's website and Facebook page.
- City Manager Hall thanked City staff for their efforts and noted they are preparing for the upcoming Pancake Day festivities. He noted a special meeting would be scheduled in the near future to discuss future projects.

11. ITEMS FROM COMMISSIONERS.

Commissioner Koochel advised he was really proud of the Color Guard at Bob Carlile's funeral and that he had received many comments from the Carlile family and the public on their outstanding job.

Vice Mayor Denoyer thanked the Mayor and fellow commissioners for meeting last night to discuss the vacancy on the City Commission. He encouraged those wanting to assist with moving the City forward to apply for the position.

Mayor Long advised the process to fill the vacant position will be done in open session.

- Mayor Long announced the second annual State of City address will be presented on February 9, 2012 at 6:30 p.m. at SCCC.

Commissioner Willimon had no items to present.

12. VOUCHERS.

942,013.85, dated January 24, 2012. *Commissioner Koochel* moved to approve the vouchers, as presented, with *Commissioner Willimon* seconding the motion. The motion passed by a vote of 4 to 0.

The meeting was adjourned by motion of Vice Mayor Denoyer, seconded by Commissioner Koochel.

Tim Long, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk