

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

October 28, 2014

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, October 28, 2014.

Commissioners Present: Mayor Joe Denoyer, Vice Mayor Dean Aragon, Dave Harrison, Janet Willimon and Ron Warren.

City Staff Present: City Manager Mark Hall, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Building Inspector/Zoning Administrator Kory Krause, Recreation Director William Weber, Fire Chief Kelly Kirk and City Attorney Shirla McQueen.

Mayor Denoyer declared the meeting called to order and City Clerk Giskie read the roll call declaring all members present. The Pledge of Allegiance was recited and the invocation was given by Joe Denoyer.

1. Awards/Proclamations/Presentations.

a) Mayor Denoyer presented proclamations to Bonnie Raff designating November 1, 2014 as National Family Literacy Day and designating the month of November 2014 as National American Indian Heritage Month. Ms. Raff presented literacy statistics impacting the world.

b) Mayor Denoyer presented a proclamation to Mosaic representative Janeth Leon and Burger King Manager Shawn Sporleder, which designated the month of October 2014 as National Disability Employment Awareness Month. Ms. Leon expressed appreciation to the fifteen local businesses that have hired disabled individuals to work in their establishment, including Burger King.

2. Approval of Agenda.

Mayor Denoyer requested approval of the agenda. *Commissioner Harrison moved to approve the agenda, as presented, with Vice Mayor Aragon seconding the motion. The motion carried unanimously.*

3. Approval of Minutes.

Commissioner Willimon moved to approve the minutes of the October 14, 2014 regular meeting, as presented. The motion was seconded by Commissioner Warren and carried unanimously.

4. Items from Citizens.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

Rozelle Webb, Executive Director of the Liberal Area Chamber of Commerce and several members of the Chamber Board of Directors, expressed appreciation to the City for their assistance in making the annual Duck Festival a success. She thanked all the City departments

who participated in the event and noted the Chamber couldn't accomplish this without the City's cooperation. She also distributed a copy of the Welcome to Liberal brochure and noted it was done cooperatively with the *High Plains Daily Leader & Times*.

- Ms. Webb invited the Commission to the SW Kansas Chamber of Commerce's annual legislative dinner scheduled for 6:00 p.m. on November 10 in Garden City. She advised if any of the Commissioners would like to attend the dinner, to contact the Chamber office and she will get them a ticket.
- Mayor Denoyer thanked the Chamber of Commerce for all they do in promoting our community and serving as a welcome mat to the Liberal. Vice Mayor advised the Chamber of Commerce does a wonderful job and noted the Duck Festival is a great event.

6. Consent Agenda:

a. Acknowledge Receipt of Minutes:

1. Liberal Housing Authority, September 9, 2014.
2. Liberal Convention & Tourism, October 9, 2014.

b. Approve Airport Lease Renewals:

- | | | | |
|------------|-----------------------------|------------|--------|
| 1. # 7.01 | Dailing & Hoskinson | \$1,366.79 | 1 year |
| 2. # 76.00 | Modern Insulation | \$ 514.80 | 1 year |
| 3. # 94.00 | Maurice Richardson | \$4,376.33 | 1 year |
| 4. #174.01 | Panhandle Oilfield Services | \$2,542.32 | 1 year |
- Mayor Denoyer inquired if the Commission wished to remove any items for further discussion.

Commissioner Harrison moved to approve the Consent Agenda, as presented, with Vice Mayor Aragon seconding the motion. The motion carried unanimously.

7. First Reading of Ordinance No. 4439 – Rezone portion of Block 39, Original Town, from 'C2' to 'R3'.

Mayor Denoyer requested Commission consideration of the first reading of Ordinance No. 4439, entitled, "AN ORDINANCE AMENDING THE 'OFFICIAL ZONING DISTRICT MAP' OF THE CITY OF LIBERAL, KANSAS, BY REZONING THE SOUTH HALF OF LOT 11 AND ALL OF LOTS 12, 13, 14, 15 AND 16, BLOCK 39, ORIGINAL TOWN (NOW CITY) OF LIBERAL, SEWARD COUNTY, KANSAS, FROM 'C2' GENERAL COMMERCIAL DISTRICT, TO 'R3' MULTI-FAMILY DWELLING DISTRICT".

- Zoning Administrator Krause advised this is the first reading of an ordinance rezoning the property at 26 South Grant from "C2" to "R3" and noted the Planning Commission is recommending the rezoning. Mr. Krause noted he would like to get the all the property south of this location rezoned to "R3" at a later date.

Commissioner Harrison moved to advance Ordinance No. 4439, as presented, with Commissioner Warren seconding the motion. The motion carried unanimously.

8. Resolution No. 2201 – Healthy Initiatives Policy.

Mayor Denoyer requested Commission consideration of Resolution No. 2201, entitled, "A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS ESTABLISHING THE HEALTHY CONCESSION AND VENDING POLICY WHICH REQUIRES THAT FOOD AND BEVERAGES SOLD IN CONCESSION AND VENDING MACHINES LOCATED AT THE PARKS AND RECREATION FACILITIES MEET SPECIFIED REQUIREMENTS AND NUTRITION STANDARDS".

- Sarah Foreman and Kay Burtzloff of the Liberal Area Coalition of Families reported they received \$12,780 through the Chronic Disease Risk Reduction grant, which will be used to

help promote healthy nutrition in the community and will utilize and implement the programs at the Liberal Recreation Department with the help of Recreation Director William Weber.

- Commissioner Willimon congratulated the Coalition for pursuing this grant opportunity. *Commissioner Willimon moved to adopt Resolution No. 2201 Healthy Initiatives Policy, to accept the grant award from the Liberal Coalition of Families and to authorize the expenditure of this grant award, as presented. Vice Mayor Aragon seconded motion, which carried unanimously.*

9. Fire Department – Donation Acceptance.

- Fire Chief Kirk reported the fire department was contacted by Bill Harke from Milk Source LLC, owners of a local dairy, about making a donation to the department in the form of fire equipment. He explained they received a demonstration of a new brand of adapters for large diameter hose for hydrant and supply line connections and received a quote from Weis Fire Equipment for 8 hose adapters

Commissioner Willimon moved to approve the purchase of eight Hy-Conn hose adapters from Weis Fire Equipment at a cost of \$4,237.40, with funds from the fire department gifts and donations fund. The motion was seconded by Vice Mayor Aragon and carried unanimously.

10. CITY MANAGER'S REPORT.

City Manager Hall reminded the Commission of the Council of Governments meeting this Thursday at 7:00 a.m. at the Rock Island Depot. Discussion was held on the fact that the next regular meeting falls on Veteran's Day and it was the consensus to stay with the regular meeting date on November 11.

- Mr. Hall advised the irrigation is being installed for the ball fields and noted the departments will finish up mowing and then move forward to the ball fields. Discussion was held on progress of the roof at City Hall and it was noted that it is about 75% complete.
- Mr. Hall reported the USCIS visit is going well with the clients being orderly with biometrics this week and interviews next week by appointment.
- Commissioner Willimon questioned about the progress of the golf course improvements. Mr. Hall advised they will be finalizing the plans soon and putting the project out to bid and this will determine when the project starts. Mayor Denoyer advised he has received phone calls regarding the condition of the pond and the tumbleweeds along the fence.

11. ITEMS FROM COMMISSIONERS.

Vice Mayor Aragon advised he was pleased to see the dirt work continue on the ball fields and was excited to see construction begin on the new apartments in Village Place. He thanked the Liberal Chamber of Commerce representatives for coming to the meeting tonight.

Commissioner Willimon advised she is pleased to see the water tower being painted and thanked City staff for the fabulous job being done on the ball field complex.

Commissioner Warren advised it will be fun to watch all the things going on in the community.

Mayor Denoyer advised City staff does a tremendous job keeping things running as smoothly as possible. He was pleased to see people step up to make things happen and noted it takes everyone to make it happen.

Commissioner Harrison had no items to present.

12. VOUCHERS.

\$905,872.21, dated October 28, 2014. *Commissioner Warren moved to approve the vouchers, as presented, with Commissioner Willimon seconding the motion. The motion passed unanimously.*

13. EXECUTIVESESSION.

Commissioner Harrison moved to adjourn into a fifteen (15) minute Executive Session per K.S.A. 75-4319(b)(1) – for the purpose of discussing personnel matters of non-elected personnel. The motion was seconded by Commissioner Warren and carried unanimously. The Commission invited Legal Counsel McQueen, City Manager Hall, Finance Director Ford and Human Resources Director Schmutz to the executive session.

- Mayor Denoyer inquired if the Commission wished to take any action as a result of the Executive Session.

Commissioner Harrison moved to increase the city manager's salary the same percentage as the other employees received. The motion was seconded by Commissioner Willimon and carried unanimously.

The meeting was adjourned by motion of Commissioner Warren.

Joe Denoyer, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk