

THE SPECIAL MEETING OF THE LIBERAL CITY COMMISSION

September 10, 2014

The special meeting of the Liberal City Commission was held at 5:30 p.m. in the Commission Chambers located at 325 North Washington on Wednesday, September 10, 2014.

Commissioners Present: Mayor Joe Denoyer, Vice Mayor Dean Aragon, Dave Harrison, Janet Willimon and Ron Warren.

City Staff Present: City Manager Mark Hall, Finance Director Chris Ford, City Clerk/Airport Manager Debbie Giskie, Economic Development Director Jeff Parsons and City Attorney Shirla McQueen.

Mayor Denoyer declared the meeting called to order and City Clerk Giskie declared a quorum present.

1. WORK SESSION.

a. City Licensing, Permitting and Fees.

Discussion was held on regulations and fees for solicitors and food vendors, including establishing local and non-local licensing, as well as the fee structures. The Commission was provided with regulations and fees in place in Garden City, Dodge City, Hugoton and Ulysses. *It was the consensus of the Commission to schedule another work session with the solicitors and vendors invited to provide input.*

Discussion was held on changing the hours of operation for liquor stores to what the State allows after determining the current hours are more restrictive. *It was the consensus of the Commission to have an ordinance drafted that would allow the liquor store hours of operation the same as the State allows and to present it to the Commission for their consideration.*

Discussion was held on pursuing the possibility of Sunday sales of liquor in Liberal. City staff presented background information of the ordinance presented in 2005 for the Commission to review.

City staff presented a request from the police department to include micro-chipping of animals s adopted from the Liberal Animal Shelter at an additional cost of \$8.00. *Commissioner Harrison moved to allow the increase in adoption to include micro-chipping for a total of \$20.00, as presented. The motion was seconded by Commissioner Warren and carried unanimously.*

b. Airport Marketing. Airport Manager Giskie reported every two years the USDOT requests bids from air carriers interested in bidding on air service into Liberal and noted the current contract will expire in 2016. She referred to an agreement with Sixel Consulting Group to assist with the recruitment of air carriers. *Following further discussion, Commissioner Harrison moved to approve the agreement with Sixel, as presented. The motion was seconded by Commissioner Willimon and carried unanimously.*

c. Southwest Housing, LLC. Economic Development Director Parsons reported a development group is pursuing the construction of duplexes in the Doll Addition which will include street improvements through special assessments. He noted they have inquired about the possibility of reducing the down payment amount, as required in the special assessment policy. It was pointed out the amount of the 25% City-at-large amount would not change, however, the developer may be required to provide a larger letter of credit. *It was the consensus of the Commission for City staff to continue working with the developer and Gilmore & Bell, with the understanding that the City's amount would not change, as presented.*

The meeting was adjourned by motion of Commissioner Harrison.

Joe Denoyer, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk