

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

July 8, 2014

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, July 8, 2014.

Commissioners Present: Mayor Joe Denoyer, Vice Mayor Dean Aragon, Dave Harrison, Janet Willimon and Ron Warren.

City Staff Present: City Manager Mark Hall, Finance Director Chris Ford, City Clerk/Airport Manager Debbie Giskie, Zoning Administrator Kory Krause, Fire Chief Kelly Kirk, Chief of Police Al Sill and City Attorney Shirla McQueen.

Mayor Denoyer declared the meeting called to order and City Clerk Giskie read the roll call declaring all members present. The Pledge of Allegiance was recited and the invocation was given by Ann Holman of the Risen Glory Church.

1. Awards/Proclamations/Presentations.

Mayor Denoyer recognized Nancy Varela, a senior at Liberal High School, as the recipient of the 2014 Alexander Hamilton Citizenship Achievement Award for her accomplishments and community service work. He read Nancy's biography and the Commission applauded her efforts. Ms. Varela thanked the Commission for this recognition.

2. Approval of Agenda.

Mayor Denoyer requested approval of the agenda.

Commissioner Harrison moved to approve the agenda, as presented, with Commissioner Willimon seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Commissioner Willimon moved to approve the minutes of the June 24, 2014 regular meeting, as presented. The motion was seconded by Vice Mayor Aragon and carried unanimously.

4. Items from Citizens.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

5. Items from Groups.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

a) Ronda Maxwell, Director of the 2014 Air Fair Committee, expressed appreciation to the Commission for being instrumental in allowing them to continue to have the air show at the Airport. She noted the event wouldn't be possible without the assistance of airport, fire and police personnel as well as the many volunteers. Ms. Maxwell referred to the fliers distributed and reported on the events planned for the September 13, 2014 free air show. She thanked the City for their support.

6. Consent Agenda:

a. Acknowledge Receipt of Minutes:

1. Liberal Memorial Library, June 17, 2014.
2. Liberal Convention & Tourism Board, June 19, 2014.

Mayor Denoyer inquired if the Commission wished to remove any items for further discussion. *Commissioner Harrison moved to approve the Consent Agenda, as presented, with Commissioner Willimon seconding the motion. The motion carried unanimously.*

7. Final Reading of Ordinance No. 4427 - Rezone "C2" General Commercial to "R1" Single Family Residence.

Mayor Denoyer requested Commission consideration of the final reading of Ordinance No. 4427, entitled, "AN ORDINANCE AMENDING THE "OFFICIAL ZONING DISTRICT MAP" OF THE CITY OF LIBERAL, KANSAS BY REZONING LOTS ONE (1), TWO (2), AND THREE (3), BLOCK FOUR (4), RANCH ADDITION OF SEWARD COUNTY, KANSAS, FROM "C2" GENERAL COMMERCIAL DISTRICT, TO "R1" SINGLE-FAMILY DISTRICT".

City Manager Hall advised this is the final reading of rezoning property owned by Jack Call.

- City Clerk Giskie reported the ordinance contains an error and noted the Zoning Ordinance number in Section 1 should read No. 3247 instead of No. 4427.

Commissioner Willimon moved to adopt Ordinance No. 4427, as presented, with Commissioner Warren seconding the motion. The motion carried unanimously.

8. Firefighter Protective Clothing Purchase.

Fire Chief Kirk requested approval to replace protective clothing on a 5 to 7 year rotation basis. He referred to the memo in the packet and recommended not going with the low bid in order to maintain the same brand of gear in their inventory. He noted this is a budgeted expense and recommended the purchase from Weis Fire Equipment for \$5,877.76.

Commissioner Harrison moved to approve the purchase of four (4) sets of protective clothing from Weis Fire Equipment at a total cost of \$5,877.76, as presented, with Vice Mayor Aragon seconding the motion. The motion carried unanimously.

Fire Chief Kirk reported the department is now fully staffed with 21 full-time firefighters and 11 volunteers on the roster.

9. AIRPORT:

a) Acceptance of Low Bid (Dondlinger & Sons Construction, Inc.)

- Airport Manager Giskie reported bids were opened on June 25 for the Taxiway A & Connecting C Reconstruction. She noted three bids were received as shown on the bid tabulation in the packet with the low bid coming from Dondlinger & Sons Construction, Inc., of Wichita in the amount of \$6,802,460.80 for the entire project. It was noted the bid package consisted of the Base Bid and an Add Alternate, and distributed a drawing the boundary of the base versus alternate. She recommended the Commission ratify approval of the approval given to accept the low bid of Dondlinger & Sons.

b) Authorize Mayor to Execute and Submittal of the FAA Grant Application.

- Airport Manager Giskie reported time restraints required that the FAA grant application be submitted prior to tonight's meeting and she recommended the Commission ratify their verbal approval to authorize the Mayor to execute the Grant Application and authorize the submittal of the 95% federal grant application to the FAA. She noted the City's 5% grant match for the entire Taxiway project, including design and construction is \$368,192.

c) Supplemental Agreement No. 1 Construction Services with H.W. Lochner of Kansas City.

- Airport Manager Giskie referred to the Agreement in the packet for construction services on the Taxiway project.

She noted this is 95% federally funded and an independent cost analysis was conducted to assist with negotiations on the costs involved. She recommended the Commission ratify the approval of the Supplemental Agreement No. 1 with H.W. Lochner, which is part of the grant application. *Commissioner Harrison moved to ratify the approval given to accept the low bid of Dondlinger & Sons Construction in the amount of \$6,802,460.80, ratify the authorization given to the Mayor to execute the grant application and the submittal of such to FAA, and to ratify the approval of the Supplemental Agreement No. 1 with H.W. Lochner for construction services for the Taxiway A & Connecting Taxiway C Reconstruction project. Commissioner Willimon seconded the motion, which carried unanimously.*

10. CITY MANAGER'S REPORT.

City Manager Hall reported the weeds throughout town are growing as a result of the moisture. He asked that the public bear with us as we are mowing and spraying the weeds and to keep us informed if they see a problem area.

- City Manager Hall noted all the departments are working well and expressed appreciation for their efforts.
- Mayor Denoyer reported he had received some calls about the weeds at the shooting range and asked that this be addressed.

11. ITEMS FROM COMMISSIONERS.

Commissioner Harrison thanked City staff for all they do and noted it takes a toll on those who work in the extreme hot weather.

Commissioner Warren expressed appreciation to everyone's hard work while dealing with the warmer weather and weeds.

Vice Mayor Aragon expressed appreciation to Nancy Varela for being recognized and bringing her mother for us to see. He noted the City is doing a good job spraying for weeds and the parks look good.

Mayor Denoyer thanked the departments for their hard work in keeping the community look good during the hot summer. He noted there is a ball tournament this weekend that will bring hundreds of visitors to the community.

Commissioner Willimon had no items to present.

12. VOUCHERS.

\$701,340.28, dated July 8, 2014. *Commissioner Warren* moved to approve the vouchers, as presented, with *Commissioner Willimon* seconding the motion. The motion passed unanimously.

13. EXECUTIVE SESSION.

Commissioner Harrison moved to adjourn into a twenty (20) minute Executive Session per K.S.A. 75-4319(b)(2) – for the purpose of consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship. The motion was seconded by *Commissioner Warren* and carried unanimously. The Commission invited the city manager, finance director, city attorney and legal counsel Allen Glendenning to the executive session.

- Mayor Denoyer inquired if the Commission wished to take any action as a result of the Executive Session. *No action was taken.*

The meeting was adjourned by motion of Commissioner Harrison.

Joe Denoyer, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk