

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

June 9, 2015

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, June 9, 2015.

Commissioners Present: Mayor Joe Denoyer, Vice Mayor Dean Aragon, Jack Carlile, Dave Harrison and Tony Martinez.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Housing & Community Development Director Karen LaFreniere, Municipal Court Director Kim Clinkingbeard, Wastewater Services Director Kenneth Williams, Economic Development Director Jeff Parsons, Chief of Police Al Sill and City Attorney Shirla McQueen.

Mayor Denoyer declared the meeting called to order, and City Clerk Giskie read the roll call declaring a quorum present. The Pledge of Allegiance was recited, and the invocation was given by Rev. Ann Holman of the Risen Glory Church.

1. Awards/Proclamations/Presentations. *No items were presented.*

2. Approval of Agenda.

Mayor Denoyer requested approval of the agenda.

Commissioner Harrison moved to approve the agenda, as presented, with Vice Mayor Aragon seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Commissioner Carlile moved to approve the minutes of the May 26, 2015 regular meeting, as presented. The motion was seconded by Commissioner Martinez and carried unanimously.

4. Items from Citizens.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- John T. Smith, appeared before the Commission with concerns about the lack of information available on the City's website. He noted he was looking at the agenda as published in the newspaper and some items caught his eye and he noted he was able to get his answers by looking at an agenda packet. He advised both Seward County and USD 480 have posted their full agenda packet posted on their website, but the City doesn't.
- Mr. Smith also noted the City's website is out of date and missing some data. It was explained that the City's website had been hacked and was completely rebuilt and City staff is posting and correcting data as time permits.

5. Items from Groups.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- Ronda Maxwell, Executive Director of the Liberal Air Fair committee, appeared before the Commission regarding the free Air Fair held every two years. She provided statistics for attendance in the past, which has shown an increase at every show. She asked for blessing and cooperation for allowing them to have another one-day air show in September 2016 show, including the usage airport, air museum, fire, police, and other agencies such as trash service. She thanked them for their time.

6. Consent Agenda.

a. Acknowledge Receipt of Minutes:

1. Liberal Memorial Library, April 21 & May 19, 2015.

b. Approval of Airport Leases:

1. # 12.01	Gore Nitrogen Pumping	\$1,956.24	1 year
2. # 47.01	Diamond Services	\$3,285.28	1 year
3. # 51.04	Larry Quattrone	\$ 878.50	1 year
4. # 67.00	Quinque Oil & Gas	\$ 291.72	1 year

- Mayor Denoyer inquired if the Commission wished to remove any items for further discussion.

Commissioner Harrison moved to approve the Consent Agenda, as presented, with Vice Mayor Aragon seconding the motion. The motion carried unanimously.

7. Resolution No. 2217 - Rural Housing Incentive District.

Mayor Denoyer requested Commission consideration of Resolution No. 2217, entitled, "A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF LIBERAL, KANSAS, DETERMINING THE ESTABLISHMENT OF AN ADDITIONAL RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY."

- Housing & Community Development Director LaFreniere reported the City received a request from a developer who purchased property on the Bypass in northeast Liberal.

Commissioner Harrison moved to adopt Resolution No. 2217, as presented, with Commissioner Carlile seconding the motion. The motion carried unanimously.

8. Mid-America Air Museum Road Sign - West Highway 54.

- Finance Director Ford noted this is a project that has been in the works for some time on West Highway 54. He explained the MAAM foundation has donated \$16,000 for the construction and maintenance of a road sign to advertise the Museum. This would include placing a 10' x 16' sign off the ground 8'5" and eventual directional signage. He noted quotes were from Virtual Signs and Luminous Neon, Garden City.
- Commissioner Martinez questioned the status of the existing entrance sign in that location. City Manager Hall reported improvements will continue, including landscaping and electricity.
- Mr. Hall reported the company has indicated the cost to update the sign to advertise another exhibit, if needed, would be a minimal cost of \$1,200.
- The Commission thanked the MAAM Foundation for their generous donation.

Vice Mayor Aragon moved to accept the MAAM Foundation funding and to approve the quote of Luminous Neon, Inc., in the total amount of \$14,211.79 for the construction of the Mid-America Air Museum sign on West Highway 54, as presented. The motion was seconded by Commissioner Martinez and carried unanimously.

9. New Dawn Interface – Municipal Court.

- Municipal Court Director Clinkingbeard requested the purchase of an interface between New Dawn Technologies and the KBI. She noted currently they are sending cases by paper and they now mandate that the information be sent electronically, which will prevent errors and would be done in a timely manner. She referred to the quote from New Dawn in the amount of \$24,850 and advised this was a budgeted item.

Commissioner Harrison moved to approve the purchase of the New Dawn Whitebox interface in the amount of \$24,850.00 to be funded from unspent New Dawn project implementation funds in the amount of \$18,252.00 and budgeted funds in the amount of \$6,598.00, as presented. The motion was seconded by Commissioner Martinez and carried unanimously.

10. Crime Prevention Reward Monies.

- Chief of Police Sill requested \$5,000 out the Crime Prevention portion of the 1% sales tax fund to be used for reward money.

Commissioner Carlile moved to authorize \$5,000 from the Crime Prevention 1% sales tax account to be used for reward money for persons providing significant information that leads to the apprehension of criminal. The motion was seconded by Commissioner Martinez and carried unanimously.

11. East 5th Street Wastewater Lift Station Replacement.

- Wastewater Director Williams reported the East 5th Street Lift station is over 30 years old and serves the area from Harley Davidson, east to Brown's Furniture and surrounding undeveloped area. He noted with more development occurring, we need to replace the lift station.
- Mr. Williams referred to the quotes received from Smith & Loveless and Enviroline Co., Inc. and recommended Enviroline in the amount of \$59,500. He noted they experienced problems with Smith & Loveless where they had to put in submersible pumps in.
- Commissioner Carlile inquired if we have used Enviroline. Mr. Williams advised they used them for the Griffith lift station and found them to be very user friendly.

Commissioner Carlile moved to approve the purchase of the East 5th Street Wastewater Lift Station from Enviroline Co., Inc. in the amount of \$59,500, as presented. Commissioner Martinez seconded the motion, which carried unanimously.

12. Special Warranty Deed.

- City Manager Hall reported years ago the Randall family donated land to the City between on West Highway 54 between the Fellowship Church and the Halliburton area in an open field for drainage purposes. He advised over the years, the City improved the drainage at the curve at Western Avenue and Pine Street and should there be further development, drainage improvements would be required by the developer.
- Mr. Hall noted the Randall family had contacted the City about this tract of property as they had an interest in it. He explained after discussion with the engineer and public works director it was found that we have no reason to retain the property, therefore, the Special Warranty Deed was prepared giving the land back to the Randall family for their further use.

Vice Mayor Aragon moved to approve the Special Warranty Deed returning the land back to the Randall family, as presented. Commissioner Harrison seconded the motion, which carried unanimously.

13. CITY MANAGER'S REPORT.

- City Manager Hall asked the public to help with weed control and noted the City is also working on this issue. He noted grass was put on the final field at the ball complex. He also noted we are limited on pot hole repair materials based on the mix design of the asphalt being made at J & R Sand and some of the brick streets on the east side of Kansas Avenue are being repaired.
- Mr. Hall reported City staff is doing a lot of things and he expressed his appreciation for all they are doing to get these projects completed.
- Commissioner Harrison questioned if the new dump truck had arrived for the street department. Finance Director Ford didn't believe it has been received yet. Commissioner Harrison stated that public works director Sealey had mentioned that we could get some asphalt at the plant between Hugoton and Ulysses, and there was a short window of time to get the product down.
- Commissioner Harrison questioned if we have plenty of materials for mosquito spraying. Mr. Hall advised he would have to check on this and noted we haven't had to spray for many years. He also noted he was approached by a citizen regarding the bees at the swimming pool.
- Mayor Denoyer questioned the status of the ball complex and noted he received a concern from parents about some 4-wheeler ruts and no fencing to keep the ball from going into the soccer fields on diamond #6 just to the south of Lincoln School. Mr. Hall updated the Commission on recreation baseball being played at Rosel Field and the emphasis is being made on softball because there is a place to play. He noted the Cal Ripken fields are close but not ready yet for play.
- Mayor Denoyer noted there would be additional traffic in the area of the new apartments on 14th Street between Dillon's and Head Start and questioned if we are upgrading the streets as increased traffic flow exists.

14. ITEMS FROM COMMISSIONERS.

Vice Mayor Aragon expressed appreciation to City staff as they are out there working hard and everything is looking nice. He shared a phone call he received from John Jacobson, Jr. from his dad who is now 104 years old. He advised his dad couldn't be any happier and had called his friends to come to his home in Alabama to see the signs and it has given him a spark.

Commissioner Harrison thanked all the departments, especially the street and parks departments who have been working on overload lately and will be all summer. He advised we haven't experienced this kind of weather in some time and it is creating some other problems, such as having the ball fields done by now and when they are done we should be proud of them as they were completed primarily by City staff. He also asked that the public call in pot holes so they can be put on the list.

Commissioner Carlile expressed appreciation to City staff and all the departments and he noted he appreciates the increase of attendance at the Commission meetings.

Commissioner Martinez advised it is great to see all the staff members working hard. He asked the public to be aware of the roof vendors and to utilize local vendors to keep our tax dollars in town and to check with City Hall to be sure the vendors are licensed.

Mayor Denoyer thanked City staff for their efforts and noted the summer help is getting ready to start work. He noted Saturday was the Arkalon 5K Assault at Arkalon Park. He advised more than 130 participating and 75 volunteers who spent countless hours to build the obstacles and

prepare the course. He noted it was a tremendous effort and good for the City. He noted the wildflowers were wonderful at the Park. He commended the Arkalon Assault Committee and recreation department for a great event.

- Mayor Denoyer invited the public to a couple of events, including, the open house for G & G Home Center on Thursday from 4 to 7 pm, and also a reception and celebration on June 20 from 11 am to 2 pm at the Chamber of Commerce for Liberal's World Refugee Day.

15. VOUCHERS.

\$1,015,854.00, dated June 9, 2015. *Vice Mayor Aragon moved to approve the vouchers, as presented, with Commissioner Carlile seconding the motion. The motion passed unanimously.*

The meeting was adjourned by motion of Commissioner Harrison.

Joe Denoyer, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk