

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

May 12, 2015

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, May 12, 2015.

Commissioners Present: Mayor Joe Denoyer, Vice Mayor Dean Aragon, Jack Carlile, Dave Harrison and Tony Martinez.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Fire Chief Kelly Kirk, Sanitation Superintendent Frank Holman, and City Attorney Shirla McQueen.

Mayor Denoyer declared the meeting called to order, and City Clerk Giskie read the roll call declaring a quorum present. The Pledge of Allegiance was recited, and the invocation was given by Ann Holman of the Risen Glory Church.

1. Awards/Proclamations/Presentations. *Mayor Denoyer presented members of the American Legion Auxiliary Unit #80 with a proclamation designating May as Poppy Month.*

2. Approval of Agenda.

Mayor Denoyer noted Item 5(b) should be stricken from the agenda and requested approval of the amended agenda.

Commissioner Harrison moved to approve the agenda, as amended, with Commissioner Carlile seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Vice Mayor Aragon moved to approve the minutes of the April 28, 2015 regular meeting, as presented. The motion was seconded by Commissioner Harrison and carried unanimously.

4. Items from Citizens.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- Mayor Denoyer recognized Arturo Ponce, who recently received the Othli Award from the Consulate of Mexico in Kansas City, Missouri. He asked Mr. Ponce to approach the podium to explain the award.
- Arturo Ponce, Mexican-American Ministries, advised he would like to share the award with others who work in the community and noted it was an honor to receive it as it usually goes to the most distinguished individuals from the Mexican government. He noted he accepted the award in Kansas City and gave a five minute speech.
- The Commission congratulated Mr. Ponce on this much deserved recognition.

5. Items from Groups.

Mayor Denoyer read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

a) Al Shank, representing Employers Mutual, appeared before the Commission. He advised the City is part of a municipal safety group consisting of over 450 groups. He noted the City of Liberal has received a dividend from the safety program for the majority of the last 11 years totaling \$526,525.72 and reported this year's dividend is the largest in the last several years. Mr. Shank presented the Commission with a dividend check in the amount of \$86,594.64, which was presented to Finance Director Ford. Mr. Shank expressed appreciation to the City for doing business with Al Shank Insurance. The Commission thanked Mr. Shank for attending this evening.

b) Ivanhoe Love, Jr., appeared before the Commission to give an update on the Truancy Program that is supported by the City. He noted their program helps individuals that have difficulty with truancy get back on track, make passing grades and graduate from high school but both the student and parents must be involved. Mr. Love reported the truancy program is actually down from last year with 30 less students and noted the program has touched almost 400 children and of that number less than 10 have re-entered the truancy program which is a direct result of the officers getting the students back in line.

- Mr. Love advised he brought three of the truancy officers this evening and they will introduce a student in their program who will speak of their success. The three truancy officers; Bambi, Katrina and Kayla, gave a short update on their overall success, described the schools they oversee and introduced one student in their program to speak about their progress and future plans.
- Mr. Love reported on the progress of Teen Court and noted they will have their first Teen Court on June 4.
- Mr. Love noted the downsize on truancy is the prevention efforts and thanked the Commission for their support of the program.
- Commissioner Martinez advised he believes kids deserve a second chance and this is a good program.

c) Ron Warren appeared on behalf of the Liberal Baseball Association. He thanked the City for making their schedule work out at Rosel Field. He inquired if it was possible to cut out or skin the field from 1st base to 3rd base to create a miniature with dirt in the fields. He also requested a couple of loads of dirt on the infields of the three other fields at the ball complex while you are putting dirt on the new fields, subject to availability of funds for such.

6. Consent Agenda.

a. Approval of Airport Leases:

1. # 40.00	AirMD, LLC (LifeTeam)	\$2,979.87	1 year
2. # 59.01	Cimarron Investments	\$1,316.70	1 year
3. # 72.06	Cimarron Investments	\$ 844.80	1 year
4. # 73.04	Cimarron Investments	\$1,411.41	1 year
5. # 97.02	Sargent & Lillard Casing	\$1,124.96	1 year
6. #131.02	Larry Johnson	\$ 856.80	1 year
7. #138.01	Great Lakes Aviation, Ltd.	\$6,419.83	1 year
8. #146.00	YRC, Inc. (Yellow Freight)	\$7,580.52	1 year
9. #176.00	Cimarron Investments	\$1,051.38	1 year
10. #190.02	Larry Johnson	\$ 317.50	1 year

- Mayor Denoyer inquired if the Commission wished to remove any items for further discussion.

Commissioner Carlile moved to approve the Consent Agenda, as presented, with Commissioner Martinez seconding the motion. The motion carried unanimously.

7. Final Reading of Ordinance No. 4454 - Loan Agreement with the State of Kansas Department of Health and Environment Water Pollution Control Revolving Loan Fund for the Engineering and Administration Costs Associated with the City's Wastewater Treatment Construction Project.

Mayor Denoyer requested Commission consideration of the final reading of Ordinance No. 4454, entitled, "AN ORDINANCE AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT BETWEEN LIBERAL, KANSAS AND THE STATE OF KANSAS, ACTING BY AND THROUGH THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT FOR THE PURPOSE OF OBTAINING A LOAN FROM THE KANSAS WATER POLLUTION CONTROL REVOLVING FUND FOR THE PURPOSE OF FINANCING A WASTEWATER TREATMENT PROJECT; ESTABLISHING A DEDICATED SOURCE OF REVENUE FOR REPAYMENT OF SUCH LOAN; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE LOAN AGREEMENT".

- Finance Director Ford reported this would be a funding option and noted the City would only be responsible for repayment if amounts are drawn from the loan amount. He noted the loan is for \$2,985,000, with an interest rate of 2.20% per annum.

Commissioner Harrison moved to adopt Ordinance No. 4454, as presented, with Commissioner Carlile seconding the motion. The motion carried unanimously.

8. Final Reading of Ordinance No. 4455 - Loan Agreement with the State of Kansas Department of Health and Environment Water Pollution Control Revolving Loan Fund for the Construction Costs Associated with the City's Wastewater Treatment Construction Project.

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- Finance Director Ford again noted we would be responsible only for amounts drawn from the loan. The amount will not exceed \$26,643,080, with an interest rate of 2.11% per annum.

Commissioner Carlile moved to adopt Ordinance No. 4455, as presented, with Commissioner Harrison seconding the motion. The motion carried unanimously.

9. Firefighter Protective Clothing Purchase.

- Fire Chief Kirk advised the department budgets for replacement of four uniforms every year to keep on a 5 to 7 year rotation. He explained the reasoning for changing vendors this year, and advised have tried the gear and found them to be very similar.

Vice Mayor Aragon moved to approve the purchase of four sets of protective clothing from Hays Fire Equipment for a total of \$4,709.20, as presented. Commissioner Carlile seconded the motion, which carried unanimously.

10. Annual Chip Seal Bid Award.

Public Works Director Sealey reported bid notices were sent to eight vendors, but only one vendor requested a bid package and they were the only bidder. He reported B & H Paving, Scott City, submitted a bid for \$1.30 per square yard as opposed to \$1.28 last year.

- Commissioner Harrison asked why there was an increase in the bid again this year and noted the cost of oil has gone down. Mr. Sealey advised he wasn't sure of the reason for the increase.
- Mr. Sealey requested approval of the bid from B & H Paving to perform street sealing in an amount not to exceed \$290,000.

Vice Mayor Aragon moved to accept the bid of B & H Paving in the amount of \$1.30 per square yard for an amount not to exceed \$290,000, as presented. Commissioner Harrison seconded the motion, which carried unanimously.

11. Purchase of Poly-Cart Containers.

Sanitation Superintendent Holman requested permission to purchase 200 poly-cart containers to be used for street curb pick-ups. He noted the community is growing and some of the carts are worn out. He referred to the quote from Ameri-Kart for a cost of \$12,300 plus freight for a total of \$15,095 to be paid from the Refuse Reserve Funds.

- Mayor Denoyer questioned the status of the recycle center. Mr. Holman reported the project is moving forward at this time and he hopes to be up and running very soon.

Commissioner Harrison moved to purchase 200 poly-cart containers from Ameri-Kart for a total of \$15,095 out of the Refuse Reserve funds, as presented. Vice Mayor Aragon seconded the motion, which carried unanimously.

12. CITY MANAGER'S REPORT.

City Manager Hall reported City staff is working hard and noted last week was employee recognition week and that Sheena had successfully held several events to thank the employees for their efforts. He noted Commissioner Martinez helped last week and had a quick departmental tour while helping deliver sodas to the departments.

- Mr. Hall advised he will be in contact with the Liberal Baseball Association and we will discuss their request. He noted we had 20 days when conditions didn't allow us to work on the ball fields, but work continues. He advised the dirt and score box was delivered today and wished he could give an exact date when the fields will be ready for play.
- City Manager Hall noted even though they are short on staff members, the street department was able to do some pours and we were ready at the start of the car show. He noted he is very proud of all the departments.

13. ITEMS FROM COMMISSIONERS.

Commissioner Harrison thanked all the employees for everything they do to keep our community looking great.

Commissioner Martinez thanked City staff for all they do and it was great to see everybody working to prepare for the car show. He noted he was in Lincoln, Nebraska lately and witnessed

how bad their street are and complimented the City for keeping our streets in such good condition.

Commissioner Carlile thanked City staff for their efforts and commended Mr. Ponce on the wonderful award he received for all the good he does in our community and the region. *Commissioner Carlile* suggested getting the public involved in reporting the many potholes in the community. Mr. Sealey advised the public does call in the potholes and City staff will respond as soon as possible.

- City Manager Hall reported City staff is repairing a portion of Lincoln Avenue where the street is made up of bricks. He explained when we don't have hot mix they do as much as they can. It was noted that the recreation center parking lot has a large number of potholes.

Vice Mayor Aragon thanked Mr. Ponce and noted it is good to see him receive this recognition. He thanked City staff for their hard work and noted the rain slowed down the car show. He also noted the truancy program is awesome and it was good to see the young people talk about their progress.

Mayor Denoyer echoed the statements made this evening by his fellow commissioners. He thanked City staff for their efforts in getting ready for the car show and thanked the park department for the slides in Harrison Circle Park. He noted City staff does listen and respond to concerns made by the public and commissioners.

- Mayor Denoyer congratulated the local and area graduates and hoped that after they complete their education they would return home to live and raise their family.

14. VOUCHERS.

\$943,975.58, dated May 12, 2015. *Commissioner Harrison moved to approve the vouchers, as presented, with Vice Mayor Aragon seconding the motion. The motion passed unanimously. unanimously.*

The meeting was adjourned by motion of Commissioner Harrison.

Joe Denoyer, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk