

THE REGULAR MEETING OF THE LIBERAL CITY COMMISSION

April 8, 2014

The regular meeting of the Liberal City Commission was held at 6:30 p.m. in the Commission Chambers located at 325 North Washington on Tuesday, April 8, 2014.

Commissioners Present: Mayor Dave Harrison, Vice Mayor Janet Willimon, Dean Aragon, Joe Denoyer and Ron Warren.

City Staff Present: City Manager Mark Hall, Public Works Director Joe Sealey, Finance Director Chris Ford, City Clerk Debbie Giskie, Human Resources Director Sheena Schmutz, Housing & Community Development Director Karen LaFreniere, Code Enforcement Officer Larry Mastellar, Economic Development Director Jeff Parsons, Fire Chief Kelly Kirk, Recreation Director William Weber, Air Museum Director Jim Bert, Chief of Police Al Sill and City Attorney Shirla McQueen.

Mayor Harrison declared the meeting called to order and City Clerk Giskie read the roll call declaring a quorum present. The Pledge of Allegiance was recited, and the invocation was given by Joe Denoyer.

1. Awards/Proclamations/Presentations. *Mayor Harrison presented Housing & Community Development Director LaFreniere with a proclamation designating the month of April 2014 as Fair Housing Month, celebrating 46 years of fair housing.*

2. Approval of Agenda.

Mayor Harrison requested approval of the agenda.

Commissioner Denoyer moved to approve the agenda, as presented, with Vice Mayor Willimon seconding the motion. The motion carried unanimously.

3. Approval of Minutes.

Commissioner Denoyer moved to approve the minutes of the March 26, 2014 regular meeting, as presented. The motion was seconded by Vice Mayor Willimon and carried unanimously.

4. Items from Citizens.

Mayor Harrison read the rules of the Commission and requested members of the audience approach the podium to address the Commission.

- Jack Taylor appeared before the Commission to express his appreciation to the police department for their presence in patrolling the neighborhoods.

5. Items from Groups.

Mayor Harrison read the rules of the Commission and requested members of the audience approach the podium to address the Commission. *No items were presented.*

6. Consent Agenda.

a. Acknowledge Receipt of Minutes:

1. Parks & Recreation Advisory Board, February 20, 2014.
2. Traffic Safety, March 20, 2014.

b. Approval of Airport Leases:

1.	# 15.01	Gilmore Roustabout	\$1,835.04	1 year
2.	# 19.00	Oil Field Mall	\$1,867.14	1 year
3.	# 39.01	Lyddon Aero Center	\$2,635.50	5 years
4.	# 56.01	J & N Restoration	\$ 320.76	1 year
5.	# 56.03	J & N Restoration	\$ 322.43	1 year
6.	# 72.04	Gilmore Roustabout	\$1,623.60	1 year
7.	#100.00	Gilmore Roustabout	\$ 552.71	1 year
8.	#158.00	Southwest Medical Center	\$3,072.00	1 year
9.	#165.01	Gilmore Roustabout	\$ 779.33	1 year
10.	#185.02	Seward County	\$1,091.38	1 year
11.	#191.00	Hi-Plains Pest Control	\$ 793.75	1 year

- Mayor Harrison inquired if the Commission wished to remove any items for further discussion.

Vice Mayor Willimon moved to approve the Consent Agenda, as presented, with Commissioner Warren seconding the motion. The motion carried unanimously.

7. REORGANIZATION:

a. Election of Mayor.

Vice Mayor Willimon moved to nominate Commissioner Denoyer as Mayor, which was seconded by Commissioner Warren. The motion carried by a vote of 4 to 0, with Commissioner Denoyer abstaining. Joe Denoyer was declared the Mayor.

b. Election of Vice Mayor.

Commissioner Warren moved to nominate Commissioner Aragon as Vice Mayor, which was seconded by Commissioner Denoyer. The motion carried by a vote of 4 to 0, with Commissioner Aragon abstaining. Dean Aragon was declared the Vice Mayor.

The Commission reconvened following a ten (10) minute recess.

8. Resolution No. 2194, vehicle abatements.

Mayor Denoyer requested Commission consideration of Resolution No. 2194, entitled, "A RESOLUTION AUTHORIZING THE REMOVAL OF MOTOR VEHICLE NUISANCES FROM CERTAIN PROPERTIES IN THE CITY OF LIBERAL, KANSAS, PURSUANT TO SECTION 8-510 OF THE CODE OF ORDINANCES OF THE CITY OF LIBERAL, KANSAS".

- Code Enforcement Officer Mastellar referred to the resolution listing twenty-four vehicles at one location, as shown in the photographs in the packet.

Commissioner Harrison moved to adopt Resolution No. 2194, as presented, with Vice Mayor Aragon seconding the motion. The motion carried unanimously.

9. Retail Attractions Contract Renewal.

Economic Development Director Parsons advised the Commissioner entered into one-year contract about a year ago with Rickey Hayes and Retail Attractions. He noted the demographic study done last year describes our local market and is being shown to interested retailers. He indicated the study would be kept up-to-date. He recommended the Contract be renewed for an additional year.

- Commissioner Harrison noted we have seen quite a bit of traffic as a result of this program. *Commissioner Harrison moved to renew the Contract between the City and Retail Attractions for an additional year at the rate of \$1,500 per month beginning on May 1, 2014, as presented. Commissioner Warren seconded the motion, which carried unanimously.*

10. Fire Department:

a. Vehicle Purchase.

Fire Chief Kirk requested approval to purchase a 2015 Ford F-250 pickup to replace a 2001 Ford F-150 emergency response vehicle. He discussed their needs require a larger chassis and wheel drive and that the State specifications were modified accordingly. He reported the bid package was sent to six vendors and the low (State) bid received was from Shawnee Mission Ford.

- Chief Kirk advised fire personnel approached the three local dealerships to offer them the opportunity to meet or compete with the low/State bid, but none were able to lower their initial bid enough to warrant foregoing the low/State bid for local purchase.

Commissioner Harrison moved to approve the purchase of a 2015 Ford F-250 Pickup from Shawnee Mission Ford at a cost of \$26,549.00, plus delivery charge, as presented. Vice Mayor Aragon seconded the motion, which carried unanimously.

b. Lighting, Marking & Additional Equipment Purchase.

Fire Chief Kirk requested approval to purchase the emergency lighting and markings as well as accessories to protect the rear window and accommodate the height of the cab for the 2015 Ford F-250 pickup, as approved in the previous item.

- He discussed the items and noted the estimated cost would be \$2,540.

Commissioner Willimon moved to approve the purchase of the necessary accessories for the 2015 Ford F-250 pickup, at an estimated cost of \$2,540, as presented. Commissioner Warren seconded the motion, which carried unanimously.

11. Recreation Department:

- Ten (10) Eight Foot (8') Mity Lite Tables and Chairs.
- Two (2) Adjustable Basketball Goal Systems.
- Swan Block Ice Shaver.

Recreation Director Weber requested approval to purchase the listed items utilizing funding received from local foundations.

- Commissioner Warren questioned the materials used in the basketball goals. Mr. Weber advised the proposed goals would be made with poly-carbonate material.

Commissioner Harrison moved to accept the grant funds and to approve the purchase of the ten (10) mity lite tables and chairs, two adjustable basketball goal systems and the swan block ice shaver, as presented. Commissioner Willimon seconded motion, which carried unanimously

12. MAAM Robotics Grant Expenditures.

Air Museum Director Bert requested permission to expend funds received for the growing robotics program. He noted he is working to develop a partnership with the Library to expand the program.

Commissioner Harrison moved to accept the grant funds and to allow the expenditure of the funds in the amount of \$23,331, as presented. Vice Mayor Aragon seconded motion, which carried unanimously.

13. CITY MANAGER'S REPORT.

City Manager Hall reported the departments are busy preparing for the spring season and expressed appreciation for their efforts. He advised work is progressing on the shooting range, as well as work done on the pool to prepare for the Memorial Day opening.

- Mayor Denoyer questioned if the ships at the pool would be repainted before opening. Mr. Sealey indicated they are preparing the main pool areas first and would address the features later.
- Mayor Denoyer suggested holding a grand opening once the shooting range is done so the public can see what has been done.

14. ITEMS FROM COMMISSIONERS.

Commissioner Warren advised it is baseball season again and expressed appreciation to the parks and recreation department for the care given to Rosel Field. He noted there would be a tournament for the 13-year old teams in Liberal later this year.

Commissioner Willimon congratulated Mayor Denoyer and thanked Mr. Taylor for coming forward this evening. She also advised she was anxious to hear the outcome of the school bond issue vote later this evening.

Commissioner Harrison thanked everyone for the past year and noted it had been an enjoyable experience. He wished Mayor Denoyer and Vice Mayor Aragon good luck. He advised the Commission has accomplished a lot and there is more to come in the next couple of years.

- Commissioner Harrison expressed appreciation to all involved in the school bond issue and hoped we will see Liberal take a giant leap forward. He thanked City staff for their efforts.

Vice Mayor Aragon congratulated Mayor Denoyer and thanked Commissioner Harrison for his guidance this past year. He also hoped we get some good news with the election results.

Mayor Denoyer thanked Commissioner Harrison and Commissioner Willimon for their year of service in leadership to the community and looked forward to another year. He expressed appreciation to everyone involved in the school bond issue with the hope that it will make a positive difference in the future of the community. He thanked City staff for working together and accomplishing great things.

18. VOUCHERS.

\$624,211.34, dated April 8, 2014. *Commissioner Willimon moved to approve the vouchers, as presented, with Vice Mayor Aragon seconding the motion. The motion passed unanimously.*

The meeting was adjourned by motion of Commissioner Harrison.

Joe Denoyer, Mayor

ATTEST:

Debra S. Giskie, CMC, City Clerk